

Industrial Development Authority Dinwiddie County, Virginia



**Special Meeting
April 30, 2020
5:00 PM**

This meeting is being held in conformity with and in compliance with Pandemic Disaster Continuity of Operations Ordinance approved by the Dinwiddie Board of Supervisors on April 14, 2020, through electronic means only.

All members of the IDA are expected to participate electronically.

Citizens may access this meeting remotely by calling 1-844-992-4726, access code 797 478 993. Please, keep your telephone muted in order to cut down on outside noises and allowing for everyone to adequately hear the meeting.

- 1. CALL TO ORDER AND ROLL CALL**
- 2. ADOPTION OF AGENDA**
- 3. APPROVAL OF CONTINUITY OF GOVERNMENT RESOLUTION**

Documents:

[IDA Continuity Resolution.docx](#)

- 4. SMALL BUSINESS COVID-19 DISASTER GRANT FUND APPLICATION AND RESOLUTION**

Documents:

[IDA COVID-19 Grant Resolution.pdf](#)

[IDA COVID-19 Grant Program Description final.pdf](#)

[IDA Grant Application final.pdf](#)

- 5. INDUSTRIAL DEVELOPMENT AUTHORITY BOARD MEMBER COMMENTS**
- 6. DEPUTY COUNTY ADMINISTRATOR OF PLANNING AND COMMUNITY DEVELOPMENT COMMENTS**
- 7. ADJOURNMENT**

Any questions or comments related to this meeting should be submitted to Morgan Ingram at mingram@dinwiddieva.us or 804-265-1233.

**RESOLUTION OF INDUSTRIAL DEVELOPMENT AUTHORITY OF DINWIDDIE COUNTY,
VIRGINIA AUTHORIZING THE ADOPTION OF PROCEDURES FOR ELECTRONIC PUBLIC
MEETINGS AND PUBLIC HEARINGS TO ENSURE THE CONTINUITY OF GOVERNMENT DURING
THE COVID-19 PANDEMIC DISASTER**

WHEREAS, on March 12, 2020, Governor Ralph S. Northam issued Executive Order Fifty-One declaring a state of emergency for the Commonwealth of Virginia arising from the novel Coronavirus (COVID-19) pandemic; and

WHEREAS, Executive Order Fifty-One acknowledged the existence of a public health emergency which constitutes a disaster as defined by Virginia Code § 44-146.16 arising from the public health threat presented by a communicable disease anticipated to spread; and

WHEREAS, Executive Order Fifty-One ordered implementation of the Commonwealth of Virginia Emergency Operations Plan, activation of the Virginia Emergency Operations Center to provide assistance to local governments, and authorization for executive branch agencies to waive “any state requirement or regulation” as appropriate; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency, beginning March 1, 2020, in response to the spread of COVID-19; and

WHEREAS, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic; and

WHEREAS, on March 17, 2020, the Board of Supervisors of Dinwiddie County, Virginia (“BOARD”) confirmed the declaration of local emergency made by the local director of emergency management on March 16, 2020, and on April 14, 2020, the BOARD found that the COVID-19 Pandemic constitutes a “disaster” as defined in Virginia Code § 44-146.16, being a “communicable disease of public health threat”; and

WHEREAS, Virginia Code § 15.2-1413 provides that, notwithstanding any contrary provision of law, a locality may, by ordinance, provide a method to assure continuity of government in the event of a disaster for a period not to exceed six months; and

WHEREAS, on April 14, 2020, the BOARD, pursuant to Virginia Code § 15.2-1413, adopted an Ordinance to Effectuate Temporary Changes in Certain Deadlines and to Modify Public Meeting and Public Hearing Practices and Procedures to Address Continuity of Operations Associated with Pandemic Disaster (“Ordinance”); and

WHEREAS, through its Ordinance, the BOARD specifically found that COVID-19 constitutes a real and substantial threat to public health and safety and constitutes a “disaster” as defined by Virginia Code § 44-146.16 being a “communicable disease of public health threat” and

WHEREAS, through its Ordinance, the BOARD further found that the COVID-19 pandemic makes it unsafe to assemble in one location a quorum for public bodies including the INDUSTRIAL DEVELOPMENT AUTHORITY OF DINWIDDIE COUNTY, VIRGINIA and all local and regional boards, commissions, committees and authorities created by the BOARD or to which the BOARD appoints all or a portion of its members (collectively “Public Entities” and individually “Public Entity”), or for such Public Entities to conduct meetings in accordance with normal practices and procedures; and

