

County of Dinwiddie

BOARD OF SUPERVISORS

BRENDA EBRON-BONNER
HARRISON A. MOODY
DR. MARK E. MOORE
WILLIAM D. CHAVIS
DANIEL D. LEE



COUNTY ADMINISTRATOR

W. KEVIN MASSENGILL

FOUNDED 1752

November 16, 2016
Regular Meeting - 3:00 PM

1. ROLL CALL
2. INVOCATION
3. PLEDGE OF ALLEGIANCE
4. AMENDMENTS TO AGENDA
5. CONSENT AGENDA:

A. Summary And Claims

Documents:

[November 2016 Claims Report.pdf](#)

B. Minutes

Documents:

[10-18-16 Regular.pdf](#)

[11-1-16 Special Meeting.pdf](#)

6. REPORTS:

A. Virginia Department Of Transportation

Scott Thornton, Assistant Residency Administrator

Documents:

[DINWIDDIE BOS Report 11-15-16.pdf](#)

B. Vendor Fees For Special Events

Lori Stevens, Commissioner of the Revenue

C. FFA Recognition

Cindy Blaha

D. Department And Outside Agency Updates:

1. *Madeline's House*
2. *Dinwiddie County Airport*
3. *Department of Social Services*

7. ACTION ITEMS:

A. Contract Award: Legal Services For Delinquent Tax Sales *Jennifer Perkins, Treasurer*

Documents:

[161116 Board Memo tax sale contract.pdf](#)
[161116 Tax Sale Atty Contract.pdf](#)

B. Contract Award: Radio System Consultant *Denice Crowder, Communications Manager*

Documents:

[161116 Radio Consult BOS memo.pdf](#)
[161116 Contract with Federal Engineering.pdf](#)

C. Contract Award: E-Summons *Major William Knott, Dinwiddie Sheriff's Office*

Documents:

[161116 BOS Memo E-Summons.pdf](#)

8. CITIZEN COMMENTS (3 MINUTES)

9. COUNTY ADMINISTRATOR COMMENTS

10. BOARD MEMBER COMMENTS

11. CLOSED SESSION

A. §2.2-3711 (A) (1) Personnel:

- *Appointments*

-Appomattox Regional Library Board
-Appomattox River Water Authority
-Board of Zoning Appeals
-Crater Planning District Commission
-Dinwiddie County Water Authority
-Dinwiddie County Planning Commission
-Virginia's Gateway Region

B. §2.2-3711 (A) (3) Discussion Or Consideration Of The Acquisition Of Real Property For A Public Purpose, Or Of The Disposition Of Publicly Held Real Property, Where Discussion In An Open Meeting Would Adversely Affect The Bargaining Position Or Negotiating Strategy Of The Public

Body:

- *Acquisition of specific land for public utilities and economic development*

C. §2.2-3711 (A) (5) Business And Industry Development:

- *Prospective business and industry*

12. OLD/NEW BUSINESS:

A. Appointments

13. ADJOURNMENT

Information:

1. Building Inspections Report
2. Development Review
3. Financial Reports
4. Monthly FTE OT Report
5. Monthly Stat Report

CLAIMS	October 17, 2016	October 17, 2016	October 20, 2016	October 31, 2016	October 28, 2016	October 31, 2016	November 4, 2016	November 4, 2016	
	1099857-1099902	1099903-1099923	1099924-1099934	1099935-1099946 Payroll	1099947-1099953	1099954-1100005	1100006	1100007-1100022	TOTALS
101 - General Fund	\$213,575.89	\$630.00	\$16,189.99	\$1,041,241.58	\$210.00	\$119,400.54	\$71,163.34	\$31,686.30	\$1,494,097.64
103 - Jail Commission							\$71.52		\$71.52
105 - Recreation									\$0.00
209 - Litter Grant Fund									\$0.00
210 - Economic Developmt								\$6,768.00	\$6,768.00
211-Community Service							\$31.80		\$31.80
219 - CSA									\$0.00
226 - Law Library	\$166.64								\$166.64
228 - Fire Programs & EMS									\$0.00
229 - Forfeited Asset Sharing Program									\$0.00
305 - Capital Projects Fund	\$521.02					\$135.14	\$12,496.34	\$510,961.56	\$524,114.06
401 - County Debt Service								\$7,260.00	\$7,260.00
402 - School Debt Service									\$0.00
724 - Abraham Scholarship									\$0.00
	\$214,263.55	\$630.00	\$16,189.99	\$1,041,241.58	\$210.00	\$119,535.68	\$83,763.00	\$556,675.86	\$2,032,509.66

AP375H
10/17/2016

COUNTY OF DINWIDDIE
LISTING OF INVOICES FOR 10/14/2016 -- 10/14/2016

BEFORE CHECKS
PAGE 1

FUND # - 101 GENERAL FUND

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
001201	LOCAL SALES AND USE TAXES				
0001	2006	TOWN OF MCKENNEY	8/16 RECIEPTS	1% SALES TAX	1,419.13
				ACCOUNT TOTAL	1,419.13 *
				MAJOR TOTAL	1,419.13 **
001303	PERMITS AND OTHER LICENSES				
2450	219	TREASURER OF VIRGINIA	VAR10I794	STORMWATER PERMIT	756.00
				ACCOUNT TOTAL	756.00 *
				MAJOR TOTAL	756.00 **
001502	REVENUE FROM USE OF PROPERTY				
0200	999999	JORDAN, NOVIA	6/17/16 JORDAN	REFUND RENTAL FEES	50.00
				ACCOUNT TOTAL	50.00 *
0201	999999	HOOKER, THOMAS	10.1.16 HOOKER	REFUND DAMAGE DEP	100.00
				ACCOUNT TOTAL	100.00 *
				MAJOR TOTAL	150.00 **
012100	*COUNTY ADMINISTRATION*				
5540	4998	TREASURER CHESTERFIELD CO	11.02.16	REGISTRATION FEES	30.00
				ACCOUNT TOTAL	30.00 *
				MAJOR TOTAL	30.00 **
012240	*INDEPENDENT AUDITOR*				
3120	4028	DIXON HUGHES GOODMAN LLP	000613486	AUDIT SERVICES	28,500.00
				ACCOUNT TOTAL	28,500.00 *
				MAJOR TOTAL	28,500.00 **
012410	*TREASURER*				
3160	1473	VA STATE POLICE	A2576 10.1.16	BACKGROUND CHECKS	37.00
				ACCOUNT TOTAL	37.00 *
				MAJOR TOTAL	37.00 **
012510	*INFORMATION SYSTEMS*				

3320	MAINTENANCE SERVICE CONTR					
	3150 CAS SEVERN INC		3003448	MAINTENANCE		4,190.37
					ACCOUNT TOTAL	4,190.37 *
AP375H			COUNTY OF DINWIDDIE			BEFORE CHECKS
10/17/2016			LISTING OF INVOICES FOR 10/14/2016 -- 10/14/2016			PAGE 2
FUND # - 101	GENERAL FUND					
MAJOR#	VENDOR	VENDOR				
ACCT#	NUMBER	NAME	INV#	DESCRIPTION		AMOUNT
8007		COMPUTER EQUIPMENT				
	3576	DALY COMPUTERS, INC	PSI1014845	TOUGHBOOKS		50,009.40
					ACCOUNT TOTAL	50,009.40 *
					MAJOR TOTAL	54,199.77 **
013100	*REGISTRAR/BOARD OF ELECTIONS*					
3160		PROF SRVS - OTHER				
	1473	VA STATE POLICE	A2576 10.1.16	BACKGROUND CHECKS		74.00
					ACCOUNT TOTAL	74.00 *
					MAJOR TOTAL	74.00 **
021100	*CIRCUIT COURT*					
3160		PROF SRVS - OTHER				
	1473	VA STATE POLICE	A2576 10.1.16	BACKGROUND CHECKS		37.00
					ACCOUNT TOTAL	37.00 *
					MAJOR TOTAL	37.00 **
021700	*CLERK OF THE CIRCUIT COURT*					
3120		PROF SRVS - ACCTG/AUDITIN				
	4028	DIXON HUGHES GOODMAN LLP	000613486	AUDIT SERVICES		2,100.00
					ACCOUNT TOTAL	2,100.00 *
3320	MAINTENANCE SERVICE CONTR					
	1365	IRON MOUNTAIN RECORDS	201076074	EXTERNAL REC STORAGE		191.85
					ACCOUNT TOTAL	191.85 *
6012	BOOKS & SUBSCRIPTIONS					
	10070	THOMSON REUTERS WEST	834794881	WEST INFO CHARGES		82.69
					ACCOUNT TOTAL	82.69 *
					MAJOR TOTAL	2,374.54 **
022100	*COMMONWEALTH'S ATTORNEY*					
3160		PROF SRVS - OTHER				
	1473	VA STATE POLICE	A2576 10.1.16	BACKGROUND CHECKS		37.00
					ACCOUNT TOTAL	37.00 *
6012	BOOKS AND SUBSCRIPTIONS					
	3138	VIRGINIA CLE	INV0613443	EVIDENCE GUIDES		68.00

ACCOUNT TOTAL 68.00 *
 MAJOR TOTAL 105.00 **

031200 *SHERIFF*

3110

PROF SRVS - MEDICAL

3265 GREENBERG & ASSOCIATES

2771

COUNSELING SERVICES

1,490.00

ACCOUNT TOTAL 1,490.00 *

3310

REPAIR AND MAINTENANCE

4003 SAMS REPAIR SHOP

14288

REPAIRS 3955

796.60

ACCOUNT TOTAL 796.60 *

BEFORE CHECKS

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COUNTY OF DINWIDDIE

10/17/2016

LISTING OF INVOICES FOR 10/14/2016 -- 10/14/2016

FUND # - 101 GENERAL FUND

MAJOR#

VENDOR

VENDOR

ACCT#

NUMBER

NAME

INV#

DESCRIPTION

AMOUNT

5110

ELECTRICAL SERVICE

3299 DOMINION VA POWER

0700495005 9/16

S.O. ELECTRIC

496.02

3299 DOMINION VA POWER

2460565001 9/16

TRAINING CENTER

443.72

3299 DOMINION VA POWER

8016400007 9/16

JAIL ELECTRIC

1,193.88

ACCOUNT TOTAL 2,133.62 *

6001

OFFICE SUPPLIES

420 DUNN-RITE PRINTING CO.

6802

PROPERTY REPORTS

237.00

ACCOUNT TOTAL 237.00 *

6008

VEHICLE/EQUIPMENT FUEL

3249 JAMES RIVER PETROLEUM

CL91478

FUEL SHERIFF

1,241.36

ACCOUNT TOTAL 1,241.36 *

8005

MOTOR VEHICLES

3955 TEN-CODE ELITE SERVICES

DCS1016A

INSTALL EMERG LIGHTS

1,638.00

3955 TEN-CODE ELITE SERVICES

DCS916B

UNMARKED LIGHT KIT

2,191.00

3955 TEN-CODE ELITE SERVICES

DCS916C

LIGHT BAR

2,095.00

3955 TEN-CODE ELITE SERVICES

DCS916D

LIGHTBAR

2,514.00

3955 TEN-CODE ELITE SERVICES

DCS9163

STORAGE LOCKER-GUN

960.00

ACCOUNT TOTAL 9,398.00 *

MAJOR TOTAL 15,296.58 **

032200

VOLUNTEER FIRE DEPARTMENTS

3320

MAINTENANCE SERVICE CONTR

2412 PROFESSIONAL MAINTENANCE

50233

JANITORIAL SERVICES

1,049.72

ACCOUNT TOTAL 1,049.72 *

5111

UTILITIES REIMB-DINWIDDIE

3299 DOMINION VA POWER

6328509408 9/16

DVFD

1,046.73

5114	6040	UTILITIES REIMB-NAMOZINE NAMOZINE VOL. FIRE DEPT.	SEP 2016 REIMB	UTILITIES/SUPPLIES	ACCOUNT TOTAL	1,046.73 *
						924.96
					ACCOUNT TOTAL	924.96 *
5115	6050	UTILITIES REIMB-OLD HICKO OLD HICKORY VOL. FIRE DPT	SEP 2016 REIMB	UTILITIES/SUPPLIES	ACCOUNT TOTAL	437.21
						437.21 *
					ACCOUNT TOTAL	437.21 *
5230	6040	TELECOMMUNICATIONS NAMOZINE VOL. FIRE DEPT.	SEP 2016 REIMB	UTILITIES/SUPPLIES	ACCOUNT TOTAL	125.69
	6050	OLD HICKORY VOL. FIRE DPT	SEP 2016 REIMB	UTILITIES/SUPPLIES		76.22
					ACCOUNT TOTAL	201.91 *
5305	4138	AUTO & MULTI PERIL INSURA MCNEIL & COMPANY INC	32339120	ENDORSEMENT PREMIUM	ACCOUNT TOTAL	280.37
	4138	MCNEIL & COMPANY INC	32340120	ENDORSEMENT PREMIUM		172.11
					ACCOUNT TOTAL	452.48 *
5693	6040	CONTRIBUTION-NAMOZINE NAMOZINE VOL. FIRE DEPT.	SEP 2016 REIMB	UTILITIES/SUPPLIES	ACCOUNT TOTAL	2,171.42
						2,171.42 *
					ACCOUNT TOTAL	2,171.42 *
5694	6050	CONTRIBUTION-OLD HICKORY OLD HICKORY VOL. FIRE DPT	SEP 2016 REIMB	UTILITIES/SUPPLIES	ACCOUNT TOTAL	46.65
						46.65 *
					ACCOUNT TOTAL	46.65 *
6008	3106	VEHICLE/EQUIPMENT FUEL BARKSDALE OILS INC	146567	FUEL FVFD		139.06
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FUND # - 101	GENERAL FUND					
MAJOR#	VENDOR	VENDOR				
ACCT#	NUMBER	NAME	INV#	DESCRIPTION		AMOUNT
	3249	JAMES RIVER PETROLEUM	CL91478	FUEL FIRE DEPT		41.14
					ACCOUNT TOTAL	180.20 *
					MAJOR TOTAL	6,511.28 **
032300	*FIRE & EMS*					
3120	4029	PROF SRVS - ACCTG/AUDITIN MED3000	0042339	MANAGEMENT FEES	ACCOUNT TOTAL	2,791.53
						2,791.53 *
					ACCOUNT TOTAL	2,791.53 *
5540	3223	CONVENTION & EDUCATION AMERICAN SAFETY & HEALTH	755571	CPR CERTIFICATION	ACCOUNT TOTAL	121.44
						121.44 *
					ACCOUNT TOTAL	121.44 *
6004		MEDICAL SUPPLIES				

	2650	BOUND TREE MEDICAL, LLC.	82280800	AIRWAY KITS		905.80
					ACCOUNT TOTAL	905.80 *
6005		JANITORIAL SUPPLIES				
	6040	NAMOZINE VOL. FIRE DEPT.	SEP 2016 REIMB	UTILITIES/SUPPLIES		81.90
					ACCOUNT TOTAL	81.90 *
					MAJOR TOTAL	3,900.67 **
033300		*COURT SERVICES*				
	3160	PROF SRVS - OTHER				
	3008	BEHAVIORAL INTERVENTIONS	983360	ELECT MONITORING		488.72
					ACCOUNT TOTAL	488.72 *
					MAJOR TOTAL	488.72 **
034100		*BUILDING INSPECTION*				
	5840	TRAINING - 2% STATE				
	557	TREASURER OF VA	LV201701	PERMIT FEES		685.59
					ACCOUNT TOTAL	685.59 *
6008		VEHICLE/EQUIPMENT FUEL				
	3249	JAMES RIVER PETROLEUM	CL91478	FUEL BLDG INSPECT		19.07
					ACCOUNT TOTAL	19.07 *
					MAJOR TOTAL	704.66 **
035100		*ANIMAL CONTROL/POUND*				
	5899	COMMISSION ON SALE OF DOG				
	3027	WHIPPERNOCK MARINA	AUG/SEP'16 LIC	LICENSE COMMISION		1.00
					ACCOUNT TOTAL	1.00 *
6008		VEHICLE/EQUIPMENT FUEL				
	3249	JAMES RIVER PETROLEUM	CL91478	FUEL ANIMAL CONTROL		40.79
					ACCOUNT TOTAL	40.79 *
8007		COMPUTER EQUIPMENT				
	3576	DALY COMPUTERS, INC	PSI1014845	TOUGHBOOKS		4,167.45
					ACCOUNT TOTAL	4,167.45 *
					MAJOR TOTAL	4,209.24 **

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COUNTY OF DINWIDDIE
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BEFORE CHECKS
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FUND # - 101 GENERAL FUND

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT	
ACCT#	NUMBER	NAME				
035600		*EMERGENCY COMMUNICATIONS*				
	3310	REPAIR AND MAINTENANCE				
	1156	RADIO COMMUNICATIONS OF	400012031-1	RADIO REPAIR	43.00	
					ACCOUNT TOTAL	43.00 *

5110	ELECTRICAL SERVICE					
	3299	DOMINION VA POWER	0825184682	9/16	TOWER ELECTRIC	187.93
	3299	DOMINION VA POWER	1229820145	9/16	TOWER ELECTRIC	368.14
	3299	DOMINION VA POWER	3886082654	9/16	TOWER ELECTRIC	324.16
	3299	DOMINION VA POWER	8860545006	9/16	COMMUNITY CENTER	1,133.57
					ACCOUNT TOTAL	2,013.80 *
8003	COMMUNICATION EQUIPMENT					
	1156	RADIO COMMUNICATIONS OF	301001806-1		TRI-CHEM CHARGER	206.00
					ACCOUNT TOTAL	206.00 *
					MAJOR TOTAL	2,262.80 **
041320	*STREETLIGHTS*					
5110	ELECTRICAL SERVICE					
	3299	DOMINION VA POWER	4376987881	9/16	SIGN ELECTRIC	11.24
	3299	DOMINION VA POWER	4603226012	9/16	VAR LOC MCKENNEY	735.79
	3299	DOMINION VA POWER	8519809464	9/16	VAR LOC DINWIDDIE	2,828.60
	3299	DOMINION VA POWER	9836427501	9/16	CAUTION LIGHTS	2.72
					ACCOUNT TOTAL	3,578.35 *
					MAJOR TOTAL	3,578.35 **
042400	*WASTE MANAGEMENT*					
3160	PROF SRVS - OTHER					
	3439	CONTAINER FIRST SERVICES	0000654108		WASTE DISPOSAL	45,895.94
					ACCOUNT TOTAL	45,895.94 *
3310	REPAIR AND MAINTENANCE					
	1795	SPAIN&WILLIAMS GARAGE INC	264653		SERVICE CO4 TRK#4	159.38
	1795	SPAIN&WILLIAMS GARAGE INC	264654		SERVICE MACK PACKER	3,728.63
	1795	SPAIN&WILLIAMS GARAGE INC	264656		SERV INTNL ROLLOFF	67.95
	1795	SPAIN&WILLIAMS GARAGE INC	264668		SERV MACK FRONTLOAD	328.41
	1795	SPAIN&WILLIAMS GARAGE INC	264688		SERVICE MACK ROLLOFF	922.39
					ACCOUNT TOTAL	5,206.76 *
6007	REPAIR & MAINTENANCE SUPP					
	1352	ARC3 GASES	03199905		ACETYLENE/OXYGEN	45.00
					ACCOUNT TOTAL	45.00 *
6008	VEHICLE/EQUIPMENT FUEL					
	3106	BARKSDALE OILS INC	146455		FUEL WASTE MGMNT	597.68
					ACCOUNT TOTAL	597.68 *
5110	ELECTRICAL SERVICE-ROHOIC					
	3299	DOMINION VA POWER	2676126703	9/16	ROHOIC MANNED	88.20
					ACCOUNT TOTAL	88.20 *
5130	WATER & SEWER SERVICE-ROH					

1770	EDMUNDS WASTE REMOVAL INC	55825	LATRINE RENTAL	75.00
			ACCOUNT TOTAL	75.00 *
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FUND # - 101	GENERAL FUND			
MAJOR#	VENDOR	VENDOR		
ACCT#	NUMBER	NAME	INV#	DESCRIPTION
5110		ELECTRICAL SERVICE-MCKENN		
	3299	DOMINION VA POWER	8971437408 9/16	MCKENNEY MANNED
				73.36
				ACCOUNT TOTAL
				73.36 *
5130		WATER & SEWER SERVICE-MCK		
	242	TOWN OF MCKENNEY	10.7.16 MANNED	WATER
	1770	EDMUNDS WASTE REMOVAL INC	55828	LATRINE RENTAL
				50.00
				75.00
				ACCOUNT TOTAL
				125.00 *
5130		WATER & SEWER SERVICE-HAR		
	1770	EDMUNDS WASTE REMOVAL INC	55830	LATRINE RENTAL
				75.00
				ACCOUNT TOTAL
				75.00 *
5130		WATER & SEWER SERVICE-OLD		
	1770	EDMUNDS WASTE REMOVAL INC	55831	LATRINE RENTAL
				75.00
				ACCOUNT TOTAL
				75.00 *
5110		ELECTRICAL SERVICE-DINWID		
	3299	DOMINION VA POWER	3623034810 9/16	DINWIDDIE MANNED
				78.23
				ACCOUNT TOTAL
				78.23 *
5130		WATER & SEWER SERVICE-DIN		
	1770	EDMUNDS WASTE REMOVAL INC	55826	LATRINE RENTAL
				75.00
				ACCOUNT TOTAL
				75.00 *
5130		WATER & SEWER SERVICE-OLD		
	1770	EDMUNDS WASTE REMOVAL INC	55829	LATRINE RENTAL
				75.00
				ACCOUNT TOTAL
				75.00 *
5110		ELECTRICAL SERVICE-FORD		
	3299	DOMINION VA POWER	7991673331 9/16	CLAYSTREET ROAD
				56.20
				ACCOUNT TOTAL
				56.20 *
5130		WATER & SEWER SERVICE-FOR		
	1770	EDMUNDS WASTE REMOVAL INC	55832	LATRINE RENTAL
				75.00
				ACCOUNT TOTAL
				75.00 *
043200	*GENERAL	PROPERTIES*		
3160		PROF SRVS - OTHER		
	1473	VA STATE POLICE	A2576 10.1.16	BACKGROUND CHECKS
				37.00
				ACCOUNT TOTAL
				75.00 *
				MAJOR TOTAL
				52,616.37 **

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
3320		MAINTENANCE SERVICE CONTR			
	2412	PROFESSIONAL MAINTENANCE	50233	JANITORIAL SERVICES	5,313.12
	5000	VIRGINIA UTILITY PROTECTI	09160158	TRANSMISSIONS	7.34
				ACCOUNT TOTAL	37.00 *
5110		ELECTRICAL SERVICE			
	3299	DOMINION VA POWER	1700179326 9/16	COURTHOUSE ELECTRIC`	12,455.43
	3299	DOMINION VA POWER	2476220005 9/16	PAMPLIN ELECTRIC	4,418.28
	3299	DOMINION VA POWER	2480535000 9/16	HIST COURTHOUSE	295.89
	3299	DOMINION VA POWER	3694617006 9/16	IT ELECTRIC	288.16
	3299	DOMINION VA POWER	5372596782 9/16	TEMP RELOCATION	28.17
	3299	DOMINION VA POWER	6400497506 9/16	LIBRARY ELECTRIC	619.62
				ACCOUNT TOTAL	18,105.55 *
6005		JANITORIAL SUPPLIES			
	425	RUTHERFORD JANITOR (AD)	952407	JANITORIAL SUPPLIES	707.00
				ACCOUNT TOTAL	707.00 *
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FUND # - 101		GENERAL FUND			
6011		UNIFORMS/APPAREL			
	4997	HOWARD, GREG	10.2.16 REIMB	SAFETY BOOTS	38.97
				ACCOUNT TOTAL	38.97 *
071100		*PARKS, RECREATION, TOURISM*			
3160		PROF SRVS - OTHER			
	1473	VA STATE POLICE	A2576 10.1.16	BACKGROUND CHECKS	111.00
	3134	SOUTHSIDE SOCCER REFEREE	9.24.16 SOCCER	OFFICIAL PAY	330.00
				ACCOUNT TOTAL	441.00 *
3310		REPAIR AND MAINTENANCE			
	6000	DEWITT TIRE INC. (BOARD)	23152	SERVICE 2745	176.98
				ACCOUNT TOTAL	176.98 *
5110		ELECTRICAL SERVICE			
	3299	DOMINION VA POWER	0256071143 9/16	MCKENNEY GYM	49.41
	3299	DOMINION VA POWER	0920532504 9/16	M.S. BALLFIELD	63.06
	3299	DOMINION VA POWER	1930527500 9/16	DES BALLFIELD	21.13
	3299	DOMINION VA POWER	3462989397 9/16	MCKENNEY REC	183.87
	3299	DOMINION VA POWER	4824264958 9/16	EASTSIDE	1,440.05

	3299	DOMINION VA POWER	6697287354	9/16	FOOTBALL FIELD	109.45
	3299	DOMINION VA POWER	6714859045	9/16	EASTSIDE PARKING LOT	176.96
	3299	DOMINION VA POWER	7001307540	9/16	SPORTS COMPLEX	1,122.19
	3299	DOMINION VA POWER	8480522500	9/16	MS CONCESSION STAND	8.18
					ACCOUNT TOTAL	3,174.30 *
5130		WATER & SEWER SERVICE				
	242	TOWN OF MCKENNEY	10.7.16	MCK GYM	WATER/SEWAGE	100.00
					ACCOUNT TOTAL	100.00 *
					MAJOR TOTAL	3,892.28 **
071340		*BOATLANDINGS*				
5130		WATER & SEWER SERVICE				
	1770	EDMUNDS WASTE REMOVAL INC	55827		LATRINE RENTAL	100.00
					ACCOUNT TOTAL	100.00 *
					MAJOR TOTAL	100.00 **
081100		*PLANNING/ZONING/GIS*				
3160		PROF SRVS - OTHER				
	2598	WORLDVIEW SOLUTIONS	12931	FY16	ANNUAL GIS SUPPORT	4,000.00
	2598	WORLDVIEW SOLUTIONS	12931	FY17	ANNUAL GIS SUPPORT	4,000.00
					ACCOUNT TOTAL	8,000.00 *
6008		VEHICLE/EQUIPMENT FUEL				
	3249	JAMES RIVER PETROLEUM	CL91478		FUEL PLANNING	22.52
					ACCOUNT TOTAL	22.52 *
					MAJOR TOTAL	8,022.52 **
083500		*COOPERATIVE EXTENSION PROGRAM*				
5540		CONVENTION & EDUCATION				
	4999	ROBBINS, HANNAH	10.12.16	REIMB	VAE4-HA FALL CONFERE	101.00
					ACCOUNT TOTAL	101.00 *
					MAJOR TOTAL	101.00 **
					FUND TOTAL	213,575.89

AP375H COUNTY OF DINWIDDIE BEFORE CHECKS
10/17/2016 LISTING OF INVOICES FOR 10/14/2016 -- 10/14/2016 PAGE 8

FUND # - 101 GENERAL FUND
MAJOR# VENDOR VENDOR
ACCT# NUMBER NAME INV# DESCRIPTION AMOUNT

AP375H COUNTY OF DINWIDDIE BEFORE CHECKS
10/17/2016 LISTING OF INVOICES FOR 10/14/2016 -- 10/14/2016 PAGE 9

FUND # - 226 LAW LIBRARY FUND
MAJOR# VENDOR VENDOR
ACCT# NUMBER NAME INV# DESCRIPTION AMOUNT

021800 LAW LIBRARY
 6012 LAW LIBRARY-COURTHOUSE
 10070 THOMSON REUTERS WEST

834824096 WEST INFO CHARGES

166.64
 ACCOUNT TOTAL 166.64 *
 MAJOR TOTAL 166.64 **
 FUND TOTAL 166.64

AP375H
 10/17/2016

COUNTY OF DINWIDDIE
 LISTING OF INVOICES FOR 10/14/2016 -- 10/14/2016

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FUND # - 305 CAPITAL PROJECTS
 MAJOR# VENDOR VENDOR

ACCT#	NUMBER	NAME	INV#	DESCRIPTION	AMOUNT
094200					
8205		FIRE RESCUE VEHICLES			
	4108	EAST COAST EMERGENCY	7922	SIREN INSTALLATION	521.02

ACCOUNT TOTAL 521.02 *
 MAJOR TOTAL 521.02 **
 FUND TOTAL 521.02
 TOTAL DUE 214,263.55

Approved at meeting of
 Signed

on .

Title	Date
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AP375H
 10/17/2016

COUNTY OF DINWIDDIE
 LISTING OF INVOICES FOR 10/03/2016 -- 10/03/2016

BEFORE CHECKS
 PAGE 1

FUND # - 101 GENERAL FUND
 MAJOR# VENDOR VENDOR

ACCT#	NUMBER	NAME	INV#	DESCRIPTION	AMOUNT
021100		*CIRCUIT COURT*			
3200		TEMP HELP - JURORS/COMMIS			
	999999	BONNER, KOURTNEY	000001940161003	JUROR PAYMNT	30.00
	999999	BRIM JR., STANLEY J	000001941161003	JUROR PAYMNT	30.00
	999999	CHAPMAN, JOSHUA A	000001942161003	JUROR PAYMNT	30.00
	999999	CHAVIS, JESSICA L	000001943161003	JUROR PAYMNT	30.00
	999999	CHRISMAN, JUSTIN M	000001944161003	JUROR PAYMNT	30.00
	999999	DAVIS, DEBRA M	000001945161003	JUROR PAYMNT	30.00
	999999	DAVIS, VICTORIA M	000001946161003	JUROR PAYMNT	30.00

999999	DUCKWORTH, KELLIE M	000001947161003	JUROR	PAYMNT	30.00
999999	FLETCHER, KAREN M	000001948161003	JUROR	PAYMNT	30.00
999999	GILL, TERRY P	000001949161003	JUROR	PAYMNT	30.00
999999	HAIRE JR., CHARLES H	000001950161003	JUROR	PAYMNT	30.00
999999	HANSON, JOHN L	000001951161003	JUROR	PAYMNT	30.00
999999	MCCALL, GEORGIA L	000001952161003	JUROR	PAYMNT	30.00
999999	MILLER, RYAN E	000001953161003	JUROR	PAYMNT	30.00
999999	MYLER, MONIQUE T	000001954161003	JUROR	PAYMNT	30.00
999999	O'DAY, ROSEMARY C	000001955161003	JUROR	PAYMNT	30.00
999999	OLGERS, ASHLEY D	000001956161003	JUROR	PAYMNT	30.00
999999	OLIVER, CHRISTA J	000001957161003	JUROR	PAYMNT	30.00
999999	PICARDAT, JAMES R	000001958161003	JUROR	PAYMNT	30.00
999999	STEWART, BRANDON C	000001959161003	JUROR	PAYMNT	30.00
999999	WILMOTH, PETE G	000001960161003	JUROR	PAYMNT	30.00

ACCOUNT TOTAL	630.00 *
MAJOR TOTAL	630.00 **
FUND TOTAL	630.00
TOTAL DUE	630.00

Approved at meeting of
Signed

on .

