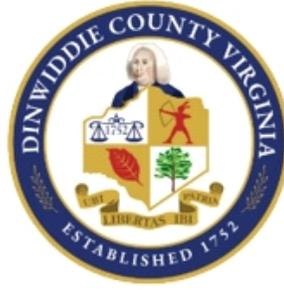


BOARD OF SUPERVISORS

BRENDA EBRON-BONNER
CASEY M. DOOLEY
DR. MARK E. MOORE
WILLIAM D. CHAVIS
DANIEL D. LEE



COUNTY ADMINISTRATOR

W. KEVIN MASSENGILL

February 17, 2026
Regular Meeting - 3:00 PM
Special Presentations- 7:00 PM

1. ROLL CALL
2. INVOCATION
3. PLEDGE OF ALLEGIANCE
4. AMENDMENTS TO AGENDA
5. CONSENT AGENDA:

A. Summary And Claims

Documents:

[January 2026 Claims Chart.pdf](#)
[January 2026 Claims.pdf](#)

B. Resolution Of Intent To Reimburse School Roof Projects

Documents:

[BOARD MEMO reimb from bonds for sch roofs.pdf](#)
[School roof replacements - Reimbursement Resolution.pdf](#)

C. Minutes

Documents:

[10-30-25 Board Advance.pdf](#)
[10-31-25 Board Advance.pdf](#)
[11-18-25 Regular Meeting.pdf](#)
[12-2-25 Workshop.pdf](#)
[1-6-26 Organizational Meeting Minutes.pdf](#)
[01-20-26 Regular Meeting.pdf](#)
[02-03-26 Workshop.pdf](#)

6. REPORTS:

A. Virginia Department Of Transportation

Paul Hinson, Assistant Residency Engineer, Virginia Department Of Transportation

Documents:

[Dinwiddie BOS Report February 2026 VDOT.pdf](#)

B. Dinwiddie Future Farmers Of America (FFA) Chapter

Rebecca Shell, Dinwiddie High School FFA Chapter President

7. OUTSIDE AGENCY REPORTS:

A. Blackstone Area Bus System (BABS)

Alexandra Wilkinson, Transit Director

B. Greater Reach Community Services Board

Terelle Stewart, Executive Director

C. Richard Bland College

Terelle Robinson, Associate Director Of Government Relations

D. Virginia Cooperative Extension

Hannah Bishop, Extension Agent, 4-H Youth Development

Documents:

[BOS Update Virginia Cooperative Extension.pdf](#)

8. ACTION ITEMS:

A. Ratification Of Declaration Of Local Emergency

David Kissner, Chief, Fire & EMS

Documents:

[Declaration of Local Emergency.pdf](#)

[Declaration of Local Emergency Ratification.pdf](#)

B. Contract Award: Fire Engine - Pumper

David Kissner, Chief, Fire & EMS

Documents:

[260217 BOS Memo - Pumper.pdf](#)

[260217 Contract with Matheny.pdf](#)

C. Contract Award: Fire Equipment – Airbags & Combi Tools

David Kissner, Chief, Fire & EMS

Documents:

[260217 BOS Memo - Fire Equipment.pdf](#)

[260217 Contract with AirCare.pdf](#)

D. Dancy Estates Street Addition

Paul Hinson, Assistant Resident Engineer, Virginia Department Of Transportation

Documents:

[Dancy Estates Resolution.pdf](#)
[AM-4.3 revised.pdf](#)
[Dancy Estates - Project Sketch.pdf](#)
[Dancy Estates - Section 2 SSAR Stormwater Management Agreement Development Only OAG Approved Sept 2016.pdf](#)

9. CITIZEN COMMENTS (3 MINUTES)

10. COUNTY ADMINISTRATOR COMMENTS

11. BOARD MEMBER COMMENTS

12. CLOSED SESSION:

§2.2-3711 (A) (1) Personnel:

Appointments:

- *Board Of Zoning Appeals*
- *Dinwiddie Airport And Industrial Authority*
- *Dinwiddie County Water Authority*
- *Dinwiddie County Industrial Development Authority*
- *Design Review Board*

§2.2-3711 (A) (5) Business And Industry Development:

Discussion Concerning Prospective Business Or Industry Or The Expansion Of Existing Business Or Industry Where No Previous Announcements Have Been Made:

- *Economic Development Prospects Update*

§2.2-3711(A)(3). Discussion Or Consideration Of The Acquisition Of Real Property For A Public Purpose, Or Of The Disposition Of Publicly Held Real Property, Where Discussion In An Open Meeting Would Adversely Affect The Bargaining Position Or Negotiating Strategy Of The Public Body.

- *Acquisition Of Property For Economic Development*
- *Disposition Of Public Property For Economic Development*
- *Acquisition Of Property For Government Complex*

13. SPECIAL RECOGNITIONS:

A. Hometown Heroes

14. OLD/NEW BUSINESS:

A. Appointments

15. CITIZEN COMMENTS (3 MINUTES)

16. BOARD MEMBER COMMENTS

17. ADJOURNMENT

Information:

Documents:

[Monthly FTE OT Report 2026.pdf](#)
[Monthly Stat Report 2026.pdf](#)
[Jan 2026 Financial Report.pdf](#)
[Monthly report-Jan 2026.pdf](#)
[NewConstructionDinCo Jan2026.pdf](#)
[NewConstructionDistrict1 Jan2026.pdf](#)
[NewConstructionDistrict2 Jan2026.pdf](#)
[NewConstructionDistrict3 Jan2026.pdf](#)
[NewConstructionDistrict4_Jan2026.pdf](#)

CLAIMS

Cash Account	Print Date	Invoice Count	Check Count	Total
999 - 110110 - Operating Account	01/02/2026	5	5	\$228,335.01
999 - 110110 - Operating Account	01/05/2026	2	2	\$22.80
999 - 110110 - Operating Account	01/07/2026	1	1	\$0.90
999 - 110110 - Operating Account	01/09/2026	85	35	\$260,168.75
999 - 110110 - Operating Account	01/09/2026	40	23	\$494,048.46
999 - 110110 - Operating Account	01/12/2026	1	1	\$6.58
999 - 110110 - Operating Account	01/14/2026	1	1	\$80,253.78
999 - 110110 - Operating Account	01/13/2026	2	2	\$4,000.00
999 - 110110 - Operating Account	01/15/2026	38	21	\$71,824.23
999 - 110110 - Operating Account	01/15/2026	22	17	\$310,553.70
999 - 110110 - Operating Account	01/23/2026	26	21	\$162,772.95
999 - 110110 - Operating Account	01/23/2026	14	10	\$38,366.80
999 - 172410 - Abrahams Account	01/23/2026	1	1	\$1,300.00
999 - 110110 - Operating Account	01/27/2026	2	2	\$9,478.40
999 - 110110 - Operating Account	01/29/2026	2	2	\$19.74
999 - 110110 - Operating Account	01/30/2026	20	9	\$18,708.71
999 - 110110 - Operating Account	01/30/2026	38	15	\$118,713.26
		300	168	\$1,798,574.07

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
101					GENERAL	FUND					
101	210001						ACCOUNTS	PAYABLE-MUNIS			
000104	VRS	33677	0	2026	7	DIR	P	95,220.66	VR2601	260130	Payroll Run 1 - War
000104	VRS	34075	0	2026	7	DIR	P	95,220.66	VR2601	26013012	Payroll Run 1 - War
								190,441.32			
000106	VRS	33678	0	2026	7	DIR	P	8,026.86	VR2601	26013001	Payroll Run 1 - War
000106	VRS	34076	0	2026	7	DIR	P	8,026.86	VR2601	26013013	Payroll Run 1 - War
								16,053.72			
000110	ANTHEM BLUE CROSS BL	33679	0	2026	7	DIR	P	127,306.00	AN2601	26013002	Payroll Run 1 - War
000110	ANTHEM BLUE CROSS BL	34077	0	2026	7	DIR	P	128,857.00	AN2601	26013014	Payroll Run 1 - War
								256,163.00			
000198	NATIONWIDE RETIR SOL	33680	0	2026	7	DIR	P	2,137.50	NA2601	26013003	Payroll Run 1 - War
000198	NATIONWIDE RETIR SOL	34078	0	2026	7	DIR	P	2,137.50	NA2601	26013015	Payroll Run 1 - War
								4,275.00			
000205	VA DIVISION OF CHILD	33681	0	2026	7	DIR	P	1,037.15	CH2601	26013004	Payroll Run 1 - War
000205	VA DIVISION OF CHILD	34079	0	2026	7	DIR	P	1,037.15	CH2601	26013016	Payroll Run 1 - War
								2,074.30			
000306	VALIC (#65776)	33682	0	2026	7	INV	P	5,953.06	2601PR	2256	Payroll Run 1 - War
000306	VALIC (#65776)	34080	0	2026	7	INV	P	5,953.06	2601PR	2256	Payroll Run 1 - War
								11,906.12			
000321	MINNESOTA LIFE CASH	33683	0	2026	7	INV	P	1,043.82	260130PR	11118520	Payroll Run 1 - War
000321	MINNESOTA LIFE CASH	34081	0	2026	7	INV	P	1,043.82	260130PR	11118520	Payroll Run 1 - War
								2,087.64			
000325	AFLAC	33684	0	2026	7	DIR	P	1,345.21	AF2601	26013005	Payroll Run 1 - War
000325	AFLAC	34082	0	2026	7	DIR	P	1,345.21	AF2601	26013017	Payroll Run 1 - War
								2,690.42			
000328	DAVIS VISION	33685	0	2026	7	INV	P	225.46	2601PR	2254	Payroll Run 1 - War
000328	DAVIS VISION	34083	0	2026	7	INV	P	233.18	2601PR	2254	Payroll Run 1 - War
								458.64			
000401	DINWIDDIE CO CIRCUIT	33686	0	2026	7	INV	P	12.00	260115PR	11118464	JONES, CARLTON - 0
000401	DINWIDDIE CO CIRCUIT	34084	0	2026	7	INV	P	12.00	260130PR	11118519	Payroll Run 1 - War
								24.00			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7												
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION				
000487 COLONIAL LIFE	33687	0	2026 7	DIR	P			Payroll Run 1 - War	1,918.59	CO2601	26013006	
000487 COLONIAL LIFE	34085	0	2026 7	DIR	P			Payroll Run 1 - War	1,918.59	CO2601	26013018	
									3,837.18			
000559 VACORP HYBRID	33688	0	2026 7	INV	P			Payroll Run 1 - War	876.19	2601PR	2255	
000559 VACORP HYBRID	34086	0	2026 7	INV	P			Payroll Run 1 - War	876.19	2601PR	2255	
									1,752.38			
000663 SUZANNE E WADE TRUST	33689	0	2026 7	INV	P			BURROW, SHARMONIQUE	407.50	260115PR	11118465	
000663 SUZANNE E WADE TRUST	34087	0	2026 7	INV	P			Payroll Run 1 - War	407.50	260130PR	11118521	
									815.00			
000781 CHESTERFIELD CIRCUIT	33690	0	2026 7	INV	P			JONES, CARLTON - 04	12.00	260115PR	11118462	
000781 CHESTERFIELD CIRCUIT	34088	0	2026 7	INV	P			Payroll Run 1 - War	12.00	260130PR	11118517	
									24.00			
000782 CHESTERFIELD GENERAL	33691	0	2026 7	INV	P			JONES, CARLTON - GV	36.00	260115PR	11118463	
000782 CHESTERFIELD GENERAL	34089	0	2026 7	INV	P			Payroll Run 1 - War	36.00	260130PR	11118518	
									72.00			
001804 VOYA	33692	0	2026 7	DIR	P			Payroll Run 1 - War	7,991.79	VO2601	260115	
001804 VOYA	34090	0	2026 7	DIR	P			Payroll Run 1 - War	8,017.79	VO2601	26013019	
									16,009.58			
								ACCOUNT TOTAL	508,684.30			
101 220015								RENT OF REC FACILITY DEPOSITS				
009999 Jacqueline Bell	BELL 2512	0	2026 7	INV	P			Refund Damage Depos	100.00	260109CK	11118450	
009999 Stephanie Carruthers	CARRUTHERS 2601	0	2026 7	INV	P			Refund Damage Depos	100.00	260123CK	11118498	
009999 Keturah Taylor	TAYLOR 2601	0	2026 7	INV	P			Refund Damage Depos	100.00	260123CK	11118497	
									300.00			
								ACCOUNT TOTAL	300.00			
101 220101								AP REFUND PENDING				
009994 CARL M BATES CHAPTER	3696	0	2026 7	INV	P				2.72	260130TR	9033323	B
009994 CARL M BATES	3697	0	2026 7	INV	P				32.07	260130TR	9033322	B
009994 DINWIDDIE COUNTY	3698	0	2026 7	INV	P				3,331.33	260130TR	9033345	B
009994 GELCO FLEET TRUST	3699	0	2026 7	INV	P				162.44	260130TR	9033365	B
009994 CHAMPION TITLE	3701	0	2026 7	INV	P				25.84	260130TR	9033325	B
009994 BANKERS TITLE LLC	3702	0	2026 7	INV	P				37.33	260130TR	9033311	B
009994 MARGO LAMM	3703	0	2026 7	INV	P				3.98	260130TR	9033398	B
009994 SERUBY, ANTHOINETTE	3704	0	2026 7	INV	P				28.24	260130TR	9033427	B
009994 PHILLIPS, MICHAEL LL	3705	0	2026 7	INV	P				44.46	260130TR	9033414	B
009994 KHAN, AMAN ULLAH	3706	0	2026 7	INV	P				51.01	260130TR	9033392	B

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
009994 SHANDS, PRINCESS ALE	3707	0	2026	7	INV	P	56.92	260130TR	9033428	B
009994 JPMORGAN CHASE BANK	3708	0	2026	7	INV	P	117.19	260130TR	9033388	B
009994 THE DRYING COMPANY L	3709	0	2026	7	INV	P	19.17	260130TR	9033438	B
009994 HAYES, SAMUEL WHITE	3710	0	2026	7	INV	P	8.86	260130TR	9033380	B
009994 FORBES, JEFFERY	3711	0	2026	7	INV	P	150.17	260130TR	9033359	B
009994 MOULTON JR, DAVID TA	3712	0	2026	7	INV	P	445.01	260130TR	9033406	B
009994 SHUMAKER, BONNIE ELL	3713	0	2026	7	INV	P	248.22	260130TR	9033430	B
009994 WALKER MARY E	3716	0	2026	7	INV	P	1,024.00	260130TR	9033442	B
009994 VHDA	3717	0	2026	7	INV	P	471.84	260130TR	9033441	B
009994 FOSTER UTE ELISABETH	3718	0	2026	7	INV	P	14,008.81	260130TR	9033360	B
009994 MARTIN, JEFF S	3719	0	2026	7	INV	P	286.28	260130TR	9033400	B
009994 TENCH, KATHERINE GAY	3720	0	2026	7	INV	P	252.35	260130TR	9033437	B
009994 GRUBB, JORDAN ELAINE	3721	0	2026	7	INV	P	146.51	260130TR	9033371	B
009994 RICHARD HEISER	3722	0	2026	7	INV	P	30.98	260130TR	9033423	B
009994 PULLY NANCY FAY	3723	0	2026	7	INV	P	498.24	260130TR	9033418	B
009994 FIELDS MALAYA	3724	0	2026	7	INV	P	168.18	260130TR	9033355	B
009994 GREENWOOD RONNIE	3725	0	2026	7	INV	P	25.60	260130TR	9033370	B
009994 ACREE MATTHEW S	3726	0	2026	7	INV	P	19.20	260130TR	9033299	B
009994 FARRAR JAMES L	3727	0	2026	7	INV	P	784.99	260130TR	9033353	B
009994 GHOLSON, BRENDA JUNE	3729	0	2026	7	INV	P	69.56	260130TR	9033367	B
009994 PARHAM, MALCOME	3730	0	2026	7	INV	P	63.13	260130TR	9033410	B
009994 GM FINANCIAL COMPANY	3731	0	2026	7	INV	P	74.37	260130TR	9033369	B
009994 DINWIDDIE DEEP WELL	3732	0	2026	7	INV	P	70.00	260130TR	9033346	B
009994 DIAMOND, GREGORY L	3733	0	2026	7	INV	P	352.26	260130TR	9033344	B
009994 HARRIS, ALLEN E & TO	3734	0	2026	7	INV	P	151.28	260130TR	9033376	B
009994 LICENSESURE LLC	3735	0	2026	7	INV	P	70.00	260130TR	9033395	B
009994 HARTER, JASON EDWARD	3736	0	2026	7	INV	P	45.43	260130TR	9033379	B
009994 COX,LISA	3737	0	2026	7	INV	P	247.27	260130TR	9033340	B
009994 MICHAEL S MCCOY	3738	0	2026	7	INV	P	443.02	260130TR	9033403	B
009994 CLARKE, JESSE COULTE	3739	0	2026	7	INV	P	1,680.64	260130TR	9033331	B
009994 LEARNING TO LEAD EDU	3740	0	2026	7	INV	P	105.88	260130TR	9033393	B
009994 BROOKS LAWRENCE A	3741	0	2026	7	INV	P	78.72	260130TR	9033319	B
009994 ROSE JR, DANIEL HUBE	3742	0	2026	7	INV	P	16.32	260130TR	9033425	B
009994 ANSINK JR, JOHN OLIN	3743	0	2026	7	INV	P	175.72	260130TR	9033306	B
009994 AUSTIN STEVEN DOUGLA	3744	0	2026	7	INV	P	31.94	260130TR	9033309	B
009994 HAYNES, RICKY ALLEN	3745	0	2026	7	INV	P	20.03	260130TR	9033381	B
009994 NUNNALLY, DANIEL THO	3746	0	2026	7	INV	P	25.33	260130TR	9033408	B
009994 WEYFORTH, PAUL JAY	3747	0	2026	7	INV	P	165.85	260130TR	9033445	B
009994 FOLTZ, ZIPPORAH LORI	3748	0	2026	7	INV	P	196.13	260130TR	9033358	B
009994 FREEDOM FOREVER VIRG	3749	0	2026	7	INV	P	70.00	260130TR	9033361	B
009994 BENNETT JR, GEORGE S	3750	0	2026	7	INV	P	10.27	260130TR	9033314	B
009994 CALLIS, SANDRA LYNN	3751	0	2026	7	INV	P	80.20	260130TR	9033320	B
009994 HILTON, JOSEPH MARK	3752	0	2026	7	INV	P	156.33	260130TR	9033382	B
009994 H A D LOGGING LLC	3753	0	2026	7	INV	P	25.00	260130TR	9033372	B
009994 GERBER COLLISION (NO	3754	0	2026	7	INV	P	150.00	260130TR	9033366	B
009994 CAROLINA CARPORTS IN	3755	0	2026	7	INV	P	70.00	260130TR	9033324	B
009994 NOVAK, ANGELA M	3756	0	2026	7	INV	P	5.00	260130TR	9033407	B
009994 RAGSDALE BUILDING SU	3757	0	2026	7	INV	P	160.00	260130TR	9033419	B
009994 PAUL E BRANCH III BU	3758	0	2026	7	INV	P	406.00	260130TR	9033411	B
009994 CAMPTOWN CAMPGROUND	3759	0	2026	7	INV	P	167.80	260130TR	9033321	B
009994 ANTHONY CAPPS, INC.	3760	0	2026	7	INV	P	70.00	260130TR	9033307	B
009994 G. J. HOPKINS, INC.	3761	0	2026	7	INV	P	70.00	260130TR	9033362	B

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
009994	CHS-RICH LLC	3762	0	2026	7	INV	P	55.71	260130TR	9033328 B
009994	BROOKS JR, THOMAS ED	3763	0	2026	7	INV	P	76.07	260130TR	9033318 B
009994	DAVIS, THOMAS EDWARD	3764	0	2026	7	INV	P	542.28	260130TR	9033342 B
009994	WHITLEY MICHAEL	3765	0	2026	7	INV	P	13.32	260130TR	9033446 B
009994	LISSETH LOPEZ	3766	0	2026	7	INV	P	177.39	260130TR	9033396 B
009994	RAGSDALE, SARAH C	3767	0	2026	7	INV	P	5.00	260130TR	9033420 B
009994	CHAPPELL, LORI L	3768	0	2026	7	INV	P	5.00	260130TR	9033326 B
009994	HARRIS, NATALINA YVE	3769	0	2026	7	INV	P	5.00	260130TR	9033377 B
009994	CLAY, KRISTEN MAY	3770	0	2026	7	INV	P	5.00	260130TR	9033332 B
009994	HALE, DAVID BRENT	3771	0	2026	7	INV	P	10.00	260130TR	9033374 B
009994	HARRISON, ROSE MARIE	3772	0	2026	7	INV	P	5.00	260130TR	9033378 B
009994	SKINNER, BRANDON WAY	3773	0	2026	7	INV	P	5.00	260130TR	9033431 B
009994	REESE, AMY C	3774	0	2026	7	INV	P	5.00	260130TR	9033422 B
009994	GLASS, JANET LEIGH	3775	0	2026	7	INV	P	10.00	260130TR	9033368 B
009994	ALLGOOD, CLARENCE EU	3776	0	2026	7	INV	P	5.00	260130TR	9033302 B
009994	SHELL, CLAUDE C	3777	0	2026	7	INV	P	5.00	260130TR	9033429 B
009994	WINSTON, ROBERTA	3778	0	2026	7	INV	P	5.00	260130TR	9033448 B
009994	GAMMON, DAVID BRYANT	3779	0	2026	7	INV	P	5.00	260130TR	9033363 B
009994	WELLS, JOYCE R	3780	0	2026	7	INV	P	5.00	260130TR	9033444 B
009994	JAMES ROBERTSON	3782	0	2026	7	INV	P	1,163.78	260130TR	9033386 B
009994	EDWARDS CARY D	3796	0	2026	7	INV	P	342.59	260130TR	9033349 B
009994	BRITT MATTHEW	3801	0	2026	7	INV	P	785.64	260130TR	9033316 B
009994	PRIODE JOSEPH L II	3808	0	2026	7	INV	P	1,497.51	260130TR	9033417 B
009994	BOTTOMS JOHN	3809	0	2026	7	INV	P	876.87	260130TR	9033315 B
009994	RUDY, COYNER & ASSOC	3810	0	2026	7	INV	P	196.10	260130TR	9033426 B
009994	ALLEN WILLIAM DUDLEY	3811	0	2026	7	INV	P	2,180.42	260130TR	9033300 B
009994	MARTIN MADISON A	3812	0	2026	7	INV	P	253.18	260130TR	9033399 B
009994	ANN LEWIS	3813	0	2026	7	INV	P	88.65	260130TR	9033305 B
009994	SPAIN RHONDA L	3814	0	2026	7	INV	P	21.21	260130TR	9033434 B
009994	KENNETH T COLLINS	3815	0	2026	7	INV	P	394.49	260130TR	9033391 B
009994	HARMON THOMAS LEE &	3816	0	2026	7	INV	P	178.25	260130TR	9033375 B
009994	ESTATE OF BOBBIE L M	3817	0	2026	7	INV	P	66.49	260130TR	9033352 B
009994	ECHOLS NANCY R	3818	0	2026	7	INV	P	856.00	260130TR	9033347 B
009994	ECHOLS NANCY R	3819	0	2026	7	INV	P	934.17	260130TR	9033348 B
009994	BARRY MANSON	3820	0	2026	7	INV	P	707.13	260130TR	9033313 B
009994	EPPS ROBIN T	3821	0	2026	7	INV	P	225.42	260130TR	9033351 B
009994	CLUTTER RAINA D	3822	0	2026	7	INV	P	51.48	260130TR	9033337 B
009994	HUNTER HANGER & ASSO	3823	0	2026	7	INV	P	217.69	260130TR	9033384 B
009994	MASON GORDON AND THE	3824	0	2026	7	INV	P	135.51	260130TR	9033401 B
009994	ANN JOHNSON	3825	0	2026	7	INV	P	3.26	260130TR	9033304 B
009994	MCKENNEY FARMS LLC	3826	0	2026	7	INV	P	35.83	260130TR	9033402 B
009994	SMITH JENNIFER	3827	0	2026	7	INV	P	30.12	260130TR	9033432 B
009994	ATLANTIC STRATEGIC M	3828	0	2026	7	INV	P	1,148.66	260130TR	9033308 B
009994	FITTS JOSEPH MICHAEL	3829	0	2026	7	INV	P	465.51	260130TR	9033357 B
009994	CLARKE DINWIDDIE LAN	3830	0	2026	7	INV	P	3,401.16	260130TR	9033330 B
009994	CLARKE DINWIDDIE LAN	3831	0	2026	7	INV	P	4,734.40	260130TR	9033329 B
009994	KANUSEK JR, DANIEL E	3832	0	2026	7	INV	P	42.11	260130TR	9033389 B
009994	FIELDS, THOMAS S	3833	0	2026	7	INV	P	5.00	260130TR	9033356 B
009994	TANN, SARAH	3834	0	2026	7	INV	P	5.00	260130TR	9033435 B
009994	KELLY, GARY	3835	0	2026	7	INV	P	148.91	260130TR	9033390 B
009994	PETTIGREW, CONSTANCE	3836	0	2026	7	INV	P	5.00	260130TR	9033413 B
009994	PINCHEFSKY, NANCY S	3837	0	2026	7	INV	P	5.00	260130TR	9033415 B

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
009994 BANNISTER, THOMAS GO	3838	0	2026 7	INV	P	5.00	260130TR	9033312	B	
009994 LOWE, JANET M	3839	0	2026 7	INV	P	5.00	260130TR	9033397	B	
009994 HADEN, DANIEL EDWARD	3840	0	2026 7	INV	P	411.37	260130TR	9033373	B	
009994 J P MORGAN CHASE	3841	0	2026 7	INV	P	2,500.61	260130TR	9033385	B	
009994 WYATT, KENNETH DIRK	3842	0	2026 7	INV	P	179.52	260130TR	9033450	B	
009994 ALLY FINANCIAL	3843	0	2026 7	INV	P	613.80	260130TR	9033303	B	
009994 POLLARD, ANTHONY T	3844	0	2026 7	INV	P	112.58	260130TR	9033416	B	
009994 RAMOS, FERNANDO JOSE	3845	0	2026 7	INV	P	96.80	260130TR	9033421	B	
009994 SOOTER, SEAN QUINTON	3846	0	2026 7	INV	P	374.79	260130TR	9033433	B	
009994 DANIELS, GAYLORD	3847	0	2026 7	INV	P	532.32	260130TR	9033341	B	
009994 FAULKNER, PEGGY MARI	3848	0	2026 7	INV	P	5.00	260130TR	9033354	B	
009994 CHRISTIAN, PATRICIA	3849	0	2026 7	INV	P	2.20	260130TR	9033327	B	
009994 BALIS, BARBARA M	3850	0	2026 7	INV	P	10.00	260130TR	9033310	B	
009994 GASPARICK, ART	3851	0	2026 7	INV	P	5.00	260130TR	9033364	B	
009994 ALLEN, JEMONIE UNIK	3852	0	2026 7	INV	P	105.67	260130TR	9033301	B	
009994 JP MORGAN CHASE BANK	3853	0	2026 7	INV	P	834.91	260130TR	9033387	B	
009994 WATSONS PETEROLEUM E	3854	0	2026 7	INV	P	69.99	260130TR	9033443	B	
009994 OZMORE MARY JANE LEW	3855	0	2026 7	INV	P	106.57	260130TR	9033409	B	
009994 WILKINS DAVID LEE &	3856	0	2026 7	INV	P	133.62	260130TR	9033447	B	
009994 COASTAL UTILITIES IN	3857	0	2026 7	INV	P	494.91	260130TR	9033338	B	
009994 PETERSON, APRIL LYNN	3858	0	2026 7	INV	P	10.00	260130TR	9033412	B	
009994 CORELOGIC	3859	0	2026 7	INV	P	777.42	260130TR	9033339	B	
009994 HORACE A DAVIS EXCAV	3860	0	2026 7	INV	P	70.00	260130TR	9033383	B	
009994 CLAYTON HOMES	3861	0	2026 7	INV	P	20.00	260130TR	9033333	B	
009994 CLAYTON HOMES	3862	0	2026 7	INV	P	20.00	260130TR	9033334	B	
009994 CLAYTON HOMES	3863	0	2026 7	INV	P	20.00	260130TR	9033335	B	
009994 LENNIE ELDER JR	3864	0	2026 7	INV	P	102.66	260130TR	9033394	B	
009994 CLAYTON HOMES	3865	0	2026 7	INV	P	20.00	260130TR	9033336	B	
009994 ROCK RIVER INC	3866	0	2026 7	INV	P	70.00	260130TR	9033424	B	
009994 TSC CONSTRUCTION LLC	3868	0	2026 7	INV	P	70.00	260130TR	9033440	B	
009994 THE MATTHEWS GROUP I	3869	0	2026 7	INV	P	20.00	260130TR	9033439	B	
009994 DENISE ALESKA	3870	0	2026 7	INV	P	102.66	260130TR	9033343	B	
009994 ENDER INC	3871	0	2026 7	INV	P	44.69	260130TR	9033350	B	
009994 MICHELLE HARRIS	3872	0	2026 7	INV	P	102.68	260130TR	9033404	B	
009994 WO GRUBB CRANE RENTA	3873	0	2026 7	INV	P	20.00	260130TR	9033449	B	
009994 TAYLOR ASHLEY SANFOR	3874	0	2026 7	INV	P	153.82	260130TR	9033436	B	
009994 BRITT, MATTHEW PHILL	3875	0	2026 7	INV	P	5.00	260130TR	9033317	B	
009994 MILES CARSON D & HEN	3876	0	2026 7	INV	P	993.46	260130TR	9033405	B	
						59,374.78				
			ACCOUNT TOTAL			59,374.78				
		ORG 101	TOTAL			568,359.08				
1010100			LOCAL REVENUE							
1010100	312011		LOCAL SALES & USE TAX							
000108	VA DEPT OF TAXATION	DEC 25 SALES AND USE 0	2026 7 DIR P			.90	DD2601	260107	DECEMBER 2025 SALES	
			ACCOUNT TOTAL			.90				
1010100	313050		BUILDING PERMITS							

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
009999 CLAYTON HOMES	1421	0	2026 7	INV	P	117.30 260123CK	11118495	BUILDING PERMIT DUP	
ACCOUNT TOTAL						117.30			
1010100 313051			ELECTRICAL PERMITS						
009999 GLENN CHAPPELL	1452	0	2026 7	INV	P	119.14 260123CK	11118496	ELECTRICAL PERMIT D	
ACCOUNT TOTAL						119.14			
1010100 315022			RENT OF RECREATION FACILITY						
009999 Stephanie Carruthers	CARRUTHERS 2601	0	2026 7	INV	P	100.00 260123CK	11118498	Refund Damage Depos	
009999 Julie Reid	REID 2601	0	2026 7	INV	P	50.00 260109CK	11118451	Refund Rental Fees	
						150.00			
ACCOUNT TOTAL						150.00			
1010100 316062			ANIMAL ADOPTION FEE						
009999 DEVIN FRIEDMEYER	FRIEDMEYER 2601	0	2026 7	INV	P	10.00 260109CK	11118447	ADOPTION REFUND	
ACCOUNT TOTAL						10.00			
1010100 316063			STERILIZATION PROGRAM FEES						
009999 DEVIN FRIEDMEYER	FRIEDMEYER 2601	0	2026 7	INV	P	65.00 260109CK	11118447	ADOPTION REFUND	
ACCOUNT TOTAL						65.00			
1010100 316121			RECREATION FEES						
009999 Merritt Bazemore III	1006600.001	0	2026 7	INV	P	120.00 260109CK	11118452	Refund Basketball F	
009999 Rasean Jones	JONES 2601	0	2026 7	INV	P	65.00 260115CK	11118475	Refund / winter 202	
009999 Dustin Kump	KUMP 2601	0	2026 7	INV	P	65.00 260109CK	11118448	Refund Basketball R	
009999 Heather Mills	MILLS 2512	0	2026 7	INV	P	65.00 260109CK	11118449	Refund / Basketball	
009999 Samuel D. Williams	WILLIAMS 2601	0	2026 7	INV	P	55.00 260115CK	11118476	Refund / basketball	
						370.00			
ACCOUNT TOTAL						370.00			
ORG 1010100 TOTAL						832.34			
1011110			BOARD OF SUPERVISORS						
1011110 436000			ADVERTISING						
001593 COLUMN SOFTWARE	8E107D96-0062	0	2026 7	INV	P	2,231.39 PCARD		BOS Public Hearing	
ACCOUNT TOTAL						2,231.39			
1011110 455300			MEALS & LODGING						
001185 JOES STEAK AND SEAFO	25121605	0	2026 7	INV	P	247.39		Board meal December	
ACCOUNT TOTAL						247.39			
1011110 455400			CONVENTION & EDUCATION						

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
000152 VA ASSOC OF COUNTIES	3000555	0	2026 7	INV	P			VAcO Govt Day WKM B	700.00	
000152 VA ASSOC OF COUNTIES	3000569	0	2026 7	INV	P			VAcO Govt Day CD	100.00	
									800.00	
								ACCOUNT TOTAL	800.00	
1011110 460010								OFFICE SUPPLIES		
001173 CROWN AWARDS INC	15471586	0	2026 7	INV	P			Awards for Hometown	183.41	
001173 CROWN AWARDS INC	38633312	0	2026 7	INV	P			Awards for Hometown	1.00	
									184.41	
001277 K2 TROPHIES AND AWAR	K2A293793	0	2026 7	INV	P			Gavel Plaque for D	130.98	
								ACCOUNT TOTAL	315.39	
1011110 460020								FOOD SUPPLIES		
000963 FOOD LION	015210	0	2026 7	INV	P			food supplies for B	24.87	
								ACCOUNT TOTAL	24.87	
								ORG 1011110 TOTAL	3,619.04	
1011210								COUNTY ADMINISTRATION		
1011210 433200								OTHER CONTRACTED SRVS		
000266 STERICYCLE INC	8012779909	0	2026 7	INV	P			Shred Services - No	26.22	
000447 DALY COMPUTERS INC	PSI120333	0	2026 7	INV	P	260123CK	11118492	CLICK CHARGES - DEC	413.63	
								ACCOUNT TOTAL	439.85	
1011210 452100								POSTAL SERVICE		
000274 US POSTAL SERVICE	719	0	2026 7	INV	P			Postage	3.60	
000624 QUADIENNT FINANCE USA	6038 2601	0	2026 7	DIR	P	DD2601	260113	POSTAGE - ADMIN	2,000.00	
000624 QUADIENNT FINANCE USA	US-00030491	0	2026 7	INV	P			Sealing Kit for Pos	25.65	
									2,025.65	
								ACCOUNT TOTAL	2,029.25	
1011210 452300								TELECOMMUNICATIONS		
000112 VERIZON	953430669000107 2511	0	2026 7	INV	P			Phones - December	67.38	
000143 VERIZON WIRELESS	6128922435	0	2026 7	INV	P			wireless Admin - No	91.48	
000213 VITA	T475698	0	2026 7	INV	P	260109	2207	PHONES - DECEMBER 2	102.80	
								ACCOUNT TOTAL	261.66	
1011210 460010								OFFICE SUPPLIES		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
000227 STAPLES	7670522500a	0	2026 7	INV	P			Envelopes	254.99
000227 STAPLES	7671024751	0	2026 7	INV	P			Office Supplies	6.73
000227 STAPLES	7913707668	0	2026 7	INV	P			Office Supplies	20.03
									281.75
000537 AMAZON	113-0396636-6817022	0	2026 7	INV	P			Supplies for Citize	108.20
000537 AMAZON	114-1640959-5241008	0	2026 7	INV	P			Calendar	6.95
000537 AMAZON	114-3707993-3074627	0	2026 7	INV	P			Office Supplies	17.43
000537 AMAZON	114-5432793-6879401	0	2026 7	INV	P			Stamp	17.50
000537 AMAZON	114-5566925-6504267	0	2026 7	INV	P			Office Supplies	7.07
000537 AMAZON	114-6340414-1925013	0	2026 7	INV	P			Office Supplies	64.36
000537 AMAZON	114-7900223-7399415	0	2026 7	INV	P			Calendar	13.06
000537 AMAZON	114-8034018-8657817	0	2026 7	INV	P			Office Supplies	9.99
									244.56
001142 MICHAELS STORES	4164462	0	2026 7	INV	P			frames for BOS reso	259.98
001199 DGS FLAG STORE	DPS-2764	0	2026 7	INV	P			VA Flags	376.75
ACCOUNT TOTAL									1,163.04
1011210 460120			BOOKS & SUBSCRIPTIONS						
001506 GANNETT NEWSPAPER	169912258813	0	2026 7	INV	P			Progress Index esub	16.99
001593 COLUMN SOFTWARE	31522751225	0	2026 7	INV	P			Richmond Times Disp	35.99
ACCOUNT TOTAL									52.98
ORG 1011210 TOTAL									3,946.78
1011221			LEGAL SERVICES						
1011221 431500			PROF SRVS-LEGAL						
000295 HEFTY WILEY & GORE P 14074		2721	2026 7	INV	P			Legal Services - De	3,000.00
ACCOUNT TOTAL									3,000.00
1011221 431600			PROF SRVS-OTHER						
000513 CIVICPLUS	359800	0	2026 7	INV	P			2217 municode update	661.50
ACCOUNT TOTAL									661.50
1011221 460120			BOOKS & SUBSCRIPTIONS						
000955 THOMSON REUTERS WEST 853060361		0	2026 7	INV	P			2223 monthly subscriptio	259.84
ACCOUNT TOTAL									259.84
ORG 1011221 TOTAL									3,921.34

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
1011222								HUMAN RESOURCES		
1011222 431100								PROF SRVS-MEDICAL		
000621 ALERE TOXICOLOGY	L424601	0	2026 7	INV	P			22.00		Drug Testing 10/202
								ACCOUNT TOTAL	22.00	
1011222 431600								PROF SRVS-OTHER		
000216 VA STATE POLICE	CJIS-75630	0	2026 7	INV	P			27.00		Background Screenin
								ACCOUNT TOTAL	27.00	
1011222 452300								TELECOMMUNICATIONS		
000143 VERIZON WIRELESS	6128922435	0	2026 7	INV	P			38.43		Wireless Admin - No
								ACCOUNT TOTAL	38.43	
1011222 455400								CONVENTION & EDUCATION		
002035 LEVERETTE, PHILLIP	0035	0	2026 7	INV	P			700.00		Emotional Intellige
								ACCOUNT TOTAL	700.00	
1011222 460010								OFFICE SUPPLIES		
000537 AMAZON	114-7957488-2778620	0	2026 7	INV	P			76.10		Office Supplies
								ACCOUNT TOTAL	76.10	
1011222 460140								EMPLOYEE ENGAGEMENT		
000537 AMAZON	114-7593020-9739406	0	2026 7	INV	P			63.88		Christmas Breakfast
000537 AMAZON	114-7930749-2306656	0	2026 7	INV	P			22.98		Supplies for Christ
								86.86		
000970 SAMS / WALMART	10378071581	0	2026 7	INV	P			218.07		Food and Supplies f
000970 SAMS / WALMART	800000006077211	0	2026 7	INV	P			30.72		Food for Christmas
								248.79		
001402 PUBLIX	1594-8022	0	2026 7	INV	P			85.98		Food Supplies - Emp
								ACCOUNT TOTAL	421.63	
								ORG 1011222 TOTAL	1,285.16	
1011224								INDEPENDENT AUDITOR		
1011224 431200								PROF SRVS-ACCT/AUDIT		
000195 ROBINSON FARMER COX	101234	2818	2026 7	INV	P			66,100.00	260123CK	11118501 Auditing Services F
000979 GOVERNMENT FINANCE O	gfoafy25	0	2026 7	INV	P			560.00		fy 25 audit review
								ACCOUNT TOTAL	66,660.00	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7											
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION			
		ORG 1011224	TOTAL					66,660.00			
1011231	COMMISSIONER OF THE REVENUE										
1011231	431600	PROF SRVS-OTHER									
000216	VA STATE POLICE	CJIS-75630	0	2026	7	INV	P	27.00	Background Screenin		
		ACCOUNT TOTAL						27.00			
1011231	433200	OTHER CONTRACTED SRVS									
000266	STERICYCLE INC	8012779909	0	2026	7	INV	P	13.11	Shred Services - No		
000447	DALY COMPUTERS INC	PSI120333	0	2026	7	INV	P	192.22	260123CK	11118492	CLICK CHARGES - DEC
001052	AVENITY INC.	2026 VEHICLE VALUE	2819	2026	7	INV	P	12,300.00	260123CK	11118488	Tax & Revenue Mgmt
		ACCOUNT TOTAL						12,505.33			
1011231	435000	PRINTING & BINDING									
001551	AMERICAN SOLUTIONS F	INV08645725	0	2026	7	INV	P	726.22	260115	2214	Printing and Direct
001551	AMERICAN SOLUTIONS F	INV08674371	0	2026	7	INV	P	272.48	260123	2229	Printing and Direct
								998.70			
		ACCOUNT TOTAL						998.70			
1011231	452100	POSTAL SERVICE									
001551	AMERICAN SOLUTIONS F	INV08674371	0	2026	7	INV	P	1,055.58	260123	2229	Printing and Direct
		ACCOUNT TOTAL						1,055.58			
1011231	452300	TELECOMMUNICATIONS									
000143	VERIZON WIRELESS	6128922435	0	2026	7	INV	P	54.22	Wireless Admin - No		
		ACCOUNT TOTAL						54.22			
1011231	458100	DUES & MEMBERSHIPS									
000386	VALTA	251217	0	2026	7	INV	P	30.00	Membership renewal		
		ACCOUNT TOTAL						30.00			
1011231	460010	OFFICE SUPPLIES									
000227	STAPLES	7669979585	0	2026	7	INV	P	90.12	Office supplies		
000227	STAPLES	7670396614	0	2026	7	INV	P	242.99	Envelopes		
								333.11			
000537	AMAZON	114-8034018-8657817	0	2026	7	INV	P	12.37	office supplies		
		ACCOUNT TOTAL						345.48			
1011231	460080	VEHICLE FUEL									
001178	MANSFIELD OIL COMPAN	1165485 COTR	0	2026	7	INV	P	40.40	260129	2246	JANUARY 1ST HALF FU

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7											
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION			
ACCOUNT TOTAL						40.40					
1011231 460140						DMV SELECT EXPENDITURES					
000303 UNITED PARCEL SERVIC 0000609F98016		0	2026 7	DIR	P	6.58	DD2601	260112	dmv documents		
000303 UNITED PARCEL SERVIC 0000609F98026		0	2026 7	DIR	P	13.16	DD2601	260129	dmv documents		
000303 UNITED PARCEL SERVIC 0000609F98036		0	2026 7	DIR	P	6.58	DD2601	26012901	dmv documents		
000303 UNITED PARCEL SERVIC 0000609F98515		0	2026 7	DIR	P	16.22	DD2601	260105	ENTER DESCRIPTION		
000303 UNITED PARCEL SERVIC 0000609F98525		0	2026 7	DIR	P	6.58	DD2601	26010501	ENTER DESCRIPTION		
						49.12					
ACCOUNT TOTAL						49.12					
ORG 1011231 TOTAL						15,105.83					
1011241						TREASURER					
1011241 431600						PROF SRVS-OTHER					
000163 VA DMV	202533400683	0	2026 7	INV	P	8,825.00			dmv service Nov		
001349 ELAVON, INC.	CA5334101737	0	2026 7	INV	P	10.00	260109CK	11118439	credit card process		
001349 ELAVON, INC.	CA5334101740	0	2026 7	INV	P	10.00	260109CK	11118439	credit card process		
001349 ELAVON, INC.	CA5365101824	0	2026 7	INV	P	10.00	260130CK	11118511	Credit Card Process		
001349 ELAVON, INC.	CA5365101827	0	2026 7	INV	P	10.00	260130CK	11118511	Credit Card Process		
						40.00					
001551 AMERICAN SOLUTIONS F INV08702871		0	2026 7	INV	P	1,477.29	260129	2241	Printing and Direct		
ACCOUNT TOTAL						10,342.29					
1011241 433200						OTHER CONTRACTED SRVS					
000266 STERICYCLE INC	8012779909	0	2026 7	INV	P	26.20			Shred Services - No		
000447 DALY COMPUTERS INC	PSI120333	0	2026 7	INV	P	218.28	260123CK	11118492	CLICK CHARGES - DEC		
ACCOUNT TOTAL						244.48					
1011241 436000						ADVERTISING					
001506 GANNETT NEWSPAPER	0007467781	0	2026 7	INV	P	578.60	260130CK	11118512	tax ad		
ACCOUNT TOTAL						578.60					
1011241 452100						POSTAL SERVICE					
000274 US POSTAL SERVICE	068788	0	2026 7	INV	P	.78			postage		
001551 AMERICAN SOLUTIONS F INV08702871		0	2026 7	INV	P	4,113.97	260129	2241	Printing and Direct		
ACCOUNT TOTAL						4,114.75					
1011241 460010						OFFICE SUPPLIES					
000227 STAPLES	7671018701	0	2026 7	INV	P	39.49			Copy Paper		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7											
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION			
000537 AMAZON	114-4919240-0552261	0	2026 7	INV	P			55.98	Mouse		
ACCOUNT TOTAL								95.47			
ORG 1011241 TOTAL								15,375.59			
1011243	ACCOUNTING										
1011243 458100	DUES & MEMBERSHIPS										
001092 VGFOA	300002955	0	2026 7	INV	P			50.00	annual dues - ah		
001092 VGFOA	300002973	0	2026 7	INV	P			50.00	VGFOA Membership -		
								100.00			
ACCOUNT TOTAL								100.00			
ORG 1011243 TOTAL								100.00			
1011251	INFORMATION SYSTEMS										
1011251 431600	PROF SRVS-OTHER										
000621 ALERE TOXICOLOGY	L424601	0	2026 7	INV	P			22.00	Drug Testing 10/202		
ACCOUNT TOTAL								22.00			
1011251 433200	OTHER CONTRACTED SRVS										
000447 DALY COMPUTERS INC	PSI120333	0	2026 7	INV	P			13.66	260123CK	11118492	CLICK CHARGES - DEC
000868 APP RIVER LLC	3761228	0	2026 7	INV	P			175.48	App River Subscript		
000991 NETWORK SOLUTIONS	1855652988	0	2026 7	INV	P			18.99	domain forward of:		
001569 GODADDY.COM	3969134932	0	2026 7	INV	P			50.00	updated amount of y		
001601 LE BLEU CENTRAL DIST	456848 2512	0	2026 7	INV	P			24.15	260109CK	11118444	Water - December
001718 BASTIONPOINT TECHNOL	24216	2563	2026 7	INV	P			270.00	260109	2190	Multi-Factor Authen
ACCOUNT TOTAL								552.28			
1011251 452300	TELECOMMUNICATIONS										
000143 VERIZON WIRELESS	6129327041	0	2026 7	INV	P			1,433.73	Wireless PS - Novem		
000389 COMCAST	0138923 2511	0	2026 7	INV	P			358.35	PCARD		Internet - PS - Nov
000389 COMCAST	0144541 2601	0	2026 7	INV	P			24.45	260115CK	11118471	Cable PS - January
								382.80			
000676 WINDSTREAM	773017676	0	2026 7	INV	P			1,801.81	Internet - December		
001022 INTELEPEER CLOUD COM	INV00493196	0	2026 7	INV	P			914.69	260115	2219	Phones - December 2
001737 STARLINK INTERNET	61877197-84696-91	0	2026 7	INV	P			495.00	Internet at Fire St		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
001737 STARLINK INTERNET	62991100-83619-67	0	2026 7	INV	P			Internet Service at	195.00	
									690.00	
001972 MASERGY COMMUNICATIO	470416	0	2026 7	INV	P	260109	2199	Comcast Project - P	1,810.25	
ACCOUNT TOTAL									7,033.28	
1011251 460010								OFFICE SUPPLIES		
000537 AMAZON	112-2567052-6037864	0	2026 7	INV	P			First Aid kit for o	45.98	
000537 AMAZON	114-3749698-9437002	0	2026 7	INV	P			Office Supplies	16.51	
									62.49	
ACCOUNT TOTAL									62.49	
1011251 480070								COMPUTER EQUIPMENT		
000537 AMAZON	114-7659266-3689050	0	2026 7	INV	P			8 X Telephone wall	138.27	
000537 AMAZON	114-8249875-5166615	0	2026 7	INV	P			HP Laserjet Enterpr	1,869.00	
									2,007.27	
000968 B&H PHOTO	914267068-R	0	2026 7	INV	P			Return Ubiquiti 48p	-1,339.74	
000968 B&H PHOTO	914267451-R	0	2026 7	INV	P			Return - 4 GBICS (-149.87	
									-1,489.61	
001381 CNB COMPUTERS USA	0000118172	2797	2026 7	INV	P	260109	2192	Purchase of 20 Refu	9,440.00	
001949 DC GROUP INC.	INV2515494	2781	2026 7	INV	P	260109	2193	UPS BATTERY REPLACE	4,505.00	
ACCOUNT TOTAL									14,462.66	
ORG 1011251 TOTAL									22,132.71	
1011310								REGISTRAR/BOARD OF ELECTIONS		
1011310 433200								OTHER CONTRACTED SRVS		
000398 ELECTION SERVICES ON	3154	0	2026 7	INV	P	260109	2195	11.2025 Election co	4,951.00	
000447 DALY COMPUTERS INC	PSI120333	0	2026 7	INV	P	260123CK	11118492	CLICK CHARGES - DEC	25.33	
ACCOUNT TOTAL									4,976.33	
1011310 435000								PRINTING & BINDING		
000398 ELECTION SERVICES ON	3154	0	2026 7	INV	P	260109	2195	11.2025 Election co	3,855.85	
ACCOUNT TOTAL									3,855.85	
1011310 452100								POSTAL SERVICE		
000274 US POSTAL SERVICE	11.25 final	0	2026 7	INV	P			returned ballot pos	3.76	
ACCOUNT TOTAL									3.76	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION		
1011310 455400			CONVENTION & EDUCATION						
000107 VEBA	1499	0	2026 7	INV P	475.00	260123CK	11118507	Annual Meeting Reg.	
000107 VEBA	1500	0	2026 7	INV P	475.00	260123CK	11118507	Annual Mtg. Registr	
					950.00				
			ACCOUNT TOTAL		950.00				
1011310 458100			DUES & MEMBERSHIPS						
000107 VEBA	2026 VEBA Dues	0	2026 7	INV P	257.50			Dues-Electoral Boar	
			ACCOUNT TOTAL		257.50				
1011310 460010			OFFICE SUPPLIES						
000227 STAPLES	7670402442	0	2026 7	INV P	368.98			Envelopes	
000398 ELECTION SERVICES ON	3154	0	2026 7	INV P	30.00	260109	2195	11.2025 Election co	
000537 AMAZON	111-9622374-4329849	0	2026 7	INV P	11.98			card stock	
001173 CROWN AWARDS INC	15404614	0	2026 7	INV P	57.93			recognition of serv	
001776 R A CLARK ENTERPRI	2924	0	2026 7	INV P	25.50			election pins	
			ACCOUNT TOTAL		494.39				
			ORG 1011310 TOTAL		10,537.83				
1012110			CIRCUIT COURT						
1012110 438400			PURCHASED GOVT SRVS						
000800 CITY OF PETERSBURG	FY 26 2ND QTR	0	2026 7	INV P	2,808.64	260115CK	11118469	3-100-019010-0002 2	
			ACCOUNT TOTAL		2,808.64				
1012110 452300			TELECOMMUNICATIONS						
000112 VERIZON	953430669000107 2511 0	0	2026 7	INV P	23.01			Phones - December	
			ACCOUNT TOTAL		23.01				
			ORG 1012110 TOTAL		2,831.65				
1012120			GENERAL DISTRICT COURT						
1012120 431500			PROF SRVS-LEGAL						
000429 WELLS, LINWOOD T.	9538190	0	2026 7	INV P	315.00	260109CK	11118461	Public Defender	
001163 MORGAN JR, WAYNE R	9653725	0	2026 7	INV P	330.00	260109CK	11118445	Public Defender	
002037 HALE LAW	9669477	0	2026 7	INV P	270.00	260109CK	11118441	Public Defender	
			ACCOUNT TOTAL		915.00				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
1012120 433200 001601 LE BLEU CENTRAL DIST 456848 2512		0	2026 7	INV	P	OTHER CONTRACTED SRVS				
						2026 7	260109CK	11118444	water - December	
							72.40			
						ACCOUNT TOTAL	72.40			
1012120 452100 000274 US POSTAL SERVICE 692		0	2026 7	INV	P	POSTAL SERVICE				
						2026 7			Key for PO Box	
000624 QUADIANT FINANCE USA 6020 2601		0	2026 7	DIR	P		2,000.00	DD2601	26011301	POSTAGE - GENERAL D
						ACCOUNT TOTAL	2,018.50			
1012120 452300 000112 VERIZON 953430669000107 2511		0	2026 7	INV	P	TELECOMMUNICATIONS				
						2026 7				Phones - December
000213 VITA T475698		0	2026 7	INV	P		.99	260109	2207	PHONES - DECEMBER 2
						ACCOUNT TOTAL	75.38			
						ORG 1012120 TOTAL	3,081.28			
1012170 431200 1012170 000195 ROBINSON FARMER COX 101097		2818	2026 7	INV	P	CLERK OF THE CIRCUIT COURT PROF SRVS-ACCT/AUDIT				
						2026 7	5,000.00	260123CK	11118501	Auditing Services -
						ACCOUNT TOTAL	5,000.00			
1012170 431600 000621 ALERE TOXICOLOGY L424601		0	2026 7	INV	P	PROF SRVS-OTHER				
						2026 7	22.00			Drug Testing 10/202
						ACCOUNT TOTAL	22.00			
1012170 433200 000266 STERICYCLE INC 8012779909		0	2026 7	INV	P	OTHER CONTRACTED SRVS				
						2026 7	61.87			Shred Services - No
000955 THOMSON REUTERS WEST 853008892		0	2026 7	INV	P		117.61	260109	2204	Clear Subscription
001601 LE BLEU CENTRAL DIST 456848 2512		0	2026 7	INV	P		64.30	260109CK	11118444	water - December
						ACCOUNT TOTAL	243.78			
1012170 452100 000121 FEDERAL EXPRESS CORP 9-062-44492		0	2026 7	INV	P	POSTAL SERVICE				
						2026 7	28.80	PCARD		Jury Questionnaires
						ACCOUNT TOTAL	28.80			
1012170 452300 000213 VITA T475698		0	2026 7	INV	P	TELECOMMUNICATIONS				
						2026 7	16.74	260109	2207	PHONES - DECEMBER 2
						ACCOUNT TOTAL	16.74			
1012170 460010						OFFICE SUPPLIES				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7											
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION			
000537	AMAZON	114-4329174-6217800	0	2026	7	INV	P	26.51			Frame
000636	ALPHA CARD SYSTEMS	INV7705795	0	2026	7	INV	P	289.90	260115	2212	CHP Printer Ribbons
ACCOUNT TOTAL						316.41					
1012170	480070			COMPUTER EQUIPMENT							
000233	SUPREME COURT OF VA	26-DINPC-0575	0	2026	7	INV	P	200.00	260109CK	11118459	Barrett Chappell Co
ACCOUNT TOTAL						200.00					
ORG 1012170 TOTAL						5,827.73					
1012191			VICTIM WITNESS PROGRAM								
1012191	433200			OTHER CONTRACTED SRVS							
000447	DALY COMPUTERS INC	PSI120333	0	2026	7	INV	P	.66	260123CK	11118492	CLICK CHARGES - DEC
ACCOUNT TOTAL						.66					
1012191	452300			TELECOMMUNICATIONS							
000112	VERIZON	953430669000107	2511	0	2026	7	INV	P	19.01		Phones - December
ACCOUNT TOTAL						19.01					
1012191	460010			OFFICE SUPPLIES							
000975	DOLLAR GENERAL	149809	0	2026	7	INV	P	13.25			cleaning supplies f
ACCOUNT TOTAL						13.25					
ORG 1012191 TOTAL						32.92					
1012210			COMMONWEALTHS ATTORNEY								
1012210	431600			PROF SRVS-OTHER							
000606	TRUESCREEN INC	1840366	0	2026	7	INV	P	155.57			Background Checks 1
ACCOUNT TOTAL						155.57					
1012210	433200			OTHER CONTRACTED SRVS							
000447	DALY COMPUTERS INC	PSI120333	0	2026	7	INV	P	141.90	260123CK	11118492	CLICK CHARGES - DEC
000629	SOFTWARE UNLIMITED C	63676	0	2026	7	INV	P	4,745.10	260115CK	11118482	annual maintenance
ACCOUNT TOTAL						4,887.00					
1012210	452300			TELECOMMUNICATIONS							
000143	VERIZON WIRELESS	6129327041	0	2026	7	INV	P	37.47			Wireless PS - Novem
ACCOUNT TOTAL						37.47					
1012210	460010			OFFICE SUPPLIES							
000227	STAPLES	7671113466	0	2026	7	INV	P	180.82			office supplies

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7		ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
000537	AMAZON		114-9887086-5753008	0	2026 7	INV	P			Room Divider
ACCOUNT TOTAL								39.99		
ORG 1012210 TOTAL								220.81		
								5,300.85		
1013120		SHERIFF								
1013120	431100									
000621	ALERE TOXICOLOGY	L424601		0	2026 7	INV	P			Drug Testing 10/202
000621	ALERE TOXICOLOGY	L426885		0	2026 7	INV	P			Drug Testing 11/202
								116.00		
								22.00		
								138.00		
000803	CONCENTRA MEDICAL CE	666044004		0	2026 7	INV	P	260109CK	11118435	PHYSICALS-H. ROBERT
000803	CONCENTRA MEDICAL CE	666078434		0	2026 7	INV	P	260109CK	11118435	PHYSICAL-REID
								410.00		
								205.00		
								615.00		
ACCOUNT TOTAL								753.00		
1013120	433100									
000129	JIM'S BODY SHOP LLC	343		0	2026 7	INV	P			REPAIRS TO VEHICLE-
REPAIR & MAINTENANCE								6,248.58		
000501	TEN-CODE ELITE	DCS1225C		0	2026 7	INV	P	260109	2203	GRAPHIC-NEW VEHICLE
000501	TEN-CODE ELITE	DCS126A		0	2026 7	INV	P	260123	2235	On-Site Installatio
								1,997.00		
								4,050.00		
								6,047.00		
000533	EAST COAST EMERGENCY	45014		0	2026 7	INV	P	260109	2194	PHOTOCELL
000930	DEWITT TIRE INC	58895		0	2026 7	INV	P	260109CK	11118437	Vehicle Maintenance
000930	DEWITT TIRE INC	64077		0	2026 7	INV	P	260109CK	11118437	Vehicle Maintenance
000930	DEWITT TIRE INC	64705		0	2026 7	INV	P	260109CK	11118437	Vehicle Maintenance
000930	DEWITT TIRE INC	64745		0	2026 7	INV	P	260109CK	11118437	Vehicle Maintenance
000930	DEWITT TIRE INC	64798		0	2026 7	INV	P	260109CK	11118437	Vehicle Maintenance
000930	DEWITT TIRE INC	64822		0	2026 7	INV	P	260109CK	11118437	Vehicle Maintenance
000930	DEWITT TIRE INC	64881		0	2026 7	INV	P	260109CK	11118437	Vehicle Maintenance
000930	DEWITT TIRE INC	64890		0	2026 7	INV	P	260109CK	11118437	Vehicle Maintenance
000930	DEWITT TIRE INC	64938		0	2026 7	INV	P	260109CK	11118437	Vehicle Maintenance
000930	DEWITT TIRE INC	64958		0	2026 7	INV	P	260109CK	11118437	Vehicle Maintenance
000930	DEWITT TIRE INC	65030		0	2026 7	INV	P	260109CK	11118437	Vehicle Maintenance
000930	DEWITT TIRE INC	65037		0	2026 7	INV	P	260109CK	11118437	Vehicle Maintenance
000930	DEWITT TIRE INC	65065		0	2026 7	INV	P	260109CK	11118437	Vehicle Maintenance
000930	DEWITT TIRE INC	65081		0	2026 7	INV	P	260109CK	11118437	Vehicle Maintenance
000930	DEWITT TIRE INC	65168		0	2026 7	INV	P	260109CK	11118437	Vehicle Maintenance
								20.00		
								3,069.48		
								147.01		
								52.45		
								65.43		
								20.00		
								70.08		
								49.94		
								20.00		
								49.94		
								64.94		
								75.00		
								20.00		
								257.70		
								543.79		
								4,525.76		
ACCOUNT TOTAL								16,944.22		
1013120	433200									
000266	STERICYCLE INC	8012779909		0	2026 7	INV	P			Shred Services - No
OTHER CONTRACTED SRVS								50.50		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
000447 DALY COMPUTERS INC	PSI120333	0	2026 7	INV	P	401.72 260123CK	11118492	CLICK CHARGES - DEC		
000600 AXON ENTERPRISE INC	INUS416199	0	2026 7	INV	P	242.30 260129	2243	Cameras, Tasers, an		
001601 LE BLEU CENTRAL DIST	456848 2512	0	2026 7	INV	P	56.30 260109CK	11118444	water - December		
ACCOUNT TOTAL						750.82				
1013120 451100						ELECTRICAL SERVICE				
000404 DOMINION ENERGY	005885877653 2601	0	2026 7	INV	P	1,622.29 260123CK	11118493	ELECTRIC - JANUARY		
ACCOUNT TOTAL						1,622.29				
1013120 452100						POSTAL SERVICE				
000274 US POSTAL SERVICE	2480 07	0	2026 7	INV	P	21.95		PRIORITY MAIL POSTA		
ACCOUNT TOTAL						21.95				
1013120 452300						TELECOMMUNICATIONS				
000112 VERIZON	756397537000172 2511 0	0	2026 7	INV	P	61.70		Elite Phones - Nov		
000112 VERIZON	953430669000107 2511 0	0	2026 7	INV	P	295.19		Phones - December		
						356.89				
000143 VERIZON WIRELESS	6129327041	0	2026 7	INV	P	3,799.03		wireless PS - Novem		
000213 VITA	T475698	0	2026 7	INV	P	61.21 260109	2207	PHONES - DECEMBER 2		
ACCOUNT TOTAL						4,217.13				
1013120 455300						MEALS & LODGING				
001051 MARRIOTT	1000035527	0	2026 7	INV	P	253.00		FIREARM TRAFFICKING		
001051 MARRIOTT	1000035527-1	0	2026 7	INV	P	1.00		FIREARM TRAINING-LY		
						254.00				
002028 SHOEMAKERS WATERSTON	14	0	2026 7	INV	P	25.72		FIREARM TRAFF. INV		
002029 BARBS DREAMHUT	03-52	0	2026 7	INV	P	9.20		FIREARM TRAFF. INV		
002031 BOOTLEGGERS	7	0	2026 7	INV	P	29.00		FIREARM TRAFF INV T		
002032 MIZUMI JAPANESE BIST	B3	0	2026 7	INV	P	13.92		FIREARM TRAFFIC IN		
ACCOUNT TOTAL						331.84				
1013120 460010						OFFICE SUPPLIES				
000227 STAPLES	7669890414	0	2026 7	INV	P	115.68		Office Supplies		
000227 STAPLES	7671055092	0	2026 7	INV	P	180.77		Office Supplies		
						296.45				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
000537 AMAZON	113-1479024-9590649	0	2026 7	INV	P				141.80	TONER FOR MAILROOM/
ACCOUNT TOTAL									438.25	
1013120 460020			FOOD SUPPLIES							
000977 EXXONMOBIL	034058	0	2026 7	INV	P				45.82	6 INMATE MEALS
000977 EXXONMOBIL	034149	0	2026 7	INV	P				81.43	9 INMATE MEALS
000977 EXXONMOBIL	034483	0	2026 7	INV	P				8.77	1 INMATE MEAL
000977 EXXONMOBIL	036369	0	2026 7	INV	P				14.14	2 INMATE MEALS
000977 EXXONMOBIL	037189	0	2026 7	INV	P				26.31	3 INMATE MEALS
000977 EXXONMOBIL	038313	0	2026 7	INV	P				14.14	2 INMATE MEALS
000977 EXXONMOBIL	038405	0	2026 7	INV	P				54.62	6 INMATE MEALS
000977 EXXONMOBIL	038979	0	2026 7	INV	P				13.96	2 INMATE MEALS
000977 EXXONMOBIL	039056	0	2026 7	INV	P				27.92	4 INMATE MEALS
000977 EXXONMOBIL	039386	0	2026 7	INV	P				18.54	2 INMATE MEALS
000977 EXXONMOBIL	040663	0	2026 7	INV	P				22.91	3 INMATE MEALS
									328.56	
ACCOUNT TOTAL									328.56	
1013120 460080			VEHICLE FUEL							
001178 MANSFIELD OIL COMPAN	1159813 SH	0	2026 7	INV	P	7,134.71	260109	2198		DECEMBER 2ND HALF F
001178 MANSFIELD OIL COMPAN	1165485 SH	0	2026 7	INV	P	6,786.99	260129	2246		JANUARY 1ST HALF FU
									13,921.70	
009996 Donald Wistrom	WISTRUM 2601	0	2026 7	INV	P	52.02	260109CK	11118453		GAS REIMBURSEMENT
ACCOUNT TOTAL									13,973.72	
1013120 460110			UNIFORMS & APPAREL							
000444 GALLS LLC	033749222	0	2026 7	INV	P	80.77	260123CK	11118494		UNIFORM SHIRT-THORN
000537 AMAZON	113-4763223-3121843	0	2026 7	INV	P	144.95				TACTICAL SHOES
001543 4HAK, LLC	1981	0	2026 7	INV	P	138.00				12 SHERIFF'S OFFICE
001543 4HAK, LLC	2002	0	2026 7	INV	P	216.00				12 FLEXFIT CAPS
									354.00	
001823 RAPTURE TACTICAL	07182025D	0	2026 7	INV	P	2,827.74	260109CK	11118457		DUTY GEAR-NEW HIRES
ACCOUNT TOTAL									3,407.46	
1013120 460300			ANIMAL CARE SUPPLIES							
000148 CHESDIN ANIMAL HOSPI	451246	0	2026 7	INV	P	1,179.10	260115CK	11118467		K-9 VET
001020 CHEWY.COM	5074252314	0	2026 7	INV	P	140.05				K-9 FOOD
001996 ALLPROVIDE	YTC8N5HK8	0	2026 7	INV	P	234.00				K-9 FOOD

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
			ACCOUNT TOTAL						1,553.15
1013120 460310			INVESTIGATIVE SUPPLIES						
001095 TLO TRANSUNION	20251203	0	2026 7 INV P					INV. DATABASE	153.00
			ACCOUNT TOTAL						153.00
1013120 480010			MACHINERY & EQUIPMENT						
000537 AMAZON	113-9966807-6481809	0	2026 7 INV P					FASTNERS, USB CABLE	710.33
000537 AMAZON	113-99668076481809-2	0	2026 7 INV P					3 ETHERNET CABLES	50.70
									761.03
000650 TYLER TECHNOLOGIES I	CI100-00236643	2801	2026 7 INV P			260115	2225	E-Summons 1/1/26-12	10,309.56
			ACCOUNT TOTAL						11,070.59
1013120 480050			MOTOR VEHICLES						
000163 VA DMV	799349000052	0	2026 7 INV P					Vehicle Registratio	5.00
			ACCOUNT TOTAL						5.00
			ORG 1013120 TOTAL						55,570.98
1013220			VOLUNTEER FIRE DEPARTMENT						
1013220 431100			PROF SRVS-MEDICAL						
000621 ALERE TOXICOLOGY	L428950	0	2026 7 INV P			260109	2188	Volunteer Drug Scre	75.00
			ACCOUNT TOTAL						75.00
1013220 431600			PROF SRVS-OTHER						
000606 TRUESCREEN INC	1796129	0	2026 7 INV P					Vol Background Chec	118.65
000606 TRUESCREEN INC	1840367a	0	2026 7 INV P					Vol Background Chec	197.75
									316.40
			ACCOUNT TOTAL						316.40
1013220 433100			REPAIR & MAINTENANCE						
000930 DEWITT TIRE INC	64831	0	2026 7 INV P			260109CK	11118437	Vin 8008-Support 3/	1,761.54
			ACCOUNT TOTAL						1,761.54
1013220 433200			OTHER CONTRACTED SRVS						
000172 HOUCHINS PEST CONTRO	251202	0	2026 7 INV P					Pest Control Nov	50.00
000196 STANDBY POWER	10922	0	2026 7 INV P			260109	2202	Block Heater Replac	513.41
000447 DALY COMPUTERS INC	PSI120333	0	2026 7 INV P			260123CK	11118492	CLICK CHARGES - DEC	22.12
001144 AMELIA OVERHEAD DOOR	002137	0	2026 7 INV P			260115	2213	Maint and Repair of	841.75

