

County of Dinwiddie Board of Supervisors

MINUTES

Budget Workshop – April 5, 2016, 4:02 PM

Multi-purpose Meeting Room, Pamplin Administration Building
14016 Boydton Plank Road, Dinwiddie, Virginia

Supervisors Present:

Brenda Ebron-Bonner, *Chair* Election District 5
 Harrison A. Moody, *Vice Chair* Election District 1
 Dr. Mark E. Moore Election District 2
 William D. Chavis Election District 3
 Daniel D. Lee Election District 4

Administration Present:

W. Kevin Massengill, *County Administrator*
 Anne Howerton, *Deputy County Administrator, Finance and General Services*
 Tyler Southall, *County Attorney*

1. ROLL CALL

2. VDOT – SECONDARY SIX YEAR PLAN

Crystal Smith, Residency Administrator, and Dianna Bryant, Assistant Residency Administrator, of the Virginia Department of Transportation Petersburg Residency presented the following list of unpaved roads in Dinwiddie County for discussion.

Dinwiddie Unpaved Roads

Route #	Street Name	From Street	To Street	From Route	To Route	Miles	2012 Traffic Count	Comments	Vdot Recommendations
757	Marmora Dr.	Namozine Road	Dead End	708	DE	0.63	100		1
760	Sutherland Ave	Station Rd	Dead End	623	DE	0.4	90		
663	Bain Rd.	Jones Rd.	Walkers Mill Rd.	659	665	1.24	80		
687	Cut Bank Rd.	1.1mi.S Bourdon Creek Rd	Rainy Creek Rd.	696	654	1.56	80	BOS requested stated no residents - Didn't want to add to 6YP in 2013	
616	Ridge Rd.	Bolsters Rd	Sussex CL	617	SCL	2.21	70		
628	Tranquility Lane	White Oak Road	Bobcat Road	613	689	2.95	70		
628	Tranquility Lane	White Oak Road	Dead End	613	DE	0.32	70		
658	Branchs Rd.	Eppes Rd.	Courthouse Rd.	656	619	2.67	70		
692	Sapony Church Road	Shippings Rd.	Dead End	709	DE	0.69	60		
620	White Oak Church Rd	Cox Road	Dead End	460	DE	1.76	60		
622	Baltimore Rd.	Doyle Rd.	Old White Oak Rd.	647	610	1.98	60		
664	Reese Rd.	Old Stage Rd.	Dead End	609	DE	1.19	60		
700	Boze Rd.	White Oak Rd.	Dead End	613	DE	0.76	60		
709	Shippings Rd.	Mckenny Hwy	Cherry Hill Rd.	40	609	2.61	60		
735	Goose Pond Rd.	Courthouse Rd	Dead End	619	DE	1.27	60		
736	Barnes Rd.	Bain Rd.	Dead End	659	DE	0.53	60		
756	Slates Road	Tranquility Lane	Dead End	628	DE	0.3	60		
609	Cherry Hill Rd.	Mckenny Hwy	Courthouse Rd.	40	619	2.22	50		
699	Horsetail Rd	1.89 mi. N Rt. 611	Namazine Road	611	708	1.26	50		
745	Fisher Road	Mason Church Road	Dead End	651	DE	0.19	50		
622	Baltimore Rd.	Lew Jones Rd.	Doyle Rd.	650	647	3.17	47		
620	Foster Road	Wilson Rd.	Grubby Rd.	639	642	1.22	30	UPDATED COUNT 4-22-14	
647	Doyle Road	Baltimore Rd.	Hudgins Rd.	622	648	0.94	40		
609	Cherry Hill Rd.	Cut Bank Rd.	Ridge Rd.	687	616	3.3	30		
678	Spain Drive	Ellington Rd.	Oak Grove Rd.	605	606	1.00	30		
710	Cemetery Rd.	Mckenny Hwy	Dead End	40	DE	0.86	30		
712	Greentree Road	Carson Road	Dead End	703	DE	0.55	30		
701	Quail Hollow Rd	Old White Oak Rd.	Dead End	610	DE	0.49	20		
722	Abernathy Rd	Courthouse Rd	Dead End	619	DE	0.9	20		
737	Booth Road	Flatfoot Road	Walker's Mill Road	626	665	1.6	20		
621	Claystreet Road (1)	1.5 m N Cox Rd	Dead End	460	DE	0.43	10		
747	Whealers Lane	Exeter Mill Road	Dead End	611	DE	0.23	10		
759	Gunn Rd.	Lew Jones Rd.	Dead End	650	DE	0.46	9		

Currently in 6 Year Plan
 Ineligible due to traffic count

Total Mileage 41.26

Through discussion, the Board agreed to remove Tranquility Lane from White Oak Road to Bobcat Road from the Secondary Six Year Plan. Branchs Road from Eppes to Courthouse will be added to the plan. A public hearing on the Secondary Six Year Plan will be heard on May 17, 2016.

