

Dinwiddie County
Community Policy and Management Team
Wednesday, January 28, 2026 at 9:00 a.m.

AGENDA

- 1. ROLL CALL**
- 2. REVIEW AND APPROVAL OF DECEMBER 2025 - CPMT MINUTES**

Documents:

[cpmt minutes 12.17.25.pdf](#)

- 3. FY-2026 FINANCIAL REPORT - PENDING**
- 4. OCS OFFICE HOURS - JANUARY 2026**

Documents:

[OCS Office Hours \(Jan 2026\).pdf](#)
[OCS Office Hours Schedule 2025-2026.pdf](#)

- 5. OCS RESOURCE CONNECTION - FALL EDITION**

Documents:

[OCS Resource Bulletin Fall 2025.pdf](#)

- 6. DEPARTMENT REPORTS**
- 7. CLOSED SESSION**
- 8. REMINDER OF CPMT'S NEXT MEETING ON FEBRUARY 25, 2026
AT 9:00AM**
- 9. ADJOURNMENT**

Dinwiddie County
Community Policy and Management Team
Minutes
Wednesday, December 17, 2025
Dinwiddie Government Center
14010 Boydton Plank Road, Dinwiddie, VA

Roll Call:

Donna Harrison, Dinwiddie DSS, Director, Chair

Anne Howerton, Deputy County Administrator-Finance

Mary Peters, DCPS/SPED Director

Myisha Smith, Salisbury-Rivermont School/Private Provider

Eileen Drake, CPMT Parent Representative

Tracy King, 11th District CSU, Director

Angel Young-Gill, Children's Services/CSA Director

Toria Wilkerson, CSA Management Specialist

Crater Health District, Nurse - Vacant

The meeting was called to order at 9:10 AM by the Chair, Donna Harrison.

The November minutes were approved. A motion was made by Eileen and seconded by Mary. All were in favor.

New Business:

The FY2026 CSA Financial Report showed the actual final total of \$260,683.97 (\$83,350.73 - Local & \$177,333.24 -State).

The OCS and State Executive Council published SEC Policy 4.1.1 - Children in Need of Services (CHINS) & SEC Policy 3.5 for Records Management & Appendix B connected to 'Model CSA Parental Agreement that will be effective 2026' have been out for review and comments. Members reviewed the OCS Fall 2025 Newsletter.

Department Reports:

Anne has been finishing up the audit process and will be starting the budget process. Donna is recuperating from the snow and working on applications to get services &

SNAP rates. Their CPS workload has increased. Social Services will be fully staffed by January 16. They have new Family Services Specialist joining their office. Mary indicated that Ms. Lee would be out for a month. She is assisting with her that job through this. She working is on the budget. They are noting the snow days have effected meetings. There are roughly two weeks for school to out. Eileen reported that they have an Art Therapist named Lori who is working with Frank Piotrowski on some projects with our children. There is a Sail Senior Class that is an evidenced based program. This is for individuals who exercise while they are in their chair. They can use ankle weights for their hands as well. There have been some older people attending. It is a group of ten. Toria noted that FAPT is going better. There is an increase in communication across our agencies. We had a Holiday cookie exchange that was engaging for us all. The IFSP's Training was sent out to FAPT & CPMT to 'Save the Date' Training. There will be insight on progression and discharge planning through the process.

The next CPMT meeting is on January 28, 2026 at 9:00 AM and will be held in person at the Dinwiddie Training Room.

CLOSED SESSION

At 9:30 AM, upon the motion of Mary Peters and seconded by Eileen Drake and all were in favor,

The Community Policy and Management Team (CPMT) convened into a closed meeting under:

§2.2-3711 (A)(4). The protection of the privacy of individuals in personal matters not related to public business.

- Discussion of Children's Services Cases

§2.2-3711 (A) (16). Discussion or consideration of medical and mental health records subject to the exclusion in subdivision 1 of Section 2.2-3705.5.

- Discussion of Children's Services Cases

AYES: Antonia Young, Mary Peters, Tomasina Cooke, Donna Harrison, Eileen Drake, Anne Howerton, Toria Wilkerson

NAYS: None

At 10:08 AM, upon motion of Anne Howerton, seconded by Eileen Drake, the CPMT reconvened into open session. All were in favor.

AYES: Antonia Young, Mary Peters, Tomasina Cook, Donna Harrison, Eileen Drake, Anne Howerton, Toria Wilkerson

NAYS: None

CERTIFICATION AND MOTION TO ADOPT CERTIFICATION RESOLUTION

Whereas, the Community Policy and Management Team convened in a closed meeting under section

§2.2-3711 (A)(4). **The protection of the privacy of individuals in personal matters not related to public business**

- Discussion of Children's Services Cases

§2.2-3711 (A) (16). Discussion or consideration of medical and mental health records subject to the exclusion in subdivision 1 of Section 2.2-3705.5.

- Discussion of Children's Services Cases

And whereas, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or of the matters identified in the motion discussed.