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Title	Date
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Title	Date
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Title	Date

AP375H
10/20/2016

COUNTY OF DINWIDDIE
LISTING OF INVOICES FOR 10/21/2016 -- 10/21/2016

BEFORE CHECKS
PAGE 1

FUND # - 101 GENERAL FUND
MAJOR# VENDOR VENDOR

ACCT#	NUMBER	NAME	INV#	DESCRIPTION	AMOUNT
012210	*LEGAL SERVICES*				
3150		PROF SRVS - LEGAL			
	4934	PATTEN, WORNOM, HATTEN &	10.14.16	LEGAL SERVICES	8,581.75
				ACCOUNT TOTAL	8,581.75 *
				MAJOR TOTAL	8,581.75 **
012310	*COMMISSIONER OF THE REVENUE*				
5540		CONVENTION & EDUCATION			
	101	COMMISSIONERS OF THE	10.21.16	REGISTRATION FEES	75.00
				ACCOUNT TOTAL	75.00 *

MAJOR TOTAL 75.00 **

012410 *TREASURER*

3160 PROF SRVS - OTHER

3732 BMS DIRECT 104461

2ND HALF BILLING

5,357.85

ACCOUNT TOTAL 5,357.85 *

MAJOR TOTAL 5,357.85 **

031200 *SHERIFF*

3840 PURCH GOVT SRVS-CRTR CRIM

9030 CRATER CRIMINAL JUSTICE 1343

MCKENNEY FY17 CONTRI

758.52

ACCOUNT TOTAL 758.52 *

6010 POLICE SUPPLIES

9030 CRATER CRIMINAL JUSTICE 1364

ACTIVE SHOOTER TRAIN

114.00

ACCOUNT TOTAL 114.00 *

MAJOR TOTAL 872.52 **

032300 *FIRE & EMS*

6007 REPAIR & MAINTENANCE SUPP

1624 DINWIDDIE AUTO PARTS (EM) 56428

MAINTENANCE SUPPLIES

59.32

ACCOUNT TOTAL 59.32 *

MAJOR TOTAL 59.32 **

035100 *ANIMAL CONTROL/POUND*

3110 PROF SRVS - MEDICAL

880 CRATER RD VETERINARY HOSP 258586

RABIES CANINE

8.00

880 CRATER RD VETERINARY HOSP 258732

NEUTER CANINE

55.00

2778 CHESDIN ANIMAL HOSPITAL 275182

RABIES CANINE/FELINE

100.00

2778 CHESDIN ANIMAL HOSPITAL 275337

CANINE NEUTER

69.00

2778 CHESDIN ANIMAL HOSPITAL 275587

RABIES CANINE

10.00

2778 CHESDIN ANIMAL HOSPITAL 275647

RABIES FELINE

10.00

2778 CHESDIN ANIMAL HOSPITAL 275742

RABIES/SPAY CANINE

79.00

2778 CHESDIN ANIMAL HOSPITAL 275767

RABIES CANINE

10.00

AP375H COUNTY OF DINWIDDIE

BEFORE CHECKS

10/20/2016 LISTING OF INVOICES FOR 10/21/2016 -- 10/21/2016

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FUND # - 101 GENERAL FUND

MAJOR# VENDOR VENDOR

ACCT#	NUMBER	NAME	INV#	DESCRIPTION	AMOUNT
	2778	CHESDIN ANIMAL HOSPITAL	275863	RABIES X2 FELINE	20.00
	2778	CHESDIN ANIMAL HOSPITAL	276031	RABIES X2 CANINE	20.00
	2778	CHESDIN ANIMAL HOSPITAL	276090	CANINE NEUTER	69.00
	2778	CHESDIN ANIMAL HOSPITAL	276278	RABIES X2 FELINE	20.00
	2778	CHESDIN ANIMAL HOSPITAL	276685	RABIES/NEUTER CANINE	79.00

2982	COLONIAL HEIGHTS VET	320830	SPAY/NEUTER/RABIES	134.00
3636	BLACKSTONE ANIMAL CLINIC	103767	RABIES CANINE	8.00
3636	BLACKSTONE ANIMAL CLINIC	105082	SPAY CANINE	55.00
ACCOUNT TOTAL				746.00 *
6005	JANITORIAL SUPPLIES			
142	SOUTHSIDE CANDY	165907	JANITORIAL SUPPLIES	126.35
142	SOUTHSIDE CANDY	165972	JANITORIAL SUPPLIES	371.20
ACCOUNT TOTAL				497.55 *
MAJOR TOTAL				1,243.55 **
FUND TOTAL				16,189.99
TOTAL DUE				16,189.99

Approved at meeting of
Signed

on .

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Title	Date
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Title	Date

AP375H
10/25/2016

COUNTY OF DINWIDDIE
LISTING OF INVOICES FOR 10/18/2016 -- 10/18/2016

BEFORE CHECKS
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FUND # - 101 GENERAL FUND

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
021100	*CIRCUIT COURT*				
3200		TEMP HELP - JURORS/COMMIS			
	999999	WILSON PAUL H	000000847161018	JUROR PAYMNT	30.00
	999999	RIBBON, COLLIE L	000001869161018	JUROR PAYMNT	30.00
	999999	TUCKER, WILLIAM R	000001961161018	JUROR PAYMNT	30.00
	999999	TUCKER, FELITA S	000001962161018	JUROR PAYMNT	30.00
	999999	BROOKS SR., LEON E	000001963161018	JUROR PAYMNT	30.00
	999999	JONES, ELENA L	000001964161018	JUROR PAYMNT	30.00
	999999	BROWN, FABIAN	000001965161018	JUROR PAYMNT	30.00
ACCOUNT TOTAL					210.00 *
MAJOR TOTAL					210.00 **
FUND TOTAL					210.00
TOTAL DUE					210.00

Approved at meeting of
Signed

on .

_____	_____
Title	Date

AP375H
 10/31/2016
 FUND # - 101 GENERAL FUND

Title _____ Date _____
 Title _____ Date _____
 COUNTY OF DINWIDDIE
 LISTING OF INVOICES FOR 10/28/2016 -- 10/28/2016

BEFORE CHECKS
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MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
001502	REVENUE FROM USE OF PROPERTY				
0201	RENTAL-REC FACILITIES-DEP				
	999999	MAYS, KIM	101516 MAYS	REFUND DAMAGE DEP	100.00
				ACCOUNT TOTAL	100.00 *
				MAJOR TOTAL	100.00 **
001606	CHARGES FOR OTHER PROTECTION				
0200	ANIMAL ADOPTION FEE				
	999999	NEDDO, ANGELA	10.15.16 NEDDO	REFUND ADOPTION FEE	77.25
				ACCOUNT TOTAL	77.25 *
				MAJOR TOTAL	77.25 **
001612	CHARGES FOR PARKS AND RECREATION				
0100	RECREATION FEES				
	999999	BLAND, JOAN	12115 BLAND RI	REFUND WRESTLING	110.00
	999999	BROWN, DARREN	51616 BROWN RI	REFUND FOOTBALL	140.00
	999999	MELVIN, TIFFANY	9.15.16 MELVIN	REFUND SOCCER	70.00
				ACCOUNT TOTAL	320.00 *
0101	SPECIAL EVENT FEES				
	999999	BISHOPS' BBQ	2016 BISHOPS	REFUND FAIR DEPOSIT	100.00
	999999	CREATIVE CATERING	2016 CREATIVE	REFUND FAIR DEPOSIT	100.00
	999999	HAU LANI SHAVE ICE CREAM,	2016 HAU LANI	REFUND FAIR DEPOSIT	100.00
	999999	INTERNATIONAL GRILL CO,	2016 INTERNATIO	REFUND FAIR DEPOSIT	100.00
				ACCOUNT TOTAL	400.00 *
				MAJOR TOTAL	720.00 **
011100	*BOARD OF SUPERVISORS*				
5810	DUES/MEMBERSHIPS				
	2348	NATIONAL ASSOC OF COUNTIE	151768	MEMBERSHIP DUES	560.00
				ACCOUNT TOTAL	560.00 *
				MAJOR TOTAL	560.00 **
012100	*COUNTY ADMINISTRATION*				
5230	TELECOMMUNICATIONS				

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
1424	TREASURER OF VA		T303686	TELEPHONE SERVICE	101.09
6001	OFFICE SUPPLIES				ACCOUNT TOTAL 101.09 *
3429	FLAG CENTRAL, INC.		FC1003	COUNTY FLAGS	190.50
					ACCOUNT TOTAL 190.50 *
					MAJOR TOTAL 291.59 **
012310	*COMMISSIONER OF THE REVENUE*				
5230	TELECOMMUNICATIONS				
1424	TREASURER OF VA		T303686	TELEPHONE SERVICE	20.94
					ACCOUNT TOTAL 20.94 *
AP375H		COUNTY OF DINWIDDIE			BEFORE CHECKS
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FUND # - 101	GENERAL FUND				
5810	DUES/MEMBERSHIPS				
3220	VALTA		16/17 POOLE	DUES	10.00
3220	VALTA		16/17 STEVENS	DUES	10.00
3220	VALTA		16/17 WILSON	DUES	10.00
					ACCOUNT TOTAL 30.00 *
6008	VEHICLE/EQUIPMENT FUEL				
3249	JAMES RIVER PETROLEUM		CL92847	COTR FUEL	16.49
					ACCOUNT TOTAL 16.49 *
					MAJOR TOTAL 67.43 **
012410	*TREASURER*				
5230	TELECOMMUNICATIONS				
1424	TREASURER OF VA		T303686	TELEPHONE SERVICE	3.69
					ACCOUNT TOTAL 3.69 *
					MAJOR TOTAL 3.69 **
012510	*INFORMATION SYSTEMS*				
5230	TELECOMMUNICATIONS				
1424	TREASURER OF VA		T303605	TELEPHONE SERVICE	541.63
1424	TREASURER OF VA		T303686	TELEPHONE SERVICE	1.86
					ACCOUNT TOTAL 543.49 *
					MAJOR TOTAL 543.49 **
013100	*REGISTRAR/BOARD OF ELECTIONS*				
5230	TELECOMMUNICATIONS				
1424	TREASURER OF VA		T303686	TELEPHONE SERVICE	6.53
					ACCOUNT TOTAL 6.53 *

6001	OFFICE SUPPLIES					
	420 DUNN-RITE PRINTING CO.	6808	ENVELOPES		139.00	
				ACCOUNT TOTAL	139.00	*
				MAJOR TOTAL	145.53	**
021100	*CIRCUIT COURT*					
5230	TELECOMMUNICATIONS					
	1424 TREASURER OF VA	T303686	TELEPHONE SERVICE		35.91	
				ACCOUNT TOTAL	35.91	*
				MAJOR TOTAL	35.91	**
021200	*GENERAL DISTRICT COURT*					
3150	PROF SRVS - LEGAL					
	2621 MARABLE III, GEORGE F.	8078034 3239000	PUBLIC DEFENDER		120.00	
	2621 MARABLE III, GEORGE F.	8078036 3212000	PUBLIC DEFENDER		120.00	
	3075 THE LAW OFFICE OF LINDA	7975591	PUBLIC DEFENDER		120.00	
	3075 THE LAW OFFICE OF LINDA	7975594	PUBLIC DEFENDER		120.00	
				ACCOUNT TOTAL	480.00	*
AP375H		COUNTY OF DINWIDDIE				BEFORE CHECKS
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FUND # - 101	GENERAL FUND					
MAJOR#	VENDOR	VENDOR				
ACCT#	NUMBER	NAME	INV#	DESCRIPTION		AMOUNT
5230		TELECOMMUNICATIONS				
	1424	TREASURER OF VA	T303686	TELEPHONE SERVICE		35.13
					ACCOUNT TOTAL	35.13 *
					MAJOR TOTAL	515.13 **
021700	*CLERK OF THE CIRCUIT COURT*					
5230	TELECOMMUNICATIONS					
	1424 TREASURER OF VA	T303686	TELEPHONE SERVICE		23.01	
				ACCOUNT TOTAL	23.01	*
				MAJOR TOTAL	23.01	**
021910	*VICTIM WITNESS PROGRAM*					
5230	TELECOMMUNICATIONS					
	1424 TREASURER OF VA	T303686	TELEPHONE SERVICE		1.02	
				ACCOUNT TOTAL	1.02	*
				MAJOR TOTAL	1.02	**
022100	*COMMONWEALTH'S ATTORNEY*					
5230	TELECOMMUNICATIONS					
	1424 TREASURER OF VA	T303686	TELEPHONE SERVICE		9.61	
				ACCOUNT TOTAL	9.61	*

5510		MILEAGE					
	4566	BASKERVILL, ANN CABELL	10.1.16	REIMB	NDA	TRAINING CONF	566.50
	4566	BASKERVILL, ANN CABELL	10.1.16	REIMB	NDA	TRAINING CONF	45.36
	5004	MOSS, JAMIE	10.13.16	REIMB		MILEAGE REIMBURSE	102.60
						ACCOUNT TOTAL	714.46 *
5530		MEALS & LODGING					
	4566	BASKERVILL, ANN CABELL	10.1.16	REIMB	NDA	TRAINING CONF	684.69
	4566	BASKERVILL, ANN CABELL	10.1.16	REIMB	NDA	TRAINING CONF	201.41
						ACCOUNT TOTAL	886.10 *
6012		BOOKS AND SUBSCRIPTIONS					
	10070	THOMSON REUTERS WEST	6110459857			CRIMINAL OFFENSES	272.85
						ACCOUNT TOTAL	272.85 *
						MAJOR TOTAL	1,883.02 **
031200		*SHERIFF*					
3310		REPAIR AND MAINTENANCE					
	207	JIM'S BODY SHOP, LLC	67			REPAIRS 5931	761.04
						ACCOUNT TOTAL	761.04 *
3320		MAINTENANCE SERVICE CONTR					
	3347	COMPUTER PROJECTS OF IL	16-10-124ME			ANNUAL LICENSE FEE	173.40
						ACCOUNT TOTAL	173.40 *
3600		ADVERTISING					
	4656	WOMACK PUBLISHING CO INC	U0032	9.30.16		ADVERTISING	42.90
						ACCOUNT TOTAL	42.90 *
AP375H				COUNTY OF DINWIDDIE			BEFORE CHECKS
10/31/2016				LISTING OF INVOICES FOR 10/28/2016 -- 10/28/2016			PAGE 4
FUND # - 101		GENERAL FUND					
MAJOR#	VENDOR	VENDOR					
ACCT#	NUMBER	NAME	INV#		DESCRIPTION		AMOUNT
5230		TELECOMMUNICATIONS					
	1424	TREASURER OF VA	T303686		TELEPHONE SERVICE		141.28
						ACCOUNT TOTAL	141.28 *
6008		VEHICLE/EQUIPMENT FUEL					
	3249	JAMES RIVER PETROLEUM	CL92847		SHERIFF FUEL		2,973.17
	3249	JAMES RIVER PETROLEUM	CL93153		SHERIFF FUEL		2,420.64
						ACCOUNT TOTAL	5,393.81 *
6011		UNIFORMS/APPAREL					
	3559	GALLS LLC	006235911		NAME BAR		19.78
						ACCOUNT TOTAL	19.78 *
8005		MOTOR VEHICLES					

	3955	TEN-CODE ELITE SERVICES	DCS1016B	EMERGENCY EQUIPMENT	1,638.00	
	3955	TEN-CODE ELITE SERVICES	DCS1016C	EMERGENCY EQUIPMENT	1,300.00	
	4108	EAST COAST EMERGENCY	7954	EMERGENCY EQUIPMENT	6,161.85	
	4108	EAST COAST EMERGENCY	7976	UTILITY CONSOLE	586.87	
				ACCOUNT TOTAL	9,686.72	*
				MAJOR TOTAL	16,218.93	**
032200		*VOLUNTEER FIRE DEPARTMENTS*				
3310		REPAIR AND MAINTENANCE				
	3002	WESTERN BRANCH DIESEL	1187785	SERVICE 3279	2,504.99	
	3701	ATLANTIC EMERG SOLUTIONS	10979RIC	SERVICE 0405	477.86	
				ACCOUNT TOTAL	2,982.85	*
5112		UTILITIES REIMB-FORD				
	6030	FORD VOL. FIRE DEPT.	SEP 2016 REIMB	UTILITIES/SUPPLIES	903.07	
				ACCOUNT TOTAL	903.07	*
5113		UTILITIES REIMB-MCKENNEY				
	242	TOWN OF MCKENNEY	SEP 2016 REIMB	UTILITIES/SUPPLIES	640.72	
				ACCOUNT TOTAL	640.72	*
5230		TELECOMMUNICATIONS				
	242	TOWN OF MCKENNEY	SEP 2016 REIMB	UTILITIES/SUPPLIES	34.99	
	6030	FORD VOL. FIRE DEPT.	SEP 2016 REIMB	UTILITIES/SUPPLIES	49.99	
				ACCOUNT TOTAL	84.98	*
5691		CONTRIBUTION-FORD				
	6030	FORD VOL. FIRE DEPT.	SEP 2016 REIMB	UTILITIES/SUPPLIES	449.78	
				ACCOUNT TOTAL	449.78	*
5692		CONTRIBUTION-MCKENNEY				
	242	TOWN OF MCKENNEY	SEP 2016 REIMB	UTILITIES/SUPPLIES	171.58	
	780	HOCHINS PEST CONTROL	146337	PEST CONTROL	25.00	
	1508	BANK OF SOUTHSIDE VA	9.23.16 SAMS	SUPPLIES/JANITORIAL	156.73	
				ACCOUNT TOTAL	353.31	*
6008		VEHICLE/EQUIPMENT FUEL				
	3249	JAMES RIVER PETROLEUM	CL92847	FIRE DEPT FUEL	186.63	
	3249	JAMES RIVER PETROLEUM	CL93153	FIRE DEPT FUEL	168.81	
				ACCOUNT TOTAL	355.44	*
				MAJOR TOTAL	5,770.15	**
032300		*FIRE & EMS*				
3120		PROF SRVS - ACCTG/AUDITIN				
	4029	MED3000	0042554	MANAGEMENT FEE	1,608.49	
				ACCOUNT TOTAL	1,608.49	*
AP375H		COUNTY OF DINWIDDIE				BEFORE CHECKS

10/31/2016

LISTING OF INVOICES FOR 10/28/2016 -- 10/28/2016

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FUND # - 101 GENERAL FUND

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
3310		REPAIR AND MAINTENANCE			
	3734	GOODMAN SPECIALIZED VEH	13746G	SERVICE 8104	1,349.86
	3734	GOODMAN SPECIALIZED VEH	13762G	SERVICE 4329	4,853.40
				ACCOUNT TOTAL	6,203.26 *
5230		TELECOMMUNICATIONS			
	1424	TREASURER OF VA	T303686	TELEPHONE SERVICE	5.26
				ACCOUNT TOTAL	5.26 *
5540		CONVENTION & EDUCATION			
	2269	CRATER EMS CENTER	DFEMS12082015	ACLS CARDS	44.00
	2269	CRATER EMS CENTER	DFEM05182016B	BLS PROVIDER CARDS	8.00
	2269	CRATER EMS CENTER	DFEM0701016-2	BLS PROVIDER CARDS	8.00
				ACCOUNT TOTAL	60.00 *
6004		MEDICAL SUPPLIES			
	1388	MOORE MEDICAL LLC	99239332	MEDICAL SUPPLIES	36.97
				ACCOUNT TOTAL	36.97 *
6008		VEHICLE/EQUIPMENT FUEL			
	3249	JAMES RIVER PETROLEUM	CL92847	EMS FUEL	62.98
	3249	JAMES RIVER PETROLEUM	CL93153	EMS FUEL	73.78
				ACCOUNT TOTAL	136.76 *
				MAJOR TOTAL	8,050.74 **
033300	*COURT SERVICES*				
3840		PURCH GOVT SRVS-CRATER YO			
	985	CRATER YOUTH CARE	1725	DETENTION SERVICES	43,551.33
				ACCOUNT TOTAL	43,551.33 *
5230		TELECOMMUNICATIONS			
	1424	TREASURER OF VA	T303686	TELEPHONE SERVICE	8.84
				ACCOUNT TOTAL	8.84 *
				MAJOR TOTAL	43,560.17 **
033400	*OTHER CORRECTION & DETENTION*				
5230		TELECOMMUNICATIONS			
	1424	TREASURER OF VA	T303686	TELEPHONE SERVICE	5.83
				ACCOUNT TOTAL	5.83 *
6008		VEHICLE/EQUIPMENT FUEL			
	3249	JAMES RIVER PETROLEUM	CL92847	CHILDREN'S SRVC FUEL	53.91
				ACCOUNT TOTAL	53.91 *

034100	*BUILDING INSPECTION*				MAJOR TOTAL	59.74 **
5230	TELECOMMUNICATIONS					
	1424	TREASURER OF VA	T303686	TELEPHONE SERVICE		2.37
				ACCOUNT TOTAL		2.37 *
5810	DUES/MEMBERSHIPS					
	3626	VA PLUMBING & MECHANICAL	2017 INGE	DUES		40.00
	3626	VA PLUMBING & MECHANICAL	2017 MOORE	DUES		40.00
AP375H			COUNTY OF DINWIDDIE		BEFORE CHECKS	
10/31/2016			LISTING OF INVOICES FOR 10/28/2016 -- 10/28/2016		PAGE	6
FUND # - 101	GENERAL FUND					
MAJOR#	VENDOR	VENDOR				
ACCT#	NUMBER	NAME	INV#	DESCRIPTION		AMOUNT
	3626	VA PLUMBING & MECHANICAL	2017 PERKINSON	DUES		40.00
				ACCOUNT TOTAL		120.00 *
6008	VEHICLE/EQUIPMENT FUEL					
	3249	JAMES RIVER PETROLEUM	CL92847	BLDG INSP FUEL		40.37
	3249	JAMES RIVER PETROLEUM	CL93153	BLDG INSPEC FUEL		67.32
				ACCOUNT TOTAL		107.69 *
				MAJOR TOTAL		230.06 **
035100	*ANIMAL CONTROL/POUND*					
3600	ADVERTISING					
	4656	WOMACK PUBLISHING CO INC	U0043 10.31.16	ADVERTISING		85.80
				ACCOUNT TOTAL		85.80 *
5230	TELECOMMUNICATIONS					
	1424	TREASURER OF VA	T303686	TELEPHONE SERVICE		3.76
				ACCOUNT TOTAL		3.76 *
5899	COMMISSION ON SALE OF DOG					
	2778	CHESDIN ANIMAL HOSPITAL	SEP '16 LICENSE	LICENSE COMMISSION		21.00
				ACCOUNT TOTAL		21.00 *
6004	MEDICAL SUPPLIES					
	1947	VORTECH PHARMACEUTICALS	112499	FATAL PLUS SOLUTION		389.31
				ACCOUNT TOTAL		389.31 *
6008	VEHICLE/EQUIPMENT FUEL					
	3249	JAMES RIVER PETROLEUM	CL92847	ANIMAL CONTROL FUEL		246.63
	3249	JAMES RIVER PETROLEUM	CL93153	ANIMAL CONTROL FUEL		136.59
				ACCOUNT TOTAL		383.22 *
				MAJOR TOTAL		883.09 **
035600	*EMERGENCY COMMUNICATIONS*					

3310		REPAIR AND MAINTENANCE					
	1156	RADIO COMMUNICATIONS OF	400012108-1	RADIO REPAIR		307.00	
	4207	WEST SAFETY SOLUTIONS COR	5033863	MAINTENANCE		175.00	
					ACCOUNT TOTAL	482.00	*
5230		TELECOMMUNICATIONS					
	1424	TREASURER OF VA	T303605	TELEPHONE SERVICE		50.91	
	1424	TREASURER OF VA	T303686	TELEPHONE SERVICE		13.18	
					ACCOUNT TOTAL	64.09	*
6001		OFFICE SUPPLIES					
	1508	BANK OF SOUTHSIDE VA	9.23.16 SAMS	SUPPLIES/JANITORIAL		80.14	
					ACCOUNT TOTAL	80.14	*
6005		JANITORIAL SUPPLIES					
	1508	BANK OF SOUTHSIDE VA	9.23.16 SAMS	SUPPLIES/JANITORIAL		27.40	
					ACCOUNT TOTAL	27.40	*
					MAJOR TOTAL	653.63	**
042400		*WASTE MANAGEMENT*					
5230		TELECOMMUNICATIONS					
	1424	TREASURER OF VA	T303686	TELEPHONE SERVICE		4.15	
					ACCOUNT TOTAL	4.15	*
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FUND # - 101		GENERAL FUND					
MAJOR#	VENDOR	VENDOR					
ACCT#	NUMBER	NAME	INV#	DESCRIPTION		AMOUNT	
6008		VEHICLE/EQUIPMENT FUEL					
	3249	JAMES RIVER PETROLEUM	CL92847	LANDFILL FUEL		107.83	
	3249	JAMES RIVER PETROLEUM	CL93153	LANFIDLL FUEL		9.12	
					ACCOUNT TOTAL	116.95	*
					MAJOR TOTAL	121.10	**
042500		*PUBLIC NUISANCE CONTROL*					
3160		PROF SRVS - OTHER					
	4081	HEATON'S LAWN MAINTENANCE	100	CODE COMPLIANCE		150.00	
					ACCOUNT TOTAL	150.00	*
					MAJOR TOTAL	150.00	**
043200		*GENERAL PROPERTIES*					
3320		MAINTENANCE SERVICE CONTR					
	4678	CARDNO INC	209878	WATER WORKS		1,632.22	
					ACCOUNT TOTAL	1,632.22	*
6008		VEHICLE/EQUIPMENT FUEL					

	3249	JAMES RIVER PETROLEUM	CL92847	BLDGS & GROUNDS FUEL	33.50
	3249	JAMES RIVER PETROLEUM	CL92847	ADMIN FUEL	37.74
	3249	JAMES RIVER PETROLEUM	CL93153	AMIN FUEL	19.03
				ACCOUNT TOTAL	90.27 *
				MAJOR TOTAL	1,722.49 **
071100	*PARKS, RECREATION, TOURISM*				
3160	PROF SRVS - OTHER				
	3134	SOUTHSIDE SOCCER REFEREE	10.08.16 SOCCER	OFFICIAL PAY	330.00
	3134	SOUTHSIDE SOCCER REFEREE	10.15.16 SOCCER	OFFICIAL PAY	660.00
	3134	SOUTHSIDE SOCCER REFEREE	9.17.16 SOCCER	OFFICIAL PAY	330.00
				ACCOUNT TOTAL	1,320.00 *
3310	REPAIR AND MAINTENANCE				
	4279	INTEGRITY FITNESS SERVICE	72716RW1	EXPRESSO BIKE REPAIR	180.00
				ACCOUNT TOTAL	180.00 *
3320	MAINTENANCE SERVICE CONTR				
	4081	HEATON'S LAWN MAINTENANCE	108	MAINT ATHLET FIELDS	3,164.00
				ACCOUNT TOTAL	3,164.00 *
5230	TELECOMMUNICATIONS				
	1424	TREASURER OF VA	T303686	TELEPHONE SERVICE	51.05
				ACCOUNT TOTAL	51.05 *
6008	VEHICLE/EQUIPMENT FUEL				
	3249	JAMES RIVER PETROLEUM	CL92847	PARKS & REC FUEL	34.81
	3249	JAMES RIVER PETROLEUM	CL93153	PARKS & REC FUEL	222.76
				ACCOUNT TOTAL	257.57 *
6014	CONCESSIONS				
	3811	COCA COLA	1880202313	CONCESSIONS	881.58
	3811	COCA COLA	1880202426	CONCESSIONS	669.00
				ACCOUNT TOTAL	1,550.58 *
AP375H	COUNTY OF DINWIDDIE				BEFORE CHECKS
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FUND # - 101	GENERAL FUND				
MAJOR#	VENDOR	VENDOR			
ACCT#	NUMBER	NAME	INV#	DESCRIPTION	AMOUNT
6099	SPECIAL EVENTS				
	1643	TOPSIDE RENTALS INC.	3646	TENT RENTALS/FAIR	8,561.00
	4984	DINWIDDIE FFA ALUMNI	10.6.16 REIMB	FOOD LOSS REIMBURSE	352.00
				ACCOUNT TOTAL	8,913.00 *
				MAJOR TOTAL	15,436.20 **
081100	*PLANNING/ZONING/GIS*				