3. SOCIAL SERVICES BUDGET DISCUSSION

Rose Mastracco, Director, Dinwiddie County Social Services, provided an overview of changes and advances that have occurred within her office. She then presented Social Service's requested budget for fiscal year 2017 which includes a part-time fuel services position moving to a full time position.

4. FY 2017-2021 CIP DISCUSSION/JOINT SESSION WITH THE DINWIDDIE COUNTY PLANNING COMMISSION

At 5:08 PM, the Dinwiddie County Planning Commission joined the meeting and was called to order.

Prior to discussion regarding the Capital Improvements Plan, Dr. Moore and Mr. Lee read the following statements:

DISCLOSURE OF INTEREST PURSUANT TO SECTION 2.2-3112 OF THE CODE OF VIRGINIA, 1950, AS AMENDED

and CIP and LIP

At the April 5, 2016 Budget Workshop Meeting of the Dinwiddie County Board of Supervisors, I, Mark E. Moore, intend to participate in discussion concerning the budget for Dinwiddie County for the fiscal year beginning July 1, 2016. The budget will determine how much money is appropriated to the Dinwiddie County School Board. My wife is employed by the Dinwiddie County School Board. The budget may affect all school board employees in the County, and I am able to participate in the transaction fairly, objectively, and in the public interest.


 Mark E. Moore
 District 2 Supervisor
 4/5/2016
 Date

DISCLOSURE OF INTEREST PURSUANT TO SECTION 2.2-3112 OF THE CODE OF VIRGINIA, 1950, AS AMENDED

At the April 5, 2016 Budget Workshop Meeting of the Dinwiddie County Board of Supervisors, I, Daniel D. Lee, intend to participate in discussion concerning the budget for Dinwiddie County for the fiscal year beginning July 1, 2016. The budget will determine how much money is appropriated to the Dinwiddie County School Board. My wife is employed by the Dinwiddie County School Board. The budget may affect all school board employees in the County, and I am able to participate in the transaction fairly, objectively, and in the public interest.

I am employed by the Appomattox River Soil and Water Conservation District, which has an address of 13915 Boynton Plank Road, Farm Credit Mall, U.S. Route 1, P.O. Box 277, Dinwiddie, VA 23841. Due to my employment with the Appomattox River Soil and Water Conservation District, I will not participate in any discussion pertaining to the Appomattox River Soil and Water Conservation Board.

Daniel D. Lee
Daniel D. Lee
District 4 Supervisor

5-5-16
Date

W. Kevin Massengill, County Administrator, began the Fiscal Years 2017-2021 Capital Improvements Plan discussion and asked staff to discuss their respective projects. The following people presented their portions of the below Capital Improvements Plan and answered related questions from the Board of Supervisors and Planning Commission members:

Tammie Collins, Deputy County Administrator, Planning and Community Development;
Dennis Hale, Division Chief, Fire and EMS;
Robert Wilson, Dinwiddie County Water Authority; and
Christie Fleming and Kari Weston of Dinwiddie County Public Schools.