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7												
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION				
001144 AMELIA OVERHEAD DOOR	002505	0	2026 7	INV	P	230.00 260115	2213	Maint and Repair of				
001144 AMELIA OVERHEAD DOOR	002714	0	2026 7	INV	P	320.00 260129	2240	Maint and Repair of				
001144 AMELIA OVERHEAD DOOR	002718	0	2026 7	INV	P	1,300.75 260129	2240	Maint and Repair of				
001144 AMELIA OVERHEAD DOOR	002728	0	2026 7	INV	P	280.00 260129	2240	Maint and Repair of				
001144 AMELIA OVERHEAD DOOR	002730	0	2026 7	INV	P	160.00 260129	2240	Maint and Repair of				
001144 AMELIA OVERHEAD DOOR	002731	0	2026 7	INV	P	320.00 260129	2240	Maint and Repair of				
001144 AMELIA OVERHEAD DOOR	002780	0	2026 7	INV	P	440.00 260129	2240	Maint and Repair of				
						3,892.50						
002001 1-2-3 EQUIPMENT SOLU	2189165	0	2026 7	INV	P	188.13 260206CK	11118522	PM & Repairs of Com				
002001 1-2-3 EQUIPMENT SOLU	2189166	0	2026 7	INV	P	188.13 260206CK	11118522	PM of Commercial Co				
						376.26						
ACCOUNT TOTAL						4,854.29						
1013220 436000						ADVERTISING						
000537 AMAZON	114-3903847-4773030	0	2026 7	INV	P	36.09		Divider Index Tabs				
000537 AMAZON	114-994554-3973802	0	2026 7	INV	P	57.16		Unpunched Dividers				
						93.25						
ACCOUNT TOTAL						93.25						
1013220 451110						UTILITIES REIMB-DINWIDDIE						
000182 PARKER OIL CO INC	490089	0	2026 7	INV	P	970.07 260109CK	11118454	Propane - DVFD				
000182 PARKER OIL CO INC	503795	0	2026 7	INV	P	916.97 260109CK	11118454	Propane - DVFD				
000182 PARKER OIL CO INC	521976	0	2026 7	INV	P	1,336.12 260130CK	11118514	Propane - DVFD				
						3,223.16						
000404 DOMINION ENERGY	005885877653 2601	0	2026 7	INV	P	887.25 260123CK	11118493	ELECTRIC - JANUARY				
001601 LE BLEU CENTRAL DIST	217622	0	2026 7	INV	P	47.19 260109CK	11118444	WATER - DVFD - NOVE				
001601 LE BLEU CENTRAL DIST	218944	0	2026 7	INV	P	39.19 260109CK	11118444	WATER - DVFD NOVEMB				
001601 LE BLEU CENTRAL DIST	221048	0	2026 7	INV	P	47.19 260109CK	11118444	WATER - DVFD - DECE				
001601 LE BLEU CENTRAL DIST	222412	0	2026 7	INV	P	31.14 260109CK	11118444	WATER - DVFD - DECE				
001601 LE BLEU CENTRAL DIST	484329A	0	2026 7	INV	P	48.25 260109CK	11118444	WATER - DVFD OCTOBE				
						212.96						
ACCOUNT TOTAL						4,323.37						
1013220 451120						UTILITIES REIMB-FORD						
000182 PARKER OIL CO INC	493197	0	2026 7	INV	P	462.56 260109CK	11118454	Propane - FVFD				
000182 PARKER OIL CO INC	507875	0	2026 7	INV	P	664.92 260115CK	11118480	Propane - FVFD				
000182 PARKER OIL CO INC	515001	0	2026 7	INV	P	408.89 260130CK	11118514	Propane - FVFD				
						1,536.37						
000404 DOMINION ENERGY	005885877653 2601	0	2026 7	INV	P	753.76 260123CK	11118493	ELECTRIC - JANUARY				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7											
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION			
					ACCOUNT TOTAL				2,290.13		
1013220 451130				UTILITIES REIMB-MCKENNEY							
000182 PARKER OIL CO INC	502892	0	2026 7	INV P		260109CK	11118454	Propane - MVFD	1,101.50		
000404 DOMINION ENERGY	005885877653 2601	0	2026 7	INV P		260123CK	11118493	ELECTRIC - JANUARY	653.12		
001601 LE BLEU CENTRAL DIST	217623	0	2026 7	INV P		260109CK	11118444	water - MVFD - Nove	39.14		
001601 LE BLEU CENTRAL DIST	218945	0	2026 7	INV P		260109CK	11118444	water - MVFD - Nove	31.14		
001601 LE BLEU CENTRAL DIST	221049	0	2026 7	INV P		260109CK	11118444	water - MVFD - Dece	55.24		
001601 LE BLEU CENTRAL DIST	222413	0	2026 7	INV P		260109CK	11118444	water - MVFD - Dece	47.24		
001601 LE BLEU CENTRAL DIST	484337A	0	2026 7	INV P		260109CK	11118444	water -MVFD - Octob	48.25		
001601 LE BLEU CENTRAL DIST	801702054	0	2026 7	INV P		260109CK	11118444	water - MVFD - Octo	47.24		
									268.25		
					ACCOUNT TOTAL				2,022.87		
1013220 451140				UTILITIES REIMB-NAMOZINE							
000404 DOMINION ENERGY	005885877653 2601	0	2026 7	INV P		260123CK	11118493	ELECTRIC - JANUARY	947.64		
001959 COLUMBIA GAS	12853058 2601	0	2026 7	INV P		260115CK	11118470	NATURAL GAS - NVFD	879.81		
001959 COLUMBIA GAS	13620809 2512	0	2026 7	INV P		260109CK	11118434	NATURAL GAS - NVFD	178.36		
001959 COLUMBIA GAS	13620809 2601	0	2026 7	INV P		260115CK	11118470	NATURAL GAS - NVFD	298.35		
									1,356.52		
					ACCOUNT TOTAL				2,304.16		
1013220 451150				UTILITIES REIMB-OLD HICKORY							
000182 PARKER OIL CO INC	507995	0	2026 7	INV P		260115CK	11118480	Propane - OHVFD	419.78		
000944 OLD HICKORY VOL FIRE Dec 2025 Reimb		0	2026 7	INV P		260130CK	11118513	Dec 2025 Reimburse	484.59		
					ACCOUNT TOTAL				904.37		
1013220 452300				TELECOMMUNICATIONS							
000143 VERIZON WIRELESS	6129327041	0	2026 7	INV P				wireless PS - Novem	6.48		
000389 COMCAST	0013892 2512	0	2026 7	INV P				Internet - MFD - De	166.90		
000942 FORD VOL FIRE DEPT Dec 2025 Reimb		0	2026 7	INV P		260115CK	11118473	December 2025 Reimb	176.96		
000943 NAMOZINE VOL FIRE DE Dec 2025 Reimb		0	2026 7	INV P		260109CK	11118446	December 2025 Reimb	249.42		
000944 OLD HICKORY VOL FIRE Dec 2025 Reimb		0	2026 7	INV P		260130CK	11118513	Dec 2025 Reimburse	147.36		
					ACCOUNT TOTAL				747.12		
1013220 456310				CONTRIBUTION-DINWIDDIE							
000537 AMAZON	114-6428238-2533025	0	2026 7	INV P				Co.1 Microwave	172.86		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7												
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION				
000940 DINWIDDIE VOL FIRE D	Dec 2025 Reimb.	Req. 0	2026 7	INV	P	249.18	260130CK	11118510	Dec 2025 Reimburse			
000940 DINWIDDIE VOL FIRE D	JAN 2026 Reimb	0	2026 7	INV	P	115.00	260130CK	11118510	January 2026 Reimbu			
						364.18						
000992 TRACTOR SUPPLY	581704	0	2026 7	INV	P	11.98			Co. 1 Kink Resistan			
						ACCOUNT TOTAL			549.02			
1013220 456320									CONTRIBUTION-FORD			
000942 FORD VOL FIRE DEPT	Dec 2025 Reimb	0	2026 7	INV	P	359.51	260115CK	11118473	December 2025 Reimb			
						ACCOUNT TOTAL			359.51			
1013220 456330									CONTRIBUTION-MCKENNEY			
000537 AMAZON	114-0573050-3177064	0	2026 7	INV	P	84.92			Co. 3 station suppl			
000537 AMAZON	114-0612775-9088255	0	2026 7	INV	P	197.34			Ink Cartridges			
000537 AMAZON	114-0612775-9088255a	0	2026 7	INV	P	-197.34			Items Refunded as "			
000537 AMAZON	114-5934228-0329053	0	2026 7	INV	P	20.43			Co. 3 supplies			
000537 AMAZON	114-7748258-3197008	0	2026 7	INV	P	197.34			Co. 3 supplies- ink			
						302.69						
000672 PRUDENTIAL OVERALL S	800777809	0	2026 7	INV	P	86.11	PCARD		McKenney, Supply Re			
001840 MES SERVICE COMPANY	IN2414846	0	2026 7	INV	P	1,500.00	260109	2201	NON COND TWINLINE C			
001840 MES SERVICE COMPANY	IN2414868	0	2026 7	INV	P	1,265.32	260115	2222	5000 PSI CONTROL VA			
						2,765.32						
						ACCOUNT TOTAL			3,154.12			
1013220 456340									CONTRIBUTION-NAMOZINE			
000943 NAMOZINE VOL FIRE DE	Dec 2025 Reimb	0	2026 7	INV	P	2,061.44	260109CK	11118446	December 2025 Reimb			
						ACCOUNT TOTAL			2,061.44			
1013220 456350									CONTRIBUTION-OLD HICKORY			
000944 OLD HICKORY VOL FIRE	Dec 2025 Reimb	0	2026 7	INV	P	2,793.75	260130CK	11118513	Dec 2025 Reimburse			
						ACCOUNT TOTAL			2,793.75			
1013220 460070									REPAIR & MAINT SUPPLIES			
000468 ATLANTIC EMERGENCY S	44116EQ	0	2026 7	INV	P	257.94	260123	2231	1x1 Tile 50pk, Dri-			
000482 WITMER PUBLIC SAFETY	INV818807	0	2026 7	INV	P	44.96	260123	2238	Streamlight Smoke C			
000537 AMAZON	114-5132951-3945869	0	2026 7	INV	P	174.99			Truck Tonneau Bed C			
000815 EASTERN FIRE EQUIPME	INV3286831	0	2026 7	INV	P	350.67	260115CK	11118472	Co.1-16" Bullet Rak			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7												
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION			
ACCOUNT TOTAL							828.56					
1013220 460080									VEHICLE FUEL			
000182 PARKER OIL CO INC		489956	0	2026 7	INV	P	502.00	260109CK	11118454	Bulk Fuel - MVFD		
000182 PARKER OIL CO INC		499382	0	2026 7	INV	P	1,135.22	260109CK	11118454	Bulk Fuel - DVFD		
000182 PARKER OIL CO INC		503398	0	2026 7	INV	P	465.18	260109CK	11118454	Bulk Fuel - MVFD		
000182 PARKER OIL CO INC		504457	0	2026 7	INV	P	878.50	260109CK	11118454	Bulk Fuel - NVFD		
000182 PARKER OIL CO INC		512265	0	2026 7	INV	P	418.51	260130CK	11118514	Bulk Fuel - MVFD		
000182 PARKER OIL CO INC		512302	0	2026 7	INV	P	449.79	260130CK	11118514	Bulk Fuel - OHVFD		
000182 PARKER OIL CO INC		512371	0	2026 7	INV	P	878.42	260130CK	11118514	Bulk Fuel - DVFD		
000182 PARKER OIL CO INC		521184	0	2026 7	INV	P	337.73	260130CK	11118514	Bulk Fuel - FVFD		
000182 PARKER OIL CO INC		521249	0	2026 7	INV	P	675.46	260130CK	11118514	Bulk Fuel - DVFD		
000182 PARKER OIL CO INC		522104	0	2026 7	INV	P	938.14	260130CK	11118514	Bulk Fuel - NVFD		
							6,678.95					
001178 MANSFIELD OIL COMPAN		1159813 FIRE	0	2026 7	INV	P	71.06	260109		2198	DECEMBER 2ND HALF F	
001178 MANSFIELD OIL COMPAN		1165485 FIRE	0	2026 7	INV	P	144.03	260129		2246	JANUARY 1ST HALF FU	
							215.09					
ACCOUNT TOTAL							6,894.04					
ORG 1013220 TOTAL							36,332.94					
1013230									FIRE & EMS			
1013230 431100									PROF SRVS-MEDICAL			
000621 ALERE TOXICOLOGY		L422382	0	2026 7	INV	P	47.00				Drug Testing - 12/2	
000621 ALERE TOXICOLOGY		L426885	0	2026 7	INV	P	25.00				Drug Testing 11/202	
							72.00					
000874 COMPASS MD		710	0	2026 7	INV	P	217.00	260123CK	11118491	Physical-	Michael M	
ACCOUNT TOTAL							289.00					
1013230 431200									PROF SRVS-ACCT/AUDIT			
001660 DIGITECH COMPUTER LL		618001529	0	2026 7	INV	P	3,096.35	260109CK	11118438	Third-Party Billing		
ACCOUNT TOTAL							3,096.35					
1013230 433100									REPAIR & MAINTENANCE			
000238 SPAIN & WILLIAMS GAR		278977	0	2026 7	INV	P	1,065.75	260115CK	11118483	VIN 1858 Medic		
000270 WAYNE COOK ELECTRIC		2319170-2	0	2026 7	INV	P	180.00	260109		2209	Co.1 - well pump wo	
000930 DEWITT TIRE INC		64889	0	2026 7	INV	P	243.49	260109CK	11118437	Vin 6705/EMS 1	Taho	
ACCOUNT TOTAL							1,489.24					
1013230 433200									OTHER CONTRACTED SRVS			
000266 STERICYCLE INC		8012612169	0	2026 7	INV	P	574.99	PCARD			Medical Waste Picku	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7											
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION			
000447 DALY COMPUTERS INC	PSI120333	0	2026 7	INV	P	14.17 260123CK	11118492	CLICK CHARGES - DEC			
001041 ROBERTS OXYGEN	030962	0	2026 7	INV	P	291.69 PCARD		Oxygen			
001041 ROBERTS OXYGEN	050388	0	2026 7	INV	P	168.81 PCARD		Oxygen			
001041 ROBERTS OXYGEN	050525	0	2026 7	INV	P	215.29 PCARD		Oxygen			
001041 ROBERTS OXYGEN	062466	0	2026 7	INV	P	302.20 PCARD		Oxygen			
001041 ROBERTS OXYGEN	080147	0	2026 7	INV	P	202.16 PCARD		Oxygen			
001041 ROBERTS OXYGEN	138051	0	2026 7	INV	P	168.64 260130CK	11118516	Oxygen			
001041 ROBERTS OXYGEN	F54941	0	2026 7	INV	P	60.41 PCARD		Oxygen			
001041 ROBERTS OXYGEN	F54942	0	2026 7	INV	P	96.32 PCARD		Oxygen			
001041 ROBERTS OXYGEN	F54943	0	2026 7	INV	P	132.23 PCARD		Oxygen			
						1,637.75					
						ACCOUNT TOTAL				2,226.91	
1013230 452100						POSTAL SERVICE					
000274 US POSTAL SERVICE	371 2512	0	2026 7	INV	P	78.00		PO Box 371 Renewal			
						ACCOUNT TOTAL				78.00	
1013230 452300						TELECOMMUNICATIONS					
000112 VERIZON	953430669000107 2511	0	2026 7	INV	P	74.87		Phones - December			
000143 VERIZON WIRELESS	6129327041	0	2026 7	INV	P	1,585.37		Wireless PS - Novem			
000213 VITA	T475698	0	2026 7	INV	P	2.79 260109	2207	PHONES - DECEMBER 2			
						ACCOUNT TOTAL				1,663.03	
1013230 455100						MILEAGE					
002027 DOMINION BOULEVARD V	1285475 2512	0	2026 7	INV	P	10.21 PCARD		TOLL BILL - TANKER			
						ACCOUNT TOTAL				10.21	
1013230 455400						CONVENTION & EDUCATION					
000294 VA FIRE CHIEFS ASSOC	ER-2026-2377	0	2026 7	INV	P	350.00 260115CK	11118485	K. Roberts-2026 Vir			
000294 VA FIRE CHIEFS ASSOC	ER-2026-2457	0	2026 7	INV	P	325.00 260115CK	11118485	2026 VAFCA- Ray Bla			
000294 VA FIRE CHIEFS ASSOC	ER-2026-2506	0	2026 7	INV	P	400.00 260115CK	11118485	VFCA Registration-			
000294 VA FIRE CHIEFS ASSOC	ER-2026-2523	0	2026 7	INV	P	425.00 260115CK	11118485	VAFCA registration-			
000294 VA FIRE CHIEFS ASSOC	ER-2026-2550	0	2026 7	INV	P	450.00 260123CK	11118506	VFCA registration-			
						1,950.00					
						ACCOUNT TOTAL				1,950.00	
1013230 458100						DUES & MEMBERSHIPS					
000294 VA FIRE CHIEFS ASSOC	MR-2026-0889	0	2026 7	INV	P	40.00 260115CK	11118485	Kevin Roberts - reg			
000294 VA FIRE CHIEFS ASSOC	MR-2026-0890	0	2026 7	INV	P	40.00 260115CK	11118485	James Jennings- reg			
000294 VA FIRE CHIEFS ASSOC	MR-2026-0893	0	2026 7	INV	P	40.00 260115CK	11118485	Heather Deadmon reg			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7												
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION				
											120.00	
											ACCOUNT TOTAL	120.00
1013230 460010											OFFICE SUPPLIES	
000227	STAPLES	7670924270	0	2026	7	INV	P				236.94	Copy Paper
000537	AMAZON	114-2632085-4037060	0	2026	7	INV	P				6.29	Whiteboard magnets
000537	AMAZON	114-2970915-1563468	0	2026	7	INV	P				88.99	LaserJet Pro Toner
000537	AMAZON	114-3903847-4773030a	0	2026	7	INV	P				-36.09	Return on incorrect
000537	AMAZON	114-77794182-7842615	0	2026	7	INV	P				30.22	6" Binders- Ambulan
											89.41	
											ACCOUNT TOTAL	326.35
1013230 460040											MEDICAL SUPPLIES	
000204	ZOLL MEDICAL CORPORA	4396381	0	2026	7	INV	P	277.98	260115	2228	Medical Supplies	
000204	ZOLL MEDICAL CORPORA	4403033	0	2026	7	INV	P	298.18	260115	2228	Medical Supplies	
000204	ZOLL MEDICAL CORPORA	4403634	0	2026	7	INV	P	490.11	260115	2228	Medical Supplies	
000204	ZOLL MEDICAL CORPORA	4404812	0	2026	7	INV	P	823.40	260115	2228	Medical Supplies	
											1,889.67	
000311	BOUND TREE MEDICAL L	86041136	0	2026	7	INV	P	178.99	260109CK	11118431	Oxygen Regulator	
000311	BOUND TREE MEDICAL L	86061210	0	2026	7	INV	P	1,007.00	260123CK	11118489	Medical Supplies	
											1,185.99	
000747	VERATHON INC	81318406	0	2026	7	INV	P	497.46	260129	2251	Spectrum SU, DVM S4	
000747	VERATHON INC	81319311	0	2026	7	INV	P	440.00	260129	2251	Spectrum SU, LoPro	
											937.46	
000758	MCKESSON MEDICAL SUR	24940606	0	2026	7	INV	P	34.06	260129	2247	Medical Supplies	
000758	MCKESSON MEDICAL SUR	24945270	0	2026	7	INV	P	139.42	260129	2247	Medical Supplies	
000758	MCKESSON MEDICAL SUR	24959457	0	2026	7	INV	P	93.74	260129	2247	Medical Supplies	
											267.22	
001810	LIFE-ASSIST, INC.	2039132	0	2026	7	INV	P	926.64	260109	2197	Medical Supplies	
001810	LIFE-ASSIST, INC.	2039389	0	2026	7	INV	P	230.88	260109	2197	Medical Supplies	
001810	LIFE-ASSIST, INC.	2048371	0	2026	7	INV	P	1,364.32	260123	2234	Medical Supplies	
001810	LIFE-ASSIST, INC.	2048967	0	2026	7	INV	P	109.70	260115	2220	Medical Supplies	
001810	LIFE-ASSIST, INC.	2057066	0	2026	7	INV	P	444.80	260129	2245	Medical Supplies	
											3,076.34	
											ACCOUNT TOTAL	7,356.68
1013230 460050											JANITORIAL SUPPLIES	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7		ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
000940	DINWIDDIE VOL FIRE D	Dec 2025 Reimb. Req.	0	2026	7	INV	P	864.97	260130CK	11118510 Dec 2025 Reimburse
000940	DINWIDDIE VOL FIRE D	JAN 2026 Reimb	0	2026	7	INV	P	324.63	260130CK	11118510 January 2026 Reimbu
								1,189.60		
000943	NAMOZINE VOL FIRE DE	Dec 2025 Reimb	0	2026	7	INV	P	512.98	260109CK	11118446 December 2025 Reimb
ACCOUNT TOTAL								1,702.58		
1013230	460070									
000537	AMAZON	114-4691783-6938659	0	2026	7	INV	P	26.58		9v batteries
ACCOUNT TOTAL								26.58		
1013230	460080									
001178	MANSFIELD OIL COMPAN	1159813 EMS	0	2026	7	INV	P	452.91	260109	2198 DECEMBER 2ND HALF F
001178	MANSFIELD OIL COMPAN	1165485 EMS	0	2026	7	INV	P	651.08	260129	2246 JANUARY 1ST HALF FU
								1,103.99		
ACCOUNT TOTAL								1,103.99		
1013230	460110									
000482	WITMER PUBLIC SAFETY	INV811917	0	2026	7	INV	P	533.00	260109	2210 Chief Kissner- work
000482	WITMER PUBLIC SAFETY	INV820373	0	2026	7	INV	P	225.00	260123	2238 First Tactical Perf
000482	WITMER PUBLIC SAFETY	INV822871	0	2026	7	INV	P	388.00	260129	2253 Boots 12M- Gregory
000482	WITMER PUBLIC SAFETY	INV823689	0	2026	7	INV	P	684.00	260129	2253 Hero's Pride CSTM D
000482	WITMER PUBLIC SAFETY	INV827765	0	2026	7	INV	P	20.00	260129	2253 Name Patch for Pull
								1,850.00		
000537	AMAZON	114-2044812-8947435	0	2026	7	INV	P	284.99		Carhartt Coats 3XL
000537	AMAZON	114-2762320-1373830	0	2026	7	INV	P	2,799.90		Duck Coats for Fire
000537	AMAZON	114-2901040-5863408	0	2026	7	INV	P	257.87		Carhart Fire Resist
000537	AMAZON	114-2901040-5863408b	0	2026	7	INV	P	1,547.22		Carhart Fire Resist
000537	AMAZON	114-2921970-7053045	0	2026	7	INV	P	645.42		Carhart Fire Resist
000537	AMAZON	114-3324224-601034	0	2026	7	INV	P	279.99		Carhartt Coat XL
000537	AMAZON	114-9144191-6135427	0	2026	7	INV	P	267.88		Carhartt Coat
								6,083.27		
001184	WESTGATE CLEANERS	51	0	2026	7	INV	P	314.00		Patches on pullover
ACCOUNT TOTAL								8,247.27		
1013230	480050									
000197	RADIO COMMUNICATIONS	120005283-1	2792	2026	7	INV	P	2,785.00	260115CK	11118481 Headsets for new ap
ACCOUNT TOTAL								2,785.00		
ORG 1013230 TOTAL								32,471.19		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
1013320								REGIONAL JAIL	
1013320 438400								PURCHASED GOVT SRVS	
000510 MEHERRIN RIVER REG J FY26 - Q3		0	2026 7	INV	P	429,761.68 260109		2200 3rd Qtr payment	
						ACCOUNT TOTAL		429,761.68	
						ORG 1013320 TOTAL		429,761.68	
1013330								COURT SERVICES	
1013330 431600								PROF SRVS-OTHER	
000687 IRONGATE BOUNDARY MA DECEMBER 2025		0	2026 7	INV	P	7,323.75 260109CK	11118443	ELECTRONIC MONITORI	
						ACCOUNT TOTAL		7,323.75	
1013330 438400								PURCHASED GOVT SRVS	
000186 CRATER YOUTH CARE CO 25129		0	2026 7	INV	P	6,281.00 260123		2232 CYCC - DECEMBER 202	
						ACCOUNT TOTAL		6,281.00	
						ORG 1013330 TOTAL		13,604.75	
1013340								OTHER CORRECTION & DETENTION	
1013340 433200								OTHER CONTRACTED SRVS	
000266 STERICYCLE INC 8012779909		0	2026 7	INV	P	13.11		Shred Services - No	
000447 DALY COMPUTERS INC PSI120333		0	2026 7	INV	P	61.00 260123CK	11118492	CLICK CHARGES - DEC	
						ACCOUNT TOTAL		74.11	
1013340 452300								TELECOMMUNICATIONS	
000143 VERIZON WIRELESS 6128922435		0	2026 7	INV	P	38.43		wireless Admin - No	
000213 VITA T475698		0	2026 7	INV	P	.64 260109		2207 PHONES - DECEMBER 2	
						ACCOUNT TOTAL		39.07	
1013340 453050								GENERAL LIABILITY INSURANCE	
001283 SPECIAL MARKETS INSU 074402 2026		0	2026 7	INV	P	435.00 260109CK	11118458	ACCIDENT POLICY REN	
						ACCOUNT TOTAL		435.00	
1013340 460010								OFFICE SUPPLIES	
000227 STAPLES 7913598865		0	2026 7	INV	P	39.49		Copy Paper	
000227 STAPLES 7913707668		0	2026 7	INV	P	13.27		Office Supplies	
						52.76			
000537 AMAZON 114-2512491-9968219		0	2026 7	INV	P	132.76		Planners	
000537 AMAZON 114-3681855-7604203		0	2026 7	INV	P	118.36		Calendars	
000537 AMAZON 114-3681855-7604203R		0	2026 7	INV	P	-111.37		Return wrong planne	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7													
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION					
											139.75		
											ACCOUNT TOTAL	192.51	
1013340	460080											VEHICLE FUEL	
001178	MANSFIELD OIL COMPAN	1159813	2026	7	INV P	45.92	260109	2198	DECEMBER 2ND HALF F				
001178	MANSFIELD OIL COMPAN	1165485	2026	7	INV P	23.96	260129	2246	JANUARY 1ST HALF FU				
											69.88		
											ACCOUNT TOTAL	69.88	
											ORG 1013340	TOTAL	810.57
1013410												BUILDING INSPECTIONS	
1013410	433100											REPAIR & MAINTENANCE	
000930	DEWITT TIRE INC	65093	2026	7	INV P	25.00	260109CK	11118437	Vehicle Maintenance				
											ACCOUNT TOTAL	25.00	
1013410	452300											TELECOMMUNICATIONS	
000143	VERIZON WIRELESS	6128922435	2026	7	INV P	216.72			Wireless Admin - No				
											ACCOUNT TOTAL	216.72	
1013410	460080											VEHICLE FUEL	
001178	MANSFIELD OIL COMPAN	1159813	2026	7	INV P	90.60	260109	2198	DECEMBER 2ND HALF F				
001178	MANSFIELD OIL COMPAN	1165485	2026	7	INV P	99.47	260129	2246	JANUARY 1ST HALF FU				
											190.07		
											ACCOUNT TOTAL	190.07	
											ORG 1013410	TOTAL	431.79
1013510												ANIMAL CONTROL/POUND	
1013510	431100											PROF SRVS-MEDICAL	
000621	ALERE TOXICOLOGY	L426885	2026	7	INV P	22.00			Drug Testing 11/202				
											ACCOUNT TOTAL	22.00	
1013510	431600											PROF SRVS-OTHER	
000216	VA STATE POLICE	CJIS-77404	2026	7	INV P	27.00			Background Screenin				
											ACCOUNT TOTAL	27.00	
1013510	433100											REPAIR & MAINTENANCE	
000930	DEWITT TIRE INC	64819	2026	7	INV P	59.92	260109CK	11118437	ACO 1 Oil and Filte				
											ACCOUNT TOTAL	59.92	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
1013510 433200			OTHER CONTRACTED SRVS							
000102 CHAMBERS SEPTIC TANK 2344		0	2026 7	INV	P	330.00 260129	2244	Pump Septic		
000102 CHAMBERS SEPTIC TANK 2349		0	2026 7	INV	P	660.00 260129	2244	Pump Septic Holding		
						990.00				
000172 HOUCHINS PEST CONTRO 251202		0	2026 7	INV	P	35.00		Pest Control Nov		
000447 DALY COMPUTERS INC PSI120333		0	2026 7	INV	P	54.63 260123CK	11118492	CLICK CHARGES - DEC		
001601 LE BLEU CENTRAL DIST 456848 2512		0	2026 7	INV	P	8.05 260109CK	11118444	Water - December		
			ACCOUNT TOTAL			1,087.68				
1013510 451100			ELECTRICAL SERVICE							
001046 SOUTHSIDE ELECTRIC C 40828002 2511		0	2026 7	INV	P	484.27 PCARD		Electric - AC - Oct		
			ACCOUNT TOTAL			484.27				
1013510 451200			HEATING SERVICE							
000182 PARKER OIL CO INC 489498		0	2026 7	INV	P	257.70 260109CK	11118454	Propane - Animal Sh		
000182 PARKER OIL CO INC 503492		0	2026 7	INV	P	209.25 260109CK	11118454	Propane - Animal Sh		
000182 PARKER OIL CO INC 514979		0	2026 7	INV	P	195.10 260130CK	11118514	Propane - Animal Sh		
						662.05				
			ACCOUNT TOTAL			662.05				
1013510 452300			TELECOMMUNICATIONS							
000143 VERIZON WIRELESS 6129327041		0	2026 7	INV	P	256.50		Wireless PS - Novem		
			ACCOUNT TOTAL			256.50				
1013510 458100			DUES & MEMBERSHIPS							
001812 VFHS.ORG 545		0	2026 7	INV	P	82.40		Dues/ Subscription		
			ACCOUNT TOTAL			82.40				
1013510 460010			OFFICE SUPPLIES							
000270 WAYNE COOK ELECTRIC 2319364		0	2026 7	INV	P	66.28 260129	2252	LED LIGHTS		
			ACCOUNT TOTAL			66.28				
1013510 460050			JANITORIAL SUPPLIES							
000975 DOLLAR GENERAL 3101000		0	2026 7	INV	P	106.00		Laundry soap bleach		
			ACCOUNT TOTAL			106.00				
1013510 460080			VEHICLE FUEL							
001178 MANSFIELD OIL COMPAN 1159813 AC		0	2026 7	INV	P	323.47 260109	2198	DECEMBER 2ND HALF F		
001178 MANSFIELD OIL COMPAN 1165485 AC		0	2026 7	INV	P	469.22 260129	2246	JANUARY 1ST HALF FU		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
										792.69
									ACCOUNT TOTAL	792.69
1013510 460110									UNIFORMS & APPAREL	
000418 RED WING BUSINESS AD	056111m090	0	2026 7	INV	P					172.19
009996 Alvin Langley	LANGLEY 2601	0	2026 7	INV	P	260115CK	11118477	Langley, Alvin reim		139.98
									ACCOUNT TOTAL	312.17
									ORG 1013510 TOTAL	3,958.96
1013530									MEDICAL EXAMINER	
1013530 431100									PROF SRVS-MEDICAL	
000357 TREASURER OF VIRGINI	JONES 251212	0	2026 7	INV	P	260115CK	11118484	MEDICAL EXAMINER FE		20.00
									ACCOUNT TOTAL	20.00
									ORG 1013530 TOTAL	20.00
1013560									EMERGENCY COMMUNICATIONS	
1013560 431100									PROF SRVS-MEDICAL	
000621 ALERE TOXICOLOGY	L426885	0	2026 7	INV	P			Drug Testing 11/202		44.00
									ACCOUNT TOTAL	44.00
1013560 431600									PROF SRVS-OTHER	
000216 VA STATE POLICE	CJIS-77404	0	2026 7	INV	P			Background Screenin		54.00
									ACCOUNT TOTAL	54.00
1013560 433200									OTHER CONTRACTED SRVS	
000447 DALY COMPUTERS INC	PSI120333	0	2026 7	INV	P	260123CK	11118492	CLICK CHARGES - DEC		479.68
001601 LE BLEU CENTRAL DIST	456848 2512	0	2026 7	INV	P	260109CK	11118444	Water - December		120.65
									ACCOUNT TOTAL	600.33
1013560 451100									ELECTRICAL SERVICE	
000404 DOMINION ENERGY	005885877653 2601	0	2026 7	INV	P	260123CK	11118493	ELECTRIC - JANUARY		821.33
001046 SOUTHSIDE ELECTRIC C	40828009 2512	0	2026 7	INV	P	PCARD		Electric - Dinwiddi		140.39
001046 SOUTHSIDE ELECTRIC C	40828014 2512	0	2026 7	INV	P	PCARD		Electric - Sutherla		217.18
001046 SOUTHSIDE ELECTRIC C	40828015 2512	0	2026 7	INV	P	PCARD		Electric - Cherry H		437.54
001046 SOUTHSIDE ELECTRIC C	40828016 2512	0	2026 7	INV	P	PCARD		Electric - Darvills		214.00
										1,009.11
001074 PRINCE GEORGE ELECTR	201400500 2512	0	2026 7	INV	P	PCARD		SBA CARSON - NOVEMB		369.86

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
					ACCOUNT TOTAL				2,200.30	
1013560 452300				TELECOMMUNICATIONS						
000112 VERIZON	551678032000149	2511 0	2026 7	INV	P			911 Phones - Nov	27.00	
000112 VERIZON	953430669000107	2511 0	2026 7	INV	P			Phones - December	265.93	
									292.93	
000143 VERIZON WIRELESS	6129327041	0	2026 7	INV	P			Wireless PS - Novem	262.29	
000213 VITA	T475698	0	2026 7	INV	P	260109		2207 PHONES - DECEMBER 2	10.97	
001044 AT&T	2419751117	0	2026 7	INV	P	260130CK	11118508	MONTHLY CHARGES - D	5,614.67	
001044 AT&T	7572200118	0	2026 7	INV	P	260109CK	11118430	Monthly Charges - N	5,614.67	
									11,229.34	
001256 VOLATIA LANGUAGE NET	2300D1716-2025-12-31	0	2026 7	INV	P	260115		2226 Translation Service	33.75	
					ACCOUNT TOTAL				11,829.28	
1013560 454100				LEASE/RENT-EQUIPMENT						
000585 TV6 HOLDINGS LLC	IN11439698	2732	2026 7	INV	P	260109		2206 Carson Tower Lease	3,335.06	
000822 SUBCARRIER COMMUNICA	96036	2722	2026 7	INV	P	260129		2250 Tower Lease, Darvil	2,925.10	
000825 AMERICAN TOWERS LLC	5146695	2720	2026 7	INV	P	260115		2215 Cherry Hill Tower L	3,518.89	
					ACCOUNT TOTAL				9,779.05	
1013560 455400				CONVENTION & EDUCATION						
000239 APCO INTERNATIONAL	1218646	0	2026 7	INV	P			EMD Student Manuals	323.73	
000239 APCO INTERNATIONAL	1218806	0	2026 7	INV	P			FSC 3rd Ed. Recerti	105.00	
									428.73	
					ACCOUNT TOTAL				428.73	
1013560 458100				DUES & MEMBERSHIPS						
001045 NENA	300089633	0	2026 7	INV	P			Nena Membership Due	1,650.00	
					ACCOUNT TOTAL				1,650.00	
1013560 460010				OFFICE SUPPLIES						
000537 AMAZON	114-1871904-3594606	0	2026 7	INV	P			Avery Dividers- Off	12.87	
000537 AMAZON	114-8102542-7505017	0	2026 7	INV	P			Avery Dividers- Off	15.60	
									28.47	
					ACCOUNT TOTAL				28.47	
1013560 460050				JANITORIAL SUPPLIES						

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7											
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION			
000537 AMAZON	114-9257195-1594658	0	2026 7	INV	P	60.45		Janitorial Supplies			
ACCOUNT TOTAL						60.45					
1013560 460070			REPAIR & MAINT SUPPLIES								
000197 RADIO COMMUNICATIONS	120005413-1	0	2026 7	INV	P	310.50	260123CK	11118500	Tri Band Antenna Ch		
000197 RADIO COMMUNICATIONS	120005451-1	0	2026 7	INV	P	140.25	260130CK	11118515	Radio Cable Chief 2		
						450.75					
ACCOUNT TOTAL						450.75					
1013560 480070			COMPUTER EQUIPMENT								
000537 AMAZON	114-0093435-5047461	0	2026 7	INV	P	23.51		Surface Case			
000537 AMAZON	114-2135004-5248211	0	2026 7	INV	P	193.04		Pro Keyboard			
						216.55					
ACCOUNT TOTAL						216.55					
ORG 1013560 TOTAL						27,341.91					
1014132			STREETLIGHTS								
1014132 451100			ELECTRICAL SERVICE								
000404 DOMINION ENERGY	005885877653 2601	0	2026 7	INV	P	4,400.36	260123CK	11118493	ELECTRIC - JANUARY		
001046 SOUTHSIDE ELECTRIC C	40828008 2511	0	2026 7	INV	P	113.69	PCARD	Electric - Stoney S			
ACCOUNT TOTAL						4,514.05					
ORG 1014132 TOTAL						4,514.05					
1014240			WASTE MANAGEMENT								
1014240 431100			PROF SRVS-MEDICAL								
000621 ALERE TOXICOLOGY	L422382	0	2026 7	INV	P	22.00	Drug Testing - 12/2				
000621 ALERE TOXICOLOGY	L424601	0	2026 7	INV	P	132.00	Drug Testing 10/202				
000621 ALERE TOXICOLOGY	L426885	0	2026 7	INV	P	66.00	Drug Testing 11/202				
						220.00					
ACCOUNT TOTAL						220.00					
1014240 431600			PROF SRVS-OTHER								
000216 VA STATE POLICE	CJIS-75630	0	2026 7	INV	P	162.00	Background Screenin				
000216 VA STATE POLICE	CJIS-77404	0	2026 7	INV	P	81.00	Background Screenin				
						243.00					
000427 MERIDIAN WASTE VA LL	7575982	0	2026 7	INV	P	82,280.62	260129	2248	waste hauling		
001745 ARM GROUP, LLC	0025105	0	2026 7	INV	P	435.00	260123	2230	Environmental Monit		
001745 ARM GROUP, LLC	0026278	0	2026 7	INV	P	1,000.00	260109	2189	Environmental Monit		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
									1,435.00		
ACCOUNT TOTAL									83,958.62		
1014240	433100					REPAIR & MAINTENANCE					
000185	CARTER MACHINERY CO	2213798	0	2026	7	INV	P	331.20	260115		2216 travel trip to repa
000238	SPAIN & WILLIAMS GAR	278924	0	2026	7	INV	P	1,439.64	260115CK	11118483	repairs on roll off
000427	MERIDIAN WASTE VA LL	7575982	0	2026	7	INV	P	2,500.00	260129		2248 waste hauling
001911	EXCEL EQUIPMENT LLC	RMD-330416	0	2026	7	INV	P	2,323.66	260109CK	11118440	repairs on skid ste
002030	J. K. LOGUE, LLC	25-1596	0	2026	7	INV	P	1,251.89			repairs to skidstee
ACCOUNT TOTAL									7,846.39		
1014240	433200					OTHER CONTRACTED SRVS					
000172	HOUCHINS PEST CONTRO	251202	0	2026	7	INV	P	65.00			Pest Control Nov
000447	DALY COMPUTERS INC	PSI120333	0	2026	7	INV	P	44.00	260123CK	11118492	CLICK CHARGES - DEC
001601	LE BLEU CENTRAL DIST	456848 2512	0	2026	7	INV	P	80.50	260109CK	11118444	water - December
ACCOUNT TOTAL									189.50		
1014240	451100					ELECTRICAL SERVICE					
000404	DOMINION ENERGY	005885877653 2601	0	2026	7	INV	P	624.25	260123CK	11118493	ELECTRIC - JANUARY
001046	SOUTHSIDE ELECTRIC C	40828001 2511	0	2026	7	INV	P	520.22	PCARD		Electric - Landfill
001046	SOUTHSIDE ELECTRIC C	40828004 2511	0	2026	7	INV	P	208.21	PCARD		Electric - Landfill
001046	SOUTHSIDE ELECTRIC C	40828010 2511	0	2026	7	INV	P	143.56	PCARD		Electric - HRMS - N
001046	SOUTHSIDE ELECTRIC C	40828011 2511	0	2026	7	INV	P	77.89	PCARD		Electric - OHMS - N
001046	SOUTHSIDE ELECTRIC C	40828012 2512	0	2026	7	INV	P	94.01	PCARD		Electric - OSMS - N
									1,043.89		
ACCOUNT TOTAL									1,668.14		
1014240	451300					WATER & SEWER SERVICE					
001522	JONES WASTE SOLUTION	0000232	0	2026	7	INV	P	960.00	260123		2233 Portable Toilet and
ACCOUNT TOTAL									960.00		
1014240	452300					TELECOMMUNICATIONS					
000143	VERIZON WIRELESS	6128922435	0	2026	7	INV	P	307.44			wireless Admin - No
ACCOUNT TOTAL									307.44		
1014240	460070					REPAIR & MAINT SUPPLIES					
000206	ARC3 GASES INC	0012538767	0	2026	7	INV	P	58.90	260109CK	11118429	landfill gases

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7											
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION			
000537	AMAZON	111-3955096-0359456	0	2026	7	INV	P	163.12			clipboards for equi
000984	PETESRBURG TRADING O	012254	0	2026	7	INV	P	133.57			tools for landfill
000984	PETESRBURG TRADING O	1248025562	0	2026	7	INV	P	97.12			vest and safety fla
								230.69			
ACCOUNT TOTAL								452.71			
1014240	460080			VEHICLE FUEL							
000182	PARKER OIL CO INC	495680	0	2026	7	INV	P	928.54	260109CK	11118454	Bulk Fuel - WASTE M
000182	PARKER OIL CO INC	509389	0	2026	7	INV	P	905.44	260123CK	11118499	Bulk Fuel - Waste M
000182	PARKER OIL CO INC	512395	0	2026	7	INV	P	1,683.71	260123CK	11118499	Bulk Fuel - Waste M
000182	PARKER OIL CO INC	520347	0	2026	7	INV	P	880.95	260130CK	11118514	Bulk Fuel - Waste M
								4,398.64			
001178	MANSFIELD OIL COMPAN	1165485 WM	0	2026	7	INV	P	20.97	260129	2246	JANUARY 1ST HALF FU
ACCOUNT TOTAL								4,419.61			
1014240	460110			UNIFORMS & APPAREL							
009996	Kenneth Hall	HALL 2601	0	2026	7	INV	P	50.00	260115CK	11118479	steel toe boots
009996	Barry Morris	MORRIS 2601	0	2026	7	INV	P	50.00	260115CK	11118478	Steel toe bootsT21
								100.00			
ACCOUNT TOTAL								100.00			
ORG 1014240 TOTAL								100,122.41			
1014250				PUBLIC NUISANCE CONTROL							
1014250	431600			PROF SRVS-OTHER							
000403	WYCHES LANDSCAPING	2183	0	2026	7	INV	P	3,377.10	260115CK	11118486	Grass Cutting and L
000403	WYCHES LANDSCAPING	2184	0	2026	7	INV	P	6,844.10	260115CK	11118486	Grass Cutting and L
								10,221.20			
001665	WARD & ROBERTSON LAN	0000220	0	2026	7	INV	P	3,938.57	260123	2236	Grass Cutting and L
ACCOUNT TOTAL								14,159.77			
ORG 1014250 TOTAL								14,159.77			
1014320				GENERAL PROPERTIES							
1014320	433100			REPAIR & MAINTENANCE							
000238	SPAIN & WILLIAMS GAR	278534	2815	2026	7	INV	P	5,433.75	260123CK	11118504	Emergency tow and r
000238	SPAIN & WILLIAMS GAR	278860	2814	2026	7	INV	P	6,277.92	260123CK	11118504	Repairs to 2001 Mac
								11,711.67			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
000435	STEMMLE PLUMBING REP 251945	0	2026 7	INV	P	1,000.00	260123CK	11118505	Cleaned animal shel	
001105	CROWDER & DRAPER 16335	0	2026 7	INV	P	4,767.92	260109CK	11118436	transmission work o	
ACCOUNT TOTAL						17,479.59				
1014320	433200		OTHER CONTRACTED SRVS							
000172	HOUCHINS PEST CONTRO 251202	0	2026 7	INV	P	390.00			Pest Control Nov	
000196	STANDBY POWER 10885	0	2026 7	INV	P	190.00	260109	2202	Generator PM - Admi	
000270	WAYNE COOK ELECTRIC 2318802-3	0	2026 7	INV	P	474.26	260115	2227	Electrical Services	
000270	WAYNE COOK ELECTRIC 2319092-3	0	2026 7	INV	P	785.79	260109	2209	electrical work at	
000270	WAYNE COOK ELECTRIC 2319189-2	0	2026 7	INV	P	200.00	260109	2209	repair a switch at	
						1,460.05				
000526	ELITE CONTRACTING GR 14394	2808	2026 7	INV	P	285,007.45	260115	2218	Security Management	
000640	PROJECT & CONSTRUCTI 251276	0	2026 7	INV	P	1,300.00	260109CK	11118456	Utility Locating an	
000651	PD&J ENVIROCON INC 192	2763	2026 7	INV	P	2,398.85	260109CK	11118455	Waterworks Operator	
000653	VIRGINIA UTILITY PRO 122025-00172	0	2026 7	INV	P	1.20	260109CK	11118460	utility markings	
000693	WARWICK MECHANICAL G 115656	2734	2026 7	INV	P	10,983.87	260109	2208	HVAC Maintenance -	
000693	WARWICK MECHANICAL G 115926	2798	2026 7	INV	P	8,086.95	260123	2237	Historic Courthouse	
000693	WARWICK MECHANICAL G 115996	0	2026 7	INV	P	475.00	260123	2237	HVAC Maintenance &	
000693	WARWICK MECHANICAL G 115997	2803	2026 7	INV	P	5,140.00	260123	2237	Courthouse replace	
000693	WARWICK MECHANICAL G 115998	0	2026 7	INV	P	4,225.00	260123	2237	HVAC Maintenance &	
						28,910.82				
000930	DEWITT TIRE INC 64755	0	2026 7	INV	P	1,122.97	260109CK	11118437	Vehicle Maintenance	
000930	DEWITT TIRE INC 64807	0	2026 7	INV	P	2,275.19	260109CK	11118437	Vehicle Maintenance	
000930	DEWITT TIRE INC 64900	0	2026 7	INV	P	148.07	260109CK	11118437	Vehicle Maintenance	
						3,546.23				
001601	LE BLEU CENTRAL DIST 456848 2512	0	2026 7	INV	P	233.25	260109CK	11118444	water - December	
ACCOUNT TOTAL						323,437.85				
1014320	438400		PURCHASED GOVT SRVS							
000523	APPOMATTOX RIVER WAT 2013957	0	2026 7	INV	P	197,704.80	260109CK	11118428	2nd Qtr ARWA	
ACCOUNT TOTAL						197,704.80				
1014320	451100		ELECTRICAL SERVICE							
000404	DOMINION ENERGY 005885877653 2601	0	2026 7	INV	P	32,508.38	260123CK	11118493	ELECTRIC - JANUARY	
ACCOUNT TOTAL						32,508.38				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
1014320 451200								HEATING SERVICE		
000182 PARKER OIL CO INC	496248	0	2026 7	INV	P	1,260.28	260109CK	11118454	Propane - Courthous	
000182 PARKER OIL CO INC	499874	0	2026 7	INV	P	378.66	260109CK	11118454	Propane - IT Buildi	
000182 PARKER OIL CO INC	507949	0	2026 7	INV	P	789.89	260115CK	11118480	Propane - Courthous	
						2,428.83				
						ACCOUNT TOTAL			2,428.83	
1014320 451300									WATER & SEWER SERVICE	
000153 DINWIDDIE CO WATER A	154541	0	2026 7	INV	P	19,500.00	260102CK	11118424	WATER/SEWER SERVICE	
						ACCOUNT TOTAL			19,500.00	
1014320 452300									TELECOMMUNICATIONS	
000112 VERIZON	953430669000107	2511 0	2026 7	INV	P	525.90			Phones - December	
000143 VERIZON WIRELESS	6128922435	0	2026 7	INV	P	162.90			Wireless Admin - No	
000143 VERIZON WIRELESS	6129327041	0	2026 7	INV	P	37.47			Wireless PS - Novem	
						200.37				
						ACCOUNT TOTAL			726.27	
1014320 460010									OFFICE SUPPLIES	
000537 AMAZON	114-8034018-8657817	0	2026 7	INV	P	12.37			Office supplies	
						ACCOUNT TOTAL			12.37	
1014320 460030									GROUNDS MAINT SUPPLIES	
000175 RAGSDALE BLDG SUPPLY	03140	0	2026 7	INV	P	1,744.50			Mag Ice Melt	
000175 RAGSDALE BLDG SUPPLY	04115	0	2026 7	INV	P	17.19			Saw Blade	
						1,761.69				
000537 AMAZON	111-05821243-4107424	0	2026 7	INV	P	120.36			safety gas can for	
000537 AMAZON	111-1038856-1046643	0	2026 7	INV	P	129.58			safety gas can	
000537 AMAZON	111-9700281-3634665	0	2026 7	INV	P	133.36			safety gas can for	
						383.30				
000984 PETESRBURG TRADING O	749939	0	2026 7	INV	P	8.50			Cotter Pins	
000989 HOME DEPOT	53088	0	2026 7	INV	P	86.83			Paint	
000992 TRACTOR SUPPLY	082243	0	2026 7	INV	P	7.28			popup tree line	
000992 TRACTOR SUPPLY	580839	0	2026 7	INV	P	85.97			Snow Shovels	
000992 TRACTOR SUPPLY	583569	0	2026 7	INV	P	21.98			Spray Paint	
000992 TRACTOR SUPPLY	628932	0	2026 7	INV	P	183.90			Batteries for illum	
						299.13				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
001009 SMITH TURF & IRRIGAT	7126354	0	2026 7	INV	P	2,532.18 260123CK	11118503	Rotary Mower Repair		
002043 AVERY LANDSCAPE & IR	35330	0	2026 7	INV	P	687.96 260130CK	11118509	Irrigation Repair		
ACCOUNT TOTAL						5,759.59				
1014320 460050			JANITORIAL SUPPLIES							
000155 RUTHERFORD JANITOR	1432665	0	2026 7	INV	P	204.40 260123CK	11118502	Custodial supplies		
000975 DOLLAR GENERAL	048688	0	2026 7	INV	P	22.75		Custodial supplies		
000975 DOLLAR GENERAL	053117	0	2026 7	INV	P	30.00		Custodial supplies		
000975 DOLLAR GENERAL	084911	0	2026 7	INV	P	19.50		Custodial supplies		
						72.25				
002034 FAMILY DOLLAR	466801	0	2026 7	INV	P	21.75		batteries for custo		
ACCOUNT TOTAL						298.40				
1014320 460070			REPAIR & MAINT SUPPLIES							
000175 RAGSDALE BLDG SUPPLY	J02692	0	2026 7	INV	P	652.20		supplies for pickle		
000175 RAGSDALE BLDG SUPPLY	J02860	0	2026 7	INV	P	28.86		maint supplies		
000175 RAGSDALE BLDG SUPPLY	J02924	0	2026 7	INV	P	28.17		kickdown door stopp		
000175 RAGSDALE BLDG SUPPLY	J03267	0	2026 7	INV	P	47.06		supplies to paint g		
000175 RAGSDALE BLDG SUPPLY	J03791	0	2026 7	INV	P	98.45		Poles at landfill		
000175 RAGSDALE BLDG SUPPLY	J03831	0	2026 7	INV	P	4.49		test cap		
000175 RAGSDALE BLDG SUPPLY	J04014	0	2026 7	INV	P	.50		screws		
						859.73				
000340 VAMAC PETERSBURG	S7312966.002	0	2026 7	INV	P	186.63		plumbing parts		
000340 VAMAC PETERSBURG	S7314878.002	0	2026 7	INV	P	22.18		plumbing parts		
000340 VAMAC PETERSBURG	S7318927.001	0	2026 7	INV	P	18.85		plumbing parts		
						227.66				
000537 AMAZON	111-0167504-8073860	0	2026 7	INV	P	93.81		maint supplies		
000537 AMAZON	111-0858551-6725040	0	2026 7	INV	P	49.99		electric pump for c		
000537 AMAZON	111-5169859-9691411	0	2026 7	INV	P	687.84		band saw kit		
000537 AMAZON	111-5589703-0329041	0	2026 7	INV	P	11.75		antifreeze tester		
000537 AMAZON	111-6619136-9765852	0	2026 7	INV	P	36.99		window regulator		
000537 AMAZON	1K3V-M97D-DWY6	0	2026 7	INV	P	6.58 260129	2239	key fob batteries		
						886.96				
000572 NAPA STORE	173039	0	2026 7	INV	P	152.83		absorbent		
000572 NAPA STORE	173475	0	2026 7	INV	P	21.48		snow plow part		
000572 NAPA STORE	174112	0	2026 7	INV	P	286.68		starter for chevy s		
000572 NAPA STORE	174306	0	2026 7	INV	P	69.16		oil for mechanic		
						530.15				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7										
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
000980 LOWES	83752	0	2026 7	INV	P			tools	24.92	
000984 PETESRBURG TRADING O	750192	0	2026 7	INV	P			plumbing parts	8.55	
000992 TRACTOR SUPPLY	2259056	0	2026 7	INV	P			Blades for well pip	4.49	
000992 TRACTOR SUPPLY	3910806	0	2026 7	INV	P			Blades for well pip	19.99	
000992 TRACTOR SUPPLY	629060	0	2026 7	INV	P			ratchet straps for	29.99	
000992 TRACTOR SUPPLY	631562	0	2026 7	INV	P			heavy duty tractor	79.99	
000992 TRACTOR SUPPLY	632813	0	2026 7	INV	P			rubber flex tape	24.99	
000992 TRACTOR SUPPLY	634267	0	2026 7	INV	P			auger	44.99	
									204.44	
								ACCOUNT TOTAL	2,742.41	
1014320 460080								VEHICLE FUEL		
001178 MANSFIELD OIL COMPAN	1159813 ADMIN	0	2026 7	INV	P	67.81	260109	2198 DECEMBER 2ND HALF F		
001178 MANSFIELD OIL COMPAN	1159813 BG	0	2026 7	INV	P	608.66	260109	2198 DECEMBER 2ND HALF F		
001178 MANSFIELD OIL COMPAN	1165485 ADMIN	0	2026 7	INV	P	26.18	260129	2246 JANUARY 1ST HALF FU		
001178 MANSFIELD OIL COMPAN	1165485 BG	0	2026 7	INV	P	733.35	260129	2246 JANUARY 1ST HALF FU		
						1,436.00				
001340 BP	751344614	0	2026 7	INV	P			Gas receipt for Cou	28.26	
								ACCOUNT TOTAL	1,464.26	
								ORG 1014320 TOTAL	604,062.75	
1015120								LOCAL HEALTH DEPT SUPPLEMENT		
1015120 456000								CONTRIBUTION		
000220 DINWIDDIE CO HEALTH	154714	0	2026 7	INV	P	81,412.25	260102CK	11118423 QUARTERLY CONTRIBUT		
								ACCOUNT TOTAL	81,412.25	
								ORG 1015120 TOTAL	81,412.25	
1015250								COMMUNITY SERVICES BOARD		
1015250 456000								CONTRIBUTION		
000946 DISTRICT 19	154613	0	2026 7	INV	P	34,256.00	260102CK	11118425 QUARTERLY CONTRIBUT		
								ACCOUNT TOTAL	34,256.00	
								ORG 1015250 TOTAL	34,256.00	
1017110								PARKS & RECREATION		
1017110 431100								PROF SRVS-MEDICAL		
000621 ALERE TOXICOLOGY	L422382	0	2026 7	INV	P	44.00		Drug Testing - 12/2		
000621 ALERE TOXICOLOGY	L424601	0	2026 7	INV	P	44.00		Drug Testing 10/202		
000621 ALERE TOXICOLOGY	L426885	0	2026 7	INV	P	22.00		Drug Testing 11/202		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7													
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION					
											110.00		
											ACCOUNT TOTAL	110.00	
1017110	431600											PROF SRVS-OTHER	
000216	VA STATE POLICE		2026	7	INV	P					54.00	Background Screenin	
000216	VA STATE POLICE		2026	7	INV	P					27.00	Background Screenin	
											81.00		
												ACCOUNT TOTAL	81.00
1017110	432000											TEMPORARY LABOR	
000489	CHAPPELL, SUSAN		2026	7	INV	P	260109		2191		199.50	NOVEMBER 3 - DECEMB	
												ACCOUNT TOTAL	199.50
1017110	433200											OTHER CONTRACTED SRVS	
000172	HOUCHINS PEST CONTRO	251202	2026	7	INV	P					210.00	Pest Control Nov	
000447	DALY COMPUTERS INC	PSI120333	2026	7	INV	P	260123CK		11118492		269.96	CLICK CHARGES - DEC	
001601	LE BLEU CENTRAL DIST	456848 2512	2026	7	INV	P	260109CK		11118444		64.10	water - December	
												ACCOUNT TOTAL	544.06
1017110	451100											ELECTRICAL SERVICE	
000404	DOMINION ENERGY	005885877653 2601	2026	7	INV	P	260123CK		11118493		9,091.65	ELECTRIC - JANUARY	
												ACCOUNT TOTAL	9,091.65
1017110	451200											HEATING SERVICE	
000182	PARKER OIL CO INC	496664	2026	7	INV	P	260109CK		11118454		143.56	Propane - Eastside	
												ACCOUNT TOTAL	143.56
1017110	451300											WATER & SEWER SERVICE	
001522	JONES WASTE SOLUTION	0000232	2026	7	INV	P	260123		2233		1,555.00	Portable Toilet and	
												ACCOUNT TOTAL	1,555.00
1017110	452300											TELECOMMUNICATIONS	
000112	VERIZON	953430669000107 2511	2026	7	INV	P					342.16	Phones - December	
000143	VERIZON WIRELESS	6128922435	2026	7	INV	P					273.75	wireless Admin - No	
000143	VERIZON WIRELESS	6129327041	2026	7	INV	P					37.47	wireless PS - Novem	
											311.22		
000213	VITA	T475698	2026	7	INV	P	260109		2207		81.48	PHONES - DECEMBER 2	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7													
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION					
000389 COMCAST	0012993 2511	0	2026 7	INV	P			226.68	Internet - McKenney				
000389 COMCAST	0013256 2511	0	2026 7	INV	P			580.45	Internet - Ragsdale				
000389 COMCAST	0106920 2511	0	2026 7	INV	P			353.41	Internet - Eastside				
000389 COMCAST	0447282 2511	0	2026 7	INV	P			379.42	Internet - Sports C				
								1,539.96					
ACCOUNT TOTAL								2,274.82					
1017110 460040			MEDICAL SUPPLIES										
000262 CINTAS	5311014510	0	2026 7	INV	P			29.35	260109CK	11118433	cabinet refill / ra		
000262 CINTAS	5311014511	0	2026 7	INV	P			57.41	260109CK	11118433	cabinet refill / gy		
000262 CINTAS	5312794809	0	2026 7	INV	P			40.31	260115CK	11118468	refill cabinet / es		
000262 CINTAS	5313008201	0	2026 7	INV	P			67.68	260123CK	11118490	Refill cabinet / Sp		
								194.75					
ACCOUNT TOTAL								194.75					
1017110 460080			VEHICLE FUEL										
001178 MANSFIELD OIL COMPAN	1159813 PARKS	0	2026 7	INV	P			45.02	260109	2198	DECEMBER 2ND HALF F		
001178 MANSFIELD OIL COMPAN	1165485 PARKS	0	2026 7	INV	P			70.51	260129	2246	JANUARY 1ST HALF FU		
								115.53					
ACCOUNT TOTAL								115.53					
1017110 460130			EDUC & REC SUPPLIES										
000537 AMAZON	111-0350511-6688262	0	2026 7	INV	P			12.06	craft supplies				
000537 AMAZON	111-6740269-0352228	0	2026 7	INV	P			7.99	craft supplies				
000537 AMAZON	111-7920475-8421039	0	2026 7	INV	P			34.49	id cards / coaches				
000537 AMAZON	113-1652851-9264266	0	2026 7	INV	P			53.36	craft supplies / ho				
000537 AMAZON	113-2515259-7154625	0	2026 7	INV	P			592.37	craft supplies / xm				
000537 AMAZON	113-6314799-5045807	0	2026 7	INV	P			7.42	craft supplies / ho				
000537 AMAZON	113-6661279-5969022	0	2026 7	INV	P			18.08	craft supplies / ho				
000537 AMAZON	113-9283406-5115429	0	2026 7	INV	P			117.52	craft supplies / ho				
000537 AMAZON	113-9283406-5115429a	0	2026 7	INV	P			342.03	craft supplies / ho				
000537 AMAZON	113-9331686-8337853	0	2026 7	INV	P			26.99	craft supplies / ho				
								1,212.31					
000601 TOTALLY TEENY TRAVEL	000056	0	2026 7	INV	P			400.00	breakfast w/santa e				
000970 SAMS / WALMART	19413243400813524454	0	2026 7	INV	P			451.16	breakfast w/santa s				
000970 SAMS / WALMART	355366744262306	0	2026 7	INV	P			67.24	breakfast w/santa s				
000970 SAMS / WALMART	585349635366344	0	2026 7	INV	P			74.38	breakfast w/santa s				
								592.78					
001259 USA WRESTLING ASSOC	142817878	0	2026 7	INV	P			120.00	wrestling cards / w				
001259 USA WRESTLING ASSOC	142818601	0	2026 7	INV	P			1,400.00	wrestling cards / w				
001259 USA WRESTLING ASSOC	142826650	0	2026 7	INV	P			250.00	wrestling cards / w				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
									1,770.00
	002036 DONUT ASK BAKERY	000001	0	2026 7	INV	P			300.00 breakfast w/santa s
									ACCOUNT TOTAL 4,275.09
									ORG 1017110 TOTAL 18,584.96
1017320									REGIONAL LIBRARY
1017320	456000								CONTRIBUTION
	000149 APPOMATTOX REGIONAL	154814	0	2026 7	INV	P	260102CK	11118422	QUARTERLY CONTRIBUT
									ACCOUNT TOTAL 91,174.00
									ORG 1017320 TOTAL 91,174.00
1018110									PLANNING & ZONING
1018110	431600								PROF SRVS-OTHER
	000900 TOWNES SITE ENGINEER	201752	0	2026 7	INV	P	260109		2205 VSMP - Capek Truck
	000900 TOWNES SITE ENGINEER	201753	0	2026 7	INV	P	260109		2205 VSMP - Dinwiddie In
	000900 TOWNES SITE ENGINEER	201754	0	2026 7	INV	P	260109		2205 VSMP - Dollar Gener
	000900 TOWNES SITE ENGINEER	201755	0	2026 7	INV	P	260109		2205 VSMP - wawa
	000900 TOWNES SITE ENGINEER	201787	0	2026 7	INV	P	260109		2205 Site Plan for - DIN
	000900 TOWNES SITE ENGINEER	201825	0	2026 7	INV	P	260115		2224 Site Plan Review -
	000900 TOWNES SITE ENGINEER	201831	0	2026 7	INV	P	260115		2224 VSMP - Cedar Ridge,
									8,800.00
									ACCOUNT TOTAL 8,800.00
1018110	433200								OTHER CONTRACTED SRVS
	000266 STERICYCLE INC	8012779909	0	2026 7	INV	P			13.11 Shred Services - No
	000447 DALY COMPUTERS INC	PSI120333	0	2026 7	INV	P	260123CK	11118492	CLICK CHARGES - DEC
									ACCOUNT TOTAL 67.60
1018110	436000								ADVERTISING
	001593 COLUMN SOFTWARE	8E107D96-0061	0	2026 7	INV	P	PCARD		1,154.53 Public Notice Artic
									ACCOUNT TOTAL 1,154.53
1018110	452300								TELECOMMUNICATIONS
	000143 VERIZON WIRELESS	6128922435	0	2026 7	INV	P			131.08 wireless Admin - No
									ACCOUNT TOTAL 131.08
1018110	458100								DUES & MEMBERSHIPS
	001003 VA ASSOCIATION OF ZO	12302025	0	2026 7	INV	P			100.00 VAZO dues 2026
	001269 AMERICAN PLANNING AS	12302025	0	2026 7	INV	P			822.70 APA dues 2026

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
			ACCOUNT TOTAL						922.70
1018110 460010			OFFICE SUPPLIES						
000227 STAPLES	7670522500	0	2026 7	INV	P			Desk Calendars	52.50
000227 STAPLES	7671024751	0	2026 7	INV	P			Office Supplies	32.40
000227 STAPLES	7913707668	0	2026 7	INV	P			Office Supplies	17.50
									102.40
000537 AMAZON	114-9657739-0023416	0	2026 7	INV	P			Plotter Paper	72.66
			ACCOUNT TOTAL						175.06
1018110 460070			REPAIR & MAINT SUPPLIES						
000192 HOLLYWOOD SIGNS	13314	0	2026 7	INV	P	260109		2196 Street Signs Oxford	390.44
			ACCOUNT TOTAL						390.44
1018110 460080			VEHICLE FUEL						
001178 MANSFIELD OIL COMPAN	1159813 PL	0	2026 7	INV	P	260109		2198 DECEMBER 2ND HALF F	24.86
			ACCOUNT TOTAL						24.86
			ORG 1018110 TOTAL						11,666.27
1018120			COMMUNITY DEVELOPMENT						
1018120 433200			OTHER CONTRACTED SRVS						
000447 DALY COMPUTERS INC	PSI120333	0	2026 7	INV	P	260123CK	11118492	CLICK CHARGES - DEC	52.30
001305 BLUEHOST.COM	1858695510	0	2026 7	INV	P			2026 Tourism & Econ	45.19
			ACCOUNT TOTAL						97.49
1018120 436100			MARKETING						
001882 BREVO	SIB-4221930	0	2026 7	INV	P			December 2025 Email	17.00
			ACCOUNT TOTAL						17.00
1018120 450810			SPECIAL EVENTS						
000537 AMAZON	111-4849561-0370649	0	2026 7	INV	P			parade supplies	87.98
000537 AMAZON	113-2226151-7773866	0	2026 7	INV	P			xmas parade supplie	124.94
000537 AMAZON	113-4325211-1206631	0	2026 7	INV	P			xmas parade supplie	119.92
									332.84
000970 SAMS / WALMART	02049	0	2026 7	INV	P			Items for 2025 Gran	112.78
000975 DOLLAR GENERAL	149517	0	2026 7	INV	P			Items for Grand Ill	41.20
			ACCOUNT TOTAL						486.82

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7											
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION			
1018120 452300											
000112 VERIZON	953430669000107	2511 0	2026 7	INV	P			8.07			Phones - December
000143 VERIZON WIRELESS	6128922435	0	2026 7	INV	P			38.43			Wireless Admin - No
								ACCOUNT TOTAL		46.50	
1018120 455300											
001814 COLONIAL HEIGHTS CHA	12152025-001	0	2026 7	INV	P			20.00			December 2025 SOVA
								ACCOUNT TOTAL		20.00	
1018120 455400											
001248 VAFAIRS	#3t51	0	2026 7	INV	P			125.00			VA Fairs Conf, will
								ACCOUNT TOTAL		125.00	
1018120 460010											
000537 AMAZON	114-3749698-9437002	0	2026 7	INV	P			7.99			Office Supplies
								ACCOUNT TOTAL		7.99	
								ORG 1018120 TOTAL		800.80	
1018350											
1018350 431600											
000621 ALERE TOXICOLOGY	L422382	0	2026 7	INV	P			22.00			Drug Testing - 12/2
								ACCOUNT TOTAL		22.00	
1018350 451100											
000404 DOMINION ENERGY	005885877653 2601	0	2026 7	INV	P			587.98	260123CK	11118493	ELECTRIC - JANUARY
								ACCOUNT TOTAL		587.98	
1018350 452300											
000112 VERIZON	953430669000107	2511 0	2026 7	INV	P			56.68			Phones - December
000213 VITA	T475698	0	2026 7	INV	P			.96	260109	2207	PHONES - DECEMBER 2
								ACCOUNT TOTAL		57.64	
1018350 454200											
000881 FARM CREDIT MALL LLC	2269313	0	2026 7	INV	P			1,992.76	260102CK	11118426	Farm Credit Mall Le
								ACCOUNT TOTAL		1,992.76	
								ORG 1018350 TOTAL		2,660.38	
FUND 101 GENERAL FUND						TOTAL:		2,292,668.54			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
2113120								SHERIFF COMMUNITY SERVICE	
2113120	460070 OPLFE							REPAIR & MAINT SUPPLIES	
000119	BATTERY BARN OF VA I 470346	0	2026	7	INV P				177.00
001088	PROJECT LIFESAVER S250026515	0	2026	7	INV P				1,261.86
								ACCOUNT TOTAL	1,438.86
2113120	460980							DONATIONS EXPENDITURES	
001267	TARGET 3996-6	0	2026	7	INV P				2,910.34
001267	TARGET 3997-4	0	2026	7	INV P				263.98
001267	TARGET 3998-2	0	2026	7	INV P				251.32
001267	TARGET 3999-0	0	2026	7	INV P				263.79
									3,689.43
								ACCOUNT TOTAL	3,689.43
								ORG 2113120 TOTAL	5,128.29
								FUND 211 COMMUNITY SERVICE FUND TOTAL:	5,128.29

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7												
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION				
220				SOCIAL SERVICES								
220	210001			ACCOUNTS PAYABLE-MUNIS								
000104 VRS	33697	0	2026	7	DIR P			10,552.99	VR2601	26013007	Payroll Run 2 - War	
000104 VRS	34091	0	2026	7	DIR P			10,552.99	VR2601	26013021	Payroll Run 2 - War	
								21,105.98				
000106 VRS	33698	0	2026	7	DIR P			927.38	VR2601	26013008	Payroll Run 2 - War	
000106 VRS	34092	0	2026	7	DIR P			927.38	VR2601	26013022	Payroll Run 2 - War	
								1,854.76				
000110 ANTHEM BLUE CROSS BL	33699	0	2026	7	DIR P			14,643.50	AN2601	26013009	Payroll Run 2 - War	
000110 ANTHEM BLUE CROSS BL	34093	0	2026	7	DIR P			17,160.50	AN2601	26013023	Payroll Run 2 - War	
								31,804.00				
000321 MINNESOTA LIFE CASH	33700	0	2026	7	INV P			188.21	260130SS	33078850	Payroll Run 2 - War	
000321 MINNESOTA LIFE CASH	34094	0	2026	7	INV P			188.21	260130SS	33078850	Payroll Run 2 - War	
								376.42				
000325 AFLAC	33701	0	2026	7	DIR P			288.36	AF2601	26013010	Payroll Run 2 - War	
000325 AFLAC	34095	0	2026	7	DIR P			288.36	AF2601	26013024	Payroll Run 2 - War	
								576.72				
000487 COLONIAL LIFE	33702	0	2026	7	DIR P			94.38	CO2601	26013011	Payroll Run 2 - War	
000487 COLONIAL LIFE	34096	0	2026	7	DIR P			94.38	CO2601	26013025	Payroll Run 2 - War	
								188.76				
000559 VACORP HYBRID	33703	0	2026	7	INV P			320.64	2601PR	2255	Payroll Run 2 - War	
000559 VACORP HYBRID	34097	0	2026	7	INV P			320.64	2601PR	2255	Payroll Run 2 - War	
								641.28				
001804 VOYA	33704	0	2026	7	DIR P			1,909.98	VO2601	26011501	Payroll Run 2 - War	
001804 VOYA	34098	0	2026	7	DIR P			1,909.98	VO2601	26013026	Payroll Run 2 - War	
								3,819.96				
								ACCOUNT TOTAL			60,367.88	
								ORG 220	TOTAL		60,367.88	
FUND 220 SOCIAL SERVICES								TOTAL:			60,367.88	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION		
2262190							LAW LIBRARY		
2262190 460120							BOOKS & SUBSCRIPTIONS		
000149 APPOMATTOX REGIONAL	2026-05	0	2026 7	INV P	438.55	260123CK	11118487 LAW LIBRARY - DECEM		
				ACCOUNT TOTAL	438.55				
			ORG 2262190	TOTAL	438.55				
FUND 226 LAW LIBRARY FUND					TOTAL:			438.55	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7		ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
2283220			VFD FIRE PROGRAMS						
2283220	456370		CONTRIBUTION-SHARED SERVICES						
000468	ATLANTIC EMERGENCY S	44093EQU		0	2026 7	INV P	366.13	260129	2242 Flex-Lite Suction H
			ACCOUNT TOTAL				366.13		
2283220	480010		MACHINERY & EQUIPMENT						
000482	WITMER PUBLIC SAFETY	INV824198		0	2026 7	INV P	375.00	260129	2253 Boots Sz 14- Volunt
000920	PATROL PC	8280040		2790	2026 7	INV P	7,650.48	260129	2249 Fire Marshal Comput
			ACCOUNT TOTAL				8,025.48		
			ORG 2283220 TOTAL				8,391.61		
2283230			FIRE & EMS 4 FOR LIFE						
2283230	450970		MISC STATE GRANT EXPENDITURES						
000311	BOUND TREE MEDICAL L	86059594		0	2026 7	INV P	1,919.85	260123CK	11118489 Pharmacy Project- M
001858	CARDINAL HEALTH 110,	7452957733		0	2026 7	INV P	2,864.51	260109CK	11118432 Pharmacy Project Me
001858	CARDINAL HEALTH 110,	7455549967		0	2026 7	CRM P	-58.42	260109CK	11118432 VENDOR PASS THRU
001858	CARDINAL HEALTH 110,	7456179854		0	2026 7	INV P	542.81	260115CK	11118466 Pharmacy Project Me
001858	CARDINAL HEALTH 110,	7456179856		2804	2026 7	INV P	11,754.84	260115CK	11118466 CYANOKIT 5gm/200ml
001858	CARDINAL HEALTH 110,	7456179859		0	2026 7	INV P	293.94	260115CK	11118466 Pharmacy Project Me
							15,397.68		
			ACCOUNT TOTAL				17,317.53		
			ORG 2283230 TOTAL				17,317.53		
2283510			ANIMAL CONTROL DONATIONS						
2283510	431100		PROF SRVS-MEDICAL						
000148	CHESDIN ANIMAL HOSPI	450456		0	2026 7	INV P	89.60		Vet care for DC#101
000148	CHESDIN ANIMAL HOSPI	450485		0	2026 7	INV P	48.00		Vet care for DC#101
000148	CHESDIN ANIMAL HOSPI	450864		0	2026 7	INV P	196.18		Vet care for DC#121
							333.78		
			ACCOUNT TOTAL				333.78		
			ORG 2283510 TOTAL				333.78		
FUND 228 FIRE/EMS GRANTS FUND							TOTAL:	26,042.92	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
3079420								COUNTY EQUIPMENT	
3079420 483220								FIRE APPARATUS	
000197 RADIO COMMUNICATIONS	120005282-1	2792	2026 7	INV	P	11,363.50	260115CK	11118481 Headsets for new ap	
000197 RADIO COMMUNICATIONS	120005397-1	0	2026 7	INV	P	1,923.28	260115CK	11118481 Cradlepoint, Radio,	
						13,286.78			
						ACCOUNT TOTAL			13,286.78
						ORG 3079420 TOTAL			13,286.78
FUND 307	COUNTY OPERATING CAPITAL FUND					TOTAL:			13,286.78

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
4019510								COUNTY DEBT SERVICE	
4019510 499030								INTEREST EXPENSE	
001471 BANC OF AMERICA PUBL R12860		0	2026 7	DIR	P	4,010.09	DD2601	260127 INTEREST PAYMENT	
						ACCOUNT TOTAL			4,010.09
						ORG 4019510 TOTAL			4,010.09
FUND 401 COUNTY DEBT SERVICE FUND						TOTAL:			4,010.09

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2026/7 TO 2026/7									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
4026710								SCHOOL DEBT SERVICE	
4026710 499030								INTEREST EXPENSE	
001471 BANC OF AMERICA PUBL R12861		0	2026 7	DIR	P	5,468.31	DD2601	26012701 INTEREST PAYMENT	
						ACCOUNT TOTAL			5,468.31
						ORG 4026710 TOTAL			5,468.31
FUND 402 SCHOOL DEBT SERVICE FUND						TOTAL:			5,468.31



Dinwiddie County Finance

14010 Boydton Plank Road
Dinwiddie, VA 23841

Phone: (804) 469-4500

Fax: (804) 469-4503

E-Mail: ahowerton@dinwiddieva.us

MEMORANDUM

TO: Board of Supervisors

FROM: Anne Howerton, Deputy County Administrator-Finance

DATE: February 17, 2026

SUBJ: Resolution of Intent to Reimburse School Roof Projects Expenditures with Borrowing Proceeds

Background

Two School projects – HSHSEC annex roof replacement and Dinwiddie Elementary School roof replacement are on the FY 26-35 Capital Improvements Plan, and they were expected to be funded through a borrowing in FY 26. However, that borrowing will not occur until FY 27, and both projects are expected to begin before that outside financing is finalized and available. The following resolution enables the County to be reimbursed for those pre-financing costs from the borrowing proceeds.

Recommendation

We are asking for approval of the attached resolution.

**RESOLUTION OF OFFICIAL INTENT TO REIMBURSE
EXPENDITURES WITH PROCEEDS OF A BORROWING**

WHEREAS, Dinwiddie County, Virginia (the “Borrower”), intends to undertake certain capital projects, including, without limitation, roof replacements at the Historic Southside High School Education Center Annex and Dinwiddie Elementary School (the “Project”); and

WHEREAS, plans for the Project have advanced and the Borrower expects to advance its own funds to pay expenditures related to the Project from the Capital Improvement Plan Fund (the “Expenditures”) prior to incurring indebtedness and to receive reimbursement for such Expenditures from proceeds of tax-exempt bonds or taxable debt, or both;

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DINWIDDIE COUNTY, VIRGINIA:

1. The Borrower intends to utilize the proceeds of tax-exempt bonds (the “Bonds”) or to incur other debt in an amount not currently expected to exceed \$1,000,000 to pay the costs of the Project.