5230	TELECOMMUNICATIONS					
1424	TREASURER OF VA	T303686	TELEPHONE SERVICE		5.14	
				ACCOUNT TOTAL	5.14	*
6007	REPAIR & MAINTENANCE SUPP					
1097	HOLLYWOOD SIGNS	8979	SIGN INSTALLATION		325.13	
				ACCOUNT TOTAL	325.13	*
6008	VEHICLE/EQUIPMENT FUEL					
3249	JAMES RIVER PETROLEUM	CL92847	PLANNING FUEL		52.58	
				ACCOUNT TOTAL	52.58	*
				MAJOR TOTAL	382.85	**
081500	*ECONOMIC DEVELOPMENT*					
5230	TELECOMMUNICATIONS					
1424	TREASURER OF VA	T303686	TELEPHONE SERVICE		2.61	
				ACCOUNT TOTAL	2.61	*
5810	DUES/MEMBERSHIPS					
7504	VA LOCAL GOVERNMENT	16/17 COLLINS	ANNUAL DUES		246.60	
				ACCOUNT TOTAL	246.60	*
				MAJOR TOTAL	249.21	**
083500	*COOPERATIVE EXTENSION PROGRAM*					
3160	PROF SRVS - OTHER					
1643	TOPSIDE RENTALS INC.	3646	TENT RENTALS/FAIR		4,000.00	
				ACCOUNT TOTAL	4,000.00	*
3840	PURCH GOVT SRVS-COOP EXTE					
1899	VIRGINIA TECH	FY17 1ST QTR	QTRLY PAYMENT		16,940.04	
				ACCOUNT TOTAL	16,940.04	*
5230	TELECOMMUNICATIONS					
1424	TREASURER OF VA	T303686	TELEPHONE SERVICE		5.07	
				ACCOUNT TOTAL	5.07	*
				MAJOR TOTAL	20,945.11	**
				FUND TOTAL	119,400.54	

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COUNTY OF DINWIDDIE
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FUND # - 305 CAPITAL PROJECTS

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
094200					
8205		FIRE RESCUE VEHICLES			
	4108	EAST COAST EMERGENCY	7952	VERTEX	135.14
				ACCOUNT TOTAL	135.14

MAJOR TOTAL 135.14 **
 FUND TOTAL 135.14
 TOTAL DUE 119,535.68

Approved at meeting of
 Signed

on

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Title Date

 Title Date

 Title Date

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COUNTY OF DINWIDDIE

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FUND # - 101 GENERAL FUND

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
012100	*COUNTY ADMINISTRATION*				
3320		MAINTENANCE SERVICE CONTR			
	4097	BANK OF AMERICA	10/15/2016	Shredding - Admin	75.50
				ACCOUNT TOTAL	75.50 *
5210		POSTAL SERVICE			
	4097	BANK OF AMERICA	10/15/2016	Postage	16.08
	4097	BANK OF AMERICA	10/15/2016	Postage Machine Leas	477.51
				ACCOUNT TOTAL	493.59 *
5230		TELECOMMUNICATIONS			
	4097	BANK OF AMERICA	10/15/2016	Phone 4500-Oct-Admin	.00
	4097	BANK OF AMERICA	10/15/2016	Phone 4500-Oct-Admin	63.48
	4097	BANK OF AMERICA	10/15/2016	Wireless-Sept-Admin	63.10
	4097	BANK OF AMERICA	10/15/2016	Phone-Sept-Admin	150.57
				ACCOUNT TOTAL	277.15 *
5540		CONVENTION & EDUCATION			
	4097	BANK OF AMERICA	10/15/2016	VMCA Institute-S.Wra	610.00
				ACCOUNT TOTAL	610.00 *
6001		OFFICE SUPPLIES			
	4097	BANK OF AMERICA	10/15/2016	Dinwiddie Admin Enve	70.26
	4097	BANK OF AMERICA	10/15/2016	OD - Office Supplies	13.58
	4097	BANK OF AMERICA	10/15/2016	OD - Office Supplies	6.35
	4097	BANK OF AMERICA	10/15/2016	VA and US Flags	211.00
				ACCOUNT TOTAL	301.19 *
6012		BOOKS AND SUBSCRIPTIONS			

	4097	BANK OF AMERICA	10/15/2016	Progress-Index Subsc		10.00
					ACCOUNT TOTAL	10.00 *
					MAJOR TOTAL	1,767.43 **
012210		*LEGAL SERVICES*				
6001		OFFICE SUPPLIES				
	4097	BANK OF AMERICA	10/15/2016	OD - Frames		92.70
	4097	BANK OF AMERICA	10/15/2016	OD - Office Supplies		13.45
					ACCOUNT TOTAL	106.15 *
					MAJOR TOTAL	106.15 **
012220		*HUMAN RESOURCES*				
3110		PROF SRVS - MEDICAL				
	4097	BANK OF AMERICA	10/15/2016	Random Drug Tests		110.00
	4097	BANK OF AMERICA	10/15/2016	Soc Svcs. Pre-employ		22.00
					ACCOUNT TOTAL	132.00 *
6001		OFFICE SUPPLIES				
	4097	BANK OF AMERICA	10/15/2016	Returned Frames		92.70-
					ACCOUNT TOTAL	92.70-*
6002		FOOD SUPPLIES				
	4097	BANK OF AMERICA	10/15/2016	New Employee Orienta		29.00
					ACCOUNT TOTAL	29.00 *
					MAJOR TOTAL	68.30 **

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MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
012310		*COMMISSIONER OF THE REVENUE*			
5230		TELECOMMUNICATIONS			
	4097	BANK OF AMERICA	10/15/2016	Phone 4500-Oct-COTR	11.76-
	4097	BANK OF AMERICA	10/15/2016	Phone-Sept-COTR	71.32
					ACCOUNT TOTAL
					59.56 *
5530		MEALS & LODGING			
	4097	BANK OF AMERICA	10/15/2016	CRAV Conf Richmond S	449.49
					ACCOUNT TOTAL
					449.49 *
6001		OFFICE SUPPLIES			
	4097	BANK OF AMERICA	10/15/2016	Q - Ink Cartridges	319.98
	4097	BANK OF AMERICA	10/15/2016	OD - Office Supplies	50.37
					ACCOUNT TOTAL
					370.35 *
6012		BOOKS AND SUBSCRIPTIONS			

	4097	BANK OF AMERICA	10/15/2016	NADA APPRAISAL GUIDE	75.00
				ACCOUNT TOTAL	75.00 *
				MAJOR TOTAL	954.40 **
012410	*TREASURER*				
3160	PROF SRVS - OTHER				
	4097	BANK OF AMERICA	10/15/2016	PAYMENT SYSTEM	5.00
	4097	BANK OF AMERICA	10/15/2016	Pre-employment Drug	22.00
	4097	BANK OF AMERICA	10/15/2016	DMV bill - August	4,320.00
	4097	BANK OF AMERICA	10/15/2016	DMV bill - Sept	3,300.00
				ACCOUNT TOTAL	7,647.00 *
5230	TELECOMMUNICATIONS				
	4097	BANK OF AMERICA	10/15/2016	Phone 4500-Oct-Treas	11.76-
	4097	BANK OF AMERICA	10/15/2016	Phone-Sept-Treas	63.40
				ACCOUNT TOTAL	51.64 *
5510	MILEAGE				
	4097	BANK OF AMERICA	10/15/2016	Trng Newport News BA	23.53
				ACCOUNT TOTAL	23.53 *
5530	MEALS & LODGING				
	4097	BANK OF AMERICA	10/15/2016	Trng Newport News BA	227.72
	4097	BANK OF AMERICA	10/15/2016	Trng Newport News BA	11.45
	4097	BANK OF AMERICA	10/15/2016	Trng Newport News BA	12.77
	4097	BANK OF AMERICA	10/15/2016	Trng Newport News BA	20.41
	4097	BANK OF AMERICA	10/15/2016	Trng Newport News BA	23.42
				ACCOUNT TOTAL	295.77 *
5540	CONVENTION & EDUCATION				
	4097	BANK OF AMERICA	10/15/2016	VGFOA Conf Perkins R	195.00
				ACCOUNT TOTAL	195.00 *
6001	OFFICE SUPPLIES				
	4097	BANK OF AMERICA	10/15/2016	OD - Office Supplies	21.68
	4097	BANK OF AMERICA	10/15/2016	OD - Ink Cartridges	234.42
	4097	BANK OF AMERICA	10/15/2016	File Boxes	65.59
				ACCOUNT TOTAL	321.69 *
				MAJOR TOTAL	8,534.63 **

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FUND # - 101 GENERAL FUND
MAJOR# VENDOR VENDOR
ACCT# NUMBER NAME
012430 *ACCOUNTING*

INV# DESCRIPTION AMOUNT

5530	MEALS & LODGING					
	4097 BANK OF AMERICA	10/15/2016	Conf VB HC Hotel		347.73	
				ACCOUNT TOTAL	347.73	*
5540	CONVENTION & EDUCATION					
	4097 BANK OF AMERICA	10/15/2016	VCA Recertification		75.00	
				ACCOUNT TOTAL	75.00	*
				MAJOR TOTAL	422.73	**
012510	*INFORMATION SYSTEMS*					
3320	MAINTENANCE SERVICE CONTR					
	4097 BANK OF AMERICA	10/15/2016	Water + Equipment Re		25.93	
	4097 BANK OF AMERICA	10/15/2016	domain renewal		75.98	
				ACCOUNT TOTAL	101.91	*
5230	TELECOMMUNICATIONS					
	4097 BANK OF AMERICA	10/15/2016	Wireless-Sept-IT		240.05	
	4097 BANK OF AMERICA	10/15/2016	Phone-Sept-IT		79.25	
	4097 BANK OF AMERICA	10/15/2016	Fax Service		381.69	
				ACCOUNT TOTAL	700.99	*
8007	COMPUTER EQUIPMENT					
	4097 BANK OF AMERICA	10/15/2016	5 PC-PhoneSys-PSAFET		2,640.00	
	4097 BANK OF AMERICA	10/15/2016	1-UPC 2-Breadbox Pri		1,008.94	
	4097 BANK OF AMERICA	10/15/2016	UPS Replacement Batt		36.50	
	4097 BANK OF AMERICA	10/15/2016	Battery Backup 2/3		39.95	
	4097 BANK OF AMERICA	10/15/2016	Battery Backup 1/3		39.95	
	4097 BANK OF AMERICA	10/15/2016	Battery Backup 3/3		39.95	
	4097 BANK OF AMERICA	10/15/2016	Firewall for Ragsdal		916.00	
	4097 BANK OF AMERICA	10/15/2016	Printer Paper Tray		84.98	
	4097 BANK OF AMERICA	10/15/2016	AC/AP power Supply		17.98	
				ACCOUNT TOTAL	4,824.25	*
				MAJOR TOTAL	5,627.15	**
013100	*REGISTRAR/BOARD OF ELECTIONS*					
5230	TELECOMMUNICATIONS					
	4097 BANK OF AMERICA	10/15/2016	Phone 4500-Oct-Reg		2.83-	
	4097 BANK OF AMERICA	10/15/2016	Phone-Sept-Reg		31.70	
				ACCOUNT TOTAL	28.87	*
6001	OFFICE SUPPLIES					
	4097 BANK OF AMERICA	10/15/2016	OD - Office Supplies		28.00	
				ACCOUNT TOTAL	28.00	*
				MAJOR TOTAL	56.87	**
021100	*CIRCUIT COURT*					

5230	TELECOMMUNICATIONS						
	4097	BANK OF AMERICA	10/15/2016	Phone 4500-Oct-Cir C			148.01
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FUND # - 101	GENERAL FUND						
MAJOR#	VENDOR	VENDOR					
ACCT#	NUMBER	NAME	INV#	DESCRIPTION			AMOUNT
	4097	BANK OF AMERICA	10/15/2016	Phone-Sept-Cir Ct			63.40
					ACCOUNT TOTAL		211.41 *
					MAJOR TOTAL		211.41 **
021200	*GENERAL DISTRICT COURT*						
3320	MAINTENANCE SERVICE CONTR						
	4097	BANK OF AMERICA	10/15/2016	Water - Gen Dist Ct			28.95
					ACCOUNT TOTAL		28.95 *
5210	POSTAL SERVICE						
	4097	BANK OF AMERICA	10/15/2016	Postage Machine Leas			477.51
					ACCOUNT TOTAL		477.51 *
5230	TELECOMMUNICATIONS						
	4097	BANK OF AMERICA	10/15/2016	Phone 4500-Oct-Gen D			101.72
	4097	BANK OF AMERICA	10/15/2016	Phone-Sept-Gen Dist			110.94
					ACCOUNT TOTAL		212.66 *
					MAJOR TOTAL		719.12 **
021300	*MAGISTRATES*						
5230	TELECOMMUNICATIONS						
	4097	BANK OF AMERICA	10/15/2016	Phone 4500-Oct-Mag			38.43
	4097	BANK OF AMERICA	10/15/2016	Phone-Sept-Mag			7.92
					ACCOUNT TOTAL		46.35 *
6001	OFFICE SUPPLIES						
	4097	BANK OF AMERICA	10/15/2016	Q-Ink Cartridges			45.98
					ACCOUNT TOTAL		45.98 *
					MAJOR TOTAL		92.33 **
021700	*CLERK OF THE CIRCUIT COURT*						
3160	PROF SRVS - OTHER						
	4097	BANK OF AMERICA	10/15/2016	Pre-employment Drug			22.00
					ACCOUNT TOTAL		22.00 *
3320	MAINTENANCE SERVICE CONTR						
	4097	BANK OF AMERICA	10/15/2016	Water - Cir Ct			32.90
	4097	BANK OF AMERICA	10/15/2016	DinwiddieJury-Domain			41.85
					ACCOUNT TOTAL		74.75 *

5230		TELECOMMUNICATIONS					
	4097	BANK OF AMERICA	10/15/2016	Phone-Sept-Clerk		79.25	
					ACCOUNT TOTAL	79.25	*
5530		MEALS & LODGING					
	4097	BANK OF AMERICA	10/15/2016	Conf VB BC Hotel		220.88	
	4097	BANK OF AMERICA	10/15/2016	Conf VB BC Hotel		110.44	
					ACCOUNT TOTAL	331.32	*
6001		OFFICE SUPPLIES					
	4097	BANK OF AMERICA	10/15/2016	OD - Office Supplies		106.62	
	4097	BANK OF AMERICA	10/15/2016	OD - Office Supplies		2.57	
	4097	BANK OF AMERICA	10/15/2016	Kelly-Notary Stamp		22.75	
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FUND # - 101		GENERAL FUND					
MAJOR#	VENDOR	VENDOR					
ACCT#	NUMBER	NAME	INV#	DESCRIPTION		AMOUNT	
	4097	BANK OF AMERICA	10/15/2016	Return Privacy Filte		151.02-	
	4097	BANK OF AMERICA	10/15/2016	Humidity Meter - Cir		9.99	
	4097	BANK OF AMERICA	10/15/2016	DampRid Cir Ct		4.53	
					ACCOUNT TOTAL	4.56-	*
8007		COMPUTER EQUIPMENT					
	4097	BANK OF AMERICA	10/15/2016	3-Pixel-Tablets		1,571.85	
					ACCOUNT TOTAL	1,571.85	*
					MAJOR TOTAL	2,074.61	**
021910		*VICTIM WITNESS PROGRAM*					
5230		TELECOMMUNICATIONS					
	4097	BANK OF AMERICA	10/15/2016	Phone 4500-Oct-VW		2.83-	
	4097	BANK OF AMERICA	10/15/2016	Phone-Sept-VW		15.85	
					ACCOUNT TOTAL	13.02	*
5510		MILEAGE					
	4097	BANK OF AMERICA	10/15/2016	Conf MO MS Airfare		11.98	
	4097	BANK OF AMERICA	10/15/2016	Conf MO MS Airfare		689.70	
					ACCOUNT TOTAL	701.68	*
5540		CONVENTION & EDUCATION					
	4097	BANK OF AMERICA	10/15/2016	Conf MO MS Reg		704.78	
					ACCOUNT TOTAL	704.78	*
					MAJOR TOTAL	1,419.48	**
022100		*COMMONWEALTH'S ATTORNEY*					
3160		PROF SRVS - OTHER					

	4097	BANK OF AMERICA	10/15/2016	Pre-employment Drug	22.00
3320		MAINTENANCE SERVICE CONTR		ACCOUNT TOTAL	22.00 *
	4097	BANK OF AMERICA	10/15/2016	Water - Comm Atty	29.60
	4097	BANK OF AMERICA	10/15/2016	Copier Maint & Usage	30.07
5230		TELECOMMUNICATIONS		ACCOUNT TOTAL	59.67 *
	4097	BANK OF AMERICA	10/15/2016	Phone 4500-Oct-Comm	7.18-
	4097	BANK OF AMERICA	10/15/2016	Phone-Sept-Comm Atty	79.25
5510		MILEAGE		ACCOUNT TOTAL	72.07 *
	4097	BANK OF AMERICA	10/15/2016	Conf MO AB Airfare	11.98
	4097	BANK OF AMERICA	10/15/2016	Conf MO AB Airfare	689.70
	4097	BANK OF AMERICA	10/15/2016	Trng MO Baskervill R	42.00
	4097	BANK OF AMERICA	10/15/2016	Trng MO Baskervill S	21.00-
5530		MEALS & LODGING		ACCOUNT TOTAL	722.68 *
	4097	BANK OF AMERICA	10/15/2016	Trng MO Baskervill D	18.30
	4097	BANK OF AMERICA	10/15/2016	Trng MO Baskervill H	203.09
5540		CONVENTION & EDUCATION		ACCOUNT TOTAL	221.39 *
	4097	BANK OF AMERICA	10/15/2016	Training MO Baskervi	1,106.72
				ACCOUNT TOTAL	1,106.72 *
AP375H			COUNTY OF DINWIDDIE		BEFORE CHECKS
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FUND # - 101		GENERAL FUND			
MAJOR#	VENDOR	VENDOR			
ACCT#	NUMBER	NAME	INV#	DESCRIPTION	AMOUNT
6001		OFFICE SUPPLIES			
	4097	BANK OF AMERICA	10/15/2016	TC - Office Supplies	26.89
	4097	BANK OF AMERICA	10/15/2016	OD - Copy Paper	61.68
				ACCOUNT TOTAL	88.57 *
				MAJOR TOTAL	2,293.10 **
031200	*SHERIFF*				
3110		PROF SRVS - MEDICAL			
	4097	BANK OF AMERICA	10/15/2016	Pre-employment and P	75.00
3320		MAINTENANCE SERVICE CONTR		ACCOUNT TOTAL	75.00 *

	4097	BANK OF AMERICA	10/15/2016	WATER FOR OFFICE	134.90
	4097	BANK OF AMERICA	10/15/2016	3 MONITORING ALARM S	96.00
	4097	BANK OF AMERICA	10/15/2016	Postage Machine Leas	111.00
				ACCOUNT TOTAL	341.90 *
5230		TELECOMMUNICATIONS			
	4097	BANK OF AMERICA	10/15/2016	Phone 4500-Oct-Sheri	39.54
	4097	BANK OF AMERICA	10/15/2016	Wireless-Sept-Sherif	2,268.98
	4097	BANK OF AMERICA	10/15/2016	Phone-Sept-Sheriff	578.49
				ACCOUNT TOTAL	2,887.01 *
5530		MEALS & LODGING			
	4097	BANK OF AMERICA	10/15/2016	Conf Newport News He	8.34
	4097	BANK OF AMERICA	10/15/2016	Conf Newport News He	201.58
	4097	BANK OF AMERICA	10/15/2016	Conf Newport News He	8.69
	4097	BANK OF AMERICA	10/15/2016	Conf Newport News He	23.00
	4097	BANK OF AMERICA	10/15/2016	Conf Newport News He	18.07
	4097	BANK OF AMERICA	10/15/2016	Conf Newport News He	6.57
				ACCOUNT TOTAL	266.25 *
6001		OFFICE SUPPLIES			
	4097	BANK OF AMERICA	10/15/2016	HP INK CARTG. FOR OF	93.71
	4097	BANK OF AMERICA	10/15/2016	Q - Ink Cartridges	45.98
	4097	BANK OF AMERICA	10/15/2016	Return wrong item	4.94-
	4097	BANK OF AMERICA	10/15/2016	OD - Office Supplies	152.19
	4097	BANK OF AMERICA	10/15/2016	OD - Office Supplies	8.24
	4097	BANK OF AMERICA	10/15/2016	OD - Office Supplies	47.96
	4097	BANK OF AMERICA	10/15/2016	OD - Office Supplies	8.72
	4097	BANK OF AMERICA	10/15/2016	OD - Office Supplies	50.20
	4097	BANK OF AMERICA	10/15/2016	Memory Cards	17.82
				ACCOUNT TOTAL	419.88 *
6011		UNIFORMS/APPAREL			
	4097	BANK OF AMERICA	10/15/2016	12 BASEBALL CAPS FOR	72.00
	4097	BANK OF AMERICA	10/15/2016	LH HOLSTER-PERKINS	80.75
	4097	BANK OF AMERICA	10/15/2016	DUTY BELTS & ASSOCER	905.66
				ACCOUNT TOTAL	1,058.41 *
6014		K-9 EXPENDITURES			
	4097	BANK OF AMERICA	10/15/2016	K-9 FOOD	120.00
	4097	BANK OF AMERICA	10/15/2016	K-9 FOOD	93.98
				ACCOUNT TOTAL	213.98 *

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FUND # - 101 GENERAL FUND

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
6099		INVESTIGATIVE SUPPLIES			
	4097	BANK OF AMERICA	10/15/2016	OD - Office Supplies	70.42
	4097	BANK OF AMERICA	10/15/2016	OD - Office Supplies	8.24
	4097	BANK OF AMERICA	10/15/2016	STEEL FLOOR SAFE-INV	143.87
				ACCOUNT TOTAL	222.53 *
				MAJOR TOTAL	5,484.96 **
032200		*VOLUNTEER FIRE DEPARTMENTS*			
3110		PROF SRVS - MEDICAL			
	4097	BANK OF AMERICA	10/15/2016	Volunteer drug scree	75.00
				ACCOUNT TOTAL	75.00 *
3160		PROF SRVS - OTHER			
	4097	BANK OF AMERICA	10/15/2016	Background checks fo	158.20
				ACCOUNT TOTAL	158.20 *
3320		MAINTENANCE SERVICE CONTR			
	4097	BANK OF AMERICA	10/15/2016	Bay door repair CO1/	2,732.45
	4097	BANK OF AMERICA	10/15/2016	Repair bay door at C	1,625.00
				ACCOUNT TOTAL	4,357.45 *
5230		TELECOMMUNICATIONS			
	4097	BANK OF AMERICA	10/15/2016	Wireless-Sept-Fire	40.01
				ACCOUNT TOTAL	40.01 *
5690		CONTRIBUTION-DINWIDDIE			
	4097	BANK OF AMERICA	10/15/2016	Hose Nozzle Push Bro	31.92
				ACCOUNT TOTAL	31.92 *
5692		CONTRIBUTION-MCKENNEY			
	4097	BANK OF AMERICA	10/15/2016	OD - Office Supplies	107.43
				ACCOUNT TOTAL	107.43 *
				MAJOR TOTAL	4,770.01 **
032300		*FIRE & EMS*			
3110		PROF SRVS - MEDICAL			
	4097	BANK OF AMERICA	10/15/2016	Random Drug Test	22.00
				ACCOUNT TOTAL	22.00 *
3160		PROF SRVS - OTHER			
	4097	BANK OF AMERICA	10/15/2016	Random Drug Test	25.00
				ACCOUNT TOTAL	25.00 *
3310		REPAIR AND MAINTENANCE			
	4097	BANK OF AMERICA	10/15/2016	Repairs for U100	1,279.88

3320		MAINTENANCE SERVICE CONTR				ACCOUNT TOTAL	1,279.88 *
	4097	BANK OF AMERICA	10/15/2016	Oxygen			86.96
	4097	BANK OF AMERICA	10/15/2016	Oxygen			146.42
	4097	BANK OF AMERICA	10/15/2016	Oxygen			402.53
	4097	BANK OF AMERICA	10/15/2016	Medical Waste Pickup			452.25
						ACCOUNT TOTAL	1,088.16 *
5210		POSTAL SERVICE					
	4097	BANK OF AMERICA	10/15/2016	Ambulance Aid Billin			97.48
						ACCOUNT TOTAL	97.48 *
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FUND # - 101		GENERAL FUND					
MAJOR#	VENDOR	VENDOR					
ACCT#	NUMBER	NAME	INV#	DESCRIPTION			AMOUNT
5230		TELECOMMUNICATIONS					
	4097	BANK OF AMERICA	10/15/2016	Phone 4500-Oct-EMS			71.69
	4097	BANK OF AMERICA	10/15/2016	Wireless-Sept-EMS			625.62
						ACCOUNT TOTAL	697.31 *
5540		CONVENTION & EDUCATION					
	4097	BANK OF AMERICA	10/15/2016	ALS Books			764.80
	4097	BANK OF AMERICA	10/15/2016	First Aid digital ce			10.12
	4097	BANK OF AMERICA	10/15/2016	Online Instructor Re			60.00
						ACCOUNT TOTAL	834.92 *
6001		OFFICE SUPPLIES					
	4097	BANK OF AMERICA	10/15/2016	Office Supplies			6.50
	4097	BANK OF AMERICA	10/15/2016	Office Supplies			77.97
	4097	BANK OF AMERICA	10/15/2016	OD - Office Supplies			6.22
	4097	BANK OF AMERICA	10/15/2016	Laminating Pouches			31.98
	4097	BANK OF AMERICA	10/15/2016	Card Stock Paper			8.99
	4097	BANK OF AMERICA	10/15/2016	ID Badge Hole Punch			11.29
						ACCOUNT TOTAL	142.95 *
6005		JANITORIAL SUPPLIES					
	4097	BANK OF AMERICA	10/15/2016	Broom handle			6.95
						ACCOUNT TOTAL	6.95 *
6007		REPAIR & MAINTENANCE SUPP					
	4097	BANK OF AMERICA	10/15/2016	paint for fire depts			55.35
	4097	BANK OF AMERICA	10/15/2016	Oil for ambulance			63.80
	4097	BANK OF AMERICA	10/15/2016	Tee connector/wire t			5.84

	4097	BANK OF AMERICA	10/15/2016	Car Wash for Apparat	29.95
	4097	BANK OF AMERICA	10/15/2016	Mop bucket/trigger s	59.67
				ACCOUNT TOTAL	214.61 *
6014		OTHER OPERATING SUPPLIES-			
	4097	BANK OF AMERICA	10/15/2016	Tools for hazmat trl	226.92-
	4097	BANK OF AMERICA	10/15/2016	Spreader for HazMat	195.00
	4097	BANK OF AMERICA	10/15/2016	Misc. tools purchase	226.92
				ACCOUNT TOTAL	195.00 *
				MAJOR TOTAL	4,604.26 **
033300		*COURT SERVICES*			
5230		TELECOMMUNICATIONS			
	4097	BANK OF AMERICA	10/15/2016	Phone 4500-Oct-Ct Sv	16.63
	4097	BANK OF AMERICA	10/15/2016	Phone-Sept-Ct Svcs	47.55
				ACCOUNT TOTAL	64.18 *
				MAJOR TOTAL	64.18 **
033400		*OTHER CORRECTION & DETENTION*			
3320		MAINTENANCE SERVICE CONTR			
	4097	BANK OF AMERICA	10/15/2016	DIAMOND SPRINGS WATE	13.95
	4097	BANK OF AMERICA	10/15/2016	Shredding - CSA	32.93
				ACCOUNT TOTAL	46.88 *
5230		TELECOMMUNICATIONS			
	4097	BANK OF AMERICA	10/15/2016	Phone 4500-Oct-CSA	66.56
				ACCOUNT TOTAL	66.56 *
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FUND # - 101		GENERAL FUND			
MAJOR#	VENDOR	VENDOR			
ACCT#	NUMBER	NAME	INV#	DESCRIPTION	AMOUNT
6001		OFFICE SUPPLIES			
	4097	BANK OF AMERICA	10/15/2016	2-toners-CSA	445.32
	4097	BANK OF AMERICA	10/15/2016	PaperTrayforCopier	375.00
				ACCOUNT TOTAL	820.32 *
				MAJOR TOTAL	933.76 **
034100		*BUILDING INSPECTION*			
5230		TELECOMMUNICATIONS			
	4097	BANK OF AMERICA	10/15/2016	Wireless-Sept-BI	111.92
	4097	BANK OF AMERICA	10/15/2016	Phone-Sept-BI	39.62
				ACCOUNT TOTAL	151.54 *
5530		MEALS & LODGING			

	4097	BANK OF AMERICA	10/15/2016	Conf Williamsburg KI	20.72
	4097	BANK OF AMERICA	10/15/2016	Conf Williamsburg JP	20.69
				ACCOUNT TOTAL	41.41 *
				MAJOR TOTAL	192.95 **
035100		*ANIMAL CONTROL/POUND*			
3110		PROF SRVS - MEDICAL			
	4097	BANK OF AMERICA	10/15/2016	Vet care for dc#9263	70.00
	4097	BANK OF AMERICA	10/15/2016	Vet care for dc#9289	63.00
	4097	BANK OF AMERICA	10/15/2016	Vet care for dc# 101	184.89
	4097	BANK OF AMERICA	10/15/2016	Pre-employment and R	50.00
				ACCOUNT TOTAL	367.89 *
5110		ELECTRICAL SERVICE			
	4097	BANK OF AMERICA	10/15/2016	Electric-Sept-AC	690.05
				ACCOUNT TOTAL	690.05 *
5230		TELECOMMUNICATIONS			
	4097	BANK OF AMERICA	10/15/2016	Wireless-Sept-AC	411.14
	4097	BANK OF AMERICA	10/15/2016	Phone-Sept-AC	39.62
				ACCOUNT TOTAL	450.76 *
5540		CONVENTION & EDUCATION			
	4097	BANK OF AMERICA	10/15/2016	Trng VB AL JC Reg	380.00
				ACCOUNT TOTAL	380.00 *
6004		MEDICAL SUPPLIES			
	4097	BANK OF AMERICA	10/15/2016	drugs for dc# 531100	32.40
	4097	BANK OF AMERICA	10/15/2016	meds for shelter	48.85
				ACCOUNT TOTAL	81.25 *
6007		REPAIR & MAINTENANCE SUPP			
	4097	BANK OF AMERICA	10/15/2016	new battery for flas	33.90
				ACCOUNT TOTAL	33.90 *
8005		MOTOR VEHICLES			
	4097	BANK OF AMERICA	10/15/2016	Computer Mount for A	124.99
	4097	BANK OF AMERICA	10/15/2016	Cap for aco4 truck	1,519.03
	4097	BANK OF AMERICA	10/15/2016	Vehicle Registration	5.00
				ACCOUNT TOTAL	1,649.02 *
				MAJOR TOTAL	3,652.87 **

