

**Dinwiddie County  
Community Policy and Management Team  
Wednesday, December 16, 2020  
Agenda**

- 1. ROLL CALL**
- 2. REVIEW AND APPROVAL OF CPMT MINUTES FOR NOVEMBER 18, 2020. APPROVED 12/16/2020 BY CPMT**

Documents:

[cpmt minutes 11.18.20.pdf](#)

- 3. FY 2021-CSA POOL REIMBURSEMENT REPORT & TRANSACTION HISTORY REPORT FILED-DECEMBER 2020-PENDING**
- 4. ADMINISTRATIVE MEMO #20-12 (UPCOMING CHANGES TO CSA SUPPLEMENT ALLOCATION REQUEST PROCESS)**

Documents:

[Administrative Memo 20-12.pdf](#)

- 5. UPDATE ON THE OCS VIRTUAL OFFICE HOURS (11.20.2020)**
- 6. REMINDER OF THE JOINT CPMT AND FAPT REFRESHER/NEW MEMBERS' ORIENTATION - JANUARY 26, 2021**
- 7. SOC (SYSTEM OF CARE) & DISCUSSION ON "FAMILY SUPPORT PARTNERS OF VIRGINIA, INC." THROUGH CHRISTY CORBIN CONTRACTS-UPDATE**
- 8. DEPARTMENT REPORTS**
- 9. REMINDER OF CPMT'S NEXT MEETING ON JANUARY 27, 2021 AT 9:00AM**
- 10. CLOSED SESSION**
  - A. Section 2.2-3711 (A)(4) The Protection Of The Privacy Of Individuals In Personal Matters Not Related To Public Business.**

Discussion of Children's Services Cases
  - B. Section 2.2-3711(A)(16) Discussion Or Consideration Of Medical And Mental Health Records Subject To The Exclusion In Subdivision 1 Of Section 2.2-3705.5**

Discussion of Children's Services Cases
- 11. ADJOURNMENT**

This meeting is being held in conformity with and in compliance with the Pandemic Disaster Continuity of Operations Ordinance approved by the Dinwiddie County Board of Supervisors on April 14, 2020, through electronic means only.

All members are expected to participate remotely.

The Webex conference call number for the public is: 1-510-338-9438; access code 126 831 8730#. The password is 28752857.

**Dinwiddie County**  
**Community Policy and Management Team**  
**Minutes**  
**Wednesday, November 18, 2020**  
Dinwiddie Government Center  
14010 Boydton Plank Road, Dinwiddie, VA

The meeting was held in conformity with and in compliance with the Pandemic Disaster Continuity of Operations Ordinance approved by the Dinwiddie County Board of Supervisors on April 14, 2020. Angel Young-Gill was responsible for receiving public comment and identified in the notice. The notice that was provided allowed for the opportunities for the public to access and participate in such electronic meeting to be identified on the Dinwiddie County website.

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**Roll Call:**

Regina Smith, District 19 CSB, Clinical Manager - absent

Alicia Lee, DCPS, Special Education, Chair - joined electronically from Dinwiddie, VA

Anne Howerton, Deputy County Administrator, Finance & General Services - joined electronically  
from McKenney, VA

Sheila Green, Centra Health Rivermont/Principal, Private Provider - absent

Erica Stewart, Centra Health Rivermont/Guidance Counselor - absent

Natachia Randles, Dinwiddie DSS, Director, Vice-Chair - joined electronically from  
Dinwiddie, VA

Colleen Hazard Maxwell, 11<sup>th</sup> District CSU, Director - joined electronically from  
Midlothian, VA

Terry Arthur, Crater Health District, Nurse - joined electronically from Dinwiddie, VA

Pam Joyner, DCPS, Director of Special Education, Chair - joined electronically from  
Dinwiddie,  
VA

Eileen Drake, Parent Representative - joined electronically from Dinwiddie, VA

Sheryl Jackson-Wade, 11<sup>th</sup> District CSU, Supervisor - absent

Amanda Skalsky, CSA Management Specialist - joined electronically from Prince George, VA

Angel Young-Gill, Children's Services/CSA, Director - joined electronically from Dinwiddie, VA

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The meeting was called to order at 9:04 AM by Chairs, Pam Joyner & Alicia Lee. Pam had a prior meeting and Alicia Lee facilitated the remainder of the meeting from the Executive Session until our adjournment.

The October minutes were approved. A motion was made by Anne and seconded by Eileen. All were in favor.

#### New Business:

The FY 2021 Pool Reimbursement and Transaction History Report filed on November 13, 2020 was distributed. It showed the total year to date expenditure amount of \$380,629.91 (\$256,798.14 - State & \$123,831.77 - Local).