2. The Borrower intends that the proceeds of the Bonds be used to reimburse the Borrower for Expenditures with respect to the Project made on or after the date that is no more than 60 days prior to the date of this Resolution. The Borrower reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Bonds or other debt.

3. Each Expenditure was or will be, unless otherwise approved by bond counsel, either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Bonds, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Borrower so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Borrower.

4. The Borrower intends to make a reimbursement allocation, which is a written allocation by the Borrower that evidences the Borrower’s use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Borrower recognizes that exceptions are available for certain “preliminary expenditures,” costs of issuance, certain de minimis amounts, expenditures by “small issuers” (based on the year of issuance and not the year of expenditure) and expenditures for construction of at least five years.

5. The Borrower intends that the adoption of this resolution confirms the “official intent” within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Internal Revenue Code of 1986, as amended.

6. This resolution shall take effect immediately upon its passage.

Adopted February 17, 2026.

County of Dinwiddie Board of Supervisors

MINUTES

Budget Workshop Meeting – October 30, 2025, 9:00 AM

Training Room, Dinwiddie Government Center
14010 Boydton Plank Road, Dinwiddie, Virginia

Supervisors Present:

Daniel D. Lee, *Chair*
Brenda Ebron-Bonner, *Vice Chair*
Casey M. Dooley
Dr. Mark E. Moore
William D. Chavis

Election District 4
Election District 5
Election District 1
Election District 2
Election District 3

Administration Present:

W. Kevin Massengill, *County Administrator*
Anne Howerton, *Deputy County Administrator*
David Kissner, *Chief, Fire & EMS*

1. ROLL CALL

2. AMENDMENTS TO AGENDA

3. WELCOME AND OVERVIEW

W. Kevin Massengill, County Administrator, opened the meeting and gave the Board a brief overview of what was being presented today.

Mr. Massengill, presented the following



Dinwiddie County Board of Supervisors Fall Advance 2025

Population

Comprehensive Land Use Plan VS. Weldon Cooper Estimates

Year	Comp Plan	Weldon Cooper New Est	
2020	27,947	27,947	0
2030	27,493	28,171	678 +
2040	28,770	27,937	833 -
2050	30,477	29,468	1,009 -

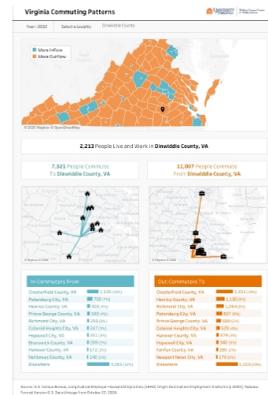
2024 Estimate (Weldon Cooper) 28,411

Who Lives Here Now?

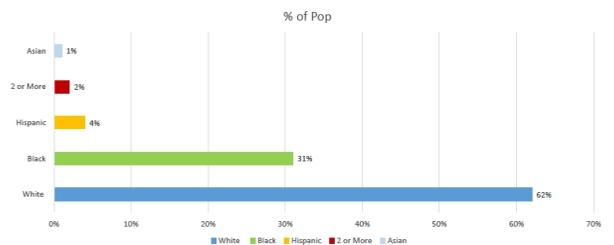
- Population & density. 28K residents; 56 people/sq mi.
- Age. Median 43.4; continuing gradual aging relative to Virginia.
- Race/ethnicity. Dinwiddie remains majority non-Hispanic White with a large Black population and a small but growing Hispanic share.
- Veterans. About 10% of residents are veterans, higher than the U.S. rate.
 - *War Veterans: 57 Korea / 881 Vietnam / 638 Gulf 1990's / 555 Gulf 2001 to present*
- Foreign-born. Roughly 3%, far below the state rate.

Dinwiddie Demographics Five big takeaways

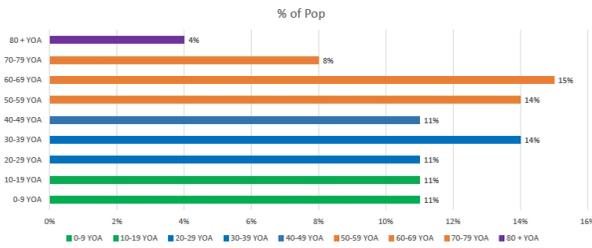
1. Population is **stable** around 28K, with **modest growth** from in- and out-migration. July 1, 2024 official state estimate: 28,411 (Weldon Cooper Center) ACS 2023 5-year shows 28,083. 2020 Official population 27,947
2. Older than Virginia overall. Median age 43.4 vs 38.8 statewide.
3. Middle-income, high homeownership. Median household income \$83,898; homeownership about 78%.
4. Commutes are long. Mean commute 33 minutes, above state and U.S. averages.
5. Growth outlook is flat-to-slight. State projections have Dinwiddie hovering 28–29.5K through 2050.



Race and Ethnicity

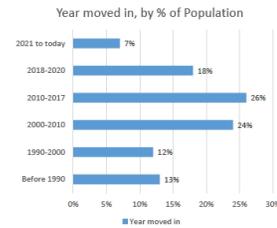


Population by Age Range



Types of Structures

- Single Family - 84%
- Mobile Home - 12%
- Multi Family - 4%



Income, poverty, education, and work

- Income.** Median household income \$83,898; per-capita \$37,955. Dinwiddie is close to U.S. medians, a bit below Virginia.
- Poverty.** 10.7% of residents below poverty, slightly above the state rate.
- Education.** 91% HS+; 20.5% BA+ (about half the VA rate of 41.5%).
- Labor market.** 2024 annual unemployment 3.1% (up slightly from 3.0% in 2023). Context: Virginia's statewide rate has drifted up in 2025.
- Commuting.** Mean commute 32.8–32.7 minutes; a long-commute county by Virginia standards.

Poverty

10.7% of the Total Population in Dinwiddie live below the poverty line

Children (under 18 YOA)

- 13% Poverty
- 87% Non-Poverty

Seniors (65 YOA or Over)

- 8% Poverty
- 92% Non-Poverty

How Dinwiddie is changing

- Trend since 2010.** Population essentially flat (28,062 in 2010 to 28,161 in 2022 to 28,411 in 2024), with small swings year to year.
- Regional context.** The Richmond metro is drawing new residents, with strong net in-migration to outer counties. Petersburg is seeing renewed interest. We should expect some spillover pressure on housing and commuting corridors.
- Components of change.** Cooper Center's 2024 estimate set and components file show local change driven more by migration than by births, consistent with an older age profile.
- Projection.** Latest state projections (released July 2025) keep Dinwiddie between 27.9K and 29.5K through 2050, i.e., essentially stable
- We should plan for steady demand on services rather than big growth. The pressure points are age-related services, housing prices, school enrollment decline: not raw population surge.

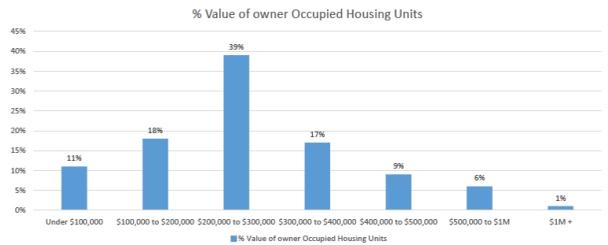


If Dinwiddie County local government were a business, what would be "selling"?

Households, Housing, Cost Pressures

- Housing Units 11,896 total; average 2.6 persons/household.
 - Homeownership 78% (ownership of occupied units)
 - Home values. Median owner-occupied value \$246,100.
 - Rents. Median gross rent ≈ \$1,242 (2019–2023).
 - New supply. 82 building permits in 2024.
- High ownership and below-state home values help stability, but renters are exposed to rising costs with limited new multifamily supply.

Value of Owner Occupied Housing Units



Income

Per capita income is the average income per person in Dinwiddie County. You add up all the income earned by everyone and then divide by the total population (Children and Non workers).

Per Capita income = \$37,955

- Commonwealth of Virginia = \$49,217
- United States of America = \$43,289

Median household income looks at households, not individuals. Households can be 1 person or several people living together. The median is the middle value when all the households incomes are lined up from lowest to highest.

Median household income = \$83,898

- Commonwealth of Virginia = \$90,974
- United States of America = \$78,538

Transportation to work

Mean travel time 32.8 minutes

- 20% higher than Virginia Average
- 25% higher than U.S. Average

Means of transportation to work

- 79% Drove alone
- 10% Worked at home
- 9% Carpooled
- 1% Public Transportation
- 1% Walked

Implications for County Priorities

- Public Safety and EMS.** Aging residents and long commutes for volunteers translate to greater need of career staff for daytime coverage gaps and rising call complexity. Align staffing schedules and mutual-aid agreements accordingly.
- Housing.** We need to keep homeownership a strength. Closely evaluate investment in utility expansion to assist in the development of subdivisions. Younger generation can no longer afford starter home.
- Transportation.** A 30+ minute average commute argues continued lost retail revenue to commuter pattern.
- Workforce and education.** Continue to work with employers to expand partnerships, and raise post-secondary attainment from 20.5% BA+. Careful evaluation of career and technical education and certifications. (Tyler)
- Economic development.** Infrastructure, Infrastructure, Infrastructure: Continue to target employers compatible with the current skills base and commute patterns. Leverage region-wide growth momentum but stay realistic about near-term population gains. Residential growth pattern must change in order to be competitive (retail and Commercial)

Value Proposition (What We're Selling)

Quality of Life – The ultimate product. Safe neighborhoods, good schools, reliable infrastructure, parks, and community amenities.

Trust & Stability – Citizens "buy" peace of mind knowing their tax dollars are managed wisely, and that rules are applied fairly and consistently.

Infrastructure & Services – Roads, water, sewer, waste management, services people rely on daily.



Community Growth Opportunities – A “business climate” that attracts investment, supports entrepreneurs, and makes it possible for residents to find jobs and for businesses to thrive.

Representation & Voice – The “Foundation” of democracy. Citizens get access to decision-making and the assurance that their needs, values, and traditions are heard and respected.

Future Security – Investments in schools, public safety, land use planning, and financial reserves are the equivalent of a long-term warranty for the community’s future.

Belonging & Identity – Local government “sells” community spirit — a sense of place, heritage, and pride that you can’t get from the state or federal level.



Customer Segments (Who We Serve)



- **Primary customers:**
 - Residents (families, seniors, students, homeowners, renters)
- **Secondary customers:**
 - Businesses (small home occupations, agricultural, industrial, commercial)
- **Other stakeholders:**
 - Visitors, nonprofits, state/federal partners

Customer Relationships (How We Interact)



- Responsive customer service through staff and elected officials
- Transparent decision-making (meetings, budgets, reports)
- Community engagement (newsletters, events, outreach)
- Emergency response and public safety trust

Channels (How We Deliver Services)



- In-person service centers (county offices, courthouse, schools)
- Digital platforms (website, social media, online payments/permits)
- Emergency services (911 center, Fire/EMS, Sheriff’s Office)
- Community spaces (parks, libraries, recreation centers)

Revenue Streams (How It’s Paid For)



- Local taxes (property, sales, meals, business)
- State and federal funding
- Fees and permits (building, utilities, recreation)
- Grants and partnerships

Key Resources (What We Need to Operate)



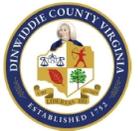
- Dedicated workforce (elected leaders, employees, volunteers)
- Infrastructure (roads, utilities, public buildings)
- Natural resources (land, water, rural character)
- Financial reserves and credit rating
- Technology
- Equipment

Key Activities (What We Do Every Day)



- Deliver Services
- Manage finances responsibly
- Foster community identity (events, heritage, outreach)
- Maintain and build infrastructure
- Plan and manage growth (zoning, land use, economic development)

Key Partners (Who Helps Us Deliver)



- Dinwiddie citizens and civic groups
- State and regional agencies (VDOT, schools, planning districts)
- Businesses and developers
- Nonprofits and faith-based organizations
- Neighboring localities

Cost Structure (What It Costs to Operate)



- Workforce salaries, benefits, and training
- Public safety operations (Sheriff, Fire/EMS, Emergency Communications)
- Education funding (public schools)
- Capital projects (Schools, water/sewer Infrastructure, facilities example Courthouse and fire stations)
- Maintenance and service delivery

What are we selling?



At our core, Dinwiddie’s “business” is selling peace of mind, stability, and opportunity. The assurance that the community is well cared for today and prepared for tomorrow.

The product line – Entire County Operations & Constitutional Offices

The price

The customer experience

Would citizens “buy” from us again

Real Test: Would the customer **choose** us if they had another option

Dinwiddie County stands at the intersection of heritage and progress. As a government, we serve a community that values its rural identity while adapting to regional growth, demographic shifts, and changing citizen expectations.

The following understandings define where we are today and guide how we lead forward.



Baseline Understandings for Fall Advance

Realities and Opportunities

Rural Identity, Suburban Pressure

- Dinwiddie’s character is rooted in family farms, open space, and a close-knit community.
- Growth pressures from the Tri-Cities and Richmond suburbs are bringing new residential and commercial interests.
- Balancing growth with rural preservation is key to keeping Dinwiddie “Dinwiddie.”

Population Growth and Demographic Change

- While our population remains modest, we have a ton of commuters, young families are struggling to find affordable housing, and older families /retirees are moving in.
- This changes expectations for schools, public safety, recreation, and even retail services (Medical industry). Understanding these shifts helps us plan services that match who we’re becoming (not just who we were).

Limited Commercial Base

- Residential (87%) and agricultural properties still shoulder most of the tax burden. Encouraging commercial development along corridors like Route 1 and Route 460 broadens our revenue base, stabilizes tax rates, and funds essential public services.
- Our development corridors need to look appealing and desirable. We must be committed to aligning our demographics to meet market demands and needs.

Infrastructure Gaps

In many areas, the lack of water, sewer, and other utilities limit growth.

- Expanding these systems strategically, especially in the Route 1 corridor and US 460, attracts private investment and improves residents’ quality of life.
- Developers often complain about having to extend utilities to support subdivision growth. Infrastructure drives development and quality of life; gaps slow both.

Strengthening the School System

Dinwiddie County Public Schools should be the centerpiece of the community. (Strong schools attract families and employers, supporting long-term growth.)

- Strong academic and athletic programs attract families and employers. Continued collaboration between the County and School leadership protects this vital community asset. Dinwiddie School enrollment continues to decrease (YOY). Areas of concern: continued declining enrollment, teacher shortages nationwide, and high turnover within the profession. School discipline and behavioral issues are growing concerns amongst parents. Significant investment in aging facilities expected within the next 2-3 years.
- Are Career and Technical Education programs preparing students for local industry?

Preservation vs. Progress

- Land use decisions are difficult and contentious. Citizens value farmland, forests, and history. Thoughtful planning allows for smart growth that protects our rural charm and character while encouraging economic vitality.
- Zoning debates over solar, apartment complex, highlight this tension.
- Smart planning keeps Dinwiddie’s rural heritage intact while allowing responsible expansion.

Strategic Location

- Sitting between I-85 and I-95, with direct access to Route 460 and rail lines, the county is positioned for logistics, warehousing, and light industry. Companies like Amazon, ELITE, Aldi, etc. benefit from this proximity. Location is our economic engine.
- Distribution and logistics companies see Dinwiddie as a mid-Atlantic hub. Strategic location is our strongest recruitment tool for industry and jobs. Defense (CARMA Initiative), Pharma

Economic Transition

- Agriculture and forestry remain part of our identity, but the local economy is diversifying. Strategic investments into logistics, site development, infrastructure, and business recruitment are needed to grow jobs and the tax base.
- Supporting both traditional and emerging sectors strengthens our economic resilience.

Regional Collaboration

Dinwiddie’s success is tied to its neighbors!

- Partnerships with area communities like Petersburg (Casino), the Crater Planning District, PART, and ARWA/SCWWA, Crater Youth Care Commission, Virginia’s Gateway Region(RIFA), SOVA (Chamber of Commerce) expand our reach and resources.
- From shared emergency response to joint training schools for Fire and EMS, regionalism helps Dinwiddie punch above its weight. (Example: Outside Organizations in the Budget)

Public Safety Demands

As call volumes rise (YOY), Fire & EMS, law enforcement, and 911 dispatchers face greater demands.

- Upgrading equipment (CAD SYSTEM), stations, and training ensures we can continue delivering professional, lifesaving services countywide.
- Fire & EMS stations are covering wider service areas with limited staff in comparison to progressive transitional communities. Meeting safety needs is essential to public trust and to attracting residents and businesses.

Housing Balance

- Dinwiddie County, like most transitional communities has limited housing options. Specifically, from affordable starter homes to executive-level builds.
- We also need housing that will support a diverse blue collar workforce. Planning and zoning policies are in place that will guide responsible development help maintain this balance. Other classifications may be desirable or needing to be explored.
- Rising home prices limit affordability for young families throughout the County.
- Housing balance supports a stable tax base and healthy community mix.

Workforce and Leadership Development

- Dinwiddie’s public sector workforce is talented but aging. Investing in leadership training, mentoring, and succession planning ensures that when veteran employees retire, knowledge and culture are not lost.
- Long-time department heads carry deep institutional knowledge that must be transferred.
- Investing in leadership development protects continuity and builds the next generation of county leaders.

Fiscal Responsibility

- Dinwiddie has earned respect for conservative budgeting, clean audits, and responsible debt management. Staying disciplined while pursuing new investments protects taxpayers and sustains public confidence.
- Maintaining strong fund balances and credit ratings supports capital projects.
- Fiscal discipline sustains credibility with citizens, bond agencies, and partners.

Leadership Continuity

- As elected officials don't seek re-election, and senior staff retire, transitions must be intentional.
- Identifying and preparing future leaders keeps operations smooth and culture strong.
- Predictable leadership transitions preserve culture, momentum, and morale.

Corridor Planning

- Growth along Route 1, Route 460, and near I-85 interchanges will define the county's long-term shape. Coordinated corridor plans guide infrastructure, zoning, and aesthetics, turning growth pressures into opportunity.
- Corridor management shapes how growth looks, feels, and contributes to the tax base.
- Example: Corner development property development (VGR years ago).

Technology Modernization

WE MUST KEEP UP! AI (ChatGPT)

- Upgrading internal systems and public-facing platforms improves efficiency, data accuracy, and service delivery. Technology, used wisely, helps us do more with limited resources.
- Upgrading ERP and other software technology could streamline operations and help make data informed decisions.
- When done right, smart technology helps staff do more with less and enhances service quality.

Values-Based Leadership

- Our most important asset is our people! employees, volunteers, and citizens. Leading with STRIVE Culture ensures that Dinwiddie County Government remains grounded in service to others.
- Management Leadership Advance was focused on Values-driven leadership.
- When done correctly it sets the tone for organizational culture and public trust.

Social Service (Assisting the most vulnerable)

- Dinwiddie Social Services plays a critical role in protecting children, supporting vulnerable adults, stabilizing families, and connecting residents with essential resources during their time of need and desperation. Their work is often quietly, but its impact is profound. Cases involving child protection, senior neglect, crisis housing, and food insecurity require complex coordination with Sheriff's Office, schools, medical providers, and Dinwiddie Courts. Social workers often step in when no one else can or will.
- A strong Social Services department ensures our most vulnerable residents are not invisible or forgotten. As a county government, we have a responsibility to give a voice to the voiceless, advocate for those in crisis, and make sure every resident (regardless of their circumstance) treated with respect, dignity, and provided a means of self-sufficiency (opportunity to improve their situation)

Rising Citizen Expectations

- Residents expect real-time information, online bill payment, and customer-friendly service. Expanding digital access and staff communication training builds trust and satisfaction.
- Residents expect faster service and modern communication. Citizens increasingly want online permitting, real-time updates, and mobile payment options.
- Meeting these expectations strengthens satisfaction and public confidence.

Civic Engagement and Trust

- Public trust is built through transparency, listening, and consistent follow-through. Regular updates, public forums, and open communication reinforce confidence in local government.
- Open budget presentations, newsletters, and town halls, citizen academy's foster understanding.
- **Remember: Trust is the foundation of every successful local government.**

Emergency Preparedness

- From wild fires, hurricanes, tornados, ice storms, to hazardous materials on the interstate, preparedness saves lives.
- Investments in training, coordination, and communication systems strengthen our resilience and public safety response.
- Preparedness protects lives, property, and government continuity.

Technology Modernization

WE MUST KEEP UP! AI (ChatGPT)

- Upgrading internal systems and public-facing platforms improves efficiency, data accuracy, and service delivery. Technology, used wisely, helps us do more with limited resources.
- Upgrading ERP and other software technology could streamline operations and help make data informed decisions.
- When done right, smart technology helps staff do more with less and enhances service quality.

Parks and Recreation (Quality of Life Driver)

Dinwiddie's Department of Parks and Recreation, athletic fields, trails (Five Forks), and cultural programs are busier now than ever before. Youth leagues (Dixie, Post 149, Babe Ruth, CQL), seniors (Dinwiddie Diamonds and Triad), and families rely heavily on these amenities and spaces.

The Dinwiddie Sports Complex, Eastside Community Enhancement Center, Ragsdale Community Building, continue to grow in participation, stretching maintenance and staffing needs.

It is important to note that strong parks and recreation program attracts families, improve public health, build community pride (Navy Nation), and influence business recruitment and investment.

Department of General Services

- General Services keeps county buildings, grounds, parks, vehicles/equipment, and public spaces safe, clean, and functional while also managing countywide waste management operations. Their work touches every department and every citizen interaction with government.
- Whether it is maintaining HVAC systems at Eastside, responding to plumbing failures at the Government Center, clearing snow, preparing spaces for elections, overseeing housekeeping standards, or keeping our parks and athletic fields playable, General Services is often the first call when something breaks or when operations need support.
- Without reliable facilities, well-maintained grounds, and responsive and proactive maintenance, county operations cannot function. General Services directly influences safety, customer experience, employee productivity, and public trust. Their work reduces downtime, extends the life of county assets, and ensures that County departments can focus on serving residents rather than dealing with preventable infrastructure problems.

4. ADJOURNMENT

Upon motion of Mr. Chavis, seconded by Mrs. Ebron-Bonner, the meeting was adjourned at 4:18 PM.

AYES: Mrs. Ebron-Bonner, Mr. Dooley, Dr. Moore, Mr. Chavis, Mr. Lee

NAYS: None

Daniel D. Lee
Chair

ATTEST: _____
W. Kevin Massengill
County Administrator
Clerk to the Board

/cmb

County of Dinwiddie Board of Supervisors

MINUTES

Fall Advance – October 31, 2025, 9:00 AM

Training Room, Dinwiddie Government Center
14010 Boydton Plank Road, Dinwiddie, Virginia

Supervisors Present:

Daniel D. Lee, *Chair*
Brenda Ebron-Bonner, *Vice Chair*
Casey M. Dooley
Dr. Mark E. Moore
William D. Chavis

Election District 4
Election District 5
Election District 1
Election District 2
Election District 3

Administration Present:

W. Kevin Massengill, *County Administrator*
Anne Howerton, *Deputy County Administrator*
David Kissner, *Chief, Fire & EMS*

1. ROLL CALL

2. AMENDMENTS TO AGENDA

3. WELCOME AND OVERVIEW

W. Kevin Massengill, County Administrator, opened the meeting and gave the Board a brief overview of what was presented yesterday.

4. CLOSED SESSION:

At 10:12 AM, upon motion of Mr. Chavis, seconded by Mrs. Ebron-Bonner, the Board convened into a closed meeting under:

§2.2-3711 (A) (1) Personnel:

County Administrator Evaluation

AYES: Mrs. Ebron-Bonner, Mr. Dooley, Dr. Moore, Mr. Chavis, Mr. Lee
NAYS: None

At 12:37 PM, upon motion of Dr. Moore, seconded by Mrs. Ebron-Bonner, the Board convened into an open meeting.

Upon motion of Dr. Moore, seconded by Mr. Chavis,

Whereas, this Board convened in a closed meeting under

§2.2-3711 (A) (1) Personnel:

County Administrator Evaluation

And whereas, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or of the matters identified in the motion discussed.

Now be it certified, that only those matters as were identified in the motion were heard, discussed, or considered in the closed meeting.

AYES: Mrs. Ebron-Bonner, Mr. Dooley, Dr. Moore, Mr. Chavis, Mr. Lee
NAYS: None

5. **ADJOURNMENT**

Upon motion of Mr. Chavis, seconded by Mrs. Ebron-Bonner, the meeting was adjourned at 12:39 PM.

AYES: Mrs. Ebron-Bonner, Mr. Dooley, Dr. Moore, Mr. Chavis, Mr. Lee

NAYS: None

Daniel D. Lee
Chair

ATTEST: _____
W. Kevin Massengill
County Administrator
Clerk to the Board

/cmb

County of Dinwiddie Board of Supervisors

MINUTES

Regular Meeting – November 18, 2025, 3:00 PM

Board Meeting Room – Dinwiddie Government Center
14010 Boydton Plank Road, Dinwiddie, Virginia 23841

Supervisors Present:

Brenda Ebron-Bonner, *Vice Chair* Election District 5
Casey M. Dooley Election District 1
Dr. Mark. E. Moore Election District 2
William D. Chavis Election District 3

Administration Present:

W. Kevin Massengill, *County Administrator*
Anne Howerton, *Deputy County Administrator*
Tyler Southall, *County Attorney*

1. ROLL CALL

Mr. Lee was not present for the meeting.

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. AMENDMENTS TO AGENDA

Upon motion of Mr. Chavis, seconded by Mr. Dooley, the agenda was approved as presented.

AYES: Mr. Dooley, Dr. Moore, Mr. Chavis, Mrs. Ebron-Bonner

NAYS: None

ABSENT: Mr. Lee

5. CONSENT AGENDA:

A. SUMMARY AND CLAIMS

CLAIMS

Cash Account	Print Date	Invoice Count	Check Count	Total
999 - 110110 - Operating Account	10/01/2025	2	2	\$4,845,644.30
999 - 110110 - Operating Account	10/02/2025	1	1	\$34.40
999 - 110110 - Operating Account	10/03/2025	42	28	\$244,979.39
999 - 110110 - Operating Account	10/03/2025	15	12	\$654,702.91
999 - 110110 - Operating Account	10/06/2025	1	1	\$473.75
999 - 110110 - Operating Account	10/10/2025	53	30	\$306,052.21
999 - 110110 - Operating Account	10/10/2025	21	14	\$80,121.20
999 - 110110 - Operating Account	10/15/2025	1	1	\$36.00
999 - 110110 - Operating Account	10/16/2025	1	1	\$78,516.92
999 - 110110 - Operating Account	10/16/2025	11	12	\$47,675.00
999 - 110110 - Operating Account	10/16/2025	1	1	\$1,000.00
999 - 110110 - Operating Account	10/16/2025	1	1	\$500.00
999 - 110110 - Operating Account	10/15/2025	1	1	\$3,500.00
999 - 110110 - Operating Account	10/17/2025	26	15	\$19,584.90
999 - 110110 - Operating Account	10/17/2025	40	14	\$322,530.95
999 - 110110 - Operating Account	10/20/2025	2	2	\$26.32
999 - 110110 - Operating Account	10/21/2025	1	1	\$2,000.00
999 - 110110 - Operating Account	10/27/2025	12	9	\$23,916.40
999 - 110110 - Operating Account	10/27/2025	13	8	\$91,363.81
999 - 110110 - Operating Account	10/29/2025	1	1	\$6.58
999 - 110110 - Operating Account	10/31/2025	60	35	\$95,364.24
999 - 110110 - Operating Account	10/31/2025	51	18	\$1,074,038.35
		357	208	\$7,892,067.63

B. VRA 2019C TAXABLE BOND REQUISITION #12



Dinwiddie County Finance and General Services

14010 Boydton Plank Road
Dinwiddie, Virginia 23841
Phone: 804-469-4500
FAX: 804-469-4503

MEMORANDUM

TO: Board of Supervisors
FROM: Anne Howerton, Deputy County Administrator
DATE: November 18, 2025
SUBJECT: VRA 2019C Taxable Bond Requisition #12

Background

The Public Safety Radio Replacement project as approved in the FY 2020 CIP was financed with debt issued through Virginia Resources Authority, which closed on November 20, 2019. As you are aware, this financing had several components. The \$8,623,554 Series 2019C Lease Revenue Bond was tax exempt, and the \$1,528,895 Series 2019C Lease Revenue Bond is taxable. The IRS distinction between taxable and tax exempt bonds is the end use of those funds. The taxable funds can be used for both governmental purposes and expenditures that could be potentially used for private purposes, but the tax-exempt funds can only be used for governmental purposes.

Taxable Requisition #12 requests \$6,006.76 for six communications officer workstation status indication lights, and \$4,650 for UPS units for the cameras at the six tower sites. Please see attached invoices.

The tax exempt funds have been exhausted, but there is still a remaining balance of \$44,056.65 in the taxable funds account after payment of these invoices.

Actions

We are asking for approval of the following resolution.

BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia does hereby authorize payment of VRA 2019C Taxable Requisition #12 to Russ Bassett Corp in the amount of \$6,006.76 and to Motorola Solutions Inc. for \$4,650.

FORM OF REQUISITION

Requisition No. 12 (**TAXABLE ACQUISITION FUND**)

Date: 11/18/25

U.S. Bank National Association, as Trustee
Attention: Corporate Trust Department
1021 East Cary Street
18th Floor
Richmond, Virginia 23219

Virginia Resources Authority
1111 East Main Street
Suite 1920
Richmond, Virginia 23219
Attention: Executive Director

This Requisition, including Schedule 1 and Schedule 2 hereto, is submitted in connection with the Local Lease Acquisition Agreement and Amended and Restated Financing Lease dated as of September 20, 2019 (the "Financing Lease") between the Virginia Resources Authority, the Dinwiddie County School Board and the County of Dinwiddie, Virginia (the "Local Government"). Unless otherwise defined in this Requisition, each capitalized term used herein has the meaning given it under Article I of the Financing Lease. The undersigned Local Representative hereby requests payment of the following amounts from the Local Account established for the Local Government in the 2019C Acquisition Fund established under the Forty-Sixth Supplemental Series Indenture.

Payee (including electronic payment instructions if requesting electronic payment):

Russ Bassett Corp	Amount to be Paid: \$6,006.76
Motorola Solutions, Inc.	Amount to be Paid: \$4,650.00

Purpose (in reasonable detail) for which obligations(s) to be paid were incurred:

6 communications officer workstation status indicator lights
6 UPS for security cameras at the tower sites

Attached on Schedule 2 are the wire instructions for this requisition, and also attached hereto is an invoice (or invoices) relating to the items for which payment is requested.

The undersigned certifies that (i) the amounts requested by this Requisition will be applied in accordance, with the Local Tax Document, as it relates to the 2019 Tax-Exempt New Money Project, and solely and exclusively to the payment, or the reimbursement of the Local Government for its payment, of Project Costs of the construction portion of the 2019 New Money Project, (ii) no notice of any lien, right to lien or attachment upon, or claim affecting the right to receive payment of, any of the money payable under the Requisition to any of the persons, firms or corporations named in it has been received, or if any notice of any such lien, attachment or claim has been received, such lien, attachment or claim has been released or discharged or will be released or discharged upon payment of the Requisition, and (iii) this Requisition contains no items representing payment on account of any retained percentage entitled to be retained at this date.

If this Requisition includes payments for labor or to contractors, builders or materialmen, the attached Certificate of Local Representative must be completed. If this Requisition includes payments for any lands or easements, rights or interest in or relating to lands, the attached Certificate of the Local Representative must be completed and there must be attached to this Requisition a certificate signed by a Local Representative stating that upon payment therefor the Local Government will have title in fee simple to, or easements, rights or interests sufficient for the purposes of the construction portion of the 2019 New Money Project over or through such lands.

The Local Government has agreed in the Financing Lease that any amounts it receives pursuant to this Requisition will be (i) immediately applied to reimburse the Local Government for Project Costs it has already paid or (ii) actually spent to pay Project Costs not later than five banking days after receipt.



Local Representative

SCHEDULE 1
Form to Accompany Requisition

Requisition #: 12
 Recipient: Dinwiddie County - VPFP Series 2019C (Taxable New Money and Refunding Portion)
 Local Representative: Anne Howerton
 Title: Deputy County Administrator - Finance
 Date: 11/18/2025

<u>Cost Category</u>	<u>Total Project Costs</u>	<u>Previous Disbursements</u>	<u>Disbursement This Period</u>	<u>Disbursements to Date</u>	<u>Remaining Balance</u>
P25 Radio System - Equipment & Services	\$ 1,000,000.00	\$ 1,000,000.00		\$ 1,000,000.00	\$ -
Dispatch System - Equipment & Services	-	-	-	-	-
Microwave System - Equipment & Services					
Site Improvements	500,000.00	474,106.25	10,656.76	484,763.01	15,236.99
Mobile Radios - Low Tier Mobile	-	-	-	-	-
Mobile Radios - Mid Tier Mobile	-	-	-	-	-
Mobile Radios - High Tier Mobile	-	-	-	-	-
Portable Radios - Low Tier Portable	-	-	-	-	-
Portable Radios - Mid Tier Portable	-	-	-	-	-
Portable Radios - Pagers - P25	-	-	-	-	-
Contingencies	-	-	-	-	-
Refunding Escrow Deposit*	23,260,023.62	23,260,023.62	-	23,260,023.62	-
Local Cost of Issuance	106,801.15	106,801.15		106,801.15	-
Additional Proceeds / Contingency	101,590.05	72,770.39		72,770.39	28,819.66
TOTALS	\$ 24,968,414.82	\$ 24,913,701.41	\$ 10,656.76	\$ 24,924,358.17	\$ 44,056.65

* Note: \$23,260,023.62 was deposited into an escrow fund to provide for the Series 2012A defeasance on November 20, 2019.

SCHEDULE 2

Payment Instructions for Requisition

Russ Bassett Corp
See Invoice for EFT information

Motorola Solutions Inc
See Invoice for EFT information

Ship To: Dinwiddie County Emergency Communications
 13850 Courthouse Rd
 Dinwiddie VA 23841
 USA

Ref:
Carrier: UPS

Sold To: County of Dinwiddie Emergency Communications
 Post Office Drawer 70
 Dinwiddie VA 23841
 USA

Contract: (F) HGAC EC07-23
Project #: DC-23034-04
Option: 1 **Rev:** A

#	Order	Seller ID	Customer #	Ref. P.O.	Rep	Ship Date
FUR	84940		9899	00002764	2015	10/07/2025
Qty	Part Number	Description			Unit Price	Extended
6	DAC-SLT-5-36	SW INDICATOR LIGHT,5-LENS TL50,36" POLE			623.88	3,743.28
6	WAC-SL-CNCT-KT	SIL CONNECTION KIT,PWY SPLY,VER BRKT			173.08	1,038.48

Please Remit to:	Electronic Funds Transfer to:	Product Total:	4,781.76
Russ Bassett Corp.	Banc of California	Sales Tax:	0.00
Accounts Receivable	17901 Von Karman Ave	Freight Services:	250.00
8189 Byron Road	Irvine, CA 92614	Install Services:	975.00
Whittier, CA 90606	Acc. Name: Russ Bassett Corp.	Invoice Total:	\$6,006.76
Terms: Net 30	Acct. Number: 0020-302776		
Payment Due: 11/27/2025	ABA: 122238200		
	Swift Number: FNSDUS6D		

Russ Bassett Corp. 8189 Byron Road, Whittier, CA 90606 800-350-2445 www.russbassett.com



Dinwiddie County

PURCHASE ORDER

Fiscal Year 2026 Page 1 of 1

Please reference PO Number on invoice.

Bill To
Dinwiddie County
P.O. Box 70
Dinwiddie, VA 23841
(804) 469-4500
accounting@dinwiddieva.us

Ship To
Fire & EMS
13850 Courthouse Road
Dinwiddie, VA 23841

Purchase Order Number **00002764**
Purchase Order Date **09/24/2025**
Department **EMERGENCY COMMUNICATIONS**

Payment Terms: Net 30 days unless otherwise stated.
Send invoices to accounting@dinwiddieva.us.

Vendor
RUSS BASSETT CORPORATION
8189 BYRON RD
WHITTIER, CA 90606

VENDOR PHONE NUMBER	VENDOR EMAIL	VENDOR NUMBER	REQUISITION NUMBER	REQUISITIONER NAME	DELIVERY REFERENCE
		701	260185	Chuck Lewis	

NOTES

Status Lights for Dispatch (Bond Funds)
HGACBuy Contract #EC07-23

ITEM #	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
1	DAC-SLT-5-36 Statwall mounted status light, 5 lens, 36" pole GL #: 3059420 - 482220	6.0000	EACH	\$623.8800	\$3,743.28
2	WAC-SL-CNCT-KT status indicator light connection kit with power supply GL #: 3059420 - 482220	6.0000	EACH	\$173.0800	\$1,038.48
3	Delivery Services GL #: 3059420 - 482220	1.0000	EACH	\$250.0000	\$250.00
4	Russ Bassett Installation Services GL #: 3059420 - 482220	1.0000	EACH	\$975.0000	\$975.00

For questions regarding this Purchase Order, please contact Hollie Casey at (804) 469-4500, Option 1, Ext 2150, hcasey@dinwiddieva.us.

W. Kevin Massengill

Purchase Order Total **\$6,006.76**

Quotation

russett
 Russ Bassett Corporation
 8189 Byron Road Whittier, CA 90606
 Tel: 800.350.2445 Fax: 562.698.8972
 www.russbassett.com

PROJECT #: DC-23034-04 **Option:** 1
REVISION: A
PROJECT NAME: Dinwiddie County Division of Fire & EMS

look for invoice to come

QUOTE DATE: 9/17/2025
EXPIRATION DATE: 12/16/2025
CUSTOMER: County of Dinwiddie
CONTACT: Charles L. Lewis
ADDRESS: 13850 Courthouse Road
 Dinwiddie, VA 23841
PHONE: 804-894-5467
EMAIL: cilewis@dinwiddieva.us

SALES EXECUTIVE: Elizabeth Thrall
ADDRESS: 8189 Byron Rd
 Whittier, CA 90606
PHONE: (813)-758-2127
EMAIL: ethrall@russett.com

QTY	PART NUMBER	DESCRIPTION	HGACBuy PRICE	EXTENDED
AREA: 1			AREA 1 TOTAL:	\$ 4,781.76
6	DAC-SLT-5-36	Slatwall mounted Status Light, 5-Lens, 36" Pole	\$ 623.88	\$ 3,743.28
6	WAC-SL-CNCT-KT	Status Indicator Light Connection Kit with Power Supply	\$ 173.08	\$ 1,038.48

HGACBuy Contract #: EC07-23 (911 Equipment & Emergency Notification Software and Services). Effective Dates 8/1/2023 - 6/30/27.
 Prices shown herein are Net (discount applied) unless otherwise noted.

Product Total: \$ 4,781.76
 Price does not include applicable sales tax
Delivery Services: \$ 250.00
Russ Bassett Installation Services: \$ 975.00
Total Due \$ 6,006.76



Motorola Solutions, Inc.
 500 West Monroe
 Chicago IL 60661
 United States
 Federal Tax ID: 36-1115800

Invoice 1187158181

Issue Date Oct 20, 2025	P.O. No. 00002731	P.O. Date Jun 27, 2025
Sales Order 3203827054	Delivery No.	Customer No. 1000321563

Billing Address

DINWIDDIE COUNTY
 ATTN: Accounts Payable
 PO BOX 70
 DINWIDDIE, VA 23841
 United States

Shipping Address

DINWIDDIE COUNTY
 13050 COUNTRYHOUSE RD
 DINWIDDIE, VA 23841
 United States



Important Information

Project No: EASTPVIAUS35
 Project Name: EAST FIXED VIDEO IAs

For all invoice payment inquiries contact

SL TRAFFIC@motorolasolutions.com
 Telephone: 800 247-2346

<p>Payment Details</p> <p>Payment Method / Terms Net Due in 30 Days</p> <p>Payment Address Motorola Solutions, Inc. 13104 Collectors Center Drive Chicago, IL 60693 United States</p> <p>Bank CHICAGO</p>	<p>Bank Account No. 3756319819</p> <p>ABA Routing No. for ACH 111000012</p> <p>ABA Routing No. for Wire Transfer 026009593</p> <p>SWIFT BOFAUS3N</p>	<p>Invoice Total USD 4,650.00 Payment Due Date Nov 19, 2025</p> <p>Pay Online</p> <p>motorolasolutions.com/billing</p>
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Invoice 1187158181

Please detach here and return the bottom portion with your payment.

Page 1 of 2

Payment Coupon

Invoice 1187158181

Please put your Transaction Number and your Customer Account Number on your payment for prompt processing.

Billing Address

DINWIDDIE COUNTY
 ATTN: Accounts Payable
 PO BOX 70
 DINWIDDIE, VA 23841
 United States

Payment Address

Motorola Solutions, Inc.
 13104 Collectors Center Drive
 Chicago, IL 60693
 United States

Issue Date

Oct 20, 2025

Customer No.

1000321563

Invoice Total
USD 4,650.00
 Tax Included 0.00
 Payment Due Date **Nov 19, 2025**

Provide your remittance details to:
US.remittance@motorolasolutions.com

#	Description	Ship Date	Service Period	Unit Price	Qty	Amount
1	Cyber Power 1000W Rackmount UPS			475.00	6	2,850.00
2	Installation and Additional Training			1,800.00	1	1,800.00
USD Subtotal						4,650.00
USD Total Tax						0.00
USD Invoice Total						4,650.00
USD Amount Due						4,650.00



100000 03 03 000000 000001 P



Dinwiddie County

Bill To
 Dinwiddie County
 P.O. Box 70
 Dinwiddie, VA 23841
 (804) 469-4500
 accounting@dinwiddieva.us

Ship To
 Fire & EMS
 13850 Courthouse Road
 Dinwiddie, VA 23841

Vendor
 MOTOROLA SOLUTIONS INC
 PO BOX 404059
 ATL, GA 30384-4059

PURCHASE ORDER

Fiscal Year 2026 Page 1 of 1

Please reference PO Number on invoice.

Purchase Order Number **00002731**
 Purchase Order Date 06/27/2025
 Department **EMERGENCY COMMUNICATIONS**
 Contract 25026

Payment Terms: Net 30 days unless otherwise stated.
 Send invoices to accounting@dinwiddieva.us.

VENDOR PHONE NUMBER	VENDOR EMAIL	VENDOR NUMBER	REQUISITION NUMBER	REQUISITIONER NAME	DELIVERY REFERENCE
	US.REMITTANCE@MOTOROLASOLUTIONS.COM	189	260016	Chuck Lewis	

NOTES

Site Security Camera UPS's

ITEM #	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
1	Cyper Power 1000W Rackmount UPS GL #: 3059420 - 482220	6.0000	EACH	\$475.0000	\$2,850.00
2	Installation and Additional Training GL #: 3059420 - 482220	1.0000	EACH	\$1,800.0000	\$1,800.00

For questions regarding this Purchase Order, please contact Hollie Casey at (804) 469-4500, Option 1, Ext 2150, hcasey@dinwiddieva.us.


 W. Kevin Messing

Purchase Order Total **\$4,650.00**



ITEM	QTY	NOMENCLATURE	DESCRIPTION	PRICE
1	6	CP1500PFCRMU	CYPER POWER 1000W RACKMOUNT UPS	\$ 2,850.00
2	6		Installation and Additional Training	\$ 1,800.00
TOTAL				\$ 4,650.00

ADDITIONAL INFORMATION:

- Prices are reflective of VITA State Contract – 240110-MSI
- Delivery is 4 weeks ARO
- Terms are NET 30 DAYS
- Quotation is effective for 90 days
- Include the billing address on the purchase order
- Include the street shipping address on the purchase order

MAKE PURCHASE ORDER TO MOTOROLA SOLUTIONS, INC.

Ross Wolfe
 Senior Account Manager
 715 9th Street
 Virginia Beach, VA 23451
 (757) 515-2709
ross.wolfe@motorolasolutions.com

CERTIFICATE OF LOCAL REPRESENTATIVE

The undersigned Local Representative for the Local Government hereby certifies that (i) insofar as the amounts covered by this Requisition include payments for labor or to contractors, builders or materialmen, such work was actually performed or such materials, supplies or equipment were actually furnished or installed in or about the 2019 Tax-Exempt New Money or the 2019 Taxable New Money Project, and (ii) insofar as the amounts covered by the Requisition include payments for land or easements, rights or interests in or relating to lands, such lands, easements, rights or interests are being acquired and are necessary or convenient for the undertaking and completion of the 2019 Tax-Exempt New Money Project or the 2019 Taxable New Money Project.

Date: 11/18/25



Local Representative

C. SURPLUS OF COUNTY PERSONAL PROPERTY



Dinwiddie County Finance and General Services

14010 Boydton Plank Road
Dinwiddie, Virginia 23841
Phone: 804-469-4500

MEMORANDUM

TO: Board of Supervisors
FROM: Anne Howerton, Deputy County Administrator
DATE: November 18, 2025
SUBJECT: Surplus of County Personal Property

Background

Fire & EMS has selected the vehicles on the attached list for surplus based on age, mileage and overall mechanical condition. It has been determined that overall these assets are no longer mechanically sound enough to function as daily vehicles for the County.

Recommendation

We recommend approval of the following resolution.

Resolution

WHEREAS, the personal property on the attached listing ("Surplus Property") has become obsolete and unusable by Dinwiddie County ("County"); and

WHEREAS, in accordance with Section 15.2-951 of the Code of Virginia, as amended, localities may dispose of personal property, and in accordance with Section 15.2-1236 of the Code of Virginia, as amended, all sales of personal property which has become obsolete and unusable shall be based wherever feasible on competitive bids; and

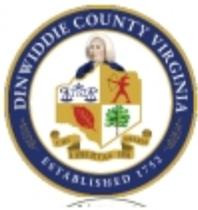
WHEREAS, the Board of Supervisors is of the opinion that it is in the best interests of the County to dispose of the Surplus Property through public auction on an on-line government auction website; through trade-in; and/or through highest bid on sale of scrap metal; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the Surplus Property as listed above is declared obsolete and unusable and is authorized for disposal as noted above.

FY 26 SURPLUS VEHICLES
11/28/2025

DEPT	YEAR	MAKE	MODEL	VIN	MILEAGE
FIRE & EMS	2002	FREIGHTLINER	FIRE TANKER	2156	42,896
FIRE & EMS	2000	FORD	EXPEDITION	7628	107,116
FIRE & EMS	1993	PIERCE	FIRE PUMPER	0405	103,854

D. BANKING RESOLUTION



Dinwiddie County Attorney's Office

14010 Boydton Plank Road

Dinwiddie, VA 23841

Phone: (804) 469-4500

Fax: (804) 469-4503

To: Board of Supervisors of Dinwiddie County, Virginia

CC: Jennifer C. Perkins, Treasurer
W. Kevin Massengill, County Administrator
Anne C. Howerton, Deputy County Administrator, Finance

From: Tyler Southall, County Attorney

Date: November 18, 2025

Subject: Banking Resolution

Background:

The County uses Fifth-Third Bank for a lockbox account that assists with the collection of ambulance billing.

Treasurer Perkins is working with the Bank and Digitech (the billing company) to set up an interest-bearing account. Approval of the attached resolution has been requested.

ACTION

BE IT RESOLVED THAT the attached resolution is adopted in the form presented.



FIFTH THIRD

**38 Fountain Square Plaza
Cincinnati, Ohio 45263**

Banking Services Resolution

Fifth Third Bank | *Banking Services Resolution September 2024*

1



Banking Services Resolution
DEPOSIT ACCOUNTS & OTHER TREASURY MANAGEMENT SERVICES

Effective as of the date of execution, the named person(s) in the Authorized Persons Section is/are duly authorized representative(s) of the Company, Corporation, Partnership, Organization, Government, Trust and/or Plan reflected on the Signature Page hereof ("Entity") and hold the title(s) set forth opposite his or her respective name(s), said authorized persons is/are authorized to act on behalf of this Entity, and on behalf of those entities named in the Affiliates Section hereof ("Affiliates"), as an "Authorized Person" in transactions with Fifth Third Bank, National Association, or an affiliate of Fifth Third Bancorp (collectively, "Bank"), with the authority detailed in the following resolutions:

Section I. DEPOSIT ACCOUNTS & OTHER TREASURY MANAGEMENT SERVICES:

RESOLVED, that the Bank is hereby designated as an authorized depository of this Entity and that one or more checking, savings, or other deposit accounts ("Accounts") be opened and maintained with the Bank in the name of the Entity.

RESOLVED, that the opening and maintaining of the Accounts, all transactions in connection with the Accounts and all related services will be governed by written agreements provided by the Bank, and by such rules, regulations and policies as the Bank shall from time to time establish.

RESOLVED, this Entity is authorized to obtain banking services from the Bank including treasury management, the sale or purchase of foreign currencies, and to enter into such agreements and documentation for such services as are required by the Bank from time to time, including a Master Treasury Management Agreement, Online Channel Access Agreement, Schedules to the Online Channel Access Agreement, Signature Card, Terms and Conditions for various banking services, Commercial Card Service Agreement, Deposit Account Rules & Regulations, and/or Commercial Account Rules, as applicable ("Banking Agreements"), each of which, when accepted or signed by an Authorized Person described below is approved and authorized in all respects.

RESOLVED, that the Entity is authorized to incur and repay indebtedness, grant or give security, and incur and perform related liabilities and obligations to the Bank in connection with the banking services obtained by the Entity under the relevant Banking Agreements, including, without limiting the foregoing, with respect to: (a) transactions executed for the Entity by the Bank (b) credit card services under the Commercial Card Service Agreement, and (b) import and export services for letters of credit as provided in the terms and conditions for such import and export services and related reimbursement, financing and security or collateral arrangements.

RESOLVED, that the Entity is authorized to enter into, execute and deliver to the Bank applications, documents, notes and agreements reflecting or evidencing such indebtedness, security, liabilities and obligations including those related to letters of credit, confirmation and payment services, reimbursement arrangements and related loans, lines of credit or similar financing arrangements, and security and collateralization arrangements, and a note or notes, security, pledge or similar agreement evidencing or securing such arrangements ("Banking Services Financing Agreements"), each of which, when submitted, accepted or signed by an Authorized Person is authorized and approved in all respects.

RESOLVED; that a) any of the Authorized Persons as designated in the Authorized Person(s) Section, acting alone or together with other Authorized Persons, b) each person serving or named as an executive or finance officer of the Corporation (such as the Chief Executive Officer, President, Chief Financial Officer, Controller and Vice President-Finance or similar title (each, an "Executive Officer") from time to time, and (c) any other person designated by any such individual, whose identity is provided to Fifth Third Bank (each, an "Authorized Person" and for purposes of certain Banking Agreements, an "Authorized Agent") is authorized to act for the Entity, and any named Affiliates if the same are joined to the Banking Services Agreements, to do any of the following:

Section 1.1. Accounts and Agreements. Open or close any deposit or other Account and execute on behalf of the Entity signature cards (and designate persons with check signing authority), application forms, authorization, set-up and other documentation and agreements with the Bank with respect to the Accounts and any services related to the Accounts including each of the Banking Agreements and Banking Services Financing Agreements;

Section 1.2. Payment Instructions. Issue, and designate persons with the authority to issue written, telephonic, electronic, internet-based, or oral instructions and payment orders for the transfer or payment of funds of the Entity on deposit with the Bank (or at any other financial institution) including by wire transfer, automated clearing house debit, book transfer and other physical and electronic means;

Section 1.3. Foreign Currency Transactions. Agree to buy or sell foreign currencies via spot contracts, execute on behalf of the Entity confirmation of such spot transactions, and deliver such currencies as required under the spot transactions to the Bank, including by wire transfer, automated clearing house debit, book transfer and other physical and electronic means;

Section 1.4. Implementation and Setup. Select the services the Entity will obtain from the Bank and instruct the Bank on service options and features desired by the Entity, and the set-up, implementation and security procedures relating to the services selected.

Section 1.5 Designate others with Authority. Designate and advise the Bank of the identity of persons (including officers and employees of this Entity or its service providers) who have some or all of the authority of an Authorized Person with respect to one or more Accounts of the Entity Banking Agreements entered into by Entity or services utilized by the Entity, and limitations on the scope of such authority, if any, including a person or persons who will serve as administrator or service administrator with respect to a service or services obtained by the Entity and have authority to: manage the service on behalf of the Entity; select and administer security and operating procedures; designate persons as authorized users of a service; and, enable and administer user identification codes, passwords and other identification data.

RESOLVED, that the Authorized Person(s), and any persons designated by the same in accordance with the foregoing resolutions, is/are hereby authorized to take such other actions as may be necessary or desirable to carry out the intent of the foregoing.

RESOLVED, that the resolutions set forth herein and the authority hereby conferred is in addition to that conferred by any other resolution heretofore or hereafter delivered by this Entity to the Bank and shall continue in full force and effect until the Bank shall have received, and have had a reasonable opportunity to act upon, notice in writing, certified by an authorized representative of this Entity, of the revocation hereof by a resolution duly adopted by the governing body of this Entity. Any such revocation shall be effective only as to credit which is extended or committed by the Bank, or actions which are taken by this Entity pursuant to the resolutions contained herein, subsequent to the Bank's receipt of, and reasonable opportunity to act upon, such notice and shall not affect any acts by Authorized Person(s) performed prior thereto.

RESOLVED, that any and all transactions by or on behalf of this Entity with the Bank and all agreements, applications, documents and authorizations executed and delivered on behalf of this Entity to the Bank prior to the adoption of this resolution (whether involving deposits, withdrawals, borrowings, guarantees, leases or otherwise) be and the same are in all respects ratified, approved, and confirmed.

RESOLVED, that the Bank is authorized to rely in good faith on any telephonic or other oral communication which shall be received by it from anyone reasonably believed by the Bank to be one of the Authorized Person(s) (including any Channel Administrator) until new instructions are received in writing from an Authorized Person of Entity and Bank has had a reasonable time to act on such instructions.

BE IT FURTHER RESOLVED that The United States Electronic Signatures in Global and National Commerce Act, P.L. 106-229 (the "E-Sign Act") applies to the fullest extent possible to this document. The Entity represents, warrants, and covenants that the electronic signatures submitted by the Entity to Bank on this document are created using software and processes that create valid, enforceable, and effective electronic signatures in compliance with the E-Sign Act and all applicable state laws including applicable Uniform Electronic Transactions Act(s). All questions regarding the validity of the electronic signatures on this document shall be governed by the E-Sign Act or, to the extent applicable, by the laws of the State of Ohio, including the Ohio Uniform Transactions Act, OHIO REV. CODE ANN. § 1306.01-23., et seq.

Section II. AUTHORIZED PERSON(S)

Name of Authorized Person	Title of Authorized Person
JENNIFER C PERKINS	TREASURER
W. KEVIN MASSENGILL	COUNTY ADMINISTRATOR
JOYCE KERULO	DIGITECH REPRESENTATIVE
ROSE WARNER	DIGITECH REPRESENTATIVE

NOTE: If additional space is needed, please attach separate copies of this table, labeling each copy "Exhibit to [Name of ENTITY] Banking Services Resolution dated [insert date of this Resolution]."



SIGNATURE PAGE OF BANKING SERVICES RESOLUTION

I hereby certify that:

- I am duly authorized under the governing documents and resolutions of Entity (and each Affiliate, if applicable) to give this certification to the Bank; and
- the above is a true copy of the resolutions adopted by the governing body of this Entity (and each Affiliate, if applicable), and
- such resolutions are now in full force and effect as of the date set forth below, having been adopted pursuant to the governing documents of Entity and (each Affiliate, if applicable) and not rescinded.

Printed Name: JENNIFER C PERKINS

Title or Office: TREASURER

Full Legal Name of Entity: COUNTY OF DINWIDDIE VIRGINIA

Signature: _____

Date: 10/7/2025

E. MINUTES: October 21, 2025

Upon motion of Mr. Dooley, seconded by Dr. Moore, the consent agenda was approved as presented.

- AYES: Mr. Dooley, Dr. Moore, Mr. Chavis, Mrs. Ebron-Bonner
- NAYS: None
- ABSENT: Mr. Lee

6. REPORTS:

A. VIRGINIA DEPARTMENT OF TRANSPORTATION

Aaron French, Assistant Residency Engineer, provided the following

DINWIDDIE COUNTY
November 18, 2025 – Monthly Report

MAINTENANCE

Church Road and McKenney Area Headquarters for the month of October 2025.

- Removed debris and 58 bags of trash throughout the county.
- Repaired 545 potholes throughout the county.
- Shoulder work on various routes.
- Sight distance mowing and pruning on various secondary routes.
- Machined unpaved roads throughout the county.
- Continued work on Rural Rustic for Route 609 Cherry Hill Road.
- We received 146 new work orders and closed 139 work orders. There are 20 pending work orders older than ninety (90) days.

LAND DEVELOPMENT & PERMITS

**Paul Hinson,
P.E.**

Plans with outstanding comments or under review (Activity within last 90 days)

- Fort Emory Estates Section 2 Construction Plans – Rt. 741 Fort Emory Road and Rt. 613 Squirrel Level Road – Revised construction plans submitted for review and acceptance on 10-22-25 and comments issued on 10-31-25.
- Dinwiddie Industrial Park, Rt. 142 Simpson Road – Revised site plans for proposed industrial park submitted for review and acceptance on 10-28-25 and is under review.
- Simpon Road Warehouse, Rt. 142 Simpson Road – Site plan for proposed warehouse project submitted for review and acceptance on 9-9-25 and comments issued on 9-22-25.

Plans found acceptable

- MBC Final Node Site, Rt. 761 Airport Road – Amended site plan submitted for review and acceptance on 9-29-25 and found acceptable on 10-3-25.
- Ferndale Road Self-Storage, Rt. 600 Ferndale Road – Revised site plan for proposed storage facility submitted for review and acceptance on 10-22-25 and found acceptable on 10-31-25.
- Dinwiddie Diner and Hotel, Rt. 1 Boydton Plank Road – Revised site plan submitted for review and acceptance on 10-22-25 and found acceptable on 10-31-25.

Other

- None

LUP Permits Issued and Completed

Permit Number	Permittee	Dinwiddie County	Permit Issuance Date	Permit Completion Date
60441	JMG Global LLC	26	10-6-25	
60444	Dominion Energy	26	10-9-25	
60445	Dominion Energy / VA Elec & Power Co	26	10-9-25	
60446	Dominion Energy / VA Elec & Power Co	26	10-9-25	
60449	Todd Williams	26	10-10-25	
60450	Dominion Energy / VA Elec & Power Co	26	10-20-25	
60457	Dominion Energy	26	10-21-25	
60459	Mueller Builders LLC	26	10-28-25	
60460	Level 3 Communications, LLC	26	10-14-25	
60463	Dominion Energy / VA Elec & Power Co	26	10-21-25	
60464	Dominion Energy / VA Elec & Power Co	26	10-16-25	
60465	Prince George Electric Cooperative	26	10-21-25	
60468	Prince George Electric Cooperative	26	10-21-25	
60469	Mid-Atlantic Broadband Communities Corp.	26	10-17-25	
60471	Danile Alvarez	26	10-28-25	
60474	Comcast of Virginia, LLC	26	10-21-25	
60476	Todd Williams	26	10-27-25	
60192	First Management Company, LC	26	4-18-25	10-28-25
60161	Rock River, Inc.	26	3-6-25	10-8-25
CONSTRUCTION				Susan Warr, P.E.
<p><u>UPC 125589 / PM4D-964-F25,P401</u> Contractor: Branscome, Inc. Name: 2025 Plant Mix / Petersburg Residency CM: Charlene Fallen Location: Dinwiddie, Nottoway, Prince George Fixed Completion Date: 11/21/25 Comments: Project was executed on 2/20/25. Pre-construction meeting held 3/20/25. The prime contractor began work in May in Nottoway. The paving crew is still in progress of paving in Prince George. Paving in Dinwiddie has been completed, and locations are awaiting pavement markings and punch list work.</p> <p><u>UPC 124672 / 9999-964-862, N501</u> Contractor: Mullen's Markings, Inc. Name: Road Improvements CM: Blake Smith Location: Dinwiddie, Nottoway, Prince George Fixed Completion Date: 12/05/25</p>				

Comments: Weather and scheduling conflicts impacted planned schedule. Contractor is working on punch list items and some minor remaining contract items. Contract is expected to be completed in November.

TRAFFIC STUDIES/SPECIAL REQUESTS

- Route 644 Depot Road – Citizen requesting a safety study to add double lines on the road.

B. CRATER DISTRICT AREA AGENCY ON AGING

Renata Sharnick, Chief Executive Officer, spoke on behalf of the Crater District Area Agency on Aging, which serves older adults, caregivers, and adults with disabilities across the region with the mission of helping seniors remain healthy, independent, and safe in their homes. She noted that Dinwiddie has more than 7,300 older adults, and the agency served 765 county residents last year. Ms. Sharnick highlighted the growing need for services as the aging population continues to expand and outlined the wide range of programs provided over the past year, including over 3,300 home-delivered meals, community meals, medical and essential transportation, legal support, and care coordination. She also described specialized programs such as insurance counseling, homemaker and nutrition services, diabetes prevention, emergency assistance, and fraud prevention efforts. To meet rising demand, Crater has expanded programs like care coordination, the chore program for home repairs and assistance, and respite and caregiver support. She emphasized that these services help reduce nursing home admissions, emergency room visits, and long-term care costs while improving overall well-being. She noted that although the agency receives federal and state funding, increasing local support from Dinwiddie is critical to serving more seniors and enhancing safety and stability in their homes. She closed by reaffirming Crater's commitment to supporting the county's growing older adult population and thanked the Board for its continued support.

7. **ACTION ITEMS:**

A. CONTRACT EXTENSION, DELINQUENT REAL ESTATE TAX COLLECTION

Tyler Southall, County Attorney, presented the following for Board approval.



Dinwiddie County Treasurer's Office

14010 Boydton Plank Road

Dinwiddie, Virginia 23841

Phone: 804-469-4500

MEMORANDUM

TO: Board of Supervisors
FROM: Jennifer Perkins, Treasurer
DATE: November 18, 2025
SUBJECT: Contract Extension, Delinquent Real Estate Tax Collection

Background

In February 2025, the Board approved a contract with Taxing Authority Consulting Services, PC (TACS) for the collection of delinquent taxes. Even though the contract included the collection of both personal property and real estate taxes, the Board memo stated we were using them for only personal property taxes. The Treasurer has been pleased with the company's services and would like to extend their services to collection of real estate taxes as well.

Actions

Per Section 2.2-4344 of the VPPA, the purchase of legal services is exempt from competition. No amendment to the existing contract is needed.

Recommendation

We recommend approval of the following resolution.

BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia does hereby extend the use of Taxing Authority Consulting Services, PC (TACS) contract to include the collection of delinquent real estate taxes.

BE IT FURTHER RESOLVED, that the County Administrator and Treasurer are authorized to take any and all actions in furtherance of the foregoing.

Upon motion of Dr. Moore seconded by Mr. Chavis, the contract was approved as presented.

AYES: Mr. Dooley, Dr. Moore, Mr. Chavis, Mrs. Ebron-Bonner
NAYS: None
ABSENT: Mr. Lee

B. RESOLUTION APPROVING AMERICAN MEDICAL RESPONSE (AMR) AND HOSPITAL TO HOME (H2H) TO OPERATE PRIVATE EMERGENCY MEDICAL SERVICES WITHIN THE COUNTY OF DINWIDDIE

David Kissner, Chief, Fire & EMS, presented the following for Board approval.



Dinwiddie County Fire & EMS

13850 Courthouse Road
Dinwiddie, Virginia 23841
Phone: 804-469-5388

MEMORANDUM

TO: Board of Supervisors
FROM: David Y. Kissner II (Chief of Fire and EMS)
DATE: November 18, 2025
SUBJECT: Resolution approving American Medical Response (AMR) and Hospital to Home (H2H) to operate private emergency medical services within the County of Dinwiddie.

Background

American Medical Response Mid Atlantic, Inc. (AMR) and Hospital to Home (H2H), which are separate private emergency medical services companies, are proposing to provide inter-facilities or facility to home medical transportation services within the County of Dinwiddie. AMR is currently leasing an office at the Dinwiddie County Airport, providing a base for staff to obtain equipment and rest between transports. Pursuant to Virginia Administrative Code section 12 VAC 5-31-420 the county is required to adopt a resolution to approve the operation of AMR and H2H as a private emergency medical services company in the county. These agencies will **not** provide E-911 services within Dinwiddie County, unless specifically requested for large Mass Casualty Incident (MCI) type event.

Recommendation

We recommend approval of the attached resolutions.

BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia does approve of the resolutions regarding AMR and H2H as presented.



Dinwiddie County Fire & EMS

13850 Courthouse Road
Dinwiddie, Virginia 23841
Phone: 804-469-5388

A RESOLUTION APPROVING THE OPERATION OF A MEDICAL TRANSPORT SERVICE IN THE COUNTY OF DINWIDDIE BY HOSPITAL TO HOME, LLC, DOING BUSINESS AS H2H

WHEREAS, Hospital to Home, LLC dba H2H Emergency Services ("H2H") is a private emergency medical services company which proposes to provide inter-facilities or facility-to-home medical transportation services within the County of Dinwiddie (the "County"); and

WHEREAS, H2H has assured the County that it will not respond to 911 emergency calls unless requested by the County's Fire and EMS Division to do so; and

WHEREAS, the Board of Supervisors of Dinwiddie County, Virginia (the "Board") pursuant to Virginia Administrative Code Section 12 VAC 5-31-420 is desirous to adopt a resolution to approve the operation of H2H as a private emergency services company in the County;

BE RESOLVED BY THE BOARD:

Section 1. That H2H is hereby approved to operate medical transport within the geographical area of the County.

Section 2. That unless requested by the County through its Division of Fire & EMS, H2H is not authorized to respond to calls for emergency 9-1-1 services from the general public. No such authorization shall have a duration of longer than 30 days without a formal vote of approval by the Board.

Section 3. Nothing in this resolution will be deemed to recognize H2H as an integral part of the County's official safety program or designated emergency services.

Section 4. H2H will not be considered to be a mutual aid partner of the County, unless otherwise agreed to by the Board.

Section 5. This Resolution shall be in effect immediately upon its approval.



Dinwiddie County Fire & EMS

13850 Courthouse Road
Dinwiddie, Virginia 23841
Phone: 804-469-5388

**A RESOLUTION APPROVING THE OPERATION OF A MEDICAL TRANSPORT
SERVICE IN THE COUNTY OF DINWIDDIE BY AMERICAN MEDICAL RESPONSE
MID-ATLANTIC, INC.**

WHEREAS, American Medical Response Mid-Atlantic, Inc. ("AMR") is a private emergency medical services company which proposes to provide inter-facilities or facility-to-home medical transportation services within the County of Dinwiddie (the "County"); and

WHEREAS, AMR has assured the County that it will not respond to 911 emergency calls unless requested by the County's Fire and EMS Division to do so; and

WHEREAS, the Board of Supervisors of Dinwiddie County, Virginia (the "Board") pursuant to Virginia Administrative Code Section 12 VAC 5-31-420 is desirous to adopt a resolution to approve the operation of AMR as a private emergency services company in the County;

BE RESOLVED BY THE BOARD:

Section 1. That AMR is hereby approved to operate medical transport within the geographical area of the County.

Section 2. That unless requested by the County through its Division of Fire & EMS, AMR is not authorized to respond to calls for emergency 9-1-1 services from the general public. No such authorization shall have a duration of longer than 30 days without a formal vote of approval by the Board.

Section 3. Nothing in this resolution will be deemed to recognize AMR as an integral part of the County's official safety program or designated emergency services.

Section 4. AMR will not be considered to be a mutual aid partner of the County, unless otherwise agreed to by the Board.

Section 5. This Resolution shall be in effect immediately upon its approval.

Upon motion of Mr. Dooley, seconded by Mr. Chavis, the resolutions were approved as presented.

AYES: Mr. Dooley, Dr. Moore, Mr. Chavis, Mrs. Ebron-Bonner

NAYS: None

ABSENT: Mr. Lee

C. REVISIONS TO PURCHASING CHARGE CARD PROGRAM POLICIES AND PROCEDURES

Anne Howerton, Deputy County Administrator, presented the following.



Dinwiddie County Finance

14010 Boydton Plank Road

Dinwiddie, Virginia 23841

Phone: 804-469-4500

MEMORANDUM

TO: Board of Supervisors
FROM: Anne Howerton, Deputy County Administrator
DATE: November 18, 2025
SUBJECT: Revisions to Dinwiddie Co. Purchasing Charge Card Program

Background

The County regularly reviews its policies for needed updates. Attached is the County's proposed Purchasing Charge Card Program Policies and Procedures which sets forth the guidelines for staff that use County credit cards. The major changes between this updated policy and the current policy are listed below.

- Removal of references to the previous Works system.
- Updating the procedures for processing PCard transactions in the new MUNIS ERP system.

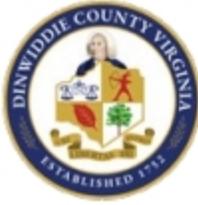
Actions

The Board of Supervisors last adopted revisions to the Dinwiddie County Purchasing Policies and Procedures on September 19, 2019.

Recommendation

We recommend approval of the following resolution.

BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia does hereby approve the Dinwiddie County Purchasing Charge Card Program Policies and Procedures as presented.



DINWIDDIE COUNTY FINANCE POLICIES AND PROCEDURES

PURCHASING CHARGE CARD PROGRAM

Revised & Adopted February 18, 2014; October 2, 2014, February 27, 2015, September 19, 2017, November 18, 2025

POLICY

Dinwiddie County departments and offices will participate in the purchasing charge card program for the purpose of enabling departments and offices to streamline the procurement and payment of small dollar goods and services. The use of the purchasing charge card should be viewed as an efficient means of payment, rather than a substitute for proper procurement procedures as outlined in the current Dinwiddie County Purchasing Policies and Procedures document.

DEFINITIONS

- A. Purchasing Charge Card (PCard):** A credit card issued by a financial institution for the authorized purchase of appropriate expenditures.
- B. Financial Institution:** The purchasing charge card service provider, who is currently Bank of America VISA.
- C. PCard Program Administrator:** The Deputy County Administrator – Finance or designee will be responsible for the administration and training of the County’s purchasing charge card program.
- D. Accountholder:** Each County department/office will be issued a PCard(s) in the name of that department. Accountholder is the name on the credit card.
- E. User:** Employee(s) within the department/office designated by the Department Head or Constitutional Officer to make purchases following the card terms and conditions as outlined in this policy.
- F. Reconciler:** The individual within each County department/office who will be responsible for tracking and reconciling authorized card purchases and receipts to the billing statement issued by the financial institution.
- G. Approver:** The individual within each County department/office who has the authority to approve expenditures for that department/office – generally the Department Head or Constitutional Officer.
- H. PCard Accountant:** The individual within the Accounting Department who is responsible for uploading all bank transactions into the County’s ERP system, reviewing all PCard transactions and documentation, and preparing the invoice for payment.

PROCEDURES

A. Issuance of PCards

1. At the commencement of the PCard program, each County department/office will be issued at least one card with a spending limit set by the PCard Program Administrator.
2. Additional cards may be requested by the department/office Approver if a business need can be documented.

3. In unusual cases for a specific purchase, a temporary increase to the spending limit may be requested by the Approver to the Program Administrator.
4. Each department/office must establish their own internal controls and separation of duties in relation to PCard safeguarding, usage, reconciling, and approving. The same employee shall not perform all of the listed tasks below.

B. PCard Use

1. The PCard Approver in each department/office shall be responsible for pre-authorizing card purchases and complying with the current Dinwiddie County Purchasing Policies and Procedures.
2. The County encourages payment of invoices with a PCard as long as it is within the cards spending limit and there are no fees to do so.
3. Dinwiddie County is exempt from sales tax for goods purchased in or delivered to Virginia. Retail sales of meals, charges for lodging and purchases of goods in other states remain subject to sales tax. The PCard User is responsible for ensuring that sales tax is not charged on exempt purchases. Should taxes be added to an exempt purchase, the PCard User who made the purchase is responsible for seeing that taxes are removed or credited to the PCard. Failure to remove taxes could result in the PCard User personally paying for taxes on that purchase.
4. Any authorized online purchases shall be made from an account that is set up with tax exempt status. The Procurement Office is the only department allowed to setup online accounts on behalf of the County. An employee's email may not be used to setup an online account. Contact the Purchasing Office to request account setup or to obtain existing account information. Any existing accounts that are in violation of this section, must be immediately cancelled and/or discontinued use.
5. PCards shall only be used for authorized County business purposes and shall not be used for cash advances, gift cards, entertainment or other personal purposes.
6. PCards may be used for approved travel and training-related expenditures. The user should follow the County's Travel/Training Policy, completing a Travel/Training Authorization Request Form as appropriate. **Every individual travel related charge must include a completed Travel Authorization Form as part of the backup documentation.**
7. PCards shall not be used to purchase goods/services that are funded by federal or state grants, unless the PCard rebate is calculated and subtracted from the original reimbursable invoice amount. Departments should see the Procurement Office for other means of payment of grant purchases.
8. Original, itemized receipts must be obtained at time of purchase and forwarded to the PCard Reconciler to verify the purchase.
9. If a receipt is lost, the User must obtain another receipt from the vendor or submit a signed missing credit card receipt form.
10. PCards issued to a County department/office are not to be shared with other departments/offices.
11. The PCard Approver shall be responsible for the safekeeping of the department/office's card(s). Lost or stolen cards must be reported **immediately** to Program Administrator so that the old card may be cancelled and a new card issued. Damaged cards should be reported to Program Administrator to order a replacement card.