WHEREAS, through its Ordinance, the BOARD adopted certain procedures to ensure the continuity of government during the COVID-19 Pandemic disaster (“Continuity Procedures”), suspended any deadlines applicable to Public Entities and their staff during the COVID-19 disaster, and authorized Public Entities, at their discretion, to postpone non-emergency public hearings and action items during the disaster; and

WHEREAS, the **INDUSTRIAL DEVELOPMENT AUTHORITY OF DINWIDDIE COUNTY, VIRGINIA** is a Public Entity included within the scope of the Ordinance.

NOW, THEREFORE, BE IT RESOLVED that the **INDUSTRIAL DEVELOPMENT AUTHORITY OF DINWIDDIE COUNTY, VIRGINIA** hereby incorporates by reference and adopts the Continuity Procedures prescribed in the Ordinance, a copy of the text of which is attached hereto; and

BE IT FURTHER RESOLVED that the **INDUSTRIAL DEVELOPMENT AUTHORITY OF DINWIDDIE COUNTY, VIRGINIA** hereby authorizes and directs its officers and staff to take all steps reasonably necessary or appropriate to implement such Continuity Procedures and to develop any specific procedures as applicable and appropriate for the **INDUSTRIAL DEVELOPMENT AUTHORITY OF DINWIDDIE COUNTY, VIRGINIA** provided that such specific procedures are consistent with the terms and conditions of the Ordinance; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption and shall remain in effect during the pendency of the Ordinance including for any applicable period upon the re-adoption of the Ordinance by BOARD.

ADOPTED by the **INDUSTRIAL DEVELOPMENT AUTHORITY OF DINWIDDIE COUNTY, VIRGINIA**.

ATTACHMENT A

ORDINANCE TO EFFECTUATE TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH PANDEMIC DISASTER.

WHEREAS, on March 12, 2020, Governor Ralph S. Northam issued Executive Order Fifty-One declaring a state of emergency for the Commonwealth of Virginia arising from the novel Coronavirus (COVID-19) pandemic; and

WHEREAS, Executive Order Fifty-One acknowledged the existence of a public health emergency which constitutes a disaster as defined by Virginia Code § 44-146.16 arising from the public health threat presented by a communicable disease anticipated to spread; and

WHEREAS, Executive Order Fifty-One ordered implementation of the Commonwealth of Virginia Emergency Operations Plan, activation of the Virginia Emergency Operations Center to provide assistance to local governments, and authorization for executive branch agencies to waive “any state requirement or regulation” as appropriate; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency, beginning March 1, 2020, in response to the spread of COVID-19; and

WHEREAS, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic; and

WHEREAS, on March 17, 2020, the Board of Supervisors of Dinwiddie County, Virginia (the “BOARD”) confirmed the declaration of local emergency made by the local director of emergency management on March 16, 2020; and

WHEREAS, the BOARD finds that COVID-19 constitutes a real and substantial threat to public health and safety and constitutes a “disaster” as defined by Virginia Code §44-146.16 being a “communicable disease of public health threat;” and

WHEREAS, Virginia Code § 15.2-1413 provides that, notwithstanding any contrary provision of law, a locality may, by ordinance, provide a method to assure continuity of government in the event of a disaster for a period not exceeding six months after the disaster and shall provide a method for the resumption of normal governmental authority by the end of the six month period; and

WHEREAS, Virginia Code § 44-146.21(C) further provides that a local director of emergency management or any member of a governing body in his absence may upon the declaration of a local emergency “proceed without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements) pertaining to performance of public work;” and

WHEREAS, Virginia Code § 2.2-3708.2(A)(3) allows, under certain procedural requirements including public notice and access, that members of BOARD may convene solely by electronic means “to address the emergency;” and

WHEREAS, the open public meeting requirements of the Virginia Freedom of Information Act (“FOIA”) are limited only by a properly claimed exemption provided under that Act or “any other statute;” and

WHEREAS, the Governor and Health Commissioner of the Commonwealth of Virginia and the President of the United States have recommended suspension of public gatherings of more than ten attendees; and

