

Refuse Collectors Checklist for Dinwiddie County

-It is against the law in Dinwiddie County, for profit, to remove or transport any refuse through or upon any roads, streets, or alleys of the County or dispose of the refuse in any manner without having a Permit Required by Section 17-31 and without having a business license required by Article I of Chapter 13 of the code, as well as making sure you pay any fee or tax that is required.

The Permit Checklist (Application and Regulation)

- Anyone who wants to get or renew a permit that allows them to pick up refuse in Dinwiddie County for profit has to fill out a written application to the County Administrator or Director of Public Works that includes:
 1. Name, Telephone Number, and address
 2. Description of your vehicle that you would use
 3. Type of waste you would collect
 4. The location and method of the disposal
 5. A map of your current or proposed routes
 6. How often you collect waste in the county
 7. The rate you charge your customers

Within 15 days of receiving your application and verifying the information listed below, a decision will be made.

- Do you have a valid county business license and have you paid all required license taxes
- Have you complied with all listed parts above
- Do you have proper equipment and staff to collect and dispose of refuse in a manner that is acceptable
- Does the way you dispose abide by all applicable laws and regulations, including but not limited to the recommendations of the bureau of solid waste management, state health department and regulations mentioned.
- If the application is approved, the permit shall be issued within the 15-day time frame. If the application is denied, the denial and explicit reasons therefore shall be sent to the applicant at the address provided on the application, also within the 15-day time frame.
- All permits shall expire on December 31 of the year of issue and shall be renewable annually between December 1 and December 31. The county reserves the right not to renew such permit for any reason when such action is deemed to be in the best interests of the county.
- No permit or license issued may be transferred, sold, or assigned without the express permission of the county administrator, and any permission so granted may come with conditions on any transfer, sale or assignment as necessary in the opinion of the board to protect the public health and safety. Should the permit or license holder be a corporation or other association, the sale or transfer of a controlling interest shall constitute an assignment for the purpose of this provision.

- No refuse collector shall make any change in any of the information listed on the permit application without first notifying and receiving the approval of the county administrator.
- The refuse collector shall notify the board of supervisors and each customer in writing at least 30 days prior to date of fact of the refuse collector's termination and discontinuance of business. On the date of the refuse remover's termination or discontinuance of business, the permit holder will surrender his permit to the county administrator.

Bond Information

- Once issued a county refuse collecting permit, each permit holder must furnish a bond payable to the county in an amount equal to and not less than \$500.00 for each vehicle licensed, but not to exceed \$3,000.00 in total, with surety approved by the board and conditioned to secure and save harmless the county as well as any person from all expense or damage that may be incurred by such, caused by any failure to comply with the provisions of this article. Such bond shall be deposited with the treasurer of the county. The original bond shall be for a period of not less than 12 months and shall be renewed annually.
- Handling of refuse shall be deemed neglected when the permit holder fails to meet the frequency of collection as stated in the application for permit. If the permit holder fails to correct any such neglect or noncompliance with this section within 48 hours after receipt of written notice, the bond shall be forfeited and the principal and surety on such bond shall be required to reimburse the county or any customer or any permit holder for any expense or damage incurred as a result of such neglect or failure.

Refuse collecting vehicles.

All vehicles used for collection of refuse by a collector shall meet the following minimum requirements.

- The body of the vehicle shall be constructed of metal, wood, or both in combination, and shall be completely enclosed. A tarp over an open body truck shall not be permitted for the collecting of refuse.
- The vehicle must have a fire extinguisher capable of extinguishing Class A and Class B fires.
- Identifying information about the refuse collector, such as name, address, and telephone number, shall be displayed on each vehicle.
- The vehicle shall be kept in a clean and sanitary condition.
- Refuse collectors can only collect and transport refuse during daylight hours and must also comply with Dinwiddie Code section 15-1 in all activities.

This is not a legal document, it simply outlines key points listed in the Dinwiddie County Code, for any issue that may arise the Dinwiddie Code is the determining factor in the enforcement and regulation of refuse collection.

For any unanswered question, first refer to the Dinwiddie Code, which can be found at www.dinwiddieva.us under the Your Government tab by clicking on the County Code option.

If you still have questions feel free to reach out to either or both the County Administrators Office and the Department of Waste Management.