C. Monthly PCard Reconciliation and Payment Cycle

1. PCard Accountant is responsible for uploading transactions, monitoring card reconciliations and approvals, and preparing the PCard Statements for payment in accordance with the Prompt Payment Act.
2. PCard transactions are uploaded into the County's ERP system for reconciliation and payment. The PCard Reconciler and Approver in each department/office will be trained by the Program Administrator on the appropriate use of this system.
3. PCard reconciliation is the process of verifying the accuracy of all posted card transactions, both charges and credits, and coding the transactions for payment.
4. PCard Reconciler shall upload receipts and process transactions on a weekly basis. Each transaction shall include an itemized receipt, brief description, invoice number and account code(s).
5. In order to meet the payment deadlines, PCard reconciliation should be a continuous process throughout the month. The PCard Reconciler shall notify their department/office's Approver in a timely manner when there are transactions to approve.
6. The PCard billing cycle runs monthly, with all reconciliation and approvals due no later than the 10th of the following month.
7. All PCard Statements must be paid in full each month to avoid interest charges, even if there are fraudulent charges that have not yet been resolved.
8. PCard Reconciler should attempt to resolve transaction disputes directly with the vendor. If unable to resolve the dispute within a reasonable time period, contact the Program Administrator for assistance. Any suspected fraud charges shall be reported to the Program Administrator immediately.

D. Violation of these rules, repetitive lost receipts, or repetitive taxes added to exempt purchases may result in revocation of the department card(s), revocation of a User's card privileges and/or disciplinary action.

Distribution of PCard Policy to County Employees; Employee Acknowledgement

A copy of the PCard Policy shall be distributed to each County employee. Each County employee shall acknowledge receipt of the Policy.

Upon motion of Dr. Moore, seconded by Mrs. Ebron-Bonner, the revisions were approved as presented.

AYES: Mr. Dooley, Dr. Moore, Mr. Chavis, Mrs. Ebron-Bonner

NAYS: None

ABSENT: Mr. Lee

D. REVISIONS TO TRAVEL/TRAINING POLICIES AND PROCEDURES

Anne Howerton, Deputy County Administrator, presented the following



Dinwiddie County Finance

14010 Boydton Plank Road

Dinwiddie, Virginia 23841

Phone: 804-469-4500

MEMORANDUM

TO: Board of Supervisors
FROM: Anne Howerton, Deputy County Administrator
DATE: November 18, 2025
SUBJECT: Revisions to Dinwiddie Co. Purchasing Charge Card Program

Background

The County regularly reviews its policies for needed updates. Attached is the County's proposed Purchasing Charge Card Program Policies and Procedures which sets forth the guidelines for staff that use County credit cards. The major changes between this updated policy and the current policy are listed below.

- Removal of references to the previous Works system.
- Updating the procedures for processing PCard transactions in the new MUNIS ERP system.

Actions

The Board of Supervisors last adopted revisions to the Dinwiddie County Purchasing Policies and Procedures on September 19, 2019.

Recommendation

We recommend approval of the following resolution.

BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia does hereby approve the Dinwiddie County Purchasing Charge Card Program Policies and Procedures as presented.



DINWIDDIE COUNTY FINANCE POLICIES AND PROCEDURES

TRAVEL/TRAINING

Revised & Adopted November 18, 2019; November 18, 2025

POLICY

Dinwiddie County employees are expected to provide excellent service to the County by being knowledgeable in their positions, maintaining required certifications, and by keeping up with current developments in their field. This policy defines the travel/training expectations for County employees and any other persons authorized to travel on behalf of Dinwiddie County. Departments may establish additional internal policies for travel for their employees as long as they are within the parameters established by this policy. First priority shall be given to training requests for Continuing Education and certification requirements. Compliance with this policy is necessary to ensure that expenditures of public funds are appropriate and documented to meet auditing requirements and maintain public trust.

The County will pay for reasonable and necessary actual costs of registration, meals, lodging and transportation-related expenses for employees approved to travel. Employees shall ensure official travel is conducted in a responsible and cost effect manner.

DEFINITIONS

"Away From Home" Travel: The IRS states that "away from home" means any trip that requires an employee to travel overnight, or long enough to require substantial "sleep or rest." Working overtime or at a great distance from the employee's normal work station does not create excludable reimbursements for travel expenses if the employee returns home without spending the night or stopping for substantial "sleep or rest." (IRC 162(a)(2) Rev. Rul. 75-170 Rev. Rul. 75-432)

Meal and Lodging Per Diems: Refer to the latest GSA Per Diem rates at the following link: <https://www.gsa.gov/travel/plan-book/per-diem-rates>.

PROCEDURES

1. Prior to Travel

Employees must complete Part 1 of the Travel/Training Authorization Request Form with estimated costs for the proposed travel.

- A. Employees must obtain Deputy/Department Manager approval **prior** to the travel.
- B. Travel/Training Authorization Request Form is returned to employee upon appropriate approvals.
- C. ***Out-of-state and international travel can only be approved by the County Administrator, no exceptions.***
- D. Employees are responsible for registering for the class and for making lodging and transportation reservations. Payment should be made by department purchasing card whenever possible. Otherwise, the department shall complete a Request for Check for a check to be mailed.

- E. Regardless of the method of payment for lodging and registration, a copy of the approved Travel/Training Authorization Request Form must accompany the purchasing card receipt, Request for Check or invoice at the time of payment. The employee should keep the original approved Request Form & send copies as needed with the various receipts that are related to the approved travel as those items are paid.
- F. If at any time an employee is unable to attend a scheduled training, they must notify their supervisor immediately and cancel all reservations no later than 24 hours before arrival time. Should any charges be incurred for non- attendance, the employee is responsible for reimbursing the County for those charges.

2. Transportation

- A. Employees shall use the most cost effective means of transportation.
- B. Employees shall use a County vehicle when practical and available.
 - i. To reserve a County vehicle, contact the Procurement Officer not less than two weeks before the travel date. Availability is not guaranteed.
 - ii. Employees must use the County Fuel Card Program for fuel purchases in County vehicles during travel. Fuel card / PIN information will be provided as necessary. If a County Fuel Card Program fuel location is not available in the travel location, the department purchasing card should be used to purchase fuel.
 - iii. If a County vehicle is not available, an employee may use a personal vehicle and be reimbursed for work-related mileage at the current IRS mileage rate. At no time will fuel expenses for a personal vehicle be reimbursed. Employees who have not been authorized to drive a County vehicle shall drive their own vehicle.
 - iv. Mileage should be authenticated with a MapQuest or similar software mileage printout, and mileage calculation should start from office address unless your home address is closer to your destination.
 - v. Mileage reimbursement will only be provided if traveling outside of Dinwiddie County.
- C. When practical, employee carpooling is encouraged.
- D. Expenses for tolls and parking are reimbursable when necessary for work-related travel. The County has E-Z Passes available when needed. Otherwise, employees are responsible for obtaining a receipt for these expenses unless the employee certifies, by signature on a Missing Receipt Form, that receipts were unavailable, such as unmanned toll booths, honor box parking, etc.
- E. Airline and rail transportation expenses must not exceed rates for coach class accommodations.

3. Lodging and Meals

- A. The County will pay for overnight accommodations only when the employee is traveling 25 miles or more from County offices or your home address whichever is closer to your destination.
- B. The per diem expenditure shall be determined in accordance with the GSA Regulations. The per diem should be regarded as a maximum amount that can be spent on each meal individually and each night of lodging. In special circumstances the lodging rate may exceed up to 50% of the GSA Lodging rate.

- C. Employees shall use the County purchasing card when possible for all lodging and meals.
- D. If meals are included in the conference cost, there shall be no additional reimbursement/payment for those respective meals.
- E. If a meal receipt includes meals for more than one employee, each employee's name must be indicated on that receipt.
- F. Meals are only reimbursable/payable for the following reasons:
 - i. "Away from Home" travel
 - ii. The employee is on call for emergencies during the lunch period (i.e. Sheriff's Deputies on security duty for a Judge or on an extradition).

4. Disallowed Expenses

- A. Under no circumstances will employees be reimbursed for the purchase of alcoholic beverages.
- B. Any meals, transportation, or other charges for non-employees (children, spouses, companions, vendors, or other attendees).
- C. Entertainment expenses or social events hosted by the conference/training.

5. Reimbursements (After Travel)

- A. The employee has seven (7) days from return of travel to complete Part 2 of the Travel/Training Authorization Request Form, listing all actual expenses regardless of payment type. Backup documentation must be included with the form.
- B. If an individual meal cost exceeds the meal allowance, the employee shall reimburse the County for the difference within fifteen (15) days.
- C. If the County owes an employee for any expenses, the Accounting department will issue a Request for Check upon approval of the Part 2 Form and verification of all PCard transactions.

6. Calculating Working Hours while Traveling

- A. For non-local travel, hours worked are calculated by using the typical start and finish times of a regular work day, unless attendance at evening sessions is required and the conference itself is required to maintain or obtain certifications required for the job.
- B. Hours spent traveling to a destination and outside your regularly scheduled shift shall be compensated in accordance with the Fair Labor Standards Act.

Distribution of Travel Policy to County Employees; Employee Acknowledgement

A copy of the Travel/Training Policy shall be distributed to each County employee. Each County employee shall acknowledge receipt of the Policy.

Upon motion of Mr. Chavis, seconded by Dr. Moore, the revisions were approved as presented.

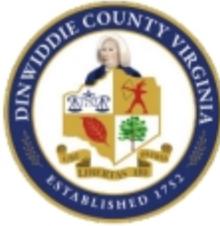
AYES: Mr. Dooley, Dr. Moore, Mr. Chavis, Mrs. Ebron-Bonner

NAYS: None

ABSENT: Mr. Lee

E. AUTHORIZATION FOR COUNTY ATTORNEY TO APPROVE OPIOID SETTLEMENT WITH THE SACKLER FAMILY

Tyler Southall, County Attorney, presented the following



Dinwiddie County Attorney's Office

14010 Boydton Plank Road

Dinwiddie, Virginia 23841

Phone: 804-469-4500

MEMORANDUM

TO: Board of Supervisors
W. Kevin Massengill, County Administrator
Anne Howerton, Deputy County Administrator, Finance
Tammie J. Collins, Deputy County Administrator, Operations
Marie Grant, Director of Intergovernmental Relations

FROM: Tyler Southall, County Attorney

DATE: November 18, 2025

SUBJECT: Authorization for County Attorney to Approve Opioid Settlement with the Sackler Family

Background

Several years ago, Dinwiddie filed suit against retailers, distributors, and pharmaceutical benefits managers, alleging that these entities caused Dinwiddie harm by causing or furthering the opioid epidemic.

There have been a number of settlements to date, including Kroger, Janssen, Walmart, Walgreens, CVS, Teva, Allergan, and distributors. At the August Regular Meeting, the Board voted to approve Purdue Pharma's bankruptcy plan and to accept a settlement with the Sackler family. It was stated that Dinwiddie's direct share of the settlement after attorney's fees may be up to about \$77,812, although the money will be received over a fifteen year time frame and the final amount may be less. The settlement will make additional money available through the Virginia Opioid Abatement Authority. Because the County participates in the Virginia Opioid Abatement Authority's gold standard program, the funds received from the settlements will need to be used for opioid mitigation.

The resolution approved in August authorized outside counsel to approve the Purdue Pharma bankruptcy plan and accept a settlement with the Sackler family. There have been objections to outside counsel approving the settlement, and it has been asked that the County Attorney approve the settlement, which will require another approval. This approval would direct the County Attorney to execute the documents necessary to effectuate the County's participation in the Sackler family settlement, including the required release of claims against the Sackler family.

Staff Recommendation

Outside counsel has advised that the Board approve of this settlement. The County Attorney's Office concurs.

Board of Supervisors Action

RESOLUTION

**A RESOLUTION OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS
DIRECTING THE COUNTY ATTORNEY TO EXECUTE THE DOCUMENTS
NECESSARY TO EFFECTUATE THE COUNTY'S PARTICIPATION IN THE
SACKLER FAMILY SETTLEMENT AND REQUIRED RELEASE OF CLAIMS**

WHEREAS, the opioid epidemic that has cost thousands of human lives across the country also impacts Dinwiddie County by adversely impacting the delivery of emergency medical, law enforcement, criminal justice, mental health and substance abuse services, and other services by Dinwiddie County's various departments and agencies; and

WHEREAS, Dinwiddie County has been required and will continue to be required to allocate substantial taxpayer dollars, resources, staff energy and time to address the damage the opioid epidemic has caused and continues to cause the citizens of Dinwiddie County; and

WHEREAS, a settlement proposal has been negotiated that will cause the Sackler family, the owners of the Purdue Pharma family of companies, to pay an aggregate of \$6.5 billion dollars nationwide to resolve opioid-related claims against them and resolve Purdue Pharma's bankruptcy; and

WHEREAS, Dinwiddie County has filed suit against Purdue Pharma and the Sackler family for their role in the distribution, manufacture, and sale of the pharmaceutical opioid products that have fueled the opioid epidemic that has harmed Dinwiddie County; and

WHEREAS, the County's suit seeks recovery of the public funds previously expended and to be expended in the future to abate the consequences and harms of the opioid epidemic; and

WHEREAS, the County has approved and adopted the Virginia Opioid Abatement Fund and Settlement Allocation Memorandum of Understanding (the "Virginia MOU"), and affirms that this pending settlement with the Sackler family shall be considered a "Settlement" that is subject to the Virginia MOU, and shall be administered and allocated in the same manner as the opioid settlements entered into previously with the Distributors, Janssen, Teva, Allergan, Walmart, CVS, Walgreens, and Kroger; and

WHEREAS, the County's outside counsel reviewed the available information about the proposed settlement with the Sackler family and the Purdue Pharma bankruptcy plan and recommended that the County accept the bankruptcy plan and participate in the settlement, in order to recover its share of the funds that the settlement would provide;

WHEREAS, on August 19, 2025, the County approved the proposed settlement with the Sackler family and the Purdue Pharma bankruptcy plan and authorized the County's outside counsel to accept the bankruptcy plan, and participate in the settlement in order to recover its share of the funds that the settlement would provide;

WHEREAS, on September 30, 2025, on behalf of Dinwiddie County, the County's outside counsel accepted the Purdue Pharma bankruptcy plan by casting the County's vote on the Master Ballot accepting the bankruptcy plan per the County's Resolution dated August 19, 2025;

NOW THEREFORE BE IT RESOLVED that the Dinwiddie County Board of Supervisors, 18th day November, 2025, directs the County Attorney to execute the documents necessary to effectuate the County's participation in the Sackler family settlement, including the required release of claims against the Sackler family.

Upon motion of Dr. Moore, seconded by Mr. Dooley, the resolution was approved as presented.

AYES: Mr. Dooley, Dr. Moore, Mr. Chavis, Mrs. Ebron-Bonner
NAYS: None
ABSENT: Mr. Lee

8. CITIZEN COMMENTS

Bobbi Rodriguez, with Ampliform thanked the Board for the opportunities to speak at recent town halls and reintroduced herself while noting that her team is thoroughly preparing for the December meeting. She explained that they will bring subject-matter experts to demonstrate their research and reinforce their commitment to creating the best solar project possible—one that is designed so the community cannot see or hear it. She announced a second community meeting on December 3 at the Rocky Run Ruritan Club from 5:30–7:00 p.m., open to all residents to review materials and ask questions. Ms. Rodriguez emphasized the company's accessibility and willingness to meet one-on-one with Board members to hear concerns, excluding Thanksgiving week. She thanked Supervisor Dan Lee for his responsiveness and expressed appreciation for the Board's visible commitment to the county, saying it has been inspiring.

9. COUNTY ADMINISTRATOR COMMENTS

Kevin Massengill, County Administrator, provided several updates to the Board, beginning with the annual local agreement between the Virginia Department of Health and the County, noting that the FY26 agreement reflects the budgeted amount of \$325,649 and is consistent with prior years, though approximately \$140,000 from the previous year was returned due largely to staffing vacancies, particularly in environmental health. He explained that he executed the agreement to meet timing needs and requested the Board's ratification, which will be placed on the December agenda for formal approval. He also highlighted adoption of the Crater Regional Health Improvement Plan and discussed ongoing challenges related to limited healthcare access,

environmental health staffing shortages, and preventive care in rural areas. Mr. Massengill shared positive updates on faith-based initiatives, recent community events, economic development milestones such as the Dominion high-voltage testing lab ribbon cutting, visits to Brightpoint Community College, and Veterans Day recognitions. He also noted Government Day activities with local students, distribution of the county newsletter, upcoming Hometown Heroes nominations, and progress on Dominion Energy's review of concerns related to the Dinwiddie Sports Complex. He concluded by previewing several evening recognitions and community celebrations, emphasizing collaboration, civic engagement, and pride in the county's progress.

10. BOARD MEMBER COMMENTS

Mr. Dooley extended Thanksgiving greetings to everyone and expressed his hope that they enjoy the holiday season safely with their families. He encouraged people to be mindful of those who may be alone during the holidays and emphasized the importance of compassion and community by reminding everyone to love their neighbor.

Dr. Moore reflected on several recent activities and expressed gratitude for the impact they have had on the community. He highlighted the ribbon cutting at the Dominion Energy Locks Yard and emphasized the critical importance of reliable electric service, noting Dominion Energy's role in supporting daily life, the economy, and long-term investment in Dinwiddie County. While acknowledging differing opinions about the company, he shared his appreciation for Dominion's commitment and positive contributions to the region. He also reported on the Board's attendance at the recent VACo conference, describing it as a valuable learning experience and noting discussions about upcoming changes in the Governor's office. Dr. Moore thanked Kim Taylor for her service as General Assembly member and shared optimism about working with her successor, Kim Pope Adams. Additionally, he spoke about the One Community worship service held at West End Baptist Church, celebrating the collection of over \$1,000 for the Dinwiddie Food Bank and encouraging broader participation in future services. He noted Dinwiddie's recent football victory and announced a schedule change for the upcoming home playoff game. Dr. Moore concluded by reminding everyone of the importance of faith, gratitude, and compassion during the Thanksgiving season, encouraging residents to give thanks, pray for, and check on their neighbors, especially those less fortunate.

Mrs. Ebron-Bonner shared reflections on several community and policy matters, beginning with her attendance at the faith-based event at West End, which she described as well attended and meaningful, particularly in highlighting food insecurity and the work of food banks. She emphasized that many residents are in need but may be reluctant to seek help due to pride or narrowly missing eligibility thresholds, especially in light of recent financial hardships such as missed federal paychecks, childcare challenges, and transportation costs. She expressed gratitude that affected workers are now back on the job and better positioned to recover. Mrs. Ebron-Bonner also discussed her work on the VACo Health and Human Services Committee, including a visit to the Homestead and efforts to address the needs of the aging population. She noted the formation of a new statewide commission focused on oversight of senior and rehabilitation facilities to ensure proper care and accountability. Looking ahead, she acknowledged the incoming administration in January and stressed the importance of working together, regardless of leadership changes, to serve all citizens. She concluded with a message of unity, service, and gratitude, encouraging compassion during the Thanksgiving season and reminding everyone of the opportunity to help others and give thanks.

11. CLOSED SESSION:

At 4:03 PM, upon motion of Mr. Chavis, seconded by Mr. Dooley, the Board convened into a closed meeting under:

§2.2-3711 (A) (1) Personnel:

County Attorney Evaluation

Appointments:

- Crater Planning District Commission
- Dinwiddie County Planning Commission
- Virginia's Gateway Region

§2.2-3711 (A) (5) Business And Industry Development:

Discussion Concerning Prospective Business Or Industry Or The Expansion Of Existing Business Or Industry Where No Previous Announcements Have Been Made:

- Economic Development Prospects Update

§2.2-3711(A)(3). Discussion Or Consideration Of The Acquisition Of Real Property For A Public Purpose, Or Of The Disposition Of Publicly Held Real Property, Where Discussion In An Open Meeting Would Adversely Affect The Bargaining Position Or Negotiating Strategy Of The Public Body.

- Acquisition Of Property For Economic Development
- Disposition Of Public Property For Economic Development
- Acquisition Of Property For Government Complex

AYES: Mr. Dooley, Dr. Moore, Mr. Chavis, Mrs. Ebron-Bonner
 NAYS: None
 ABSENT: Mr. Lee

At 7:00 PM, upon motion of Dr. Moore, seconded by Mr. Dooley, the Board convened into an open meeting.

Upon motion of Mr. Chavis, seconded by Mr. Dooley,

Whereas, this Board convened in a closed meeting under

§2.2-3711 (A) (1) Personnel:

County Attorney Evaluation

Appointments:

- Crater Planning District Commission
- Dinwiddie County Planning Commission
- Virginia's Gateway Region

§2.2-3711 (A) (5) Business And Industry Development:

Discussion Concerning Prospective Business Or Industry Or The Expansion Of Existing Business Or Industry Where No Previous Announcements Have Been Made:

- Economic Development Prospects Update

§2.2-3711(A)(3). Discussion Or Consideration Of The Acquisition Of Real Property For A Public Purpose, Or Of The Disposition Of Publicly Held Real Property, Where Discussion In An Open Meeting Would Adversely Affect The Bargaining Position Or Negotiating Strategy Of The Public Body.

- Acquisition Of Property For Economic Development
- Disposition Of Public Property For Economic Development
- Acquisition Of Property For Government Complex

And whereas, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or of the matters identified in the motion discussed.

Now be it certified, that only those matters as were identified in the motion were heard, discussed, or considered in the closed meeting.

AYES: Mr. Dooley, Dr. Moore, Mr. Chavis, Mrs. Ebron-Bonner
 NAYS: None
 ABSENT: Mr. Lee

12. SPECIAL RECOGNITIONS

A. VIRGINIA ASSOCIATION OF COUNTIES (VACO) ACHIEVEMENT AWARD

Dinwiddie County was formally recognized by the Virginia Association of Counties (VACo) with the Best Small County Achievement Award for its innovative Middle School Mock Trial Program. During the presentation, County Administrator Kevin Massengill and VACo Executive Director Dean Lynch highlighted the program's collaborative effort between the County, the school system, and the local judicial community, which provides students with a hands-on learning experience in the legal process. VACo noted that the Achievement Awards program honors counties that demonstrate innovation, intergovernmental cooperation, and models that can be replicated statewide. Selected from a record 155 submissions, Dinwiddie County's mock trial initiative was praised as a unique and exemplary program unlike any other in Virginia. This marked the County's 10th Achievement Award overall and its third Best Small County award within the past five years, underscoring Dinwiddie County's continued leadership and commitment to innovative public service and education.

B. DIXIE YOUTH BASEBALL AMERICANS AND NATIONALS RECOGNITION

The Board recognized the Dinwiddie Dixie Baseball American and National teams for their outstanding achievements and for representing the community with pride at the state and national levels. Kevin Massengill, highlighted the strength and future of Dinwiddie's baseball program, emphasizing that these young athletes are the foundation of continued success. Special recognition was given to the Dinwiddie Americans and Nationals, with acknowledgment that players marked with a gold star on their certificates participated in the Dixie Youth World Series in 2024 and 2025. The presentation underscored the dedication, perseverance, and teamwork demonstrated by the players, as well as the pride their accomplishments bring to Dinwiddie County, celebrating not only their wins on the field but also the character and resilience developed through the sport.

C. DINWIDDIE COUNTY LIFETIME ACHIEVEMENT AWARD

Mr. Massengill described the Dinwiddie County Lifetime Achievement Award as one of the highest honors the County can bestow, noting that it represents the culmination of a lifetime of service and positive influence. He explained that, following the inaugural presentation of the award earlier in the year, the County chose to continue the tradition by recognizing Reverend Dr. Herbert Anderson. Speaking both personally and professionally, Mr. Massengill reflected on Reverend Anderson's long-standing impact on the community and on his own life, emphasizing the Reverend's quiet leadership, humility, and ability to profoundly influence others through his words and actions. He highlighted Reverend Anderson's role in the County's faith-based initiatives and community Bible study, noting that his presence brings meaningful connection and inspiration to those around him. Mr. Massengill concluded by stating that few individuals are more deserving of this honor and expressed the County's privilege in recognizing Reverend Anderson for a lifetime of continued service, guidance, and positive influence.



Reverend Dr. Herbert W. Anderson

Reverend Dr. Herbert Anderson was born on October 24, 1929, in Petersburg, Virginia. A proud 1948 graduate of Peabody High School, he went on to earn a Bachelor's Degree in Religious Education and later received an Honorary Doctor of Divinity from Virginia Seminary and College in Lynchburg.

A patriot as well as a pastor, Reverend Anderson served his country for four years in the United States Army during the Korean War. Following his military service, he enjoyed a successful career in the private sector, working nine years with Titmus Optical Company and twenty-seven years with Allied Chemical Fibers Division (now Honeywell).

A devoted servant of God, Reverend Anderson is a lifelong member of Rocky Branch Baptist Church in Sutherland, Virginia. He faithfully served as pastor of The Center Star Baptist Church before being called to The Historic Sharon Baptist Church in Dinwiddie County, where he ministered for 31 years before retiring.

Beyond the pulpit, Reverend Anderson has been deeply engaged in service to his community. He is a past chairman of the Board of Trustees for the Children's Home of Virginia Baptists, Inc., past director of the Dinwiddie County Food Bank, past president of the United Churches of Dinwiddie, and past president of the Dinwiddie County Clergy Association. His affiliations also include the Petersburg Chapter of the Virginia University of Lynchburg Alumni Association, the Baptist Ministers Conference of Petersburg, the NAACP, and the Southern Christian Leadership Council.

Residing in Sutherland, Virginia, Reverend Anderson has been blessed with 71 years of marriage to his beloved wife, Mrs. Obena Wyatt Anderson. Together, they have raised three daughters (one deceased), one foster daughter, six grandchildren, and six great-grandchildren.

When asked to share what guides his life, Reverend Anderson proclaims without hesitation: "I love the Lord and will not apologize for it!"

For his lifelong dedication to faith, education, and community service, and for the profound impact he has made on generations of Dinwiddie County residents, we are proud to honor Reverend Dr. Herbert Anderson with the Dinwiddie County Lifetime Achievement Award.

D. PROCLAMATION: PURPLE HEART COUNTY

Kevin Massengill, County Administrator, explained that Dinwiddie County was contacted by the Military Order of the Purple Heart, Richmond Chapter 1965, with a request to designate the County as a Purple Heart County. He noted that the County prepared the proclamation in recognition of Dinwiddie's strong military presence, with approximately 8–10 percent of its population connected to the U.S. military, and in honor of the 60 Dinwiddie County residents whose names appear on the Virginia War Memorial for those killed in defense of freedom. He referenced the Commonwealth's 2016 designation of Virginia as a Purple Heart State and explained that this local proclamation follows that example to formally recognize Dinwiddie as a Purple Heart community. Mr. Massengill emphasized that the designation is honorary and carries no legal effect, but serves as a visible symbol of respect and gratitude. He also noted that Purple Heart County signs have been installed at several prominent County facilities to honor veterans wounded in combat and to memorialize those who never returned home, stating that it was both a privilege and an honor for the County to present the proclamation.

Upon motion of Dr. Moore, seconded by Mr. Chavis, the proclamation was approved as presented.

AYES: Mr. Dooley, Dr. Moore, Mr. Chavis, Mrs. Ebron-Bonner
NAYS: None
ABSENT: Mr. Lee

13. PUBLIC HEARING

A. PROPOSED AMENDMENT TO CHAPTER 10- FIRE PREVENTION AND PROTECTION, ARTICLE III. FIRE PREVENTION CODE

Tyler Southall, County Attorney, presented the following.



Dinwiddie County Attorney's Office

14010 Boydton Plank Road
Dinwiddie, VA 23841
Phone: (804) 469-4500
Fax: (804) 469-4503

To: Board of Supervisors of Dinwiddie County, Virginia

CC: W. Kevin Massengill, County Administrator
David Kissner, Chief, Dinwiddie Fire and EMS
Donald "Ray" Blake, Fire Marshal
James Brett Jennings, Deputy Fire Marshal
Donald Adams, Sheriff
William Knott, Major
Steve Kennedy, Captain

From: Tyler Southall, County Attorney

Date: November 18, 2025

Subject: Proposed Amendment to Chapter 10 – Fire Prevention and Protection,
Article III. Fire Prevention Code

Background:

James Brett Jennings was appointed as Deputy Fire Marshal at the September 16, 2025 Board of Supervisors meeting. After discussing with Deputy Chief Blake and Captain Jennings, changes to Article III of Chapter 10 of the County Code were brought to the Board of Supervisors in October. Chapter 10 deals with Fire Prevention and Protection and Article III deals with the Fire Prevention Code. These proposed changes are to some degree based on the Hanover County Code. The Board directed staff to move forward to a public hearing and action on the changes at the November 18 meeting.

The main purpose of these changes is found in Section 10-19.3, which would make the fire marshal a law enforcement fire marshal, complete with the power to arrest, to procure and serve warrants of arrest and to issue summons in the manner authorized by general law, for violation of fire prevention and fire safety laws and related ordinances. The fire marshal would be given the same police powers as a sheriff, police officer, or other law enforcement officer and the fire marshal, deputies, and assistants shall be responsible for investigation and prosecution of all offenses occurring within the county (including, to the extent approved by Town Council, the

Town of McKenney)¹ involving hazardous materials, fires, fire bombings, bombings, attempts or threats to commit such offenses, false alarms related to such offenses, and possession and manufacture of explosive devices, substances and fire bombs.

These police powers would only be exercised by a chief, fire marshal, or deputy or assistant fire marshal who has completed requisite training as set forth in Section 10-19.3. Having come from a law enforcement background, Mr. Jennings would qualify.

Other key provisions of the proposed ordinance are as follows:

- Section 10-19.1 would codify how the fire marshal is appointed.
- Section 10-19.2 would codify the process for appointing deputy and assistant fire marshals.
- Section 10-19.4 would charge the fire marshal with investigation of fires.
- Section 10-20 would state that the Fire Marshal has the power to enforce the Statewide Fire Prevention Code as well as provisions of the County Code that pertain to fires and other related laws.
- Section 10-20 also would give the Fire Marshal the ability to issue, suspend, and revoke permits and place restrictions and conditions pursuant to applicable law.
- Section 10-20.1 states that unless the County Code states otherwise, violations of Chapter 10 or the Virginia State Fire Prevention Code are a Class 1 misdemeanor.
- Section 10-20.2 would give the fire marshal the right to enter property to investigate releases of hazardous material, hazardous waste, or regulated substances, where a release is reasonably suspected to have occurred.

The County Attorney's Office has also been working with Fire and EMS to draft an MOU that could be entered into with the Sheriff's Office to delineate the responsibilities of the Sheriff's Office and the Fire Marshal. That MOU is on the agenda for later in the meeting.

ACTION

BE IT ORDAINED THAT the Ordinance to Amend Chapter 10 – Fire Prevention and Protection, Article III. Fire Prevention Code is approved as presented.

¹ With respect to the Town of McKenney, there is an MOU in which the County has agreed to provide fire marshal services to the Town.

**AN ORDINANCE TO AMEND
THE CODE OF THE COUNTY OF DINWIDDIE, 1985, AS AMENDED
BY AMENDING: SECTION 10-20. ENFORCEMENT; AND ADDING: SECTION 10-
19.1. APPOINTMENT; SECTION 10-19.2. DEPUTIES OR ASSISTANTS; SECTION 10-
19.3. AUTHORITY AND DUTIES; SECTION 10-19.4. INVESTIGATION OF FIRES;
SECTION 10-20.1. PENALTIES; AND SECTION 10-20.2. RIGHT OF ENTRY TO
INVESTIGATE RELEASES OF HAZARDOUS MATERIAL, HAZARDOUS WASTE,
OR REGULATED SUBSTANCES.**

**CHAPTER 10 – FIRE PREVENTION AND PROTECTION
ARTICLE III. FIRE PREVENTION CODE**

BE IT ORDAINED by the Board of Supervisors of Dinwiddie County, Virginia:

(1) That the Code of the County of Dinwiddie, 1985, as amended, is amended and re-enacted by inserting the following language shown underlined and deleting the following language shown in strikethrough:

ARTICLE III. FIRE PREVENTION CODE

Sec. 10-19. Official action.

The public safety department of Dinwiddie County is hereby designated to act as the enforcing agency for the enforcement of "The Statewide Fire Prevention Code" duly adopted by the Virginia Board of Housing and Community Development under authority of § 27-97, Code of Virginia, 1950, as amended.

(Ord. of 8-17-88)

Sec. 10-19.1. Appointment

There shall be a fire marshal appointed by the chief (which for the purposes of this article shall have the same meaning as set forth in Section 10-52(a)), subject to confirmation by the Board of Supervisors. The fire marshal shall have all the powers and duties set out in Title 27, Chapter 3 of the Code of Virginia pertaining to local fire marshals, including those powers and duties set out in the Statewide Fire Prevention Code. The chief and the deputies and assistants of the fire marshal shall also have those powers and duties, in the absence of the fire marshal and as otherwise directed by the fire marshal, and the term "fire marshal" when used in this article shall include deputies and assistants of the fire marshal.

(Ord. of _____)

Sec. 10-19.2. Deputies or assistants.

The fire marshal may, on behalf of the Board of Supervisors, and in consultation with the chief, appoint, supervise, and terminate deputy or assistant fire marshals, who shall assist in the functions of the department.

(Ord. of _____)

Sec. 10-19.3. Authority and duties.

(a) The fire marshal shall have the authority and duties set out in Title 27, Chapter 3 of the Code of Virginia and in the Statewide Fire Prevention Code, including the power to arrest, to procure and serve warrants of arrest and to issue summons in the manner authorized by general law, for violation of fire prevention and fire safety laws and related ordinances. The fire marshal shall have the same police powers as a sheriff, police officer, or other law enforcement officer and the fire marshal, deputies, and assistants shall be responsible for investigation and prosecution of all offenses occurring within the county (including, to the extent approved by Town Council, the Town of McKenney) involving hazardous materials, fires, fire bombings, bombings, attempts or threats to commit such offenses, false alarms related to such offenses, and possession and manufacture of explosive devices, substances and fire bombs.

(b) The police powers granted in this section shall only be exercised by a chief, fire marshal, or the deputies and assistants of the fire marshal following satisfactory completion by such person of a course for fire marshals with police powers, designed by the Virginia Department of Fire Programs in cooperation with the Virginia Department of Criminal Justice Services and approved by the Virginia Fire Services Board. Current or prior certification as a law enforcement officer, who retired or resigned his position as a law enforcement officer in good standing, may satisfy the police powers training requirements upon successful review to determine equivalency by the Department of Fire Programs in cooperation with the Department of Criminal Justice Services. Any such person exercising police powers pursuant to this section shall continue to exercise those powers only upon satisfactory participation in in-service and advanced courses and programs designed by the Department of Fire Programs in cooperation with the Department of Criminal Justice Services, which courses shall be approved by the Virginia Fire Services Board.

(Ord. of _____)

Sec. 10-19.4. Investigation of Fires.

The fire marshal shall investigate or cause to be investigated and determine the origin and cause of every fire and explosion occurring within the county, including, to the extent approved by Town Council, the Town of McKenney.

(Ord. of _____)

Sec. 10-20. Enforcement.

The fire marshal shall enforce the Statewide Fire Prevention Code and fire safety laws and related ordinances and shall conduct inspections and plan reviews as necessary to ensure compliance with the Statewide Fire Prevention Code. The fire marshal shall also have the authority to enforce provisions of the County Code pertaining to fires and other related laws, to

issue permits with restrictions and conditions and to suspend or revoke permits pursuant to applicable laws.

~~The enforcement procedures of the statewide fire prevention code shall be instituted by the fire marshal when an unsafe condition is discovered by the fire marshal and administered in accordance with the provisions set forth in the State Fire Prevention Code and section 10-22 of this Code.~~

(Ord. of 8-17-88; Ord. of _____)

Sec. 10-20.1. Penalties.

(a) Any person violating or failing to comply with any provision of this article or the Virginia State Fire Prevention Code, as amended, shall be guilty of a Class 1 misdemeanor, unless the Dinwiddie County Code otherwise sets forth a different penalty. Each violation or failure shall constitute a separate offense, and each day during which the same violation or failure is found to have existed shall constitute a separate offense.

(b) In addition to the penalties specified in subsection (a), the fire marshal may invoke any other lawful procedure to prevent or abate any violation of this article.

(Ord. of _____)

Sec. 10-20.2. Right of Entry to Investigate Releases of Hazardous Material, Hazardous Waste, or Regulated Substances.

The fire marshal shall have the right, pursuant to the Virginia Code Title 27, Chapter 3, to enter upon any property from which a release of any hazardous material, hazardous waste, or regulated substance, as defined in the Virginia Code, has occurred or is reasonably suspected to have occurred and which has entered into the ground water, surface water or soils of the county in order to investigate the extent and cause of any such release. Any such entry shall be conducted in accordance with Section 27-37.1 of the Code of Virginia, 1950, as amended.

(Ord. of _____)

Sec. 10-21. Appeals.

The Crater Planning District Regional Building Code Appeals Board is hereby designated as the appeals board to hear appeals arising from the application of the provisions of the Statewide Fire Prevention code.

(Ord. of 8-17-88)

Sec. 10-22. Administrative practices.

The county fire marshal shall establish such procedures or requirements as may be necessary for administration and enforcement of this article.

(Ord. of 8-17-88)

Secs. 10-23—10-25. Reserved.

(2) *That this ordinance shall become effective immediately upon adoption.*

Page 4 of 4

The Public Hearing opened at 8:04 PM. There were no comments heard or submitted.

The Public Hearing was closed at 8:04 PM.

Upon motion of Dr. Moore, seconded by Mr. Dooley, the amendment was approved as presented.

AYES: Mr. Dooley, Dr. Moore, Mr. Chavis, Mrs. Ebron-Bonner

NAYS: None

ABSENT: Mr. Lee

14. OLD/NEW BUSINESS

A. APPOINTMENTS

There were no appointments made.

B. MOU BETWEEN THE DINWIDDIE COUNTY SHERIFF'S OFFICE AND DINWIDDIE COUNTY FIRE AND EMS REGARDING INVESTIGATIONS PERFORMED BY THE FIRE MARSHAL'S OFFICE

Mr. Dooley read the following disclosure.

DISCLOSURE OF INTEREST PURSUANT TO SECTION 2.2-3112 OF THE CODE OF VIRGINIA, 1950, AS AMENDED

I will abstain from voting on the MOU between the Dinwiddie County Sheriff's Office and Dinwiddie County Fire & EMS Regarding Investigations Performed by the Fire Marshal's Office because I am employed by the Dinwiddie County Sheriff's Office.



Casey M. Dooley
District 1 Supervisor

11/18/2025

Date

The address of the Dinwiddie County Sheriff's Office is 13850 Courthouse Road, Dinwiddie, VA 23841.

Date: November 18, 2025 Regular Meeting

Tyler Southall, County Attorney, presented the following.



Dinwiddie County Attorney's Office

14010 Boydton Plank Road

Dinwiddie, VA 23841

Phone: (804) 469-4500

Fax: (804) 469-4503

To: Board of Supervisors of Dinwiddie County, Virginia

CC: W. Kevin Massengill, County Administrator
David Kissner, Chief, Dinwiddie Fire and EMS
Donald "Ray" Blake, Fire Marshal
James Brett Jennings, Deputy Fire Marshal
Donald Adams, Sheriff
William Knott, Major
Steve Kennedy, Captain

From: Tyler Southall, County Attorney

Date: November 18, 2025

Subject: MOU Between the Dinwiddie County Sheriff's Office and Dinwiddie County Fire & EMS Regarding Investigations Performed by the Fire Marshal's Office

Background:

James Brett Jennings was appointed as Deputy Fire Marshal at the September 16, 2025 Board of Supervisors meeting. Ordinance changes to the Fire Prevention Code in the Dinwiddie County Code were on the agenda for earlier in this meeting. As noted at the October Regular Board of Supervisors Meeting, the County Attorney's Office has also been working with Fire and EMS to draft an MOU that could be entered into with the Sheriff's Office to delineate the responsibilities of the Sheriff's Office and the Fire Marshal. That MOU has now been drafted and is agreeable to all parties.

ACTION

BE IT RESOLVED THAT the County Administrator and Chief of Fire and EMS are authorized to execute the MOU with the Sheriff's Office in the form presented.



COUNTY OF DINWIDDIE
Memorandum of Understanding

SUBJECT

Agreement between the Dinwiddie County Sheriff's Office and Dinwiddie County Fire & EMS regarding investigations performed by the Fire Marshal's Office.

PURPOSE

Investigation of Fires (Including Arson), Hazardous Materials Release (Environmental Crimes), and Other Fire-Related Crimes under Purview of the Fire Marshal (all of which shall be referred to herein as "Fire Marshal Regulated Acts" or "FMRAs").

OBJECTIVE

This document shall stand as a memorandum of understanding between the Dinwiddie County Sheriff's Office and the Dinwiddie County Fire & EMS Department concerning the procedures for reporting and investigating FMRAs involving criminal intent, and to define and delineate the responsibilities of each agency. By their affixed signatures, both parties agree to the procedures outlined hereafter.

OPERATIONAL PROCEDURE

Law Enforcement Responsibilities: Sworn personnel assigned to the Fire Marshal's Office who possess law enforcement certification and/or auxiliary deputy status are authorized to act in the full capacity otherwise allowed; however, it is expected that the use of law enforcement powers outside of their primary Fire Marshal Office duties will be used sparingly and only in matters where the member(s) of the Fire Marshal's Office have a justifiable duty to act.

Death Investigations: In the event a death occurs as a result of or in conjunction with an FMRA, the Dinwiddie County Fire Marshal's Office and the Dinwiddie Sheriff's Office will work in conjunction with each other investigating the origin and cause of the FMRA while the Dinwiddie County Sheriff's Office leads the death investigation. In this situation, scene processing as it relates to the body of a deceased victim will take priority over that of origin and cause, or other related circumstances.

Non-Death FMRA Investigations: FMRA investigations that do not involve death or serious bodily injury shall remain the responsibility of the Dinwiddie Fire Marshal's Office, with support provided by the Dinwiddie Sheriff's Office upon request.

Acts of Terrorism: All cases of suspected terrorist acts, to include domestic terrorism or threats thereof, shall be investigated by the Dinwiddie County Sheriff's Office. The Dinwiddie County Sheriff's Office will serve as the lead agency representing Dinwiddie County in these investigations. As such, it will notify all appropriate law enforcement entities and coordinate



necessary responses with Dinwiddie County Fire/EMS to ensure the security of the scene and the safety of all involved. For this memorandum, terrorism shall be defined as the unlawful use of force and violence against persons or property to intimidate or coerce a government, the civilian population, or any segment thereof, in furtherance of a political or social objective.

Non-Specified Incident Types: In cases that cannot be immediately identified as meeting the above-described criteria, the Dinwiddie County Sheriff's Office and the Dinwiddie County Fire Marshal's Office shall share all relevant information until a distinction can be identified.

Notwithstanding this agreement, the Sheriff of Dinwiddie County and the Chief of Dinwiddie County Fire & EMS, in consultation, shall have the final authority in determining the appropriate lead agency for any investigation that involves resources of both agencies. In addition, when applicable, a unified command structure shall be established in cases involving considerable resources from both agencies, such as bombings or incidents of mass destruction.

ADMINISTRATIVE PROCEDURES

Reporting: Recognizing that the Dinwiddie County Fire Marshal's Office and the Dinwiddie County Sheriff's Office will employ distinct reporting and information-gathering mechanisms, both agencies agree to share information pertinent to the overall investigation with each other.

Training and Maintenance: The Dinwiddie County Sheriff's Office agrees to assist the Dinwiddie County Fire Marshal's Office with applicable administrative tasks that include, but are not limited to, armorer services, weapons training, range operations, and maintenance of Virginia Department of Criminal Justice Systems certification training and records keeping.

ACCEPTED ON THE DATES OF SIGNATURES BELOW

Signature: _____ Date: _____
W. Kevin Massengill, County Administrator

Signature: _____ Date: _____
David Y. Kissner II, Chief, Fire & EMS

Signature: _____ Date: _____
Donald T. Adams, Sheriff

Upon motion of Mr. Chavis, seconded by Dr. Moore, the MOU was approved as presented.

- AYES: Dr. Moore, Mr. Chavis, Mrs. Ebron-Bonner
- NAYS: None
- ABSTAIN: Mr. Dooley
- ABSENT: Mr. Lee

15. CITIZEN COMMENTS

Maya Eakins, 25610 Surry Avenue, addressed the Board to express concerns about significant safety and infrastructure issues in the West Petersburg neighborhood. She described narrow streets that make it difficult for vehicles to pass safely, compounded by speeding and dangerous driving behaviors that put pedestrians and children at risk. She requested that the Board initiate a traffic study as a first step toward solutions such as

speed limit signage, sidewalks, and traffic-calming measures consistent with VDOT's traffic calming program. Ms. Eakins also raised longstanding stormwater drainage and flooding problems that damage property and create hazardous conditions, noting that these issues could worsen with future housing development. She emphasized the County's responsibility under its ordinances and the Virginia stormwater management program, and respectfully asked for a clear timeline for traffic and stormwater improvements, along with opportunities for community engagement. She concluded by stressing that these actions are essential to protect families, preserve property, and ensure the community's concerns are heard.

16. ADJOURNMENT

Upon motion of Mr. Chavis, seconded by Mr. Dooley, the meeting was adjourned at 8:16 PM.

AYES: Mr. Dooley, Dr. Moore, Mr. Chavis, Mrs. Ebron-Bonner

NAYS: None

ABSENT: Mr. Lee

Brenda Ebron-Bonner
Vice Chair

ATTEST:

W. Kevin Massengill
County Administrator
Clerk to the Board

/cmb

County of Dinwiddie Board of Supervisors

MINUTES

Workshop– December 2, 2025

Training Room, Dinwiddie Government Center
14010 Boydton Plank Road, Dinwiddie, Virginia

Supervisors Present:

Daniel D. Lee, *Chair*
Brenda Ebron-Bonner, *Vice Chair*
William D. Chavis
Casey M. Dooley
Dr. Mark E. Moore

Election District 4
Election District 5
Election District 3
Election District 1
Election District 2

Administration Present:

W. Kevin Massengill, *County Administrator*
Tyler Southall, *County Attorney*
Anne Howerton, *Deputy County Administrator*

1. ROLL CALL

Mrs. Ebron-Bonner arrived at 4:18 PM.

2. REPORTS

A. ANNUAL INVESTMENT REPORT TO THE BOARD- PAMPLIN & ABRAHAMS FUNDS

Gray Garland, Thompson, Segal & Walmsley, gave the investment report to the Board and staff. He briefly went over the contents of the report with the Board. Upon completion he asked the members if they had any questions. Mr. Garland provided the Board and staff with a copy of the report.

B. DOMINION ENERGY

James Beasley, Senior Policy Director, State and Local Government Affairs, thanked the Chairman and Board and introduced members of the Dominion Energy team, including Matt Rogers, who signed the report provided to the County, and Rob Mason, the consulting transmission engineer who would explain the study and testing. Mr. Beasley summarized that Dominion has completed a comprehensive technical review and investigation of the October 11, 2025 incident at the Dinwiddie County Sports Complex. The analysis found no safety concerns for the public, confirming the transmission line was operating within normal parameters with no faults or arcing. Ground testing at each transmission structure verified proper grounding and system integrity, and detailed visual inspections revealed no damage or safety issues. Electromagnetic field assessments, including measurements and modeling, showed the 500 kV line complies with all industry guidelines and safety codes. Based on these findings, Dominion determined that no corrective actions are necessary.

Rob Mason introduced himself as part of Dominion Energy's transmission line operations and engineering group and explained his responsibility for the safe operation of transmission lines across central Virginia, including Dinwiddie County. He emphasized that any safety-related complaint is taken seriously and addressed promptly. After the October incident was reported, an initial inspection was conducted by distribution staff, followed by a detailed review by the local Dinwiddie transmission crew, which found no visible issues. Crews inspected and tested all grounding systems around the Sports Complex, confirming they were intact and exceeded requirements for safely dissipating energy. Engineering staff then conducted on-site electric and magnetic field (EMF) measurements and developed an updated computer model using a new LIDAR survey to account for changes since the complex was built, verifying clearances, design expectations, and compliance with the National Electrical Safety Code. Mason explained that nuisance shocks can occur when electric fields couple with nearby metallic objects but do not pose a health hazard and are addressed in safety codes that Dominion's standards exceed. He noted that while there are no federal or state EMF exposure limits, measured levels at the site were far below voluntary international and professional guidelines, with the highest reading at 109 volts compared to recommended limits in the thousands. Based on more than a century of operating experience and extensive scientific research, Dominion found no evidence of health or safety risks, concluded the facilities are operating safely, and invited questions from the Board.

ADJOURNMENT

Upon motion of Dr. Moore, seconded by Mr. Chavis, the meeting was adjourned at 4:31 PM.

AYES: Dr. Moore, Mr. Chavis, Mrs. Ebron-Bonner, Mr. Dooley, Mr. Lee
NAYS: None

Daniel D. Lee
Chair

ATTEST: _____
W. Kevin Massengill
County Administrator
Clerk to the Board

/cmb

County of Dinwiddie Board of Supervisors

MINUTES

Organizational Meeting – January 6, 2026, 7:00 PM
Board Meeting Room, Dinwiddie Government Center
14010 Boydton Plank Road, Dinwiddie, Virginia

Supervisors Present:

Daniel D. Lee, <i>Chair</i>	Election District 4
Brenda Ebron-Bonner, <i>Vice Chair</i>	Election District 5
Casey M. Dooley	Election District 1
Dr. Mark E. Moore	Election District 2
William D. Chavis	Election District 3

Administration Present:

W. Kevin Massengill, *County Administrator*
Tyler Southall, *County Attorney*

1. ROLL CALL

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. AMENDMENTS TO THE AGENDA

Upon motion of Mr. Dooley, seconded by Dr. Moore, the agenda was approved as presented.

AYES: Mr. Dooley, Dr. Moore, Mr. Chavis, Mrs. Ebron-Bonner, Mr. Lee

NAYS: None

5. ORGANIZATIONAL MEETING

A. CHAIRMAN NOMINATIONS AND APPOINTMENT

Mr. Massengill opened the floor for nominations for the position of Chair for the calendar year 2026.

Dr. Moore nominated Mrs. Ebron-Bonner for the position of Chair.

There were no other nominations brought forth.

Upon motion of Dr. Moore, seconded by Mr. Chavis,

BE IT RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that Brenda Ebron-Bonner shall be appointed as the Chair of the Board of Supervisors of Dinwiddie County, Virginia for the year 2026, or until she resigns, is unable to hold office, or until a successor assumes office.

AYES: Mr. Dooley, Dr. Moore, Mr. Chavis, Mr. Lee

NAYS: None

ABSTAIN: Mrs. Ebron-Bonner

B. VICE CHAIR NOMINATIONS AND APPOINTMENT

Mr. Lee opened the floor for nominations for the position of Vice-Chair for the calendar year 2026.

Mr. Chavis nominated Mr. Dooley for the position of Vice-Chair.

There were no other nominations brought forth.

Upon motion of Dr. Moore, seconded by Mr. Chavis,

BE IT RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that Casey M. Dooley shall be appointed as the Vice-Chair of the Board of Supervisors of Dinwiddie County, Virginia for the year 2026, or until he resigns, is unable to hold office, or until a successor assumes office.

AYES: Dr. Moore, Mr. Chavis, Mr. Lee, Mrs. Ebron-Bonner

NAYS: None

ABSTAIN: Mr. Dooley

C. ADOPTION OF 2026 BOARD MEETING SCHEDULE

JANUARY						
S	M	T	W	T	F	S
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4	5	6	7	8	9	10
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FEBRUARY						
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MARCH						
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AUGUST						
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SEPTEMBER						
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OCTOBER						
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NOVEMBER						
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DECEMBER						
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**COUNTY OF
DINWIDDIE**

**BOARD OF
SUPERVISORS**

2026

**SCHEDULE OF
PUBLIC MEETINGS**

Unless otherwise noticed:

WORKSHOP MEETINGS, shown in **BLUE**, are held on the **FIRST TUESDAY** of every month at **4:00 PM**

LOCATION:
TRAINING ROOM
Dinwiddie Government Center
14010 Boydton Plank Road
Dinwiddie, Virginia 23841

&

REGULAR MEETINGS, shown in **RED**, are held on the **THIRD TUESDAY** of every month at **3:00 PM**, with **PUBLIC HEARINGS** beginning at **7:00 PM**.

LOCATION:
BOARD MEETING ROOM
Dinwiddie Government Center
14010 Boydton Plank Road
Dinwiddie, Virginia 23841

If a regular or advertised meeting is canceled due to weather or other conditions, it shall be continued for 7 days to the same time and place.

Mailing address:
P. O. Drawer 70
Dinwiddie, Virginia 23841
Telephone: (804) 469-4500

Note:
The **ORGANIZATIONAL MEETING** for 2027 will be held on January 5, 2027 at 7:00 p.m.



Resolution

of the BOARD OF SUPERVISORS OF DINWIDDIE COUNTY, VIRGINIA

**ORGANIZATIONAL MEETING OF THE BOARD OF SUPERVISORS
SCHEDULE OF MEETINGS AND DATES FOR 2026**

WHEREAS, the Board of Supervisors of Dinwiddie County, Virginia is required by State Law to organize at the first meeting in January,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following rules shall apply for the year 2026:

1. Regular Meetings of the Board shall be held on the third Tuesday of each month, as shown on the attached 2026 calendar.
2. Regular Meetings shall take place in the Board Meeting Room in the Dinwiddie Government Center, 14010 Boydton Plank Road, Dinwiddie, Virginia unless otherwise noted. The Regular Meeting time shall be 3:00 p.m. unless otherwise noted with Public Hearings beginning at 7:00 p.m. unless otherwise noted.
3. Workshop Meetings of the Board shall be held on the first Tuesday of each month, as shown on the attached 2026 calendar.
4. Should it be necessary to postpone a Board of Supervisors meeting due to weather or other conditions, the meeting shall be continued for seven (7) days to the same time and place.

The regular meeting dates are as follows:

January 20, 2026
February 17, 2026
March 17, 2026
April 21, 2026
May 19, 2026
June 16, 2026
July 21, 2026
August 18, 2026
September 15, 2026
October 20, 2026
November 17, 2026
December 15, 2026

Upon motion of Mr. Dooley, seconded by Mr. Lee, the resolution was approved as presented.

AYES: Mr. Dooley, Dr. Moore, Mr. Chavis, Mr. Lee, Mrs. Ebron-Bonner
NAYS: None

D. ADOPTION OF FY 2027 BUDGET CALENDAR

**Dinwiddie County
FY 2027
Tentative Budget Calendar**

October 30-31	Board of Supervisors Advance
December 8	Department Manager Budget Training
January 6	Board of Supervisors Budget Calendar Approval
January 16	Departments and Outside Agencies Budget Requests Due to Administration
January-March	Administration Review of Expenditure Requests and Development of Revenue Projections
January-April	CIP Committee FY 2027-2036 Work Sessions
February 2-10	Department Request Reviews with Administration & Managers
February 17	Board of Supervisors Operating Budget Work Session
February 28	School Board Budget Request Submitted to Board of Supervisors
March 3	Board of Supervisors Operating Budget Work Session
March 4-6	Board of Supervisors Operating Budget Work Sessions – Administration
March 10	Joint Board of Supervisors/School Board Budget Work Session - Eastside
March 17	Board of Supervisors Regular Meeting: Tax Rates for Advertisement, Health Insurance Resolution
March 24 & 31	Run Tax Rates Advertisement
April 7	Board of Supervisors Budget Work Session: Operational Expenditures/CIP Tax Rates Public Hearing and Resolution Adoption
April 8	Planning Commission: CIP Review
April 14 & 21	Run Advertisements for Budget/CIP Public Hearing
April 21	Board of Supervisors Budget Work Session: Operational Expenditures/CIP
April 28	Public Hearing for Budget/CIP
May 5	Adoption of Budget/CIP Resolutions

Upon motion of Dr. Moore, seconded by Mrs. Ebron-Bonner,
The proposed budget calendar for fiscal year 2026 was approved as presented.

AYES: Mr. Dooley, Dr. Moore, Mr. Chavis, Mrs. Ebron-Bonner, Mr. Lee
NAYS: None

E. Review of the Board of Supervisors Bylaws/Code of Ethics

Tyler Southall, County Attorney read the Code of Ethics as follows:

CODE OF ETHICS AND STANDARDS OF CONDUCT
FOR MEMBERS OF
THE DINWIDDIE COUNTY BOARD OF SUPERVISORS

CODE OF ETHICS

Recognizing that persons who hold public office have been given a public trust and that the stewardship of such office demands the highest levels of ethical and moral conduct, any person serving on the Dinwiddie County Board of Supervisors should adhere to the following Code of Ethics:

1. Uphold the Constitution, laws and regulations of the United States and of all governments therein and never knowingly be a part to their evasion.
2. Put loyalty to the highest moral principles and to the County as a whole above loyalty to individuals, districts, or particular groups.
3. Give a full measure of effort and service to the position of trust for which stewardship has been granted; giving earnest effort and best thought to the performance of duties.
4. Seek to find and use the most equitable, efficient, effective, and economical means for getting tasks accomplished.
5. Adopt policies and programs that support the rights and recognize the needs of all citizens regardless of race, sex, age, religion, creed, country of origin or handicapping condition. Avoid adopting policies, supporting programs or engaging in activities that discriminate against or offend individuals because of race, sex, age, religion, creed, and country of origin or handicapping condition.
6. Ensure the integrity of the actions of the Board of Supervisors by avoiding discrimination through the dispensing of special favors or unfair privileges to anyone, whether for remuneration or not. A member should never accept for himself or herself or for family members, favors or benefits under circumstances, which might be construed by reasonable persons as influencing the performance of Board of Supervisors duties.
7. Make no private promises of any kind binding upon the duties of any office, since a public servant has no private word, which can be binding on public duty.
8. Engage in no business with the county government, or the school system, either directly or indirectly, which is inconsistent with the conscientious performance of Board of Supervisors duties except as may be consistent with the conflict of interest statutes in the Code of Virginia.

9. Never use any information gained confidentially in the performance of Board of Supervisors duties as a means of making private profit.
10. Expose, through appropriate means and channels, corruption, misconduct, or neglect of duty whenever discovered.
11. Adhere to the principle that the public's business should be conducted in the public view by observing and following the letter and spirit of the Freedom of Information Act using closed sessions only to deal with sensitive matters as provided by the Code of Virginia.
12. Avoid using the position of public trust to gain access to the media for the purposes of criticizing colleagues or citizens, impugning their integrity or vilifying their personal beliefs.
13. Make sure, when responding to the media, that a clear distinction is made between personal opinion or belief and a decision made by the Board.
14. Review orally and in public session, at the annual organizational meeting, each of these principles.
15. Pledge to honor and uphold these principles, ever conscious that public office is a public trust.

6. ADJOURNMENT

Upon motion of Dr. Moore, seconded by Mr. Lee, the meeting was adjourned at 7:20 PM.

AYES: Mr. Dooley, Dr. Moore, Mr. Chavis, Mrs. Ebron-Bonner, Mr. Lee
 NAYS: None

Daniel D. Lee
 Chair

ATTEST: _____
 W. Kevin Massengill
 County Administrator
 Clerk to the Board

/cmb

County of Dinwiddie Board of Supervisors

MINUTES

Regular Meeting – January 20, 2026, 3:00 PM

Board Meeting Room – Dinwiddie Government Center
14010 Boydton Plank Road, Dinwiddie, Virginia 23841

Supervisors Present:

Brenda Ebron-Bonner, *Chair* Election District 5
Casey M. Dooley, *Vice-Chair* Election District 1
Dr. Mark E. Moore Election District 2
William D. Chavis Election District 3
Daniel D. Lee Election District 4

Administration Present:

W. Kevin Massengill, *County Administrator*
Anne Howerton, *Deputy County Administrator*
Tyler Southall, *County Attorney*

1. ROLL CALL

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. AMENDMENTS TO AGENDA

Upon motion of Dr. Moore, seconded by Mr. Lee, the agenda was approved as presented.

AYES: Dr. Moore, Mr. Chavis, Mr. Lee, Mr. Dooley, Mrs. Ebron-Bonner

NAYS: None

5. CONSENT AGENDA:

A. SUMMARY AND CLAIMS

CLAIMS

Cash Account	Print Date	Invoice Count	Check Count	Total
999 - 110110 - Operating Account	12/03/2025	1	1	\$479.61
999 - 110110 - Operating Account	12/10/2025	52	39	\$86,992.57
999 - 110110 - Operating Account	12/10/2025	32	20	\$161,032.10
999 - 172410 - Abrahams Account	12/11/2025	1	1	\$1,350.00
999 - 110110 - Operating Account	12/12/2025	15	12	\$97,570.15
999 - 110110 - Operating Account	12/12/2025	25	8	\$28,054.74
999 - 110110 - Operating Account	12/16/2025	2	2	\$19.74
999 - 110110 - Operating Account	12/18/2025	1	1	\$82,766.20
999 - 110110 - Operating Account	12/18/2025	77	41	\$208,735.52
999 - 110110 - Operating Account	12/18/2025	41	20	\$132,475.10
999 - 172410 - Abrahams Account	12/22/2025	2	2	\$6,000.00
999 - 172410 - Abrahams Account	12/22/2025	1	1	\$2,600.00
999 - 110110 - Operating Account	12/24/2025	5	5	\$17,629.76
999 - 110110 - Operating Account	12/24/2025	10	8	\$30,804.03
999 - 110110 - Operating Account	12/19/2025	1	1	\$2,000.00
999 - 110110 - Operating Account	12/31/2025	43	14	\$35,013.37
999 - 110110 - Operating Account	12/31/2025	32	14	\$76,193.45
		341	190	\$969,716.34

B. CSA SERVICE PROVIDER CONTRACTS



DEPARTMENT OF CHILDREN'S SERVICES

MEMORANDUM

TO: Board of Supervisors

Camisha Brown, Executive Assistant to County Administrator, Clerk to BOS

Anne Howerton, Deputy County Administrator, Finance & General Services

Tammie Collins, Deputy County Administrator, Operations

Donna Harrison, Social Services, Director

Tyler Southall, County Attorney

Kevin Massengill, County Administrator

FROM: Angel Young-Gill, Director of Children's Services

DATE: January 20, 2026

SUBJECT: Department of Children's Services Provider Contract Awards to New Path Interventions, LLC & In My Corner Mentoring, LLC

Background

The Code of Virginia Sections 2.2-4345(A) (14) and 2.2-5214 govern the procurement of certain services for the children under the care and responsibility of the Dinwiddie County Department of Children's Services. The County contracts with various vendors to provide services as deemed necessary by the County's Family Assessment and Planning Team (FAPT) and Community Policy and Management Team (CPMT). Once vendors are under contract with the County, Purchase of Services Orders (PSO) are executed between the County and the providers for the particular services required by each child. Since the cost of these services may exceed the County Administrator's \$50,000 purchasing limit as set by the County's procurement policy, these contracts are being brought to the Board of Supervisors for approval.

Recommendation

We recommend approval of the following resolution.

BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, does hereby authorize and direct or ratify the County Administrator's execution of contracts for CSA services with the attached list of vendors in such legal form as may be approved by the County Attorney.

BE IT FURTHER RESOLVED that the Director of the Dinwiddie County Department of Children's Services is authorized to enter into Purchase of Services Orders pursuant to the aforementioned contracts with the aforementioned vendors.

Vender's Name	Contact Person	Address	Phone Number
Skipwith Academy LC@Woodlake	Eloya Thompson	7051 Woodlake Commons Loop, Midlothian, VA 23112	804-539-2401; Woodlake@skipwithacademy.c
Specialized Youth Services	Warren Bull	455 Old Wagner Rd, Petersburg, VA 23805	753-2180; wgbull@sysva.com
St. Joseph's Villa	Cynthia Faison/Katrina Billing	8000 Brook Rd, Richmond, VA 23227	553-3200, 553-3111; 553-3259F
St. Joseph's Villa/Billing	Susan Hinton	shinton@sjvva.net; SAA	553-3358, 5533259 F
Storm Assessments&Counseling Svcs LLC	Darius Bethel	701 Thomas Rd, Lynchburg, VA 24541, 434-222-5716	Dbethel@stormcounseling.com
TALK Therapy Services, LLC	Caroline/Mike Harding	PO Box 18171, Richmond, VA 23226	440-1459, 888-444-6379 F
The Bair Found/ VA*	LaVanienna Hawkins	184 Business Park, Dr. Ste 200, VA Beach, VA 23462	757-424-2861
The Bair Foundation of VA	Richmond Office/RH	8002 Discovery Drive, Ste 300, Richmond, VA 23229	288-8210; 757-424-2861
The Bair Foundation of VA/Contracts	Angie Hawkins	21 High Street, New Wilmington, PA 16142; lhawkins@bair.org	724-940-2280 X135
The Faison Center	Beth Newcomb	bethnewcomb15@faisocenter.org	accounts@calvalia@faisocenter.org
The Faison Center, Inc/Billing	Christine Moran	PO Box 89675, Charlotte, NC 28269-6775	612-1947 X1203; cmoran@faisocenter.org
The Faison School for Autism	Beth Newcomb	1701 Byrd Avenue, Richmond, VA 23230	612-1947 Ext. 1205; 612-1956 F
The Hughes Center	Lori Thurman	1601 Franklin Turnpike, Danville, VA 24540	434-836-8511; 434-489-8511; 434-333-7570F
The LEAD Center	Marie Lloyd	P. O. Box 3455, Chester, VA 23831	462-3730 X3730
The Spiritus School	Daniello Damba, Exec. Dir.	400 Coalfield Rd, Midlothian, VA 23114	819-2239 C, 886-620-6257 F; damdco@taskids
Three Rivers Treatment Center	Wendy True; David Foreday	231 Hickory Road, Kenbridge, VA 23944	353-4461 X1318; 239-1287 F
UMFS/Admission	Heather Colley	hcolley@umfs.org	353-4461 (Ruth X1134, Dawn X1136)
UMFS/Billing	Ruth Woody/Dawn Bowles	SAA	239-1247, 353-4461, 353-3051F
United Methodist Family Services/UMFS	Tara Pappas	3900 W. Broad St., Richmond, VA, 23230	201-9006 X202; 717-5121 F
VA Baptist CH/Hope Time Family Svcs	Shannon Updike	3379 W. Hundred Rd/PO Box 3779, Chester, VA 23831	540-389-5468, 540-389-5670F
VA Baptist Children's Home/HTFS	Johnnie Ngah	PO Box 849, Salem, VA 24153	716-9531 X122, 270-6574 F, 270-6566
VA Home for Boys & Girls	Susan Phillips/Chris Campbell	8718 W. Broad St., Henrico, VA, 23294	856-555-7222; Lynn.ajl@yourlifeba.com
Your Life ADA.Com	Beth Lipp/Melanie Kells	23 Walkers Ave, Baltimore, MD 21208	703-636-5100; lperez@yflva.com
Youth For Tomorrow NLC, Inc.	Lori Perez/Lawrence Schuster	11835 Hazel Circle Dr, Bristow, VA 20138	

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Docusign Envelope ID: 0E5FA295-9C9A-43CE-8524-905C9AD80D83

County of Dinwiddie



Department of Children's Services
P.O. Box 193 * 14010 Boynton Plank Rd. * Dinwiddie, Virginia 23841
PHONE: (804) 469-5391 FAX: (804) 469-5398

Virginia Juvenile Community Crime Control Act (JVCCA) Community Service Children's Services Act (CSA)

Principal Agreement for Services

Introduction

This Principal Agreement ("Contract") is intended to address and contain all of the terms, parameters, guidelines, and expectations that must be met by any provider of services to any and all children under the care and responsibility of Dinwiddie County Department of Children's Services. In order for this Contract to be valid and enforceable, it must be signed by the County Administrator, and by an authorized agent of New Path Interventions, LLC.

This Contract is effective as of this 1st day of July, 2025, between the Dinwiddie County Department of Children's Services ("the Buyer") and New Path Interventions, LLC ("the Provider"), and shall expire at the close of business on 30th day of June, 2027.

This is a term agreement for requirements and does not involve a definite financial obligation on the part of the Buyer, although the Buyer shall use this contract for the limitation of procurement of services as seen fit and or specified.

This Contract may be terminated by either party with thirty (30) days written notice.

1. **Adherence to Law.** This Contract is subject to the provisions of the Code of Federal Regulations, the amendments thereto, and relevant state and local laws, ordinances, regulations and pertinent health and behavioral health accreditation agencies / organizations. The Buyer may modify this Contract to comply with any requirements mandated by federal, state or local law by giving written notice of said modification to the Provider.
2. **Choice of Law and Forum.** This Contract shall be governed in all respects, whether as to validity, construction, capacity, performance, or otherwise, by the laws of the Commonwealth of Virginia and any action, administrative or judicial, brought to enforce any provision of this Contract shall be brought only in the Dinwiddie County Circuit Court. The Provider accepts the personal jurisdiction of any court in which an action is brought pursuant to this Contract for purposes of that action and waives all defenses to the maintenance of such action.

3. Specific Interpretations.

- A. **Waiver.** The failure of the Buyer to enforce at any time any of the provisions of this Contract, or to exercise any option which is herein provided, or to require at any time any performance by the Provider of any of the provisions hereof, shall in no way affect the validity of this Contract or any part thereof, or the right of the Buyer to thereafter enforce each and every provision.
- B. **Remedies Cumulative.** All remedies afforded in this Contract shall be construed as cumulative, that is in addition to every other remedy provided herein or by law.
- C. **Severability.** If any part, term, or provision of this Contract is held by a court of competent jurisdiction to be in conflict with any state or federal law, the validity of the remaining portions or provisions shall be construed and enforced as if this Contract did not contain the particular part, term or provision held to be invalid.
- D. **Captions.** This Contract includes the captions, headings and titles appearing herein for convenience only, and such captions, headings and titles shall not affect the construal, interpretation or meaning of this Contract.
- E. **Contract Construal.** Neither the form of this Contract, nor any language herein, shall be interpreted or construed in favor of or against either party hereto as the sole drafter thereof.