WHEREAS, the Attorney General of Virginia issued an opinion dated March 20, 2020 stating that localities have the authority during disasters to adopt ordinances to ensure the continuity of government; and

WHEREAS, this ordinance in response to the disaster caused by the COVID-19 pandemic promotes public health, safety and welfare and is consistent with the law of the Commonwealth of Virginia, the Constitution of Virginia and the Constitution of the United States of America.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of Dinwiddie County, Virginia:

1. That the COVID-19 pandemic makes it unsafe to assemble in one location a quorum for public bodies including the BOARD, the School Board, the Planning Commission, Board of Zoning Appeals, the Industrial Development Authority, the Dinwiddie County Water Authority, the Dinwiddie Airport and Industrial Authority, the Architectural Review Board, the Social Services Advisory Board, the Community Planning and Management Team, and all local and regional boards, commissions, committees and authorities created by the BOARD or to which the BOARD appoints all or a portion of its members (collectively “Public Entities” and individually “Public Entity”), or for such Public Entities to conduct meetings in accordance with normal practices and procedures.
2. That in accordance with Virginia Code § 15.2-1413, and notwithstanding any contrary provision of law, general or special, the following emergency procedures are adopted to ensure the continuity of government during this emergency and disaster:

- a. Any meeting or activities which require the physical presence of members of the Public Entities may be held through real time electronic means (including audio, telephonic, video or other practical electronic medium) without a quorum physically present in one location; and
- b. Prior to holding any such electronic meeting, the Public Entity shall provide public notice of at least 3 days in advance of the electronic meeting identifying how the public may participate or otherwise offer comment, unless an additional emergency requires otherwise; and
- c. Any such electronic meeting of Public Entities shall state on its agenda and at the beginning of such meeting that it is being held pursuant to and in compliance with this Ordinance; identify Public Entity members physically and/or electronically present; identify the persons responsible for receiving public comment; and identify notice of the opportunities for the public to access and participate in such electronic meeting; and
- d. Any such electronic meeting of the Public Entities shall be open to electronic participation by the public and closed to in-person participation by the public; and
- e. For any matters requiring an electronic public hearing, public comment may be solicited by electronic means in advance and shall also be solicited through telephonic or other electronic means during the course of the electronic meeting. All such public comments will be provided to members of the Public Entity at or before the electronic meeting and made part of the record for such meeting; and
- f. The minutes of all electronic meetings shall conform to the requirements of law, identify how the meeting was conducted, members participating, and specify what actions were taken at the meeting. The Public Entities may approve minutes of an electronic meeting at a subsequent electronic meeting and shall later approve all such minutes at a regular or special meeting after the emergency and disaster has ended.

IT IS FURTHER ORDAINED that notwithstanding any provision of law, regulation or policy to the contrary, any deadlines requiring action by a Public Entity, its officers (including Constitutional Officers) and employees of its organization shall be suspended during this emergency and disaster, however, the Public Entities, officers and employees thereof are encouraged to take such action as is practical and appropriate to meet those deadlines. Failure to meet any such deadlines shall not constitute a default, violation, approval, recommendation or otherwise.

IT IS FURTHER ORDAINED, that non-emergency public hearings and action items of Public Entities may be postponed to a date certain provided that public notice is given so that the public is aware of how and when to present their views.

IT IS FURTHER ORDAINED, that the incorporated town within the boundaries of Dinwiddie is encouraged, authorized and/or directed to declare its own state of local emergency and disaster or incorporate by reference the County's local state of emergency and disaster and to adopt an ordinance for the continuity of town government.

BE IT FURTHER ORDAINED, that the BOARD's March 17, 2020 Resolution Declaring a Local Emergency is hereby expanded to declare the COVID-19 outbreak to be a disaster as further set forth in this Ordinance.

IT IS FURTHER ORDAINED, that the provisions of this Ordinance shall remain in full force and effect until the sooner of (1) October 14, 2020 or (2) the date upon which the Governor of Virginia declares the state of emergency caused by COVID-19 to have ended, unless amended, rescinded or readopted by the BOARD in conformity with the notice provisions set forth in Virginia Code §15.2-1427, but in no event shall such ordinance be effective for more than 6 months from the end of the disaster. Upon rescission by the BOARD or automatic expiration as described herein, this ordinance shall terminate and normal practices and procedures of government shall resume.