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MAJOR# VENDOR VENDOR
ACCT# NUMBER NAME

INV#

DESCRIPTION

AMOUNT

035600	*EMERGENCY COMMUNICATIONS*					
3110	PROF SRVS - MEDICAL					
	4097	BANK OF AMERICA	10/15/2016	Random Drug Tests		50.00
					ACCOUNT TOTAL	50.00 *
3160	PROF SRVS - OTHER					
	4097	BANK OF AMERICA	10/15/2016	Employee Background		112.90
					ACCOUNT TOTAL	112.90 *
3320	MAINTENANCE SERVICE CONTR					
	4097	BANK OF AMERICA	10/15/2016	Water		53.90
					ACCOUNT TOTAL	53.90 *
5110	ELECTRICAL SERVICE					
	4097	BANK OF AMERICA	10/15/2016	Electric-Oct-Tower		196.76
					ACCOUNT TOTAL	196.76 *
5210	POSTAL SERVICE					
	4097	BANK OF AMERICA	10/15/2016	Postage		6.70
	4097	BANK OF AMERICA	10/15/2016	Postage		20.68
	4097	BANK OF AMERICA	10/15/2016	Postage		6.70
					ACCOUNT TOTAL	34.08 *
5230	TELECOMMUNICATIONS					
	4097	BANK OF AMERICA	10/15/2016	Phone 4500-Oct-Comm		430.15
	4097	BANK OF AMERICA	10/15/2016	Phone E911-Oct-16519		967.38
	4097	BANK OF AMERICA	10/15/2016	Pagers		37.29
	4097	BANK OF AMERICA	10/15/2016	Phone E911-Oct-91232		159.45
	4097	BANK OF AMERICA	10/15/2016	Wireless-Sept-Comm		139.65
	4097	BANK OF AMERICA	10/15/2016	Internet		239.85
	4097	BANK OF AMERICA	10/15/2016	Phone E911-Sept-1308		27.00
					ACCOUNT TOTAL	2,000.77 *
					MAJOR TOTAL	2,448.41 **
041320	*STREETLIGHTS*					
5110	ELECTRICAL SERVICE					
	4097	BANK OF AMERICA	10/15/2016	Electric-Sept-Stoney		111.84
					ACCOUNT TOTAL	111.84 *
					MAJOR TOTAL	111.84 **
042400	*WASTE MANAGEMENT*					
3320	MAINTENANCE SERVICE CONTR					
	4097	BANK OF AMERICA	10/15/2016	landfill water		60.00
	4097	BANK OF AMERICA	10/15/2016	landfill water		42.00
					ACCOUNT TOTAL	102.00 *
5110	ELECTRICAL SERVICE					

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
5230	4097	BANK OF AMERICA	10/15/2016	Electric-Sept-Landfi	456.91
		TELECOMMUNICATIONS			
	4097	BANK OF AMERICA	10/15/2016	Wireless-Sept-PW	182.64
	4097	BANK OF AMERICA	10/15/2016	Phone-Sept-Landfill	15.85
				ACCOUNT TOTAL	198.49 *
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6007		REPAIR & MAINTENANCE SUPP			
	4097	BANK OF AMERICA	10/15/2016	landfill supplies	41.89
	4097	BANK OF AMERICA	10/15/2016	back hoe fittings an	57.26
	4097	BANK OF AMERICA	10/15/2016	oil dry for sites	35.40
	4097	BANK OF AMERICA	10/15/2016	fittings	6.03
	4097	BANK OF AMERICA	10/15/2016	backhoe fittings	50.43
	4097	BANK OF AMERICA	10/15/2016	landfill truck suppl	92.73
	4097	BANK OF AMERICA	10/15/2016	filters	29.52
	4097	BANK OF AMERICA	10/15/2016	rakes for sites	23.78
	4097	BANK OF AMERICA	10/15/2016	site supplies	58.95
	4097	BANK OF AMERICA	10/15/2016	landfill and site su	117.89
	4097	BANK OF AMERICA	10/15/2016	ignoitor for pressur	161.01
	4097	BANK OF AMERICA	10/15/2016	blinds for old hicko	10.00
	4097	BANK OF AMERICA	10/15/2016	bleach for sites	18.00
	4097	BANK OF AMERICA	10/15/2016	bleach for fence cle	39.00
	4097	BANK OF AMERICA	10/15/2016	bleach for cleaning	42.00
	4097	BANK OF AMERICA	10/15/2016	truck seat for roll	692.62
				ACCOUNT TOTAL	1,476.51 *
5110		ELECTRICAL SERVICE-HART R			
	4097	BANK OF AMERICA	10/15/2016	Electric-Oct-Hard Rd	111.31
				ACCOUNT TOTAL	111.31 *
5110		ELECTRICAL SERVICE-OLD HI			
	4097	BANK OF AMERICA	10/15/2016	Electric-Sept-Old Hi	55.70
				ACCOUNT TOTAL	55.70 *
5110		ELECTRICAL SERVICE-OLD ST			
	4097	BANK OF AMERICA	10/15/2016	Electric-Oct-Old Sta	57.48
				ACCOUNT TOTAL	57.48 *
				MAJOR TOTAL	2,458.40 **

043200	*GENERAL PROPERTIES*					
3110	PROF SRVS - MEDICAL					
	4097 BANK OF AMERICA	10/15/2016		Pre-employment Drug	22.00	
				ACCOUNT TOTAL	22.00	*
3310	REPAIR AND MAINTENANCE					
	4097 BANK OF AMERICA	10/15/2016		chainsaw repair	124.20	
				ACCOUNT TOTAL	124.20	*
3320	MAINTENANCE SERVICE CONTR					
	4097 BANK OF AMERICA	10/15/2016		Water - Admin	111.95	
	4097 BANK OF AMERICA	10/15/2016		Water - CH 1st Fl	23.95	
	4097 BANK OF AMERICA	10/15/2016		Water - Jury Rm	18.95	
				ACCOUNT TOTAL	154.85	*
5120	HEATING SERVICE					
	4097 BANK OF AMERICA	10/15/2016		Propane - Courthouse	2,021.48	
				ACCOUNT TOTAL	2,021.48	*
5230	TELECOMMUNICATIONS					
	4097 BANK OF AMERICA	10/15/2016		Phone 4500-Oct-BG	302.27	
	4097 BANK OF AMERICA	10/15/2016		Wireless-Sept-BG	157.72	
				ACCOUNT TOTAL	459.99	*

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MAJOR#	VENDOR	VENDOR				
ACCT#	NUMBER	NAME	INV#	DESCRIPTION	AMOUNT	
6001		OFFICE SUPPLIES				
	4097	BANK OF AMERICA	10/15/2016	supplies for appreci	4.00	
				ACCOUNT TOTAL	4.00	*
6007		REPAIR & MAINTENANCE SUPP				
	4097	BANK OF AMERICA	10/15/2016	batteries for backho	193.90	
	4097	BANK OF AMERICA	10/15/2016	battery	25.65	
	4097	BANK OF AMERICA	10/15/2016	copies of keys for c	7.98	
	4097	BANK OF AMERICA	10/15/2016	supplies	113.18	
	4097	BANK OF AMERICA	10/15/2016	battery for white im	129.95	
	4097	BANK OF AMERICA	10/15/2016	battery	129.19	
	4097	BANK OF AMERICA	10/15/2016	maint. supplies	26.69	
	4097	BANK OF AMERICA	10/15/2016	lights	109.71	
	4097	BANK OF AMERICA	10/15/2016	lamps and lights	469.38	
	4097	BANK OF AMERICA	10/15/2016	liquid fire	43.78	
	4097	BANK OF AMERICA	10/15/2016	balasts	18.29	

4097	BANK OF AMERICA	10/15/2016	sprayer	79.39
4097	BANK OF AMERICA	10/15/2016	maint. supplies	23.68
4097	BANK OF AMERICA	10/15/2016	well cap for eastsid	37.49
4097	BANK OF AMERICA	10/15/2016	paint tool	9.09
4097	BANK OF AMERICA	10/15/2016	wasp spray	3.95
4097	BANK OF AMERICA	10/15/2016	maint. supplies	6.54
4097	BANK OF AMERICA	10/15/2016	maint. supplies	16.74
4097	BANK OF AMERICA	10/15/2016	Rainsuits	31.36
4097	BANK OF AMERICA	10/15/2016	maint. supplies	12.76
4097	BANK OF AMERICA	10/15/2016	filters for animal s	8.94
4097	BANK OF AMERICA	10/15/2016	maint. supplies	4.89
4097	BANK OF AMERICA	10/15/2016	plumbing supplies	31.50
4097	BANK OF AMERICA	10/15/2016	light supplies	100.21
4097	BANK OF AMERICA	10/15/2016	maint. supplies	34.23
4097	BANK OF AMERICA	10/15/2016	tires for furniture	53.98

ACCOUNT TOTAL	1,722.45 *
MAJOR TOTAL	4,508.97 **

071100 *PARKS, RECREATION, TOURISM*

3110 PROF SRVS - MEDICAL

4097	BANK OF AMERICA	10/15/2016	Pre-employment Drug	66.00	
				ACCOUNT TOTAL	66.00 *

3160 PROF SRVS - OTHER

4097	BANK OF AMERICA	10/15/2016	Employee and Volunte	123.80	
				ACCOUNT TOTAL	123.80 *

3310 REPAIR AND MAINTENANCE

4097	BANK OF AMERICA	10/15/2016	Eastside Fence Repai	585.60	
4097	BANK OF AMERICA	10/15/2016	Replace Trekker Seat	292.24	
4097	BANK OF AMERICA	10/15/2016	Repair mower	239.74	
				ACCOUNT TOTAL	1,117.58 *

3320 MAINTENANCE SERVICE CONTR

4097	BANK OF AMERICA	10/15/2016	Alarm monitoring	27.00
4097	BANK OF AMERICA	10/15/2016	Copier Maint & Usage	56.27

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COUNTY OF DINWIDDIE

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FUND # - 101 GENERAL FUND

MAJOR# VENDOR VENDOR

ACCT#	NUMBER	NAME	INV#	DESCRIPTION	AMOUNT
	4097	BANK OF AMERICA	10/15/2016	Annual Subscription	300.00

ACCOUNT TOTAL	383.27 *
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3610		MARKETING					
	4097	BANK OF AMERICA	10/15/2016	Facebook Ads - Count		75.00	
					ACCOUNT TOTAL	75.00	*
5130		WATER & SEWER SERVICE					
	4097	BANK OF AMERICA	10/15/2016	Portable latrine ren		65.00	
	4097	BANK OF AMERICA	10/15/2016	Portable latrine ren		65.00	
					ACCOUNT TOTAL	130.00	*
5230		TELECOMMUNICATIONS					
	4097	BANK OF AMERICA	10/15/2016	Phone 4500-Oct-Rec		133.40	
	4097	BANK OF AMERICA	10/15/2016	Wireless-Sept-Parks		359.84	
	4097	BANK OF AMERICA	10/15/2016	Internet Cable Mcken		141.18	
	4097	BANK OF AMERICA	10/15/2016	Internet Eastside		126.52	
	4097	BANK OF AMERICA	10/15/2016	Directv Bill		71.39	
					ACCOUNT TOTAL	832.33	*
6001		OFFICE SUPPLIES					
	4097	BANK OF AMERICA	10/15/2016	Copy Paper		61.68	
					ACCOUNT TOTAL	61.68	*
6005		JANITORIAL SUPPLIES					
	4097	BANK OF AMERICA	10/15/2016	Janitorial supplies		1,383.08	
	4097	BANK OF AMERICA	10/15/2016	Janitorial supplies.		59.90	
					ACCOUNT TOTAL	1,442.98	*
6007		REPAIR & MAINTENANCE SUPP					
	4097	BANK OF AMERICA	10/15/2016	hitch for rec trucks		198.03	
	4097	BANK OF AMERICA	10/15/2016	Keys for New Locks f		12.00	
	4097	BANK OF AMERICA	10/15/2016	HVAC filters for Spo		4.65	
	4097	BANK OF AMERICA	10/15/2016	Repair Toilets at Sp		20.07	
	4097	BANK OF AMERICA	10/15/2016	Shed Key		2.00	
	4097	BANK OF AMERICA	10/15/2016	Shed Keys for Sports		8.00	
	4097	BANK OF AMERICA	10/15/2016	Sports Complex Suppl		88.10	
	4097	BANK OF AMERICA	10/15/2016	Mowing Supplies		242.22	
	4097	BANK OF AMERICA	10/15/2016	Athletic Field suppl		874.82	
	4097	BANK OF AMERICA	10/15/2016	Grass Seed and Ferti		870.20	
	4097	BANK OF AMERICA	10/15/2016	Supplies for Sports		60.32	
					ACCOUNT TOTAL	2,380.41	*
6011		UNIFORMS					
	4097	BANK OF AMERICA	10/15/2016	Coach and Staff Shir		2,215.00	
					ACCOUNT TOTAL	2,215.00	*
6013		EDUCATION/RECREATION SUPP					
	4097	BANK OF AMERICA	10/15/2016	Sports uniforms		2,386.36	

	4097	BANK OF AMERICA	10/15/2016	fall festival suppli	175.44
	4097	BANK OF AMERICA	10/15/2016	First aid supplies	107.01
	4097	BANK OF AMERICA	10/15/2016	First Aid Supplies S	236.65
				ACCOUNT TOTAL	2,905.46 *
6014		CONCESSIONS			
	4097	BANK OF AMERICA	10/15/2016	Supplies for Concess	193.80
	4097	BANK OF AMERICA	10/15/2016	Supplies for Concess	197.44
	4097	BANK OF AMERICA	10/15/2016	Air Filters for Frye	219.48
				ACCOUNT TOTAL	610.72 *
AP375H			COUNTY OF DINWIDDIE		BEFORE CHECKS
11/04/2016			LISTING OF INVOICES FOR 11/04/2016 -- 11/04/2016		PAGE 14
FUND # - 101		GENERAL FUND			
MAJOR#	VENDOR	VENDOR			
ACCT#	NUMBER	NAME	INV#	DESCRIPTION	AMOUNT
6099		SPECIAL EVENTS			
	4097	BANK OF AMERICA	10/15/2016	Lights & Generators	4,390.00
				ACCOUNT TOTAL	4,390.00 *
8007		COMPUTER EQUIPMENT			
	4097	BANK OF AMERICA	10/15/2016	1-jet direct card-pl	16.99
				ACCOUNT TOTAL	16.99 *
				MAJOR TOTAL	16,751.22 **
081100		*PLANNING/ZONING/GIS*			
3160		PROF SRVS - OTHER			
	4097	BANK OF AMERICA	10/15/2016	Employee Background	68.90
				ACCOUNT TOTAL	68.90 *
3320		MAINTENANCE SERVICE CONTR			
	4097	BANK OF AMERICA	10/15/2016	Copier Maint - Plann	126.00
				ACCOUNT TOTAL	126.00 *
5230		TELECOMMUNICATIONS			
	4097	BANK OF AMERICA	10/15/2016	Phone 4500-Oct-Plann	16.86-
	4097	BANK OF AMERICA	10/15/2016	Wireless-Sept-Planni	99.90
	4097	BANK OF AMERICA	10/15/2016	Phone-Sept-Planning	71.32
				ACCOUNT TOTAL	154.36 *
6001		OFFICE SUPPLIES			
	4097	BANK OF AMERICA	10/15/2016	Office Supplies	30.24
	4097	BANK OF AMERICA	10/15/2016	Office Supplies	36.95
	4097	BANK OF AMERICA	10/15/2016	Office Supplies	13.14
	4097	BANK OF AMERICA	10/15/2016	OD - Office Supplies	9.94
	4097	BANK OF AMERICA	10/15/2016	Date Stamp for Steve	14.72

4097	BANK OF AMERICA	10/15/2016	2017 Planners		39.22
				ACCOUNT TOTAL	144.21 *
				MAJOR TOTAL	493.47 **
081500	*ECONOMIC DEVELOPMENT*				
5210	POSTAL SERVICE				
4097	BANK OF AMERICA	10/15/2016	Postage		37.20
				ACCOUNT TOTAL	37.20 *
5230	TELECOMMUNICATIONS				
4097	BANK OF AMERICA	10/15/2016	Phone 4500-Oct-ED		6.26
4097	BANK OF AMERICA	10/15/2016	Wireless-Sept-ED		175.23
4097	BANK OF AMERICA	10/15/2016	Phone-Sept-ED		31.70
				ACCOUNT TOTAL	213.19 *
				MAJOR TOTAL	250.39 **
083500	*COOPERATIVE EXTENSION PROGRAM*				
5230	TELECOMMUNICATIONS				
4097	BANK OF AMERICA	10/15/2016	Phone 4500-Oct-Ext S		89.94
				ACCOUNT TOTAL	89.94 *
				MAJOR TOTAL	89.94 **
				FUND TOTAL	71,163.34

AP375H COUNTY OF DINWIDDIE BEFORE CHECKS
11/04/2016 LISTING OF INVOICES FOR 11/04/2016 -- 11/04/2016 PAGE 15

FUND # - 101 GENERAL FUND
MAJOR# VENDOR VENDOR
ACCT# NUMBER NAME INV# DESCRIPTION AMOUNT
AP375H COUNTY OF DINWIDDIE BEFORE CHECKS
11/04/2016 LISTING OF INVOICES FOR 11/04/2016 -- 11/04/2016 PAGE 16

FUND # - 103	JAIL PHONE COMMISSION FUND				
MAJOR#	VENDOR VENDOR				
ACCT#	NUMBER NAME	INV#	DESCRIPTION		AMOUNT
033100	JAIL PHONE COMMISSION FUND				
6014	INMATE SUPPLIES				
4097	BANK OF AMERICA	10/15/2016	1 INMATE LUNCH		3.59
4097	BANK OF AMERICA	10/15/2016	1 INMATE LUNCH		4.14
4097	BANK OF AMERICA	10/15/2016	2 INMATE LUNCHES		8.58
4097	BANK OF AMERICA	10/15/2016	3 INMATE LUNCHES		12.69
4097	BANK OF AMERICA	10/15/2016	1 INMATE LUNCH		4.38
4097	BANK OF AMERICA	10/15/2016	3 INMATE LUNCHES		13.14
4097	BANK OF AMERICA	10/15/2016	WATER FOR INMATES		25.00
				ACCOUNT TOTAL	71.52 *

AP375H		COUNTY OF DINWIDDIE		MAJOR TOTAL	71.52	**
11/04/2016		LISTING OF INVOICES FOR 11/04/2016 -- 11/04/2016		FUND TOTAL	71.52	
FUND # - 211 COMMUNITY SERVICE FUND				BEFORE CHECKS		
MAJOR#				PAGE		17
ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT	
031900	TRIAD					
6002		FOOD SUPPLIES				
	4097	BANK OF AMERICA	10/15/2016	TRIAD-FOOD	31.80	
					ACCOUNT TOTAL	31.80 *
					MAJOR TOTAL	31.80 **
					FUND TOTAL	31.80

AP375H		COUNTY OF DINWIDDIE		MAJOR TOTAL	71.52	**
11/04/2016		LISTING OF INVOICES FOR 11/04/2016 -- 11/04/2016		FUND TOTAL	71.52	
FUND # - 305 CAPITAL PROJECTS				BEFORE CHECKS		
MAJOR#				PAGE		18
ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT	
094100	COUNTY BUILDINGS					
8214		MCKENNEY RECREATION				
	4097	BANK OF AMERICA	10/15/2016	hard hats	55.23	
	4097	BANK OF AMERICA	10/15/2016	10-PC's-ragsdale - P	9,480.00	
					ACCOUNT TOTAL	9,535.23 *
					MAJOR TOTAL	9,535.23 **
094200		FIRE RESCUE VEHICLES				
8205						
	4097	BANK OF AMERICA	10/15/2016	Cab for R3 and insta	2,900.02	
	4097	BANK OF AMERICA	10/15/2016	Vehicle Registration	5.00	
					ACCOUNT TOTAL	2,905.02 *
					MAJOR TOTAL	2,905.02 **
094300		MANNED SITES				
8215						
	4097	BANK OF AMERICA	10/15/2016	matting for Ford sit	56.09	
					ACCOUNT TOTAL	56.09 *
					MAJOR TOTAL	56.09 **
					FUND TOTAL	12,496.34
					TOTAL DUE	83,763.00

Approved at meeting of
Signed

on .

Title Date
 Title Date
 Title Date

AP375H
 11/04/2016
 FUND # - 101 GENERAL FUND

COUNTY OF DINWIDDIE
 LISTING OF INVOICES FOR 11/04/2016 -- 11/04/2016

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
012210	*LEGAL SERVICES*				
6012	BOOKS AND SUBSCRIPTIONS				
	3683	LEXISNEXIS	3090609425	ON LINE SERVICE FEE	206.00
	3683	LEXISNEXIS	3090643099	ON LINE SERVICE FEE	212.18
	3683	LEXISNEXIS	3090675706	ON LINE SERVICE FEE	212.18
	3683	LEXISNEXIS	3090711718	ON LINE SERVICE FEE	212.18
				ACCOUNT TOTAL	842.54 *
				MAJOR TOTAL	842.54 **
012430	*ACCOUNTING*				
5899	MISC CHARGES				
	3752	DAVIS VISION	NOVEMBER 2016	RETIREE VISION	15.44
				ACCOUNT TOTAL	15.44 *
				MAJOR TOTAL	15.44 **
031200	*SHERIFF*				
3320	MAINTENANCE SERVICE CONTR				
	780	HOUCHINS PEST CONTROL	136748	JAIL	50.00
	780	HOUCHINS PEST CONTROL	137174	TRAINING FACILITY	30.00
				ACCOUNT TOTAL	80.00 *
				MAJOR TOTAL	80.00 **
032200	*VOLUNTEER FIRE DEPARTMENTS*				
3310	REPAIR AND MAINTENANCE				
	899	FIRE PROTECTION	00065623	LINE VALVE KNOB	20.05
				ACCOUNT TOTAL	20.05 *
				MAJOR TOTAL	20.05 **
035100	*ANIMAL CONTROL/POUND*				
3320	MAINTENANCE SERVICE CONTR				
	780	HOUCHINS PEST CONTROL	136827	ANIMAL SHELTER	35.00
				ACCOUNT TOTAL	35.00 *
				MAJOR TOTAL	35.00 **

035600	*EMERGENCY COMMUNICATIONS*					
3320	MAINTENANCE SERVICE CONTR					
	780	HOUCHINS PEST CONTROL	136807	PUBLIC SAFETY		30.00
					ACCOUNT TOTAL	30.00 *
8003	COMMUNICATION EQUIPMENT					
	562	CALL ONE, INC.	681710	BATTERY		240.00
					ACCOUNT TOTAL	240.00 *
					MAJOR TOTAL	270.00 **
AP375H			COUNTY OF DINWIDDIE			BEFORE CHECKS
11/04/2016			LISTING OF INVOICES FOR 11/04/2016 -- 11/04/2016			PAGE 2
FUND # - 101	GENERAL FUND					
MAJOR#	VENDOR	VENDOR				
ACCT#	NUMBER	NAME	INV#	DESCRIPTION		AMOUNT
042400	*WASTE MANAGEMENT*					
3320	MAINTENANCE SERVICE CONTR					
	780	HOUCHINS PEST CONTROL	136982	LANDFILL		50.00
					ACCOUNT TOTAL	50.00 *
6007	REPAIR & MAINTENANCE SUPP					
	3207	PRO CHEM INC	0616963-IN	JANITORIAL SUPPLIES		398.80
	4416	GCR TIRES & SERVICE	301-78032	REPAIR TIRE		35.00
					ACCOUNT TOTAL	433.80 *
5130	WATER & SEWER SERVICE-ROH					
	390	DINWIDDIE CO WATER AUTH.	10.19.16 ROH MN	WATER		10.95
					ACCOUNT TOTAL	10.95 *
					MAJOR TOTAL	494.75 **
043200	*GENERAL PROPERTIES*					
3320	MAINTENANCE SERVICE CONTR					
	780	HOUCHINS PEST CONTROL	136743	PAMPLIN BLDG		50.00
	780	HOUCHINS PEST CONTROL	136745	COURTHOUSE		45.00
	780	HOUCHINS PEST CONTROL	136877	HIST COURTHOUSE		30.00
					ACCOUNT TOTAL	125.00 *
5130	WATER & SEWER SERVICE					
	390	DINWIDDIE CO WATER AUTH.	NOVEMBER 2016	WATER/SEWER		24,993.00
					ACCOUNT TOTAL	24,993.00 *
					MAJOR TOTAL	25,118.00 **
053600	*OTHER SOCIAL SERVICES*					
5695	CONTRIBUTION-DOMESTIC VIO					
	4359	THE JAMES HOUSE	10.31.16	CONTRIBUTION		115.00
					ACCOUNT TOTAL	115.00 *

MAJOR TOTAL 115.00 **

071100 *PARKS, RECREATION, TOURISM*
3320 MAINTENANCE SERVICE CONTR

780 HOUCHINS PEST CONTROL 136744 EASTSIDE 50.00
780 HOUCHINS PEST CONTROL 136998 SC CONCESSION 25.00
780 HOUCHINS PEST CONTROL 139865 MCKENNEY GYM 50.00

ACCOUNT TOTAL 125.00 *

3600 ADVERTISING

4187 DENBAR COMMUNICATIONS INC 16090116 FAIR ADVERTISEMENT

ACCOUNT TOTAL 1,000.00

ACCOUNT TOTAL 1,000.00 *

5130 WATER & SEWER SERVICE

390 DINWIDDIE CO WATER AUTH. 10.19.16 EASTSD WATER/SEWER 374.78
390 DINWIDDIE CO WATER AUTH. 10.19.16 SPT CM WATER 1,454.74

ACCOUNT TOTAL 1,829.52 *

MAJOR TOTAL 2,954.52 **

AP375H

COUNTY OF DINWIDDIE

BEFORE CHECKS

11/04/2016

LISTING OF INVOICES FOR 11/04/2016 -- 11/04/2016

PAGE 3

FUND # - 101 GENERAL FUND

MAJOR# VENDOR VENDOR

ACCT# NUMBER NAME INV# DESCRIPTION AMOUNT

083500 *COOPERATIVE EXTENSION PROGRAM*

5420 LEASE/RENTAL OF BLDGS

3039 PERROTTI MANAGEMENT LLC NOVEMBER 2016 LEASE PAYMENT 1,741.00

ACCOUNT TOTAL 1,741.00 *

MAJOR TOTAL 1,741.00 **

FUND TOTAL 31,686.30

AP375H

COUNTY OF DINWIDDIE

BEFORE CHECKS

11/04/2016

LISTING OF INVOICES FOR 11/04/2016 -- 11/04/2016

PAGE 4

FUND # - 210 COMMUNITY DEVELOPMENT FUND

MAJOR# VENDOR VENDOR

ACCT# NUMBER NAME INV# DESCRIPTION AMOUNT

071100 TOURISM

3130 ABPP GRANT EXPENDITURES

4850 HANBURY PRESERVATION 228 ABPP CONSULTING 3,384.00

4850 HANBURY PRESERVATION 231 ABPP CONSULTING 3,384.00

ACCOUNT TOTAL 6,768.00 *

MAJOR TOTAL 6,768.00 **

FUND TOTAL 6,768.00

AP375H

COUNTY OF DINWIDDIE

BEFORE CHECKS

11/04/2016

LISTING OF INVOICES FOR 11/04/2016 -- 11/04/2016

FUND # - 305 CAPITAL PROJECTS

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
094100	COUNTY BUILDINGS				
8214	MCKENNEY RECREATION				
	4807	R. F. HOWERTON, INC.	APPLICATN 12R1	RAGSDALE COMM CENTER	339,961.56
				ACCOUNT TOTAL	339,961.56 *
8229	BROADBAND				
	5002	SCS BROADBAND	62400	BROADBAND	21,000.00
				ACCOUNT TOTAL	21,000.00 *
				MAJOR TOTAL	360,961.56 **
094300	MANNED SITES				
8215	368	TREASURER OF VA (DEP)	0000109835	AIRPARK DR PAVING	150,000.00
				ACCOUNT TOTAL	150,000.00 *
				MAJOR TOTAL	150,000.00 **
				FUND TOTAL	510,961.56

BEFORE CHECKS

AP375H

COUNTY OF DINWIDDIE

11/04/2016

LISTING OF INVOICES FOR 11/04/2016 -- 11/04/2016

FUND # - 401 COUNTY DEBT SERVICE FUND

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
095100	DEBT SERVICE PROJECTS				
8215	DS-DCWA COURTHOUSE RD				
	390	DINWIDDIE CO WATER AUTH.	NOVEMBER 2016	WATER/SEWER	7,260.00
				ACCOUNT TOTAL	7,260.00 *
				MAJOR TOTAL	7,260.00 **
				FUND TOTAL	7,260.00
				TOTAL DUE	556,675.86

Approved at meeting of
Signed

on .

_____	Title	_____	Date
_____	Title	_____	Date
_____	Title	_____	Date

County of Dinwiddie Board of Supervisors

MINUTES

Regular Meeting – October 18, 2016, 3:01 PM
 Board Meeting Room, Pamplin Administration Building
 14016 Boydton Plank Road, Dinwiddie, Virginia

Supervisors Present:

Brenda Ebron-Bonner, *Chair* Election District 5
 Harrison A. Moody, *Vice Chair* Election District 1
 Dr. Mark E. Moore Election District 2
 William D. Chavis Election District 3

Administration Present:

W. Kevin Massengill, *County Administrator*
 Anne Howerton, *Deputy County Administrator,
 Finance and General Services*
 Tyler Southall, *County Attorney*

1. **ROLL CALL**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **AMENDMENTS TO AGENDA**

W. Kevin Massengill, County Administrator, asked that Action Item H, Resolution: Commitment to Fund Local Share of Projects Under Agreement with the Virginia Department of Transportation and Provide Signature Authority, be added to the agenda.