COUNTY OF DINWIDDIE CAPITAL IMPROVEMENTS PLAN
PROPOSED FOR FY 2017-2021

Projects by Fiscal Year	Total Project Cost	Project Cost per Fiscal Year				
		FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
FY 2017 CIP						
McKenney Recreation Center	295,063	295,063				
Replace Responder 4 - Namozine	55,000	55,000				
Replace Squad 5 - Old Hickory	180,000	180,000				
Replace Ambulance 83	240,000	240,000				
Radio System Replacement Study (A&E only)	100,000	100,000				
Carson Volunteer Fire Department Renovation	250,000	250,000				
DCWA Capital Improvements - Water Tower	400,000	400,000				
DCWA Capital Improvements - Courthouse WWTP Zinc	120,000	30,000	90,000			
DCWA SCWWA Proposed Plant Improvements	3,005,000	124,316	59,822	13,962	7,250	2,799,650
DCWA ARWA Proposed Plant Improvements	506,793	93,476	65,868	70,789	70,776	205,884
School Buses	3,850,000	550,000	700,000	1,200,000	700,000	700,000
Total FY 2017 CIP	9,001,856	2,317,855	915,690	1,284,751	778,026	3,705,534
FY 2018 CIP						
DAIA Hangar Improvements	282,000		282,000			
DAIA - Executive Hangars	605,121		605,121			
Animal Control Cremation System	98,800		98,800			
Replace Tanker 3	350,000		350,000			
Self Contained Breathing Apparatus Replacement	625,000		625,000			
Total FY 2018 CIP	1,960,921	0	1,960,921	0	0	0
FY 2019 CIP						
ERP Replacement/Info Technology Upgrades	900,000			900,000		
Eastside Soccer Field Fencing & Bleachers	50,024			50,024		
Eastside Soccer Field Lighting	109,444			109,444		
DAIA Hangar Renovations & Runway Extension	143,000			47,000	48,000	48,000
Radio System Replacement	6,000,000			6,000,000		
Replace Brush 2	150,000			150,000		
Replace Squad 2	350,000			350,000		
Sutherland/Airport Fire Station	3,000,000			3,000,000		
Total FY 2019 CIP	10,702,468	0	0	10,606,468	48,000	48,000
FY 2020 CIP						
School Renovations-Sunnyside/Southside Elem	35,000,000				35,000,000	
Eastside Playground Expansion	132,000				132,000	
Eastside Outdoor Basketball Court/Fencing/Bleachers	66,080				66,080	
Sports Complex Baseball Field Outfield Bleachers	225,000				225,000	
Sports Complex Walking Trail	66,000				66,000	
Replace Ladder Truck #4	1,100,000				1,100,000	
Eastern Area Fire Station-Richard Bland College	3,000,000				3,000,000	
Total FY 2020 CIP	39,589,080	0	0	0	39,589,080	0

FY 2021 CIP					
Eastside Splashpad	308,000				308,000
McKenney Gym - Sitework & HVAC	75,000				75,000
Sports Complex - Phase II	750,000				750,000
Heavy Vehicle Maintenance Facility	800,000				800,000
Volunteer Fire Depts Mechanical Systems Upgrades	100,000				100,000
Waste Water Capacity	4,500,000				4,500,000
Total FY 2021 CIP	6,533,000	0	0	0	6,533,000
Total	67,787,325	2,317,855	2,876,611	11,891,219	40,415,106

Projects by Fiscal Year	Total Project Cost	Project Cost per Fiscal Year				
		FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
SCHOOLS	38,850,000	PUBLIC SAFETY	WATER/SEWER	PARKS & REC	AIRPORT	INFO TECH
		16,398,800	8,531,793	2,076,611	1,030,121	900,000
FUNDING TRANSFER FOR EACH YEAR SHOULD BE NO MORE THAN 5% OF ANNUAL REVENUES	44,866,893	2,243,345	5% target	2,317,855	FY 2017	-74,510
Southside Lagoon Closure	250,000	250,000 FY 16 yr end fund balance				
High School Softball Field Lighting Upgrade	190,000	190,000 FY 16 yr end fund balance				

5. COUNTY BUDGET DISCUSSION

Mr. Massengill presented a draft budget for the Board to review. Major changes from the previous year were discussed, including a two percent cost of living increase for all employees. He asked the Board for their opinions regarding whether the budget public hearing ad should be published as presented. The Board agreed for the public hearing ad to be published for the budget as presented as adjustments can be made, if necessary, after further review and after the public hearing.

6. ADJOURNMENT

At 7:01 PM, the Dinwiddie County Planning Commission adjourned their portion of the meeting.

Upon motion of Dr. Moore, seconded by Mr. Chavis, the Board of Supervisors meeting was adjourned at 7:01 PM.

AYES: Mr. Chavis, Mr. Lee, Mr. Moody, Dr. Moore, Ms. Ebron-Bonner
 NAYS: None

 Brenda Ebron-Bonner
 Chair

ATTEST: _____
 W. Kevin Massengill
 County Administrator
 Clerk to the Board

/sbw