Nothing in this Ordinance shall prohibit Public Entities from holding in-person public meetings provided that public health and safety measures as well as social distancing are taken into consideration.

An emergency is deemed to exist, and this ordinance shall be effective upon its adoption.

ADOPTED by the Board of Supervisors of Dinwiddie County, Virginia on April 14, 2020.

**RESOLUTION OF THE BOARD OF THE INDUSTRIAL DEVELOPMENT
AUTHORITY OF DINWIDDIE COUNTY, VIRGINIA FOR COVID-19 GRANT
PROGRAM**

WHEREAS, the COVID-19 pandemic has spread worldwide, including in the United States of America, the Commonwealth of Virginia, and Dinwiddie County, causing significant illness, loss of life, and economic disruption; and

WHEREAS, pursuant to Virginia Code Section 15.2-4901, the intent of the legislature in authorizing the creation of industrial development authorities was so “that such authorities may be able to promote industry and develop trade by inducing manufacturing, industrial, governmental, nonprofit, and commercial enterprises and institutions of higher education to locate in or remain in the Commonwealth and further the use of its agricultural products and natural resources, and to vest such authorities with all powers that may be necessary to enable them to accomplish such purposes, which powers shall be exercised for the benefit of the inhabitants of the Commonwealth, either through the increase of their commerce, or through the promotion of their safety, health, welfare, and convenience or prosperity”; and

WHEREAS, pursuant to Virginia Code Section 15.2-4905(13), the Industrial Development Authority of Dinwiddie County, Virginia (the “IDA”) has the authority “to make . . . grants to any person, partnership, association, corporation, business, or governmental entity in furtherance of the purposes of this chapter including for the purposes of promoting economic development”; and

WHEREAS, the IDA Board finds that local businesses have been adversely impacted by COVID-19, resulting in a business climate that is arguably more difficult than any that has been seen in decades; and

WHEREAS, the IDA Board does hereby find that the creation of a Small Business COVID-19 Disaster Grant Fund in the amount of \$100,000 to commercial enterprises within Dinwiddie County so that local small businesses may remain in existence or otherwise support the economy during the pandemic is for the benefit of the inhabitants of the Commonwealth, either through the increase of their commerce, or the promotion of their prosperity;

BE IT THEREFORE RESOLVED THAT the Board of the Industrial Development Authority of Dinwiddie County, Virginia (the “Board”) does hereby authorize and direct that that the marketing materials and grant application for the Small Business COVID-19 Disaster Grant Fund be published and that applications be taken with a submission deadline of 5 p.m. on May 12, 2020.

BE IT FURTHER RESOLVED THAT pursuant to Virginia Code Section 2.2-3109(B) (ii), the Chairman of the IDA shall be authorized to find in writing as the administrative head of the IDA that the purposes of the grant program cause competitive bidding or negotiation to be contrary to the best interest of the public.

BE IT FURTHER RESOLVED THAT each grant application shall certify that (x) the application is not made by or for the financial benefit of any of the following persons or their immediate family members (where immediate family members includes a spouse and any other person who resides in the same household of such person or is a dependent of such person): (i) any IDA board member, (ii) any officer or employee of Dinwiddie County (including, but not limited to, the Board of Supervisors and the Planning Commission), or (iii) any constitutional officer of Dinwiddie County or any employee of a constitutional officer and (y) the award of an IDA COVID-19 grant to the applicant would not violate the Virginia State and Local Government Conflict of Interest Act.

BE IT FURTHER RESOLVED THAT the IDA Board directs the Deputy County Administrator for Planning and Community Development and the Director of Economic Development to screen the applications with any necessary legal advice from the County Attorney's Office to provide a recommendation on grant awards for the IDA at its regular May meeting.

Industrial Development Authority of Dinwiddie County

Small Business COVID-19 Disaster Grant Fund

In response to these challenging times in our community the Industrial Development Authority (IDA) of Dinwiddie County is pleased to offer the Small Business COVID-19 Disaster Grant Fund opportunity to Dinwiddie County Small Businesses. Funds must be used to relieve and reduce unemployment, assist with job retention, and/or assist with operational needs necessary to sustain businesses through the pandemic. Please review the guidelines and submit a complete application to mingram@dinwiddieva.us by the Deadline date of May 12, 2020 at 5:00 PM.