4. Purchase of Services Order.

- A. **Requirement for PSO.** A Purchase of Services Order (PSO) shall be issued for any and all discrete services that are to be provided by the Provider to any child under the supervision or authority of the Buyer. No services shall be administered to a child under the supervision or authority of the Buyer without a PSO authorizing such discrete services signed by the Director of Children's Services and the Provider.
- B. **Contents of PSO.** The PSO shall define the terms of purchase and service delivery to a specific child. The PSO shall include the proposed objectives, the term of service, and the type of services to be rendered to the child. The child's Individual Family Services Plan (IFSP) shall be considered by the Provider and the Buyer in determining the proposed objectives, the term of service and the types of services to be rendered to the child.
- C. **Charges under PSO.** The Provider agrees to charge the Buyer for only those services described in the PSO and in accordance with the Billing provisions of Section ten (10) of this Contract. The provider agrees to invoice for allowable, reasonable, and necessary service costs in accordance with the categories applicable to Title IV-E, Medicaid and other identified alternative funding source as directed by the buyer.
- D. **Adjustment or Termination of PSO by Buyer.** The Buyer may adjust or terminate the PSO at any time as a result of changes in the child's eligibility for or progress with services or if the Buyer deems it to be in the

- child's best interest to terminate the PSO. In the event that the Buyer becomes unable to honor any or all approved PSOs for causes beyond the Buyer's reasonable control, including, but not limited to, failure to receive promised funds from federal, state, or local government sources or donor default in providing matching funds, the Buyer may terminate or modify any or all PSOs issued pursuant to this Contract as necessary to avoid delivery of services for which the Buyer cannot make payment. The Buyer shall notify the Provider immediately as soon as it becomes aware of such a cause for termination.
- E. **Termination of PSO by Provider.** The Provider may only terminate a PSO prior to its expiration in the event of the child subject of the PSO committing an infraction considered a Serious Incident as defined in Section fourteen (14) of this Contract and the Provider having followed the notice requirements stated therein. In the event of termination of a PSO, all reasonable efforts will be made to give the Buyer 30 days written notice prior to termination of services to the child. Such written notice shall include the specific reason(s) for terminating services to the child.
5. **Employee Background Checks:** Employees providing services to or having contact with a client placed by (provider) must be checked through the child protective service registry in the state the client is placed within thirty (30) days of employment, so long as the aforementioned employee check is not in conflict with the Provider's state's laws. If it is known that the employee has moved from another state and has worked with children within one year of his or her employment this state must also be checked. If the Provider is notified that any of its employees are named in a child protective service registry, then this information will be made available by the Provider to the Buyer with thirty (30) days of receipt of such notice. Employees providing services to or having contact with a client placed by (provider) must also be checked through a criminal records background check in the state the client is placed within thirty (30) days of employment, so long as the aforementioned employee check is not in conflict with the Provider's state's laws. If it is known that the employee has moved from another state and has worked with children within one year of his or her employment this state must also be checked through a criminal records background check. If the Provider is notified that any of its employees have a felony conviction, then this information will be made available by the Provider to the Buyer with thirty (30) days of receipt of such notice. The provider will be in compliance with its state's laws, regulations and licensure requirements relating to the conducting of criminal checks of its employees.
6. **Licensure:** The Provider represents and warrants that it (1) duly holds all necessary licenses required by local, State, federal laws and regulations and (2) will furnish satisfactory proof of such licensure to the Buyer's representative within ten (10) days after the execution of the Agreement. The Provider covenants that it will maintain its required licensed status with the appropriate governmental authorities and will immediately notify in writing – within five (5) days – the Buyer in the

- Provider shall be provided in writing to the Buyer within forty-eight (48) hours (two working days) by the Provider. The Buyer shall not be responsible for payment of Medicaid eligible services that are denied by Medicaid for reasons attributable to fault of the Provider.
- With written authorization from the child's parent or legal guardian to do so, the Buyer shall supply the Provider with the child's Medicaid number, if applicable. The Buyer shall also include a Certificate of Need from FAPT within 30 days prior to placement that indicates necessity of placement for residential treatment or a FAPT Assessment indicating medical necessity for therapeutic foster care placements; Provide a complete copy of the DSM-V diagnosis; Provide a completed CANS dated within 90 days of placement and as designated by State and Local Policy. Updated CANS should be given to the Provider in a timely manner for inclusion in the "Continued State Review" forms to DMAS prior to the expiration of the authorization period; Provide any relevant documentation for each child eligible for Medicaid reimbursement.
10. **Billing.** The Provider shall bill the Buyer each month for all services rendered to a child pursuant to a PSO. The Provider shall bill the Buyer for any and all services provided within thirty (30) days of the date on which the service was provided. The Buyer agrees to mail payment for all correct invoices within forty-five (45) days of receipt of the invoice. In no case, shall the Buyer be obligated to pay for services rendered to a child when the Provider fails to submit an invoice to the Buyer for such services within forty-five (45) days of the date of the service.
- The Provider's invoice shall list: the applicable services provided by funding source category as directed by the buyer and shall specify the name of the child to whom each service was provided and the month of service. The amount billed for services shall be the amount agreed upon in the PSO authorizing services to the child to whom the service was provided. The Provider agrees to bill and the Buyer agrees to pay for only those services authorized by the PSO for a specific child.
- The Provider shall bill the Buyer for the actual number of hours and one minute increments of service provided to the child.
- In the event of an absence of a non-residential child for a previously scheduled service, the Buyer agrees to pay to the Provider the service rate agreed to in the PSO for the child for up to ten (10) such occurrences per Buyer's fiscal year.
- The Buyer shall return incorrect invoices without payment to the Provider for correction within forty-five (45) days of receipt of the invoice.
- Within fifteen (15) days of receipt of the returned invoice, the Provider shall correct any incorrect invoice and re-submit the corrected invoice to the Buyer for

- event such licensing is suspended, withdrawn or revoked. The Provider agrees that such suspension, revocation or withdrawal shall constitute grounds for the immediate termination of this Agreement. Misrepresentation of possession of such license shall constitute a breach of contract and terminate this Agreement without written notice and without financial obligation on the part of the Buyer to pay the Provider's invoices.
7. **Service Quality.** The Provider shall provide services at or above the quality standard in the industry at which the service is provided. The description or evaluation written in the Service Fee Directory of the Profile of Services and Prices shall set forth the minimum level of service acceptable.
- The Provider shall permit representatives of the Buyer to conduct program and facility reviews to assess service quality and compliance with the Individual Family Service Plan of any child under the supervision or authority of the Buyer. Such reviews shall include, but are not limited to, meetings with consumers, review of services records, review of service policy and procedural issuance, review of staffing ratios and job descriptions, review of financial records pertaining to any child under the supervision and authority of the Buyer, and meeting with any staff directly or indirectly involved in the provision of services to any child under the supervision or authority of the Buyer. Such reviews may occur as deemed necessary by the Buyer and may be unannounced.
8. **Service Rates.** The rates for services provided to a specific child by the Provider shall be set forth in the PSO for the child. The Provider may not increase the rate for any service described in a PSO during the term of the PSO unless the PSO provides for an automatic rate increase option, in which case the rate may only be increased in the initial month of the Buyer's fiscal year and must be agreed to in writing by the Buyer. The provider is required to have all services and rate information entered and up-to-date in the Service Fee Directory by the beginning of the contract year.
- The Provider shall provide to the Buyer written notice of any planned rate increase (90 days) prior to the initial month of the Buyer's next fiscal year. Such written notice shall contain the justification for the increase and shall be submitted in triplicate to the Buyer's Children's Services Act Manager.
9. **Medicaid.** The Provider shall file for Medicaid reimbursement for any Medicaid eligible services provided by the Provider to any Medicaid eligible child under the supervision or authority of the Buyer. The Provider shall be responsible for adhering to all Medicaid requirements, both service and fiscal. Any costs associated with improper management of Medicaid cases on the part of the provider shall be the sole responsibility of the Provider. The Provider shall provide the Buyer with documentation specifying the status of initial Medicaid approval within twenty-four (24) hours (one working day) of receipt of such by the Provider. All other documentation specific to Medicaid received by the

- payment. If the Provider finds that the invoice is correct, the Provider shall forward a written explanation for the invoice with supporting documents to the Buyer within fifteen (15) days of receipt of the returned invoice. If the Provider's notification and supporting evidence are not received by the Buyer within the fifteen (15) day limit, then the Buyer shall not be obligated to make payment upon any disputed portion of the invoice. The Provider shall immediately notify the Buyer of any overpayment for services by the Buyer.
11. **Accounting and Record Keeping.** The Provider shall maintain an accounting system and supporting records adequate to assure that claims for funds are in accordance with applicable state, federal and appropriate accrediting agency requirements. Such supporting records shall reflect all direct and indirect costs of any nature expended in the performance of this Contract and all income from any source. The Provider shall also collect and maintain fiscal and statistical data pursuant to the servicing of this Contract and any PSO for a child under the supervision or authority of the Buyer on forms designated by the Buyer.
- The Provider agrees to retain all books, records, and other documents relative to this Contract and any PSO for a child under the supervision or authority of the Buyer for five (5) years after any final payment pursuant to this Contract and any PSO for a child under the supervision or authority of the Buyer or as long as necessary for purposes of any unresolved state or federal audit. The Buyer, its authorized agents, and state or federal auditors shall have full access to and the right to examine any of said materials during an audit.
12. **Confidentiality.** Any information obtained pursuant by the Provider pursuant to this Contract concerning applicants, a child under the supervision or authority of the Buyer, or such child's family members shall be treated as confidential. Use or disclosure of such information by the Provider shall be limited to purposes directly connected with the Provider's responsibility for services under this Contract. Both parties further agree that this information shall be safeguarded in accordance with the provisions of the Code of Virginia, as amended, and any other relevant provisions of state or federal laws.
13. **Reports:** Unless otherwise stipulated, the Provider shall submit to the Buyer a proposed written IEP or IFSP, as the case may be, within thirty (30) calendar days of the initiation of services to the child/youth. The IEP/IFSP shall include at least the following information: type(s) and number(s) of disabilities, mental health and mental retardation diagnoses, or delinquent behaviors for which the purchased services are intended to address, prognosis, short and long term goals, expected outcomes, and performance timeframes mutually agreed to between the Buyer and Provider when the services are purchased. Progress reports shall include progress or lack of progress of child on long and short term goals, and reasons thereof, any anticipated change to expected outcomes, medications administered (if any), and any significant incidents affecting the child. All reports shall be as accurate and precise as possible. If the Provider fails to provide any

written treatment plan, progress report, or termination report in a timely manner, the Buyer may withhold payment of the Provider's invoices until such plan or report is received.

The Provider shall provide the case manager with a copy of any reports of annual physical and dental examinations and psychological or psychiatric examinations of the child/youth conducted while under the care of the Provider.

If requested by the Buyer, the Provider shall provide a monthly utilization report for each child. The Provider shall submit the monthly utilization report within five (5) days after the end of each calendar month.

Upon two weeks notice of a meeting of the FAPT for a child, the Provider shall ensure that a representative with personal knowledge of the progress of the child and authority to bind the Provider attends and participates in such meeting

- 14. **Serious Incident Reporting:** The following procedures shall be adhered to in reporting a serious incident, actual or alleged, which is related to youth placed by the Buyer. A serious incident includes, among others, abuse or neglect; criminal behavior; death; emergency treatment or hospitalization; facility related issues, such as fires, flood, destruction of property; food borne diseases; physical assault/other serious acts of aggression; sexual misconduct/assault; substance abuse; malnutrition; serious illnesses, (such as tuberculosis or meningitis); serious injury (accidental or otherwise); suicide attempt; unexplained absences or absences without leave; or other incidents which jeopardize the health, safety, or well being of the youth.

Within 24 hours of a serious incident, or by the next business day, the Provider shall report the incident by speaking to or leaving a message for the case manager of the placing agency of each youth involved. Within 48 hours of the serious incident, the Provider shall complete and submit to the case manager of the placing agency for each youth involved a written report.

The written report of the serious incident shall provide a factual, concise account of the incident and include:

Name of facility/provider; name of person completing form; date and time of serious incident; date of the report; child/youth's name, age, gender, ethnicity; placing agency name; placing agency case manager's name; where the incident occurred, description of incident (including what happened immediately before, during and after the incident); names of witnesses; action taken in response to incident; names/agencies notified (family, legal guardian, child protective services, medical facility, police); recommendation for follow-up and/or resolution of incident; signature of person completing report; and facility/provider director's (or designee) signature and date.

Buyer as an additional insured, and shall furnish the Buyer with a certificate of insurance prior to commencing work upon any PSO signed pursuant to this Contract. Any required insurance policies must be effective prior to the provision of any services or performance by the Provider under this contract and such policies cannot be cancelled without ninety days written notice to the Buyer. The following insurance is required:

- A. **Commercial general liability insurance**, written on an occurrence basis which shall insure against all claims, loss, cost damage, expense or liability from loss of life or damage or injury to person or property arising out of the Provider's performance under this Contract. The minimum limits of liability for this coverage shall be \$1,000,000 combined single limit for any one occurrence. The County of Dinwiddie, Virginia, its officers, agents and employees shall be named as additional insured on a primary basis and so endorsed on the policy. Such additional insured status shall be primary without participation by the Buyer insurers. The provisions of this paragraph shall be deemed included in the contract as if fully set out therein.
- B. **Contractual liability broad form insurance** shall include the indemnification obligation set forth in this contract.
- C. **Workers' compensation insurance** covering Provider's statutory obligations under the laws of the Commonwealth of Virginia and employers' liability insurance shall be maintained for all its employees engaged in work under this contract. Minimum limits of Liability for employers liability insurance will be \$100,000 for bodily injury by accident each occurrence, \$100,000 bodily injury by disease (policy limit) and \$100,000 Bodily injury by disease (each employee). With respect to Workers' compensation coverage, the Provider's insurance company shall waive rights of subrogation against the Buyer, its officer, employees, agents, volunteers and representatives.
- D. **Automobile liability insurance** shall be at least \$1,000,000 combined single limit applicable to owned or non-owned vehicles used in the performance of any work under this contract.
- E. **Professional liability insurance** with a minimum of liability of \$1,000,000.

The insurance coverage in amounts set forth in this Section may be met by an umbrella liability policy following the form of the underlying primary coverage in a minimum amount of \$1,000,000. Should an umbrella liability coverage policy be used to satisfy the requirements of this section, such coverage shall be accompanied by a certificate of endorsement stating that the policy applies to all of the above types of insurance.

Separate reports should be completed and submitted for each child/youth involved and placed by the Buyer. The provider is responsible for ensuring the confidentiality of the parties involved in the incident.

In the event the case manager of the placing agency determines that a serious incident has occurred the case manager will notify the Provider of the allegation. The provider shall within 48 hours of the case manager's notification complete and submit a written report as provided, supra.

- 15. **Transportation to Court.** The Provider agrees to transport a child in the care of the Provider to all scheduled court hearings and to ensure the child's timely arrival at such hearings unless exigent circumstances exist that prevent the Provider from providing such transportation. The Buyer agrees to provide the Provider with notice of a scheduled court date at least 10 business days prior to such date. The Provider agrees to notify the Buyer at least 10 business days prior to a scheduled court date of any inability on the Provider's part to transport a child to a scheduled court hearing.

The Provider further agrees that a shortage of staff does not constitute exigent circumstances for purposes of this Contract. The Provider agrees to bill the Buyer for costs of transportation in accordance with the Billing provisions agreed to in this Contract.

- 16. **Grievances.** In the event that a child under the supervision or authority of the Buyer submits a complaint to the Buyer concerning the Provider, the Provider shall promptly provide all verbal or written information or documents within its control and make available all witnesses, if any, relevant to such complaint to the Buyer upon a request by the Buyer for such information.
- 17. **Subcontracts.** The Provider shall not enter into any subcontract for any of the services approved under this Contract without obtaining the prior written approval of the Buyer. Subcontractors shall be subject to all of the provisions, requirements, and conditions of this Contract and any PSO signed pursuant to this Contract (including but not limited to conducting required criminal background checks/child protective service registry checks of subcontractors' employees). The Provider shall be solely responsible for the performance of any of its subcontractors.
- 18. **Not Employees.** The Provider's performance under this Contract is as an independent contractor, and neither the Provider nor its employees, assignees or subcontractors shall be deemed employees of the Buyer while performing under this Contract.
- 19. **Insurance.** The Provider shall at its sole expense obtain and maintain during the term of this Contract the insurance policies listed and required herein, naming the

- 20. **Indemnity.** The Provider shall indemnify, defend and hold harmless Buyer, its officers, agents and employees from and against any and all losses, liabilities, claims, damages and expenses including court costs and reasonable attorneys' fees arising from any material default or breach by the Provider of its obligations specified in this Contract, as well as all claims arising from errors, omissions, negligent acts or intentional acts of the Provider, its officers, agents employees and subcontractors.
- 21. **Force Majeure.** Neither party hereto shall be held responsible for delay or failure to perform hereunder when such delay or failure is due to acts of God, flood, severe weather, fire, epidemic, strikes, the public enemy, legal acts of public authorities or delays or defaults of public carriers, which cannot reasonably be forecast or provided against.
- 22. **Notices.** Any notices required shall be in writing, unless otherwise permitted hereunder, and shall be deemed received five (5) days after mailing of same in the U. S. Mail with postage prepaid at the addresses set forth below or upon actual receipt:

Notice to Buyer shall be made to:	Notice to Provider shall be made to:
County of Dinwiddie	New Path Interventions, LLC
Department of Children's Services	1011 East Main Street, Suite 220, Richmond, VA 23219
P. O. Box 193 (14010 Boydton Plank Road)	MST/Multi-Systemic Therapy Services
Dinwiddie, VA 23841	Richmond, VA 23219
With a Copy to: Dinwiddie County Attorney P.O. Drawer 70 Dinwiddie, VA 23841	804-823-2746

- 23. **Miscellaneous.**
 - A. **Additional Provisions.** General Terms and Conditions as required by the Virginia Public Procurement Act are attached hereto as "Attachment A" and made a part hereof. Any document referred to in this Contract but not attached hereto is hereby incorporated in this Contract by reference.
 - B. **Merger.** This Contract, including all documents incorporated herein, constitutes both a complete and exclusive statement and the final written expression of all the terms of this Contract and of the entire understanding between the Provider and the Buyer regarding those terms. No prior written agreements or contemporaneous or prior oral agreements between the Provider and the Buyer regarding this Contract's subject matter shall be of any effect.
 - C. **Modification.** This Contract shall not be amended, modified, or otherwise changed except by the written consent of the Provider and the Buyer given in the same manner and form as the original signing of this Contract.

- D. **Order of Precedence.** Where there exists any inconsistency between the provisions of this Contract and the provisions other documents that have been incorporated into this Contract by reference or otherwise, the provisions of this Contract shall control.
- E. Prior to Dinwiddie County Board of Supervisors approval of this contract, expenditures shall not exceed \$50,000.00.

Signatures: 

 Sikena Campbell, Executive Director New Path Interventions 1/9/2026
 Name and Title Provider Date

 W. Kevin Massengill Buyer _____
 County Administrator Date

Approved as to Form:

 County Attorney

- 2. The Contractor will include the provisions of 1. above in every subcontract or purchase order over \$10,000, so that the provisions will be binding upon each subcontractor or Contractor.

C. Immigration Reform and Control Act of 1986:

Contractor certifies that it does not and will not during the performance of this contract knowingly employ unauthorized alien workers or otherwise violate the provisions of the Federal Immigration Reform and Control Act of 1986.

D. Drug-Free Workplace:

During the performance of this contract, the Contractor agrees to (i) provide a drug-free workplace for the Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or Contractor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a Contractor, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

E. Payment:

(1) To Prime Contractor(s):

- a. Invoices for items ordered, delivered and accepted shall be submitted by the Contractor directly to the Accounts Payable address shown on the purchase order/contract. All invoices shall show the County contract number and/or purchase order number, social security number (for individual Contractors) or the federal employer identification number (for proprietorships, partnerships, and corporations).
- b. Any payment terms requiring payment in less than 30 days will be regarded as requiring payment 30 days after invoice or delivery, whichever occurs last. This shall not affect offers of discounts for payment in less than 30 days, however.
- c. The following shall be deemed to be the date of payment: the date of postmark in all cases where payment is made by mail, or the date of offset when offset proceedings have been instituted as authorized under the Virginia Debt Collection Act.

**ATTACHMENT A
GENERAL TERMS AND CONDITIONS
To be included in every contract over \$10,000**

**A. Anti-Discrimination Against Faith-Based Organizations
Statement by County:**

The County does not discriminate against faith-based organizations. Contractor certifies to the County that it will conform to the provisions of the Federal Civil Rights Act of 1964, as amended, as well as the Virginia Fair Employment Contracting Act of 1975, as amended, where applicable, the Virginians With Disabilities Act, the Americans With Disabilities Act and § 2.2-4311 of the Virginia Public Procurement Act (VPPA). If Contractor is a faith-based organization, the organization shall not discriminate against any recipient of goods, services, or disbursements made pursuant to the contract on the basis of the recipient's religion, religious belief, refusal to participate in a religious practice, or on the basis of race, age, color, gender or national origin and shall be subject to the same rules as other organizations that contract with public bodies to account for the use of the funds provided; however, if the faith-based organization segregates public funds into separate accounts, only the accounts and programs funded with public funds shall be subject to audit by the public body. (Code of Virginia, § 2.2-4343.1E).

B. Anti-Discrimination Statement by Contractor

In every contract over \$10,000 the provisions in 1. and 2. below apply:

- 1. During the performance of this contract, the Contractor agrees as follows:
 - a. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, status as a service disabled veteran, or any other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - b. The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer.
 - c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting these requirements.

- d. Unreasonable Charges. Under certain emergency procurements and for most time and material purchases, final job costs cannot be accurately determined at the time orders are placed. In such cases, Contractors should be put on notice that final payment in full is contingent on a determination of reasonableness with respect to all invoiced charges. Charges which appear to be unreasonable will be researched and challenged, and that portion of the invoice held in abeyance until a settlement can be reached. Upon determining that invoiced charges are not reasonable, the County shall promptly notify the Contractor, in writing, as to those charges which it considers unreasonable and the basis for the determination. A Contractor may not institute legal action unless a settlement cannot be reached within thirty (30) days of notification. The provisions of this section do not relieve the County of its prompt payment obligations with respect to those charges which are not in dispute (Code of Virginia, § 2.2-4363).

- e. Unless otherwise provided under the terms of this contract, interest shall accrue at the rate of one percent (1%) per month (Code of Virginia, § 2.2-4354).

(2) To Subcontractor(s):

- a. Within seven (7) days of the Contractor's receipt of payment from the County for the proportionate share of the payment received for work performed by the subcontractor(s) under the contract a Contractor awarded a contract under this solicitation is hereby obligated:
 - 1. To pay the subcontractor(s); or
 - 2. To notify the County and the subcontractor(s), in writing, of the Contractor's intention to withhold payment and the reason.
- b. The Contractor is obligated to pay the subcontractor(s) interest at the rate of one percent per month (unless otherwise provided under the terms of the contract) on all amounts owed by the Contractor that remain unpaid seven (7) days following receipt of payment from the County, except for amounts withheld as stated in (2) above. The date of mailing of any payment by U. S. Mail is deemed to be payment to the addressee. These provisions apply to each sub-tier Contractor performing under the primary contract. A Contractor's obligation to pay an interest charge to a subcontractor may not be construed to be an obligation of the County.

F. Authorization to Transact Business in the Commonwealth:

In order to contract with Dinwiddie County, contractors organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign

business entity if so required by Code of Virginia, Title 13.1 or Title 50 or as otherwise required by law. Pursuant to competitive sealed bidding or competitive negotiation, a bidder or offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 shall include in its bid or proposal the identification number issued to it by the State Corporation Commission. Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized. Any bidder or offeror that fails to provide the required information shall not be awarded a contract unless a waiver of this requirement is granted by the County Administrator. Any business entity as described above that enters into a contract with a public body pursuant to the Virginia Public Procurement Act shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth to be revoked or cancelled at any time during the contract. Dinwiddie County may void any contract with a business entity if that entity fails to remain in compliance with the provisions of this section.

G. Negotiation with the Lowest Bidder

Unless all bids are cancelled or rejected, the County reserves the right granted by § 2.2-4318 of the Code of Virginia to negotiate with the lowest responsive, responsible qualified Bidder to obtain a contract price within the funds available to the County whenever such low bid exceeds the County's available funds. For the purpose of determining when such negotiations may take place, the term "available funds" shall mean those funds which were budgeted by the County for this contract prior to the issuance of the written Request for Quotations. Negotiations with the low qualified Bidder may include both modifications of the bid price and the Scope of Work/ Specifications to be performed. The County shall initiate such negotiations by written notice to the lowest responsive, responsible qualified Bidder that its bid exceeds the available funds and that the County wishes to negotiate a lower contract price. The times, places, and manner of negotiating shall be agreed to by the County and the lowest responsive, responsible qualified Bidder.

H. Availability of Funds

It is understood and agreed between the parties herein that the County shall be bound hereunder only to the extent of the funds available, or which may hereafter become available for the purpose of this agreement, and the agreement will be contingent upon annual appropriations by the Board of Supervisors of Dinwiddie County. Failure of the Board of Supervisors to appropriate adequate funds for the terms of this Contract shall result in the immediate cancellation of this Contract. There shall be no penalty should the Board fail to make annual appropriations for this contract.

Principal Agreement for Services

Introduction

This Principal Agreement ("Contract") is intended to address and contain all of the terms, parameters, guidelines, and expectations that must be met by any provider of services to any and all children under the care and responsibility of Dinwiddie County Department of Children's Services. In order for this Contract to be valid and enforceable, it must be signed by the County Administrator, and by an authorized agent of In My Corner Mentoring, LLC.

This Contract is effective as of this 1st day of July, 2025, between the Dinwiddie County Department of Children's Services ("the Buyer") and In My Corner Mentoring, LLC ("the Provider"), and shall expire at the close of business on 30th day of June, 2027.

This is a term agreement for requirements and does not involve a definite financial obligation on the part of the Buyer, although the Buyer shall use this contract for the limitation of procurement of services as seen fit and or specified.

This Contract may be terminated by either party with thirty (30) days written notice.

1. **Adherence to Law.** This Contract is subject to the provisions of the Code of Federal Regulations, the amendments thereto, and relevant state and local laws, ordinances, regulations and pertinent health and behavioral health accreditation agencies / organizations. The Buyer may modify this Contract to comply with any requirements mandated by federal, state or local law by giving written notice of said modification to the Provider.
2. **Choice of Law and Forum.** This Contract shall be governed in all respects, whether as to validity, construction, capacity, performance, or otherwise, by the laws of the Commonwealth of Virginia and any action, administrative or judicial, brought to enforce any provision of this Contract shall be brought only in the Dinwiddie County Circuit Court. The Provider accepts the personal jurisdiction of any court in which an action is brought pursuant to this Contract for purposes of that action and waives all defenses to the maintenance of such action.

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child's best interest to terminate the PSO. In the event that the Buyer becomes unable to honor any or all approved PSOs for causes beyond the Buyer's reasonable control, including, but not limited to, failure to receive promised funds from federal, state, or local government sources or donor default in providing matching funds, the Buyer may terminate or modify any or all PSOs issued pursuant to this Contract as necessary to avoid delivery of services for which the Buyer cannot make payment. The Buyer shall notify the Provider immediately as soon as it becomes aware of such a cause for termination.

- E. **Termination of PSO by Provider.** The Provider may only terminate a PSO prior to its expiration in the event of the child subject of the PSO committing an infraction considered a Serious Incident as defined in Section fourteen (14) of this Contract and the Provider having followed the notice requirements stated therein. In the event of termination of a PSO, all reasonable efforts will be made to give the Buyer 30 days written notice prior to termination of services to the child. Such written notice shall include the specific reason(s) for terminating services to the child.
5. **Employee Background Checks:** Employees providing services to or having contact with a client placed by (provider) must be checked through the child protective service registry in the state the client is placed within thirty (30) days of employment, so long as the aforementioned employee check is not in conflict with the Provider's state's laws. If it is known that the employee has moved from another state and has worked with children within one year of his or her employment this state must also be checked. If the Provider is notified that any of its employees are named in a child protective service registry, then this information will be made available by the Provider to the Buyer with thirty (30) days of receipt of such notice. Employees providing services to or having contact with a client placed by (provider) must also be checked through a criminal records background check in the state the client is placed within thirty (30) days of employment, so long as the aforementioned employee check is not in conflict with the Provider's state's laws. If it is known that the employee has moved from another state and has worked with children within one year of his or her employment this state must also be checked through a criminal records background check. If the Provider is notified that any of its employees have a felony conviction, then this information will be made available by the Provider to the Buyer with thirty (30) days of receipt of such notice. The provider will be in compliance with its state's laws, regulations and licensure requirements relating to the conducting of criminal checks of its employees.
6. **Licensure:** The Provider represents and warrants that it (1) duly holds all necessary licenses required by local, State, federal laws and regulations and (2) will furnish satisfactory proof of such licensure to the Buyer's representative within ten (10) days after the execution of the Agreement. The Provider covenants that it will maintain its required licensed status with the appropriate governmental authorities and will immediately notify in writing - within five (5) days - the Buyer in the

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3. **Specific Interpretations.**

- A. **Waiver.** The failure of the Buyer to enforce at any time any of the provisions of this Contract, or to exercise any option which is herein provided, or to require at any time any performance by the Provider of any of the provisions hereof, shall in no way affect the validity of this Contract or any part thereof, or the right of the Buyer to thereafter enforce each and every provision.
- B. **Remedies Cumulative.** All remedies afforded in this Contract shall be construed as cumulative, that is in addition to every other remedy provided herein or by law.
- C. **Severability.** If any part, term, or provision of this Contract is held by a court of competent jurisdiction to be in conflict with any state or federal law, the validity of the remaining portions or provisions shall be construed and enforced as if this Contract did not contain the particular part, term or provision held to be invalid.
- D. **Captions.** This Contract includes the captions, headings and titles appearing herein for convenience only, and such captions, headings and titles shall not affect the construal, interpretation or meaning of this Contract.
- E. **Contract Construal.** Neither the form of this Contract, nor any language herein, shall be interpreted or construed in favor of or against either party hereto as the sole drafter thereof.

4. **Purchase of Services Order.**

- A. **Requirement for PSO.** A Purchase of Services Order (PSO) shall be issued for any and all discrete services that are to be provided by the Provider to any child under the supervision or authority of the Buyer. No services shall be administered to a child under the supervision or authority of the Buyer without a PSO authorizing such discrete services signed by the Director of Children's Services and the Provider.
- B. **Contents of PSO.** The PSO shall define the terms of purchase and service delivery to a specific child. The PSO shall include the proposed objectives, the term of service, and the type of services to be rendered to the child. The child's Individual Family Services Plan (IFSP) shall be considered by the Provider and the Buyer in determining the proposed objectives, the term of service and the types of services to be rendered to the child.
- C. **Charges under PSO.** The Provider agrees to charge the Buyer for only those services described in the PSO and in accordance with the Billing provisions of Section ten (10) of this Contract. The provider agrees to invoice for allowable, reasonable, and necessary service costs in accordance with the categories applicable to Title IV-E, Medicaid and other identified alternative funding source as directed by the buyer.
- D. **Adjustment or Termination of PSO by Buyer.** The Buyer may adjust or terminate the PSO at any time as a result of changes in the child's eligibility for or progress with services or if the Buyer deems it to be in the

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event such licensing is suspended, withdrawn or revoked. The Provider agrees that such suspension, revocation or withdrawal shall constitute grounds for the immediate termination of this Agreement. Misrepresentation of possession of such license shall constitute a breach of contract and terminate this Agreement without written notice and without financial obligation on the part of the Buyer to pay the Provider's invoices.

7. **Service Quality.** The Provider shall provide services at or above the quality standard in the industry at which the service is provided. The description or evaluation written in the Service Fee Directory of the Profile of Services and Prices shall set forth the minimum level of service acceptable.

The Provider shall permit representatives of the Buyer to conduct program and facility reviews to assess service quality and compliance with the Individual Family Service Plan of any child under the supervision or authority of the Buyer. Such reviews shall include, but are not limited to, meetings with consumers, review of services records, review of service policy and procedural issuance, review of staffing ratios and job descriptions, review of financial records pertaining to any child under the supervision and authority of the Buyer, and meeting with any staff directly or indirectly involved in the provision of services to any child under the supervision or authority of the Buyer. Such reviews may occur as deemed necessary by the Buyer and may be unannounced.

8. **Service Rates.** The rates for services provided to a specific child by the Provider shall be set forth in the PSO for the child. The Provider may not increase the rate for any service described in a PSO during the term of the PSO unless the PSO provides for an automatic rate increase option, in which case the rate may only be increased in the initial month of the Buyer's fiscal year and must be agreed to in writing by the Buyer. The provider is required to have all services and rate information entered and up-to-date in the Service Fee Directory by the beginning of the contract year.

The Provider shall provide to the Buyer written notice of any planned rate increase (90 days) prior to the initial month of the Buyer's next fiscal year. Such written notice shall contain the justification for the increase and shall be submitted in triplicate to the Buyer's Children's Services Act Manager.

9. **Medicaid.** The Provider shall file for Medicaid reimbursement for any Medicaid eligible services provided by the Provider to any Medicaid eligible child under the supervision or authority of the Buyer. The Provider shall be responsible for adhering to all Medicaid requirements, both service and fiscal. Any costs associated with improper management of Medicaid cases on the part of the provider shall be the sole responsibility of the Provider. The Provider shall provide the Buyer with documentation specifying the status of initial Medicaid approval within twenty-four (24) hours (one working day) of receipt of such by the Provider. All other documentation specific to Medicaid received by the

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Provider shall be provided in writing to the Buyer within forty-eight (48) hours (two working days) by the Provider. The Buyer shall not be responsible for payment of Medicaid eligible services that are denied by Medicaid for reasons attributable to fault of the Provider.

With written authorization from the child's parent or legal guardian to do so, the Buyer shall supply the Provider with the child's Medicaid number, if applicable. The Buyer shall also include a Certificate of Need from FAPT within 30 days prior to placement that indicates necessity of placement for residential treatment or a FAPT Assessment indicating medical necessity for therapeutic foster care placements; Provide a complete copy of the DSM-V diagnosis; Provide a completed CANS dated within 90 days of placement and as designated by State and Local Policy. Updated CANS should be given to the Provider in a timely manner for inclusion in the "Continued State Review" forms to DMAS prior to the expiration of the authorization period; Provide any relevant documentation for each child eligible for Medicaid reimbursement.

10. **Billing.** The Provider shall bill the Buyer each month for all services rendered to a child pursuant to a PSO. The Provider shall bill the Buyer for any and all services provided within thirty (30) days of the date on which the service was provided. The Buyer agrees to mail payment for all correct invoices within forty-five (45) days of receipt of the invoice. In no case, shall the Buyer be obligated to pay for services rendered to a child when the Provider fails to submit an invoice to the Buyer for such services within forty-five (45) days of the date of the service.

The Provider's invoice shall list: the applicable services provided by funding source category as directed by the buyer and shall specify the name of the child to whom each service was provided and the month of service. The amount billed for services shall be the amount agreed upon in the PSO authorizing services to the child to whom the service was provided. The Provider agrees to bill and the Buyer agrees to pay for only those services authorized by the PSO for a specific child.

The Provider shall bill the Buyer for the actual number of hours and one minute increments of service provided to the child.

In the event of an absence of a non-residential child for a previously scheduled service, the Buyer agrees to pay to the Provider the service rate agreed to in the PSO for the child for up to ten (10) such occurrences per Buyer's fiscal year.

The Buyer shall return incorrect invoices without payment to the Provider for correction within forty-five (45) days of receipt of the invoice.

Within fifteen (15) days of receipt of the returned invoice, the Provider shall correct any incorrect invoice and re-submit the corrected invoice to the Buyer for

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written treatment plan, progress report, or termination report in a timely manner, the Buyer may withhold payment of the Provider's invoices until such plan or report is received.

The Provider shall provide the case manager with a copy of any reports of annual physical and dental examinations and psychological or psychiatric examinations of the child/youth conducted while under the care of the Provider.

If requested by the Buyer, the Provider shall provide a monthly utilization report for each child. The Provider shall submit the monthly utilization report within five (5) days after the end of each calendar month.

Upon two weeks notice of a meeting of the FAPT for a child, the Provider shall ensure that a representative with personal knowledge of the progress of the child and authority to bind the Provider attends and participates in such meeting

14. **Serious Incident Reporting:** The following procedures shall be adhered to in reporting a serious incident, actual or alleged, which is related to youth placed by the Buyer. A serious incident includes, among others, abuse or neglect; criminal behavior; death; emergency treatment or hospitalization; facility related issues, such as fires, flood, destruction of property; food borne diseases; physical assault/other serious acts of aggression; sexual misconduct/assault; substance abuse; malnutrition; serious illnesses, (such as tuberculosis or meningitis); serious injury (accidental or otherwise); suicide attempt; unexplained absences or absences without leave; or other incidents which jeopardize the health, safety, or well being of the youth.

Within 24 hours of a serious incident, or by the next business day, the Provider shall report the incident by speaking to or leaving a message for the case manager of the placing agency of each youth involved. Within 48 hours of the serious incident, the Provider shall complete and submit to the case manager of the placing agency for each youth involved a written report.

The written report of the serious incident shall provide a factual, concise account of the incident and include:

Name of facility/provider; name of person completing form; date and time of serious incident; date of the report; child/youth's name, age, gender, ethnicity; placing agency name; placing agency case manager's name; where the incident occurred, description of incident (including what happened immediately before, during and after the incident); names of witnesses; action taken in response to incident; names/agencies notified (family, legal guardian, child protective services, medical facility, police); recommendation for follow-up and/or resolution of incident; signature of person completing report; and facility/provider director's (or designee) signature and date.

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payment. If the Provider finds that the invoice is correct, the Provider shall forward a written explanation for the invoice with supporting documents to the Buyer within fifteen (15) days of receipt of the returned invoice. If the Provider's notification and supporting evidence are not received by the Buyer within the fifteen (15) day limit, then the Buyer shall not be obligated to make payment upon any disputed portion of the invoice. The Provider shall immediately notify the Buyer of any overpayment for services by the Buyer.

11. **Accounting and Record Keeping.** The Provider shall maintain an accounting system and supporting records adequate to assure that claims for funds are in accordance with applicable state, federal and appropriate accrediting agency requirements. Such supporting records shall reflect all direct and indirect costs of any nature expended in the performance of this Contract and all income from any source. The Provider shall also collect and maintain fiscal and statistical data pursuant to the servicing of this Contract and any PSO for a child under the supervision or authority of the Buyer on forms designated by the Buyer.

The Provider agrees to retain all books, records, and other documents relative to this Contract and any PSO for a child under the supervision or authority of the Buyer for five (5) years after any final payment pursuant to this Contract and any PSO for a child under the supervision or authority of the Buyer or as long as necessary for purposes of any unresolved state or federal audit. The Buyer, its authorized agents, and state or federal auditors shall have full access to and the right to examine any of said materials during an audit.

12. **Confidentiality.** Any information obtained pursuant to the Provider pursuant to this Contract concerning applicants, a child under the supervision or authority of the Buyer, or such child's family members shall be treated as confidential. Use or disclosure of such information by the Provider shall be limited to purposes directly connected with the Provider's responsibility for services under this Contract. Both parties further agree that this information shall be safeguarded in accordance with the provisions of the Code of Virginia, as amended, and any other relevant provisions of state or federal laws.

13. **Reports:** Unless otherwise stipulated, the Provider shall submit to the Buyer a proposed written IEP or IFSP, as the case may be, within thirty (30) calendar days of the initiation of services to the child/youth. The IEP/IFSP shall include at least the following information: type(s) and number(s) of disabilities, mental health and mental retardation diagnoses, or delinquent behaviors for which the purchased services are intended to address, prognosis, short and long term goals, expected outcomes, and performance timeframes mutually agreed to between the Buyer and Provider when the services are purchased. Progress reports shall include progress or lack of progress of child on long and short term goals, and reasons thereof, any anticipated change to expected outcomes, medications administered (if any), and any significant incidents affecting the child. All reports shall be as accurate and precise as possible. If the Provider fails to provide any

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Separate reports should be completed and submitted for each child/youth involved and placed by the Buyer. The provider is responsible for ensuring the confidentiality of the parties involved in the incident.

In the event the case manager of the placing agency determines that a serious incident has occurred the case manager will notify the Provider of the allegation. The provider shall within 48 hours of the case manager's notification complete and submit a written report as provided, supra.

15. **Transportation to Court.** The Provider agrees to transport a child in the care of the Provider to all scheduled court hearings and to ensure the child's timely arrival at such hearings unless exigent circumstances exist that prevent the Provider from providing such transportation. The Buyer agrees to provide the Provider with notice of a scheduled court date at least 10 business days prior to such date. The Provider agrees to notify the Buyer at least 10 business days prior to a scheduled court date of any inability on the Provider's part to transport a child to a scheduled court hearing.

The Provider further agrees that a shortage of staff does not constitute exigent circumstances for purposes of this Contract. The Provider agrees to bill the Buyer for costs of transportation in accordance with the Billing provisions agreed to in this Contract.

16. **Grievances.** In the event that a child under the supervision or authority of the Buyer submits a complaint to the Buyer concerning the Provider, the Provider shall promptly provide all verbal or written information or documents within its control and make available all witnesses, if any, relevant to such complaint to the Buyer upon a request by the Buyer for such information.

17. **Subcontracts.** The Provider shall not enter into any subcontract for any of the services approved under this Contract without obtaining the prior written approval of the Buyer. Subcontractors shall be subject to all of the provisions, requirements, and conditions of this Contract and any PSO signed pursuant to this Contract (including but not limited to conducting required criminal background checks/child protective service registry checks of subcontractors' employees). The Provider shall be solely responsible for the performance of any of its subcontractors.

18. **Not Employees.** The Provider's performance under this Contract is as an independent contractor, and neither the Provider nor its employees, assignees or subcontractors shall be deemed employees of the Buyer while performing under this Contract.

19. **Insurance.** The Provider shall at its sole expense obtain and maintain during the term of this Contract the insurance policies listed and required herein, naming the

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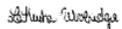
Buyer as an additional insured, and shall furnish the Buyer with a certificate of insurance prior to commencing work upon any PSO signed pursuant to this Contract. Any required insurance policies must be effective prior to the provision of any services or performance by the Provider under this contract and such policies cannot be cancelled without ninety days written notice to the Buyer. The following insurance is required:

- A. Commercial general liability insurance, written on an occurrence basis which shall insure against all claims, loss, cost damage, expense or liability from loss of life or damage or injury to person or property arising out of the Provider's performance under this Contract. The minimum limits of liability for this coverage shall be \$1,000,000 combined single limit for any one occurrence. The County of Dinwiddie, Virginia, its officers, agents and employees shall be named as additional insured on a primary basis and so endorsed on the policy. Such additional insured status shall be primary without participation by the Buyer insurers. The provisions of this paragraph shall be deemed included in the contract as if fully set out therein.
- B. Contractual liability broad form insurance shall include the indemnification obligation set forth in this contract.
- C. Workers' compensation insurance covering Provider's statutory obligations under the laws of the Commonwealth of Virginia and employers' liability insurance shall be maintained for all its employees engaged in work under this contract. Minimum limits of Liability for employers liability insurance will be \$100,000 for bodily injury by accident each occurrence, \$100,000 bodily injury by disease (policy limit) and \$100,000 Bodily injury by disease (each employee). With respect to Workers' compensation coverage, the Provider's insurance company shall waive rights of subrogation against the Buyer, its officer, employees, agents, volunteers and representatives.
- D. Automobile liability insurance shall be at least \$1,000,000 combined single limit applicable to owned or non-owned vehicles used in the performance of any work under this contract.
- E. Professional liability insurance with a minimum of liability of \$1,000,000.

The insurance coverage in amounts set forth in this Section may be met by an umbrella liability policy following the form of the underlying primary coverage in a minimum amount of \$1,000,000. Should an umbrella liability coverage policy be used to satisfy the requirements of this section, such coverage shall be accompanied by a certificate of endorsement stating that the policy applies to all of the above types of insurance.

- D. Order of Precedence. Where there exists any inconsistency between the provisions of this Contract and the provisions other documents that have been incorporated into this Contract by reference or otherwise, the provisions of this Contract shall control.
- E. Prior to Dinwiddie County Board of Supervisors approval of this contract, expenditures shall not exceed \$50,000.00.

Signatures:

	<u>In My Corner Mentoring, LLC</u>	<u>1/8/2026</u>
LaKeisha Woolridge Executive Assistant	Provider	Date
<u>W. Kevin Massengill</u>	<u>Buyer</u>	<u>Date</u>
W. Kevin Massengill County Administrator	Buyer	Date

Approved as to Form:

County Attorney

20. **Indemnity.** The Provider shall indemnify, defend and hold harmless Buyer, its officers, agents and employees from and against any and all losses, liabilities, claims, damages and expenses including court costs and reasonable attorneys' fees arising from any material default or breach by the Provider of its obligations specified in this Contract, as well as all claims arising from errors, omissions, negligent acts or intentional acts of the Provider, its officers, agents employees and subcontractors.

21. **Force Majeure.** Neither party hereto shall be held responsible for delay or failure to perform hereunder when such delay or failure is due to acts of God, flood, severe weather, fire, epidemic, strikes, the public enemy, legal acts of public authorities or delays or defaults of public carriers, which cannot reasonably be forecast or provided against.

22. **Notices.** Any notices required shall be in writing, unless otherwise permitted hereunder, and shall be deemed received five (5) days after mailing of same in the U. S. Mail with postage prepaid at the addresses set forth below or upon actual receipt:

Notice to Buyer shall be made to:	Notice to Provider shall be made to:
County of Dinwiddie	In My Corner Mentoring, LLC
Department of Children's Services	
P. O. Box 193 (14010 Boydton Plank Road)	5739 S. Laburnum Avenue
Dinwiddie, VA 23841	Henrico, VA 23231
With a Copy to: Dinwiddie County Attorney P.O. Drawer 70 Dinwiddie, VA 23841	lwoolridge@imcofva.com 804-588-4504

- 23. **Miscellaneous.**
 - A. **Additional Provisions.** General Terms and Conditions as required by the Virginia Public Procurement Act are attached hereto as "Attachment A" and made a part hereof. Any document referred to in this Contract but not attached hereto is hereby incorporated in this Contract by reference.
 - B. **Merger.** This Contract, including all documents incorporated herein, constitutes both a complete and exclusive statement and the final written expression of all the terms of this Contract and of the entire understanding between the Provider and the Buyer regarding those terms. No prior written agreements or contemporaneous or prior oral agreements between the Provider and the Buyer regarding this Contract's subject matter shall be of any effect.
 - C. **Modification.** This Contract shall not be amended, modified, or otherwise changed except by the written consent of the Provider and the Buyer given in the same manner and form as the original signing of this Contract.

**ATTACHMENT A
GENERAL TERMS AND CONDITIONS
To be included in every contract over \$10,000**

**A. Anti-Discrimination Against Faith-Based Organizations
Statement by County:**

The County does not discriminate against faith-based organizations. Contractor certifies to the County that it will conform to the provisions of the Federal Civil Rights Act of 1964, as amended, as well as the Virginia Fair Employment Contracting Act of 1975, as amended, where applicable, the Virginians With Disabilities Act, the Americans With Disabilities Act and § 2.2-4311 of the Virginia Public Procurement Act (VPPA). If Contractor is a faith-based organization, the organization shall not discriminate against any recipient of goods, services, or disbursements made pursuant to the contract on the basis of the recipient's religion, religious belief, refusal to participate in a religious practice, or on the basis of race, age, color, gender or national origin and shall be subject to the same rules as other organizations that contract with public bodies to account for the use of the funds provided; however, if the faith-based organization segregates public funds into separate accounts, only the accounts and programs funded with public funds shall be subject to audit by the public body. (Code of Virginia, § 2.2-4343.1E).

B. Anti-Discrimination Statement by Contractor

In every contract over \$10,000 the provisions in 1. and 2. below apply:

- 1. During the performance of this contract, the Contractor agrees as follows:
 - a. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, status as a service disabled veteran, or any other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - b. The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer.
 - c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting these requirements.

2. The Contractor will include the provisions of 1. above in every subcontract or purchase order over \$10,000, so that the provisions will be binding upon each subcontractor or Contractor.

C. Immigration Reform and Control Act of 1986:

Contractor certifies that it does not and will not during the performance of this contract knowingly employ unauthorized alien workers or otherwise violate the provisions of the Federal Immigration Reform and Control Act of 1986.

D. Drug-Free Workplace:

During the performance of this contract, the Contractor agrees to (i) provide a drug-free workplace for the Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or Contractor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a Contractor, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

E. Payment:

(1) To Prime Contractor(s):

- a. Invoices for items ordered, delivered and accepted shall be submitted by the Contractor directly to the Accounts Payable address shown on the purchase order/contract. All invoices shall show the County contract number and/or purchase order number; social security number (for individual Contractors) or the federal employer identification number (for proprietorships, partnerships, and corporations).
- b. Any payment terms requiring payment in less than 30 days will be regarded as requiring payment 30 days after invoice or delivery, whichever occurs last. This shall not affect offers of discounts for payment in less than 30 days, however.
- c. The following shall be deemed to be the date of payment: the date of postmark in all cases where payment is made by mail, or the date of offset when offset proceedings have been instituted as authorized under the Virginia Debt Collection Act.

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- d. Unreasonable Charges. Under certain emergency procurements and for most time and material purchases, final job costs cannot be accurately determined at the time orders are placed. In such cases, Contractors should be put on notice that final payment in full is contingent on a determination of reasonableness with respect to all invoiced charges. Charges which appear to be unreasonable will be researched and challenged, and that portion of the invoice held in abeyance until a settlement can be reached. Upon determining that invoiced charges are not reasonable, the County shall promptly notify the Contractor, in writing, as to those charges which it considers unreasonable and the basis for the determination. A Contractor may not institute legal action unless a settlement cannot be reached within thirty (30) days of notification. The provisions of this section do not relieve the County of its prompt payment obligations with respect to those charges which are not in dispute (Code of Virginia, § 2.2-4363).

- e. Unless otherwise provided under the terms of this contract, interest shall accrue at the rate of one percent (1%) per month (Code of Virginia, § 2.2-4354).

(2) To Subcontractor(s):

- a. Within seven (7) days of the Contractor's receipt of payment from the County for the proportionate share of the payment received for work performed by the subcontractor(s) under the contract a Contractor awarded a contract under this solicitation is hereby obligated:
 1. To pay the subcontractor(s); or
 2. To notify the County and the subcontractor(s), in writing, of the Contractor's intention to withhold payment and the reason.
- b. The Contractor is obligated to pay the subcontractor(s) interest at the rate of one percent per month (unless otherwise provided under the terms of the contract) on all amounts owed by the Contractor that remain unpaid seven (7) days following receipt of payment from the County, except for amounts withheld as stated in (2) above. The date of mailing of any payment by U. S. Mail is deemed to be payment to the addressee. These provisions apply to each sub-tier Contractor performing under the primary contract. A Contractor's obligation to pay an interest charge to a subcontractor may not be construed to be an obligation of the County.

F. Authorization to Transact Business in the Commonwealth:

In order to contract with Dinwiddie County, contractors organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign

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business entity if so required by Code of Virginia, Title 13.1 or Title 50 or as otherwise required by law. Pursuant to competitive sealed bidding or competitive negotiation, a bidder or offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 shall include in its bid or proposal the identification number issued to it by the State Corporation Commission. Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized. Any bidder or offeror that fails to provide the required information shall not be awarded a contract unless a waiver of this requirement is granted by the County Administrator. Any business entity as described above that enters into a contract with a public body pursuant to the Virginia Public Procurement Act shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth to be revoked or cancelled at any time during the contract. Dinwiddie County may void any contract with a business entity if that entity fails to remain in compliance with the provisions of this section.

G. Negotiation with the Lowest Bidder

Unless all bids are cancelled or rejected, the County reserves the right granted by § 2.2-4318 of the Code of Virginia to negotiate with the lowest responsive, responsible qualified Bidder to obtain a contract price within the funds available to the County whenever such low bid exceeds the County's available funds. For the purpose of determining when such negotiations may take place, the term "available funds" shall mean those funds which were budgeted by the County for this contract prior to the issuance of the written Request for Quotations. Negotiations with the low qualified Bidder may include both modifications of the bid price and the Scope of Work/ Specifications to be performed. The County shall initiate such negotiations by written notice to the lowest responsive, responsible qualified Bidder that its bid exceeds the available funds and that the County wishes to negotiate a lower contract price. The times, places, and manner of negotiating shall be agreed to by the County and the lowest responsive, responsible qualified Bidder.

H. Availability of Funds

It is understood and agreed between the parties herein that the County shall be bound hereunder only to the extent of the funds available, or which may hereafter become available for the purpose of this agreement, and the agreement will be contingent upon annual appropriations by the Board of Supervisors of Dinwiddie County. Failure of the Board of Supervisors to appropriate adequate funds for the terms of this Contract shall result in the immediate cancellation of this Contract. There shall be no penalty should the Board fail to make annual appropriations for this contract.

Upon motion of Mr. Lee, seconded by Mr. Dooley, the consent agenda was approved as presented.

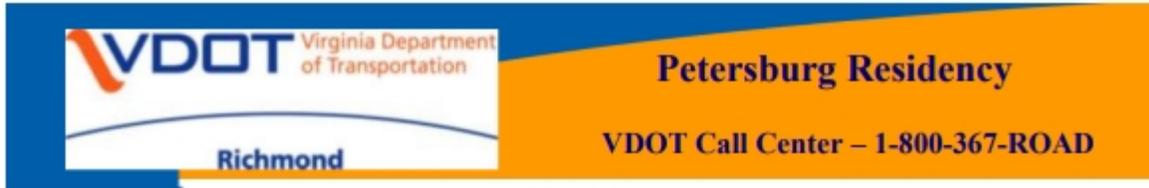
AYES: Dr. Moore, Mr. Chavis, Mr. Lee, Mr. Dooley, Mrs. Ebron-Bonner

NAYS: None

6. REPORTS:

A. VIRGINIA DEPARTMENT OF TRANSPORTATION

Paul Hinson, Assistant Residency Engineer, provided the following



DINWIDDIE COUNTY
January 20, 2026 – Monthly Report

MAINTENANCE	
<p>Church Road and McKenney Area Headquarters for the month of December 2025.</p> <ul style="list-style-type: none"> Removed debris and 70 bags of trash throughout the county. Repaired 131 potholes throughout the county. Machined unpaved roads throughout the county. Shoulder work on various secondary routes. Cleaned culvert pipes on various secondary routes. We received 126 new work orders and closed 122 work orders. There are 25 pending work orders older than ninety (90) days. 	
LAND DEVELOPMENT & PERMITS	Paul Hinson, P.E.
<p>Plans with outstanding comments or under review (Activity within last 90 days)</p> <ul style="list-style-type: none"> Dinwiddie Industrial Park Offsite Waterline, Route 142 Simpson Road – Utility plans for proposed waterline submitted for review and acceptance on 12-22-25 and comments issued on 12-30-25. <p>Plans found acceptable</p> <ul style="list-style-type: none"> Simpon Road Warehouse, Route 142 Simpson Road – Revised site plan for proposed warehouse project submitted for review and acceptance on 12-17-25 and found acceptable on 12-30-25. Fort Emory Estates Section 2 Construction Plans – Route 741 Fort Emory Road and Route 613 Squirrel Level Road – Revised construction plans submitted for review and acceptance on 11-25-25 and found acceptable on 12-9-25. Dinwiddie Industrial Park, Route 142 Simpson Road – Revised site plans for proposed industrial park submitted for review and acceptance on 12-22-25 and found acceptable on 1-5-26. <p>Other</p> <ul style="list-style-type: none"> Fort Emory Estates Section 2 – Subdivision Plat, Route 741 Ft. Emory Road and Route 613 Squirrel Level Road - Subdivision plat submitted for review and acceptance on 12-16-25 and comments issued on 12-30-25. Amended plat submitted for review and acceptance on 1-6-26 and found acceptable. <p>LUP Permits Issued and Completed</p>	

Permit Number	Permittee	Dinwiddie County	Permit Issuance Date	Permit Completion Date
60505	Russell Bland	26	12-17-25	
60506	CMH Homes Ashland	26	12-4-25	
60512	Prince George Electric Cooperative	26	12-10-25	
60514	Mid Atlantic Broadband Communities Corp.	26	12-10-25	
60515	County of Dinwiddie	26	12-17-25	
60516	Verizon	26	12-12-25	
60525	Prince George Electric Cooperative	26	12-18-25	
60526	Dibble Custom Homes	26	1-6-26	
60527	Ever Mejia	26	1-6-26	
59930	Dominion Energy/VA Elec & Power Co	26	6-28-24	12-22-25
60212	Dylan Rose	26	5-13-25	12-16-25

CONSTRUCTION

Susan Warr, P.E.

UPC 124672 / 9999-964-862, N501

Contractor: Mullen's Markings, Inc.
Name: Road Improvements
CM: Blake Smith
Location: Dinwiddie, Nottoway, Prince George
Fixed Completion Date: 12/05/25
Comments: Project Complete. Ending C-5 issued 12-01-25.

UPC 127763 / ST4D-964-F26, P401

Contractor: Whitehurst Paving Co., Inc.
Name: 2026 Surface Treatment
CM: Charlene Fallen
Location: Dinwiddie, Nottoway, Prince George
Fixed Completion Date: 10/18/26
Comments: Contract executed 11/19/25. Preconstruction Meeting will be scheduled for early 2026.

UPC 127765/ SS4B-964-F26, P401

Contractor: Slurry Pavers, Inc.
Name: 2026 Cape Seal
CM: Chris Tavenner
Location: Dinwiddie, Nottoway, Prince George
Fixed Completion Date: 10/18/26
Comments: Contract executed 11-19-25.

UPC 127767/ LM4A-964-F26, P401

Contractor: Slurry Pavers, Inc.
Name: 2026 Latex Modified Schedule. Primary/ Secondary
CM: Chris Tavenner

Location: Brunswick, Mecklenburg, Lunenburg, Dinwiddie, Nottoway, Amelia, Chesterfield, Goochland, Powhatan

Fixed Completion Date: 10/18/26

Comments: Contract executed 12-16-25.

TRAFFIC STUDIES/SPECIAL REQUESTS

- Route 644 Depot Road – Citizen requesting a safety study to add double lines on the road. Study has been completed and centerlines weren't warranted.

7. **ACTION ITEMS:**

A. PROPOSED BYLAWS AMENDMENT

Tyler Southall, County Attorney, presented the following for Board approval.



Dinwiddie County Attorney's Office

14010 Boydton Plank Road
Dinwiddie, Virginia 23841

MEMORANDUM

TO: Board of Supervisors
FROM: Tyler C. Southall, County Attorney
CC: W. Kevin Massengill, County Administrator
DATE: January 16, 2026
SUBJECT: Proposed Bylaws Amendment

Background

At the January 6, 2026 Organizational Meeting of the Board of Supervisors, the County Attorney's Office advised that there may be a suggested amendment to the bylaws coming.

The County Attorney's Office is suggesting that the language underlined below be added to, and the language shown in strikethrough be removed from, Article VII, which deals with appointments. A copy of the entire bylaws with the amendment language is also included separately for reference.

Article VII

Appointments ~~of Committees~~

Appointments to committees of the Board and to authorities, boards, and commissions, shall be made only by Resolution (which for the purposes of clarity shall include any duly approved motion) adopted by a majority of the full Board. Prior to consideration of the nomination, the nominee shall be notified to determine his or her willingness to serve and to determine if he or she meets the qualifications of such appointment.

This amendment clarifies that Article VII governs all appointments, not just committees, and clarifies that a duly adopted motion satisfies the requirement for a formal resolution.

Action

BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia does hereby approve the amendment to the bylaws outlined above and to the extent necessary ratifies all previous appointments made in compliance with the language thereof.

BYLAWS
BOARD OF SUPERVISORS
DINWIDDIE COUNTY

Adopted March 16, 2004
Revised February 6, 2006
Revised March 21, 2006
Revised June 20, 2006
Revised December 19, 2006
Revised January 3, 2018
Revised January 20, 2026

ARTICLE I
OFFICERS AND THEIR SELECTION

- A. The Officers of the Board of Supervisors shall consist of a Chairman and Vice Chairman, each of whom shall serve for a term of one (1) year.
- B. Nomination of Officers shall be made from the Board at the first meeting of each calendar year. Election of Officers shall follow immediately.

ARTICLE II
DUTIES OF OFFICERS

- A. The Chairman shall:
- (1) Preside at all meetings;
 - (2) Work closely with the County Administrator on day to day matters, approve appropriate financial documents, and approve the agenda for all meetings;
 - (3) Serve on all standing committees of the Board;
 - (4) Carry out such other duties as assigned by the Board.
- B. The Vice-Chairman shall act in the absence or inability of the Chairman to act.

ARTICLE III
AGENDA PREPARATION POLICY

- A. The County Administrator shall prepare an agenda for each regular meeting of the Board of Supervisors. Supervisors, staff, and others may submit to the County Administrator items for the agenda at any time prior to Noon Wednesday preceding the regular meeting to which such item relates. Emergency items will be added as an amendment to the agenda.

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- (2) The Members of the Board of Supervisors shall cast votes in district order on a rotating basis per meeting.
- (3) The Chairman/Clerk shall restate all motions before a vote is taken and the result of the vote shall be announced following each vote.

F. GENERAL RULES OF PROCEDURE

The Board's Parliamentary Procedures shall be Robert's Rules of Order, Newly Revised, 10th edition, specifically to include Section 49, *Conduct of Business in Boards*, pages 469 – 471, in all matters not covered by the Board's bylaws, to the extent compatible with law and the historical practices of the Board. The County Attorney, or his or her designee, shall act as Parliamentarian to the Board. Any questions involving the interpretation or application of Robert's Rules shall be addressed to the County Attorney. The Board may amend, by Resolution, the rules as it deems appropriate. The following rules shall apply:

- (1) Members are not required to obtain the floor before making motions or speaking, which they can do while seated.
- (2) Motions need not be seconded. If a motion is not seconded, the Chairman shall decide if a vote is taken on the motion or if a motion is dead.
- (3) There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.
- (4) Informal discussion of a subject is permitted while no motion is pending.
- (5) The Chairman can speak in discussion without leaving the chair, can vote on all questions, but can not make motions unless by consent of a majority of Board members present.
- (6) No Board member is required to vote on any issue.

If any Board member determines, prior to the calling of any issue before the Board, that he, because of conflict or otherwise, will abstain from voting on such issue, he shall announce such intention at the time the issue comes before the Board and shall not participate in the discussion on such issue or question.

An abstention shall be counted for the purpose of determining a quorum. An abstention defeats a motion requiring a unanimous vote.

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- B. Copies of the agenda shall be made available at the office of the County Administrator for each Supervisor and for members of the News Media serving the County and the public not later than close of business on Friday preceding the meeting to which it relates.

ARTICLE IV
MEETINGS

- A. The time and place of Board Meetings shall be set from time to time by resolution of the Board in conformance with State Law. The regular meeting schedule shall be set at the organizational meeting held in January each year.

- B. Minutes from the previous meeting shall be delivered to the Board members with the agenda prior to the next meeting. Unless requested by a Board member, the minutes will not be read and will be approved upon motion and vote of the Board.

C. ORDER OF BUSINESS

(1) COMMENCEMENT OF MEETINGS:

At the time established in accordance with Article IV (A) of these By-Laws for the commencement of regular meetings or at the hour specified for continued or special meetings, the Chairman shall call the meeting to order and shall direct the clerk to note the absence of any Board members by roll call. A quorum shall be required for commencement of any meeting.

(2) AGENDA:

An agenda shall be prepared by the County Administrator in accordance with Article III under these By-laws. The proposed agenda shall be adopted by the Board at each meeting. Should the chairman or any member of the Board have a matter which he or she feels needs to be brought to the attention of the Board but which is not on the agenda, or if there is an amendment to the order of the agenda, he or she may make a motion that an addition or amendment be made to the agenda. Such amended agenda must be approved by a majority of the Board members present.

D. QUORUM AND METHOD OF VOTING

A majority of the members of the Board of Supervisors shall constitute a quorum of the Board. All questions submitted to the Board for decision shall be determined by a viva voce vote of a majority of the supervisors voting on any such questions, unless otherwise provided by law. The name of each member voting and how he or she voted must be recorded.

E. PROCEDURE FOR ROLL CALL OF BOARD MEMBERS

- (1) The Chairman of the Board of Supervisors shall cast the last vote.

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- (7) In the incidence of a tie vote the issue voted upon by the Board is dead and therefore voted down.

- (8) Only Board members and the Parliamentarian shall have standing to raise noncompliance with these General Rules of Procedure, and only during the current meeting at the time of violation. Failure of the Board to comply with these General Rules of Procedure shall not invalidate any action taken by the Board.

G. MEMBER ABSENTING HIMSELF FROM MEETING PRIOR TO ADJOURNMENT

After the name of any member of the Board has been recorded as present at any meeting of the Board, he shall not absent himself from the remainder of the meeting prior to adjournment unless by consent of the Board.

H. BOARD TO SIT WITH OPEN DOORS

The Board of Supervisors shall sit with open doors and all persons conducting themselves in an orderly manner may attend the meetings; however, the Board may hold closed sessions as permitted by law and when deemed necessary by a majority vote of the Board.

The consent agenda shall be introduced by a motion "to approve", and shall be considered by the Board as a single item. There shall be no debate or discussion by any member of the Board regarding any item on the consent agenda. The Clerk or his/her designee shall provide a brief written summary or memo on each item included in the consent agenda. Upon request of any Board member who wishes to question or discuss an item, that item shall be removed from the Consent Agenda. This item shall be transferred onto the agenda for consideration.

I. CITIZENS COMMENT PERIOD
RULES FOR CITIZEN COMMENT PERIOD

To ensure that the affairs of the Board and its committees may be conducted in an orderly manner, to ensure that all persons desiring to address the Board on matters pertinent to it are afforded an opportunity to do so, to permit persons in attendance to observe and hear the proceedings of the Board without distraction, and to permit to the fullest extent the Board to conduct County business with minimal disruption, the following rules are established.

- (1) Each person desiring to speak must sign up in advance of the opening of the Citizens' Comment period on the agenda.

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(2) Each speaker shall be limited to a period of three minutes per comment period; when two minutes have passed the speaker will be reminded that there is one minute remaining.

(3) Speakers who have signed up may use their allotted time only for themselves and may not donate their time to other speakers.

(4) Speakers will not be permitted to use audiovisual materials or other visual displays, but may present written and photographic materials to the Board members.

(5) Comments must be confined to matters germane to the business of the Board of Supervisors and shall not be cumulative or repetitive.

(6) Speakers should address the Board with decorum – loud, boisterous, and disruptive behavior, obscenity, and vulgarity should be avoided as well as other words or acts tending to evoke violence or deemed to be a breach of the peace.

(7) The Citizens' Comment period is not intended to be a question and answer period or time for dialogue with County officials. Questions which are raised during a comment period may at the discretion of the Board be responded to by County officials after sufficient time for appropriate investigation.

(8) Speakers shall remain at the podium while addressing the Board.

(9) Speakers shall not be interrupted by audience comments, calls/whistles, laughter, or other gestures. Individuals in the audience who do not abide by this policy after a warning will be asked to leave the meeting.

(10) Expressive activities including, but not limited to, petitioning, picketing, displaying signs and posters, solicitation, demonstrating, pamphlet distribution, and conducting polls shall not be permitted within the Administration Building or in any other building that the Board is meeting.

These rules do not preclude persons from delivering to the Board or its Clerk written materials including reports, statements, exhibits, letters, or signed petitions or to prohibit persons from presenting oral or written comments on any subject germane to the business of the Board to individual Board members or to the Board through its Clerk outside the context of the public meeting.

5

ARTICLE VII APPOINTMENTS OF COMMITTEES

Appointments to committees of the Board and to authorities, boards, and commissions, shall be made only by Resolution (which for the purposes of clarity shall include any duly approved motion) adopted by a majority of the full Board. Prior to consideration of the nomination, the nominee shall be notified to determine his or her willingness to serve and to determine if he or she meets the qualifications for such appointment.

ARTICLE VIII DUTIES OF THE COUNTY ADMINISTRATOR

The County Administrator shall:

- A. Prepare the agenda for each meeting for approval in conformance with the agenda preparation procedure outlined in these bylaws.
- B. Keep a written record of all business transacted by the Board.
- C. Administer the financial control procedures of the County.
- D. Advise and inform the Board on all matters affecting County government.
- E. Execute all formal documents authorized by the Board of Supervisors.
- F. Provide and supervise all staff services directly under the control of the Board of Supervisors.
- G. The County Administrator shall be responsible for all personnel management of the County. Department Directors will be hired and dismissed with the consent of the Board of Supervisors.
- H. Prepare an annual operating budget for the County government in accordance with guidelines established by the State auditor's office for approval by the Board of Supervisors. He shall be responsible for maintaining adequate financial and accounting records on all County business under his control.
- I. Serve as the Board's representative in all circumstances where the Chairman, Vice Chairman, or a majority of the Board Members are not available.
- J. Perform all other duties delegated by the Board as required by law.

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J. AGENDA ITEM PROCEDURE

The following guidelines shall be followed for comment addressed to specific agenda items:

(1) In order to prevent obvious questions from consuming Board Meeting time, the Chairman and/or designated person(s) will give a brief explanation of each agenda item prior to opening the floor for citizens' comments.

ARTICLE V PROCEDURE FOR DEALING WITH ITEMS NOT ON THE AGENDA

- A. All matters not on the agenda must be raised during citizens comment period. Any matter not on the agenda shall not be considered unless approved for consideration by the majority of the Board present in accordance with Article IV, C (2).
- B. For any special meeting, the business to be discussed shall be stated in the call for such meeting. The Chairman or Administrator shall prepare a written agenda listing all items to be considered for every special meeting. No other business shall be discussed or acted upon unless approved for consideration by the majority of the Board present in accordance with Article IV, C (2).

ARTICLE VI PUBLIC HEARINGS

- A. All public hearings will be advertised in accordance with the Virginia Code. Public hearings may be postponed, continued or canceled at the discretion of the Board.
- B. In addition to those required by law, the Board at its discretion may hold public hearings when it decides that a hearing will be in the public interest.
- C. The case before the Board shall be summarized by the Chairman or designated person(s). Interested parties wishing to speak must sign the register at the rear of the room prior to the start of the hearing. Each person wishing to speak will be called to the podium by the Chairman or designated person(s) in the order such person signed the register and must state his or her name and address for the record. Each speaker shall be limited to five (5) or three (3) minutes, unless waived by the Board.
- D. Board Members shall limit their comments in public hearings to insure participation by the public without Board interference.

6

ARTICLE IX AMENDMENTS

- A. The Bylaws may be amended by a recorded majority vote of the entire membership of the Board provided that written notice has been given to all members of the Board and a copy of the proposed amendment is sent with the notice, prior to said meeting.
- B. The Bylaws may be suspended in whole or in part only upon the unanimous vote of Board members present, relating to any matter before it.

8

**CODE OF ETHICS AND STANDARDS OF CONDUCT
FOR MEMBERS OF
THE DINWIDDIE COUNTY BOARD OF SUPERVISORS**

CODE OF ETHICS

Recognizing that persons who hold public office have been given a public trust and that the stewardship of such office demands the highest levels of ethical and moral conduct, any person serving on the Dinwiddie County Board of Supervisors should adhere to the following Code of Ethics:

1. Uphold the Constitution, laws and regulations of the United States and of all governments therein and never knowingly be a part to their evasion.
2. Put loyalty to the highest moral principles and to the County as a whole above loyalty to individuals, districts, or particular groups.
3. Give a full measure of effort and service to the position of trust for which stewardship has been granted; giving earnest effort and best thought to the performance of duties.
4. Seek to find and use the most equitable, efficient, effective, and economical means for getting tasks accomplished.
5. Adopt policies and programs that support the rights and recognize the needs of all citizens regardless of race, sex, age, religion, creed, country of origin or handicapping condition. Avoid adopting policies, supporting programs or engaging in activities that discriminate against or offend individuals because of race, sex, age, religion, creed, and country of origin or handicapping condition.
6. Ensure the integrity of the actions of the Board of Supervisors by avoiding discrimination through the dispensing of special favors or unfair privileges to anyone, whether for remuneration or not. A member should never accept for himself or herself or for family members, favors or benefits under circumstances, which might be construed by reasonable persons as influencing the performance of Board of Supervisors duties.
7. Make no private promises of any kind binding upon the duties of any office, since a public servant has no private word, which can be binding on public duty.

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8. Engage in no business with the county government, or the school system, either directly or indirectly, which is inconsistent with the conscientious performance of Board of Supervisors duties except as may be consistent with the conflict of interest statutes in the Code of Virginia.
9. Never use any information gained confidentially in the performance of Board of Supervisors duties as a means of making private profit.
10. Expose, through appropriate means and channels, corruption, misconduct, or neglect of duty whenever discovered.
11. Adhere to the principle that the public's business should be conducted in the public view by observing and following the letter and spirit of the Freedom of Information Act using closed sessions only to deal with sensitive matters as provided by the Code of Virginia.
12. Avoid using the position of public trust to gain access to the media for the purposes of criticizing colleagues or citizens, impugning their integrity or vilifying their personal beliefs.
13. Make sure, when responding to the media, that a clear distinction is made between personal opinion or belief and a decision made by the Board.
14. Review orally and in public session, at the annual organizational meeting, each of these principles.
15. Pledge to honor and uphold these principles, ever conscious that public office is a public trust.

10

Upon motion of Dr. Moore seconded by Mr. Chavis, the amendment was approved as presented.

AYES: Dr. Moore, Mr. Chavis, Mr. Lee, Mr. Dooley, Mrs. Ebron-Bonner

NAYS: None

8. CITIZEN COMMENTS

There were no comments heard.

9. COUNTY ADMINISTRATOR COMMENTS

Kevin Massengill, County Administrator, highlighted several initiatives and engagements, beginning with the Citizens Academy, now in its fifth cohort, which has received positive feedback from participants. He detailed a recent partnership meeting with Virginia Tech officials focused on strategic planning and economic analysis for localities, emphasizing its significance for the county. Mr. Massengill also introduced the new Petersburg National Battlefield Superintendent, Andrea Dekoter, noting her focus on tourism and collaboration. He described a tour of District Three with Mr. Chavis to observe infrastructure and housing patterns, emphasizing the value of such hands-on reviews. He provided updates on Richard Bland College's upcoming interim presidency, the start of the General Assembly session, key legislative dates, and budget processes, underscoring the extensive work ahead. Mr. Massengill mentioned community events, including the Mount Level historical marker dedication, a reception at Fort Lee, and the Walk for Peace by Buddhist monks passing through the county. He warned of an approaching significant snowstorm, advising residents to prepare, especially regarding livestock and extended cold. Finally, he celebrated a professional milestone, congratulating Clerk to the Board Camisha Brown for earning her Master Municipal Clerk (MMC) designation—making her the first in county history and the only MMC in the region—acknowledging her remarkable career growth over five years and noting an upcoming press release to recognize her achievement.

10. BOARD MEMBER COMMENTS

Mr. Lee began by expressing support for Virginia Tech’s involvement in the county’s strategic planning but cautioned against labeling agricultural land as “undeveloped,” emphasizing the value of farmland and the need to balance growth with preserving rural areas. He shared a personal anecdote about farming and snowstorms, noting that livestock are generally well-prepared for winter weather and advising residents to take precautions during the upcoming storm. Mr. Lee also congratulated Camisha Brown on her accomplishments and recognized her efforts in supporting the Board, adding a lighthearted comment about keeping everyone organized. He concluded by encouraging the community to look out for neighbors during the inclement weather.

Dr. Moore opened by congratulating Camisha Brown on achieving her Master Municipal Clerk designation, recognizing it as a historic milestone for Dinwiddie County and a rare accomplishment statewide. He expressed gratitude to outgoing Governor Youngkin for leaving the state in strong fiscal condition through sustained economic development. Dr. Moore reflected on a recent fire department awards banquet, emphasizing the importance of honoring the long-standing service of first responders in the northern part of the county. He noted his anticipation of attending a community reception at Fort Lee to meet the new general, highlighting the significance of maintaining strong partnerships with military personnel in the county. He also mentioned the planned stop of the Walk for Peace monks at West End Baptist Church, underscoring community engagement. Dr. Moore concluded by urging residents to prepare for the expected snowstorm, stressing personal preparedness, neighborly support, and patience with emergency and road crews, while emphasizing communication and community care.

Mr. Chavis began by echoing the praise of Mr. Lee and Dr. Moore, commending Camisha Brown for her consistent support and responsiveness to the Board’s needs. He also thanked Marie Grant and the staff for their work on the Citizens Academy, noting positive feedback from participants. Mr. Chavis shared his excitement about participating in the upcoming VACo Certified Board of Supervisors training. He mentioned President Dr. Sydow’s upcoming retirement from Richard Bland College and commended her on the work and effort she put into improvements at the college.

Mr. Dooley reflected on the previous day’s event at Mount Level, describing it as an inspiring experience that emphasized unity and love for one’s neighbor, drawing on the teachings of Dr. King and biblical principles. He highlighted the importance of compassion in a world often dominated by negativity, noting that loving others helps guide actions and decisions. Mr. Dooley thanked the sheriff’s office for ensuring safety during the event, particularly with children present, and offered prayers of support for first responders and essential workers facing the upcoming weekend’s challenges.