The JRLAC report (Review of the Children's Services Act and Private Special Education Day School Cost) was presented on November 16, 2020. It was a thorough report of CSA and the increase in cost related to the use of Private Day School services. They gave an overview of the programs, respondents, potential causes of cost rising and various recommendations that include possibly returning private day school funds to the Department of Education. There were discussions and comparisons of services related to private day schools verses public schools. The report will go to the General Assembly and the Appropriation committee for their input on the report and its recommendations. Members were encouraged to consider making a comment if this goes out for public comment. Colleen mentioned that the Department of Juvenile Justice may be making comments as well based on the General Assembly's input.

Angel reported on the State CSA Coordinators meeting that occurred on October 29, 2020. CSA Coordinators are restructuring this group and state meetings. A SLAT report was given on the SEC's Strategic Plan. There are a lot of CSA representatives on it. They sent out the Utilization Review (UR) policy. There are budget amendments to change the system and do upgrades. Lesley is new Chair for SLAT and represents the local government's view. There has been an increase in discussions related to CSA and local issues. SLAT is meeting quarterly now to allow the workgroups time to complete their efforts. The Policy and Oversight group is comprised of VCU staff who are looking at racial equity and policy revisions that may affect how we do business (i.e. - educational level, etc.). The Leadership & Collective Action workgroup has 5 CSA Coordinators on it. They are working on the 3 subgroups to explore the core competencies of CPMT & FAPT members, a survey on core complacency of CSA Coordinators/CSA, description of CSA Coordinators roles and best practices to a successful CPMT. Over the years, it has been reported that CSA Coordinators do not want to be in the Code. Another group is related to Empowering Families &

Communities. They will be developing a guide to provide to families and communities for access to CSA. They will be sending out a survey on the access to services, what to expect, issues and input sought from families. It will be sent to Family Support Partners and Parent Representatives on CPMT & FAPT for their input. The Legislative Directed Children's Residential Placement group has been looking at barriers related to placements, challenges towards admission and timeframes for reviews by FAPT connected to that. It was reported that 58% of CSA offices have emergency processes that allow approvals in less than 10 days. There has reportedly been no standard process with IACCT. They would like helpful ideas on areas of improvement related to IACCT. There were 88% of respondents who listed barriers to placement. Fifty-eight percent of people indicated barriers to private providers in these settings. All prefer a universal process, an increase in the reimbursement rate and noted that out of state placements have better rates. IACCT has reportedly been pushing harder at getting kids out of the hospitals and into residential. It was indicated that it would benefit Magellan if their staff's salary increased, clarified their role, were timely in completions, got consents from families & combined IACCT & FAPT to shorten the process for all. For residential services, the state was not aware that we pay more for in state placement than out of state placements. We need knowledgeable places and resources to help our kids. They have grouped all of the out of home placements together. There was input on the northern Virginia CSA offices having challenges with using a lot of out of state placements connected with private day schools. The Appropriation Act reportedly prohibits localities from being able to contribute more than 2% towards their local school system or cap the out of state cost. This makes it challenging for families and workers to find the right fit for our youth.

Scott with OCS indicated that we are working with others to help find appropriate out of home placements for children. He was thrilled that our virtual CSA Conference went really well and had a large level of participation. He spoke of Dr. Underwood's Racial Equity presentation and the other presentations. He reported that the JLARC report was released on 11.14.20 and was favorable. There may be some budget amendments from the General Assembly related to it. The Family First Prevention Services Act (FFPSA) will be having a hearing on the termination of parental rights. Social Services will be changing the category of CPS Ongoing to 'In Home Prevention.' Some funds were returned to the State. Some may be redistributed to the Private Day School Workgroup study. FFPSA will begin on July 1, 2021. Qualified Residential Placements (QRP) will be effective in October 2021. The cost of this has increased. Presently, there are no QRPs available. Behavioral Health Enhanced will be phased in by 50% Federal & 50% State in July. Lastly, he spoke of the recently revised Utilization Reports. The Department of Social Services launched their new 'Mandated Reporter Portal.' This allows mandated reporters to use this online option for CPS reports. This takes effect December 15, 2020.

Angel will do a virtual orientation & refresher CSA Training for CPMT & FAPT on January 26, 2021 at 9 AM. An update for the SOC meeting will be provided at next month's meeting. Anne reported that the FY2020 audit has been completed. She is working on the FY2022 budget now. The County is working on spending the FY2021 CARES Act money. Natachia stated that social services has been processing

applications for CARES funding to citizens. There are some court dates coming up related to our foster children. Colleen reported that their caseload count is low. In Petersburg, the case count is picking up but the other localities are low. They have seen an increase in domestic cases. The new staff to be hired is pending. Pam stated that all of their students have been back in school since October. They have face to face instruction. The CARES funding is helping them to cover social distance learning. The schools are trying to get a handle on families participating. They estimate that over 600 students are not attending school. Our school's staff have gone out to engage parents. Some families are not working with our schools. This may be due to: youth not attending sessions, not coming to school & no means to participate electronically. They believe that health factors may play a role in these barriers as well as non-involvement. Reportedly, they have been doing a real good job of handling COVID-19 in their schools.