ELIGIBILITY

- All Dinwiddie County small businesses with 25 employees or less. (national chain and/or nationally franchised locations are not eligible)
- Businesses must have been established and operational within Dinwiddie County for at least 12 months.
- Businesses and all business owners must possess a valid Dinwiddie County Business License.
- Businesses must demonstrate on the application how their business has been adversely impacted by the COVID-19 crisis.
- If approved, grant funds will be distributed to the business as a reimbursement for qualifying business costs that occur between March 17, 2020 and June 30, 2020.
- Grants will be awarded based on timely, complete applications. Applications will be numbered and tracked as they come in. Preference is given to those firms that have made efforts to retain employees during the pandemic and remain operational (if allowed).
- Total grant funds available for award will not exceed \$100,000.
- Grant amounts vary by size of business, based on number of employed (documented by payroll statements and federal employment records)
 - Business with 1-5 employees \$2,500
 - Business with 6-25 employees \$5,000

USE OF FUNDS

Funds must be used for operational capital to assist the business in sustaining operations such as payroll, utilities, inventory, rent, and business mortgage. Grant funds will be provided on a reimbursement basis once the applicant has demonstrated that the expense has been paid.

CONTACT US FOR MORE INFORMATION

www.dinwiddieva.us

mingram@dinwiddieva.us

804.265.1233

Industrial Development Authority of Dinwiddie County Small Business COVID-19 Disaster Grant Fund Application

The purpose of this program is to assist Dinwiddie County, Virginia, small businesses who have been adversely impacted by the COVID-19 pandemic. Limited funds are available for this grant assistance program and only qualified applicants will receive funds. All applicants must submit certain financial information as provided below and all applications must be deemed complete before the Industrial Development Authority of Dinwiddie County, Virginia (the "IDA") can fund any grant. The factors for the award are set forth below. The IDA may also request additional information before finalizing its review. All applicants must further certify that the information provided below and submitted with this application is true and accurate. Please note that IDA funds for this program are not guaranteed and the IDA may choose to award as many or as few grants as it chooses, but, in any event, the amount of the program is limited to \$100,000.

The grant is awarded based on the following factors.

1. Have made efforts to retain employees during the COVID-19 outbreak (taking into consideration that legally required closures may have made employee retention easier in some industries than others).
2. Possession of valid Dinwiddie County Business License (or valid explanation of why business is not required to have a Dinwiddie County Business License).
3. Submission of a timely and complete application (including all additionally required documentation). Applications will be tracked and numbered as they are received.
4. If approved, grant funds will be distributed to the business as a reimbursement for qualifying business costs that occurred between March 17, 2020 and June 30, 2020. The Business must provide documentation where the qualifying expense was paid and then the IDA will reimburse the business for the expenses up to the amount of the grant award. Qualifying expenses include payroll, rent, utilities, mortgage payment, supplies, and business expenses during the COVID-19 pandemic.
5. The applicant must clearly demonstrate the financial benefit this grant would have on their business operations, and articulate the impact of the COVID-19 pandemic on their business.
6. Other relevant factors may be considered by the IDA.

Grant amounts vary by size of business, based on number of employed (documented by payroll statements and federal employment records)

Business with 1-5 employees will be awarded a maximum of \$2,500,
Business with 6-25 employees will be awarded a maximum of \$5,000.

Industrial Development Authority of Dinwiddie County Small Business COVID-19 Disaster Grant Fund Application

Date: _____

Application Checklist Please include the following documents:

- Copy of January and February (monthly) or last quarterly (Q4 2019) Federal payroll tax forms (a small employer that is not required to submit quarterly reports may submit the most recently submitted report with an explanation that it is not required to submit quarterly reports).
- A current (or most recently available) Profit and Loss statement.
- Copy of Business's 2019 Federal Tax Return (2018 acceptable if current years' taxes have not been filed).
- Copy of most recent payroll statement.
- Copy of Dinwiddie County Business License.

Business Information

Legal Business Name: _____

DBA: _____

Business Address: _____

City: _____ Zip: _____

Business Phone #: _____

Years of operation in Dinwiddie County: _____

Business Email: _____

Website: _____

Federal Tax ID# (EIN): _____

Description of Business: _____

Industrial Development Authority of Dinwiddie County Small Business COVID-19 Disaster Grant Fund Application

Ownership Information

Complete this section for each person who has 3% or more ownership interest in the business. Use additional sheets as necessary.