Now may it be certified, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon motion of Donna Harrison, seconded by Eileen Drake, the Certification Resolution was adopted.

AYES: Antonia Young, Mary Peters, Tomasina Cook, Donna Harrison, Eileen Drake, Anne Howerton, Toria Wilkerson

NAYS: None

Upon motion of Myisha Smith, seconded by Eileen Drake, the December budget was approved as presented. All were in favor.

AYES: Antonia Young, Mary Peters, Tomasina Cook, Donna Harrison, Eileen Drake, Anne Howerton, Toria Wilkerson

NAYS: None

ADJOURNMENT

The meeting was adjourned at 10:10 AM. Tracy King motioned and Myisha Smith seconded with all in favor.

LET'S CELEBRATE THE
NEW YEAR!

OCS OFFICE HOURS

• JANUARY 16, 2026 •

9AM - 10AM

JOIN US FOR AN ENGAGING Q&A SESSION
WITH SENIOR PROGRAM CONSULTANT,
CAROL WILSON, DISCUSSING THE CANS.

JOIN THE GOTOMEETING SESSION AT:

<https://meet.goto.com/847692341>

Office of Children's Services



Virtual Office Hours

9 AM - 10/10:30 AM*

Friday Chats!

SEP 19	OCS Team "All Hands on Deck"
OCT 24	DMAS* Special Session
JAN 16	CANS Carol Wilson, OCS Senior Program Consultant
FEB 20	VDSS* Special Session
MAR 20	CSA Finance Kristy Wharton, OCS Chief Financial Officer
APR 17	Audit Program OCS Program Audit Team aka The "A" Team
MAY 15	OCS Team "All Hands on Deck"



JOIN US AT
[HTTPS://MEET.GOTO.COM/847692341](https://meet.goto.com/847692341)

POC: MARY BELL
MARY.BELL@CSA.VIRGINIA.GOV

THE RESOURCE CONNECTION

AN OCS BULLETIN



A Fresh Start

Safe Kids, Strong Families: A Community Commitment

Virginia is taking bold steps to protect children and empower families through its Safe Kids, Strong Families initiative. This statewide effort is more than a program – it’s a commitment to creating safe, supportive environments where every child can thrive. It’s a vision for a brighter future where safety and family strength go hand in hand.

Key goals include:

- More kinship care
- Youth empowerment
- Modernized services
- Prevention First

Together, we’re building safer communities where every child can thrive.

[Learn more](#) and get involved!

IN THIS EDITION

- Safe Kids, Strong Families
- Cracking the Code
- FAPT Tips
- Building Resilience in Child Welfare
- CSA Conference Presentations
- Upcoming CSA Events



Quick Tips for FAPT

- ✓ Review case materials ahead of time.
- ✓ Keep family voices central.
- ✓ Focus on outcomes like safety and well-being.
- ✓ Know CSA policy and guidelines.
- ✓ Prioritize community-based services.
- ✓ Document decisions clearly in the IFSP.



Cracking the Code: 504s and IEPs

Join PEATC’s free virtual session to learn the differences between 504 Plans and IEPs, eligibility requirements, and advocacy tips for supporting students with disabilities.

Register now at [PEATC.org](https://www.peatc.org)!

In the Workshop

Building Resilience in Child Welfare

Child welfare agencies across Virginia - and nationwide - are facing significant workforce challenges, including high turnover, staff shortages, and increased caseloads. These issues impact service delivery and the ability to provide timely, quality care for children and families.

What's being done:

- **Recruitment and Retention Strategies:** Offer competitive salaries, flexible schedules, and professional

- development opportunities.
- **Training and Support:** Onboarding and ongoing training to prepare staff in their roles.
- **Technology Solutions:** Digital tools can streamline case management, reduce administrative burdens, and allow staff more time to focus on families.

- **Wellness Initiatives:** Programs promoting mental health and resilience can help staff manage stress and avoid burnout.

Virginia is investing in people and systems to build a stronger workforce - because supporting those who serve families improve outcomes for children.



CSA Conference Presentations

Missed a session or want to revisit key insights? Presentations from the 14th Annual CSA Conference are now available on our website.

Visit the [CSA website](#) to access the materials today!



Stay in Touch

- * www.csa.virginia.gov
- ✉ csa.office@csa.virginia.gov
- ☎ (804) 662-9815



On the Horizon

Upcoming CSA Events

Virtual CPMT Academy

Don't forget to join the Virtual CPMT Academy! This is a great opportunity to learn, connect, and strengthen your knowledge of CSA practices.

[Register](#) today and secure your spot before January 9th!

15th Annual CSA Conference

October 14-15, 2026
 Hotel Roanoke, Roanoke, VA

Join us for two days of learning, collaboration, and innovation to strengthen services for Virginia's children and families.

More details coming soon!



THANK YOU FOR YOUR DEDICATION AND COMMITMENT—TOGETHER, LET'S MAKE THIS YEAR OUR BEST YET!

—TEAM OCS