Mrs. Ebron-Bonner, serving her third term as Chair of the Dinwiddie County Board of Supervisors, began by wishing everyone a Happy New Year and expressing her honor to lead the Board. She emphasized her focus for 2026 on veterans’ mental health and access to supportive services, drawing on her 35-year career at Central State Hospital and her personal commitment to mental wellness. She reflected on recent community events, including a well-attended Dr. Martin Luther King, Jr. commemoration at Mount Level Baptist Church that highlighted unity and hope, and a gathering with Namozine Fire station to recognize service and community engagement across generations. She also acknowledged the passing of Dr. Gladys Mae West, a Dinwiddie native whose pioneering work in mathematics and satellite modeling contributed to GPS technology, noting the county’s pride in her accomplishments and extending condolences to her family. Mrs. Ebron-Bonner congratulated Camisha Brown on her professional achievements, earning the Master Municipal Clerk designation, highlighting its significance for the county’s recognition. Finally, she addressed current societal concerns, emphasizing the importance of upholding dignity and doing one’s job responsibly, even when dealing with challenging situations, and encouraged the community to approach issues thoughtfully and respectfully as 2026 progresses.

11. **CLOSED SESSION:**

At 3:55 PM, upon motion of Mr. Lee, seconded by Mr. Chavis, the Board convened into a closed meeting under:

§2.2-3711 (A) (1) Personnel:

Appointments:

- *Board of Zoning Appeals*
- *Dinwiddie Airport and Industrial Authority*
- *Dinwiddie County Planning Commission*
- *Dinwiddie County Water Authority*
- *Dinwiddie County Industrial Development Authority*
- *Design Review Board*
- *Firearms Safety Advisory Committee (Backstop/ Shooting at Night)*

**§2.2-3711 (A) (5) Business And Industry Development:
Discussion Concerning Prospective Business Or Industry Or The Expansion Of Existing Business Or Industry
Where No Previous Announcements Have Been Made:**

- Economic Development Prospects Update

**§2.2-3711(A)(3). Discussion Or Consideration Of The Acquisition Of Real Property For A Public Purpose, Or Of
The Disposition Of Publicly Held Real Property, Where Discussion In An Open Meeting Would Adversely Affect
The Bargaining Position Or Negotiating Strategy Of The Public Body.**

- Acquisition Of Property For Economic Development
- Disposition Of Public Property For Economic Development
- Acquisition Of Property For Government Complex

AYES: Dr. Moore, Mr. Chavis, Mr. Lee, Mr. Dooley, Mrs. Ebron-Bonner
NAYS: None

At 7:04 PM, upon motion of Dr. Moore, seconded by Mrs. Ebron-Bonner, the Board convened into an open meeting.

Upon motion of Mr. Chavis, seconded by Dr. Moore,

Whereas, this Board convened in a closed meeting under

§2.2-3711 (A) (1) Personnel:

Appointments:

- Board of Zoning Appeals
- Dinwiddie Airport and Industrial Authority
- Dinwiddie County Planning Commission
- Dinwiddie County Water Authority
- Dinwiddie County Industrial Development Authority
- Design Review Board
- Firearms Safety Advisory Committee (Backstop/ Shooting at Night)

**§2.2-3711 (A) (5) Business And Industry Development:
Discussion Concerning Prospective Business Or Industry Or The Expansion Of Existing Business Or Industry
Where No Previous Announcements Have Been Made:**

- Economic Development Prospects Update

**§2.2-3711(A)(3). Discussion Or Consideration Of The Acquisition Of Real Property For A Public Purpose, Or Of
The Disposition Of Publicly Held Real Property, Where Discussion In An Open Meeting Would Adversely Affect
The Bargaining Position Or Negotiating Strategy Of The Public Body.**

- Acquisition Of Property For Economic Development
- Disposition Of Public Property For Economic Development
- Acquisition Of Property For Government Complex

And whereas, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or of the matters identified in the motion discussed.

Now be it certified, that only those matters as were identified in the motion were heard, discussed, or considered in the closed meeting.

AYES: Dr. Moore, Mr. Chavis, Mr. Lee, Mr. Dooley, Mrs. Ebron-Bonner
NAYS: None

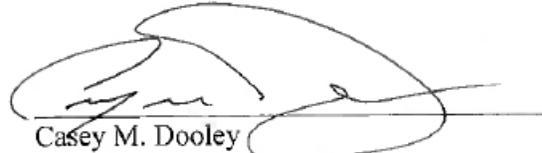
12. PUBLIC HEARINGS

A. FY 2026 BUDGET AMENDMENTS

Mr. Dooley, Dr. Moore and Mr. Lee read the following disclosures.

DISCLOSURE OF INTEREST PURSUANT TO SECTION 2.2-3112 OF THE CODE OF VIRGINIA, 1950,
AS AMENDED

At the January 20, 2026 Meeting of the Dinwiddie County Board of Supervisors, I intend to vote concerning the FY 2026 Budget Amendments. The Budget Amendments will adjust how much money is available for the Dinwiddie County Sheriff's Office. I am employed by the Dinwiddie County Sheriff's Office. The Budget Amendments affect many groups of people in Dinwiddie County, including the employees of the Dinwiddie County Sheriff's Office, and I am able to participate in the transaction fairly, objectively, and in the public interest.

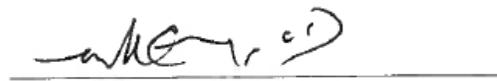

Casey M. Dooley
District 1 Supervisor

01/20/2026
Date

The address of the Dinwiddie County Sheriff's Office is 13850 Courthouse Road, Dinwiddie, VA 23841.

DISCLOSURE OF INTEREST PURSUANT TO SECTION 2.2-3112 OF THE CODE OF VIRGINIA, 1950,
AS AMENDED

At the January 20, 2026 Meeting of the Dinwiddie County Board of Supervisors, I intend to vote concerning the FY 2026 Budget Amendments. The Budget Amendments will determine how much money is appropriated to the Dinwiddie County School Board. My wife is employed by the Dinwiddie County School Board. The Budget Amendments affect many groups of people in Dinwiddie County, including all school board employees in the County, and I am able to participate in the transaction fairly, objectively, and in the public interest.


Mark E. Moore
District 2 Supervisor

1/20/2026
Date

The address of the Dinwiddie County School Board is 14016 Boydton Plank Road, Dinwiddie, VA 23841.

DISCLOSURE OF INTEREST PURSUANT TO SECTION 2.2-3112 OF
THE CODE OF VIRGINIA, 1950, AS AMENDED

At the January 20, 2026 Meeting of the Dinwiddie County Board of Supervisors, I intend to participate in discussion and vote concerning the FY 2026 Budget Amendments. The Budget Amendments will adjust how much money is appropriated to the Dinwiddie County School Board. My wife is employed by the Dinwiddie County School Board. The Budget affects many groups of people in Dinwiddie County, including all school board employees in the County, and I am able to participate in the transaction fairly, objectively, and in the public interest.



Daniel D. Lee
District 4 Supervisor

Date: 1-20-2026

The address of the Dinwiddie County School Board is 14016 Boydton Plank Road, Dinwiddie, VA 23841.

Anne Howerton, Deputy County Administrator, presented the following.



Dinwiddie County Finance

14010 Boydton Plank Road
Dinwiddie, Virginia 23841
Phone: 804-469-4500

MEMORANDUM

TO: Board of Supervisors
FROM: Anne Howerton, Deputy County Administrator
DATE: January 20, 2026
SUBJECT: FY 2026 Budget Amendments: FY 25 Fund Balance Re-Appropriations,
Additional School Appropriations, and Additional General Fund Appropriations

Background

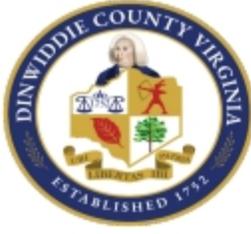
Section 15.2-2507 of the Code of Virginia requires a locality to advertise and hold a public hearing if the Board needs to amend their currently adopted budget by more than 1% of total expenditures. Since the amount of the following amendments exceeds that 1% threshold, a public hearing is being held today.

As you know, special revenue funds may only be spent for specific purposes. Since their fund balances do not revert to the General Fund at year end, the ending balances need to be re-appropriated for each fiscal year. Additionally, each year the Board of Supervisors approves and appropriates project specific capital improvement plan expenditures. The projects, however, may take more than one year to complete, resulting in project year end balances in the CIP Fund. Also the budgeted project balances at year end may be more or less than the actual balances in each CIP project at June 30. Therefore re-alignment of fund balance by CIP project is necessary. Once the year-end fund balances were verified by the FY 2025 audit, the correct expenditure appropriations for these funds and CIP projects were determined by Staff and can now be appropriated by the Board. The special revenue funds budgets listed below need to be amended to accurately reflect fund balances as of 6/30/25.

The second amendment decreases E-Summons expenditures in the General Fund by \$24,745 based on the FY 2025 year-end fund balance of that account.

The third amendment appropriates \$102,192 for the School Operations Fund budget and \$178,987 for the School Grants Fund budget in additional state funds as approved by the Governor and the School Board for FY 2026.

The fourth amendment is a true-up of the School Operations Fund year-end fund balance transfer to the School Capital Fund. This was originally budgeted for \$500,000, but needs to be amended to transfer an additional \$221,394 (see attached memo from the Schools).



Dinwiddie County Finance

14010 Boydton Plank Road

Dinwiddie, Virginia 23841

Phone: 804-469-4500

The fifth amendment transfers \$21,906 from the General Fund to the Public Safety Fund for a 50/50 match to the OEMS pharmacy project drug grant.

The sixth amendment appropriates \$300,000 from the unassigned General Fund balance to address various repairs and maintenance items that are needed to ensure functionality and safety in our facilities for employees and citizens.

Previous Board Actions

Tax rate and budget work sessions were held last spring, and a public hearing for the FY 2026 budget was held on April 29, 2025. The FY 2026 budget was then approved on May 6, 2025. The FY 2026 General Fund budget was increased in July 2025 by \$76,019 for a Library of Virginia grant and an additional State Compensation Board funded position for the Clerk of the Circuit Court.

Recommendation

We recommend approval of the following resolution.

Resolution

Now, therefore be it resolved that the Board of Supervisors of Dinwiddie County, Virginia does hereby appropriate and amend the FY 2026 budgets by the following amounts:

Fund	Expenditure
Special Revenue Funds Adjustments:	
Social Services Fund	\$ 282,905
Litter Grant/Recycling Fund	\$ (38,906)
Community Development Fund	\$ 66,288
Community Service Fund	\$ 9,808
Children's Services Act Fund	\$ 379,528
Law Library Fund	\$ 105
Fire/EMS Grants Fund	\$ (37,193)
Forfeited Asset Fund	\$ (6,536)
County Capital Fund	\$ 233,069
School Capital Fund	\$ (648,407)
School Nutrition Fund	\$ 285,060
School Grants Fund	\$ 558,153
School Textbook Fund	\$ 71,238
School COVID19 Fund	\$ 298,406



Dinwiddie County Finance

14010 Boydton Plank Road

Dinwiddie, Virginia 23841

Phone: 804-469-4500

Fund	Project	Expenditure
County Capital Fund Adjustments:		
McKenney Gym & Rec Center	\$ (2,670)	
Public Safety Apparatus	\$ 331,024	
Courthouse Renovations	\$ 61,917	
Volunteer Fire Dept. Renovation	\$ 14,960	
Radio System	\$ (98,344)	
CAD/RMS System	\$ 276	
County Vehicles	\$ (2,166)	
Sports Complex Basketball Court	\$ (71,926)	
Total County Capital Fund		\$ 233,069
Additional State Appropriation-School Operations Fund		\$ 102,192
Additional State Appropriation-School Grants Fund		\$ 178,987
School Operations FY 2025 Year End Transfer to School Capital Fund		\$ 221,394
General Fund Adjustments:		
E-Summons Expenditures	\$ (24,745)	
Transfer to Public Safety Fund	\$ 21,906	
Facilities Repairs & Maintenance	\$ 300,000	
Total General Fund		\$ 297,161



OFFICE OF THE SUPERINTENDENT

To: Kevin Massengill, County Administrator
County Board of Supervisors Members

From: Dr. Kari Weston, Superintendent 
Christie Fleming, Chief Financial Officer 

Date: January 8, 2026

C: School Board Members
Anne Howerton, Deputy County Administrator – Finance & General Services
Jeff Walters, Chief Operations Officer

Re: FY 2026 Appropriation for FY2025 Ending Fund Balances

After the FY2025 audit is completed, ending fund balances must be appropriated to the respective funds. The school fund (205) already had \$500,000 of the ending balance included in the original adopted budget for capital projects. There is a remaining balance of \$221,394 that we are requesting to be transferred to the capital projects fund. We propose to use end of year funds to resurface the tennis courts at Dinwiddie High School and update the Midway Elementary School Auditorium. These projects could then be removed from the County's Capital Improvement Plan for FY 2027. The School Board will also need to appropriate balances once approved by the Board of Supervisors.

If you have any questions, please do not hesitate to reach out to us. Thank you for your continued support of Dinwiddie County Public Schools.

The Public Hearing opened at 7:11 PM. There were no comments heard or submitted.

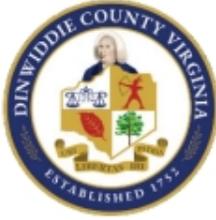
The Public Hearing was closed at 7:11 PM.

Upon motion of Dr. Moore, seconded by Mr. Chavis, the amendments were approved as presented.

AYES: Dr. Moore, Mr. Chavis, Mr. Lee, Mr. Dooley, Mrs. Ebron-Bonner
NAYS: None

B. REZONING CASE, P-25-14, 7512 BOYDTON PLANK ROAD

Mark Bassett, Director, Planning & Zoning, presented the following



Dinwiddie County Planning and Zoning Office

14010 Boydton Plank Road
Dinwiddie, Virginia 23841

MEMORANDUM

TO: Board of Supervisors
W. Kevin Massengill, County Administrator

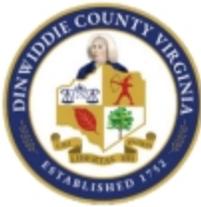
FROM: Mark Bassett, Planning Director

DATE: January 14, 2026

SUBJECT: Rezoning Request, P-25-14

Please find the attached Planning Commission meeting summary report for rezoning request, P-25-14. The applicant, John Worch, is requesting to rezone property containing approximately 2.04 +/- acres from Residential, Limited, R-1 to Residential, Rural, RR-1. The R-1 zoning district allows single-family residential at a maximum residential density of 20,000 sq. ft. per lot, and the RR-1 zoning district allows a maximum density of two acres per lot. The property is located at 7512 Boydton Plank Road (Route 1) North Dinwiddie and is further identified as Tax Map Parcel No. 20-95E. As indicated in the Dinwiddie County Comprehensive Land Use Plan, the subject property is located within the Suburban Residential Area of the Northern Dinwiddie Development Area, which allows for single-family detached and attached residential development for this general area.

After hearing rezoning case, P-25-14, the Planning Commission voted 5-0 to recommend approval of the rezoning request to the Board of Supervisors.



Staff Report

Board of Supervisors
January 20, 2026

Case #: P-25-14
Applicant: John Worch
Rezoning Request: Residential, Limited, R-1 to Residential, Rural, RR-1
Property Location: 7512 Boydton Plank Road (Route 1) North Dinwiddie
Tax Map Parcel #: 20-95E
Property Size: 2.04 +/- acres
Magisterial District: Rohoic
Planning Commission Mtg.: December 10, 2026

CASE OVERVIEW

The applicant, John Worch, is requesting to rezone property containing approximately 2.04 +/- acres from Residential, Limited, R-1 to Residential, Rural, RR-1. The R-1 zoning district allows single-family residential at a maximum residential density of 20,000 sq. ft. per lot, and the RR-1 zoning district allows a maximum density of two acres per lot. The property is located at 7512 Boydton Plank Road (Route 1) North Dinwiddie and is further identified as Tax Map Parcel No. 20-95E. As indicated in the Dinwiddie County Comprehensive Land Use Plan, the subject property is located within the Suburban Residential Area of the Northern Dinwiddie Development Area, which allows for single-family detached and attached residential development for this general area.

ATTACHMENTS

Rezoning Application, Property Location Map, VDOT Review Letter

LAND USE/ZONING ANALYSIS

The subject property is 2.04 acres in size and the minimum lot size allowed in the RR-1 zoning district is 2.0 acres. The adjoining vacant property to north is zoned Residential, Limited, R-1, and the abutting vacant property to the rear owned by the applicant is also zoned R-1, Residential Limited. The adjoining property to the south is zoned B-2, Business General and contains forestal land use. The property to the east across Route 1 is comprised of the Oak Grove Baptist Church on a two-acre parcel and a 92-acre vacant parcel comprised of forestal and crop land uses.

The applicant is requesting the rezoning in order to build a larger accessory building, storage shed, on the property. In the R-1 zoning district an accessory building is only allowed to be 50% of the size of the main/principal structure; therefore, the applicant is requesting the RR-1 zoning classification to accommodate a larger accessory building. The RR-1 district does not allow for any additional uses beyond what are allowed in the R-1 zoning district.

As indicated in the Dinwiddie County Comprehensive Land Use Plan, the subject property is located within the Suburban Residential Area of the Northern Dinwiddie Development Area, which allows for single-family detached and attached residential development for this general area. With the exception of

the small acreage lots fronting on Terminal Drive north of the subject property, much of the surrounding area has remained large lot residential and forested in character.

OVERVIEW OF IMPACTS

Public Utilities, School System, & Public Safety

The existing single-family residence will have minimal impact to public utilities, the public school system and public safety services. The subject property and area are served by private well and septic systems. The proposed rezoning is a "downzoning" with regard to the density of residential homes that are allowed to be developed on the property by right. The subject property has direct access to a public road with regard to public safety related calls.

Transportation

The impact of the rezoning the existing single-family residence on the existing transportation network does not warrant any improvements to public roads. The subject property has direct access to Boydton Plank Road (Route 1) and any future entrance improvements will have to be approved by VDOT.

1. Rt. 1 Boydton Plank Road has a functional classification of a minor arterial and has an average annual daily traffic (AADT) count of 9,900 vehicles per day.
2. A private entrance will be required to access the site. There is an existing private entrance that currently accesses the site.
3. VDOT has no objection to the proposed rezoning.

RECOMMENDATION

Staff recommends APPROVAL of the request to rezone the subject property given that:

1. The requested zoning classification, RR-1, Residential, Rural, is compatible with the surrounding zoning pattern and surrounding land uses;
2. The existing residential use conforms to the underlying uses recommended for this general area in the Comprehensive Land Use Plan's Suburban Residential Area of the Northern Dinwiddie Development Area.

PLANNING COMMISSION RECOMMENDATION

Mr. Bassett asked the members if they had any questions.

The Chairman asked the members if they had any more questions for Mr. Bassett. He said since there are no questions, would the applicant like to come forward and add anything.

Mr. John Worch came forward and said he did not have anything he wanted to add, but he would answer any questions the members may have.

The Chairman asked the Commissioners if they had any questions for the applicant. He said since there are no questions he would entertain a motion. Ms. Bishop made a motion and read the following:

BE IT RESOLVED, that in order to assure compliance with Virginia Code Section 15.2-2286 (A) (7) it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice, I move that rezoning P-25-14 be recommended for (approval OR disapproval) to the Board of Supervisors.

It was seconded by Mr. Titmus and with Mr. Langley, Ms. Bishop, Mr. Titmus, Mr. Hayes and Mr. Harvell voting "AYE" P-25-14 was recommended for approval to the Board of Supervisors.

BOARD OF SUPERVISORS ACTION

Since this is a zoning matter, staff prepared the following standard statement to assist the Board of Supervisors:

BE IT RESOLVED, that in order to assure compliance with Virginia Code Section 15.2-2286(A) (7) it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice, I move that rezoning P-25-14 as presented, be (approved, OR disapproved) by the Board of Supervisors.

MB P-25-0013 • Rezoning • Mark Bassett

Location: 7512 Boydton Plank
RD
NORTH DINWIDDIE,
VA 23803

Project: [Blank]

Application Date: 10/09/2025

Work Class: Rezoning Request

Plan Status: In Review

\$ 0.00

PAY FEES

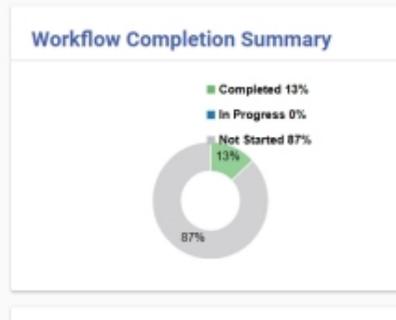
Recent Workflow Activity

Last Completed Action: 20 days ago

- Review Application (Generic Action)

Next Action:

- Land Development Committee Meeting (Hold Hearing)



JW Worch, John

ID-000000829

Applicant | Owner

Mobile Phone
(804) 317-6139

Tasks

Plan Type *	Project	Apply Date	
Rezoning		10/09/2025	
Work Class *	District *	Expire Date	
Rezoning Request	District 2		
Status *	Assigned To	Complete Date	
In Review	Mark Bassett	10/09/2025	
		Approval Expire Date	
Description			
Rezoning form R-1 to RR-1			

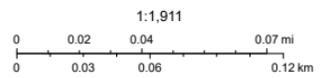
GENERAL INFORMATION	ADDITIONAL INFORMATION	ADJACENT PROPERTIES
Existing Zoning * RR-1	Description of Request Rezoning in order to build a larger carport	
Proposed Zoning * A-2	Select Review Board <input checked="" type="checkbox"/> PC <input checked="" type="checkbox"/> BOS <input type="checkbox"/> BZA	Type of Water Supply Public
Is this application a renewal? No	Existing Acreage 2.0	Type of Sewer Supply On-Site Well and Septic
Previous Case No(s)	Proposed Acreage 2	General Location of Project
Amend Previous Case No	Total Acreage 2	
Land Use Taxation No		

Dinwiddie County, VA



11/10/2025, 4:25:42 PM

- Address Points
- PRIVATE, LOCAL, RAMP, OTHER, OTHER
- Street Centerlines
- ▭ Parcels
- VA RTE, US HWY, VA HWY
- Citations



VITA, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA, Virginia Geographic Information Network (VGIN)



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
RICHMOND DISTRICT
2430 Pine Forest Drive
COLONIAL HEIGHTS, VA 23834
www.VDOT.Virginia.gov

Stephen C. Brich, P.E.
COMMISSIONER

November 21, 2025

Mr. Mark L. Bassett
Planning Director, County of Dinwiddie
P.O. Drawer 70
Dinwiddie, VA 23841

SUBJECT: P-25-14 Worch Rezoning
Rt. 1 Boydton Plank Road

Dear Mr. Bassett:

The Virginia Department of Transportation, Southern Region Land Development Office has reviewed the rezoning application dated 10-9-25 received at the Petersburg Residency on 11-12-25 and has the following comments for the county's use:

- 1. Rt. 1 Boydton Plank Road has a functional classification of a minor arterial and has an average annual daily traffic (AADT) count of 9,900 vehicles per day.
2. A private entrance will be required to access the site. There is an existing private entrance that currently accesses the site.
3. VDOT has no objection to the proposed rezoning.

Please contact me at 804-431-3607 or paul.hinson@vdot.virginia.gov with any questions. Send all correspondence to VDOT Petersburg Residency, 4608 Boydton Plank Road, Petersburg, VA 23803.

Sincerely,

[Handwritten signature of Paul F. Hinson]

Paul F. Hinson, P.E.
Assistant Resident Engineer/Land Use

Cc: Crystal Smith, VDOT
Aaron French, P.E., VDOT
John Worch

WE KEEP VIRGINIA MOVING

The Public Hearing opened at 7:17 PM. There were no comments heard or submitted.

The Public Hearing was closed at 7:17 PM.

Mr. Lee read the following.

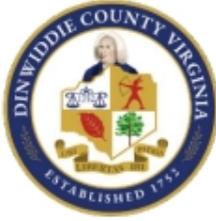
BE IT RESOLVED, that in order to assure compliance with Virginia Code Section 15.2-2286(A) (7) it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice, I move that rezoning P-25-14 as presented, be approved by the Board of Supervisors.

Upon motion of Mr. Lee, seconded by Dr. Moore, the rezoning request was approved as presented.

AYES: Dr. Moore, Mr. Chavis, Mr. Lee, Mr. Dooley, Mrs. Ebron-Bonner
NAYS: None

C. CONDITIONAL USE PERMIT REQUEST, C-25-7

Mark Bassett, Director, Planning & Zoning, presented the following



MEMORANDUM

TO: Board of Supervisors
W. Kevin Massengill, County Administrator
FROM: Mark Bassett, Planning Director
DATE: January 14, 2026
SUBJECT: Conditional Use Permit Request, C-25-7

Please find the attached Planning Commission meeting summary report for conditional use permit request, C-25-7. The applicants, Kevin Summerfield & Crystal Comer Summerfield, are seeking a conditional use permit to operate an event facility on the following described property containing approximately 2.42 +/- acres. The property is located at 16011 Boydton Plank Rd. (Route 1), Dinwiddie. The property is further defined as Tax Map Parcel No. 57-39C. As indicated in the Dinwiddie County Comprehensive Land Use Plan, the subject property is located within the Rural Conservation Area, which allows for limited residential and agricultural development for this general area.

After hearing case, C-25-7, the Planning Commission voted 5-0 to recommend approval of the conditional use permit with conditions to the Board of Supervisors.



Staff Report

Board of Supervisors
January 20, 2026

Case #: C-25-7
Applicants: Kevin Summerfield & Crystal Comer Summerfield
CUP Request: To operate an event facility in the A-2, Agricultural General, District
Property Location: 16011 Boydton Plank Rd. (Route 1), Dinwiddie
Tax Map Parcel: 57-39C
Property Size: 2.42 +/- acres
Magisterial District: Rowanty
Planning Commission Mtg.: December 10, 2025

CASE OVERVIEW

The applicants, Kevin Summerfield & Crystal Comer Summerfield, are seeking a conditional use permit to operate an event facility on the following described property containing approximately 2.42 +/- acres. The property is located at 16011 Boydton Plank Rd. (Route 1), Dinwiddie. The property is further defined as Tax Map Parcel No. 57-39C. As indicated in the Dinwiddie County Comprehensive Land Use Plan, the subject property is located within the Rural Conservation Area, which allows for limited residential and agricultural development for this general area.

ATTACHMENTS

Rezoning Application, Property Location Map, VDOT Review Letter

LAND USE/ZONING ANALYSIS

The subject property includes the existing Butterworth home, outbuildings and storage shed. The surrounding property land uses include approximately 100 acres of farmland in land use i.e., cropland, pastureland along with a barn and pole sheds. Beyond the surrounding farmland are two single-family residences: one to the north and one to the south. The surrounding properties are zoned A-2, Agricultural General. The applicants intend to utilize the existing property and home for events such as birthday parties, reunions, and weddings. Events will be limited to Friday through Sunday between 10:00 AM - 10:00 PM. The owners will provide tables, chairs, and tents as needed for the events.

As designated by the Comprehensive Land Use Plan, the subject property is within the Rural Conservation Area which allows limited residential and agricultural development. The A-2, Zoning District allows an "event facility" upon the Board of Supervisors granting the use under a conditional use permit.

OVERVIEW OF IMPACTS

Public Utilities & Public Safety:

The existing facilities utilize on-site well and septic systems. When the proposed use of the property (the event facility) was presented to the Dinwiddie County Land Development Committee (LDC), the Public Safety Department indicated that the impact of the proposed use on public safety services is minimal.

Transportation

The Virginia Department of Transportation, Southern Region Land Development Office has reviewed the land use amendment application dated 10-09-25 received at the Petersburg Residency on 11-12-25 and has the following comments for the county's use:

- 1. Rt. 1 Boydton Plank Road has a functional classification of a minor arterial and has an average annual daily traffic (AADT) count of 2,600 vehicles per day.
- 2. A low volume commercial entrance will be required to access the site for the proposed use. It is likely that the existing entrance will meet VDOT criteria for a low volume commercial entrance. Stopping sight distance of 495' must be available at the site entrance.
- 3. VDOT has no objection to the proposed rezoning.

The impacts on the transportation network are minimal. The subject property is accessed from the existing entrance located on Route 1. The number of trips generated by the proposed use on the subject property are based on the type of event and these events normally do not take place during normal peak hours with the events taking place on weekends and evenings.

In general, the road system in this particular area is adequate to handle the traffic generated by the subject use. If the proposed use is granted a conditional use permit, the applicant will be required to comply with all VDOT's low volume commercial entrance requirements.

SITE AND USE ANALYSIS

This is an appropriate use of the existing facilities located on the subject property and given the acreage available for the event facility in relation to the surrounding land uses and zoning pattern, the proposed use is appropriately located.

RECOMMENDATION

As set forth in the Zoning Ordinance Sec. 22-22. (Conditional use permits generally), "Any provisions of this Chapter which allow a use with a conditional use permit shall not prohibit the Board of Supervisors from denying an application for a particular permit upon finding, after public hearing, that the issuance of such permit would not be in compliance with the intent, purpose and design of this Chapter and/or Section 22-2 of this Code". Section 22-2. (Purpose and design of chapter) states that "For the purpose of promoting the health, safety and general welfare of the public and of further accomplishing the objectives of Va. Code Section 15.1-427 of the Code of Virginia, 1950, as amended, the provisions of this chapter are hereby adopted as the zoning regulations of the County, together with the accompanying map. This Chapter has been designed:

- 1) To provide for adequate light, air, convenience of access and safety from fires, floods and other dangers;
- 2) To reduce or prevent congestion in the public streets;
- 3) To facilitate the creation of a convenient, attractive and harmonious community;

- 4) *To expedite the provision of adequate police and fire protection, disaster evacuation, civil defense, transportation, water, sewerage, schools, parks, forests, playgrounds, recreational facilities, airports, and other public requirements;*
- 5) *To protect against destruction of or encroachment upon historic areas; and*
- 6) *To protect against one or more of the following: overcrowding of land, undue density of population in relation to the community facilities existing or available, obstruction of light and air, danger and congestion in travel and transportation or loss of life, health or property from fire, flood, panic, or other dangers."*

The Planning staff reviewed the conditional use permit request and is satisfied that with appropriate conditions the impacts of the proposed event facility are addressed. The issuance of the permit would be in compliance with the intent, purpose and design of this Chapter 22 and/or Section 22-2 of this Code.

Staff's recommendation of **APPROVAL** of the request for a conditional use permit to allow for the use of the existing property and structures to provide for an event facility is subject to the following conditions:

1. **Generally.** The use of the property shall be limited to an event facility and property rental for special events. All uses shall be subject to this conditional use permit. The event facility shall be located on Tax Map Parcel 57-39C (the "Property").
2. **Event Space and capacity.** The event facility consists of the outdoor portion of the Property and inside the existing dwelling and other outbuildings located on the property. No more than 75 people are allowed on the Property at any one time during an event.
3. **Parking.** All parking for the event facility shall be located on the Property. Parking on Tax Map Parcel 56-57 is allowed with the property owner's consent.
4. **Driveway entrance.** The driveway entrance on Route 1 shall comply with VDOT entrance design and construction standards.
5. **Sanitary sewer and potable water.** Adequate sanitary sewer and potable water facilities shall be maintained per Dinwiddie County Health Department requirements and all applicable Dinwiddie County Health Department permits shall be obtained as part of the event facility.
6. **Site lighting.** Any additional site lighting installed on the Property shall be directed downward and inward to the site to preserve the night sky and shall not directly cast light onto the adjoining properties.
7. **Time of operation.** All outdoor activities and events associated with the event facility shall only be conducted between 10:00 AM and 10:00 PM Friday through Sunday.
8. **Outdoor camping.** Informal outdoor camping is only allowed when associated with and ancillary to an event. The camping is only allowed on a temporary basis with no permanent campsites being established. The camping shall comply with all local and state ordinances and regulations.
9. **Security.** For events where security is needed and provided by the deputies with the Dinwiddie County Sheriff's Department, the property owner(s) shall be responsible for all costs associated with the deputies providing security services and payment/reimbursement to the Dinwiddie County Sheriff's Department.

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The Chairman asked the Commissioners if they had any more questions for the applicant. He said since there are no more questions, he was opening the public hearing portion of the case. He asked if anyone had signed up to speak. Hearing that no one signed up to speak he closed the public hearing portion of the meeting.

He asked the Commissioners if they had any additional questions. He said if no one has any more questions he would entertain a motion. Mr. Titmus made a motion and read the following:

BE IT RESOLVED, that in order to assure compliance with Virginia Code Section 15.2-2286(A) (7) it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice, I move that conditional use permit request, C-25-7, as presented, be recommended for approval with conditions to the Board of Supervisors.

It was seconded by Mr. Langley and with Mr. Langley, Ms. Bishop, Mr. Titmus, Mr. Hayes and Mr. Harvell voting "AYE" C-25-7 was recommended for approval with conditions to the Board of Supervisors.

Planning Commission Recommended Conditions for C-25-7:

1. **Generally.** The use of the property shall be limited to existing residential use and an event facility and property rental for special events. All uses shall be subject to this conditional use permit. The event facility shall be located on Tax Map Parcel 57-39C (the "Property").
2. **Event Space and capacity.** The event facility consists of the outdoor portion of the Property and inside the existing dwelling and other outbuildings located on the property. No more than 75 people are allowed on the Property at any one time during an event.
3. **Parking.** All parking for the event facility shall be located on the Property. Parking on Tax Map Parcel 56-57 is allowed with the property owner's consent.
4. **Driveway entrance.** The driveway entrance on Route 1 shall comply with VDOT entrance design and construction standards.
5. **Sanitary sewer and potable water.** Adequate sanitary sewer and potable water facilities shall be maintained per Dinwiddie County Health Department requirements and all applicable Dinwiddie County Health Department permits shall be obtained as part of the event facility.
6. **Site lighting.** Any additional site lighting installed on the Property shall be directed downward and inward to the site to preserve the night sky and shall not directly cast light onto the adjoining properties.
7. **Time of operation.** All outdoor activities and events associated with the event facility shall only be conducted between 10:00 AM and 10:00 PM Friday through Sunday.
8. **Outdoor camping.** Informal outdoor camping is only allowed when associated with and ancillary to an event. The camping is only allowed on a temporary basis with no permanent campsites being established. The camping shall comply with all local and state ordinances and regulations.
9. **Security.** For events where security is needed and provided by the deputies with the Dinwiddie County Sheriff's Department, the property owner(s) shall be responsible for all costs associated

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10. **Special events.** Any gatherings of more than 300 persons on the property at any one time for an event or any other activity shall be subject to the entirety of Chapter 3, Article 2 of the Dinwiddie County Code, Special Events, as it may be amended from time to time.

11. **Noise.** Noise associated with events, gatherings, and activities shall be subject to and comply with the entirety of Chapter 15, Article 1 of the Dinwiddie County Code, Offenses, as it may be amended from time to time.

12. **Compliance with laws.** The event facility shall comply with all applicable federal, state, and local codes.

13. **Annual review.** This conditional use permit shall be reviewed by the Zoning Administrator of Dinwiddie County on an annual basis from the date of issuance of the conditional use permit.

14. **CUP revocation.** A violation of any of the conditions of this conditional use permit shall make this conditional use permit subject to revocation by the Dinwiddie County Board of Supervisors.

PLANNING COMMISSION RECOMMENDATION

Mr. Bassett asked the members if they had any questions for him.

Mr. Drewry commented that in condition 10 the words "on the property" could be crossed out. He said he spoke to Mr. Bassett concerning this change.

Mr. Titmus said he had a question about the number of people. We have the applicant saying they will not have more than 75 people at an event. We state in our ordinance that if someone has an event with over 300 people or more, they need to apply for a Conditional Use Permit. What is required if they exceed 75 people or stay below 300 people?

Mr. Bassett said by Code, they would not need to get a special event permit for events under 300 people in attendance.

Mr. Hayes asked if we are being consistent with what we are asking of this applicant as we were with the applicant doing the same thing down the road from this location.

Mr. Bassett said yes we are.

Ms. Bishop wanted to know if people leaving this property are able to turn left or must they turn right.

Mr. Bassett said they would be able to turn left.

The Chairman asked the Commissioners if they had any more questions for Mr. Bassett. He said since there are no more questions, would the applicant like to come forward and add anything.

Mr. Kevin Summerfield came forward and said he did not have anything he wanted to add, but he would answer any questions the members may have.

Ms. Bishop asked the applicant if he had spoken to his neighbors about the event facility.

Mr. Summerfield said he spoke to his neighbors and they did not have a problem with his event facility.

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with the deputies providing security services and payment/reimbursement to the Dinwiddie County Sheriff's Department.

10. **Special events.** Any gatherings for an event or any other activity shall be subject to the entirety of Chapter 3, Article 2 of the Dinwiddie County Code, Special Events, as it may be amended from time to time.

11. **Noise.** Noise associated with events, gatherings, and activities shall be subject to and comply with the entirety of Chapter 15, Article 1 of the Dinwiddie County Code, Offenses, as it may be amended from time to time.

12. **Compliance with laws.** The event facility shall comply with all applicable federal, state, and local codes.

13. **Annual review.** This conditional use permit shall be reviewed by the Zoning Administrator of Dinwiddie County on an annual basis from the date of issuance of the conditional use permit.

14. **CUP revocation.** A violation of any of the conditions of this conditional use permit shall make this conditional use permit subject to revocation by the Dinwiddie County Board of Supervisors.

BOARD OF SUPERVISORS ACTION

Since this is a zoning matter, staff has prepared the following motions to assist the Board of Supervisors:

Motion to approve with conditions:

BE IT RESOLVED, that in order to assure compliance with Virginia Code Section 15.2-2286(A) (7) it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice, I move that conditional use permit request, C-25-7, as presented, be approved with conditions by the Board of Supervisors.

Motion to disapprove:

BE IT RESOLVED, that in order to assure compliance with Virginia Code Section 15.2-2286(A) (3) & (7) and Zoning Ordinance Sections 22-22 and 22-2 it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice, I move that conditional use permit request, C-25-7, as presented, be disapproved by the Board of Supervisors as the issuance of a conditional use permit would not be in compliance with the intent, purpose, and design of the Dinwiddie County Zoning Code.

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MB C-25-0008 • Conditional Use Permit • Mark Bassett

Location	Project	Application Date	Work Class	Plan Status
16011 Boydton Plank Road DINWIDDIE, VA 23841		10/09/2025	Conditional Use	In Review

\$ 0.00

PAY FEES

Recent Workflow Activity

Last Completed Action: 27 days ago

- ✓ **Check Fees Paid (Generic Action)**
- ➔ Next Action: **Land Development Committee Meeting (Hold Hearing)**

Workflow Completion Summary

Completed	13%
In Progress	0%
Not Started	87%

CS Summerfield, ...

ID-000001563

Applicant

Mobile Phone (804) 895-5064

Tasks

Plan Description

REQUEST INFORMATION
PROPERTY INFORMATION

Select Review Board

PC

BOS

BZA

New or Renewal *

New

Previous Case Nos.

Amend Previous Case

No

Description of Request *

event space

Explain fully the proposed use, type of development, operation program, reason for this request, etc.:

Explain Fully: *

The use will be for an event space for Weddings, party's, reunion's etc. Maximum number of people 75. This request is to exclude the home and surrounding buildings. We will be providing tables, chairs and tents. Opporating Friday -Sunday 10am-10pm.

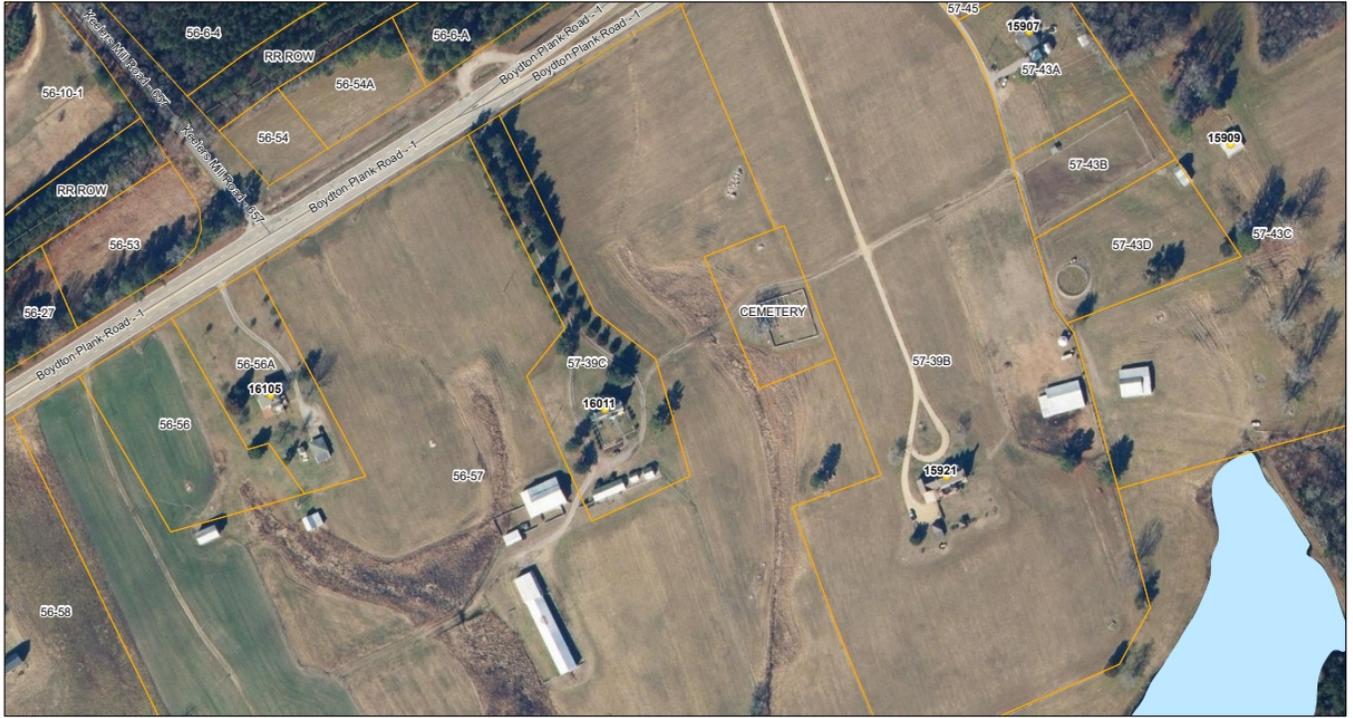
State how this request will not be materially detrimental to adjacent property, the surrounding neighborhood or county in general. Include, where applicable, information concerning: Use of public utilities; effect of request on public schools; effect on traffic, to include means of access to nearest public road; effect on existing and future area development; etc.:

State How:

We are roughly 150yds off of Rt.1, the closest neighbor is approximately 200yds on each side of us. We can provide ample amount of parking to accommodate our request. We don't believe or request will have any effect on any of these scenarios as mentioned above.

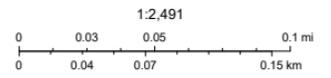
 Summerfield, Ke... ID-000001713 Inactive	 Summerfield, Cr... ID-000001563
Owner  	Applicant  
 Mobile Phone (804) 690-8732	 Mobile Phone (804) 895-5064 
 Email KevinSummerfield@ymail.com 	 Email crystal.summy06@yahoo.com 
 Main address	 Main address 16011 Boydton Plank Road, Dinwiddie, VA, USA Dinw...
 Title	 Title
<input type="checkbox"/> Billing Contact	<input checked="" type="checkbox"/> Billing Contact

Dinwiddie County, VA



11/10/2025, 4:07:07 PM

- Address Points
- Street Centerlines
- VA RTE, US HWY, VA HWY
- Railroads
- Citations
- Parcels
- Waterbodies



VITA, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA, Virginia Geographic Information Network (VGIN)



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
RICHMOND DISTRICT
2430 Pine Forest Drive
COLONIAL HEIGHTS, VA 23834
www.VDOT.Virginia.gov

Stephen C. Brich, P.E.
COMMISSIONER

November 21, 2025

Mr. Mark L. Bassett
Planning Director, County of Dinwiddie
P.O. Drawer 70
Dinwiddie, VA 23841

SUBJECT: C-25-7 Summerfield Event Center
Rt. 1 Boydton Plank Road

Dear Mr. Bassett:

The Virginia Department of Transportation, Southern Region Land Development Office has reviewed the rezoning application dated 10-9-25 received at the Petersburg Residency on 11-12-25 and has the following comments for the county's use:

- 1. Rt. 1 Boydton Plank Road has a functional classification of a minor arterial and has an average annual daily traffic (AADT) count of 2,600 vehicles per day.
2. A low volume commercial entrance will be required to access the site for the proposed use. It is likely that the existing entrance will meet VDOT criteria for a low volume commercial entrance. Stopping sight distance of 495' must be available at the site entrance.
3. VDOT has no objection to the proposed rezoning.

Please contact me at 804-431-3607 or paul.hinson@vdot.virginia.gov with any questions. Send all correspondence to VDOT Petersburg Residency, 4608 Boydton Plank Road, Petersburg, VA 23803.

Sincerely,

[Handwritten signature of Paul F. Hinson]

Paul F. Hinson, P.E.
Assistant Resident Engineer/Land Use

Cc: Crystal Smith, VDOT
Aaron French, P.E., VDOT
Kevin Summerfield

WE KEEP VIRGINIA MOVING

The Public Hearing opened at 7:26 PM. There were no comments heard or submitted.

The Public Hearing was closed at 7:26 PM.

Mr. Dooley read the following.

BE IT RESOLVED, that in order to assure compliance with Virginia Code Section 15.2-2286(A) (7) it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice, I move that conditional use permit request, C-25-7, as presented, be approved with conditions by the Board of Supervisors.

Upon motion of Mr. Dooley, seconded by Mr. Chavis, the conditional use permit request was approved with conditions as presented.

AYES: Dr. Moore, Mr. Chavis, Mr. Lee, Mr. Dooley, Mrs. Ebron-Bonner
NAYS: None

13. OLD/NEW BUSINESS
A. APPOINTMENTS

Upon motion of Mr. Chavis, seconded by Mr. Dooley, David Blaha was reappointed to the Dinwiddie County Water Authority for a term ending January 31, 2030

AYES: Dr. Moore, Mr. Chavis, Mr. Lee, Mr. Dooley, Mrs. Ebron-Bonner
NAYS: None

Upon motion of Dr. Moore, seconded by Mr. Lee, Michael Taylor was appointed to the Dinwiddie County Planning Commission for a term ending June 30, 2026

AYES: Dr. Moore, Mr. Chavis, Mr. Lee, Mr. Dooley, Mrs. Ebron-Bonner
NAYS: None

Upon motion of Mr. Lee, seconded by Mr. Dooley, Anthony Simmons was reappointed to the Dinwiddie County Planning Commission for a term ending January 31, 2030

AYES: Dr. Moore, Mr. Chavis, Mr. Lee, Mr. Dooley, Mrs. Ebron-Bonner
NAYS: None

Upon motion of Mr. Chavis, seconded by Dr. Moore, John Harvell was reappointed to the Dinwiddie County Planning Commission for a term ending February 28, 2030

AYES: Dr. Moore, Mr. Chavis, Mr. Lee, Mr. Dooley, Mrs. Ebron-Bonner
NAYS: None

Mr. Southall explained that the Board is moving forward with a previously discussed proposal to formally establish a Dinwiddie Firearm Safety Advisory Committee, noting that the delay was due to finalizing member names. He outlined a resolution to create the committee, emphasizing the Board's strong support for the Second Amendment and recognition of lawful firearm use for hunting, target shooting, and self-defense, while also acknowledging concerns about unsafe firearm discharges. The committee's charge would be to study and make recommendations to the Board regarding ordinances governing firearm backstops and shooting at night. He then reviewed the proposed appointments, which include Mr. Daniel D. Lee as chair; the Sheriff Donald Adams or his designee; Commonwealth's Attorney Amanda N. Mann or her designee; Mr. Casey Dooley; and citizen representatives from each district: Ryan Smith (District 1), Steve Schmidt (District 2), Forrest Dance Sr. (District 3), Faith Driggers (District 4), and Chuck Allen (District 5).

RESOLUTION TO CREATE DINWIDDIE FIREARM SAFETY ADVISORY COMMITTEE FOR BACKDROPS
AND SHOOTING AT NIGHT

WHEREAS, the Dinwiddie County Board of Supervisors strongly supports the Second Amendment to the Constitution of the United States of America and believes in the rights of the people to keep and bear arms; and

WHEREAS, firearms are vitally important to many of the citizens of Dinwiddie, who use firearms for various purposes, including hunting, target shooting, and self-defense; and

WHEREAS, there have been concerns raised concerning responsible firearms use and multiple situations of firearms being discharged in an unsafe manner;

BE IT THEREFORE RESOLVED THAT the Board of Supervisors does hereby create the Dinwiddie Firearm Safety Advisory Committee for Backdrops and Shooting at Night, which is charged with studying and making recommendations to the Board of Supervisors regarding ordinances governing backdrops for firearms shooting and shooting at night; and

BE IT FURTHER RESOLVED, that the following persons are hereby appointed to the Committee:

Daniel D. Lee, Chairman;
Sheriff Donald Adams, or his designee;
Commonwealth's Attorney Amanda Mann, or her designee;
Casey Dooley;
Ryan Smith (District One Representative);
Steve Schmidt (District Two Representative);
Forrest Dance Sr. (District Three Representative);
Faith Driggers (District Four Representative); and
Chuck Allen (District Five Representative).

Upon motion of Mr. Dooley, seconded by Dr. Moore, the resolution was approved.

AYES: Dr. Moore, Mr. Chavis, Mr. Lee, Mr. Dooley, Mrs. Ebron-Bonner
NAYS: None

14. CITIZEN COMMENTS

There were no comments heard.

15. ADJOURNMENT

Upon motion of Mr. Chavis, seconded by Mr. Lee, the meeting was adjourned at 7:36 PM.

AYES: Dr. Moore, Mr. Chavis, Mr. Lee, Mr. Dooley, Mrs. Ebron-Bonner
NAYS: None

Brenda Ebron-Bonner
Chair

ATTEST:

W. Kevin Massengill
County Administrator
Clerk to the Board

/cmb

County of Dinwiddie Board of Supervisors

MINUTES

Workshop– February 3, 2026

Training Room, Dinwiddie Government Center
14010 Boydton Plank Road, Dinwiddie, Virginia

Supervisors Present:

Brenda Ebron-Bonner, *Chair*
Casey M. Dooley, *Vice Chair*
Dr. Mark E. Moore
William D. Chavis
Daniel D. Lee

Election District 5
Election District 1
Election District 2
Election District 3
Election District 4

Administration Present:

W. Kevin Massengill, *County Administrator*
Tammie Collins, *Deputy County Administrator, Operations*
Tyler Southall, *County Attorney*

1. ROLL CALL

2. REPORTS:

A. LEGISLATIVE UPDATE

Marie Grant, Director, Intergovernmental Relations, presented the following

Legislative Update
Dinwiddie County Board of Supervisors
February 5, 2026
Presented By: Marie A. Grant
Director of Intergovernmental Relations

2026 General Assembly Session



Session opened January 14, 2026



Even Year = Long Session
(60 days)



Crossover: February 18, 2026



Adjourn Sine Die -
Saturday, March 14, 2026



Dinwiddie-Specific Bills

TRASH & CLUTTER



DEL. OTTO WACHSMANN

HB 315

Assigned to Committee:
Counties, Cities & Towns

TABLED



SEN. LASHRECSE AIRD

SB 742

PASSED - Senate



DEL. KIMBERY POPE-ADAMS

HB 1316

Assigned to Committee:
Agriculture, Chesapeake and
Natural Resources
Reassigned to:
Counties, Cities & Towns

Bills of Interest

Del. John McAuliff
Loudon/Fauquier

HB 505

Counties, Cities, and Towns;
dual office holding; members
of governing body not to hold
certain employment.

* VACo Watchlist

Del. Michelle Maldonado
Manassas/Prince William
Sen. Schuyler VanValkenburg
Henrico

HB 655
SB 346

Zoning; manufactured housing

* VACo Watchlist

Del. Jeion Ward
Hampton

HB 1

Minimum Wage - Increases
minimum wage incrementally
to \$15.00 per hour by
January 1, 2028.

PASSED House

Bills of Interest

Sen. Scott Surovell
Fairfax

SB 228

Localities; liability insurance;
certain waiver of sovereign
immunity.

 VACo Watchlist

Del. Patrick Hope
Arlington

HB 715

Labor and employment; collective
bargaining by certain
constitutional officers.

Bills of Interest

Del. Vivian Watts
Annandale

HB 960

Personal property taxes;
valuation.

PASSED - House
Engrossed with amendment

Del. Paul Krizek
Fairfax
Sen. Lashrecse Aird
Dinwiddie (portion)

HB 642 / SB 542

Cannabis control; establishes
framework for creation of
retail marijuana market,
penalties, report.

Bills of Interest

Del. Sam Rasoul
Roanoke

HB 334

Additional local sales and use
tax to support schools;
referendum.

PASSED - House

Del. Michael Feggans
Virginia Beach

HB 175

Real property tax exemption;
surviving spouses of members
of the Armed Forces who died
in the line of duty.

PASSED - House

Del. Elizabeth Guzman
Prince William

HB 1404

Appointment of youth
representative to local
governing body.

 VACo Watchlist

Bills of Interest

Del. Lindsey Dougherty
Chesterfield/Hopewell

HB 1493

Procedures for certain acts; economic development incentives; economic development authorities.

Del. Luke Torian
Prince William

HB 1384

Constitutional amendment; April 21, 2026 special election; voter referendum; appropriations.

PASSED - House and Senate

Budget Amendments

Children's Services Act

- Introduced budget cuts state funding to CSA through a reduced state share of costs for community-based services.
- Introduced budget lowered the cap on the amount the state reimburses localities for private dayschool placements - the state would cap its reimbursement if the cost of placement increased more than 2.5% from one year to the next.
- VACo and VML worked to have amendments introduced that eliminate the state match reduction for community-based services.
- Private dayschools have secured the introduction of amendments to remove the cap on state reimbursements for special education placements.

VACo Local Government Day

MEETING SCHEDULE



Senator Lashresce Aird

1:30 p.m. - Office #615



Senator Emily Jordan

2:00 p.m. - Office #521



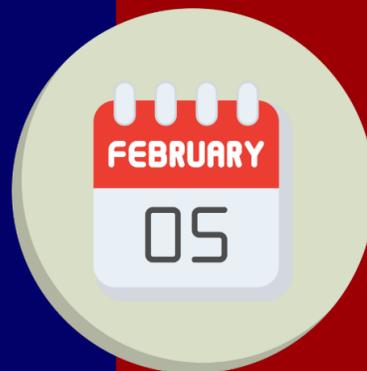
Delegate Kimberly Pope-Adams

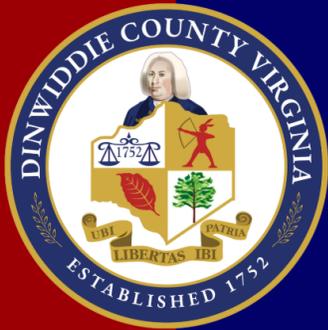
2:00 p.m. - Office #820



Delegate Otto Wachsmann

2:30 p.m. - Office #810





Questions?

3. FREEDOM OF INFORMATION ACT AND CONFLICT OF INTEREST TRAINING

Tyler Southall, County Attorney, presented the following

The Virginia Freedom of Information Act (FOIA)
For Local Officials

Virginia Freedom of Information Advisory Council
<http://foiacouncil.dls.virginia.gov/>
foiacouncil@dls.virginia.gov
 (804) 698-1810

Where will the training train go?

Training Contents

- Introduction
- FOIA requirements for local officials
- Public Records
- Public Meetings
- Remedies and Penalties
- Other resources for further questions

Introduction

- About the FOIA Council
- Purpose and policy of FOIA
- Structure of FOIA – how to find what you need within the Code
 - General Provisions – §§ [2.2-3700](#) through [2.2-3703.1](#)
 - Records Procedures and Exemptions – §§ [2.2-3704](#) through [2.2-3706.1](#)
 - Training Requirements – §§ [2.2-3704.2](#) and [2.2-3704.3](#)
 - Meetings Procedures and Exemptions – §§ [2.2-3707](#) through [2.2-3712](#)
 - Remedies and Penalties – §§ [2.2-3713](#) through [2.2-3715](#)

About the FOIA Council
§§ [30-178](#) through [30-181](#)

- State legislative branch advisory council
- Legislative forum for studies and recommendations to the General Assembly
- Answer questions from government, citizens, and media
- Publishes advisory opinions and educational materials
- Provides FOIA training presentations
- Not an investigative or enforcement agency

Purpose & Policy of FOIA
§ [2.2-3700](#)

- Ready access to public records
- Free entry to meetings of public bodies
- FOIA is to be liberally construed to promote awareness of governmental activities and operations
- Any exemption from public access to records or meetings shall be narrowly construed
- No record shall be withheld or meeting closed to the public unless specifically made exempt

Reputation is Important.

FOIA Requirements for Local Officials

Note: Constitutional officers are subject to FOIA for records purposes only. Other local officials who are members of public bodies are generally subject to both the records and meetings provisions of FOIA.

Requirements for Local Officials

§ 2.2-3704.3

- Which local officials must receive training?
- Local elected officials; and
- The executive director and members of each industrial development authority and economic development authority; and
- Members of any boards governing any authority established pursuant to the Park Authorities Act.

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Requirements for Local Officials

(continued) § 2.2-3704.3

- Receive FOIA training from the FOIA Council or your local government attorney within two months of assuming office
- Training may be presented live or online
- Receive training again at least once every two (2) years since last training
- Clerk of the public body must keep records of training (name of the official, date of the training) for five years
- Note: There is no requirement to report training to the FOIA Council, only to keep your own records

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They want people to take it seriously.



Requirements for Local Officials

(continued) – § 2.2-3702

- All elected, reelected, appointed, and reappointed officials must:
- Be furnished by the public body's administrator or legal counsel with a copy of FOIA within two weeks following election, reelection, appointment, or reappointment; and
- Read and become familiar with the provisions of FOIA.
- A current copy of FOIA may be found on the [FOIA Council website](#).

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Other Laws May Also Apply

- Other laws may also affect access to public records and meetings, but which laws apply will vary depending on the type of record, type of meeting, and type of elected official.
- Because the FOIA Council's statutory authority is limited to providing advice and guidance regarding FOIA, there will be times when you need to consult others for advice.

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Examples of Other Laws

- Court records are subject to laws in Titles [16.1](#) and [17.1](#) of the Code, as well as the [Rules](#) of the Supreme Court of Virginia
- Code §§ [15.2-1415](#) through [15.2-1421](#) set out specific laws for meetings of local governing bodies
- Various provisions in Title [15.2](#) address public hearings
- Code §§ [22.1-72](#) through [22.1-75](#) address school board meetings and procedures
- Code § [58.1-3](#) prohibits the release of certain tax information

14

You will lose the close call cases.



Public Records

Recognizing and responding to FOIA requests
§§ [2.2-3704](#) through [2.2-3706.1](#)

Introduction to Records & FOIA

- All public records are presumed open unless specifically exempt
- Definition of "public record" (§ [2.2-3701](#))
 - all writings and recordings that consist of letters, words or numbers, or their equivalent . . . however stored, and regardless of physical form or characteristics
 - prepared or owned by, or in the possession of a public body or its officers, employees or agents
 - in the transaction of public business.
 - Note: draft versions are public records

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Debunking FOIA myths

- FOIA addresses access to public records (§ [2.2-3704](#))
- FOIA does not require you to answer questions, give interviews, or provide explanations
- Inspect or Copy (requester's choice)
- Not free – public bodies may charge to produce public records
- FOIA exemptions generally do not prohibit release
- Informal vs. formal requests – no difference

18

Who has the right to make a request under Virginia FOIA?

- Citizens of the Commonwealth
- Representatives of newspapers & magazines with circulation in the Commonwealth
- Representatives of radio & television stations broadcasting in or into the Commonwealth

19

Requests from out-of-state

- Best practice is to respond to out-of-state requesters even if they do not have access rights under Virginia FOIA
 - Standardizes practices for internal consistency
 - Out-of-state requester can get a Virginia citizen to make the same request anyway
- Do not have to follow FOIA procedure strictly since out-of-state requesters cannot enforce Virginia FOIA

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Out of State Requests



Requesting Public Records

- How requests may be made:
 - Requester must identify records with reasonable specificity
 - Public body may require the requester's name & legal address
 - A request does not have to be in writing or use any particular form
 - A request does not have to say "FOIA"
 - The requester's purpose does not matter
- Requester has the choice to inspect or to receive copies

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Responding to Requests for Public Records

- Five working days to respond after request is received
 - The first day to respond is the day after the request is received
 - Weekends and legal holidays do not count as working days
- Failure to respond is deemed a denial of the request and a violation of FOIA
- Creation of new records not required
- Always allowed to make agreements with the requester on the production of records

23

Five Responses

- 1) Provide the requested records
- 2) Requested records are being entirely withheld
- 3) Requested records are being provided in part and withheld in part
- 4) Requested records could not be found or do not exist
- 5) Additional time needed to search for/produce records

24

Exemptions & Redaction

§ 2.2-3704.01

- Most FOIA exemptions are not prohibitions – exempt records may be withheld, but they may also be released in the discretion of the custodian
- Only exempt portions of records may be withheld (redacted)
- An entire record may be withheld only if the entire record is exempt

25

Charges for Records Requests

- Public body may make reasonable charges not to exceed its actual cost incurred in accessing, duplicating, supplying, or searching for the requested records
 - Cannot charge more than the actual cost to the public body
 - Cannot charge for certain scholastic records if requested by parent or guardian (of minor student) or student (if 18 years or older)
 - Public body shall make all reasonable efforts to supply the requested records at the lowest possible cost

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Charges for Records Requests (continued)

- Before searching for records, must notify requester of public body's right to charge and requester's right to a cost estimate
- Must provide an estimate in advance if requested
- Public body may require an advance deposit if estimate is > \$200
- If a bill goes unpaid 30 days or more, do not have to respond to new requests until the outstanding balance is paid

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FOIA Request Payments



Exemptions of General Application

- Personnel records - § 2.2-3705.1 (1)
- Attorney-client privilege- § 2.2-3705.1 (2)
- Legal memoranda and other work product - § 2.2-3705.1 (3)
- Contract negotiations - § 2.2-3705.1 (12)
- Procurement exemptions - § 2.2-3705.6 (10) and (11)
- Account & routing numbers - § 2.2-3705.1 (13)

29

Public Meetings

Procedures for open, closed, and electronic meetings
§§ 2.2-3707 through 2.2-3712

30

Introduction to Meetings under FOIA

- Policy: All meetings must be open unless closed following an exemption – § 2.2-3700
- Definitions of "public body," "meeting," and "public business" – § 2.2-3701
- Open Meetings – §§ 2.2-3707 through 2.2-3710
- Closed Meetings – §§ 2.2-3711 and 2.2-3712
- Electronic Meetings – §§ 2.2-3708.2 and 2.2-3708.3

31

Definition of "Public Body"

§ 2.2-3701

- Any legislative body, authority, board, bureau, commission, district or agency of the Commonwealth or of any political subdivision of the Commonwealth, including cities, towns and counties, municipal councils, governing bodies of counties, school boards and planning commissions
- Any committee, subcommittee, or other entity however designated, of the public body created to perform delegated functions of the public body or to advise the public body

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Definition of "public body"

(continued)

- Also includes:
 - Other organizations, corporations or agencies in the Commonwealth supported wholly or principally by public funds (may include tax-exempt organizations, for example)
 - Constitutional officers are included, but only for records purposes

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Definition of "meeting"

§ 2.2-3701

- Includes meetings including work sessions, when sitting physically, or through electronic communication means as a body or entity, or as an informal assemblage of (i) as many as three members or (ii) a quorum, if less than three, of the constituent membership, wherever held, with or without minutes being taken, whether or not votes are cast, of any public body
- "quorum if less than three" means two members, if they are a quorum of the public body (Ex. A subcommittee with only two or three members total would have a quorum of two members)
- Must be discussing or transacting public business in real time

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Definition of "meeting" - Exceptions

The following are not considered meetings subject to FOIA:

- Gatherings of employees (the meetings rules only apply to members of the public body, not staff)
- Gatherings where no part of the purpose is the discussion or transaction of any public business, the gathering was not called or prearranged with any purpose of discussing or transacting any business of the public body, and no discussion or transaction of public business takes place among the members of the public body
- A public forum, informational gathering, candidate appearance, meeting of another public body, or debate, the purpose of which is to inform the electorate and not to discuss or transact public business

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Three Person Rule



Definition of "meeting" - "Public business"

- For purposes of public meetings only, "public business" means "any activity a public body has undertaken or proposes to undertake on behalf of the people it represents"
- Note: This definition of "public business" was added to the definition of "meeting" in 2024 in response to *Gloss v. Wheeler* (Va. 2023), in which the Virginia Supreme Court stated that "for a topic to constitute public business it must not just be something that conceptually could at some point come before a public body, but rather, the topic must be something that is either before the public body or is likely to come before the body in the foreseeable future"

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Open Meetings - Requirements

- Notice to the Public
 - Note that notice to members is not covered by FOIA, but is often stated elsewhere in other laws
- Open to the Public
 - "Open meeting" or "public meeting" means a meeting at which the public may be present
- Minutes

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Notice Requirements

§ 2.2-3707

- Contents: date, time, and location of the meeting
- For local public bodies, FOIA requires notice to be posted in three locations:
 1. Official public government website, if any;
 2. Prominent public location in which notices are regularly posted; and
 3. At the office of the clerk of the public body OR at the office of the chief administrator

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Notice Requirements (continued)

- Regular meetings - post three working days before the meeting
 - Note: Do not count the day of the meeting as one of the working days
- Special, emergency, or continued meetings - two elements:
 - Notice must be "reasonable under the circumstance" (varies with circumstances)
 - Public notice must be posted at the same time the members are notified
- Direct notice to those who request it (usually by an email list)

40

What does it mean for a meeting to be open to the public?

- Open meeting or public meeting means a meeting at which the public may be present - § 2.2-3701
- Must allow public to record, photograph, film, or otherwise reproduce
- FOIA does not address logistics such as room capacity
- Public bodies are encouraged to use additional means to increase public awareness (Ex. Live streaming online, broadcasting using television or radio, posting recordings of meetings, etc.)

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Meeting Minutes

- Only required to be taken at open meetings
- Not required for study commissions, committees, or subcommittees appointed by local governing bodies or school boards, except where the membership of any such commission, committee or subcommittee includes a majority of the governing body or school board
- Must be posted on the public body's official public government website within 7 days of final approval
 - If the public body has no such website, then must be made available at a prominent public location in which meeting notices are regularly posted or the office of the clerk or chief administrator

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Meeting Minutes (continued)

- Contents must include:
 - Date, time, location of the meeting
 - Members of the public body present and absent
 - A summary of matters discussed, deliberated, or decided
 - A record of any votes taken
 - Any motions to enter into a closed meeting and certification after a closed meeting

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Agendas

- At least one copy of the proposed agenda and all agenda packets and, unless exempt, all materials furnished to members of a public body for a meeting shall be made available for public inspection at the same time such documents are furnished to the members of the public body
- FOIA does not have requirements regarding specific agenda items, agenda contents or agenda changes
- FOIA does not address parliamentary procedure

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Closed Meeting Procedures

Motion, Discussion, Certification
§§ [2.2-3711](#) and [2.2-3712](#)

45

Motion to Enter into a Closed Meeting

§ [2.2-3712](#) (A)

- Public body must take an affirmative recorded vote in an open meeting approving a motion that:
 - Identifies the subject matter for the closed meeting;
 - Must be more than quoting or paraphrasing the exemption
 - States the purpose of the closed meeting; and
 - Quoting or paraphrasing the exemption does state the purpose
 - Makes specific reference to the applicable exemption from the open meeting requirements

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Closed Meeting Discussions

§ [2.2-3712](#)

- Restricted to those matters specifically exempted from the provisions of FOIA and identified in the motion (do not stray off topic)
- Minutes are not required, and if taken, are exempt from FOIA
- Who may attend?
 - Nonmembers if they are necessary or will aid consideration of the topic
 - Other members of public bodies may attend, but not participate in, closed meetings of committees, subcommittees, and other sub-entities of the parent body

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Others allowed in the room.



Certification of a Closed Meeting

§ [2.2-3712](#) (D)

- At the conclusion of a closed meeting, public body must certify that the only things heard, discussed, or considered in the closed meeting were:
 - Public business matters lawfully exempted from the open meeting requirements, and
 - Such public business matters as were identified in the motion by which the closed meeting was convened
- Extra penalty for improper certification

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Voting – §§ [2.2-3710](#) & [2.2-3711](#) (B)

- All votes taken to authorize the transaction of any public business must be taken and recorded in an open meeting
- No written or secret ballots
- May take straw polls or reach consensus in closed meetings
- Decisions made in closed meetings are not effective until a vote is taken at an open meeting (§ [2.2-3711](#) (B))

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Commonly Used Exemptions

(Note: All meeting exemptions in FOIA are set out in § [2.2-3711](#))

- Discussion of personnel - § 2.2-3711 (A) (1)
- Discussion concerning scholastic records/students - § 2.2-3711 (A) (2)
- Consideration of acquisition or disposition of real property - § 2.2-3711 (A) (3)
- Discussion of prospective business or industry - § 2.2-3711 (A) (5)
- Actual or probable litigation - § 2.2-3711 (A) (7)
- Specific legal matters - § 2.2-3711 (A) (8)
- Public safety issues - § 2.2-3711 (A) (19)
- Discussion of award of public contract - § 2.2-3711 (A) (29)

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Remember to stay on topic.



Electronic Meetings

§§ [2.2-3708.2](#) and [2.2-3708.3](#)

- As of September 1, 2022, there are three general categories:
 - Remote participation: "participation by an individual member of a public body by electronic communication means in a public meeting where a quorum of the public body is otherwise physically assembled"
 - All-virtual public meetings: "a public meeting (i) conducted by a public body, other than those excepted pursuant to subsection C of § 2.2-3708.3, using electronic communication means, (ii) during which all members of the public body who participate do so remotely rather than being assembled in one physical location, and (iii) to which public access is provided through electronic communication means"
 - States of emergency declared by the Governor or the locality

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Electronic Meetings

Remote participation (may be used by any public body) - § [2.2-3708.3](#)

- Four allowed reasons for remote participation:
 - Personal matter that prevents attendance
 - Medical condition or disability that prevents attendance
 - Medical condition of a family member that prevents attendance
 - Principal residence is 60 miles or more from the main meeting location
- All of these require a physical quorum and a participation policy
 - Persons with disabilities and their caregivers who participate remotely are counted as if physically present for purposes of determining whether there is a quorum
- Remote location does not have to be open to the public
- Personal matters may be used twice per calendar year per member or 25 percent of the meetings of the public body rounded to the next whole number, whichever is greater

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Electronic Meetings

All-virtual public meetings - § [2.2-3708.3](#)

- May be used by any public body except "local governing bodies, local school boards, planning commissions, architectural review boards, zoning appeals boards, and boards with the authority to deny, revoke, or suspend a professional or occupational license"
- Requires a participation policy (but no quorum)
- Remote locations do not have to be open to the public unless 3 or more members present at that location
- All-virtual public meetings may be used twice per calendar year per member or 50 percent of the meetings of the public body rounded to the next whole number, whichever is greater
- Additional procedural requirements

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Electronic Meetings

Policy for remote participation and all-virtual public meetings - § [2.2-3708.3](#) (D)

- Before using remote participation or all-virtual public meetings, the public body must adopt a policy on participation at least once annually that:
 - Is applied strictly and uniformly, without exception, to the entire membership and without regard to the identity of the member or the matters to be considered or voted upon
 - Describes the circumstances under which an all-virtual public meeting and remote participation will be allowed and the process the public body will use for making requests to use remote participation, approving or denying such requests, and creating a record of such requests
 - Fixes the number of times remote participation for personal matters or all-virtual public meetings can be used per calendar year, not to exceed the limitations set forth in FOIA
 - Does not prohibit or restrict any individual member of a public body who is participating in an all-virtual meeting or who is using remote participation from voting on matters before the public body

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Electronic Meetings

During declared states of emergency (§ 2.2-3708.2 and State Budget)

- During a Governor-declared or local state of emergency:
 - *Purpose:* to provide for the continuity of operations of the public body or the discharge of its lawful purposes, duties, and responsibilities- § 2.2-3708.2 (A) (3) (version in FOIA amended in 2021)
- During a Governor-declared state of emergency ONLY
 - Different procedural requirements and limitations – State Budget Item 4-0.01 (g) (version in the state budget originally added in 2020)
- Both may be used by any public body
- No requirement for a physical quorum or to have a policy in place

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Electronic Meetings

(continued)

- Members may monitor (listen/watch) even if they cannot participate
- Public & staff participation is always allowed – restrictions only apply to members
- Please see our Electronic Meetings Guide on the [Reference Materials webpage](#) for a more detailed discussion

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A note about FOIA & Social Media

- Because the definition of “public records” includes all types of records that are in the transaction of public business, various forms of social media may be public records
- Because any assemblage of three or more members (or a quorum of two) of a public body discussing or transacting public business simultaneously is a meeting subject to FOIA, social media may also be used to conduct meetings
- Please see our guide on [FOIA & Social Media](#) on the [Reference Materials webpage](#) for a more detailed discussion

Remedies and Penalties

What happens if something goes wrong?