Name: _____

Home Street Address: _____

City: _____ Zip: _____

Home Phone #: _____ Work Phone #: _____

Mobile Phone #: _____ Email Address:

Name: _____

Home Street Address: _____

City: _____ Zip: _____

Home Phone #: _____ Work Phone #: _____

Mobile Phone #: _____ Email Address:

Name: _____

Home Street Address: _____

City: _____ Zip: _____

Home Phone #: _____ Work Phone #: _____

Mobile Phone #: _____ Email Address:

Industrial Development Authority of Dinwiddie County Small Business COVID-19 Disaster Grant Fund Application

Applicant Qualification Questionnaire

Program eligibility is limited to those businesses which meet the following qualifications:

- A. Has the business been established and operational in Dinwiddie County for at least the past 12 months (since February 1, 2019)?

Yes: _____ No: _____

- B. Does the business hold a valid Dinwiddie County Business License?

Yes: _____ No: _____

*If no, please explain why a business license is not required by law (such instances are very rare): _____

- C. How often do you process and run payroll?

___ Weekly (52x per year)
___ Bi-weekly (26x per year)
___ Semi-monthly (24x per year)
___ Monthly (12x per year)

Additional Questions

- A. Total number of current employees: FT: _____ PT: _____

- B. Total number of employees as of last payroll run: FT: _____ PT: _____

- C. Total number of employees either laid-off or furloughed as a result of COVID-19:

FT: _____ PT: _____

- D. Have you submitted an application to the U.S. Small Business Administration (SBA) for financial assistance through the Coronavirus (COVID-19) Economic Injury Disaster Loan (EIDL) program or the Payment Protection Program (PPP)?

Yes: _____ No: _____

Industrial Development Authority of Dinwiddie County Small Business COVID-19 Disaster Grant Fund Application

Statement Narrative

Describe how business operations have or will be adversely impacted by the COVID-19 pandemic as well as your plans for current and near term operations (during reduced COVID-19 business restrictions) in order to remain operational.

Identify how you plan to continue employment of all or certain employees and the type of positions being retained in comparison to pre COVID-19 disruption.

Detail how you plan to use the grant funds to continue business operations.

Industrial Development Authority of Dinwiddie County Small Business COVID-19 Disaster Grant Fund Application

Each of the applicants must initial the following statements to indicate that they understand and agree to the following conditions and certifications:

_____ I acknowledge that this completed and signed application is only an application for the disaster assistance grant funds expressed herein.

_____ This application, even if favorably received, does not constitute a commitment on the part of the IDA to extend grant funds.

_____ I agree to notify the IDA immediately in writing if any of the information contained in this application materially changes in any respect.

_____ I agree to hold harmless and indemnify the IDA, its board members, and associated County employees against any claims, charges, suits, damages or other similar liability and to further waive any claims against the IDA, its board members, and associated County employees whether now existing or arising in the future regarding any damages, losses, liability, costs or expenses (including reasonable attorney fees) incurred and arising from this application.

_____ I understand that by submitting this application the IDA is under no obligation to approve and/or extend an assistance grant.

_____ I certify that this application is not made by or for the financial benefit of any of the following persons or their immediate family members (where immediate family members includes a spouse or any other person who resides in the same household of such person and is a dependent of such person): (i) any IDA board member, (ii) any officer or employee of Dinwiddie County (including, but not limited to, the Board of Supervisors and Planning Commission), or (iii) any constitutional officer of Dinwiddie County or any employee of a constitutional officer. I further certify that the award of an IDA COVID-19 grant to the applicant would not violate the Virginia State and Local Government Conflict of Interest Act.

_____ I understand that a false certification or false statement on this application will subject the signatory and applicant to repayment of the grant funds and other penalties under the law.

I HEREBY CERTIFY AND ACKNOWLEDGE THAT I HAVE READ THIS ENTIRE APPLICATION AS COMPLETED, AND THAT EACH RESPONSE IS TRUE, COMPLETE, AND ACCURATE.

Applicant: _____ (Name of Business)

Authorized Signature

Date

Title