Upon motion of Mr. Chavis, seconded by Dr. Moore,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the agenda was adopted as amended.

AYES: Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
 NAYS: None

5. **CONSENT AGENDA**

A. SUMMARY AND CLAIMS

CLAIMS	September 8, 2016	September 8, 2016	September 26, 2016	September 30, 2016	September 30, 2016	September 30, 2016	September 30, 2016	September 30, 2016	October 8, 2016	TOTALS
	1099598-1099610	1099611-1099653	1099654-1099719	1099720-1099733 Payroll	1099734-1099734	1099735-1099771	1099772-1099799	1099800-1099856		
101 - General Fund	\$36,450.00	\$217,766.17	\$157,124.83	\$1,070,994.78	\$74,687.89	\$33,080.92	\$840.00	\$1,053,714.57		\$2,644,659.16
103 - Jail Commission					\$75.93					\$75.93
105 - Recreation										\$0.00
209 - Litter Grant Fund					\$5.00					\$5.00
210 - Economic Developmt				\$2,409.66						\$2,409.66
211-Community Service					\$34.31					\$34.31
219 - CSA										\$0.00
226 - Law Library			\$166.64							\$166.64
228 - Fire Programs & EMS					\$1,223.86					\$1,223.86
229 - Forfeited Asset Sharing Program								\$6,859.85		\$6,859.85
305 - Capital Projects Fund		\$140,465.79	\$18,981.30		\$237.41	\$187,487.00		\$38,532.73		\$385,704.23
401 - County Debt Service			\$9,151.75					\$43,980.20		\$53,131.95
402 - School Debt Service										\$0.00
724 - Abraham Scholarship										\$0.00
	\$36,450.00	\$358,231.96	\$185,424.52	\$1,073,404.44	\$76,264.40	\$220,567.92	\$840.00	\$1,143,087.35		\$3,094,270.59

B. MINUTES: SEPTEMBER 20, 2016 REGULAR MEETING, OCTOBER 4, 2016 SPECIAL MEETING

C. VRA 2016 BOND REQUISITION #4

BACKGROUND

VRA 2016B Requisition #4 is ready for submission to US Bank for payment to Cardno for well evaluation; DJG Inc for A&E consulting services and Hefty Wiley & Gore PC for legal services on the government complex project. The requisition and invoices are attached for review.

REQUESTED ACTION

We are asking for approval of the following resolution.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, does hereby authorize payment of VRA 2016B Requisition # 4 to the various vendors for \$11,599.75.

SCHEDULE 1
Form to Accompany Requisition

Requisition #: **4**
 Recipient: Dinwiddie County - VFPF Series 2016B
 Local Representative: Anne R Howerton
 Title: Deputy County Administrator
 Date: 18-Oct-16

Cost Category	Total Project Costs	Previous Disbursements	Disbursement This Period	Disbursements to Date	Remaining Balance
Construction	\$ 25,000,000.00	260,224.11	11,599.75	271,823.86	24,728,176.14
Local Costs of Issuance	130,000.00	129,784.80		129,784.80	215.20
Contingency / Additional Proceeds	415.52	-	-	-	415.52
TOTALS	\$ 25,130,415.52	\$ 390,008.91	\$ 11,599.75	\$ 401,608.66	\$ 24,728,806.86

Upon motion of Mr. Moody, seconded by Dr. Moore, the consent agenda was approved as presented.

AYES: Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
 NAYS: None

6. REPORTS:

A. VIRGINIA DEPARTMENT OF TRANSPORTATION

DINWIDDIE COUNTY
October 18, 2016 - Monthly Report

MAINTENANCE				
Dinwiddie Area Headquarters for the month of September 2016				
<ul style="list-style-type: none"> • Performed debris cleanup and repaired signs along various primary and secondary roads. • Removed trash bags picked up by Adopt -A- Highway citizens and Dinwiddie Sheriff's Department inmates on secondary roads. • Mowing completed on Primary and Secondary Roads • Surface Treated various secondary roads. • Swept loose gravel from recently surface treated Secondary roads. • Repaired pipe joint and shoulder on Route 600 (Ferndale Road). • Delivered cones and set up message boards and signs to assist Dinwiddie County with traffic control for Fair Event. • Cleaned ditches along various Primary and Secondary roads. • Cleaned out culverts and pipes along various Primary and Secondary roads throughout the county. • Removed tree blocking roadway on Route 611 (Exeter Mill Road) between Rte. 706 (Old Cox Road) & 623 (Sutherland Road), and along Route 659 (Bain Road). • Trimmed trees for sight distance at various intersections. • Repaired shoulders and erosion along various secondary roads. • Machined unpaved roads and applied water to alleviate dust on various secondary roads throughout the county. • Repaired potholes along various Primary and Secondary roads. • Replaced pipe at 646 (Glebe Road) & 660 (Quaker Road) and replaced cross over pipe on Route 670 (Old Stage Road). • Paved Route 666 (Baugh Road). 				
LAND DEVELOPMENT & PERMITS				Paul Hinson, P.E.
Dinwiddie County				
Plans with outstanding comments or under review (Activity within last 90 days)				
<ul style="list-style-type: none"> • None 				
Plans approved				
<ul style="list-style-type: none"> • None 				
Other				
<ul style="list-style-type: none"> • CTB approved County's Economic Development Access Road Grant request on 9-21-16. 				
LUP Permits Issued and Completed				
Permit Number	Permittee	Dinwiddie County	Permit Issuance Date	Permit Completion Date
57951	Comcast Communications	26	8-30-16	
57955	Antonia Carollo	26	9-8-19	
57945	Comcast Communications	26	9-13-16	
57958	David Monto	26	9-13-16	
57964	Slade & Sons Construction, LLC	26	9-16-16	
57960	Herbert N. Cleef, Jr.	26	9-20-16	
57965	Augusta Lumber Company	26	9-20-16	
57970	Par 3 Development, LLC	26	9-23-16	
57971	Restaurant Property Investor II, LLC	26	9-27-16	
57645	Atlantic Stair Crafters	26	8-27-14	8-30-16
57865	County of Dinwiddie	26	3-11-16	9-22-16
57880	Harper Brandon Cole	26	4-15-16	9-21-16
57896	Slade & Sons Construction, LLC	26	5-10-16	9-21-16

CONSTRUCTION	Ron Hobson, P.E.
<p><u>UPC 104466 / Order D39 / Project: (NFO) 0085-026-263, N501</u> Contractor: Adams Construction Co. Name: I-85 SB Restore Existing Pavement CM: Smith Fixed Completion Date: 11-15-2017 Description: Main line paving to continue.</p>	
<p><u>UPC 105287 / Order I65 / Project: (NFO) 0085-026-609, N501</u> Contractor: Denton Construction Co. Name: I-85 NB Restore Existing Pavement CM: Smith Fixed Completion Date: 11-15-2016 Description: Underdrain currently being installed. Paving operations to follow.</p>	
<p><u>UPC 89379 / Order G26 / Project: (NFO) 0226-026-573, B606, C501 (Dinwiddie)</u> Contractor: Bryant Contracting Name: Rte. 226 Cox Rd Bridge over NSRR CM: Miller Fixed Completion Date: 8/1/16 Description: Superstructure replacement and Substructure repairs Comments: Project Complete. Accepted on 7.12.16.</p>	
<p><u>UPC 80993 / Order G95 / Project: (NFO) 0001-026-107, C501 (Dinwiddie)</u> Contractor: Branscome Name: Rte. 226 and Rte. 1 Roundabout and intersection Improvements CM: Miller Fixed Completion Date: 10/14/16 Description: Intersection Improvements at Rte. 1 and 226, and Round About at Rte. 200 and Rte. 226. Comments: Contractor has completed storm drain installation project wide. Continuing grading/widening operations to include installation of curb & gutter, entrances, and sidewalk on Cox Rd Eastbound. Contractor plans to begin paving operations on Cox Rd Eastbound in the next 2 weeks and anticipates a traffic switch to place traffic in circular pattern mid-October.</p>	
<p><u>UPC 107812 / Order 404 / Project: ST4D-026-F16 (Dinwiddie)</u> Contractor: Whitehurst Name: Surface Treatment Schedule CM: Bondurant Fixed Completion Date: 10/28/16 Description: Resurfacing of various routes in Dinwiddie County. Comments: Contractor will begin surface Treatment operations in early August. Patching is complete.</p>	
<p><u>UPC 107844 / Order 409 / Project: PM4D-026-F16 (Dinwiddie)</u> Contractor: Allan Myers Name: Plant Mix Schedule CM: Bondurant Fixed Completion Date: 12/02/16 Description: Resurfacing of various routes in Dinwiddie County. Comments: Contractor will begin paving operations in late September to mid October.</p>	
<p>TRAFFIC STUDIES/SPECIAL REQUESTS</p> <ul style="list-style-type: none"> • A request for speed study to reduce speed limit on Route 460 (Cox Rd/Airport St.) between Route 1 (Boydton Plank Rd.) and Route 769 (RB Pamplin Dr.) is currently being reviewed by Traffic Engineering. • A request for no thru truck restriction for Route 603 (Weakley Rd.) and 604 (Halifax Rd.) is currently being reviewed. 	

B. PROFESSIONAL DEVELOPMENT RECOGNITION

The Honorable Barrett Chappell, Circuit Court Clerk, recognized Chief Deputy Clerk Pam Goldsmith for earning the certification of Master Deputy Circuit Court Clerk through the Virginia Court Clerk’s Association.

C. CHRISTMAS SHARING PROGRAM – INTRODUCTION OF THE CHRISTMAS MOTHER

Mr. and Mrs. Hooker, the 2015-2016 Christmas Parents, introduced Mrs. Ann Barnes Clay as the 2016-2017 Christmas Mother.

D. DEPARTMENT AND AGENCY UPDATES

Each of the following provided updates to the Board on their respective department or agency:

1. Dinwiddie County Parks and Recreation, Andrew Hardy and J. Rayfield Vines;
2. The James House, Jane Claiborne;

7. ACTION ITEMS:

A. RESOLUTION: DOMESTIC VIOLENCE AWARENESS MONTH

W. Kevin Massengill presented the following to the Board for their approval.

**RESOLUTION DECLARING OCTOBER AS
DOMESTIC VIOLENCE AWARENESS MONTH**

WHEREAS, domestic violence is widespread and affects millions of Americans each year; and

WHEREAS, children who grow up in violent homes are abused and neglected at a rate higher than the national average; and

WHEREAS, domestic violence costs the nation billions of dollars annually in medical expenses, police and court costs, shelters, foster care, sick leave, absenteeism, and non-productivity; and

WHEREAS, only a coordinated community effort will put a stop to this crime; and

WHEREAS, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for James House, the accredited, non-profit crisis center that provides cost-free, confidential support, advocacy, and education for people in Dinwiddie County affected by domestic violence,

NOW, THEREFORE, the Chairman and Board of Supervisors of Dinwiddie County proclaim the month of October as Domestic Violence Awareness Month and urge the citizens of Dinwiddie to work together to eliminate domestic violence from our community.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the Seal of the County of Dinwiddie to be affixed on this 18th day of October, 2016.

Upon motion of Mr. Moody, seconded by Mr. Chavis, the resolution was approved as presented.

AYES: Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner

NAYS: None

B. CONTRACT AWARD: CIRCUIT COURT AUDIO VISUAL UPGRADES

The Honorable Barrett Chappell, Circuit Court Clerk, presented the following for the Board's approval.

BACKGROUND

In April 2015, the County issued an RFP to provide complete AV Upgrades to the Courtroom in Circuit Court. A contract was awarded to BIS Digital Inc. for \$29,999.00 plus an annual maintenance of \$3,750.00. The upgrades allowed for new recording and room control programs with enhanced recordings and audio video presentation. The installation was completed in July 2015.

Due to budgetary restrictions the switch that distributes audio and visual to other outputs in the courtroom was not replaced during the initial upgrade last year. The switch is not working properly and needs to be replaced.

CONTRACT NEGOTIATIONS

Since BIS Digital Inc. installed and maintains the current system, the County requested a quote to replace the switch and to upgrade cabling in the courtroom to HDMI connections in order to accept new technology. Since this contract amendment causes the total to exceed \$50,000, we are seeking Board approval.

REQUESTED ACTION

We ask for approval of the following resolution.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, does hereby authorize and direct the County Administrator to execute the attached Contract Amendment with BIS Digital Inc.

CONTRACT AMENDMENT #1

Date: October 18, 2016

Issued by: County of Dinwiddie

Vendor: BIS Digital, Inc.

Contract: AV Upgrades, Circuit Court

This Supplemental Agreement is entered into pursuant to the provision of the original contract.

Description of Modification: Replacement of hardware that distributes audio and video in courtroom, as well as upgrade lines to HDMI, per quote Q-8011046-9.29.2016.

Costs. Contractor agrees to provide hardware, installation, training and support services pursuant to this Contract for a sum no greater than NINE THOUSAND NINE HUNDRED NINETY-EIGHT AND 85/100 DOLLARS (\$9,998.85) (the "Contract Price").

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

Dinwiddie County, Virginia

BIS Digital, Inc.

By: _____
W. Kevin Massengill
County Administrator

By: _____
Title: _____

Attest: _____

Attest: _____

Approved as to form:

Department Approval:

County Attorney

Barrett Chappell, Circuit Court Clerk

Upon motion of Dr. Moore, seconded by Mr. Chavis, the contract amendment was approved as presented.

AYES: Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
NAYS: None

C. CONTRACT AWARD: BROADBAND

Norman Cohen, Director of Information Technology, presented the following to the Board for their approval.

BACKGROUND

In the 2015 CIP, the County of Dinwiddie approved funding for a Broadband Services Project. In November 2015, the County of Dinwiddie entered into a Contract with Atlantic Technology Consultants, Inc. to provide data collection services on existing communication towers and other infrastructure in order to assess the feasibility of a County-wide Broad Project.

CONTRACT NEGOTIATIONS

In May, the County issued an RFP for Broadband Services. One proposal was received. The County has been in negotiations with SCS Broadband to provide a multi-phase solution for the County. The County wishes to enter into an agreement with SCS Broadband to provide the initial phase of this project.

The term of the agreement, per the RFP would be for five years. The initial services would be completed within 90 days include a detailed requirements analysis and broadband network design for a cost of \$42,000. The scope, as set out in the RFP would also include the potential for SCS Broadband to deploy on county property to provide services to residents and businesses as well as provide services to the county and its departments. Those terms would have be negotiated and approved after this initial phase is completed, and the county would be under no obligation to proceed beyond this first phase.

REQUESTED ACTION

We ask for approval of the following resolution.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, does hereby authorize and direct the County Administrator to execute the necessary documents to award a contract to SCS Broadband with any changes, substantive or otherwise as may be approved by the County Administrator.

Upon motion of Mr. Moody, seconded by Dr. Moore, the resolution was approved as presented.

AYES: Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
NAYS: None

D. CONTRACT AWARD: OPERATIONS MEDICAL DIRECTOR

Dawn Titmus, EMS Manager, presented the following to the Board for their approval.

BACKGROUND

Our current Operational Medical Director, Dr. Boyd Wickizer, will not be renewing his contract which expires 12/31/16. Per 12VAC5-31-590, Virginia requires licensed EMS agencies to obtain and maintain an agreement with a physician to continue operations.

CONTRACT NEGOTIATIONS

The County issued a Request for Unsealed Proposals on September 15, 2016, with one proposal received from MTF Contracting, LLC (Dr. Brendan McCay). Public Safety staff interviewed Dr. McCay and felt that he would be a good fit for the County. They also negotiated an annual fee of \$10,000 for OMD services, which is higher than the current contract but should be covered by savings in other expenditure lines in the Fire & EMS department budget.

REQUESTED ACTION

We are asking for approval of the following resolution.

RESOLUTION

BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, does hereby authorize and direct the County Administrator, W. Kevin Massengill, to execute the attached contract for Operational Medical Director services with MTF Contracting, LLC.

CONTRACT
DINWIDDIE COUNTY
OPERATIONAL MEDICAL DIRECTOR

The Agreement is made this 18th day of October 2016, by and between **MTF Contracting, LLC**, of 200 Medical Park Boulevard, Petersburg, VA 23805 (party of the first part, and hereinafter known as “Contractor”), and the **County of Dinwiddie**, Virginia (party of the second part, and hereinafter known as “County”).

WHEREAS, pursuant to the Virginia Public Procurement Act, County solicited proposals for an Operational Medical Director for the County’s emergency medical services; and

WHEREAS, Contractor submitted a proposal for same, consistent with the specifications in the Request for Unsealed Proposals; and

WHEREAS, Contractor was selected as having the best proposal; and

WHEREAS, County has selected Contractor to serve as the County’s Operation Medical Director, according to the specifications in the Request for Unsealing Proposals;

NOW THEREFORE, in consideration of the mutual benefits, promises, and undertakings, the sufficiency and receipt of which are acknowledged, the following terms and conditions are agreed to by the parties to this Contract:

1. **Incorporation by Reference.** The following are made a part hereof as if the same were fully set forth herein, and if any discrepancies arise between the documents, they will prevail in the following order: (1) this Contract, (2) Request for Unsealed Proposals # 16-091516 including any addenda and (3) Contractor’s proposal dated September 8, 2016. This procurement is governed by the Virginia Public Procurement Act and the Dinwiddie County Purchasing Policies and Procedures. All terms and conditions of the Act and the Policies and Procedures are hereby adopted and incorporated by reference herein.
2. **Term of Contract.** The term of this contract shall be for one (1) year with the option of renewals under the terms, conditions and unit pricing of the original contract for up to four (4) additional years, unless either party gives written notification to the other party sixty (60) days prior to expiration of the then-current term that they do not wish to renew. The contract and any renewals are subject to the availability of funds and annual appropriations by the Board of Supervisors. Price increases, if any, shall be in accordance with the original contract or negotiated at time of renewal.
3. **Costs.** Contractor agrees to perform all work pursuant to this Contract for a sum no greater than TEN THOUSAND AND NO/100 DOLLARS (\$10,000.00) per year (the “Contract Price”). Quarterly payments shall be made to Contractor within thirty (30) days after receipt of invoice.
4. **Notices.** Any notices required shall be in writing, unless otherwise permitted hereunder, and shall be deemed received five (5) days after mailing of same in the U. S. Mail with postage prepaid at the addresses set forth below or upon actual receipt:

Notice to County shall be made to:
W. Kevin Massengill
County Administrator
P. O. Drawer 70
Dinwiddie, Virginia 23841
(804) 469-4500
accounting@dinwiddieva.us

Notice to Contractor shall be made to:
Brendan D. McCay, CO
MTF Contracting, LLC
200 Medical Park Boulevard
Petersburg, VA 23805
(804) 765-6694
bdmccay19@gmail.com

5. **General Terms and Conditions.** During the term of this Contract, Contractor agrees to procure and maintain insurance which meets all County's requirements in the Request for Unsealed Proposals documents.
6. **Counterparts.** This Agreement may be executed in one or more counterparts each of which shall be deemed an original but all of which together shall constitute one and the same instrument. Signed signature pages may be transmitted by facsimile or as an attachment to an email, and any such signature shall have the same legal effect as an original.
7. **Severability.** If any provision of this Agreement is determined to be unenforceable, invalid or illegal, then the enforceability, validity and legality of the remaining provisions will not in any way be affected or impaired, and such provision will be deemed to be restated to reflect the original intentions of the parties as nearly as possible in accordance with applicable law.
8. **Miscellaneous.** This Contract shall be governed by the laws of the Commonwealth of Virginia. Jurisdiction and venue for any litigation arising out of or involving this Agreement shall lie in the Circuit Court of the County of Dinwiddie, Virginia, and such litigation shall be brought only in such courts. All pronouns used herein shall refer to every gender. Headings or titles in this Contract are only for convenience and shall have no meaning or effect upon the interpretation of the provisions of this Contract. This Contract is the entire agreement between the parties and may not be amended or modified, except by writing, signed by each party. If any provision of this Contract is determined to be unenforceable, then the remaining provisions of this Contract shall be interpreted as in effect as if such unenforceable provision were not included therein.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day first written above.

County of Dinwiddie, Virginia

MTF Contracting, LLC

By: _____
W. Kevin Massengill
County Administrator

By: _____
Title: _____

Attest: _____

Attest: _____

Approved as to form:

Department Approval:

Tyler Southall, County Attorney

Dennis Hale, Division Chief of Fire & EMS

Upon motion of Mr. Chavis, seconded by Mr. Moody, the contract was approved as presented.

AYES: Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
NAYS: None

E. SURPLUS OF COUNTY PERSONAL PROPERTY

Anne Howerton, Deputy County Administrator, Finance and General Services, presented the following to the Board for their approval.

BACKGROUND

With the purchase of five replacement law enforcement vehicles as approved in the FY 2017 operational budget, the Sheriff has selected the attached list of vehicles for surplus based on their age, mileage and overall mechanical condition. It has been determined that these vehicles are no longer mechanically sound enough to function as daily law enforcement vehicles for the County.

The remaining vehicles on the attached list have been used most recently by Buildings and Grounds, and have been recently identified as mechanically unsound and unusable for County operations.

REQUESTED ACTION

We are requesting approval of the following resolution.

RESOLUTION

WHEREAS, the personal property on the attached listing ("Surplus Property") has become obsolete and unusable by Dinwiddie County ("County"); and

WHEREAS, in accordance with Section 15.2-951 of the Code of Virginia, as amended, localities may dispose of personal property, and in accordance with Section 15.2-1236 of the Code of Virginia, as amended, all sales of personal property which has become obsolete and unusable shall be based wherever feasible on competitive bids; and

WHEREAS, the Board of Supervisors is of the opinion that it is in the best interests of the County to dispose of the Surplus Property through public auction on an on-line government auction website and through highest bid on sale of scrap metal; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the Surplus Property as listed above is declared obsolete and unusable and is authorized for disposal as noted above.

FY 2017 SURPLUS PROPERTY LIST				
YEAR	MAKE	MODEL	VIN	MILEAGE
2011	Dodge	Charger	0648	174,582
2011	Dodge	Charger	0649	139,749
2010	Dodge	Charger	7871	172,124
2010	Dodge	Charger	8283	170,242
2010	Dodge	Charger	8280	140,256
2009	Dodge	Charger	3921	147,721
2007	Ford	Crown Victoria	4885	174,652
2006	Ford	Ambulance	7616	127,999
1984	GMC	Tandem Truck	2211	55,825

Upon motion of Dr. Moore, seconded by Mr. Chavis, the resolution was approved as presented.

AYES: Mr. Moody Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
 NAYS: None

F. VACO ANNUAL MEETING VOTING CREDENTIALS

Mr. Massengill stated that the Board of Supervisors is required to elect a voting member and alternate for the Virginia Association of Counties’ Annual Meeting.

Upon motion of Mr. Chavis, seconded by Dr. Moore, Mr. Daniel Lee was selected as the voting member and Mr. Harrison Moody as the alternate.

AYES: Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
 NAYS: None

G. RESOLUTION: RURAL IMPACT COUNTY CHALLENGE

Mr. Massengill presented the following to the Board for their approval.



WHEREAS, small towns and rural communities are home to millions of Americans and are a vibrant part of our nation’s economy; and

WHEREAS, in 2014, approximately 1.4 million children in rural areas were poor and over 700,000 children lived in rural families with cash incomes that fell below half of the poverty line; and

WHEREAS, high rates of poverty have persisted for generations, including over 300 rural counties with poverty rates of over 20 percent in every Census since 1980; and

WHEREAS, investing in poor children and their families not only reduces poverty in the near term, but also improves children’s education, health, and earnings outcomes later in life; and

WHEREAS, rural and tribal communities face distinct challenges, including limited access to critical services, fewer job prospects, and in some places, relative lack of institutional capacity; and

WHEREAS, no matter where they live, all families aspire for the cornerstones of economic security: a well-paying job, child care, a college education, health care, a home, and retirement; and

WHEREAS, Dinwiddie County and all counties recognize that a child’s zip code should not determine her destiny, and that every child should have the opportunity to succeed; and

WHEREAS, Dinwiddie County is working to develop innovative strategies to increase access to essential health and human services through physical colocation, as well as breaking the cycle of intergenerational poverty; and

WHEREAS, through *The Rural Impact County Challenge*, the National Association of Counties and the White House Rural Council are encouraging public, private and nonprofit leaders to reduce the number of children living in poverty in rural areas;

NOW, THEREFORE, LET IT BE RESOLVED, the Board of Supervisors of Dinwiddie County, do hereby sign on to the Call to Action to reduce the number of children living in poverty, commit to sharing lessons learned with other counties in my state and across the country to support a national initiative and encourage all county officials, employees and residents to participate in *The Rural Impact County Challenge*. We resolve to utilize the resources available through *The Rural Impact County Challenge* to:

- Convene or draw on a diverse team of leaders and decision makers from multiple agencies committed to reducing the number of children and families in rural areas living in poverty.
- Develop a plan with measurable outcomes that improves access, participation, and/or impact of evidence-based and other promising practices in one or more of the following areas: early childhood education, nutrition, workforce development, and health and human services.
- Implement research-based approaches that advance the plan.
- Create a process to track progress using data and information systems, and to report on successes.

Upon motion of Mr. Moody, seconded by Dr. Moore, the resolution was approved as presented.

AYES: Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner

NAYS: None

H. RESOLUTION: COMMITMENT TO FUND LOCAL SHARE OF PROJECTS UNDER AGREEMENT WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION AND PROVIDE SIGNATURE AUTHORITY

Mr. Massengill presented the following to the Board for their approval.

RESOLUTION
AFFIRMING COMMITMENT TO FUND THE LOCALITY SHARE OF PROJECTS
UNDER AGREEMENT WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION
AND PROVIDE SIGNATURE AUTHORITY

WHEREAS, the County of Dinwiddie may enter into agreements with Virginia Department of Transportation for transportation-related projects; and

WHEREAS, the Virginia Department of Transportation requires each locality, by resolution, to provide assurance of its commitment to funding; and

WHEREAS, the County has committed \$150,000.00 by previous resolution to the repair and upgrade of Airpark Drive, as reflected in a proposed agreement with the Virginia Department of Transportation;

THEREFORE, IT IS HEREBY RESOLVED, that the County of Dinwiddie, hereby commits to funding up to \$150,000 for preliminary engineering, right-of-way, and construction (as applicable and as indicated in each individual agreement) for the project(s) under agreement with the Virginia Department of Transportation in accordance with each project agreement(s), including but not limited to the Airpark Drive agreement; and

BE IT FURTHER RESOLVED, that the (County Administrator and/or his designees) is authorized to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

In witness whereof, the forgoing was adopted by County of Dinwiddie, Virginia on October 18, 2016.

Brenda Ebron-Bonner
Chair, Dinwiddie County Board of Supervisors

Upon motion of Dr. Moore, seconded by Mr. Chavis, the resolution was approved as presented.

AYES: Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner

NAYS: None

8. CITIZEN COMMENTS

Ms. Lisa Wajick provided an update to the Board on the upcoming Dinwiddie Chamber of Commerce events.

9. COUNTY ADMINISTRATOR COMMENTS

Mr. Massengill gave an overview of State budget cuts. He then shared upcoming community events.

10. BOARD MEMBER COMMENTS

Mr. Chavis thanked the James House and Christmas Sharing. He also recognized the Parks, Recreation, and Tourism Department for their hard work.

Dr. Moore recognized the James House, the new Christmas Mother, and the Parks, Recreation, and Tourism Department. He informed the Board that Sidney Baxter, a 2016 graduate of Dinwiddie High School, has deferred her admission to Virginia State for a year to serve on the FFA State Council. She

will be helping FFA groups around the state, travelling almost 200 days in the year. Finally, Dr. Moore congratulated Lori Stevens for taking over as President of the Commissioner of the Revenue Association.

Mr. Moody stated that by looking at this agenda you can see that humanity is important in Dinwiddie County. He also shared that VACo fights hard for aid to localities and funding for K-12. Mr. Moody added that the State always encourages localities to participate in regional authorities, but if one member isn't paying their share, he feels the State should help in that situation.

Ms. Ebron-Bonner commended the Parks, Recreation, and Tourism department on the fair and the Ragsdale Community Center. She thanked the James House and said that she is looking forward to Casino Night. Ms. Ebron-Bonner shared that she went to Fort Lee when the President came and she was afforded the opportunity to shake his hand. She stated that President Obama is the first sitting President to visit Fort Lee. She congratulated Mrs. Clay on becoming the Christmas Mother and thanked Mr. and Mrs. Hooker for their year of service. Finally, Ms. Ebron-Bonner encouraged everyone to exercise their right to vote.

11. CLOSED SESSION

At 4:20 PM, upon the motion of Mr. Chavis, seconded by Dr. Moore,

The Board convened into closed a closed meeting under:

A. §2.2-3711 (A) (1) Personnel:

- County Attorney Contract
- Appointments
 - Appomattox Regional Library Board
 - Appomattox River Water Authority
 - Crater Planning District Commission
 - Dinwiddie County Water Authority
 - Dinwiddie County Planning Commission
 - Virginia's Gateway Region

B. §2.2-3711 (A) (3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body:

- Acquisition of specific land for public utilities

C. §2.2-3711 (A) (5) Business and industry development:

- Prospective business and industry

D. §2.2-3711(A) (29). Discussion of the award of a public contract involving the expenditures of public funds, including the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body:

- New Government Facilities Comprehensive Agreement

AYES: Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner

NAYS: None

At 7:04 PM, upon motion of Mr. Chavis, seconded by Dr. Moore, the Board reconvened into open session.