Remedies and Penalties



Enforcement is through the courts

§ 2.2-3713

- Petition for mandamus or injunction with affidavit showing good cause
- Mandamus: when the court orders a public official or employee to do something
- Injunction: When the court orders a public official or employee not to do something
- Petitioner may choose to file in general district court or circuit court
- Venue against a local body is in the county or city where the body is
- A single violation is sufficient to invoke the remedies

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Petition for mandamus or injunction

(continued)

- Expedited hearing within seven days
- Petitioner must notify public body before filing
- If the petitioner wins, shall be awarded court costs, attorney fees, and any expert witness fees (paid by the public body)
- Public body bears burden to prove an exemption applies

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Attorney's fees provision.



Willful & Knowing Violations

§ 2.2-3714 (A)

- Willful & knowing violation of records and meetings requirements
 - \$500 to \$2000 civil penalty for first violation
 - \$2000 to \$5000 civil penalties for second and subsequent violations
 - Paid by the individual to the Literary Fund (not paid by the public body)
- May introduce advisory opinions of the FOIA Council as evidence that it was not willful & knowing - § 2.2-3715

65

Improper alteration or destruction of public records - § 2.2-3714 (B)

- Records altered or destroyed before record retention period expires
 - With intent to avoid FOIA
 - Civil penalty up to \$100 per record
 - In addition to any other penalties
 - Paid by the individual to the Literary Fund (not paid by the public body)
- Note: Record retention periods are set by the Library of Virginia under the Virginia Public Records Act

66

Improper certification of closed meetings § 2.2-3714 (C)

- Improper certification of closed meeting
 - Civil penalty up to \$1000
 - Paid by public body to the Literary Fund
 - Mitigating factors: Opinions of the Attorney General, court cases, published Advisory Opinions from the FOIA Council

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Keep the end in mind.



Additional Resources

- [FOIA Council](#) – Contact us with any FOIA questions
 - Telephone (toll free) 866-448-4100
 - Telephone (Richmond) 804-698-1810
 - Email: foiaouncil@dls.virginia.gov
- [Library of Virginia](#) Records Management Section (for records retention questions under the Public Records Act)

69

Additional Resources

(continued)

- For members of municipal councils, county boards of supervisors, and school boards:
 - [Virginia Municipal League](#)
 - [Virginia Association of Counties](#)
 - [Virginia School Boards Association](#)

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Additional Resources

(continued)

For constitutional officers:

- [State Compensation Board](#)
- [Virginia Sheriffs' Association](#)
- [Commonwealth's Attorneys' Services Council](#)
- [Treasurers' Association of Virginia](#)
- [Commissioners of the Revenue Association of Virginia](#)
- [Office of the Executive Secretary of the Supreme Court of Virginia](#)
- [Virginia Court Clerks Association](#)

71

Each Board member completed Conflict of Interest training through the Ethics Council training module.

4. **ADJOURNMENT**

Upon motion of Mr. Chavis, seconded by Dr. Moore, the meeting was adjourned at 6:22 PM.

AYES: Mr. Chavis, Mr. Lee, Mr. Dooley, Dr. Moore, Mrs. Ebron-Bonner

NAYS: None

Brenda Ebron-Bonner
Chair

ATTEST: _____

W. Kevin Massengill
County Administrator
Clerk to the Board

/cmb



Petersburg Residency

VDOT Call Center – 1-800-367-ROAD

DINWIDDIE COUNTY

February 17, 2026 – Monthly Report

MAINTENANCE

Church Road and McKenney Area Headquarters for the month of January 2026.

- Removed debris and 77 bags of trash throughout the county.
- Repaired 324 potholes throughout the county.
- Tree trimming and removal on various secondary routes.
- Shoulder work on various routes.
- Machined various unpaved roads.
- We received 140 new work orders and closed 135 work orders. There are 30 pending work orders older than ninety (90) days.

LAND DEVELOPMENT & PERMITS

**Paul Hinson,
P.E.**

Plans with outstanding comments or under review (Activity within last 90 days)

- MMI Dinwiddie Unmanned Shelter, Route 641 Airport Road – Site plan submitted for review and acceptance on 1-29-26 and is under review.

Plans found acceptable

- Simpon Road Warehouse, Route 142 Simpson Road – Revised site plan for proposed warehouse project submitted for review and acceptance on 12-17-25 and found acceptable on 12-30-25.
- Fort Emory Estates Section 2 Construction Plans – Route 741 Fort Emory Road and Route 613 Squirrel Level Road – Revised construction plans submitted for review and acceptance on 11-25-25 and found acceptable on 12-9-25.
- Dinwiddie Industrial Park, Route 142 Simpson Road – Revised site plans for proposed industrial park submitted for review and acceptance on 12-22-25 and found acceptable on 1-5-26.

Other

- None

LUP Permits Issued and Completed

Permit Number	Permittee	Dinwiddie County	Permit Issuance Date	Permit Completion Date
60526	Dibble Custom Homes	26	1-6-26	
60527	Ever Mejia	26	1-6-26	

60539	Mueller Builders LLC	26	1-20-26	
60540	Slade & Sons Construction, LLC	26	1-20-26	
60531	Ryan L. Porter	26	1-9-26	
60534	Verizon	26	1-12-26	
60535	Riverstreet Communications of Virginia, Inc.	26	1-15-26	
60536	Riverstreet Communications of Virginia, Inc.	26	1-15-26	
60537	Riverstreet Communications of Virginia, Inc.	26	1-15-26	
60542	Commonwealth Home Improvements	26	1-21-26	
60543	Commonwealth Home Improvements	26	1-21-26	
60385	Atlantic Strategic Minerals	26	8-4-25	1-9-26
60028	Bostic Real Estate Properties, LLC	26	10-30-24	1-9-26
60281	Catherine Joel Walker	26	6-4-25	1-7-26
60101	Christopher John Cochran	26	1-23-25	1-20-26
60396	Comcast of Virginia, LLC	26	8-13-25	1-8-26
60407	DanRich Homes	26	9-2-25	1-6-26
60014	Dominion Energy / VA Elec & Power Co	26	10-17-24	1-9-26
60193	James H. McGee, Jr.	26	4-23-25	1-7-26
60194	James H. McGee, Jr.	26	4-23-25	1-7-26
60169	Safety Services & Supply Inc.	26	3-18-25	1-12-26
59994	South Plains Inc.	26	9-18-24	1-12-26
60425	Dominion Energy / VA Elec & Power Co	26	10-2-25	1-8-26

CONSTRUCTION	Susan Warr, P.E.
---------------------	-------------------------

UPC 127763 / ST4D-964-F26, P401
Contractor: Whitehurst Paving Co., Inc.
Name: 2026 Surface Treatment
CM: Charlene Fallen
Location: Dinwiddie, Nottoway, Prince George
Fixed Completion Date: 10/18/26
Comments: Contract executed 11/19/25. Preconstruction Meeting will be scheduled for 2/9/2026. The prime contractor has stated their intent to begin work on the project in March.

UPC 127765/ SS4B-964-F26, P401
Contractor: Slurry Pavers, Inc.
Name: 2026 Cape Seal
CM: Chris Tavenner
Location: Dinwiddie, Nottoway, Prince George
Fixed Completion Date: 10/18/26
Comments: Contract executed 11-19-25. Preconstruction Meeting scheduled for February 3rd.

UPC 127767/ LM4A-964-F26, P401
Contractor: Slurry Pavers, Inc.
Name: 2026 Latex Modified Schedule. Primary/ Secondary
CM: Chris Tavenner

Location: Brunswick, Mecklenburg, Lunenburg, Dinwiddie, Nottoway, Amelia, Chesterfield, Goochland, Powhatan

Fixed Completion Date: 10/18/26

Comments: Contract executed 12-16-25. Preconstruction Meeting is scheduled for February 3rd.

UPC 127953/ PM4D-964-F26, P401

Contractor: Colony Construction, Inc.

Name: 2026 Plant Mix

CM: Charlene Fallen

Location: Dinwiddie, Nottoway & Prince George

Fixed Completion Date: 11/20/26

Comments: Contract executed 01-08-26. Pre-construction meeting was held on 1/22/26. Colony has stated their intent to begin work on this contract in February with patching in Prince George County.

TRAFFIC STUDIES/SPECIAL REQUESTS

- None at this time

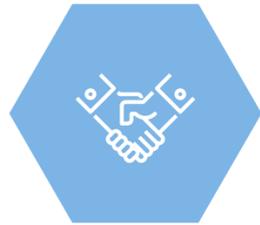


SERVING DINWIDDIE COUNTY





What is Virginia Cooperative Extension?



A partnership between our land-grant universities: Virginia Tech and Virginia State and local governments

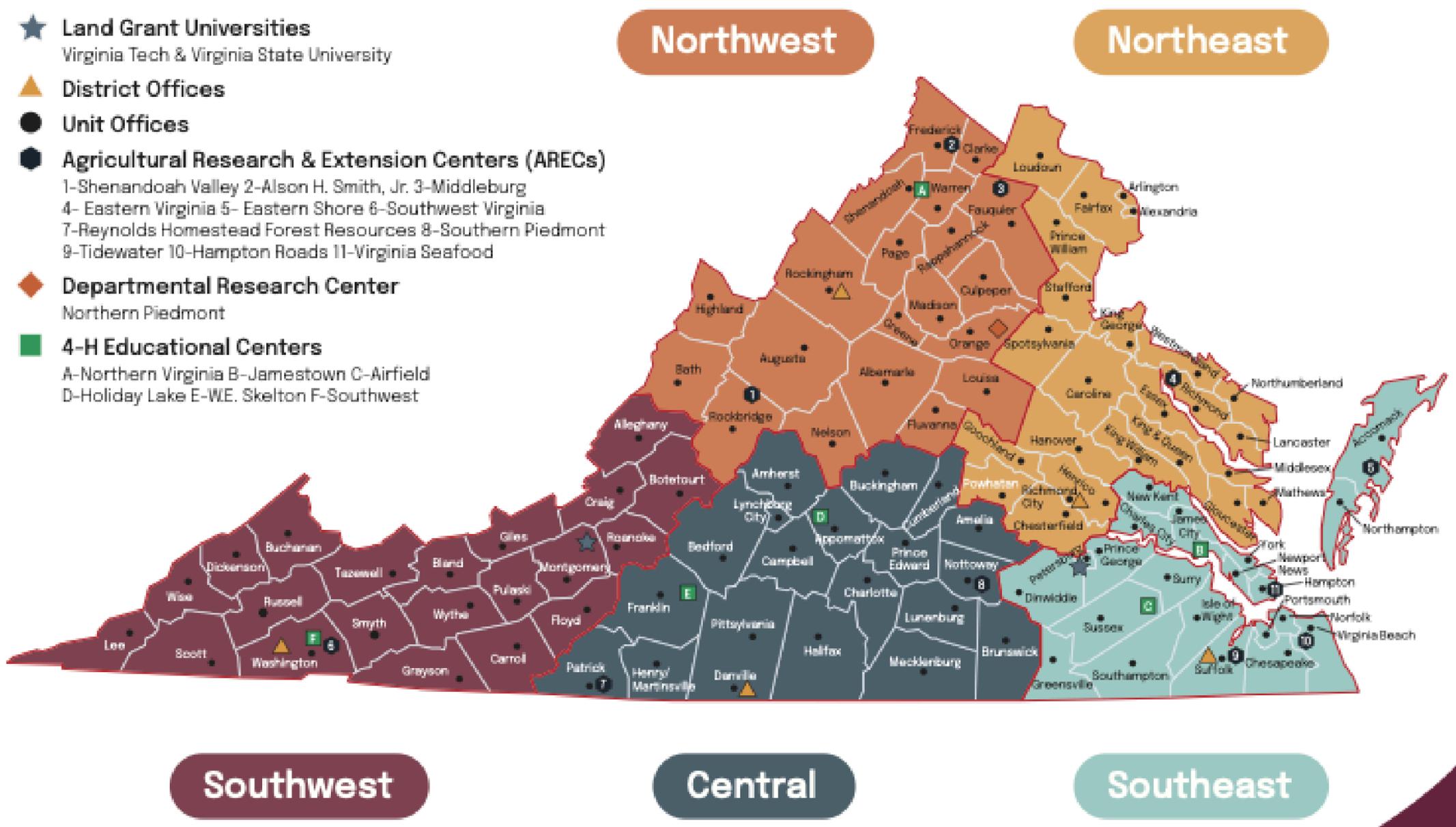


Established by the Smith-Lever Act of 1914 which created a nationwide Cooperative Extension System in partnership with the USDA.



Aims to disseminate research-based knowledge to communities across the county.





Virginia Tech does not discriminate against employees, students, or applicants on the basis of age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, or veteran status; or otherwise discriminate against employees or applicants who inquire about, discuss, or disclose their compensation or the compensation of other employees, or applicants; or any other basis protected by law.

VCE/0122/VCE-1092





Core Program Areas



Agriculture and
Natural Resources



Family and Consumer
Science



4-H Positive Youth
Development





Your local Extension Agents



Mike Parrish

Senior Extension Agent,
Agriculture and Natural
Resources



Jessica Jones

Associate Extension Agent,
Family and Consumer
Sciences



Hannah Bishop

Extension Agent, 4-H
Positive Youth
Development





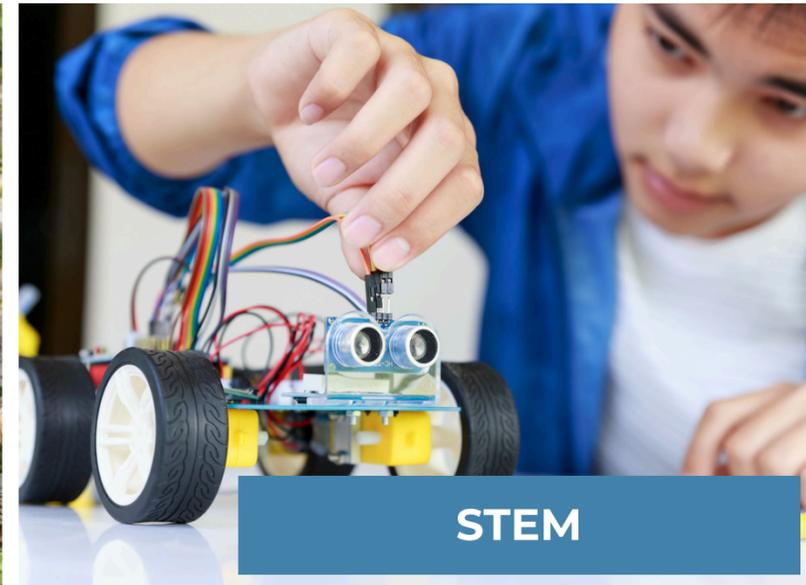
4-H Positive Youth Development





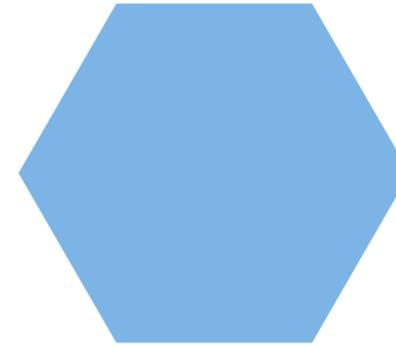
4-H Positive Youth Development

Core Focus Areas

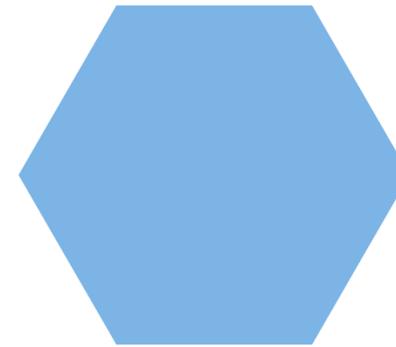




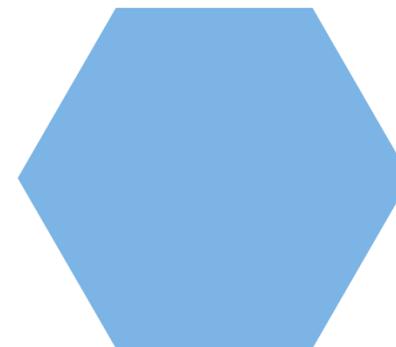
4-H Positive Youth Development



Club based Programs



Day and Overnight Camps



School Enrichment



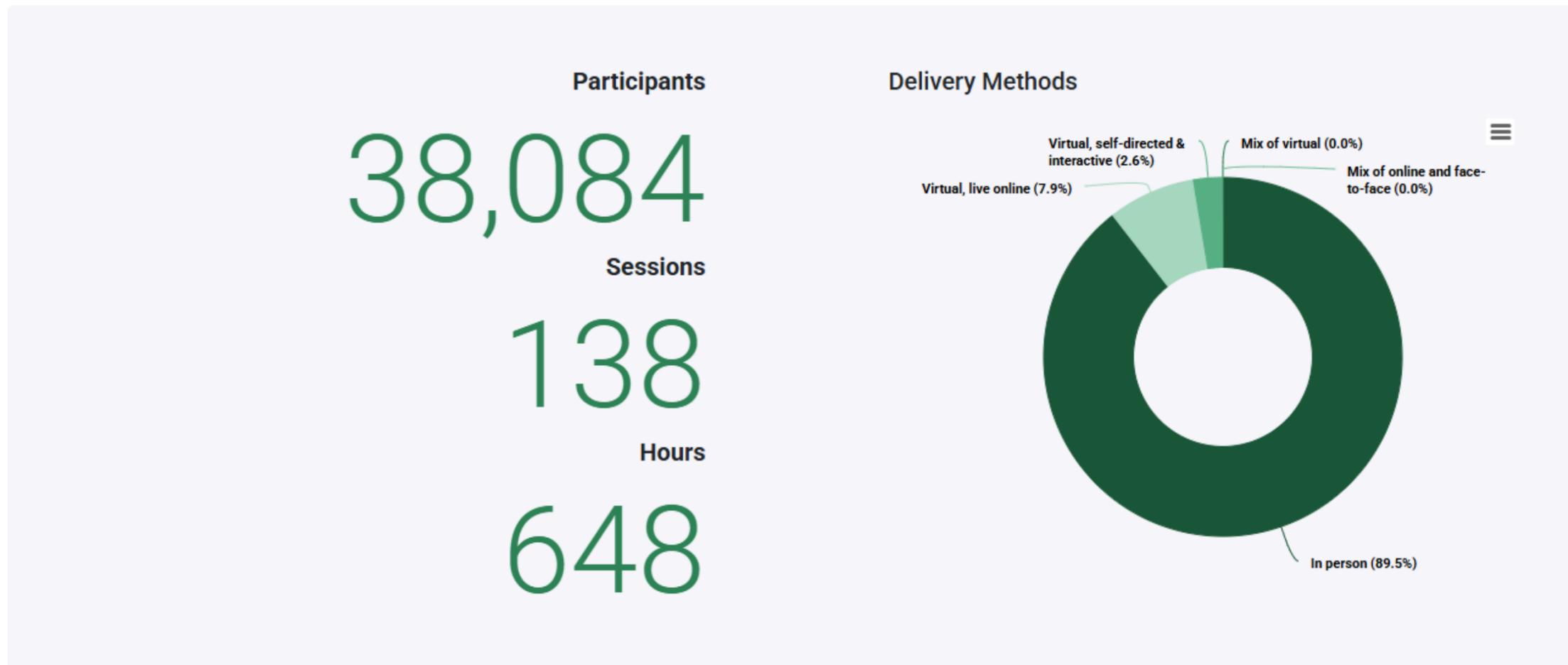


Dinwiddie 4-H Overall

By the numbers

Direct Education

Following is a summary of reach and involvement for community members engaged directly through evidence-based education programs.





4-H Clubs

By the numbers

2025

- 22 Club Leaders
- ~250 Club Members
- 10 Clubs Total

New Clubs

- Grounded and Well Rounded (for Cloverbuds)
- Robotics First Lego League
- School Based Ag Club (interest phase)
- Cotillion at MS





4-H Junior Camp

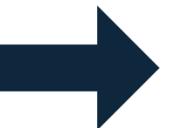
By the numbers

2025

- 112 Campers
- 64 Teen Counselors/CITs
- 13 Adults

196 Total

- largest camp at Airfield in 2025





4-H School Enrichment

By the numbers

2025

- Embryology
- Butterflies
- Financial Programs (Reality Store, Real Money Real World)
- Yoga
- Drones

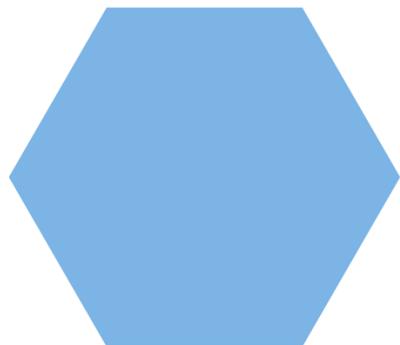
1,208 Total Students Reached



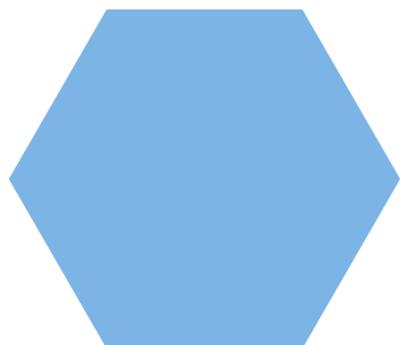


Teen Leadership Program

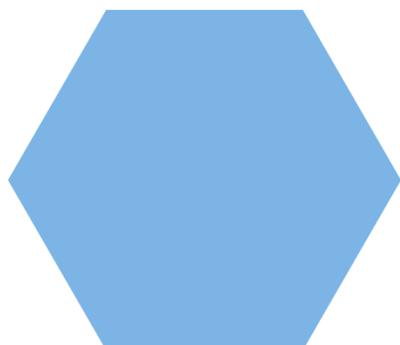




Healthy Eating and Living



Parenting Classes
Vaccine Education

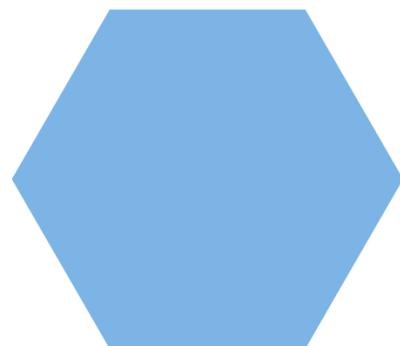


Financial Literacy

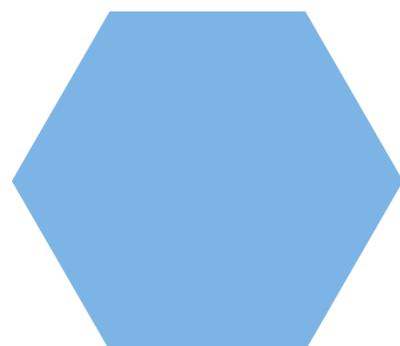


Family and Consumer Science

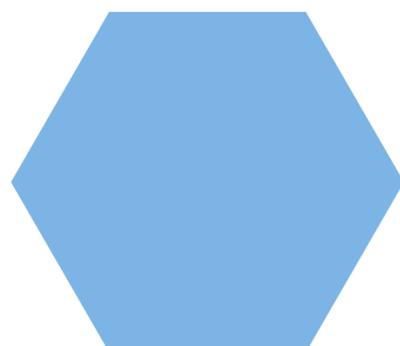




Diabetes Prevention
Chronic Disease Self-
Management



Food Safety
Food Preservation



Food and Meal
Prep Classes

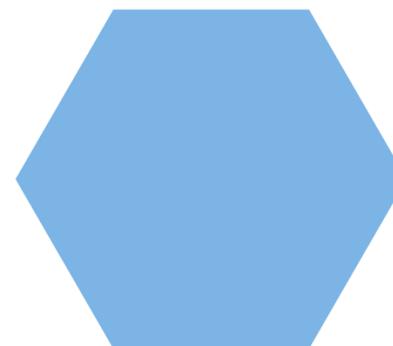


Family and Consumer Science



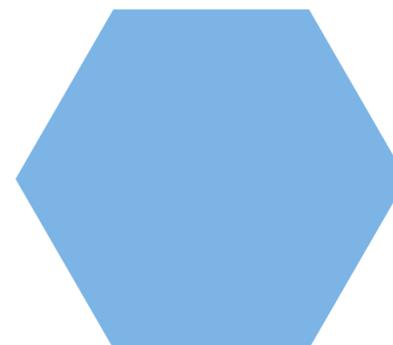


Agriculture and Natural Resources



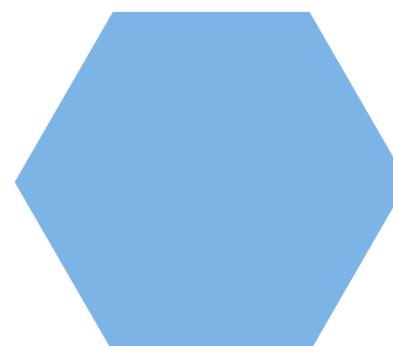
Soil Testing and Analysis

Year round availability for garden, lawn, and field soil testing



Pest Management

Provide research based tools and conduct pesticide licenses.



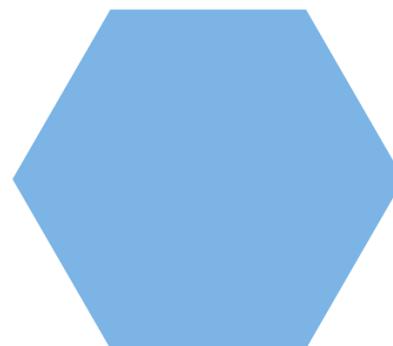
Plant Disease Diagnosis

Help diagnose problems with horticulture and row crops



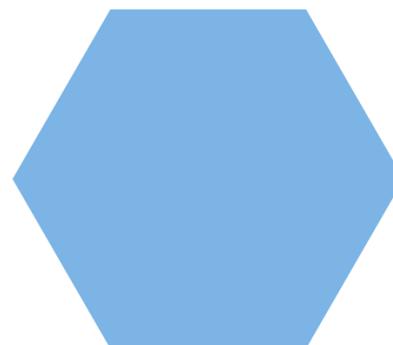


Agriculture and Natural Resources



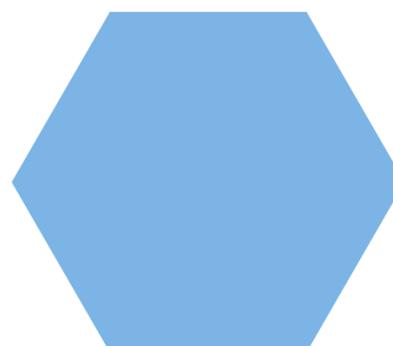
Well Water Testing

Offered once a year. Extensive detailed testing for well water through VT.



Farm Planning

Sharing the latest research based information and helping with research.



Master Gardeners

Volunteer group providing educational opportunities to the community.





Angela Duncan
Administrative Fiscal
Assistant



Our Office

13915-A Boydton Planl Road
Dinwiddie, VA 23841





THANK YOU!
ANY QUESTIONS?



COUNTY OF DINWIDDIE

Division of Fire and EMS

David Kissner
Fire Chief

13850 Courthouse Rd.
Dinwiddie, VA 23841

Charles L. Lewis
Communications Director

Kristopher Pawlick
Assistant Chief

Phone: (804) 469-5388
Fax: (804) 469-4040

Brooke Bonafede
Program Support Specialist

Ray Blake
Assistant Chief

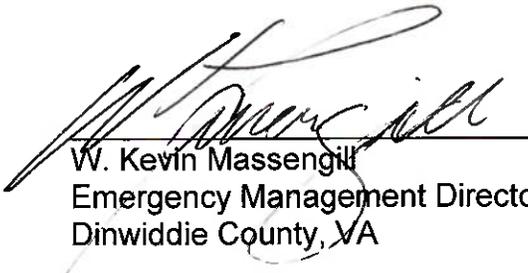
www.dinwiddieva.us

Kevin Roberts
Training Captain

Date: January 23, 2026
To: Virginia Department of Emergency Management
From: W. Kevin Massengill, Emergency Management Director
Dinwiddie County, VA
Subject: Declaration of Local Emergency

Pursuant to Virginia Code Section 44-146.21, I am declaring a local emergency in Dinwiddie County for the response to impacts from the Winter Storm expected to begin tomorrow in Dinwiddie County.

Attached is the local declaration that the Board of Supervisors will ratify on Tuesday, February 17, 2026, or at the Board's next special meeting, and a local situation report has been filed through WebEOC.



W. Kevin Massengill
Emergency Management Director
Dinwiddie County, VA

1.23.26
Date

DECLARATION OF THE LOCAL EMERGENCY

WHEREAS, the Board of Supervisors of the County of Dinwiddie does hereby find that:

1. Due to the impacts of a major winter storm within the county; and
2. Due to damage caused by said winter storm, a significant hazard exists to health, property and the environment, which necessitates the proclamation of the existence of an emergency;

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that an emergency existed on January 23, 2026, and continues to exist throughout said County; and the Board of Supervisors ratifies all actions taken thus far; and

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said emergency the powers, functions, and duties of the Director of Emergency Management and the Emergency Management organization of the County of Dinwiddie shall be those prescribed by the laws of the Commonwealth of Virginia and the ordinances, resolutions, and approved plans of the County of Dinwiddie in order to mitigate the effects of said emergency.

Dated: February __, 2026

Dinwiddie County Board of Supervisors

Mrs. Brenda K. Ebron-Bonner, Chair

Clerk

Board Member	Vote (or Note Absence/Abstention)
Mrs. Brenda K. Ebron Bonner	
Mr. Casey M. Dooley	
Dr. Mark E. Moore	
Mr. William D. Chavis	
Mr. Daniel D. Lee	



Dinwiddie County Fire & EMS

13850 Courthouse Road
Dinwiddie, Virginia 23841
Phone: 804-469-5388

MEMORANDUM

TO: Board of Supervisors
FROM: David Y. Kissner, Chief of Fire & EMS
DATE: February 17, 2026
SUBJECT: Contract Award, Fire Engine - Pumper

Background

The fire apparatus fleet is currently at a critical point with no reserve, fire engines (pumpers) left to backup frontline apparatus.

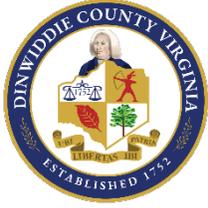
New custom-built fire apparatus are taking 4-years to arrive from the time of order. This backlog of truck orders and extended delivery times are crippling fire apparatus fleets forcing departments to utilize fire trucks past their normal life expectancies. Neighboring fire departments are having similar issues with keeping apparatus in service. None of these departments had a reserve fire engine (pumper) available, with some also looking to purchase something to get them through the apparatus issues. The size of the fire department does not matter; all of these departments are at risk of reducing their fire engine (pumper) capabilities should a failure occur.

Dinwiddie Engine 1 (2007 Pierce Enforcer) is currently out of service for front end and diesel engine related repairs. Current estimate to repair the unit will potentially exceed \$50,000. This fire engine (pumper) is slated to be replaced by one of the two new fire engines (pumpers) that were ordered in 2022. These units will not arrive until late May or early June 2026 with an in-service date of September/October 2026.

Quick breakdown of repair costs for Dinwiddie Engine 1 over the last three years:

2023	\$37,409.31
2024	\$13,922.16
2025	\$45,605.25

The department's current reserve fleet is past recommended service life. Engine 24, the departments only functioning reserve fire engine (pumper) is 34 years old. This fire engine



Dinwiddie County Fire & EMS

13850 Courthouse Road
Dinwiddie, Virginia 23841
Phone: 804-469-5388

has been assigned to Old Hickory, Company 5 to assist us with keeping the unit in service. Engine 44, the department's only remaining reserve engine (pumper) went out of service in 2025 with a diesel motor failure. There are no additional fire engine (pumper) reserves remaining in the Dinwiddie County Fire & EMS fleet should there be an apparatus failure. Reserve fire engine (pumpers) are utilized to replace frontline units when they are sent out for repairs or preventative maintenance.

Fire engine (pumpers) are the backbone of the fire department fleet, these versatile trucks are able to transport firefighters, hose and water to areas where fire tankers cannot reach. Their heavy fire pumps provide the needed fire flow to keep fires in check, while minimizing fire damage when possible. Fire engines (pumpers) with the support of fire tankers provide crucial structural firefighting capabilities within the County of Dinwiddie.

Actions

With the urgent need to replace inoperable and failing equipment, the County looked into purchasing a stock engine instead of a custom-built unit. The County requested and accepted a quote from Matheny Motor Truck Company in the amount of \$765,440 for a Fouts FB-94 Pumper with some upfitting to meet county requirements. This purchase is being sourced through a cooperative contract with Sourcewell. The unit can be road-ready within 60 days from the date of purchase.

The County is requesting that \$787,000 in funds be appropriated from the undesignated funds balance to the CIP – Fire & EMS Apparatus account to cover the cost of the entire project.

Recommendation

We recommend approval of the following resolution.

BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia does hereby authorize and direct the County Administrator to execute the attached contract with Matheny Motor Truck Company for a fire engine - pumper in the amount of \$765,440 with any changes, substantive or otherwise, as may be approved by the County Administrator.

BE IT FURTHER RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia, does hereby amend and re-appropriate the FY 2026 budget in the following funds:

General Fund - Transfer to CIP Fund	\$787,000
CIP Fund – Fire & EMS Apparatus	\$787,000

CONTRACT

DINWIDDIE COUNTY
FIRE ENGINE – FOUTS FB-94 PUMPER

The Agreement is made this _____, by and between **Matheny Motor Truck Company**, of 14716 Industry Court, Woodbridge, VA 22191 (party of the first part, and hereinafter known as “Contractor”), and the **County of Dinwiddie, Virginia** (party of the second part, and hereinafter known as “County”).

WHEREAS, pursuant to the Virginia Public Procurement Act, County used cooperative procurement to procure a new Fire Engine-Pumper for use by Dinwiddie Fire & EMS; and

WHEREAS, Contractor submitted a quote for same, consistent with the County’s needs; and

WHEREAS, Contractor was selected to provide goods/services; and

NOW THEREFORE, in consideration of the mutual benefits, promises, and undertakings, the sufficiency and receipt of which are acknowledged, the following terms and conditions are agreed to by the parties to this Contract:

1. **Incorporation by Reference.** The following are made a part hereof as if the same were fully set forth herein, and if any discrepancies arise between the documents, they will prevail in the following order: (1) this Contract including the General Terms and Conditions, (2) Sourcewell Contract # 082025-FBR including any addenda and (3) Contractor’s quote dated January 30, 2026. This procurement is governed by the Virginia Public Procurement Act and the Dinwiddie County Purchasing Policies and Procedures. All terms and conditions of the Act and the Policies and Procedures are hereby adopted and incorporated by reference herein.
2. **Time of Performance.** Contractor agrees to deliver the unit within sixty (60) days from the date of this contract.
3. **Costs.** Contractor agrees to perform all work and provide all equipment pursuant to this Contract for a sum no greater than SEVEN HUNDRED SIXTY-FIVE THOUSAND FOUR HUNDRED FORTY AND NO/100 DOLLARS (\$765,440.00) (the “Contract Price”). Payment shall be made to Contractor within thirty (30) days after receipt of invoice.
4. **Notices.** Any notices required shall be in writing and be sent either by U.S. Mail with postage prepaid or by email to the addresses set forth below:

Notice to County shall be made to:
Procurement
Dinwiddie County
P.O. Drawer 70
Dinwiddie, Virginia 23841
(804) 469-4500
Accounting@dinwiddieva.us

Notice to Contractor shall be made to:
Alex Farber
Matheny Motor Truck Company
14716 Industry Court
Woodbridge, Virginia 22191
(877) 378-2781
afarber@mathenymotors.com

5. **General Terms and Conditions.** During the term of this Contract, Contractor agrees to procure and maintain insurance which meets all County's requirements in the General Terms and Conditions.
6. **Counterparts.** This Agreement may be executed in one or more counterparts each of which shall be deemed an original but all of which together shall constitute one and the same instrument. Signed signature pages may be transmitted by facsimile or as an attachment to an email, and any such signature shall have the same legal effect as an original.
7. **Severability.** If any provision of this Agreement is determined to be unenforceable, invalid or illegal, then the enforceability, validity and legality of the remaining provisions will not in any way be affected or impaired, and such provision will be deemed to be restated to reflect the original intentions of the parties as nearly as possible in accordance with applicable law.
8. **Force Majeure.** Neither party hereto shall be held liable for delay or failure to perform hereunder, when such delay or failure is without its fault or negligence and due solely to events beyond its control which cannot reasonably be forecast or provided against such as fires, strikes, floods, hurricanes, tornadoes, snowstorms, acts of God, acts of war or terrorism, or legal acts of public authorities.
9. **Miscellaneous.** This Contract shall be governed by the laws of the Commonwealth of Virginia. Jurisdiction and venue for any litigation arising out of or involving this Agreement shall lie in the Circuit Court of the County of Dinwiddie, Virginia, and such litigation shall be brought only in such courts. All pronouns used herein shall refer to every gender. Headings or titles in this Contract are only for convenience and shall have no meaning or effect upon the interpretation of the provisions of this Contract. This Contract is the entire agreement between the parties and may not be amended or modified, except by writing, signed by each party. If any provision of this Contract is determined to be unenforceable, then the remaining provisions of this Contract shall be interpreted as in effect as if such unenforceable provision were not included therein.
10. **Signature Authority.** The County Administrator is the only person with signature authority to sign agreements and contracts for Dinwiddie County. In his absence a Deputy County Administrator may sign for the County Administrator. These are the only people allowed to sign agreements/contracts. If an agreement is signed by any other person the agreement shall be null and void.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day first written above.

County of Dinwiddie, Virginia

Matheny Motor Truck Company

W. Kevin Massengill
County Administrator

Alex Farber, Territory Sales Manager

Approved as to form:

Department Approval:

Legal Counsel

David Y. Kissner, Chief of Fire & EMS

DINWIDDIE COUNTY
GENERAL TERMS AND CONDITIONS

1. **Laws, Regulations, and Courts.**
 - A. This procurement is governed by the Virginia Public Procurement Act and the Dinwiddie County Purchasing Policies and Procedures.
 - B. The Contractor shall comply with all federal, state and local laws, ordinances, rules, regulations, and lawful orders of any public authority bearing on the performance of the work and shall give all notices required thereby.
 - C. All solicitations or contracts issued by Dinwiddie County shall be governed by the laws of the Commonwealth of Virginia. Jurisdiction and venue for any litigation arising out of or involving this agreement shall lie in the Circuit Court of the County of Dinwiddie, Virginia, and such litigation shall be brought only in such courts. The County and the Contractor are encouraged to resolve any issues in controversy arising from contractual dispute using Alternative Dispute Resolution (ADR) procedures (Code of Virginia, § 2.2-4366).

2. **Taxes.** Pursuant to Virginia Code Section 58.1-609.1(4), the County is exempt from the payment of Virginia state sales and use taxes. Vendors should not include such taxes in invoices presented to the County for payment. State sales and use tax certificates of exemption, Form ST-12, will be issued upon request.

3. **Anti-Discrimination Statement by County.** The County certifies that it shall not discriminate against any bidder, offeror or contractor because of race, religion, color, sex, sexual orientation, gender identity, national origin, age, disability, status as a service disabled veteran, faith-based organizational status, any other basis prohibited by state law relating to discrimination in employment or because the bidder or offeror employs ex-offenders unless the County has made a written determination that employing ex-offenders on the specific contract is not in its best interest. If Contractor is a faith-based organization, the organization shall not discriminate against any recipient of goods, services, or disbursements made pursuant to the contract on the basis of the recipient's religion, religious belief, refusal to participate in a religious practice, or on the basis of race, age, color, gender or national origin and shall be subject to the same rules as other organizations that contract with public bodies to account for the use of the funds provided; however, if the faith-based organization segregates public funds into separate accounts, only the accounts and programs funded with public funds shall be subject to audit by the public body. (*Code of Virginia*, § 2.2-4343.1E).

4. **Anti-Discrimination Statement by Contractor.**
 - A. During the performance of the contract, the Contractor agrees to the following provisions.
 1. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, status as a service disabled veteran, or any other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 2. The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer.
 3. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting these requirements.
 - B. The Contractor also agrees to include the provisions in every subcontract or purchase order over \$10,000, so that the provisions will be binding upon each subcontractor or Contractor.

5. **Immigration Reform and Control Act of 1986.** Contractor certifies that it does not and will not during the performance of the contract knowingly employ unauthorized alien workers or otherwise violate the provisions of the Federal Immigration Reform and Control Act of 1986.

6. **Imported Goods and Child Labor.** As required by Section 2.2-4311.4 of the Code of Virginia, the County prohibits the use of forced or indentured child labor in the performance of the contract, and the contractor agrees to include such prohibition in every subcontract or purchase order that exceeds \$10,000.
7. **Drug-Free Workplace.** During the performance of this contract, the Contractor agrees to (i) provide a drug-free workplace for the Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or Contractor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a Contractor, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

8. **Authorization to Transact Business in the Commonwealth.** In order to contract with Dinwiddie County, contractors organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Code of Virginia, Title 13.1 or Title 50 or as otherwise required by law. Pursuant to competitive sealed bidding or competitive negotiation, a bidder or offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 shall include in its bid or proposal the identification number issued to it by the State Corporation Commission. Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized. Any bidder or offeror that fails to provide the required information shall not be awarded a contract unless a waiver of this requirement is granted by the County Administrator. Any business entity as described above that enters into a contract with a public body pursuant to the Virginia Public Procurement Act shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth to be revoked or cancelled at anytime during the contract. Dinwiddie County may void any contract with a business entity if that entity fails to remain in compliance with the provisions of this section.
9. **Indemnification.** Contractor agrees to indemnify, defend and hold harmless the County of Dinwiddie, Virginia and their officers, agents, and employees from any claims, damages and actions of any kind or nature, whether at law or in equity, arising from or caused by the use of any materials, goods, or equipment of any kind or nature furnished by the Contractor or any services of any kind or nature furnished by the Contractor, provided that such liability is not attributable to the sole negligence of the County or to failure of the County to use the materials, goods, infrastructure or equipment in the manner already and permanently described by the Contractor on the materials, goods, infrastructure or equipment delivered.
10. **Insurance.** Contractor certifies that it will have the following insurance coverage at the time the contract is awarded. If any subcontractors are involved, the subcontractor will have workers' compensation insurance in accordance with §§ 2.2-4332 and 65.2-800 et seq. of the Code of Virginia. Contractor further certifies that the Contractor and any subcontractors will maintain this insurance coverage during the entire term of the contract and that all insurance coverage will be provided by insurance companies authorized to sell insurance in Virginia by the Virginia State Corporation Commission. Subcontractors, if any, will maintain similar insurance coverage during the entire term of the contract.

Minimum Insurance Coverage and Limits Required:

1. Workers' Compensation - Statutory requirements and benefits. Coverage is compulsory for employers of three or more employees, to include the employer. Contractors who fail to notify the County of increases in the number of employees that change their workers' compensation requirements under the Code of Virginia during the course of the contract shall be in noncompliance with the contract.
2. Employer's Liability - \$100,000.
3. Commercial General Liability - \$1,000,000 per occurrence and \$2,000,000 in the aggregate. Commercial General Liability is to include bodily injury and property damage, personal injury and advertising injury, products and completed operations coverage. The "County of Dinwiddie, Virginia, its Officers, agents, and employees" shall be added as additional insured on a primary basis and so endorsed on the policy. Such additional insured status shall be primary without participation by County's insurers.
4. Automobile Liability - \$1,000,000 combined single limit.
5. Professional Liability - \$1,000,000 per occurrence.

11. **Debarment Status.** The Contractor certifies that it is not currently debarred from submitting proposals or bids on contracts by any department, agency or political subdivision of (i) the Commonwealth of Virginia, (ii) any other state, or (iii) the federal government, nor is it an agent of any person or entity that is currently debarred from submitting bids or proposals on contracts by the same.

12. **Payment.**

- A. Contractor shall provide the County with a complete and accurate IRS Form W-9.
- B. Invoices for products/services ordered, delivered, and accepted shall be submitted by the contractor to Dinwiddie County Accounts Payable via email to accounting@dinwiddieva.us or via postal mail to P.O. Drawer 70, Dinwiddie, VA 23841.
- C. Unless otherwise specified, any payment terms requiring payment in less than 30 days will be regarded as requiring payment 30 days after correct invoice or delivery, whichever occurs last. This shall not affect offers of discounts for payment in less than 30 days, however.
- D. The preferred method of payment for invoices under \$5,000 is with a VISA Credit Card. If the vendor accepts VISA payments, they must do so without any fees.
- E. Unless otherwise provided under the terms of the contract, interest shall accrue at the rate of one percent (1%) per month.
- F. Date of payment is deemed to be (1) the date of postmark in all cases where payment is made by mail, or (2) the date of offset when offset proceedings have been instituted as authorized under the Virginia Debt Collection Act.
- G. Unreasonable Charges. Under certain emergency procurements and for most time and material purchases, final job costs cannot be accurately determined at the time orders are placed. In such cases, Contractors should be put on notice that final payment in full is contingent on a determination of reasonableness with respect to all invoiced charges. Charges which appear to be unreasonable will be researched and challenged, and that portion of the invoice held in abeyance until a settlement can be reached. Upon determining that invoiced charges are not reasonable, the County shall promptly notify the Contractor, in writing, as to those charges which it considers unreasonable and the basis for the determination. A Contractor may not institute legal action unless a settlement cannot be reached within thirty (30) days of notification. The provisions of this section do not relieve the County of its prompt payment obligations with respect to those charges which are not in dispute (Code of Virginia, § 2.2-4363).
- H. The Contractor is obligated to: (1) pay the subcontractor(s) within seven (7) days of the Contractor's receipt of payment from the County for the proportionate share of the payment received for work performed by the subcontractor(s) under the contract; or (2) notify the County and the subcontractor(s) within seven days, in writing of the Contractor's intention to withhold all or a part of the subcontractor's payment with the reason for nonpayment.
- I. The Contractor is obligated to pay the subcontractor(s) interest at the rate of one percent (1%) per month on all amounts owed by the Contractor that remain unpaid after seven days following receipt by the contractor of payments from the County, except for amounts withheld as states in Section g above.
- J. These provisions apply to each sub-tier Contractor performing under the primary contractor. A contractor's obligation to pay an interest charge to a subcontractor shall not be construed to be an obligation of the

County. A contract modification shall not be made for the purpose of providing reimbursement for the interest charge. A cost reimbursement claim shall not include any amount for reimbursement for the interest charge.

13. **Availability of Funds.** It is understood and agreed between the parties that the County shall be bound hereunder only to the extent of the funds available, or which may hereafter become available. The contract will be contingent upon annual appropriations by the Board of Supervisors of Dinwiddie County. Failure of the Board of Supervisors to appropriate adequate funds for the terms of the contract shall result in the immediate cancellation of the contract. There shall be no penalty should the Board fail to make annual appropriations for the contract.
14. **Assignment of Contract.** A contract shall not be assignable by the Contractor in whole or in part without the written consent of the County.
15. **Default.** It shall be the Contractor's responsibility to make sure that all work is adequately completed as required. In case of failure to deliver goods or services in accordance with the contract terms and conditions, the County, after five (5) days have passed from the date of delivery of written notice, may procure them from other sources and hold the Contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies which the County may have.
16. **Changes to the Contract.** All contract modifications must be approved by the Dinwiddie County Administrator or his designee. The County will not assume responsibility for the cost of any changes made without proper consent. No fixed-price contract may be increased by more than twenty-five percent (25%) or \$50,000, whichever is greater, without advance approval of the Dinwiddie County Board of Supervisors.

Changes can be made to the contract in any of the following ways:

- A. The parties may agree in writing to modify the terms, conditions, or scope of the contract. Any additional goods or services to be provided shall be of a sort that is ancillary to the contract goods or services, or within the same broad product or service categories as were included in the contract award. Any increase or decrease in the price of the contract resulting from such modification shall be agreed to by the parties as a part of their written agreement to modify the scope of the contract.
- B. The County may order changes within the general scope of the contract at any time by written notice to the Contractor. Changes within the scope of the contract include, but are not limited to, things such as services to be performed, the method of packing or shipment, and the place of delivery or installation. The Contractor shall comply with the notice upon receipt, unless the Contractor intends to claim an adjustment to compensation, schedule, or other contractual impact that would be caused by complying with such notice, in which case the Contractor shall, in writing, promptly notify the County of the adjustment to be sought, and before proceeding to comply with the notice, shall await the County's written decision affirming, modifying, or revoking the prior written notice. If the County decides to issue a notice that requires an adjustment to compensation, the Contractor shall be compensated for any additional costs incurred as the result of such order and shall give the County a credit for any savings. Said compensation shall be determined by one of the following methods:
 1. By mutual agreement between the parties in writing; or
 2. By agreeing upon a unit price or using a unit price set forth in the contract, if the work to be done can be expressed in units, and the Contractor accounts for the number of units of work performed, subject to the County's right to audit the Contractor's records and/or to determine the correct number of units independently; or
 3. By ordering the Contractor to proceed with the work and keep a record of all costs incurred and savings realized. A markup for overhead and profit may be allowed if provided by the contract. The same markup shall be used for determining a decrease in price as the result of savings realized. The Contractor shall present the County with all vouchers and records of expenses incurred and savings realized. The County shall have the right to audit the records of the Contractor as it deems necessary

to determine costs or savings. Any claim for an adjustment in price under this provision must be asserted by written notice to the County within thirty (30) days from the date of receipt of the written order from the County. Neither the existence of a claim nor a dispute resolution process, litigation or any other provision of this contract shall excuse the Contractor from promptly complying with the changes ordered by the County or with the performance of the contract generally.

17. Termination of Contract.

A. Termination for Cause.

1. If the Contractor should be adjudged as bankrupt, or if he should make a general assignment for the benefit of his creditors, or if a receiver should be appointed on account of his insolvency, the County may terminate the contract. If Contractor violates any provision of the Virginia Governmental Fraud Act, the County may terminate the contract. If the Contractor should persistently or repeatedly refuse or should fail, except in cases for which extension of time is provided, to supply enough properly skilled workmen or proper materials, or if he should fail to make prompt payment to subcontractors or suppliers of material or labor, or persistently disregards laws, ordinances, or the written instructions of the County, or otherwise be guilty of a substantial violation of any provision of the contract, then the County may terminate the contract. The County retains the sole discretion to determine any violation of this section.
2. Prior to termination of the contract, the County shall give the Contractor and his surety ten (10) calendar days written notice, during which the Contractor and/or his surety may rectify the cause of the termination. If rectified to the satisfaction of the County within said ten (10) days, the County may rescind its notice of termination. If it does not, the termination for cause shall become effective at the end of the ten-day (10) notice period. In the alternative, the County may postpone the effective date of the termination notice, at its sole discretion, if it should receive reassurances from the Contractor and/or its surety that the causes of termination will be remedied in a time and manner which the County finds acceptable. If at any time more than ten (10) days after the notice of termination, the County determines that Contractor and/or its surety has not or is not likely to rectify the causes of termination in an acceptable manner or within the time allowed, then the County may immediately terminate the contract for cause by giving written notice to the Contractor and its surety. This decision shall be final and not subject to an appeal to any court of law or equity. In no event shall termination for cause terminate the obligations of the Contractor's surety on its payment and performance bonds.
3. Notice of terminations, whether initial or given after a period of postponement, may be served upon the Contractor and the surety by mail or any other means at their last known places of business in Virginia or elsewhere, by delivery to any officer or management/supervisory employee of either wherever they may be found, or, if no such officer, employee or place of business is known or can be found by reasonable inquiry within three (3) days, by posting the notice at the job site. Failure to accept or pick up registered or certified mail addressed to the last known address shall be deemed to be delivery.
4. Upon termination of the contract, the County shall take possession of its property and of all materials, tools, and appliances thereon and finish the work by whatever method the County may deem expedient. In such case, the Contractor shall not be entitled to receive any further payment. If the expense of finishing the work, including compensation for additional managerial and administrative services shall exceed the unpaid balance of the contract price, the Contractor shall pay the difference to the County, together with any other expenses of terminating the contract and having it completed by others.
5. Termination of the contract under this section is without prejudice to any other right or remedy of the County.

B. Termination for Convenience

1. County may terminate this contract at any time without cause, in whole or in part, upon giving the Contractor notice of such termination. Upon such termination, the Contractor shall immediately cease work and remove from the project site all of its labor forces and such of its materials as County elects not to purchase or to assume in the manner hereinafter provided. Upon such termination, the Contractor shall take such steps as County may require to assign to the County the Contractor's interest in all subcontracts and purchase orders designated by County. After all such steps have been taken to County's satisfaction, the Contractor shall receive as full compensation for termination and assignment the following:
 - All amounts then otherwise due under the terms of this contract as of the latest request for payment,
 - Amounts due for work performed subsequent to the latest request for payment through the date of termination, and
 - Reasonable compensation for the actual cost of demobilization incurred by the Contractor as a direct result of such termination. The Contractor shall not be entitled to any compensation for lost profits or for any other type of contractual compensation or damage other than those provided by the preceding sentence. Upon payment of the forgoing, County shall have no further obligations to the Contractor of any nature.
2. In no event shall termination for the convenience of the County terminate the obligations of the Contractor's surety on its payment and performance bonds.

18. **Contractual Disputes.** Disputes and claims arising under this agreement shall be processed pursuant to the Code of Virginia Section 2.2-4363.
19. **Audit.** The contractor shall retain all books, records, and other documents relative to this contract for five (5) years after final payment from the County, or until audited by the County, whichever is sooner. The agency, its authorized agents, and/or state auditors shall have full access to and the right to examine any of said materials during said period.
20. **Patents, Copyright and Trademark.** The Contractor shall obtain all licenses necessary to use any invention, article, appliance, process, or technique of whatever kind and shall pay all royalties and license fees. The Contractor shall indemnify, defend, hold and save harmless the County, its officers, agents, and employees, from any loss or liability for or on account of such infringement.



Dinwiddie County Fire & EMS

13850 Courthouse Road
Dinwiddie, Virginia 23841
Phone: 804-469-5388

MEMORANDUM

TO: Board of Supervisors
FROM: David Kissner, Chief of Fire & EMS
DATE: February 17, 2026
SUBJECT: Contract Award, Fire Equipment – Airbags & Combi Tools

Background

In 2024, the Apparatus and Equipment committee of the Fire Rescue Association began evaluating extrication equipment to replace the aging hydraulic equipment on our units. Our current equipment is dated, expensive to repair, and difficult to acquire parts for. The Department also recognized the need to move away from hydraulic tools and transition to E-draulics, which has quickly become the industry standard. The Committee recommended phasing in Holmatro tools. We recently purchased tools for the used heavy rescue unit through Air-Care, Inc. With state fire programs funds available in the current fiscal year, we would like to continue phasing in the new extrication tools by replacing our out-of-date heavy lifting bags. In addition, we would like to purchase combi-tools for the engines which will be the first phase of replacing the hydraulic equipment.

Actions

The County requested a quote from Air-Care, Inc. for fire equipment including new airbags and combi tools. The total cost was \$131,514.92. This will be procured using the NPPGOV cooperative Contract #PS20035 and will be paid using existing fire programs funds.

Recommendation

We recommend approval of the following resolution.

BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia does hereby authorize and direct the County Administrator to execute the attached contract for fire equipment with Air-Care, Inc. in the amount of \$131,514.92 with any changes, substantive or otherwise, as may be approved by the County Administrator.

CONTRACT

DINWIDDIE COUNTY
FIRE EQUIPMENT: AIRBAGS & COMBI TOOLS

The Agreement is made this _____, by and between **Air-Care**, Inc. of 3105 George Washington Memorial Hwy, Hayes, VA 23072 (party of the first part, and hereinafter known as “Contractor”), and the **County of Dinwiddie, Virginia** (party of the second part, and hereinafter known as “County”).

WHEREAS, pursuant to the Virginia Public Procurement Act, County used cooperative procurement to procure new fire equipment to include airbags and combi tools; and

WHEREAS, Contractor submitted a quote for same, consistent with the County’s needs; and

WHEREAS, Contractor was selected to provide goods; and

NOW THEREFORE, in consideration of the mutual benefits, promises, and undertakings, the sufficiency and receipt of which are acknowledged, the following terms and conditions are agreed to by the parties to this Contract:

- 1. **Incorporation by Reference.** The following are made a part hereof as if the same were fully set forth herein, and if any discrepancies arise between the documents, they will prevail in the following order: (1) this Contract including the General Terms and Conditions, (2) NPPGOV Contract # PS20035 including any addenda and (3) Contractor’s quotes #15615 and 15629. This procurement is governed by the Virginia Public Procurement Act and the Dinwiddie County Purchasing Policies and Procedures. All terms and conditions of the Act and the Policies and Procedures are hereby adopted and incorporated by reference herein.
- 2. **Time of Performance.** Contractor agrees to deliver equipment within sixty (60) days of the date of this contract. Due to the current market, Contractor shall notify County immediately if this date changes due to availability of materials from the manufacturer.
- 3. **Costs.** Contractor agrees to provide all equipment pursuant to this Contract for a sum no greater than ONE HUNDRED THIRTY-ONE THOUSAND FIVE HUNDRED FOURTEEN AND 92/100 DOLLARS (\$131,514.92) (the “Contract Price”). Payment shall be made to Contractor within thirty (30) days after receipt of invoice.
- 4. **Notices.** Any notices required shall be in writing and be sent either by U.S. Mail with postage prepaid or by email to the addresses set forth below:

Notice to County shall be made to:
Procurement
Dinwiddie County
P.O. Drawer 70
Dinwiddie, Virginia 23841
(804) 469-4500
Accounting@dinwiddieva.us

Notice to Contractor shall be made to:
Brook Thomas, Owner
Air-Care, Inc.
P.O. Box 1313
Hayes, Virginia 23072
(804) 642-9044
bthomas@aircareinc.com

5. **General Terms and Conditions.** During the term of this Contract, Contractor agrees to procure and maintain insurance which meets all County's requirements in the General Terms and Conditions.
6. **Counterparts.** This Agreement may be executed in one or more counterparts each of which shall be deemed an original but all of which together shall constitute one and the same instrument. Signed signature pages may be transmitted by facsimile or as an attachment to an email, and any such signature shall have the same legal effect as an original.
7. **Severability.** If any provision of this Agreement is determined to be unenforceable, invalid or illegal, then the enforceability, validity and legality of the remaining provisions will not in any way be affected or impaired, and such provision will be deemed to be restated to reflect the original intentions of the parties as nearly as possible in accordance with applicable law.
8. **Force Majeure.** Neither party hereto shall be held liable for delay or failure to perform hereunder, when such delay or failure is without its fault or negligence and due solely to events beyond its control which cannot reasonably be forecast or provided against such as fires, strikes, floods, hurricanes, tornadoes, snowstorms, acts of God, acts of war or terrorism, or legal acts of public authorities.
9. **Miscellaneous.** This Contract shall be governed by the laws of the Commonwealth of Virginia. Jurisdiction and venue for any litigation arising out of or involving this Agreement shall lie in the Circuit Court of the County of Dinwiddie, Virginia, and such litigation shall be brought only in such courts. All pronouns used herein shall refer to every gender. Headings or titles in this Contract are only for convenience and shall have no meaning or effect upon the interpretation of the provisions of this Contract. This Contract is the entire agreement between the parties and may not be amended or modified, except by writing, signed by each party. If any provision of this Contract is determined to be unenforceable, then the remaining provisions of this Contract shall be interpreted as in effect as if such unenforceable provision were not included therein.
10. **Signature Authority.** The County Administrator is the only person with signature authority to sign agreements and contracts for Dinwiddie County. In his absence a Deputy County Administrator may sign for the County Administrator. These are the only people allowed to sign agreements/contracts. If an agreement is signed by any other person the agreement shall be null and void.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day first written above.

County of Dinwiddie, Virginia

Air-Care, Inc.

W. Kevin Massengill
County Administrator

Brook Thomas, Owner

Approved as to form:

Department Approval:

Legal Counsel

David Y. Kissner, Chief of Fire & EMS

DINWIDDIE COUNTY
GENERAL TERMS AND CONDITIONS

1. **Laws, Regulations, and Courts.**
 - A. This procurement is governed by the Virginia Public Procurement Act and the Dinwiddie County Purchasing Policies and Procedures.
 - B. The Contractor shall comply with all federal, state and local laws, ordinances, rules, regulations, and lawful orders of any public authority bearing on the performance of the work and shall give all notices required thereby.
 - C. All solicitations or contracts issued by Dinwiddie County shall be governed by the laws of the Commonwealth of Virginia. Jurisdiction and venue for any litigation arising out of or involving this agreement shall lie in the Circuit Court of the County of Dinwiddie, Virginia, and such litigation shall be brought only in such courts. The County and the Contractor are encouraged to resolve any issues in controversy arising from contractual dispute using Alternative Dispute Resolution (ADR) procedures (Code of Virginia, § 2.2-4366).

2. **Taxes.** Pursuant to Virginia Code Section 58.1-609.1(4), the County is exempt from the payment of Virginia state sales and use taxes. Vendors should not include such taxes in invoices presented to the County for payment. State sales and use tax certificates of exemption, Form ST-12, will be issued upon request.

3. **Anti-Discrimination Statement by County.** The County certifies that it shall not discriminate against any bidder, offeror or contractor because of race, religion, color, sex, sexual orientation, gender identity, national origin, age, disability, status as a service disabled veteran, faith-based organizational status, any other basis prohibited by state law relating to discrimination in employment or because the bidder or offeror employs ex-offenders unless the County has made a written determination that employing ex-offenders on the specific contract is not in its best interest. If Contractor is a faith-based organization, the organization shall not discriminate against any recipient of goods, services, or disbursements made pursuant to the contract on the basis of the recipient's religion, religious belief, refusal to participate in a religious practice, or on the basis of race, age, color, gender or national origin and shall be subject to the same rules as other organizations that contract with public bodies to account for the use of the funds provided; however, if the faith-based organization segregates public funds into separate accounts, only the accounts and programs funded with public funds shall be subject to audit by the public body. (*Code of Virginia*, § 2.2-4343.1E).

4. **Anti-Discrimination Statement by Contractor.**
 - A. During the performance of the contract, the Contractor agrees to the following provisions.
 1. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, status as a service disabled veteran, or any other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 2. The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer.
 3. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting these requirements.
 - B. The Contractor also agrees to include the provisions in every subcontract or purchase order over \$10,000, so that the provisions will be binding upon each subcontractor or Contractor.

5. **Immigration Reform and Control Act of 1986.** Contractor certifies that it does not and will not during the performance of the contract knowingly employ unauthorized alien workers or otherwise violate the provisions of the Federal Immigration Reform and Control Act of 1986.

6. **Imported Goods and Child Labor.** As required by Section 2.2-4311.4 of the Code of Virginia, the County prohibits the use of forced or indentured child labor in the performance of the contract, and the contractor agrees to include such prohibition in every subcontract or purchase order that exceeds \$10,000.
7. **Drug-Free Workplace.** During the performance of this contract, the Contractor agrees to (i) provide a drug-free workplace for the Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or Contractor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a Contractor, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

8. **Authorization to Transact Business in the Commonwealth.** In order to contract with Dinwiddie County, contractors organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Code of Virginia, Title 13.1 or Title 50 or as otherwise required by law. Pursuant to competitive sealed bidding or competitive negotiation, a bidder or offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 shall include in its bid or proposal the identification number issued to it by the State Corporation Commission. Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized. Any bidder or offeror that fails to provide the required information shall not be awarded a contract unless a waiver of this requirement is granted by the County Administrator. Any business entity as described above that enters into a contract with a public body pursuant to the Virginia Public Procurement Act shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth to be revoked or cancelled at anytime during the contract. Dinwiddie County may void any contract with a business entity if that entity fails to remain in compliance with the provisions of this section.
9. **Indemnification.** Contractor agrees to indemnify, defend and hold harmless the County of Dinwiddie, Virginia and their officers, agents, and employees from any claims, damages and actions of any kind or nature, whether at law or in equity, arising from or caused by the use of any materials, goods, or equipment of any kind or nature furnished by the Contractor or any services of any kind or nature furnished by the Contractor, provided that such liability is not attributable to the sole negligence of the County or to failure of the County to use the materials, goods, infrastructure or equipment in the manner already and permanently described by the Contractor on the materials, goods, infrastructure or equipment delivered.
10. **Insurance.** Contractor certifies that it will have the following insurance coverage at the time the contract is awarded. If any subcontractors are involved, the subcontractor will have workers' compensation insurance in accordance with §§ 2.2-4332 and 65.2-800 et seq. of the Code of Virginia. Contractor further certifies that the Contractor and any subcontractors will maintain this insurance coverage during the entire term of the contract and that all insurance coverage will be provided by insurance companies authorized to sell insurance in Virginia by the Virginia State Corporation Commission. Subcontractors, if any, will maintain similar insurance coverage during the entire term of the contract.

Minimum Insurance Coverage and Limits Required:

1. Workers' Compensation - Statutory requirements and benefits. Coverage is compulsory for employers of three or more employees, to include the employer. Contractors who fail to notify the County of increases in the number of employees that change their workers' compensation requirements under the Code of Virginia during the course of the contract shall be in noncompliance with the contract.
2. Employer's Liability - \$100,000.
3. Commercial General Liability - \$1,000,000 per occurrence and \$2,000,000 in the aggregate. Commercial General Liability is to include bodily injury and property damage, personal injury and advertising injury, products and completed operations coverage. The "County of Dinwiddie, Virginia, its Officers, agents, and employees" shall be added as additional insured on a primary basis and so endorsed on the policy. Such additional insured status shall be primary without participation by County's insurers.
4. Automobile Liability - \$1,000,000 combined single limit.
5. Professional Liability - \$1,000,000 per occurrence.

11. **Debarment Status.** The Contractor certifies that it is not currently debarred from submitting proposals or bids on contracts by any department, agency or political subdivision of (i) the Commonwealth of Virginia, (ii) any other state, or (iii) the federal government, nor is it an agent of any person or entity that is currently debarred from submitting bids or proposals on contracts by the same.

12. **Payment.**

- A. Contractor shall provide the County with a complete and accurate IRS Form W-9.
- B. Invoices for products/services ordered, delivered, and accepted shall be submitted by the contractor to Dinwiddie County Accounts Payable via email to accounting@dinwiddieva.us or via postal mail to P.O. Drawer 70, Dinwiddie, VA 23841.
- C. Unless otherwise specified, any payment terms requiring payment in less than 30 days will be regarded as requiring payment 30 days after correct invoice or delivery, whichever occurs last. This shall not affect offers of discounts for payment in less than 30 days, however.
- D. The preferred method of payment for invoices under \$5,000 is with a VISA Credit Card. If the vendor accepts VISA payments, they must do so without any fees.
- E. Unless otherwise provided under the terms of the contract, interest shall accrue at the rate of one percent (1%) per month.
- F. Date of payment is deemed to be (1) the date of postmark in all cases where payment is made by mail, or (2) the date of offset when offset proceedings have been instituted as authorized under the Virginia Debt Collection Act.
- G. Unreasonable Charges. Under certain emergency procurements and for most time and material purchases, final job costs cannot be accurately determined at the time orders are placed. In such cases, Contractors should be put on notice that final payment in full is contingent on a determination of reasonableness with respect to all invoiced charges. Charges which appear to be unreasonable will be researched and challenged, and that portion of the invoice held in abeyance until a settlement can be reached. Upon determining that invoiced charges are not reasonable, the County shall promptly notify the Contractor, in writing, as to those charges which it considers unreasonable and the basis for the determination. A Contractor may not institute legal action unless a settlement cannot be reached within thirty (30) days of notification. The provisions of this section do not relieve the County of its prompt payment obligations with respect to those charges which are not in dispute (Code of Virginia, § 2.2-4363).
- H. The Contractor is obligated to: (1) pay the subcontractor(s) within seven (7) days of the Contractor's receipt of payment from the County for the proportionate share of the payment received for work performed by the subcontractor(s) under the contract; or (2) notify the County and the subcontractor(s) within seven days, in writing of the Contractor's intention to withhold all or a part of the subcontractor's payment with the reason for nonpayment.
- I. The Contractor is obligated to pay the subcontractor(s) interest at the rate of one percent (1%) per month on all amounts owed by the Contractor that remain unpaid after seven days following receipt by the contractor of payments from the County, except for amounts withheld as states in Section g above.
- J. These provisions apply to each sub-tier Contractor performing under the primary contractor. A contractor's obligation to pay an interest charge to a subcontractor shall not be construed to be an obligation of the

County. A contract modification shall not be made for the purpose of providing reimbursement for the interest charge. A cost reimbursement claim shall not include any amount for reimbursement for the interest charge.

13. **Availability of Funds.** It is understood and agreed between the parties that the County shall be bound hereunder only to the extent of the funds available, or which may hereafter become available. The contract will be contingent upon annual appropriations by the Board of Supervisors of Dinwiddie County. Failure of the Board of Supervisors to appropriate adequate funds for the terms of the contract shall result in the immediate cancellation of the contract. There shall be no penalty should the Board fail to make annual appropriations for the contract.
14. **Assignment of Contract.** A contract shall not be assignable by the Contractor in whole or in part without the written consent of the County.
15. **Default.** It shall be the Contractor's responsibility to make sure that all work is adequately completed as required. In case of failure to deliver goods or services in accordance with the contract terms and conditions, the County, after five (5) days have passed from the date of delivery of written notice, may procure them from other sources and hold the Contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies which the County may have.
16. **Changes to the Contract.** All contract modifications must be approved by the Dinwiddie County Administrator or his designee. The County will not assume responsibility for the cost of any changes made without proper consent. No fixed-price contract may be increased by more than twenty-five percent (25%) or \$50,000, whichever is greater, without advance approval of the Dinwiddie County Board of Supervisors.

Changes can be made to the contract in any of the following ways:

- A. The parties may agree in writing to modify the terms, conditions, or scope of the contract. Any additional goods or services to be provided shall be of a sort that is ancillary to the contract goods or services, or within the same broad product or service categories as were included in the contract award. Any increase or decrease in the price of the contract resulting from such modification shall be agreed to by the parties as a part of their written agreement to modify the scope of the contract.
- B. The County may order changes within the general scope of the contract at any time by written notice to the Contractor. Changes within the scope of the contract include, but are not limited to, things such as services to be performed, the method of packing or shipment, and the place of delivery or installation. The Contractor shall comply with the notice upon receipt, unless the Contractor intends to claim an adjustment to compensation, schedule, or other contractual impact that would be caused by complying with such notice, in which case the Contractor shall, in writing, promptly notify the County of the adjustment to be sought, and before proceeding to comply with the notice, shall await the County's written decision affirming, modifying, or revoking the prior written notice. If the County decides to issue a notice that requires an adjustment to compensation, the Contractor shall be compensated for any additional costs incurred as the result of such order and shall give the County a credit for any savings. Said compensation shall be determined by one of the following methods:
 1. By mutual agreement between the parties in writing; or
 2. By agreeing upon a unit price or using a unit price set forth in the contract, if the work to be done can be expressed in units, and the Contractor accounts for the number of units of work performed, subject to the County's right to audit the Contractor's records and/or to determine the correct number of units independently; or
 3. By ordering the Contractor to proceed with the work and keep a record of all costs incurred and savings realized. A markup for overhead and profit may be allowed if provided by the contract. The same markup shall be used for determining a decrease in price as the result of savings realized. The Contractor shall present the County with all vouchers and records of expenses incurred and savings realized. The County shall have the right to audit the records of the Contractor as it deems necessary

to determine costs or savings. Any claim for an adjustment in price under this provision must be asserted by written notice to the County within thirty (30) days from the date of receipt of the written order from the County. Neither the existence of a claim nor a dispute resolution process, litigation or any other provision of this contract shall excuse the Contractor from promptly complying with the changes ordered by the County or with the performance of the contract generally.

17. Termination of Contract.

A. Termination for Cause.

1. If the Contractor should be adjudged as bankrupt, or if he should make a general assignment for the benefit of his creditors, or if a receiver should be appointed on account of his insolvency, the County may terminate the contract. If Contractor violates any provision of the Virginia Governmental Fraud Act, the County may terminate the contract. If the Contractor should persistently or repeatedly refuse or should fail, except in cases for which extension of time is provided, to supply enough properly skilled workmen or proper materials, or if he should fail to make prompt payment to subcontractors or suppliers of material or labor, or persistently disregards laws, ordinances, or the written instructions of the County, or otherwise be guilty of a substantial violation of any provision of the contract, then the County may terminate the contract. The County retains the sole discretion to determine any violation of this section.
2. Prior to termination of the contract, the County shall give the Contractor and his surety ten (10) calendar days written notice, during which the Contractor and/or his surety may rectify the cause of the termination. If rectified to the satisfaction of the County within said ten (10) days, the County may rescind its notice of termination. If it does not, the termination for cause shall become effective at the end of the ten-day (10) notice period. In the alternative, the County may postpone the effective date of the termination notice, at its sole discretion, if it should receive reassurances from the Contractor and/or its surety that the causes of termination will be remedied in a time and manner which the County finds acceptable. If at any time more than ten (10) days after the notice of termination, the County determines that Contractor and/or its surety has not or is not likely to rectify the causes of termination in an acceptable manner or within the time allowed, then the County may immediately terminate the contract for cause by giving written notice to the Contractor and its surety. This decision shall be final and not subject to an appeal to any court of law or equity. In no event shall termination for cause terminate the obligations of the Contractor's surety on its payment and performance bonds.
3. Notice of terminations, whether initial or given after a period of postponement, may be served upon the Contractor and the surety by mail or any other means at their last known places of business in Virginia or elsewhere, by delivery to any officer or management/supervisory employee of either wherever they may be found, or, if no such officer, employee or place of business is known or can be found by reasonable inquiry within three (3) days, by posting the notice at the job site. Failure to accept or pick up registered or certified mail addressed to the last known address shall be deemed to be delivery.
4. Upon termination of the contract, the County shall take possession of its property and of all materials, tools, and appliances thereon and finish the work by whatever method the County may deem expedient. In such case, the Contractor shall not be entitled to receive any further payment. If the expense of finishing the work, including compensation for additional managerial and administrative services shall exceed the unpaid balance of the contract price, the Contractor shall pay the difference to the County, together with any other expenses of terminating the contract and having it completed by others.
5. Termination of the contract under this section is without prejudice to any other right or remedy of the County.