Eileen indicated that the JRLAC report appears to provide more support for children, at home and through early intervention. This is good if one can identify a program earlier with youth. This may help the public schools. Members acknowledged that this would be beneficial to our children and local communities. Terry told Angel that she has a backup nurse from Emporia who will be her available if needed. Her name is: Shanon Fletcher.

The next CPMT meeting is on December 16, 2020 at 9 AM and will be held electronically based on the current BOS Ordinance.

### **CLOSED SESSION**

At 9:52 AM, upon the motion of Colleen Hazard Maxwell and seconded by Anne Howerton and all were in favor,

The Community Policy and Management Team (CPMT) convened into a closed meeting under:

**§2.2-3711 (A)(4). The protection of the privacy of individuals in personal matters not related to public business.**

- Discussion of Children's Services Cases

**§2.2-3711 (A) (16). Discussion or consideration of medical and mental health records subject to the exclusion in subdivision 1 of Section 2.2-3705.5.**

- Discussion of Children's Services Cases

AYES: Alicia Lee, Eileen Drake, Anne Howerton, Colleen Hazard Maxwell, Natachia Randles, Terry Arthur

NAYS: None

ABSENT: Sheryl Jackson-Wade, Erica Stewart, Pam Joyner, Regina Smith, Sheila Green

At 10:11 AM, upon motion of Anne Howerton, seconded by Eileen Drake, the CPMT reconvened into open session.

AYES: Alicia Lee, Eileen Drake, Anne Howerton, Colleen Hazard Maxwell, Natachia Randles, Terry Arthur

NAYS: None

ABSENT: Sheryl Jackson-Wade, Erica Stewart, Pam Joyner, Regina Smith, Sheila Green

### **CERTIFICATION AND MOTION TO ADOPT CERTIFICATION RESOLUTION**

**Whereas**, the Community Policy and Management Team convened in a closed meeting under section

§2.2-3711 (A)(4). The protection of the privacy of individuals in personal matters not related to public business

- Discussion of Children's Services Cases

§2.2-3711 (A) (16). Discussion or consideration of medical and mental health records subject to the exclusion in subdivision 1 of Section 2.2-3705.5.

- Discussion of Children's Services Cases

**And whereas**, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or of the matters identified in the motion discussed.

**Now may it be certified**, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon motion of Colleen Hazard Maxwell, seconded by Natachia Randles, the Certification Resolution was adopted.

AYES: Alicia Lee, Eileen Drake, Anne Howerton, Colleen Hazard Maxwell, Natachia Randles, Terry Arthur

NAYS: None

ABSENT: Sheryl Jackson-Wade, Erica Stewart, Pam Joyner, Regina Smith, Sheila Green

Upon motion of Anne Howerton, seconded by Colleen Hazard Maxwell, the November budget was approved as presented.

AYES: Alicia Lee, Eileen Drake, Anne Howerton, Colleen Hazard Maxwell, Natachia Randles, Terry Arthur

NAYS: None

ABSENT: Sheryl Jackson-Wade, Erica Stewart, Pam Joyner, Regina Smith, Sheila Green

### **ADJOURNMENT**

A motion was made to adjourn the meeting by Anne Howerton and seconded by Eileen Drake. All were in favor. The meeting was adjourned at 10:16 AM.





# COMMONWEALTH of VIRGINIA

## OFFICE OF CHILDREN'S SERVICES

*Administering the Children's Services Act*

Scott Reiner, M.S.  
Executive Director

### ADMINISTRATIVE MEMORANDUM #20-12

**To:** CPMT Chairs  
CSA Coordinators  
CSA Fiscal Agents  
CSA Report Preparers

**From:** Preetha Agrawal, Information Technology Director  
Maris Adcock, Business and Finance Manager

**Date:** December 14, 2020

**Subject:** Upcoming Changes to CSA Supplement Allocation Request Process

Beginning with Fiscal Year 2021 (the current year) there are a few major changes in the Supplement Allocation Request process. The changes are as follows:

- 1. The Supplement Allocation Request process now has the CPMT Chair in the automate approval flow.** The locality's CPMT Chair will need to approve the supplement in the Local Government Reporting system, after the Report Preparer submits the supplement. Once the CPMT Chair approves it, it will be available for the Fiscal Agent in the system for approval.
- 2. The Report Preparer will initiate the Supplement request process from the Pool Reimbursement Report confirmation page.** When and if the funds are insufficient, a new button will appear on the top of the page to request supplemental funds / release of supplement.
- 3. The calculation of supplements will now be based on the effective match rate, rather than the base match rate.** The effective match rate is based on the locality's utilization of the three different match rates: Base Rate Services, Community Rate Services (50% of the Base Rate), and Residential Rate Services (125% of the Base Rate) as of the date of the supplement's fiscal year. There is no action needed related to this change. To see your locality's effective match rate for the supplement request, go to [Effective Match Rate Report](#) then select the supplement request's fiscal year, its prior fiscal year and click on Search button.

Please feel free to contact us with questions about Supplement process. Thank you for your cooperation.