AYES: Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner

NAYS: None

CERTIFICATION

Whereas, this Board convened in a closed meeting under section

A. §2.2-3711 (A) (1) Personnel:

- County Attorney Contract
- Appointments
 - Appomattox Regional Library Board
 - Appomattox River Water Authority
 - Crater Planning District Commission
 - Dinwiddie County Water Authority
 - Dinwiddie County Planning Commission
 - Virginia's Gateway Region

B. §2.2-3711 (A) (3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body:

- Acquisition of specific land for public utilities

C. §2.2-3711 (A) (5) Business and industry development:

- Prospective business and industry

D. §2.2-3711(A) (29). Discussion of the award of a public contract involving the expenditures of public funds, including the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body:

- New Government Facilities Comprehensive Agreement

And whereas, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or of the matters identified in the motion discussed.

Now be it certified, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon motion of Mr. Moody, seconded by Mr. Chavis, the Certification Resolution was adopted.

AYES: Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
NAYS: None

12. SUMMER WORK BASED LEARNING RECOGNITIONS

Cierra Goode, Marketing and Youth Workforce Development Coordinator recognized the following students and employers who participated in the Career Launch Program and 2016 Summer Work Based Learning Program.

Career Launch 2015-2016

Instructor: John Nuby
Aaron Johnson
Christopher Burrow
Colby Hall
Cierra Marker
Camille Tucker
Dominick Yates
Jason Brown
Jerry Harding
James "AJ" Herrin
Michael Brandon Lee

2016 Summer Work Based Learning

Students

Thomas Chappell III
Jason Brown
Chelsea Davis
Gregory Elder
Kelly Hamilton
Ke'Shaun Hartsfield
Teondra Hawkins

Taraessha Henderson
Jennifer Huang
Aaron Johnson
SeQuoya Joyner
Alexis Lasher
Michael Lee
Demonte Parham
Olivea Plant
Stephen Pugh
Haley Regal
Sadiq Rhone
Aniya Robinson
Jaylon Roney
Alexis Taylor
Tylora Tonge
Brianna Wyche

Dominick Yates

Employers

Crater Vision Center
Crater Planning District
Dinwiddie County Commissioner of Revenue
Dinwiddie County Parks, Recreation, Tourism
DCPS Transportation- Direct Hire
Dinwiddie County Public Schools - Dinwiddie Middle School
Petersburg Trading Company

Dinwiddie County Parks, Recreation and Tourism
Dinwiddie County Public Schools - Midway Elementary
DCPS Transportation- Direct Hire
Dinwiddie County Public Schools - Dinwiddie High School
Dinwiddie County Fire & EMS
Dinwiddie County Public Schools - Dinwiddie Middle School
Dinwiddie County Public Schools - Dinwiddie Middle School
Greenhouse Daycare Center
DCPS Transportation- Direct Hire
Dinwiddie County Public Schools - Southside Elementary
Dinwiddie County Parks, Recreation, and Tourism
Dinwiddie County Public Schools - Dinwiddie Elementary
Dinwiddie County Parks, Recreation and Toursim
Stepping Stone Academy
DCPS Transportation- Direct Hire
DCPS Transportation- Direct Hire

Dinwiddie County Public Schools - Dinwiddie Middle School

PUBLIC HEARINGS:

A. CASE P-16-7, ASSOCIATED CONTRACTING SERVICES, INC. M-2 TO B-2 REZONING REQUEST

Mark Bassett, Planning Director, presented the following for public hearing and Board approval.

MEMORANDUM

To: W. Kevin Massengill, County Administrator and Board of Supervisors
From: Mark Bassett, Planning Director
Date: October 11, 2016
Subject: October 18 Board of Supervisors Public Hearing for Rezoning, P-16-7

Please find the attached Planning Commission meeting summary materials for rezoning application, P-16-7. The applicant, Associated Contracting Services, Inc., is requesting to rezone with proffers property containing approximately 4.138 +/- acres from M-2, Industrial General, to B-2, Business General with proffers. The subject property is located on the north side of Hofheimer Way (Route 775) approximately 1,200 feet east of the Route 1 and Hofheimer Way intersection. After the Planning Commission heard the rezoning request at their June 8 meeting, the Planning Commission recommended approval with proffers of the rezoning request to the Board of Supervisors by a vote of 3-2.

Planning Commission Meeting Report

File #: P-16-7
Applicant: Associated Contracting Services, Inc.
Rezoning Request: Rezone from M-2, Industrial General, to B-2, Business General, with Proffers
Property Location: North side of Hofheimer Way (Route 775) approximately 1,200 feet east of the Route 1 and Hofheimer Way intersection
Tax Map Parcel Info: Portion of 21-7-5B
Property Size: Approximately 4.138 +/- acres
Magisterial District: Rohoic District
Planning Commission Mtg.: September 14, 2016
Board of Supervisors Mtg.: October 18, 2016

CASE OVERVIEW

The applicant, Associated Contracting Services, Inc., is requesting to rezone with proffers property containing approximately 4.138 +/- acres from M-2, Industrial General, to B-2, Business General. The B-2, Business General, zoning classification allows for certain commercial uses pursuant to the Zoning Ordinance allowed density. The property is located on the north side of Hofheimer Way (Route 775) approximately 1,200 feet east of the Route 1 and Hofheimer Way intersection, and is further defined as Tax Map Parcel No. 21-7-5B. As indicated in the Dinwiddie County Comprehensive Land Use Plan, the subject property is located within the Urban Area, which allows limited commercial and industrial uses for this general area.

ATTACHMENTS

Rezoning Application, Location Map, Concept Plan, and Statement of Proffers

LAND USE/ZONING ANALYSIS

The properties in the immediate area surrounding the subject property include commercial land uses to the west and north along Route 1 and at both southern quadrants at the intersection of Hofheimer Way and Route 1, which property is zoned business/commercial. There is an approved site plan for a retail development for the portion of property located at the southeastern quadrant of the Hofheimer Way and Route 1 intersection, and the property to the immediate west was recently rezoned to B-2, Business General, with proffers. North of the subject property is the Agri-Nutrients fertilizer plant, which is zoned industrial, and to the west is the driveway/entrance at Hofheimer Way for the aforementioned fertilizer production facility. To the east of the subject property is the historic Banks House, which is part of Pamplin Park. To the south across Hofheimer Way is undeveloped property which is zoned M-1, Industrial Limited, and this property is owned by Roslyn Farm Corporation. The requested zoning, B-2, Business General, acts as a transitional Zoning District as the uses and zoning in the area transition from commercial to the existing Pamplin Park Banks house property and the existing industrial uses in this general area along Hofheimer Way.

In addition to the Zoning Ordinance requirements for development in the B-2 Business General, Zoning District, the applicant has proffered to limit the uses on the subject property to general retail and office uses, and hotels and motels; to limit the architectural materials used in constructing the building(s) on the property to the exterior finish of any building(s) shall be as follows: brick, vinyl and/or wood on the front; brick, vinyl, wood and/or stucco on the sides, and brick, vinyl, wood, stucco and/or metal on the rear.

The exterior of any accessory building or structure shall be compatible in architectural style, material and color with the principal building(s); and to maintain site lighting so as to not cast off onto the surrounding property or into the night sky. Rezoning the property with the aforementioned proffer conditions is compatible with the surrounding Zoning pattern.

The subject property is located within the Urban Area as defined by the Comprehensive Land Use Plan. This portion of the Urban Area indicates that limited commercial and industrial development is appropriate within this general area of the Route 1 and Hofheimer Way intersection. As such, the requested B-2, Business General, District with the proffered uses is compatible with the surrounding commercial and industrial zoning districts as defined in the Zoning Ordinance.

OVERVIEW OF IMPACTS

Public Safety, & Public Utilities Impacts

With the proposed rezoning to B-2, Business General with proffers which limit the permitted uses on the subject property the potential impact on public safety will be minimal with the rezoning of the subject property with the proposed building(s) having developed fire protections as required by the applicable Fire Code and Building Code. In addition as part of the rezoning, public utilities namely natural gas, public sanitary sewer and water are accessible along Hofheimer Way to serve the subject property and property in this general area.

Transportation Impacts

The impacts on the existing transportation network are minimal with the trips generated by the proposed use. The road system in this particular area, namely Route 1 and Hofheimer Way, is adequate to handle the employee and truck traffic generated by the proposed use. When the subject property is developed, all future transportation related improvements for access to the subject property will have to meet VDOT entrance design and construction requirements and standards as part of the site plan review process.

PROFFER STATEMENT

The applicant did submit proffers as part of the rezoning request (please see Attachments). The following proffer conditions address potential impacts and uses on the subject property.

Conditions

1. The uses on the Property shall be limited to general retail and office uses, except that the Property also may be used for hotels and motels. The Property will not be developed for the following uses: a discotheque, dance hall or night club; a massage parlor; or any establishment selling or exhibiting paraphernalia for use with illicit drugs; any establishment selling or exhibiting materials or devices which are adjudicated to be pornographic by a court of competent jurisdiction; and any adult bookstore, adult video store or adult movie theatre.
2. The exterior finish of any building(s) shall be as follows: brick, vinyl and/or wood on the front; brick, vinyl, wood and/or stucco on the sides, and brick, vinyl, wood, stucco and/or metal on the rear. The exterior of any accessory building or structure shall be compatible in architectural style, material and color with the principal building(s).

3. Except for the lighting inside building(s), any lighting installed on the Property shall be directed downward and inward to the site to avoid casting lighting on adjacent properties or into the night sky.

Staff Recommendation:

The planning staff has reviewed the rezoning request and is satisfied that the applicant has addressed the impacts of rezoning the subject property.

Staff recommends approval with proffers of the request to rezone the subject property to Business General, B-2, based on:

1. The zoning classification requested, B-2, Business General, with the proffers limiting the use of the property to the conditioned uses and additional proffer conditions is compatible with the surrounding zoning pattern.; and
2. The requested zoning classification with the proffered use limitation and additional proffer conditions conforms to the underlying uses outlined in the Urban Area in the Comprehensive Land Use Plan for this general area of the County.

PLANNING COMMISSION RECOMMENDATION

The following comments were made by the Planning Commission, Planning staff, property owner, applicant, and an adjoining property owner at the September 14, 2016 Planning Commission Public Hearing:

The Chairman asked the members if they had any questions for Mr. Bassett.

Mr. Titmus asked if the Hillcrest Transportation site is zoned M-1 and he asked if they owned both parcels.

Mr. Bassett said their property is zoned M-1 and they own both parcels.

Mr. Prorise asked what the zoning was for the Agri-nutrients site and what the zoning was for the Banks house, which is located next to this property.

Mr. Bassett said the Agri-nutrients site was zoned M-2 and Mr. Banks house is zoned A-2.

Mr. Prorise asked what is the zoning of the western most portion of the property across from Ron's Muffler, and what did we (the Planning Commission) rezone the piece connected to it.

Mr. Bassett said the western most piece was originally zoned B-2 and the piece connected to it was rezoned from M-1 to B-2. The "connected property", which was recently rezoned to B-2, went to the Board of Supervisors in August and they recommended approval of that rezoning by a 4 to 1 vote.

Mr. Prorise asked if it is too early to discuss traffic impacts.

Mr. Bassett said we talked about possible traffic impacts at our Land Development Committee (LDC) meeting and VDOT staff did not indicate that the traffic generated would have any significant impacts.

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The Chairman said if there are no more questions for Mr. Bassett from the members, would the applicant like to come forward and add anything.

Mr. Nicolas Walker who is the land owner with Roslyn Farm Corporation, 320C Charles Dimmock Parkway-Suite 1, Colonial Heights VA said we originally developed the site for industrial purposes, however, do to the wetlands, size, topography, and other natural restrictions of the site, it's very difficult for an industrial business to fit on it. So having an applicant that wanted to use the site and possibly bring in additional development along with them for the area we thought it would be a good business decision to request a commercial rezoning for this site.

Mr. Titmus asked Mr. Walker if a rezoning to B-2 has just been granted to you for a site right next to this site, why doesn't the applicant put his business on it.

Mr. Walker said that is a larger piece of property and we rezoned that piece for two multipurpose buildings. I believe the applicant wanted a smaller site and this site fits what they wanted.

The Chairman said if there are no questions for the applicant he was opening the public hearing portion of the case. He asked if there was anyone signed up to speak.

Dr. Ben Wilson, 23011 Airport Drive, North Dinwiddie the owner of the adjacent (Agri-Nutrients) property said he bought his piece of property with the understanding that it would be in an industrial area. My concern is that a different zoning other than industrial is being proposed. We are going to have heavy truck traffic flowing into and out of this site. We don't want to start receiving notices that the constant flow of trucks are too many and too noisy. That is my main concern.

The Chairman said if there is no one else signed up to speak he was closing the public hearing portion of the case. He asked the Commissioners if they had any additional comments.

Mr. Prosis asked Mr. Bassett if he knew how the prospective business feels about the Agri-Nutrients business with the foreseen noise and truck traffic.

Mr. Bassett said the prospective business owner, the State Parole Board, when they held their Public Hearing after the September Board of Supervisors meeting, did not indicate they had a problem with the truck traffic and possible noise. The State Parole Board spoke favorably about the site.

Mr. Titmus said there are other business properties on Route 1 that could house this business. Also, we just rezoned a property right next to this one for two 9,000 square foot buildings, and I don't understand why they can't utilize one of those buildings. I think we have an industrial area and those remaining properties should stay industrial.

When I was on the Planning Commission before we tried very much to adhere to that part of the resolution that said, it's a public necessity, it's for the convenience of the County, general welfare of its citizens and it's a good zoning practice. I was told that if it doesn't meet all of those criteria then we should not proceed or recommend it for approval. I don't see this rezoning as a public necessity. I don't see it necessarily as a convenience. I definitely don't see it as a general welfare and I think the M-1 Zoning District is a better zoning practice for that location.

Mr. Tucker said we need to be very careful with the decision we make concerning this rezoning. The time for directing a company to a certain site should happen long before it gets to us. By the time it

4

gets to us it should almost be a concluded matter. I believe if we start directing prospective business to choose other locations when they come to us we run the risk of losing that business altogether.

Mr. Harvell said we have two desires before us. One is for industrial development and the other is for office space. I'm not quite sure how I would vote because, I'm still hung up on the tax revenue that could potentially be generated from either zoning.

Mr. Southall told Mr. Harvell that from a zoning point of view tax revenue is usually not considered if you have "X" tax revenue in one hand and "Y" tax revenue in the other. But in your Planning Commission's purpose of the Zoning Ordinance Section 15.2-2283 item 7 it says, "To encourage economic development activities and provide desirable employment and enlarge the tax base." That statement allows you to consider something that will quote on quote provide desirable employment and enlarge the tax base. So tax revenue would be within the broad realm of what could be considered. It should be noted, however, that type of comparison is not something that is really considered in Virginia. It's something that traditionally Planning Commissioners are advised not to consider.

Mr. Prosis said all of us want to do what's best for the County as well as the land owner. Every argument tonight has been valid. It is always unfortunate that when we have a case that comes before us and it looks like all the skids have been greased, in other words some things have already happened that seems to make our decision almost a moot point. It would be better if in cases like this, we knew ahead of time they were coming. If we knew we could make the zoning changes then. This would stop us from having to make them after the fact or when the applicant comes before us because someone is interested in buying their property. We have a very good corporate partner with Roslyn Farms and I don't want to do anything that would make them feel the County is unappreciative of their commitment to the County. The comparison case I see is the Luck Stone Quarry case that came before us. They are an excellent company, but the location was not suitable. There is a dilemma that I'm in and that is trying to figure out what's good for the businesses that are already there and are there other options that would give us more office space as well as maintain the commercial flavor of that area.

Mr. Kenneth Jolly, President of Associated Contracting, representing the applicant, 3303 Airline Blvd, Portsmouth, VA said we are the owners of a probation and parole company out of Newport News, VA. The cost of the project is going to be \$2.2 million and currently in Newport News we are located right next to the Port Authority. We have Tractor Trailers by the hundreds coming and going, so truck traffic and the noise it generates will not be problem for us.

Mr. Tucker made a motion and read the following: BE IT RESOLVED, that in order to assure compliance with Virginia Code Section 15.2-2286(A) (7) it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice, I move that rezoning P-16-7 as presented be recommended for approval with proffers to the Board of Supervisors. It was seconded by Mr. Simmons and with Mr. Harvell, Mr. Tucker, Mr. Simmons voting "AYE" and Mr. Prosis, Mr. Titmus voting "NO" the rezoning with proffers was approved to the Board of Supervisors.

BOARD ACTION

Since this is a zoning matter, the standard statement regarding Board action on this zoning matter must be read. In order to assist, staff prepared the following statement:

BE IT RESOLVED, that in order to assure compliance with Virginia Code Section 15.2-2286(A) (7) it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice, I move that rezoning, P-16-7, as presented be (approved, approved with proffers, or disapproved) by the Board of Supervisors.

Dinwiddie County Planning & Zoning Department
LAND USE AMENDMENT APPLICATION



Dinwiddie County Planning Department P. O. Drawer 70 Dinwiddie, Virginia 23841 (804) 469-4500 ext 2117 (804) 469-5322 /fax	Rec'd <u>7-8-16</u> Date Rec'd <u>11</u> Time Rec'd <u>PM</u> Pre-Application Conference Date: This application has been amended: YES NO <input checked="" type="checkbox"/> Reviewed by: <u>[Signature]</u>	Case No.: <u>P-16-7</u> Fee Amount: <u>1,500.00</u> Receipt No: YES NO <input checked="" type="checkbox"/>
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Information must be typed or printed and completed in full.
 Attach additional page(s) where necessary.

1) LAND USE INFORMATION	
(Circle): BOS / PC / BZA	New/Renewal Previous/Renewed Case#: _____
Amend Previous Case: Y / <input checked="" type="checkbox"/> N Land Use Taxation: Y / <input checked="" type="checkbox"/> N	
Application Type: (Circle One): <input type="checkbox"/> Variance <input type="checkbox"/> Administrative Variance <input type="checkbox"/> Conditional Use Permit <input checked="" type="checkbox"/> Rezoning <input type="checkbox"/> Street Vacation <input type="checkbox"/> Special Exception <input type="checkbox"/> Amendment	
Description of Request: <u>Request to rezone this parcel from M-2 Industrial General to B-2 Business General.</u>	
Existing Zoning: <u>M-2</u>	Existing Acreage: <u>4.138</u>
Proposed Zoning: <u>B-2</u>	Proposed Acreage: <u>4.138</u>
	Total Acreage: <u>4.138</u>
Water (Circle One): <input checked="" type="checkbox"/> Public <input type="checkbox"/> Well	Sewer (Circle One): <input checked="" type="checkbox"/> Public <input type="checkbox"/> On-site Well and Septic
Attached: (circle): Miscellaneous Information/Master Plan/Textual Statement/Proffered Conditions	
2) APPLICANT/AGENT INFORMATION	
Applicant(s): <u>Associated Contracting Services, Inc., Attn: James K. Jolley</u> Home/Cell# <u>757-235-4500</u>	
Address: <u>3303 Airline Blvd, Suite 1F Portsmouth VA 23701</u> Work# <u>757-465-1440</u>	
Agent(s): _____ Home/Cell# _____	
Address: _____ Work# _____	
<input type="checkbox"/> Property Owner <input checked="" type="checkbox"/> Contract Purchaser <input type="checkbox"/> Other: _____	
3) PROPERTY OWNER INFORMATION	
Property Owner's Name and address (see note on last page): <u>Roslyn Farm Corporation PO Box 727</u>	Property Owner's Mailing Address (If this address is different from that listed in the Assessor's Office.): _____
<u>320C Charles Dimmock Parkway, Suite 1 Colonial Heights, VA 23834</u>	_____
Contact# <u>804-526-0820</u>	_____
Property Tax Parcel Number(s): <u>21-7-5B</u>	Contact# _____
_____	_____

4.) SUBJECT PARCEL INFORMATION

General Location of Project: North side of Hofheimer Way, near the Intersection of with Boynton Plank Road,
US Route 1.

Tax Map # 21-7-5B
 Subdivision Name: _____
 Section: Block
 Address: _____
 Zoning: _____ Acreage: 4.138
 Existing Use: M-2
 Conditions: Vacant Land

Tax Map # _____
 Subdivision Name: _____
 Section: Block
 Address: _____
 Zoning: _____ Acreage: _____
 Existing Use: _____
 Conditions: _____

1. Explain fully the proposed use, type of development, operation program, reason for this request, etc.:

Proposed use of property will be development of a single story building for lease as office and administrative use with on site parking and stormwater management to serve the development.

2. State how this request will not be materially detrimental to adjacent property, the surrounding neighborhood or county in general. Include, where applicable, information concerning: Use of public utilities; effect of request on public schools; effect on traffic, to include means of access to nearest public road; effect on existing and future area development; etc.:

Proposed Use as Office will not be detrimental. This will be a change of use from Light Industrial to the lesser use of B-2 Business General to allow office use. Adequate parking will be provided on site, access will be to Hofheimer Way via previously designated entrance location. Adequate Public Utilities are in place to serve this facility. No additional students will be added to the school system.

3. List case numbers and explain any existing use permit, special exception, conditional use or variance previously granted on the parcels in question:

None.

4. If requesting a variance or special exception, explain the unique physical hardship or extraordinary situation that is justification for the request:

Not Applicable.

5. Complete names and address (including Zip codes) of all owners adjacent, across the road or highway from the property and across any railroad right-of-way, creek, river, from such property must be obtained by the applicant from the Commissioner of the Revenue, Pamplin Administration Building. If such property lies in another county or city, the respective jurisdiction will provide this information to the applicant. Applications with incomplete parcel information will not be accepted.

Property Owner Name	Property Owner <u>Mailing Address</u>	Tax Parcel #
Pamplin Foundation	c/o Pamplin Corporation, 805 SW Broadway, Suite 2400 Portland Oregon 97205	21-7-6
Agri-Nutrients Associates, LLC	23011 Airpark Drive Petersburg VA 23803	21-7-5A
Roslyn Farm Corporation	PO Box 727 Colonial Heights, VA 23834	21-7-5

6. The required fee must accompany this application. A fee schedule is available from the Planning Department, 14016 Boydton Plank Road, Pamplin Administration Building, Dinwiddie Virginia. Checks must be made payable to: "Treasurer, County of Dinwiddie".

7. Enclosed with the application, a copy of the appropriate county tax map with the property marked (provided at pre-application conference) and, if available, a surveyed plat of the entire parcel.

8. Enclose with this application any required plans or plats (plans must be folded).

9. I/We hereby certify that to the best of my/our knowledge all the above statements and the statements contained in any exhibits transmitted are true and that the adjacent property owners listed herewith are the owners of record as of the date of the application:

Date: July 7, 2016

SIGNATURE OF AGENT* _____
(Name of person other than, but acting for, the property owner and responsible for this application.)

AGENT'S NAME _____
(Typed or printed)

SIGNATURE OF APPLICANT** _____
(Same name as used in Item 2, Page 1)

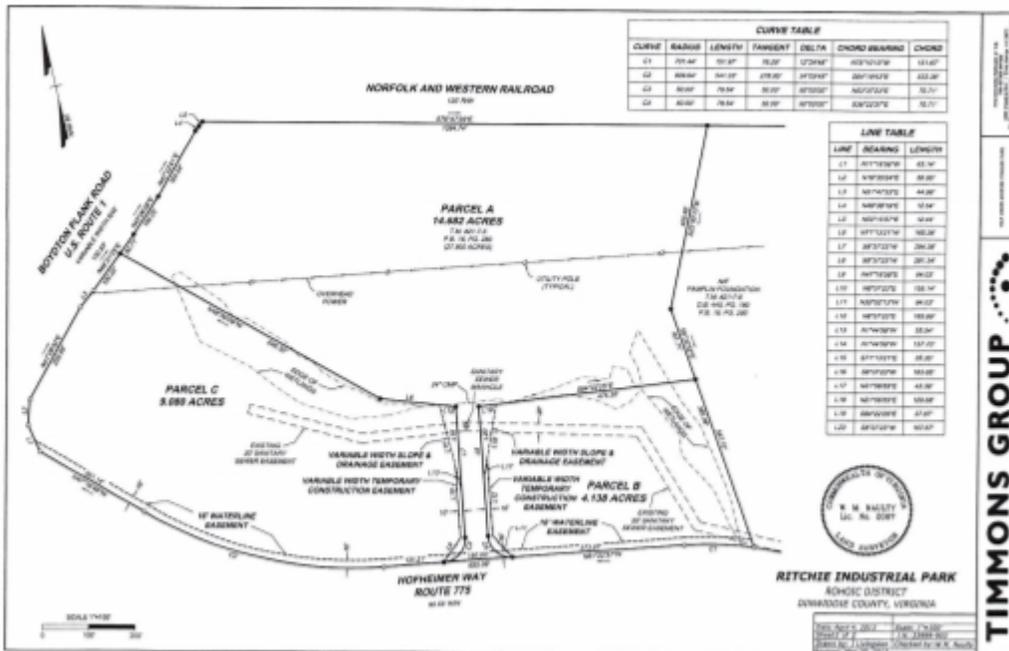
APPLICANT'S NAME _____
(Typed or printed)

I authorize you, the merchant, to initiate an electronic debit to my account for the amount rendered on this check plus the legal limit returned check fee if the item is dishonored. The use of a check for payment is my acceptance of this policy. Signature _____

Notes: Incomplete application will not be accepted. Any request that requires plans must be accompanied by those plans at the time submission of the application.

*Agent must file power of attorney from the property owner(s) giving the agent authority to submit this application.

** If the applicant is not the owner of the property, the applicant must file power of attorney from the property owner(s) giving the applicant authority to submit this application.



TIMMONS GROUP

**DINWIDDIE COUNTY PLANNING
&
ZONING DEPARTMENT
SPECIAL LIMITED POWER OF
ATTORNEY APPLICATION**



Planning Department – Post Office Drawer 70 – Dinwiddie, Virginia 23841
Phone (804) 469-4500 ext. 2117 Fax (804) 469-5322

Know all men by these presents: That I (We)
(Name): Roslyn Farm Corporation (Telephone): 804.526.0820
(Address): P.O. Box 727 Colonial Heights, Virginia 23834

The owner(s) of all these tracts or parcels of land ("Property") conveyed to me (us), by deed recorded in the Clerk's Office of the Circuit Court of the County of Dinwiddie, Virginia, by Instrument No. _____, on Page _____, and is described as Tax Map Parcel # 21-7-5B do hereby make, constitute and appoint
(Name): Associated Contracting Services, Inc. (Telephone): 757-465-1440
(Address): 3303 Airline Blvd, Suite 1F Portsmouth, Virginia, 23701

To act as my true and lawful attorney-in-fact and in my (our) name, place and stead with full power and authority I (we) would have if acting personally to file planning applications for my (our) above described Property, to include (put a checkmark next to the appropriate action that applies(y):

- Rezoning Request (including proffers)
- Conditional Use Permit
- Preliminary Subdivision Plat
- Final Subdivision Plat
- Subdivision Construction Plans
- Building Permit(s)
- Subdivision Exception
- Site Plan of Development
- Site Plan Modification
- Variance Request
- Landscape Plan
- Lighting Plan
- Transfer of Approval

My attorney-in-fact shall have the authority to offer proffered conditions and to make amendments to previously approved proffered conditions except as follows:
Not Authorized, proffered conditions must be approved by Roslyn Farm Corporation

This authorization shall expire one year from the day it is signed, or unto it is otherwise rescinded or modified in witness thereof, I (we) have hereto set my (our) hand and seal this 7 day of July, 2016.

Signature(s) [Signature]
State of Virginia, City/County of Colonial Heights, To-wit:
I Robin Stell Morgan, a Notary Public in and for the jurisdiction aforesaid, certify that the person(s) who signed to the foregoing instrument and who is (are) known to me, personally appeared before me and has acknowledged the same before me in the jurisdiction aforesaid this 7 day of July, 2016.

My commission expires: February 28, 2018
Robin Stell Morgan
Notary Public



PROFFERS

THESE PROFFERS are made this 13 day of September, 2016, by ROSLYN FARM CORPORATION, a Virginia corporation, together with its successors and assigns, (the "Owner").

RECITALS

- A. The Owner owns that certain parcel of land located in Dinwiddie County, Virginia (the County), lying on the north side of Hofheimer Way approximately 1,200 feet east of the intersection of Hofheimer Way and Route 1, being a part of Tax Parcel No. 21-7-5B and shown on that certain plat as Parcel B, 4.138 Acres by Timmons Group, dated April 4, 2013 and titled "Ritchie Industrial Park" (the "Property"). A copy of the plat is attached hereto and made a part hereof.
- B. The Property is in the Urban Area on the County's Comprehensive Plan and an application has been made to rezone the Property from Industrial, General, M-2, to Business, General, B-2, with proffers.
- C. The Owner desires to offer to the County certain conditions on the development of the Property not generally applicable to land zoned Business, General, B-2.

CONDITIONS

NOW, THEREFORE, for and in consideration of the approval of the requested rezoning, and pursuant to Section 15.2-2298 of the Code of Virginia, 1950, as amended, and the County Zoning Ordinance, the Owner agrees that, if the requested rezoning is granted by the County, the Owner shall meet and comply with all of the following conditions in developing the Property:

- 1. The uses on the Property shall be limited to general retail and office uses, except that the Property also may be used for hotels and motels. The property will not be developed for the following uses: a discotheque, dance hall or night club; a massage parlor; any establishment selling or exhibiting paraphernalia for use with illicit drugs; any establishment selling or exhibiting materials or devices which are adjudicated to be pornographic by a court of competent jurisdiction; and any adult bookstore, adult video store or adult movie theater.
- 2. The exterior finish of any building(s) shall be as follows; brick, vinyl on the front; brick, vinyl, and/or stucco on the sides; and brick, vinyl, stucco and/or metal on the rear. The exterior of any accessory building or structure shall be compatible in architectural style, material and color with the principal building(s).
- 3. Except for the lighting inside building(s), any lighting installed on the Property shall be directed downward and inward to the site to avoid casting lighting on adjacent properties or into the night sky.