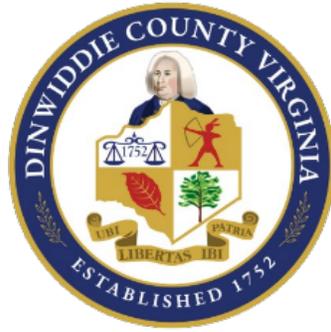
B. Termination for Convenience

1. County may terminate this contract at any time without cause, in whole or in part, upon giving the Contractor notice of such termination. Upon such termination, the Contractor shall immediately cease work and remove from the project site all of its labor forces and such of its materials as County elects not to purchase or to assume in the manner hereinafter provided. Upon such termination, the Contractor shall take such steps as County may require to assign to the County the Contractor's interest in all subcontracts and purchase orders designated by County. After all such steps have been taken to County's satisfaction, the Contractor shall receive as full compensation for termination and assignment the following:
 - All amounts then otherwise due under the terms of this contract as of the latest request for payment,
 - Amounts due for work performed subsequent to the latest request for payment through the date of termination, and
 - Reasonable compensation for the actual cost of demobilization incurred by the Contractor as a direct result of such termination. The Contractor shall not be entitled to any compensation for lost profits or for any other type of contractual compensation or damage other than those provided by the preceding sentence. Upon payment of the forgoing, County shall have no further obligations to the Contractor of any nature.
2. In no event shall termination for the convenience of the County terminate the obligations of the Contractor's surety on its payment and performance bonds.

18. **Contractual Disputes.** Disputes and claims arising under this agreement shall be processed pursuant to the Code of Virginia Section 2.2-4363.
19. **Audit.** The contractor shall retain all books, records, and other documents relative to this contract for five (5) years after final payment from the County, or until audited by the County, whichever is sooner. The agency, its authorized agents, and/or state auditors shall have full access to and the right to examine any of said materials during said period.
20. **Patents, Copyright and Trademark.** The Contractor shall obtain all licenses necessary to use any invention, article, appliance, process, or technique of whatever kind and shall pay all royalties and license fees. The Contractor shall indemnify, defend, hold and save harmless the County, its officers, agents, and employees, from any loss or liability for or on account of such infringement.

BOARD OF SUPERVISORS

BRENDA EBON-BONNER
CASEY M. DOOLEY
DR. MARK E. MOORE
WILLIAM D. CHAVIS
DANIEL D. LEE



COUNTY ADMINISTRATOR

W. KEVIN MASSENGILL

RESOLUTION

WHEREAS, the Dancy Estates – Section 2 Subdivision has been completed, and

WHEREAS, the streets of Dancy Estates – Section 2 Subdivision meet the public service criteria of the Subdivision Street Requirements; and

WHEREAS, the development sketch and VDOT Form AM 4.3, attached and incorporated herein as part of this resolution, define additions required in the Secondary System of State Highways as a result of construction; and

WHEREAS, certain segments identified on the incorporated Form AM 4.3 are ready to be accepted into the Secondary System of State Highways.

NOW THEREFORE, BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add the segments identified on the incorporated Form AM 4.3 to the Secondary System of State Highways, pursuant to §33.2-705 of the *Code of Virginia*, for which segments this Board hereby guarantees the right of way to be clear and unrestricted, including any necessary easements for cuts, fills, and drainage, and

BE IT FINALLY RESOLVED, a certified copy of this resolution be forwarded to the Virginia Department of Transportation.

Date: _____

Signature: _____



COMMONWEALTH OF VIRGINIA DEPARTMENT OF TRANSPORTATION
Form AM 4.3

In Dinwiddie County

by Resolution of the governing body adopted 2/17/2026

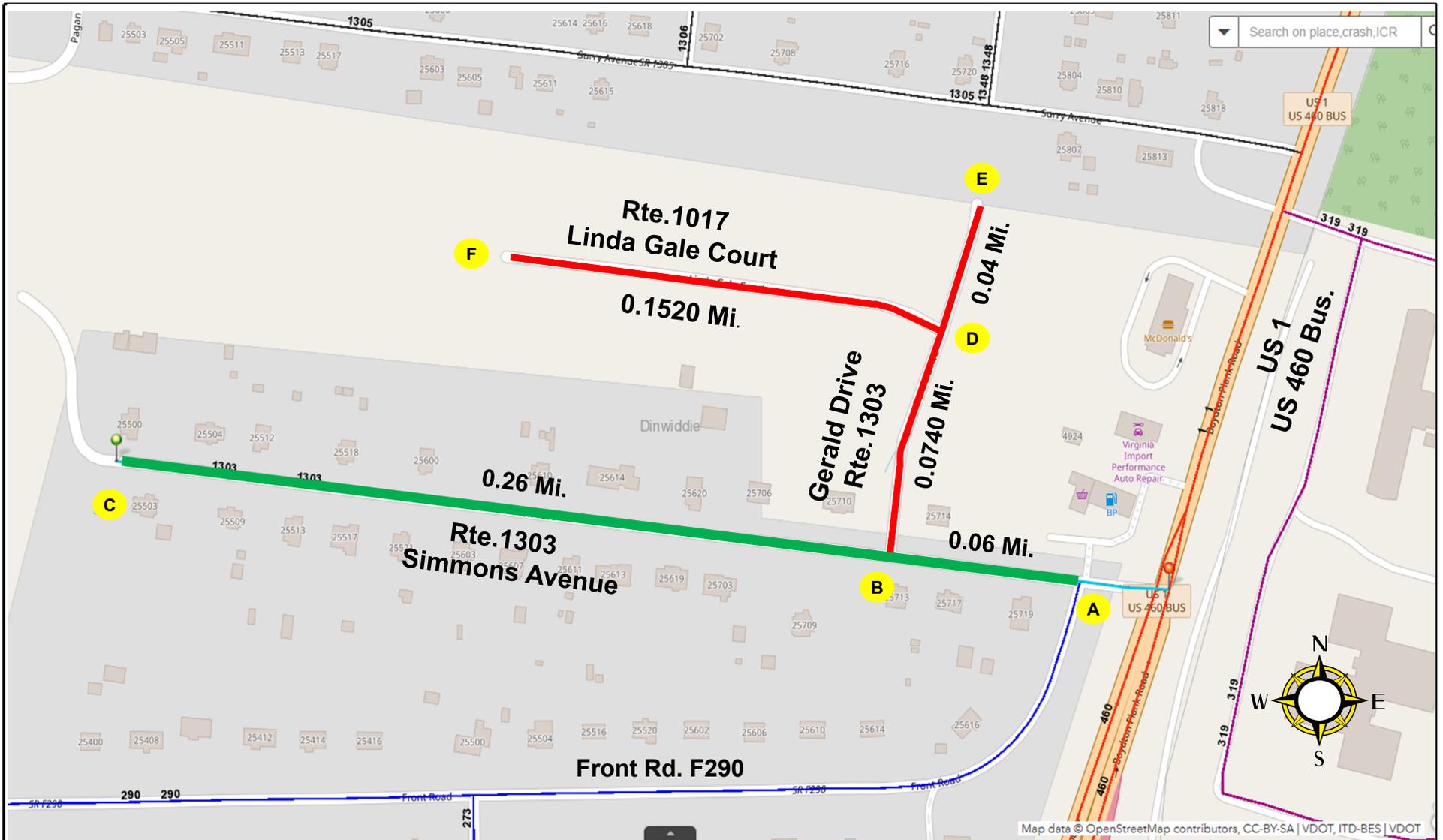
The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes to the secondary system of state highways.

A Copy Testee Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision: **Dancy Estates Subdivision**

CHANGE TYPE	RTE NUM & STREET NAME	CHANGE DESCRIPTION	FROM TERMINI	TO TERMINI	LENGTH	NUMBER OF LANES	RECORDATION REFERENCE	ROW WIDTH
Addition	Rt. 1016 - Gerald Drive	New subdivision street §33.2-705	1303	Intersection	0.0740	2		50
Addition	Rt. 1016 - Gerald Drive	New subdivision street §33.2-705	Linda Gale Ct	Turn-around	0.04	2		50
Addition	Rt. 1017 - Linda Gale Ct	New subdivision street §33.2-705	Intersection Gerald Drive	Cul-de-sac	0.1520	2		50



Petersburg Residency Office of Land Use
January 16, 2026

Dinwiddie County Dancy Estates

- █ Segment(s) to be Added
- █ Segment(s) to be Abandoned
- █ Data Correction

Stormwater Agreement Dated: _____
Development _____

Approved by OAG: 9-26-16

DEVELOPMENT STORMWATER MANAGEMENT AGREEMENT

DEVELOPMENT

THIS AGREEMENT, made this ____ date of _____, 201_, between the Board of Supervisors of Dinwiddie County (the “County”), party of the first part, and the Commonwealth of Virginia, Department of Transportation (“VDOT”), party of the second part, for the purpose of satisfying 24 VAC 30-92-120 of the Secondary Street Acceptance Requirements for the addition of secondary streets within the development commonly known as Dancy Estates – Section 2.

RECITALS

R-1 WHEREAS, the County has approved or anticipates approval of the development known as Dancy Estates – Section 2 which includes the construction of new streets intended to be taken into the Secondary System of State Highways.

R-2 WHEREAS, included in said development are certain easements and rights of way for the purpose of constructing, operating and maintaining present or future stormwater drainage facilities including necessary inlet structures and other pertinent facilities for removing water from said streets.

R-3 WHEREAS, a prerequisite for accepting any subdivision street into the Secondary System of State Highways, an adequate and acceptable method of transporting stormwater runoff from said street to natural water course is required.

R-4 WHEREAS, pursuant to 24 VAC 30-92-120 of the Secondary Street Acceptance Requirements when stormwater management devices are incorporated into the design of streets intended to be accepted by VDOT for maintenance an acceptable agreement from the local government is required which absolves VDOT from any responsibility or liability for the stormwater management devices before such streets are accepted as part of the Secondary System of State Highways. “Stormwater management devices/facilities” as used in this agreement shall be limited to the water quality and/or water quantity facilities outside of the right of way dedicated to public use purposes for streets to be accepted into the Secondary System of State Highways.

NOW, THEREFORE, in consideration of the premises, the mutual covenants stated herein, and other good and valuable consideration the receipt and sufficiency of which is acknowledged by all parties hereto, the parties hereto agree as follows:

1. The County acknowledges that VDOT has no maintenance, upkeep and/or repair responsibility or liability for these stormwater management devices except in cases of physical damage resulting from road construction projects administered by VDOT. This Agreement does not relieve the parties thereto of their rights and obligations pursuant to Stormwater Management Regulations 9VAC25-870-10 et seq. and related state regulations as amended or modified from time to time. Further, the County agrees not to hold VDOT liable for damages resulting from the County’s failure to enforce County ordinances and regulations relating to stormwater flow.

2. The County will not seek indemnification or contribution from VDOT to correct damages arising from improper maintenance or construction of these stormwater devices and facilities.

Stormwater Agreement Dated: _____
Development _____

Approved by OAG: 9-26-16

3. Upon the County’s request, VDOT will cooperate with the County in a reasonable manner to assist in the denial, settlement and/or litigation of claims for damages from the operation and maintenance of these stormwater management devices.

4. The parties expressly do not intend by execution of this Agreement to create in the public, or any member there, any rights as a third party beneficiary, or to authorize anyone not a party hereto to maintain a suit for any damages pursuant to the terms or provisions of this Agreement. In addition the parties understand and agree that this Agreement is not to be construed as an indemnification against third party claims.

5. VDOT agrees to accept, as part of the Secondary System of State Highways, new subdivision streets which meet all provisions of the Secondary Street Acceptance Requirements.

Witness the following signatures and seals:

Approved as to form

Board of Supervisors of _____ County

By: _____

_____ County Attorney

Chairman, _____ County Board of Supervisors

COMMONWEALTH OF VIRGINIA DEPARTMENT OF
TRANSPORTATION

Approved as to form

Office of the Attorney General

By: _____
Commissioner

COMMONWEALTH OF VIRGINIA, CITY/COUNTY OF _____, to wit:

(Name) _____, acknowledging the foregoing instrument before me this _____ day of _____, _____.

NOTARY PUBLIC
My commission expires:

COMMONWEALTH OF VIRGINIA, CITY/COUNTY OF _____, to wit:

(Name) _____, “Commissioner”, party of the second part, acknowledging the foregoing instrument before me this _____ day of _____, _____.

NOTARY PUBLIC
My commission expires:

Stormwater Agreement Dated: _____
Development _____

Approved by OAG: 9-26-16

**Monthly Departmental Overtime/FTE Report
FY 2026**

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total	Budget	Remaining
Overtime Hours by Department															
Administration/HR/Finance/IT	10.75	5.50	2.00	2.25	0.50	17.50	1.00						39.50	0.00	-39.50
Commissioner of the Revenue													0.00	0.00	0.00
Treasurer	8.00	0.00	0.00	0.00	0.00	8.50	0.00						16.50	0.00	-16.50
Registrar					9.50	0.00	0.00						9.50	33.00	23.50
Clerk's Office													0.00	0.00	0.00
Commonwealth's Attorney	11.00	4.00	3.00	4.25	1.00	5.50	4.00						32.75	0.00	-32.75
Law Enforcement	1,054.00	745.00	1,007.25	808.50	1,085.50	812.25	1,072.00						6,584.50	8,125.00	1,540.50
Reimbursable Security Work	266.00	102.50	90.00	633.75	316.75	201.00	198.50						1,808.50	2,500.00	691.50
Selective Enforcement	419.50	399.50	437.00	301.00	258.00	370.00	441.00						2,626.00	3,100.00	474.00
Firefighter/Medics	2,784.55	1,722.75	1,399.00	1,480.75	1,192.05	1,213.25	1,258.57						11,050.92	12,955.00	1,904.08
Children's Services		2.25	0.75	0.50	0.00	0.00	0.00						3.50	0.00	-3.50
Animal Control	28.75	17.50	42.25	23.25	19.00	94.75	45.50						271.00	340.00	69.00
Communications	500.00	583.25	394.50	377.50	376.75	440.25	375.00						3,047.25	2,100.00	-947.25
General Services	41.75	15.75	30.75	38.25	66.25	46.75	54.50						294.00	250.00	-44.00
Recreation	4.00	3.00	3.50	5.75	50.25	7.50	6.75						80.75	0.00	-80.75
Planning/Bldg Insp/Comm Development	0.50	0.50	1.25	22.50	33.00	-54.00	0.00						3.75	0.00	-3.75
Cooperative Extension													0.00	0.00	0.00
Total	5,128.80	3,601.50	3,411.25	3,698.25	3,408.55	3,163.25	3,456.82	0.00	0.00	0.00	0.00	0.00	25,868.42	29,403.00	3,534.58
Overtime Cost by Department															
Administration/HR/Finance/IT	430	275	78	111	25	603	50						1,571	0	-1,571
Commissioner of the Revenue													0	0	0
Treasurer	212	0	0	0	0	239	0						450	0	-450
Registrar					271	0	0						271	1,000	729
Clerk's Office													0	0	0
Commonwealth's Attorney	463	200	143	202	27	161	150						1,346	0	-1,346
Law Enforcement	38,259	30,177	40,181	32,032	44,834	31,769	40,905						258,156	384,000	125,844
Security Work	13,091	5,682	4,877	34,140	17,889	11,108	11,682						98,469	150,000	51,531
Selective Enforcement	24,517	23,279	25,943	17,651	16,058	22,584	25,067						155,099	170,000	14,901
Firefighter/Medics	96,499	66,268	52,394	56,291	44,399	46,736	47,395						409,981	488,000	78,019
Children's Services		92	31	21	0	0	0						144	0	-144
Animal Control	923	622	1,483	850	557	2,556	1,610						8,601	10,000	1,399
Communications	20,646	23,801	16,977	16,056	15,611	18,176	15,372						126,638	98,140	-28,498
General Services	1,029	537	1,045	1,319	1,773	1,159	1,718						8,579	9,000	421
Recreation	140	115	131	220	1,826	192	259						2,883	0	-2,883
Planning/Bldg Insp/Comm Development	16	26	51	1,163	1,563	-2,652	0						167	0	-167
Cooperative Extension													0	0	0
Total	196,225	151,073	143,333	160,055	144,832	132,628	144,207	0	0	0	0	0	1,072,353	1,310,140	237,787
Paid Full-time Equivalents															
County Employees by Function													Average	Budget	Vacancy
General government															
County Administration	5.00	5.00	5.00	5.00	5.00	5.01	5.00						5.00	5.00	0.00
County Attorney	2.27	2.33	2.27	2.13	2.14	2.24	2.31						2.24	2.48	0.24
Human Resources	3.02	3.01	3.01	4.00	4.00	4.02	4.00						3.58	4.00	0.42
Commissioner of Revenue	7.00	8.00	8.00	8.00	8.00	8.00	8.00						7.86	8.00	0.14
Treasurer	6.47	6.39	6.37	6.40	6.37	6.48	6.28						6.39	6.48	0.09
Accounting	5.00	5.02	5.01	5.01	5.00	5.07	5.01						5.02	5.00	-0.02
Information Technology	4.46	4.00	4.00	4.50	5.00	5.00	5.00						4.57	5.00	0.43
Registrar	2.06	2.03	2.00	2.91	3.53	2.00	2.00						2.36	2.25	-0.11
Judicial administration															
Clerk of the Circuit Court	5.00	5.00	5.00	6.00	6.00	6.00	6.00						5.57	6.00	0.43
Victim Witness Program	1.00	1.00	1.00	1.00	1.00	1.00	1.00						1.00	1.48	0.48
Commonwealth's Attorney	7.06	7.02	7.02	7.02	7.01	7.03	8.02						7.17	8.00	0.83
Public safety															
Law Enforcement	76.71	74.31	75.24	73.66	75.45	74.08	78.71						75.45	80.00	4.55
Fire & EMS Services	71.55	67.72	72.50	71.94	70.16	68.14	67.64						69.95	69.00	-0.95
Childrens Srvs	3.43	3.30	3.47	3.35	3.36	3.68	3.46						3.43	3.20	-0.23
Building Inspections	4.00	4.00	4.01	4.13	4.19	3.69	3.14						3.88	4.00	0.12
Animal Control/Pound	5.17	5.10	4.43	4.13	4.64	5.98	4.76						4.89	7.05	2.16
Communications	18.91	20.98	21.08	21.13	20.44	19.80	19.22						20.22	19.70	-0.52
General services															
Waste Management	26.00	21.71	21.64	21.37	21.53	23.91	25.81						23.14	21.79	-1.35
General Properties	16.89	15.66	14.49	15.56	17.88	17.61	17.83						16.56	17.85	1.29
Culture and recreation															
Parks & Recreation	17.39	15.91	16.06	17.53	17.52	14.68	15.79						16.41	16.25	-0.16
Community development															
Planning	4.00	4.00	4.00	4.00	4.00	4.00	4.00						4.00	5.00	1.00
Community Development	3.13	3.12	3.09	3.09	3.28	3.07	3.47						3.18	3.00	-0.18
Cooperative Extension-Assistant only	0.00	0.00	0.00	0.49	0.55	0.64	0.10						0.25	0.76	0.51
Totals	295.52	284.60	288.68	292.37	296.04	291.12	296.55	0.00	0.00	0.00	0.00	0.00	292.13	301.29	9.16

**Monthly Departmental Overtime/FTE Report
FY 2025**

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total	Budget	Remaining
Overtime Hours by Department															
Administration/HR/Finance/IT	8.25	2.00	9.75	3.50	3.00	4.00	8.50	8.50	3.75	19.25	0.50	1.00	72.00	0.00	-72.00
Commissioner of the Revenue													0.00	0.00	0.00
Treasurer					0.25	13.25	0.00	0.00	0.00	0.00	9.00	0.00	22.50	0.00	-22.50
Registrar	2.50	0.25			22.25								25.00	33.00	8.00
Clerk's Office													0.00	0.00	0.00
Commonwealth's Attorney	18.75	7.00	11.25	34.50	2.25	3.50	7.50	22.75	7.50	7.25	3.00	4.00	129.25	0.00	-129.25
Law Enforcement	973.00	1,043.25	1,077.50	1,000.00	871.50	811.25	1,175.75	1,015.25	1,952.25	1,400.75	1,674.75	1,072.00	14,067.25	8,125.00	-5,942.25
Reimbursable Security Work	499.00	79.50	215.00	271.00	423.25	395.50	151.50	261.50	123.50	78.00	307.50	198.50	3,003.75	2,500.00	-503.75
Selective Enforcement	463.00	234.50	167.50	162.50	209.00	201.50	340.50	218.50	241.50	197.00	260.00	441.00	3,136.50	3,100.00	-36.50
Firefighter/Medics	2,326.63	1,179.62	1,152.76	1,277.88	1,058.95	920.39	1,224.14	1,606.51	1,838.75	1,642.50	1,782.25	1,258.57	17,268.95	12,955.00	-4,313.95
Children's Services	2.25	2.25											4.50	0.00	-4.50
Animal Control	17.90	59.00	41.50	43.25	22.50	15.75	14.75	47.25	48.25	59.00	81.00	45.50	495.65	340.00	-155.65
Communications	420.00	398.50	379.50	390.50	342.75	391.00	482.00	258.75	286.50	326.75	364.00	375.00	4,415.25	2,100.00	-2,315.25
General Services	59.50	44.00	33.00	90.25	41.00	17.00	47.75	29.25	82.00	68.25	59.50	54.50	626.00	250.00	-376.00
Recreation	82.25	29.75	10.50	46.50	4.00	0.25	6.50	1.25	0.00	0.00	1.50	6.75	189.25	0.00	-189.25
Planning/Bldg Insp/Comm Development	16.25		2.25	1.00	0.75		0.75	7.75	1.00	0.00	0.50	0.00	30.25	0.00	-30.25
Cooperative Extension													0.00	0.00	0.00
Total	4,889.28	3,079.62	3,100.51	3,320.88	3,001.45	2,773.39	3,459.64	3,477.26	4,585.00	3,798.75	4,543.50	3,456.82	43,486.10	29,403.00	-14,083.10
Overtime Cost by Department															
Administration/HR/Finance/IT	270	85	445	131	89	121	316	264	116	820	20	50	2,726	0	-2,726
Commissioner of the Revenue													0	0	0
Treasurer					5	462	0	0	0	0	314	0	781	0	-781
Registrar	46	8			602								656	1,000	344
Clerk's Office													0	0	0
Commonwealth's Attorney	675	269	389	1,218	68	109	258	713	268	322	124	150	4,563	0	-4,563
Law Enforcement	31,664	39,027	39,414	35,568	29,755	28,562	40,952	35,106	76,104	52,271	64,391	40,905	513,720	325,000	-188,720
Security Work	21,015	3,390	10,097	13,601	19,022	18,678	7,647	13,069	6,284	3,730	14,639	11,682	142,844	100,000	-42,844
Selective Enforcement	25,197	13,051	9,683	9,591	11,542	11,967	19,584	12,451	12,808	11,068	14,144	25,067	176,152	160,000	-16,152
Firefighter/Medics	72,429	38,087	35,167	42,099	33,291	29,309	40,671	52,835	59,782	52,531	56,147	47,395	559,742	453,462	-106,280
Children's Services	66	82											148	0	-148
Animal Control	547	1,756	1,193	1,292	651	464	451	1,187	1,239	1,753	2,420	1,610	14,562	10,000	-4,562
Communications	17,062	15,694	14,509	15,414	13,522	15,457	19,108	10,063	11,028	12,490	14,001	15,372	173,719	83,284	-90,435
General Services	1,179	1,470	722	2,093	984	524	1,097	587	1,858	1,649	1,731	1,718	15,611	8,500	-7,111
Recreation	2,414	915	346	1,592	156	5	169	38	0	0	58	259	5,953	0	-5,953
Planning/Bldg Insp/Comm Development	745		65	43	31		19	222	43	0	24	0	1,192	0	-1,192
Cooperative Extension													0	0	0
Total	173,308	113,833	112,028	122,644	109,720	105,657	130,271	126,526	169,530	136,633	168,012	144,207	1,612,368	1,141,246	-471,122
Paid Full-time Equivalents															
County Employees by Function													Average	Budget	Vacancy
General government															
County Administration	3.01	3.00	5.00	5.01	5.01	5.01	5.02	5.02	5.01	5.04	5.00	5.00	4.68	5.00	0.32
County Attorney	2.39	2.32	2.14	2.21	2.18	2.16	2.25	2.18	2.24	2.24	2.38	2.31	2.25	2.55	0.30
Human Resources	3.02	3.01	3.00	3.01	3.00	3.00	3.02	3.01	3.00	3.05	3.00	4.00	3.09	3.00	-0.09
Commissioner of Revenue	6.55	8.00	8.00	7.00	7.00	8.00	8.00	7.73	7.00	7.00	7.00	8.00	7.44	8.25	0.81
Treasurer	6.83	6.33	7.09	7.32	6.83	6.42	6.33	6.19	6.24	6.33	6.53	6.28	6.56	6.75	0.19
Accounting	4.02	4.00	4.05	4.00	4.00	4.00	4.01	4.01	4.01	5.02	5.00	5.01	4.26	5.00	0.74
Information Technology	5.01	5.00	5.00	5.00	5.00	5.01	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	0.00
Registrar	2.13	2.18	2.00	3.89	3.75	2.00	2.00	2.00	2.00	2.00	2.08	2.00	2.34	2.25	-0.09
Judicial administration															
Clerk of the Circuit Court	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	6.00	5.08	5.00	-0.08
Victim Witness Program	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.48	0.48
Commonwealth's Attorney	7.11	7.04	7.06	7.20	7.01	7.02	7.04	6.63	6.50	6.04	7.02	8.02	6.98	8.00	1.02
Public safety															
Law Enforcement	74.73	75.73	76.12	76.29	73.55	74.12	77.32	74.91	80.46	77.43	78.40	78.71	76.48	75.00	-1.48
Fire & EMS Services	64.27	67.40	65.51	67.99	64.75	58.80	60.63	62.75	70.52	68.58	68.96	67.64	65.65	67.00	1.35
Childrens Srvs	3.22	2.51	2.15	2.51	1.91	2.24	2.44	2.29	2.36	2.66	2.66	3.46	2.51	3.20	0.69
Building Inspections	4.09	4.00	4.01	4.01	4.00	4.00	4.00	4.04	4.01	4.00	4.00	3.14	3.94	4.00	0.06
Animal Control/Pound	5.10	5.34	5.24	5.25	5.31	4.15	4.09	5.27	6.28	6.34	6.37	4.76	5.29	6.05	0.76
Communications	19.13	18.20	18.28	18.03	17.57	16.74	17.01	15.50	16.09	16.29	17.18	19.22	17.44	19.70	2.26
General services															
Waste Management	24.63	20.39	19.94	24.03	20.97	19.70	22.49	19.54	20.23	20.11	23.96	25.81	21.82	21.79	-0.03
General Properties	14.43	13.77	16.55	18.40	17.10	16.91	17.04	16.65	17.81	18.35	18.44	17.83	16.94	18.85	1.91
Culture and recreation															
Parks & Recreation	21.11	16.93	18.72	22.79	17.96	13.50	14.69	14.85	14.28	16.01	20.68	15.79	17.27	16.00	-1.27
Community development															
Planning	4.00	6.00	5.00	5.00	5.00	5.00	5.00	5.00	4.96	4.00	4.00	4.00	4.75	5.00	0.25
Community Development	5.00	5.00	3.00	3.37	3.00	3.04	3.00	3.07	3.09	3.13	3.06	3.47	3.43	4.00	0.57
Cooperative Extension-Assistant only	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10	0.01	0.76	0.75
Totals	285.78	282.16	283.88	298.30	280.90	266.83	276.38	271.65	287.09	284.31	296.72	296.55	284.21	294.63	10.42

**COUNTY OF DINWIDDIE, VIRGINIA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE**

FOR THE PERIOD ENDED: JANUARY 31, 2026

FUND	FUND DESCRIPTION	REVENUE					EXPENDITURE					FUND BALANCE		
		PRIOR YR	BUDGET	CURR MTD	CURR YTD	REMAIN	PRIOR YR	BUDGET	CURR MTD	CURR YTD	REMAIN	BEG	CHANGE	END
101	GENERAL FUND	64,755,088	66,061,020	2,208,298	32,935,902	33,125,118	62,716,465	70,410,888	6,295,910	40,668,916	29,741,972	27,788,069	-7,733,014	20,055,056
102	MEALS TAX FUND	1,398,881	1,350,000	106,963	722,258	627,742	1,350,000	1,650,000	137,500	962,500	687,500	531,835	-240,242	291,593
110	COMMUNITY DEVELOPMENT FUND	121,129	80,849	19,583	66,625	14,224	96,770	703,669	0	46,344	657,325	622,820	20,282	643,102
205	SCHOOL FUND	60,419,684	61,444,842	5,056,496	33,380,600	28,064,242	60,184,390	62,166,236	4,661,942	30,692,629	31,473,607	721,394	2,687,971	3,409,364
206	TEXTBOOK FUND	641,198	636,557	34,864	258,713	377,844	283,403	1,449,955	22,369	1,016,930	433,025	1,614,145	-758,217	855,928
207	SCHOOL NUTRITION FUND	3,187,762	2,979,656	226,962	1,599,245	1,380,411	2,943,321	3,719,661	207,451	1,555,878	2,163,783	885,060	43,368	928,428
208	COVID19 - SCHOOLS	630,424	0	-111,712	0	0	382,019	298,406	0	0	298,406	298,406	0	298,406
209	RECYCLING/LITTER GRANT FUND	94,225	75,662	37,601	72,752	2,910	306,986	88,886	0	5	88,881	13,224	72,747	85,972
211	COMMUNITY SERVICE FUND	17,355	0	1,450	7,250	-7,250	3,417	33,034	5,128	6,679	26,355	33,034	571	33,605
219	CHILDREN'S SERVICES FUND	3,683,308	2,813,669	67,806	1,034,800	1,778,869	3,455,085	3,193,197	339,043	1,417,910	1,775,287	379,528	-383,110	-3,582
220	SOCIAL SERVICES FUND	3,786,502	4,121,459	333,831	2,048,264	2,073,195	3,625,610	4,504,364	345,423	2,218,239	2,286,125	382,905	-169,975	212,930
221	YOUTH ADVISORY BOARD FUND	0	0	0	0	0	0	0	0	0	0	3,656	0	3,656
226	LAW LIBRARY FUND	4,987	4,500	437	2,815	1,685	5,023	17,016	439	2,631	14,385	12,516	184	12,700
228	FIRE/EMS/GRANT PROG FUND	1,737,332	262,466	28,950	311,124	-48,658	554,236	785,822	26,043	105,783	680,039	1,603,685	205,341	1,809,026
229	FORFEITED ASSET SHARING PROG	11,111	0	0	2,271	-2,271	31,593	46,526	0	0	46,526	46,527	2,271	48,797
302	SCHOOL CAPITAL PROJECTS FUND	3,178,825	2,629,264	165,255	1,162,465	1,466,799	1,967,366	6,321,264	5,066	1,705,882	4,615,382	5,079,145	-543,417	4,535,727
303	SCHOOL GRANTS FUND	3,605,885	4,853,110	393,998	257,324	4,595,786	3,903,588	6,218,963	498,738	2,726,748	3,492,215	1,387,996	-2,469,424	-1,081,428
305	COUNTY CAPITAL PROJECTS FUND	3,055,597	4,128,350	265,797	1,862,155	2,266,195	5,617,557	6,409,865	95,859	2,199,118	4,210,747	2,281,515	-336,962	1,944,552
307	COUNTY OPERATING CAPITAL FUND	0	1,860,000	155,000	1,085,000	775,000	0	1,806,750	66,933	703,841	1,102,909	0	381,159	381,159
401	COUNTY DEBT SERVICE FUND	3,837,245	3,839,007	319,917	2,239,421	1,599,586	3,836,980	3,839,007	4,010	3,527,086	311,922	59,002	-1,287,665	-1,228,663
402	SCHOOL DEBT SERVICE FUND	3,844,705	3,844,704	320,392	2,242,745	1,601,959	3,322,760	3,306,056	5,468	3,072,960	233,096	2,705,907	-830,215	1,875,692
723	PAMPLIN FUND	340,476	0	0	199,972	-199,972	67,753	0	10,564	42,793	-42,793	3,168,526	157,180	3,325,706
724	E ABRAHAMS SCHOL FUND	532,997	0	0	233,422	-233,422	106,233	0	1,300	113,363	-113,363	5,159,432	120,060	5,279,492
725	I BUTTERWORTH SCHOL FUND	49	0	0	0	0	0	0	0	0	0	12,986	0	12,986
726	RETIRED TEACHERS FUND	4,849	0	0	36	-36	2,916	0	0	37,024	-37,024	36,988	-36,988	0
727	WILLIAMSON SCHOL FUND	1	0	0	0	0	0	0	0	0	0	883	0	883
728	DOYLE SCHOL FUND	20,808	0	1,461	10,931	-10,931	2,035	0	0	4,000	-4,000	444,116	6,931	451,047
733	SPECIAL WELFARE	30,808	0	2,525	35,582	-35,582	37,719	0	2,629	32,625	-32,625	45,430	2,957	48,387
734	WELFARE SAVINGS ACCTS	2	0	0	0	0	0	0	0	0	0	2,371	0	2,371
790	COMM CREDIT ACCT	144,990	0	17,594	59,758	-59,758	145,172	0	17,558	59,635	-59,635	0	123	123
	TOTAL	159,086,222	160,985,115	9,653,468	81,831,431	79,153,684	154,948,396	176,969,565	12,749,372	92,919,518	84,050,047	55,321,104	-11,088,087	44,233,017

COUNTY OF DINWIDDIE, VIRGINIA
STATEMENT OF REVENUES, EXPENDITURES, & CHANGE IN FUND BALANCE
GENERAL FUND
FOR THE PERIOD ENDED: JANUARY 31, 2026

	2025	01/31/25	%	FY 2026				%	BUDGET	
REVENUES	TOTAL ACT	YTD	REMAIN	BUDGET	CURR MTD	CURR YTD	REMAIN	REMAIN	REMAIN	VARIANCE
General Property Taxes	42,919,202	21,218,475	50.6%	44,389,438	635,052	23,030,485	21,358,953	48.1%	50.0%	1.9%
Local % of State Sales Tax	3,673,999	1,457,144	60.3%	3,500,000	413,411	1,844,316	1,655,685	47.3%	50.0%	2.7%
Other Local Taxes	3,871,343	893,220	76.9%	3,627,000	233,780	926,986	2,700,014	74.4%	50.0%	-24.4%
Permits, Fees, Licenses	608,427	301,321	50.5%	481,500	61,273	472,156	9,344	1.9%	50.0%	48.1%
Fines & Forfeitures	628,303	323,415	48.5%	1,255,500	58,439	379,406	876,094	69.8%	50.0%	-19.8%
Revenue-Use of Money/Prop	1,521,770	765,120	49.7%	1,416,994	110,593	785,604	631,390	44.6%	50.0%	5.4%
Charges for Services	1,848,221	927,535	49.8%	1,816,724	154,874	773,916	1,042,808	57.4%	50.0%	-7.4%
Misc Revenue	335,599	85,468	74.5%	301,500	-31,328	143,908	157,592	52.3%	50.0%	-2.3%
Recovered Cost	986,473	499,386	49.4%	928,605	207,900	599,268	329,337	35.5%	50.0%	14.5%
Revenue from Commonwealth	8,275,256	4,037,019	51.2%	8,250,654	364,305	3,947,548	4,303,106	52.2%	50.0%	-2.2%
Revenue from Federal Govt	86,496	51,782	40.1%	93,105	0	32,309	60,796	65.3%	50.0%	-15.3%
TOTAL REVENUES	64,755,088	30,559,885	52.8%	66,061,020	2,208,298	32,935,902	33,125,118	50.1%	50.0%	-0.1%
EXPENDITURES										
Salaries & Wages	16,576,771	9,570,267	42.3%	20,294,037	1,651,332	11,263,012	9,031,025	44.5%	41.7%	-2.8%
Benefits	4,723,607	2,735,540	42.1%	5,844,993	464,904	3,175,217	2,669,776	45.7%	41.7%	-4.0%
Total Salaries & Benefits	21,300,378	12,305,807	42.2%	26,139,030	2,116,236	14,438,229	11,700,801	44.8%	41.7%	-3.1%
Temporary Help	26,931	15,857	41.1%	25,000	1,671	10,873	14,127	56.5%	41.7%	-14.8%
Advertising/Marketing	60,228	29,191	51.5%	55,745	4,075	27,680	28,065	50.3%	41.7%	-8.7%
Professional Services	2,083,905	1,229,181	41.0%	1,932,829	212,122	971,238	961,591	49.8%	41.7%	-8.1%
Other Purchased Services	3,292,073	2,192,771	33.4%	3,233,479	636,556	2,276,423	957,056	29.6%	41.7%	12.1%
Repairs & Maintenance	2,285,311	1,543,701	32.5%	2,602,114	386,566	1,451,186	1,150,928	44.2%	41.7%	-2.6%
Utilities	1,335,012	628,926	52.9%	1,569,346	121,312	671,571	897,775	57.2%	41.7%	-15.5%
Insurance	617,590	611,609	1.0%	755,647	435	899,121	-143,474	-19.0%	41.7%	60.7%
Rental/Lease	378,491	172,948	54.3%	302,060	11,772	132,831	169,229	56.0%	41.7%	-14.4%
Travel/Training	128,617	93,398	27.4%	212,106	2,037	96,429	115,677	54.5%	41.7%	-12.9%
Contributions	1,605,788	1,068,607	33.5%	1,638,400	215,760	1,077,819	560,581	34.2%	41.7%	7.5%
Dues/Memberships	32,619	23,007	29.5%	44,899	3,163	26,516	18,383	40.9%	41.7%	0.7%
Misc Expenditures	115,156	114,650	0.4%	114,223	487	113,393	830	0.7%	41.7%	40.9%
Supplies	1,216,434	666,937	45.2%	1,227,015	72,762	582,653	644,362	52.5%	41.7%	-10.8%
Total Other Expenditures	13,178,154	8,390,783	36.3%	13,712,863	1,668,717	8,337,735	5,375,128	39.2%	41.7%	2.5%
Capital Expenditures	984,762	574,152	41.7%	1,013,355	28,740	648,868	364,487	36.0%	41.7%	5.7%
TOTAL EXPENDITURES	35,463,294	21,270,742	40.0%	40,865,248	3,813,693	23,424,831	17,440,417	42.7%	41.7%	-1.0%
TRANSFERS										
Transfers to Other Funds	27,253,171	16,323,741	59.9%	29,545,640	2,482,217	17,244,084	12,301,556	41.6%	41.7%	0.0%
TOTAL TRANSFERS	27,253,171	16,323,741	40.1%	29,545,640	2,482,217	17,244,084	12,301,556	41.6%	41.8%	0.1%
TOTAL EXPEND/TRANS	62,716,465	37,594,483	40.1%	70,410,888	6,295,910	40,668,916	29,741,972	42.2%	41.7%	-0.6%
NET CHANGE IN FUND BAL	2,038,623	-7,034,598		-4,349,868	-4,087,612	-7,733,014				
BEG FUND BALANCE	25,749,446	25,749,446		27,788,069		27,788,069				
END FUND BALANCE	27,788,069	18,714,848		23,438,201		20,055,055				

**ANALYSIS OF GENERAL FUND EXPENDITURES
FOR THE PERIOD ENDED:
JANUARY 31, 2026**

FY 2025	01/31/25	%	FY 2026	% BUDGET OVER/						
TOTAL ACT	YTD	REMAIN	DEPARTMENT	BUDGET	CURR MTD	CURR YTD	REMAIN	REMAIN	REMAIN	(UNDER)
144,577	87,175	39.7%	Board of Supervisors	135,320	10,923	91,093	44,227	32.7%	41.7%	9.0%
758,081	415,870	45.1%	County Administration	829,786	65,277	483,898	345,888	41.7%	41.7%	0.0%
375,148	216,423	42.3%	Legal Services	442,764	34,952	230,836	211,928	47.9%	41.7%	-6.2%
614,826	484,547	21.2%	Human Resources	787,087	31,432	740,537	46,550	5.9%	41.7%	35.8%
67,400	67,400	0.0%	Auditor	76,600	66,660	74,965	1,635	2.1%	41.7%	39.5%
647,810	388,757	40.0%	Commissioner of Revenue	818,331	76,859	451,479	366,852	44.8%	41.7%	-3.2%
286,946	285,165	0.0%	General Reassessment	86,400	-18	0	86,400	100.0%	41.7%	-58.3%
757,321	419,222	44.6%	Treasurer	826,191	62,486	434,080	392,111	47.5%	41.7%	-5.8%
492,508	275,948	44.0%	Accounting	587,873	49,202	359,240	228,633	38.9%	41.7%	2.8%
1,286,245	681,231	47.0%	Information Systems	1,345,821	68,397	667,356	678,465	50.4%	41.7%	-8.7%
297,502	180,771	39.2%	Board of Elections	332,777	29,691	193,445	139,332	41.9%	41.7%	-0.2%
30,064	13,586	54.8%	Circuit Court	27,275	4,303	12,536	14,739	54.0%	41.7%	-12.4%
60,498	36,187	40.2%	Gen District Court	47,275	951	23,956	23,319	49.3%	41.7%	-7.7%
984	113	88.5%	Magistrates	350	0	220	130	37.1%	41.7%	4.5%
606,525	371,922	38.7%	Clerk of Circuit Court	711,608	55,808	408,363	303,245	42.6%	41.7%	-0.9%
119,488	68,738	42.5%	Victim Witness Program	163,313	10,026	73,617	89,696	54.9%	41.7%	-13.3%
724,832	421,915	41.8%	Commonwealth's Attorney	949,184	83,313	496,461	452,723	47.7%	41.7%	-6.0%
7,337,113	4,466,460	39.1%	Sheriff	8,860,443	678,913	5,137,507	3,722,936	42.0%	41.7%	-0.3%
975,286	663,592	32.0%	Volunteer Fire Departments	922,029	36,333	532,200	389,829	42.3%	41.7%	-0.6%
4,958,779	2,862,821	42.3%	Fire & EMS	6,327,341	463,369	3,609,534	2,717,807	43.0%	41.7%	-1.3%
2,107,472	1,547,142	26.6%	Confinement & Care of Prisoners	2,097,729	429,762	1,667,968	429,761	20.5%	41.7%	21.2%
301,307	149,011	50.5%	Court Services	274,423	13,605	107,232	167,191	60.9%	41.7%	-19.3%
214,799	124,734	41.9%	Other Correction & Detention	300,239	26,118	177,955	122,284	40.7%	41.7%	0.9%
386,321	240,926	37.6%	Building Inspection	402,187	30,653	227,973	174,214	43.3%	41.7%	-1.6%
501,866	281,143	44.0%	Animal Control/Pound	597,649	35,439	247,162	350,487	58.6%	41.7%	-17.0%
260	120	53.8%	Medical Examiner	2,400	20	900	1,500	62.5%	41.7%	-20.8%
1,538,171	1,018,474	33.8%	Communications	1,972,299	135,346	1,126,205	846,094	42.9%	41.7%	-1.2%
47,309	23,564	50.2%	Streetlights	48,800	4,514	26,862	21,938	45.0%	41.7%	-3.3%
2,030,503	1,025,768	49.5%	Waste Management	2,191,220	192,692	1,189,960	1,001,260	45.7%	41.7%	-4.0%
33,115	20,372	38.5%	Public Nuisance Control	50,000	14,160	15,160	34,840	69.7%	41.7%	-28.0%
3,794,625	1,929,556	49.2%	General Properties	4,513,111	705,024	2,065,126	2,447,985	54.2%	41.7%	-12.6%
325,649	244,237	25.0%	Local Health Department	325,649	81,412	244,237	81,412	25.0%	41.7%	16.7%
123,258	92,444	25.0%	Greater Reach CSB	137,024	34,256	102,768	34,256	25.0%	41.7%	16.7%
10,000	10,000	0.0%	Area Agency on Aging	10,000	0	10,000	0	0.0%	41.7%	41.7%
26,971	26,971	0.0%	Other Social Services	27,500	0	27,500	0	0.0%	41.7%	41.7%
15,959	15,959	0.0%	Community Colleges	15,792	0	15,792	0	0.0%	41.7%	41.7%
1,320,936	754,275	42.9%	Parks & Recreation	1,563,934	103,825	817,257	746,677	47.7%	41.7%	-6.1%
353,235	264,926	25.0%	Libraries	364,696	91,174	273,522	91,174	25.0%	41.7%	16.7%
501,431	311,624	37.9%	Planning/Zoning/GIS	594,248	48,455	331,061	263,187	44.3%	41.7%	-2.6%
492,438	375,047	23.8%	Community Development	595,720	33,877	356,150	239,570	40.2%	41.7%	1.5%
306,933	304,893	0.7%	Other Planning/Community Dev	294,397	0	290,879	3,518	1.2%	41.7%	40.5%
12,500	12,500	0.0%	Soil/Water Conservation District	12,500	0	12,500	0	0.0%	41.7%	41.7%
143,925	89,213	38.0%	Cooperative Extension Program	195,963	4,485	69,341	126,622	64.6%	41.7%	-22.9%
27,253,171	16,323,741	40.1%	Transfers to Other Funds	29,545,640	2,482,217	17,244,084	12,301,556	41.6%	41.7%	0.0%
332,378	0	100.0%	County Leases	0	0	0	0	#DIV/0!	41.7%	#DIV/0!
62,716,465	37,594,483	40.1%	TOTAL EXPENDITURES	70,410,888	6,295,910	40,668,916	29,741,972	42.2%	41.7%	-0.6%

EXPLANATION OF BUDGET VARIANCE

By Department

Board of Supervisors	Annual Insurance Premiums
Human Resources	Annual Insurance Premiums
Accounting	Annual Contract Payments
Magistrates	Office Supplies
Confinement & Care of Prisoners	Quarterly MRRJA Payment
Local Health Dept	Quarterly Contribution Payment
Greater Reach CSB	Quarterly Contribution Payment
Area Agency on Aging	Annual Contribution Payment
Other Social Services	Annual Contribution Payment
Community Colleges	Annual Contribution Payment
Regional Library	Quarterly Contribution Payment
Community Development	County Fair Expenditures
Other Planning/Community Dev	Annual Contribution Payments
Soil/Water Conservation District	Annual Contribution Payment

By Category

Purchased Services	Quarterly MRRJA Payment
Insurance	Annual Insurance Premiums
Dues & Memberships	Annual Payments
Special Events	County Fair & Special Event Expenditures
Contributions	Annual Payments

CASH RECONCILIATION

1/31/26

FUND	GENERAL	MEALS	COMM DEV	SCHOOL	TEXTBOOK	CAFÉ	COVID -SCH	LITTER	COMM SRV	CSA	SOC SRV
	101	102	110	205	206	207	208	209	211	219	220
CASH BALANCE - 999	20,047,312.75	291,861.56	643,101.54	3,409,364.43	855,928.08	928,428.25	298,405.57	85,971.66	33,605.26	-3,581.82	212,929.77
CASH & INVEST ON EACH FUND'S BAL SHEET	20,047,312.75	291,861.56	643,101.54	3,409,364.43	855,928.08	928,428.25	298,405.57	85,971.66	33,605.26	-3,581.82	212,929.77

FROM 999 REPORT

110101 CASH IN TREASURER'S OFFICE	720.00										
110102 CASH IN RECREATION	1,210.00										
110103 CASH IN PERMITS	100.00										
110104 PETTY CASH - DMV SELECT	400.00										
110110 BSV - GENERAL CHECKING	-8,295,206.46	291,861.56	643,101.54	3,409,364.43	855,928.08		298,405.57	85,971.66	33,605.26	-3,581.82	212,929.77
110111 TSB - GENERAL CHECKING	3,692.74										
110112 FIFTH THIRD - REVENUE RECOVERY	7,922.30										
110113 BSV - TAX SALE ESCROW	12,771.10										
110120 LGIP - GENERAL FUND	28,315,703.07										
120710 BSV - CAFETERIA CHECKING						928,428.25					
122810 LGIP - ANIMAL SHELTER											
130520 LGIP - ZIONS 2018B TAXABLE BONDS											
130540 VRA 2019C USBANK TAXABLE											
172330 MIDDLEBURG PAMPLIN INVESTMENT FUND											
172410 TSB - ABRAHAMS SCHOLARSHIP											
172430 MIDDLEBURG ABRAHAMS INVESTMENT FUND											
172510 BSV - BUTTERWORTH SCHOLARSHIP SVG											
172511 BSV - BUTTERWORTH SCHOLARSHIP CD											
172710 TSB - WILLIAMSON SCHOLARSHIP SVG											
172711 TSB - WILLIAMSON SCHOLARSHIP CD											
172810 TSB - DOYLE SCHOLARSHIP FUND SVG											
172820 LGIP DOYLE FUND											
173410 BSV - SPECIAL WELFARE SAVINGS											
TOTAL CASH & INVESTMENTS	20,047,312.75	291,861.56	643,101.54	3,409,364.43	855,928.08	928,428.25	298,405.57	85,971.66	33,605.26	-3,581.82	212,929.77

CASH RECONCILIATION**1/31/26**

FUND	YOUTH 221	LAW LIB 226	FIRE PROG 228	FORF AST 229	SCH CAP 302	SCH GRANT 303	CIP 305	OPER CAP 307	CO DS 401	SCH DS 402	PAMP ENDO 723
CASH BALANCE - 999	3,656.24	12,700.18	1,809,026.05	48,967.38	4,535,727.28	-1,081,427.53	1,944,552.37	381,158.60	-1,228,662.84	1,875,692.18	3,325,706.10
CASH & INVEST ON EACH FUND'S BAL SHEET	3,656.24	12,700.18	1,809,026.05	48,967.38	4,535,727.28	-1,081,427.53	1,944,552.37	381,158.60	-1,228,662.84	1,875,692.18	3,325,706.10

FROM 999 REPORT

110101 CASH IN TREASURER'S OFFICE

110102 CASH IN RECREATION

110103 CASH IN PERMITS

110104 PETTY CASH - DMV SELECT

110110 BSV - GENERAL CHECKING

110111 TSB - GENERAL CHECKING

110112 FIFTH THIRD - REVENUE RECOVERY

110113 BSV - TAX SALE ESCROW

110120 LGIP - GENERAL FUND

120710 BSV - CAFETERIA CHECKING

122810 LGIP - ANIMAL SHELTER

130520 LGIP - ZIONS 2018B TAXABLE BONDS

130540 VRA 2019C USBANK TAXABLE

172330 MIDDLEBURG PAMPLIN INVESTMENT FUND

172410 TSB - ABRAHAMS SCHOLARSHIP

172430 MIDDLEBURG ABRAHAMS INVESTMENT FUND

172510 BSV - BUTTERWORTH SCHOLARSHIP SVG

172511 BSV - BUTTERWORTH SCHOLARSHIP CD

172710 TSB - WILLIAMSON SCHOLARSHIP SVG

172711 TSB - WILLIAMSON SCHOLARSHIP CD

172810 TSB - DOYLE SCHOLARSHIP FUND SVG

172820 LGIP DOYLE FUND

173410 BSV - SPECIAL WELFARE SAVINGS

TOTAL CASH & INVESTMENTS	3,656.24	12,700.18	1,809,026.05	48,967.38	4,535,727.28	-1,081,427.53	1,944,552.37	381,158.60	-1,228,662.84	1,875,692.18	3,325,706.10
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CASH RECONCILIATION**1/31/26**

	ABRAHAMS	BUTTER	WILLIAM	DOYLE	SPEC WLF	SPW SAV	COM CR	
FUND	724	725	727	728	733	734	790	TOTAL
CASH BALANCE - 999	5,279,491.78	12,985.83	883.41	451,047.22	48,387.14	2,371.43	123.00	44,225,712.87
CASH & INVEST ON EACH FUND'S BAL SHEET	5,279,491.78	12,985.83	883.41	451,047.22	48,387.14	2,371.43	123.00	44,225,712.87

FROM 999 REPORT

110101 CASH IN TREASURER'S OFFICE								720.00
110102 CASH IN RECREATION								1,210.00
110103 CASH IN PERMITS								100.00
110104 PETTY CASH - DMV SELECT								400.00
110110 BSV - GENERAL CHECKING					48,387.14		123.00	4,118,850.22
110111 TSB - GENERAL CHECKING								3,692.74
110112 FIFTH THIRD - REVENUE RECOVERY								7,922.30
110113 BSV - TAX SALE ESCROW								12,771.10
110120 LGIP - GENERAL FUND								28,315,703.07
120710 BSV - CAFETERIA CHECKING								928,428.25
122810 LGIP - ANIMAL SHELTER								1,117,363.77
130520 LGIP - ZIONS 2018B TAXABLE BONDS								603,079.56
130540 VRA 2019C USBANK TAXABLE								55,131.62
172330 MIDDLEBURG PAMPLIN INVESTMENT FUND								3,313,560.57
172410 TSB - ABRAHAMS SCHOLARSHIP	31,389.11							31,389.11
172430 MIDDLEBURG ABRAHAMS INVESTMENT FUND	5,248,102.67							5,248,102.67
172510 BSV - BUTTERWORTH SCHOLARSHIP SVG		985.83						985.83
172511 BSV - BUTTERWORTH SCHOLARSHIP CD		12,000.00						12,000.00
172710 TSB - WILLIAMSON SCHOLARSHIP SVG			211.20					211.20
172711 TSB - WILLIAMSON SCHOLARSHIP CD			672.21					672.21
172810 TSB - DOYLE SCHOLARSHIP FUND SVG				561.80				561.80
172820 LGIP DOYLE FUND				450,485.42				450,485.42
173410 BSV - SPECIAL WELFARE SAVINGS						2,371.43		2,371.43
TOTAL CASH & INVESTMENTS	5,279,491.78	12,985.83	883.41	451,047.22	48,387.14	2,371.43	123.00	44,225,712.87



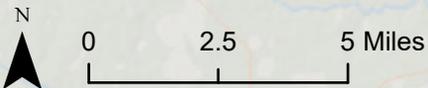
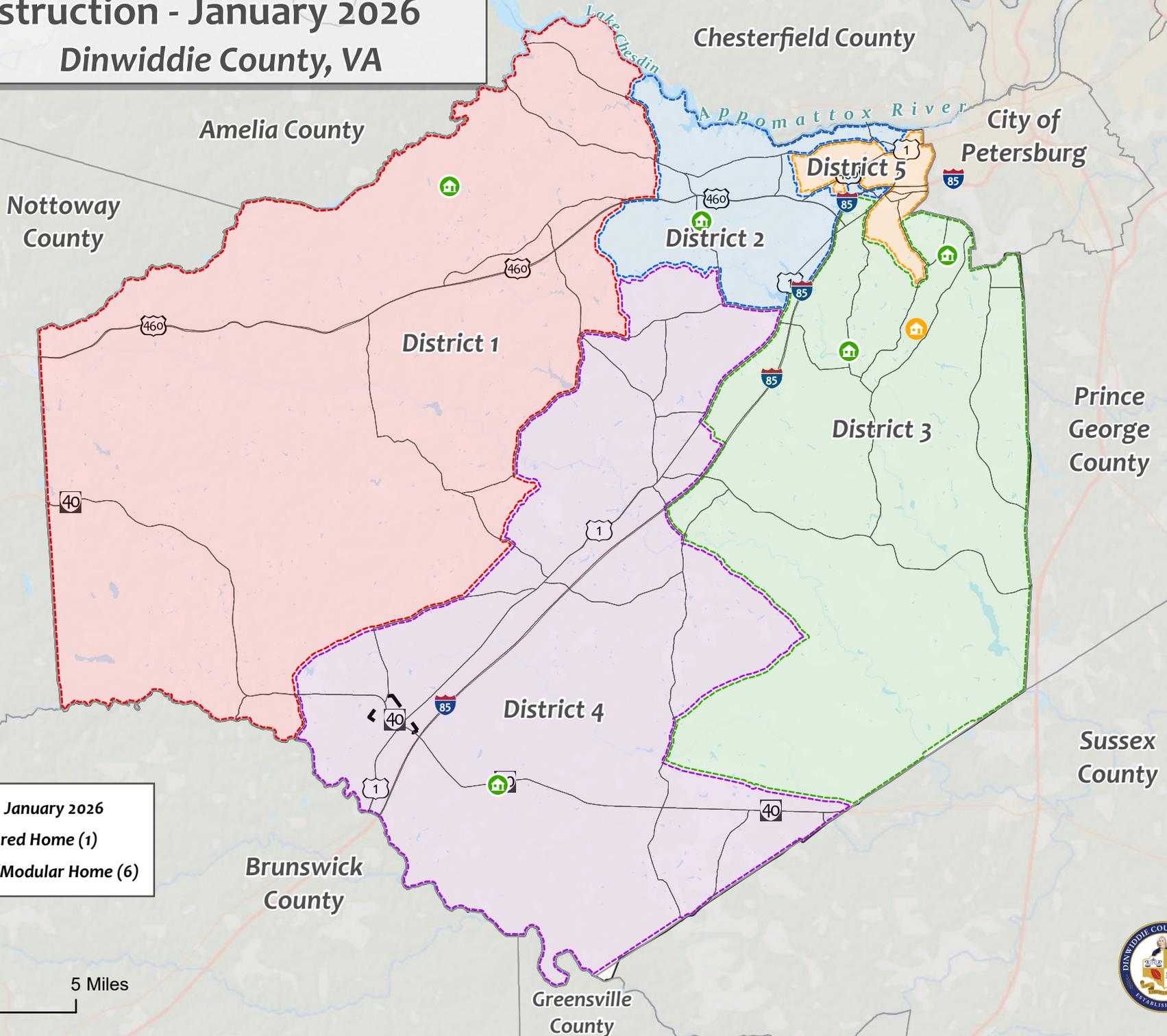
PERMIT ISSUANCE SUMMARY (01/01/2026 TO 01/31/2026) FOR DINWIDDIE COUNTY, VA

Permit Type	Permit Work Class*	Permits Issued	Square Feet	Valuation	Fees Paid
Agreement in Lieu of	Disturbing <1 Acre	5	25,440	\$0.00	\$125.00
AGREEMENT IN LIEU OF TOTAL:		5	25,440	\$0.00	\$125.00
Building Residential	Addition	1	336	\$80,000.00	\$153.41
	Garage	1	2,520	\$10,000.00	\$487.56
	New Construction	2	2,966	\$250,000.00	\$878.52
	Open Carport	1	1,470	\$30,000.00	\$326.91
	Residential Building Permit	12	26,283	\$1,554,500.00	\$4,439.00
BUILDING RESIDENTIAL TOTAL:		17	33,575	\$1,924,500.00	\$6,285.40
Electrical Commercial	Electrical Permit	1	378	\$500.00	\$107.10
ELECTRICAL COMMERCIAL TOTAL:		1	378	\$500.00	\$107.10
Electrical Manufactured Home	Electrical Permit	3	0	\$8,300.00	\$306.00
ELECTRICAL MANUFACTURED HOME TOTAL:		3	0	\$8,300.00	\$306.00
Electrical Residential	Electrical Permit	12	12,504	\$258,121.00	\$1,840.24
	Service Upgrade	1	0	\$500.00	\$102.00
ELECTRICAL RESIDENTIAL TOTAL:		13	12,504	\$258,621.00	\$1,942.24
Fuel Gas	Residential	3	0	\$6,900.00	\$306.00
FUEL GAS TOTAL:		3	0	\$6,900.00	\$306.00
Manufactured Home Permit	Doublewide Manufactured Home	3	0	\$447,829.00	\$612.00
	Singlewide Manufactured Home	1	0	\$60,000.00	\$153.00
MANUFACTURED HOME PERMIT TOTAL:		4	0	\$507,829.00	\$765.00
Mechanical Manufactured Home	Mechanical Permit	3	0	\$11,350.00	\$306.00
MECHANICAL MANUFACTURED HOME TOTAL:		3	0	\$11,350.00	\$306.00
Mechanical Residential	Mechanical Permit	7	4,368	\$1,212,970.00	\$879.32
MECHANICAL RESIDENTIAL TOTAL:		7	4,368	\$1,212,970.00	\$879.32
Plumbing Manufactured Home	Plumbing Permit	2	0	\$4,600.00	\$204.00
PLUMBING MANUFACTURED HOME TOTAL:		2	0	\$4,600.00	\$204.00
Plumbing Residential	Plumbing Permit	5	6,386	\$1,121,900.00	\$798.82
PLUMBING RESIDENTIAL TOTAL:		5	6,386	\$1,121,900.00	\$798.82
Request for Certificate of Occupanc	Request for Certificate of Occupancy	1	0	\$0.00	\$102.00
REQUEST FOR CERTIFICATE OF OCCUPANCY TOTAL:		1	0	\$0.00	\$102.00
GRAND TOTAL:		64	82,651	\$5,057,470.00	\$12,126.88

** Double-click the Permit Work Class Name while in the browser to see Permit details for that Work Class.*

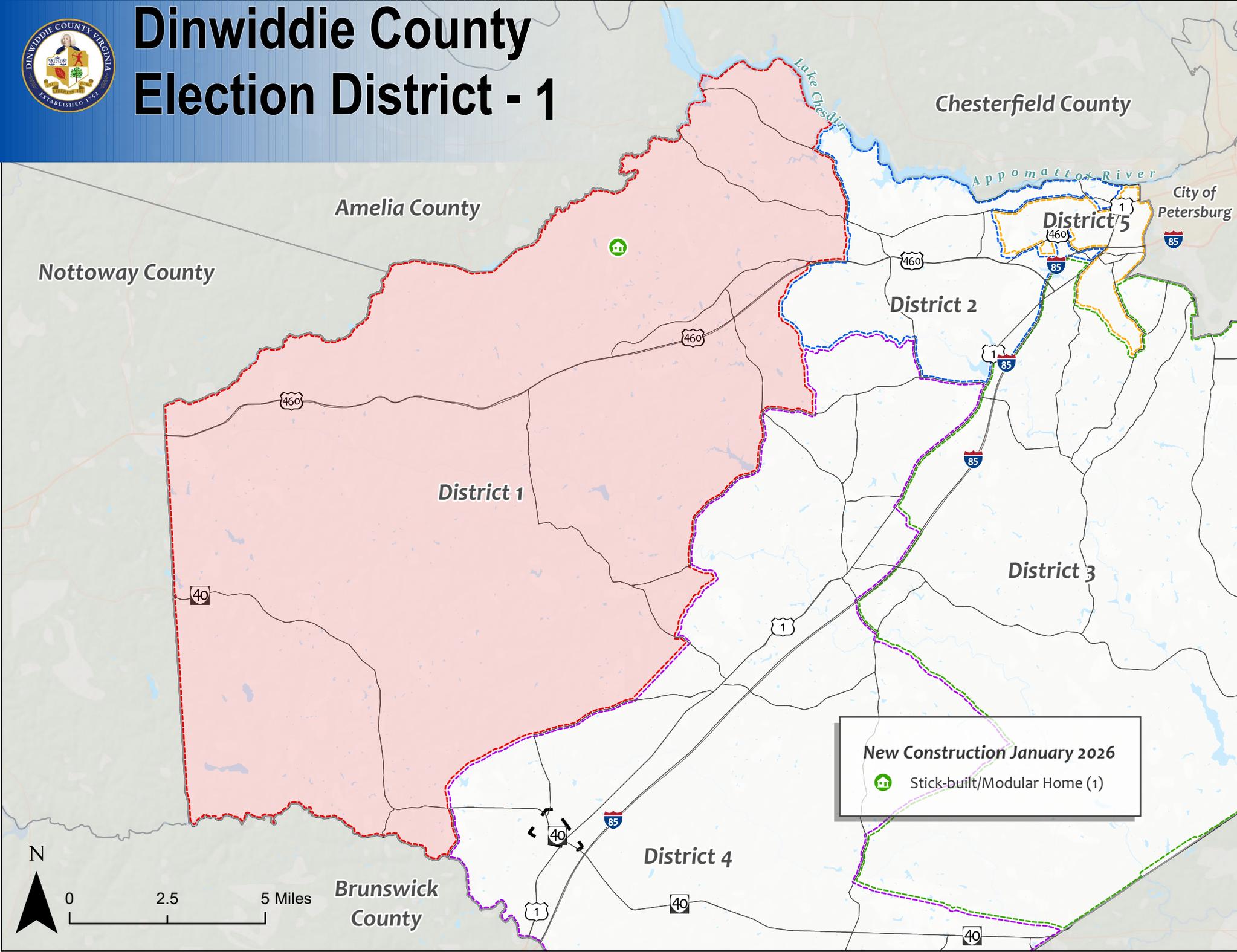
New Construction - January 2026

Dinwiddie County, VA

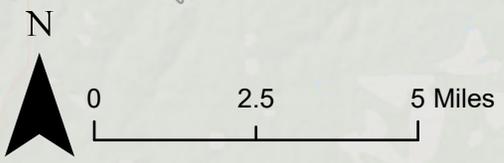




Dinwiddie County Election District - 1



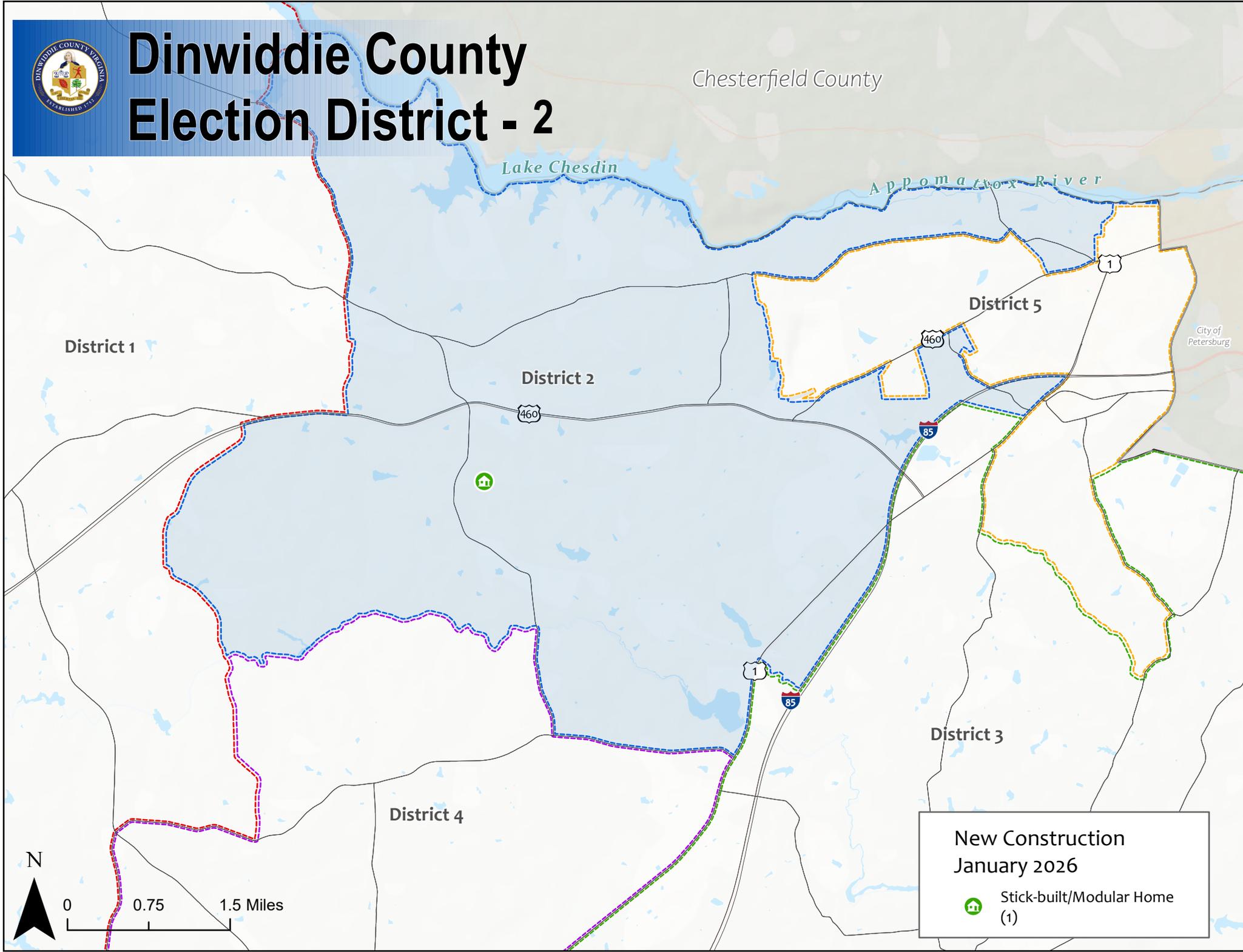
New Construction January 2026
Stick-built/Modular Home (1)





Dinwiddie County Election District - 2

Chesterfield County



District 1

District 2

District 5

District 3

District 4

New Construction
January 2026

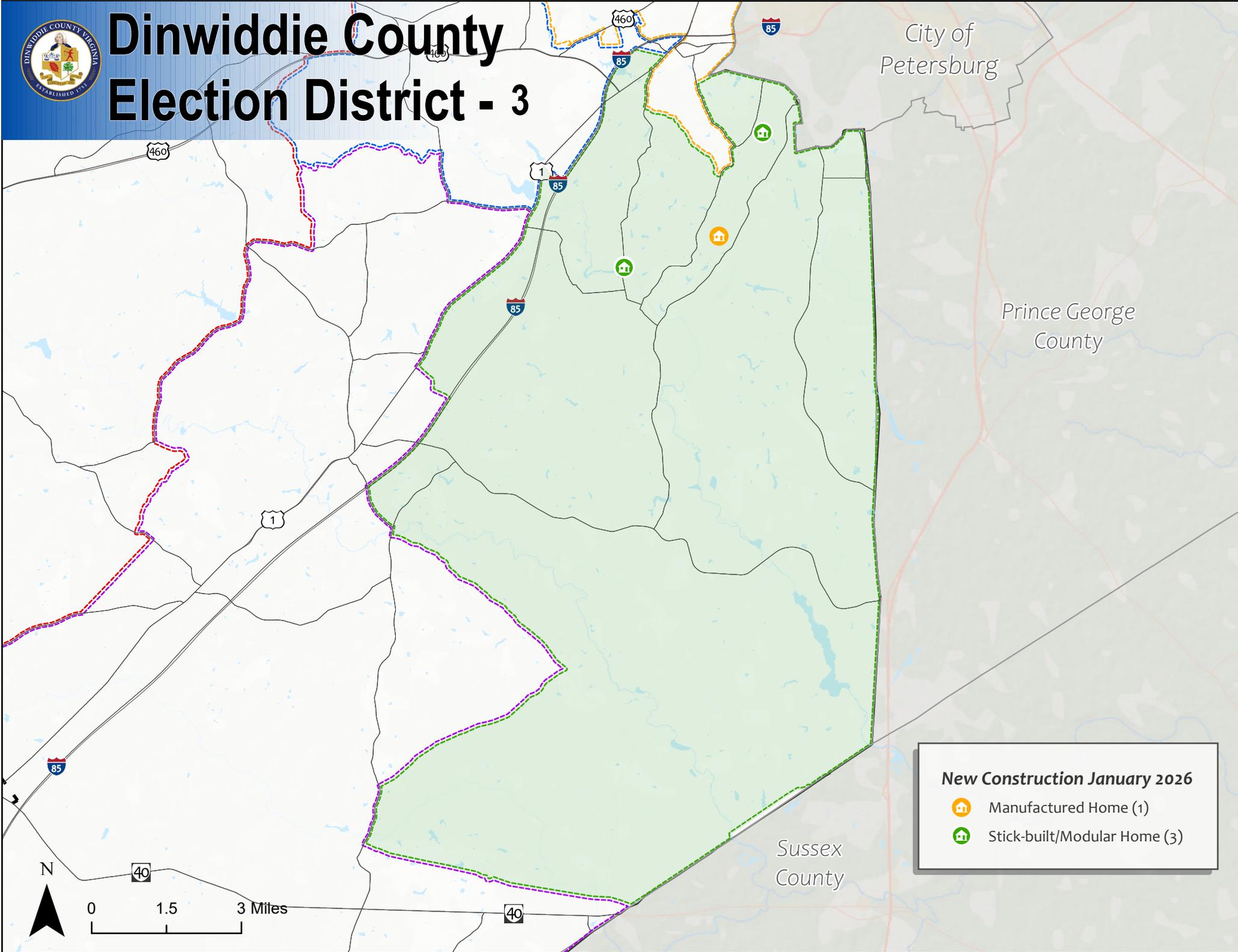
 Stick-built/Modular Home
(1)

N

0 0.75 1.5 Miles



Dinwiddie County Election District - 3



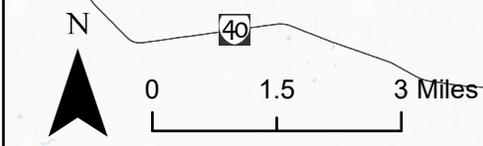
City of Petersburg

Prince George County

Sussex County

New Construction January 2026

-  Manufactured Home (1)
-  Stick-built/Modular Home (3)





Dinwiddie County Election District - 4

District 1

District 2

District 3

District 4

Sussex
County

Brunswick
County

Greenville
County

New Construction January 2026

 Stick-built/Modular Home (1)

 Town of McKenney