WITNESS the following signature:

Roslyn Farm Corporation

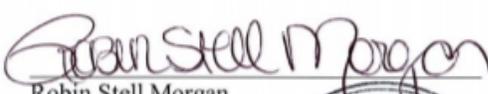
By 
Robert C. Walker
President

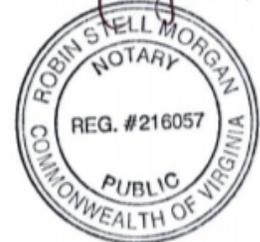
COMMONWEALTH OF VIRGINIA

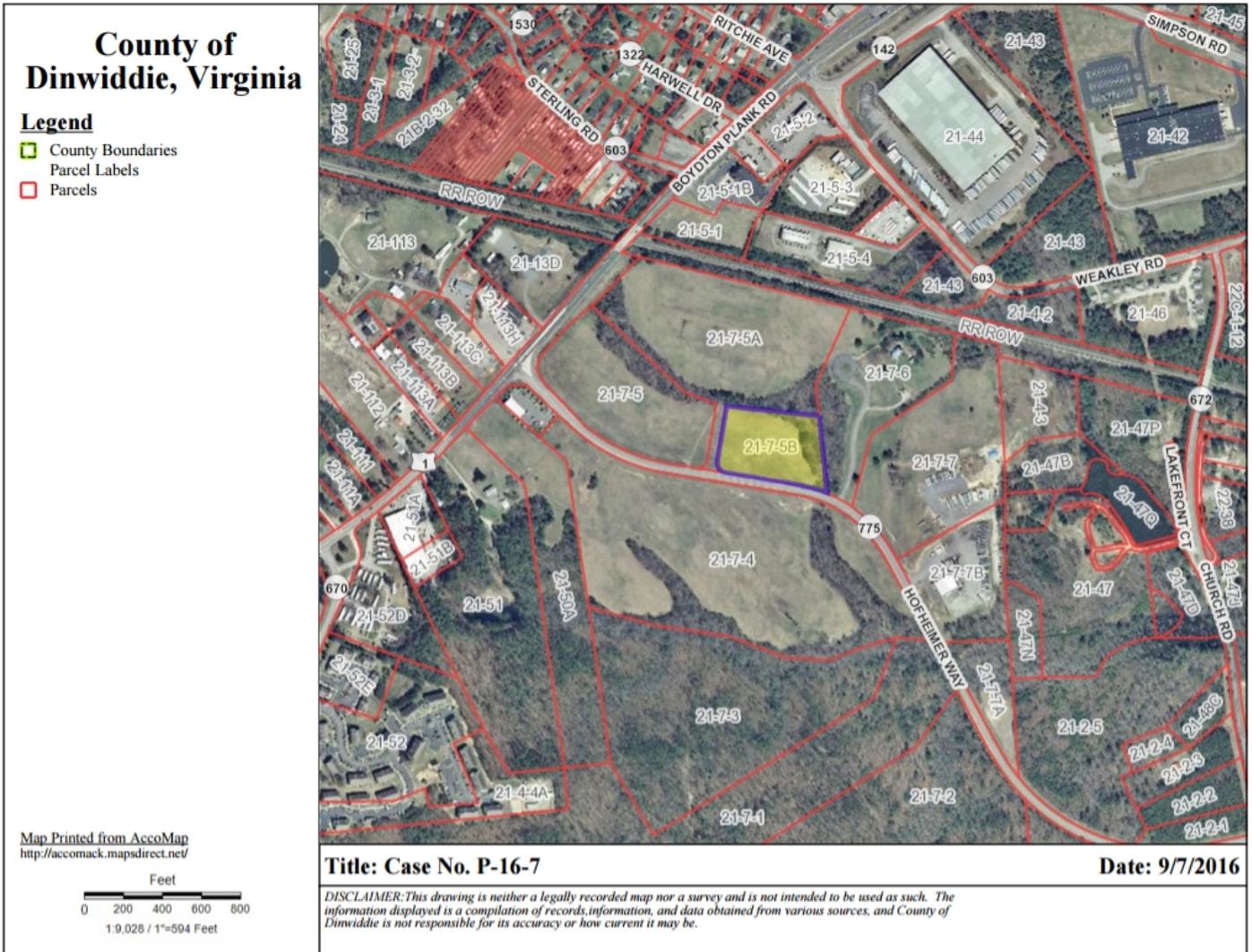
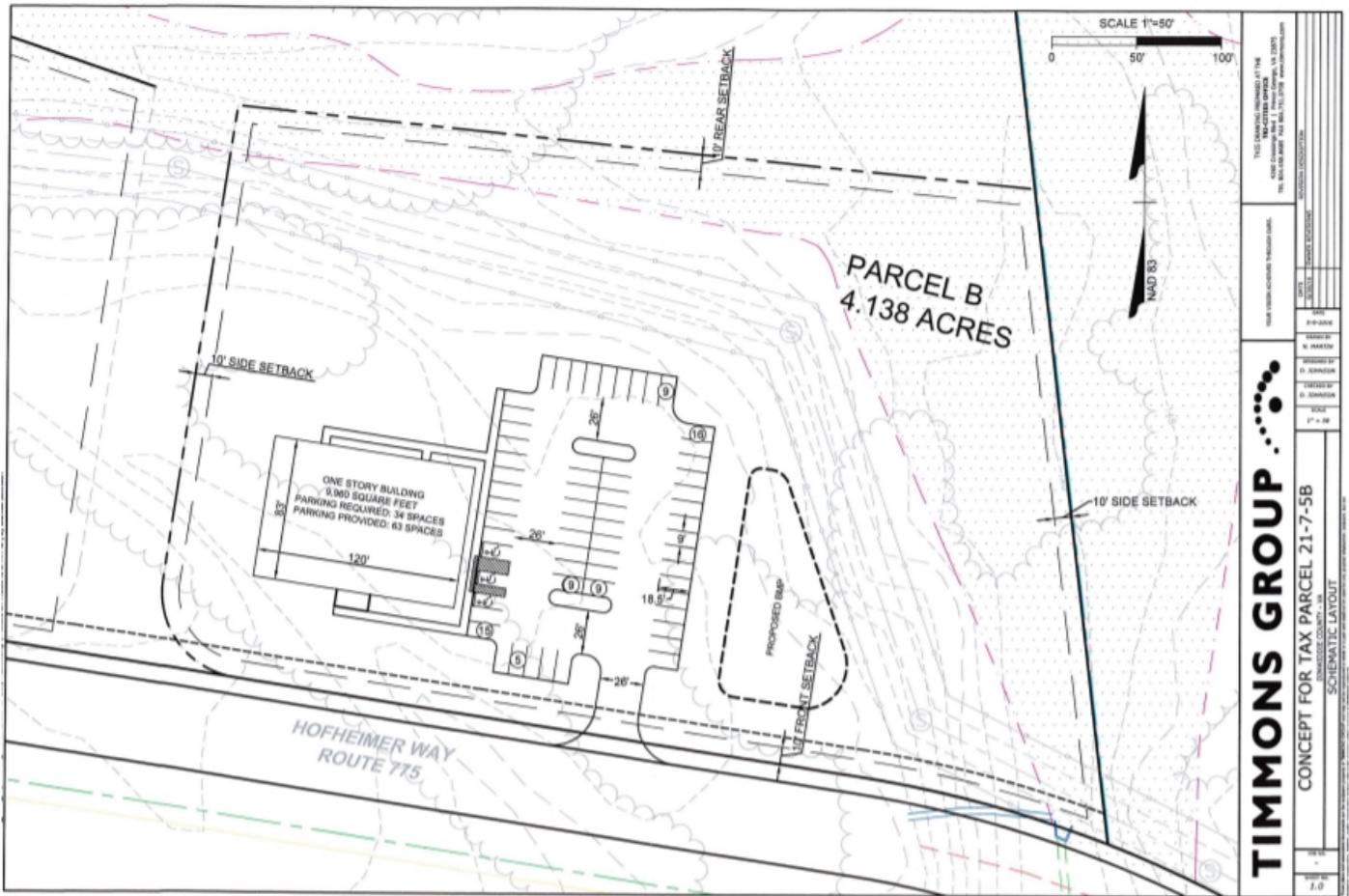
CITY OF COLONIAL HEIGHTS, to-wit:

The foregoing instrument was acknowledged before me this 13 day of September, 2016, by Robert C. Walker, President of Roslyn Farm Corporation, a Virginia corporation, on behalf of the corporation.

my commission expires:
February 28, 2018


Robin Stell Morgan
Notary Public





The following individuals spoke on behalf of the applicant: Mr. Nick Walker, Mr. Ken Jolly, Mr. James Thurston, Mr. Ron Revich, and Mr. Bob Walker.

Dr. Prosis spoke on behalf of the Planning Commission.

Ms. Ebron-Bonner opened the public hearing portion of the meeting.

As there was no one signed up to speak, Ms. Ebron-Bonner closed the public hearing portion of the meeting.

Mr. Moody stated that industrial access funds were used to put the road in and that he was not in favor of the first rezoning because he thinks the County should try to save as much industrial land as it can. He shared that his feelings have not changed. Although he understands that the small parcel will be hard to develop, Mr. Moody declared that he is not in favor of change.

Mr. Chavis agreed with Mr. Moody and stated that it is a hard decision to make.

Dr. Moore conceded that he knows letters from Angels at Play and the Living Stones Baptist Church were sent to the entities pertaining to the proposed use and they were not in favor of the proposed use. He also stated that it is difficult because the property across the street also M-1 and at some point there needs to be a cutoff. Dr. Moore shared that he feels the previous rezoning should be the cutoff.

Ms. Ebron-Bonner agreed that this is a difficult decision. She explained that she does believe in second chances to become good citizens but there are those in opposition of the proposed use. Ms. Ebron-Bonner stated that she is also not in favor of the rezoning.

Mr. Moody shared his understanding that the proposed tenant wants to be in Dinwiddie or Petersburg due to the percentage of clients residing in the area. He feels that if there is some area in the county that would be suitable, we should help them find it.

Ms. Ebron-Bonner agreed, stating that this Board is willing to help in any way possible to find another location.

Upon motion of Mr. Moody, seconded by Mr. Chavis,

BE IT RESOLVED, that in order to assure compliance with Virginia Code Section 15.2-2286(A) (7) it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice, I move that rezoning, P- 16-7, as presented be disapproved by the Board of Supervisors.

AYES: Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
NAYS: None

13. OLD/NEW BUSINESS

A. APPOINTMENTS

There were no appointments made.

14. CITIZEN COMMENTS

There was no one signed up to speak.

15. BOARD MEMBER COMMENTS

Mr. Moody recognized the participants of the Youth Work-based Learning Program.

16. ADJOURNMENT

Upon motion of Mr. Moody, seconded by Mr. Chavis, the meeting was adjourned at 8:21 PM.

AYES: Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
NAYS: None

Brenda Ebron-Bonner
Chair

ATTEST: _____
W. Kevin Massengill
County Administrator
Clerk to the Board

/sbw

County of Dinwiddie Board of Supervisors

MINUTES

Special Meeting – November 1, 2016, 4:09 PM
Board Meeting Room, Pamplin Administration Building
14016 Boydton Plank Road, Dinwiddie, Virginia

Supervisors Present:

Brenda Ebron-Bonner, *Chair* Election District 5
Harrison A. Moody, *Vice Chair* Election District 1
Dr. Mark E. Moore Election District 2
William D. Chavis Election District 3
Daniel D. Lee Election District 4

Administration Present:

W. Kevin Massengill, *County Administrator*
Anne Howerton, *Deputy County Administrator,*
Finance and General Services
Tyler Southall, *County Attorney*

1. ROLL CALL

2. AMENDMENTS TO AGENDA

Upon motion of Mr. Lee, seconded by Mr. Moody,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the agenda was adopted as presented.

AYES: Mr. Lee, Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
NAYS: None

3. ACTION ITEMS:

A. CONTRACT AWARD: RAGSDALE COMMUNITY CENTER FURNITURE

J. Rayfield Vines, Assistant Director, Parks, Recreation and Tourism, presented the following for Board approval.

MEMORANDUM

DATE: October 28, 2016
TO: Dinwiddie County Board of Supervisors
FROM: J. Rayfield Vines, III
CC: W. Kevin Massengill, County Administrator
Tammie Collins, Deputy County Administrator
Tyler Southall, County Attorney
Stephaine Wray, Executive Assistant to the County Administrator
SUBJECT: Approval of the Furniture Contract with JMJ Corporation – Ragsdale Community Center

BACKGROUND

The Dinwiddie County FY2016 Capital Improvements Plan (CIP) provided the final installment of funding for the development of the Robert and Betty Ragsdale Community Center project in McKenney, Virginia. Included in the CIP funding is \$133,621.50 for Furniture, Fixtures and Equipment, of which \$78,840.00 is specifically for Furniture and Fixtures.

REQUESTED ACTION

Staff is asking for the approval of the following resolution.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia does hereby authorize and direct the County Administrator to execute the necessary documents to award a contract to JMJ Corporation for \$61,637.79 with any changes, substantive or otherwise as may be approved by the County Administrator.

Upon motion of Mr. Lee, seconded by Mr. Moody, the contract was approved as presented.

AYES: Mr. Lee, Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
NAYS: None

B. COMPREHENSIVE AGREEMENT: DESIGN AND CONSTRUCTION OF NEW GOVERNMENT FACILITIES

W. Kevin Massengill, County Administrator, presented the following to the Board for their approval.

RESOLUTION

WHEREAS, the Dinwiddie County Board of Supervisors issued Request for Proposals 16-0201716 requesting proposals under the Public-Private Education Facilities and Infrastructure Act of 2002 (PPEA) for the design and construction of a new county administration building and public safety building and the renovation of the current public safety building and the Pamplin building; and

WHEREAS, the County received three proposals, and after interviewing the three teams determined to negotiate a Comprehensive Agreement with AHP Construction, LLC (Armada Hoffer); and

WHEREAS, as required by the PPEA, the Board of Supervisors held a public hearing to receive citizens comment on the proposals; and

WHEREAS, the County has posted a copy of the proposed Comprehensive Agreement on the County's website, and the administration recommends awarding the contract to AHP Construction, LLC.

NOW THEREFORE, BE IT RESOLVED that the Board of Supervisors of Dinwiddie County authorizes the award of the contract for the construction of the new administration building and public safety building, and the renovation of the current public safety building and the Pamplin Building to AHP Construction, Inc. in the amount of \$24,042,367.00 and authorizes the County Administrator to execute the Comprehensive Agreement on behalf of the County in a form approved by counsel retained by the County for this project.

Upon motion of Mr. Chavis, seconded by Mr. Moody, the resolution was approved as presented.

AYES: Mr. Lee, Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
 NAYS: None

C. VRA 2016 BOND REQUISITION #5

Anne Howerton, Deputy County Administrator, Finance and General Services, presented the following to the Board for their approval.

BACKGROUND

VRA 2016B Requisition #5 is ready for submission to US Bank for payment to AHP Construction, LLC for schematic design; DJG Inc. for A&E consulting services and Hefty Wiley & Gore PC for legal services on the government complex project. The requisition and invoices are attached for review.

REQUESTED ACTION

We are asking for approval of the following resolution.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, does hereby authorize payment of VRA 2016B Requisition # 5 to the various vendors for \$494,635.36.

SCHEDULE 1
Form to Accompany Requisition

Requisition #: 5
 Recipient: Dinwiddie County - VFPF Series 2016B
 Local Representative: Anne R Howerton
 Title: Deputy County Administrator
 Date: 1-Nov-16

Cost Category	Total Project Costs	Previous Disbursements	Disbursement This Period	Disbursements to Date	Remaining Balance
Construction	\$ 25,000,000.00	271,823.86	494,635.36	766,459.22	24,233,540.78
Local Costs of Issuance	130,000.00	129,784.80		129,784.80	215.20
Contingency / Additional Proceeds	415.52	-	-	-	415.52
TOTALS	\$ 25,130,415.52	\$ 401,608.66	\$ 494,635.36	\$ 896,244.02	\$ 24,234,171.50

Detail Summary

Locality: DINWIDDIE COUNTY VA
Bond Series: VRA 2016B
Requisition #: 5

Vendor	Invoice #	Amount
AHP CONSTRUCTION LLC	#1	\$ 488,944.86
DJG INC	1705048	\$ 3,190.50
HEFTY WILEY & GORE PC	8295	\$ 2,500.00
TOTAL		\$ 494,635.36

Upon motion of Dr. Moore, seconded by Mr. Lee, the requisition was approved as presented.

AYES: Mr. Lee, Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
NAYS: None

D. CONTRACT AWARD: CONSTRUCTION MANAGER

W. Kevin Massengill presented the following for Board approval.

BACKGROUND

As the Government Facilities project progresses, one of the next steps is to contract with a firm to provide construction manager services to oversee the daily construction activities for Administration for the duration of the project. The Clerk of the Works will represent the County's interests on-site and will primarily monitor workmanship and compliance with the construction contract documents. Funding for these services will come from the VRA 2016B bond proceeds.

CONTRACT NEGOTIATIONS

We released an RFP for construction manager services on August 19, 2016, and ten vendors responded to the RFP on September 2, 2016. The proposals were evaluated based on the criteria set out in the RFP, and four firms were interviewed with Davidson Brown Inc. selected as providing the best solution. This company has been involved with a number of governmental construction projects, and is located in Yorktown, VA. Further details on this procurement can be found on the County website at www.dinwiddieva.us, under the Purchasing tab.

REQUESTED ACTION

We are requesting approval of the following resolution.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, does hereby authorize and direct the County Administrator to execute the necessary documents to award a contract for construction manager services to Davidson Brown Inc. for an amount not to exceed \$300,792.

CONTRACT

DINWIDDIE COUNTY
CONSTRUCTION MANAGER
NEW GOVERNMENT FACILITIES PROJECT

The Agreement is made this 1st day of November 2016, by and between **Davidson Brown, Inc.**, of 100 Loblolly Drive, Yorktown, VA 23692 (party of the first part, and hereinafter known as "Contractor"), and the **County of Dinwiddie**, Virginia (party of the second part, and hereinafter known as "County").

WHEREAS, pursuant to the Virginia Public Procurement Act, County solicited proposals to provide construction manager services for the County's new Government Facilities Project; and

WHEREAS, Contractor submitted a proposal for same, consistent with the specifications in the Request for Proposals; and

WHEREAS, Contractor was selected as having the best proposal; and

WHEREAS, County has selected Contractor to provide construction manager services, according to the specifications in the Request for Proposals;

NOW THEREFORE, in consideration of the mutual benefits, promises, and undertakings, the sufficiency and receipt of which are acknowledged, the following terms and conditions are agreed to by the parties to this Contract:

1. **Incorporation by Reference.** The following are made a part hereof as if the same were fully set forth herein, and if any discrepancies arise between the documents, they will prevail in the following order: (1) this Contract, (2) Request for Proposals # 16-081916 including any addenda, (3) Contractor's Revised Cost Proposal dated October 27, 2016 and (4) Contractor's proposal dated September 1, 2016. This procurement is governed by the Virginia Public Procurement Act and the Dinwiddie County Purchasing Policies and Procedures. All terms and conditions of the Act and the Policies and Procedures are hereby adopted and incorporated by reference herein.
2. **Time of Performance.** Contractor agrees to begin work upon execution of this contract with services extended through final close out of construction.
3. **Costs.** Contractor agrees to perform all work pursuant to this Contract for a sum no greater than THREE HUNDRED THOUSAND SEVEN HUNDRED NINETY-TWO AND NO/100 DOLLARS (\$300,792.00) (the "Contract Price"). Payment shall be made to Contractor within thirty (30) days after receipt of invoice and after County has inspected and tested the work and notified Contractor of its acceptance of same.
4. **Notices.** Any notices required shall be in writing, unless otherwise permitted hereunder, and shall be deemed received five (5) days after mailing of same in the U. S. Mail with postage prepaid at the addresses set forth below or upon actual receipt:

Notice to County shall be made to:
W. Kevin Massengill
County Administrator
P. O. Drawer 70
Dinwiddie, Virginia 23841
(804) 469-4500
accounting@dinwiddieva.us

Notice to Contractor shall be made to:
Nigel Brown
Davidson Brown, Inc.
100 Loblolly Drive
Yorktown, VA 23692
(757) 369-8403
nigel@davidsonbrown.pro

5. **General Terms and Conditions.** During the term of this Contract, Contractor agrees to procure and maintain insurance which meets all County's requirements in the Request for Proposals documents.
6. **Counterparts.** This Agreement may be executed in one or more counterparts each of which shall be deemed an original but all of which together shall constitute one and the same instrument. Signed signature pages may be transmitted by facsimile or as an attachment to an email, and any such signature shall have the same legal effect as an original.
7. **Severability.** If any provision of this Agreement is determined to be unenforceable, invalid or illegal, then the enforceability, validity and legality of the remaining provisions will not in any way be affected or impaired, and such provision will be deemed to be restated to reflect the original intentions of the parties as nearly as possible in accordance with applicable law.
8. **Miscellaneous.** This Contract shall be governed by the laws of the Commonwealth of Virginia. Jurisdiction and venue for any litigation arising out of or involving this Agreement shall lie in the Circuit Court of the County of Dinwiddie, Virginia, and such litigation shall be brought only in such courts. All pronouns used herein shall refer to every gender. Headings or titles in this Contract are only for convenience and shall have no meaning or effect upon the interpretation of the provisions of this Contract. This Contract is the entire agreement between the parties and may not be amended or modified, except by writing, signed by each party. If any provision of this Contract is determined to be unenforceable, then the remaining provisions of this Contract shall be interpreted as in effect as if such unenforceable provision were not included therein.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day first written above.

County of Dinwiddie, Virginia

Davidson Brown, Inc.

By: _____
W. Kevin Massengill
County Administrator

By: _____
Title: _____

Attest: _____

Attest: _____

Approved as to form:

William Hefty, Legal Counsel

Upon motion of Mr. Moody, seconded by Mr. Lee, the contract was approved as presented.

AYES: Mr. Lee, Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
NAYS: None

Mr. Lee asked Mr. Massengill for a brief timeline of the project.

Mr. Massengill stated that the site work should begin in March of 2017. The estimated completion date for the Public Safety building is summer of 2018, the IT building renovation is October of 2018, Administration and Human Services building is December of 2018, and the Pamplin renovation is May of 2019.

4. **ADJOURNMENT**

Upon motion of Dr. Moore, seconded by Mr. Chavis, the meeting was adjourned at 4:30 PM.

AYES: Mr. Lee, Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
NAYS: None

Brenda Ebron-Bonner
Chair

ATTEST: _____
W. Kevin Massengill
County Administrator
Clerk to the Board

/sbw

DINWIDDIE COUNTY
November 15, 2016 – Monthly Report

MAINTENANCE				
Dinwiddie Area Headquarters for the month of October 2016				
<ul style="list-style-type: none"> • Performed debris cleanup and repaired signs along various primary and secondary roads. • Removed trash bags picked up by Adopt -A- Highway citizens and Dinwiddie Sheriff's Department inmates on secondary roads. • Mowing completed along Routes 40 and 460. • Cleaned ditches along various Primary and Secondary roads. • Cleaned out culverts and pipes along various Primary and Secondary roads throughout the county. • Repaired potholes along various secondary roads. • Removed trees, limbs, and brush on various secondary roads. • Machined unpaved roads throughout the county. • Machined shoulders on Routes 1 (Boydton Plank Road), 40, 460, and 751 (Cox Road) and repaired shoulder throughout Clay Estates Subdivision. • Repaired ditches and pipes on Route 1338 (Shadyside Drive) • Performed patching/ sealing along Routes 611 (Exeter Mill Road), 645 (Scott's Road), 699 (Horsetail Road), and 746 (Birdnest Road). • Placed asphalt over pipe repair at locations on Routes 1312 (Sunset Drive), 1313 (Franklin Street) and 1338 (Shadyside Drive). 				
LAND DEVELOPMENT & PERMITS				Paul Hinson, P.E.
<u>Dinwiddie County</u>				
Plans with outstanding comments or under review (Activity within last 90 days)				
<ul style="list-style-type: none"> • Western Heights Baptist Church, SR 226, Cox Road – Site plan submitted for review and approval for a building and parking lot expansion. 				
Plans approved				
<ul style="list-style-type: none"> • None 				
Other				
<ul style="list-style-type: none"> • Had start-up meeting with County, consultant and LAP project manager for Aldi Access Road project. 				
LUP Permits Issued and Completed				
Permit Number	Permittee	Dinwiddie County	Permit Issuance Date	Permit Completion Date
57961	Comcast Communications	26	10-18-16	
57975	County of Dinwiddie	26	10-13-16	
57973	Columbia Gas of Virginia	26	10-4-16	
57974	Dominion VA Power	26	10-13-16	

57963	Donna Barker	26	10-20-16	
57959	Sara Winter	26	10-5-16	
57979	Roslyn Farm Corporation	26	10-12-16	
57916	Todd Williams	26	10-21-15	10-18-16

CONSTRUCTION

Ron Hobson, P.E.

UPC 104466 / Order D39 /Project: (NFO) 0085-026-263, N501

Contractor: Adams Construction Co.
Name: I-85 SB Restore Existing Pavement
CM: Smith
Fixed Completion Date: 11-15-2017
Description: Main line paving to continue

UPC 105287 / Order I65 /Project: (NFO) 0085-026-609, N501

Contractor: Denton Construction Co.
Name: I-85 NB Restore Existing Pavement
CM: Smith
Fixed Completion Date: 11-15-2016
Description: THMACO operation is complete. Paving of shoulders continues.

UPC 80993 / Order G95 /Project: (NFO) 0001-026-107,C501 (Dinwiddie)

Contractor: Branscome
Name: Route 226 and Route 1 Roundabout and intersection Improvements
CM: Miller
Fixed Completion Date: 10/14/16
Description: Intersection Improvements at Route 1 and 226, and Round About at Route 600 and Route 226.
Comments: Contractor has completed traffic switch into the roundabout/circular traffic pattern. Contractor plans to pour concrete islands at Route 1/Route 226 intersection, mill existing pavement at the Route 1/Route 226 intersection, pave new asphalt at Route 1/Route 226 intersection, install landscape lighting, install landscaping, install brick pavers in roundabout truck apron, and begin installation of splitter islands over the next month.

UPC 107812 / Order404 /Project: ST4D-026-F16 (Dinwiddie)

Contractor: Whitehurst
Name: Surface Treatment Schedule
CM: Miller
Fixed Completion Date: 10/28/16
Description: Resurfacing of various routes in Dinwiddie County.
Comments: Complete

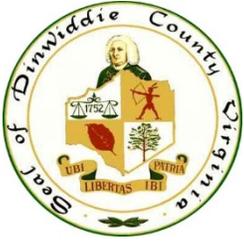
UPC 107844 / Order 409 /Project: PM4D-026-F16 (Dinwiddie)

Contractor: Allan Myers
Name: Plant Mix Schedule
CM: Archer/Gray
Fixed Completion Date: 12/02/16
Description: Resurfacing of various routes in Dinwiddie County.
Comments: Contractor has one Route remaining; Route 1. Scheduled start date for this route is Wednesday 10-26-16. Remaining is the issue on Route 460 in Crewe where the ride was found

unacceptable and where there is one section with rideability. Working with Allen Myers to resolve.

TRAFFIC STUDIES/SPECIAL REQUESTS

- A request for speed study to reduce speed limit on Route 460 (Cox Rd/Airport St.) between Route 1 (Boydton Plank Rd.) and Route 769 (RB Pamplin Dr.) has been reviewed by traffic engineering. TE does not recommend a reduction in speed at this time.
- A request for no thru truck restriction for Route 603 (Weakley Rd.) and 604 (Halifax Rd.) is currently being reviewed.



Dinwiddie County Treasurer's Office

14016 Boydton Plank Road

P O Drawer 178

Dinwiddie, VA 23841

Phone: (804) 469-4500

Fax: (804) 469-5393

E-Mail: jperkins@dinwiddieva.us

TO: Dinwiddie County Board of Supervisors

FROM: Jennifer Perkins, Treasurer

DATE: November 16, 2016

SUBJECT: Legal Services for Delinquent Tax Sales Contract

BACKGROUND

The Treasurer's Office has been under contract with James W. Elliott since 2011 to represent the County in its delinquent tax sales. That original 2011 annual contract with its four renewal options expires on November 30, 2016.

CONTRACT NEGOTIATIONS

Given that the Treasurer has been satisfied with the legal services provided by Mr. Elliott, and that pursuant to Section 2.2-4344 (2) of the Code of Virginia, a public body may enter into contracts without competition for the purchase of legal services, the Treasurer wishes to enter into another annual contract with up to four renewals with Mr. Elliott. The contract with the delinquent tax sale program requirements and fee structure are attached.

REQUESTED ACTION

We are asking for approval of the following resolution.

RESOLUTION

BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, does hereby authorize and direct the County Administrator to execute the attached contract for legal services for delinquent tax sales with James W. Elliott.

Agreement for the Provision of Legal Services for Delinquent Tax Sales

THIS AGREEMENT, made as of this 16th day of November, 2016 by and between the County of Dinwiddie, Virginia, hereinafter referred to as “County”, and Treasurer, County of Dinwiddie, Virginia, hereinafter referred to as “Treasurer”, and James W. Elliott, hereinafter referred to as “Attorney”.

WITNESSETH THAT:

WHEREAS, County desires to obtain the services of an attorney to represent the County in its delinquent tax sales, and

WHEREAS, pursuant to Section 2.2-4344 (A) (2) of the Code of Virginia, 1950, as amended (the “Virginia Code”), a public body may enter into contracts without competition for the purchase of legal services; and

WHEREAS, Attorney has represented to County that he is fully capable of performing the services described in this Agreement, and County has relied on such representation to select James W. Elliott to perform these services; and

In consideration of the mutual covenants hereinafter set forth, the parties covenant and agree that Attorney shall perform the services necessary to complete the Program as defined below in a professional manner, and shall give the best possible services, consultation and advice to County during the performance of this Agreement. The parties further agree as follows:

ARTICLE I THE PROGRAM

- 1.1 **Description of Program.** The Program shall consist of representation of County in its delinquent tax sale proceedings, described in Attachment A and any additional services, without limitation, in the collection of delinquent real estate taxes owed to County in accordance with Section 58.1-3965 *et. seq.* of the Virginia Code and other applicable law. Representation by Attorney is limited to proceedings in the Circuit Court of Dinwiddie County.
- 1.2 **Standards for Completion of Program.** Attorney shall perform all services under this Agreement in a manner which is acceptable to County in strict accordance with generally accepted professional standards, the policies of the Commonwealth of Virginia and the provisions of Attachment A. Attorney shall provide County the best service, performance, work, advice and consultation available in the marketplace.
- 1.3 **Understanding of the Program.** Attorney understands the requirements of County as they relate to the Program and agrees to supply all personnel necessary to satisfy the requirements of County. Attorney, as evidenced by his signature to this Agreement, accepts this employment and agrees to render to the best of his ability the services described in this Agreement during the term of this Agreement. Attorney shall proceed against all accounts expediently and shall not accept offer for partial payment or compromise settlement without written approval from County. Attorney

agrees that any property submitted to him for tax sale shall be submitted for approval for sale to the Dinwiddie County Circuit Court within one year.

ARTICLE II **COUNTY'S RESPONSIBILITIES**

- 2.1 County shall provide to Attorney upon request information in possession of County which relates to County's requirements for the Program or which is relevant to the Program so long as the provision of such information is consistent with applicable law and the needs of County.

ARTICLE III **TERM OF AGREEMENT**

- 3.1 The term of this Agreement shall be for a period of one year, commencing on December 1, 2016 and terminating on November 30, 2017. This Agreement shall be automatically renewed annually, up to four (4) additional years by the parties unless either party sends notice in writing to the other party, no later than thirty (30) days prior to expiration date of each Agreement term.

ARTICLE IV **PAYMENTS TO ATTORNEY**

- 4.1 Limit on Compensation. Compensation will be limited to the fee structure contained in Attachment B. Furthermore, if requested by the County, for the recovery of unclaimed sale proceeds as provided for in §58.1-3967 of the Virginia Code, Attorney shall be compensated using the fee schedule established for the preparation and mailing of the demand letter.
- 4.2 Costs. County shall be responsible for all ad, filing fees, fees to the Guardian ad Litem, Court appointed Commissioners and appraisal fees, and any court-required bond expenses. Attorney shall endeavor to recover for County all of these costs whenever permitted by law.
- 4.3 Time of Payment. Attorney shall submit to County an invoice as expenses are incurred. The invoice shall include a summary describing the services performed by Attorney. County shall make payments to Attorney subject to the compensation limits set out in this Article and in response to Attorney's invoice, within a reasonable time from receipt by County of such invoice, but no later than thirty (30) days from receipt.

ARTICLE V **AUDIT PROVISION**

- 5.1 Attorney's records, necessary to substantiate charges related to this Agreement (all the foregoing hereinafter referred to as "records") shall be open to inspection and subject to audit and reproduction, during normal working hours, by County to the extent necessary to adequately permit evaluation and verification of any invoices, payments or claims submitted by Attorney pursuant to this Agreement.

- 5.2 For the purpose of such audits, inspections, examinations and evaluations, County shall have access to said records from the effective date of this Agreement, for the duration of the Program, and until five (5) years after the date of final payment by County to Attorney pursuant to this Agreement.

ARTICLE VI
GENERAL PROVISION

- 6.1 Termination for Non-Appropriation. Notwithstanding anything in this Agreement to the contrary, should the Dinwiddie County Board of Supervisors fail to appropriate necessary funding, County may immediately terminate this Agreement or any unfunded portion of the Agreement without incurring any penalty, liability or additional costs whatsoever. It is understood and agreed that County shall be bound hereunder only to the extent of the funds available or which may hereafter become available for the purpose of this Agreement.
- 6.2 Termination for Any Reason. This Agreement or a portion of this Agreement may be terminated by either party, with or without cause, upon thirty (30) days written notice to the other party, provided, however, that if any work is in progress but not completed as of the date of such termination, this Agreement may be extended by County, under the same terms and conditions stated herein, until such work is completed and accepted by County. In the event that either party elects not to renew the Agreement, or County or Attorney elects to terminate the Agreement, Attorney shall have the right to continue any matter where litigation proceedings have commenced, unless County objects to Attorney's continuance of such matters in writing. In the event that County objects to Attorney continuing such cases, Attorney shall be paid reasonable legal fees for the time Attorney has expended on such cases and Attorney shall immediately return its files to County. In such instance, Attorney shall promptly provide County with an itemized statement detailing actual time spent for services rendered to County. Attorney agrees to cease work on any matter and return such case files to County in all matters in which suit has been filed, for good causes shown, during any instance where Attorney has been permitted by County to continue work on such cases after either party has elected not to renew the Agreement or County has terminated the Agreement. In the event Attorney elects to terminate the Agreement, Attorney shall immediately return such files to County and receive no compensation for any work performed.
- 6.3 Termination Due to Breach of Agreement by Attorney. In the event of breach by Attorney of any provision of this Agreement, County shall have the right immediately, to rescind, revoke or terminate the Agreement. Notice of such rescission, revocation or termination shall be sent by certified mail, and be effective upon mailing. In the alternative, County may give written notice by certified mail to Attorney specifying the manner in which the Agreement has been breached. If a notice of breach is given and Attorney has not corrected the breach within ten (10) days of receipt of the written notice, County shall have the right to immediately terminate this Agreement. In the event of rescission, revocation or termination of this Agreement resulting from an event of breach, Attorney will receive compensation when the properties are sold or redeemed. The compensation will be the difference in the amount of legal fees collected and the hourly rate charged by the substitute attorney to complete the case.

The substitute attorney shall be determined at the sole discretion of County. If there are multiple properties in the case and they are disposed of and the compensation shall be based on the total amount received from the sale of such properties and not the sale of each separate property.

- 6.4 Non-Performance Clause. Attorney shall notify County in writing of accounts that have not been approved for sale within eighteen (18) months of the filing of the suit and give reason for the delay. If Attorney fails to respond, or at the time the suit becomes twenty-four (24) months old, County may require Attorney to return the account for inability to timely complete. Attorney shall return all documents, notes, files, and records pertaining to the case.

In the event cases are removed from Attorney pursuant to this section, Attorney will receive compensation when the properties are sold or redeemed. The compensation will be the difference in the amount of legal fees collected and the hourly rate charged by the substitute attorney to complete the case. The substitute attorney shall be determined in the sole discretion of County. If there are multiple properties in the case and they are disposed of at different times, Attorney will be paid after all the properties are disposed of and the compensation shall be based on the total amount received from the sale of such properties and not the sale of each separate property.

If County determines, at its sole discretion, that the case cannot be completed as filed, and is required to dismiss the case, Attorney shall forfeit all legal fees.

- 6.5 Documents. All documents, including but not limited to case records, case notes, counseling records and photographs, furnished or created by Attorney pursuant to this Agreement shall be the sole property of County.
- 6.6 Successor and Assigns. County and Attorney bind themselves and any successors or assigns to this Agreement. Attorney shall not assign, subcontract or transfer its interest in this Agreement without the written consent of County. Nothing herein shall be construed as creating any liability on the part of County to any subcontractor nor shall this Agreement be construed as giving or creating any rights or benefits hereunder to anyone other than County and Attorney.
- 6.7 Subcontracting. Subcontracting by Attorney shall only be permitted in instances where there is a conflict of interest by Attorney in representing County in any particular matter, provided however, Attorney is authorized to contract with a third party to handle the auction of the property in all instances. Prior approval of such third party must be obtained from County in writing. Attorney shall require all subcontractors, if any, to comply with the provisions of this Agreement by insertion of the requirements hereof in a written contract Agreement between Attorney and such subcontractors. Failure to obtain such written contract Agreement which includes such provisions shall be reason to exclude some or all of the subcontractor's fees from amounts payable to Attorney pursuant to this Agreement.
- 6.8 Subcontractors. Any subcontractors selected by Attorney must be approved in writing by County prior to the subcontractor performing any work on the Program.

County reserves the right to reject any subcontractor selected by Attorney in its sole discretion.

6.9 Payment to Subcontractors. Within seven (7) days of the Attorney's receipt of payment from the County for the proportionate share of the payment received for work performed by the subcontractor(s) under the Agreement the Attorney is hereby obligated:

1. To pay the subcontractor(s); or
2. To notify the County and the subcontractor(s), in writing, of the Attorney's intention to withhold payment and the reason.

6.10 Indemnity. Attorney agrees and binds itself and its successors and assigns to indemnify, keep and hold County and its officers, employees, agents, volunteers and representatives free and harmless from any liability on account of any injury or damage of any type to any person or property growing out of or directly or indirectly resulting from any act or omission of Attorney.

6.11 Insurance. Attorney shall, at its sole expense, obtain and maintain during the life of this Agreement the insurance policies and bonds required by this Section. Any required insurance policies and bonds shall be effective prior to the beginning of any work or other performance by Attorney under this Agreement. The following policies and coverage are required:

(1) Professional Liability Insurance in the amount of \$1,000,000

(2) Workers' Compensation. *(to be included only if Attorney employs others than himself)* Workers' Compensation insurance covering Attorney's statutory obligation under the laws of the Commonwealth of Virginia and Employer's Liability insurance shall be maintained for all its employees engaged in work under this Agreement. Minimum limits of liability for Employer's Liability shall be \$100,000 bodily injury by accident each occurrence; \$500,000 bodily injury by disease (policy limit); and \$100,000 bodily injury by disease (each employee). With respect to Workers' Compensation coverage, Attorney's insurance company shall waive rights of subrogation against the County, its officers, employees, agents, volunteers, and representatives.

The insurance coverage and amounts set forth in this section may be met by an umbrella liability policy following the form of the underlying primary coverage. Should an umbrella liability insurance coverage policy be used, such coverage shall be accompanied by a certificate of endorsement stating that it applies to the specific policy number indicated for the insurance providing the coverage required by subsections (1) and (2) and it is further agreed that such statement shall be made a part of the certificate of insurance furnished by Attorney to County.

All insurance shall meet with the following requirements:

(1) Attorney shall furnish County a certificate or certificates of insurance showing

the type, amount, effective dates and date of expiration of the policies. Certificates of insurance shall include any insurance deductibles.

- (2) The insurance covered by this Agreement shall not be cancelled or materially altered, except after thirty (30) days written notice has been received by the Treasurer for the County of Dinwiddie.
- (3) Any insurance company providing coverage under this Agreement shall be authorized to do business in the Commonwealth of Virginia.

6.12 Employees. Neither Attorney, its officers, employees, agents, assignees or subcontractors shall be deemed employees of County while performing under this Agreement.

6.13 Non-Discrimination. During the performance of this Agreement, Attorney agrees as follows:

- A. Attorney will not discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin, except where religion, sex, or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of Attorney. Attorney agrees to post, in conspicuous places, available to employees and applicants for employment, notices setting forth the provision of this non-discrimination clause.
- B. Attorney, in all solicitations or advertisements for employees placed by or on behalf of Attorney, will state that Attorney is an equal opportunity employer.
- C. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purposes of meeting the requirements of these sections.

Attorney shall include the provision of the foregoing paragraphs 6.13 A., B., and C., in every subcontract or purchase order over Ten Thousand dollars (\$10,000.00) so that the provisions will be binding upon each subcontractor or vendor.

6.14 Drug-free workplace: During the performance of this Agreement, Attorney shall: (i) provide a drug-free workplace for its employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in Attorney's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of Attorney that Attorney maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over ten thousand dollars and no cents (\$10,000.00) so that the provisions will be binding upon each subcontractor or vendor. For the purpose of this section, a drug-free workplace means a site for the performance of work done in connection with this Agreement.

- 6.15 Licenses, Permits and Certificates. All licenses, permits and certificates required for and in connection with any and all parts of the Program shall be secured by Attorney entirely at its own expense.
- 6.16 Laws and Ordinances. Attorney shall comply with the laws of the County of Dinwiddie, the Commonwealth of Virginia and the United States as they may apply. Attorney shall also keep all necessary records as required by law or by County.
- 6.17 Confidential Matters. All documents and information created or obtained by Attorney or its subcontractors pursuant to this Agreement, including but not limited to reports, case records, case notes, recommendations, statements, referrals, resumes, drawings and photographs, shall be treated by Attorney and its subcontractors as strictly confidential to the same extent that such documents and information are treated as confidential by the County's Department of Social Services. Attorney agrees not to communicate or disclose, and agrees to prevent its subcontractors from communicating or disclosing, the aforesaid documents and information to a third party.
- 6.18 Modification. This Agreement shall not be modified, altered, or amended in any respect unless in writing and signed by the parties hereto.
- 6.19 Severability. If any provision of this Agreement is found by a court of competent jurisdiction to be invalid or illegal, then such provision shall be deemed to be stricken herefrom, and this Agreement, as so modified shall remain in full force and effect.
- 6.20 Governing Law and Exclusive Venue. Attorney and County agree that this Agreement is made in the Commonwealth of Virginia and that all claims, disputes, and other matters relating to this Agreement shall be decided according to the laws of the Commonwealth of Virginia. Any legal action filed by either party to this Agreement involving a claim, dispute or other matters relating to this Agreement shall be filed in a court of competent jurisdiction in the County of Dinwiddie, Virginia and in no other forum.
- 6.21 No Authority to Bind Other Party. Nothing in this Agreement will be construed as authority for either party to make commitments which will bind the other party beyond the Scope of Service contained herein.
- 6.22 Assignment. Attorney shall not assign, sublet, or subcontract any work related to this Agreement or any interest it may have herein without the prior written consent of County.
- 6.23 Titles and Headings. The titles, section headings and paragraph headings are inserted only for convenience and are in no way to be construed as a limitation of the scope of this Agreement.
- 6.24 Mailing of Notices and Statements. All written notices under this Agreement shall be sent to the parties at the following addresses via certified United States Mail:

To County: County of Dinwiddie
Office of Treasurer
P. O. Box 178
Dinwiddie, Virginia 23841

With a copy, which shall not constitute notice, to:
County of Dinwiddie
County Attorney's Office
P. O. Box 70
Dinwiddie, Virginia 23841

To Attorney: James W. Elliott, Esquire
P. O. Box 1410
Yorktown, Virginia 23692

All notices required or permitted under the Agreement shall be deemed to have been given to a party when deposited in the United States Mail, properly stamped and addressed to the party at the party's address listed above. A party may change its address for notice hereunder by giving written notice to the other party.

- 6.25 Advertising, Publicizing or Marketing. Attorney prior to advertising, publicizing or marketing the Program in a written publications, or before a political or governmental body, and prior to its subcontractors' so advertising, publicizing or marketing the Program, will provide such advertising, publicizing or marketing to County for its approval, which approval shall not be unreasonably withheld. This pre-approval obligation shall not apply to Attorney's advertising, publicizing or marketing of the Program to businesses, business organizations or other persons for the sole purpose of performing its obligations under this Agreement.
- 6.26 Anti-Discrimination Against Faith-Based Organizations Statement by County. The County does not discriminate against faith-based organizations. Attorney certifies to the County that it will conform to the provisions of the Federal Civil Rights Act of 1964, as amended, as well as the Virginia Fair Employment Contracting Act of 1975, as amended, where applicable, the Virginians With Disabilities Act, the Americans With Disabilities Act and § 2.2-4311 of the Virginia Public Procurement Act (VPPA). If Attorney is a faith-based organization, the organization shall not discriminate against any recipient of goods, services, or disbursements made pursuant to the Agreement on the basis of the recipient's religion, religious belief, refusal to participate in a religious practice, or on the basis of race, age, color, gender or national origin and shall be subject to the same rules as other organizations that contract with public bodies to account for the use of the funds provided; however, if the faith-based organization segregates public funds into separate accounts, only the accounts and programs funded with public funds shall be subject to audit by the public body. (Code of Virginia, § 2.2-4343.1E).
- 6.27 Immigration Reform and Control Act of 1986. Attorney certifies that it does not and will not during the performance of this Agreement knowingly employ unauthorized alien workers or otherwise violate the provisions of the Federal Immigration Reform

and Control Act of 1986.

6.28 Authorization to Transact Business in the Commonwealth. In order to contract with Dinwiddie County, contractors organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Code of Virginia, Title 13.1 or Title 50 or as otherwise required by law. Pursuant to competitive sealed bidding or competitive negotiation, a bidder or offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 shall include in its bid or proposal the identification number issued to it by the State Corporation Commission. Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized. Any bidder or offeror that fails to provide the required information shall not be awarded a contract unless a waiver of this requirement is granted by the County Administrator. Any business entity as described above that enters into a contract with a public body pursuant to the Virginia Public Procurement Act shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth to be revoked or cancelled at anytime during the contract. Dinwiddie County may void any contract with a business entity if that entity fails to remain in compliance with the provisions of this section.

6.29 Entire Agreement. This Agreement contains all the terms and conditions agreed upon by the parties. No other prior agreements, oral or otherwise, regarding the subject matter of the Agreement or any part thereof shall have any validity or bind any of the parties. This Agreement supersedes all prior written or oral agreements or proposals between the parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of this day, November 16, 2016.

County of Dinwiddie

Attorney

By _____
County Administrator

By _____
James W. Elliott

By _____
County Treasurer

Approved as to Form

County Attorney

Attachment A

Minimum Program Requirements

1. A demand letter shall be mailed to the record owner of the real estate at the address provided by the County of Dinwiddie Treasurer's Office and to the property address if different from the mailing address. The Attorney shall notify the County in writing after each demand letter has been sent.
2. A notice shall be published in The Progress Index or Dinwiddie Monitor in accordance with the Code of Virginia (1950), as amended, identifying the real estate that is subject to sale for nonpayment of taxes. The Attorney shall notify the County in writing after each notice has been published.
3. At least thirty days after the above notice is published, a bill in equity suit shall be filed in Dinwiddie County Circuit Court in accordance with Section 58.1-3965 *et seq.* of the Code of Virginia (1950), as amended. The suit shall name as parties defendant the record owners of the real estate as well as trustees or beneficiaries of any unreleased Deeds of Trusts and all lien creditors. The Attorney shall notify the County in writing after each bill in equity suit has been filed.
4. Upon filing suit, the Attorney shall immediately file notice of *lis pendens* for each parcel of real estate with the Clerk of the Dinwiddie County Circuit Court.
5. The Attorney shall provide a bond in an amount to be fixed by the County of Dinwiddie, with surety to be approved by it, in accordance with Section 58.1-3966 of the Code of Virginia (1950), as amended.
6. The Attorney shall perform such other duties as permitted by the Dinwiddie County Circuit Court pursuant to Section 58.1-3969 of the Code of Virginia (1950), as amended.
7. The Attorney shall provide quarterly status update reports regarding all properties contracted for in a spreadsheet format. The report shall identify each parcel by the name of the taxpayer and the tax map number, the date the following are performed: the demand letter, notice of publication, suit files, decree approved for sale, auction date and remittance paid to County.
8. The Attorney shall maintain a record of the expenses per parcel in order to account for the process and provide payoffs for taxpayers seeking to redeem the property. The Attorney shall provide a copy of such record to the County each time a payoff is provided to a taxpayer.
9. The Attorney shall use appraisals provided by the Commissioner of the Revenue's Office rather than third party appraisals whenever possible.
10. The Attorney shall maintain a list of interested purchasers and forward information to them if requested by the County or an interested purchaser.

Attachment B

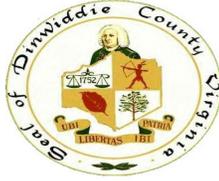
Fee Structure

Minimum Attorney Fees, at no cost to the County, would be as follows:

- Preparation & Mailing of demand letter = \$75.00 from property owner, or 10% of outstanding lien, whichever is greater
- Title search, preparation & filing of complaint and lis pendens = \$450.00 from property owner, or 25% of outstanding lien, whichever is greater, or such fee as deemed equitable by the Circuit Court.
- Selling property and concluding suit - \$1,000.00 minimum, or such fee as deemed equitable by the Circuit Court.

Funds collected on behalf of the County would be remitted at least once per month, with detailed itemization. Proceeds of sale would be distributed in the following order of priority:

- Payment of delinquent taxes
- Reimbursement of costs advanced – Including court costs, appraisal fees, advertising fees, fees to guardian ad litem, etc.
- Payment of attorney fees.



COUNTY OF DINWIDDIE

Division of Fire and EMS

DENNIS HALE
Chief

13910 Courthouse Road
P.O. Drawer 70
Dinwiddie, Virginia 23841

NICK SHEFFIELD
Fire and EMS Coordinator

DENICE R. CROWDER
Communications Manager

Phone 804-469-5388
Fax 804-469-7663

CANDICE TOWNSEND
Program Support Specialist
Privacy Officer

DAWN TITMUS
EMS Manager

www.dinwiddieva.us

To: Dinwiddie County Board of Supervisors

From: Denice Crowder, Communications Manager

Date: November 16, 2016

Subj: Contract Award – Radio System Consultant

Background

In 2003, Motorola Solutions (Motorola) was selected by the County to provide radio equipment to the Division of Fire and EMS and the Sheriff's Office. In addition to providing radio communications countywide for public safety, other county agencies and the Dinwiddie Public School System also use our equipment.

In November 2014, contract negotiations revealed that Dinwiddie County's current radio system would be out of support in 2020. In the FY 17 Capital Improvement Plan, \$100,000 was appropriated for Phase I and II of replacing or upgrading the current radio system. Phase I consists of hiring a radio system consultant to perform an assessment of the radio needs of Dinwiddie County. Phase II consists of bidding assistance in selecting a contractor for construction.

On August 11, 2016, a Request for Proposal was released and seven proposals were received on September 9, 2016. A committee of representatives from EMS, FIRE, Sheriff's Office and Communications reviewed the proposals based on the criteria set out in the RFP. Four vendors were interviewed, with Federal Engineering Inc. selected as providing the best solution. Federal Engineering Inc. has radio project experience, not only nationally, but with several localities in Virginia similar in size to Dinwiddie. Further details on this procurement can be found on the County website at www.dinwiddieva.us, under the Purchasing tab.

Requested Action

We are requesting approval of the following resolution.

Resolution

NOW, THEREFORE, BE IT RESOLVED, that the Dinwiddie County Board of Supervisors does hereby authorize and direct W. Kevin Massengill, County Administrator, to execute the necessary documents to award a contract for radio system consultation services to Federal Engineering Inc. in an amount not to exceed \$52,147 for Phase I only.

CONTRACT

DINWIDDIE COUNTY RADIO CONSULTANT – PHASE I

The Agreement is made this 16th day of November 2016, by and between **Federal Engineering Inc.**, of 10600 Arrowhead Drive, Suite 160, Fairfax, Virginia 22030 (party of the first part, and hereinafter known as “Contractor”), and the **County of Dinwiddie**, Virginia (party of the second part, and hereinafter known as “County”).

WHEREAS, pursuant to the Virginia Public Procurement Act, County solicited proposals for a Radio Consultant; and

WHEREAS, Contractor submitted a proposal for same, consistent with the specifications in the Request for Proposals; and

WHEREAS, Contractor was selected as having the best proposal; and

WHEREAS, County has selected Contractor to provide Radio Consultant Services, according to the specifications in the Request for Proposals;

NOW THEREFORE, in consideration of the mutual benefits, promises, and undertakings, the sufficiency and receipt of which are acknowledged, the following terms and conditions are agreed to by the parties to this Contract:

1. **Incorporation by Reference.** The following are made a part hereof as if the same were fully set forth herein, and if any discrepancies arise between the documents, they will prevail in the following order: (1) this Contract, (2) Request for Proposals # 16-081216 including any addenda and (3) Contractor’s proposal dated September 6, 2016. This procurement is governed by the Virginia Public Procurement Act and the Dinwiddie County Purchasing Policies and Procedures. All terms and conditions of the Act and the Policies and Procedures are hereby adopted and incorporated by reference herein.
2. **Term of Contract.** This project will be completed in three phases/parts, as outlined in the RFP. This agreement does not bind the parties beyond Phase/Part I and the Contractor understands that further approval by the Dinwiddie County Board of Supervisors is required before additional services identified in the RFP are commenced. Terms and conditions, including consideration, for such additional services would be negotiated at such time as the parties agree to proceed with such services.
3. **Time of Performance.** Contractor agrees to begin work within ten (10) calendar days of receipt of the executed contract, with Phase/Part I to be completed within 150 days, per the attached timeline.
4. **Costs.** Contractor agrees to perform all work pursuant to this Contract for a sum no greater than FIFTY-TWO THOUSAND ONE HUNDRED FORTY-SEVEN AND NO/100 DOLLARS (\$52,147.00) (the “Contract Price”). Payment shall be made to Contractor within thirty (30) days after receipt of invoice and after County has inspected and tested the work and notified Contractor of its acceptance of same.

5. **Notices.** Any notices required shall be in writing, unless otherwise permitted hereunder, and shall be deemed received five (5) days after mailing of same in the U. S. Mail with postage prepaid at the addresses set forth below or upon actual receipt:

<u>Notice to County shall be made to:</u>	<u>Notice to Contractor shall be made to:</u>
W. Kevin Massengill	Ronald Bosco
County Administrator	Federal Engineering, Inc.
P. O. Drawer 70	10600 Arrowhead Drive
Dinwiddie, Virginia 23841	Fairfax, Virginia 22030
(804) 469-4500	(703) 359-8200
accounting@dinwiddieva.us	rbosco@fedeng.com

6. **General Terms and Conditions.** During the term of this Contract, Contractor agrees to procure and maintain insurance which meets all County's requirements in the Request for Proposals documents.
7. **Counterparts.** This Agreement may be executed in one or more counterparts each of which shall be deemed an original but all of which together shall constitute one and the same instrument. Signed signature pages may be transmitted by facsimile or as an attachment to an email, and any such signature shall have the same legal effect as an original.
8. **Severability.** If any provision of this Agreement is determined to be unenforceable, invalid or illegal, then the enforceability, validity and legality of the remaining provisions will not in any way be affected or impaired, and such provision will be deemed to be restated to reflect the original intentions of the parties as nearly as possible in accordance with applicable law.
9. **Miscellaneous.** This Contract shall be governed by the laws of the Commonwealth of Virginia. Jurisdiction and venue for any litigation arising out of or involving this Agreement shall lie in the Circuit Court of the County of Dinwiddie, Virginia, and such litigation shall be brought only in such courts. All pronouns used herein shall refer to every gender. Headings or titles in this Contract are only for convenience and shall have no meaning or effect upon the interpretation of the provisions of this Contract. This Contract is the entire agreement between the parties and may not be amended or modified, except by writing, signed by each party. If any provision of this Contract is determined to be unenforceable, then the remaining provisions of this Contract shall be interpreted as in effect as if such unenforceable provision were not included therein.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day first written above.

County of Dinwiddie, Virginia

Federal Engineering, Inc.

By: _____
W. Kevin Massengill
County Administrator

By: _____
Title: _____

Attest: _____

Attest: _____

Approved as to form:

Department Approval:

Tyler Southall, County Attorney

Dennis Hale, Division Chief of Fire & EMS

<i>Estimated Project Schedule</i>		
Proposal Tasks	Tasks/Deliverables	Weeks after Contract Execution
Part 1	Kickoff Meeting and Documentation Review	2
	Interviews and Site Visits	2
	Evaluation of Alternatives/Conceptual Design (Stand-Alone, Regional Consortium)	6
	Develop Findings and Recommendations	8
	Research Grants	9
	Draft Deliverable: <i>Needs Assessment and Alternatives Analysis Study Report</i>	12
	Presentation/Discussion of Recommendations	13
	Final Deliverable: <i>Needs Assessment and Alternatives Analysis Study Report</i>	14
	Assist with Grant Preparation (if available)	18



D. T. "Duck" Adams, Sheriff
Dinwiddie County Sheriff's Office
P.O. Box 120
Dinwiddie, Virginia 23841
804-469-4550

TO: Dinwiddie County Board of Supervisors
FROM: Sheriff D. T. "Duck" Adams
DATE: November 16, 2016
SUBJECT: Contract Award for E-Summons Software

BACKGROUND

In May 2015, Dinwiddie County Sheriff's Office asked the Board of Supervisors to consider enacting an ordinance that would allow for the collection of \$5.00 for each traffic and criminal case in which a defendant is convicted of a violation of any statute of the Commonwealth of Virginia or local ordinance in Dinwiddie County General District Court or Dinwiddie County Circuit Court. The Board of Supervisors passed such an ordinance, and it was enacted on August 1, 2015. Funds collected are to be used in support of implementing an E-Summons program to be used by the deputies of the Dinwiddie County Sheriff's Office.

PROCUREMENT

Dinwiddie County Sheriff's Office and the Information Technology Department researched vendors that offered E-Summons software and conducted business in the Commonwealth of Virginia. The Sheriff's Office also contacted the vendor for their RMS, CAD and Mobile applications and inquired as to which E-Summons software worked with the existing applications. Under a NJPA cooperative procurement contract, Tyler Technologies has the e-Citation /Mobile Data Capture System for Law Enforcement that is used throughout Virginia and is the vendor recommended by our existing RMS, Mobile and CAD Vendor. Tyler Technologies recommended starting a pilot E-Summons program with ten users. The quote given for this project is \$32,904.

FUNDING

As of November 10, 2016, a total of \$42,970.41 in E-Summons Fees has been collected. Funding for the ten user pilot E-Summons project will come exclusively from these funds.

REQUESTED ACTION

We are asking for approval of the following resolutions.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia does hereby appropriate and increase the FY 2017 Sheriff's Office expenditure budget by \$32,904 (account code 4-101-31200-8007) and the disbursement of such funds pursuant to Dinwiddie County Code Section 1-13.1 is hereby approved by the Board of Supervisors pursuant to Virginia Code Section 17.1-279.1.

BE IT FURTHER RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, does hereby authorize and direct the County Administrator, W. Kevin Massengill, to execute a contract for the purchase of E-Summons software from Tyler Technologies of College Station TX for an amount not to exceed \$32,904 in such for as he may approve; provided that such contract shall be approved as to form by the County Attorney.

