

VIRGINIA: MINUTES OF THE WORKSHOP MEETING FOR THE DINWIDDIE COUNTY PLANNING COMMISSION AND BOARD OF SUPERVISORS HELD IN THE MULTI-PURPOSE ROOM AT THE PAMPLIN ADMINISTRATION BUILDING ON THE 13th DAY OF JULY 2016 AT 6:00 P.M.

PRESENT:	DR. EVERETTE PROSISE	CHAIRMAN	DIST #1
	EDWARD TITMUS III		DIST #2
	JOHN L. HARVELL		DIST #3
	BUTCH CUNNINGHAM		DIST #4
	ANTHONY SIMMONS	VICE CHAIRMAN	DIST #5
	SAMUEL W. HAYES	AT-LARGE	DIST #1
	THOMAS TUCKER	AT-LARGE	DIST #2
OTHER:	BRENDA K. EBRON-BONNER	CHAIRMAN BOARD OF SUPERVIORS	
	DANIEL D. LEE	BOARD OF SUPERVIOR MEMBER	
	MARK BASSETT	PLANNING DIRECTOR	
	JAMIE SHERRY	ZONING ADMINISTRATOR	
	TYLER SOUTHALL	COUNTY ATTORNEY	
	KEVIN W. MASSENGILL	COUNTY ADMINISTRATOR	
	TAMMIE COLLINS	DEPUTY COUNTY ADMINISTRATOR	
	MORGAN INGRAM	ECONOMIC DEVELOPMENT DIRECTOR	

IN RE: CALL TO ORDER

The Chairman called the workshop meeting to order at 6:03 p.m. He said before we do the roll call he wanted to welcome the newest Planning Commissioner member Mr. John L. Harvell.

IN RE: ROLL CALL

The roll was taken and Mr. Simmons was not present.

IN RE: APPROVAL OF AGENDA

The Chairman asked if there were any corrections or amendments to the agenda.

Mr. Bassett said he did have one change he wanted to add to the agenda. We need to go into closed session for an economic development project.

The Chairman said he would entertain a motion to amend the agenda so the Planning Commission could go into closed session for an economic development project. Mr. Tucker made the motion and Mr. Cunningham seconded it and with Mr. Titmus, Mr. Harvell, Mr. Tucker, Mr. Cunningham, Mr. Hayes and Mr. Prosise voting the "AYE" the agenda was amended.

CLOSED SESSION

Mr. Gurley said there is a need to go into closed session under:

2.2-3711 (A) (5) Discussion concerning a prospective business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community:

- Regarding a prospective business or industry where no previous announcement has been made Mr. Tucker made a motion to go into closed session. It was seconded by Mr. Titmus and with Mr. Harvell, Mr. Titmus, Mr. Tucker, Mr. Cunningham, Mr. Hayes and Mr. Prosisie voting the “AYE” we went into close session.

COMING OUT OF CLOSED SESSION

Mr. Gurley said he needs a motion to come out of closed session and reconvene into Open Session:

Mr. Cunningham made a motion to come out of closed session and reconvene into open session. It was seconded by Mr. Titmus and with Mr. Hayes, Mr. Tucker, Mr. Cunningham, Mr. Harvell, Mr. Simmons and Mr. Prosisie voting “AYE” we came out of closed session and reconvened.

CERTIFICATION AND MOTION TO ADOPT CERTIFICATION RESOLUTION

Mr. Gurley said whereas, the Planning Commission convened in a closed meeting under section

2.2-3711 (A) (5) Discussion concerning a prospective business or industry where no previous announcement has been made of the business’ or industry’s interest in locating or expanding its facilities in the community:

- Regarding a prospective business or industry where no previous announcement has been made

And whereas, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or of the matters identified in the motion discussed.

Now be it certified, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Mr. Gurley said he needs a motion to adopt.

Mr. Cunningham made a motion to adopt. It was seconded by Mr. Titmus and with Mr. Harvell, Mr. Cunningham, Mr. Tucker, Mr. Hayes, Mr. Titmus, Mr. Simmons and Mr. Prosisie voting “AYE” the certification was adopted.

IN RE: PLANNING PROJECTS DISCUSSION

Mr. Bassett said each Commissioner should have two handouts related to design guidelines discussion. He said the first is the Route 460 and Route 1 corridor study roadway sections for Route 1 and Route 460. These segments were identified in the corridor study when we first started looking at adopting a design overlay in 2007 & 2008. The second is the draft Pamplin Village Design Guidelines from 2008. He said the Planning Commission created a committee to study the Pamplin area and came up with some preliminary guidelines. He said the committee was able to develop the draft guidelines that are before you. He said with many people coming and going both from staff and the Planning Commission moving forward with the guidelines came to a standstill and with the Urban Development Area (UDA) study taking priority. Now, that those concerns have been addressed and since there has been a push from a former Planning Commission, staff can now look forward to finishing the guidelines. There are some new people staff would like to be a part of this committee. There is Mr. Gayle Kirkland, Mr. Dean McCray, Mr. Ryan Porter, Mr. Greg Schultz, Mr. Nick Walker, Mr. Hampton Gordon, Ms. Vickie Heller, and Dr. Mark Moore. A group discussion of the design guidelines and how to proceed with a committee

followed, and it was decided that staff would contact the aforementioned committee members and an initial meeting would be scheduled with the committee reporting back to the Planning Commission and Board of Supervisors as to a schedule for completing the design guidelines.

IN RE: ADDITIONAL/NEW BUSINESS

Mr. Bassett said because we only have about ten minutes remaining I could finish what I was going to discuss under New Business and/or under Planning Director's comments as part of the Planning Commission Regular meeting.

IN RE: ADJOURNMENT

The Chairman said with their being no further business he would entertain a motion to adjourn. Mr. Cunningham made a motion and Mr. Titmus seconded it and with all members in agreement the meeting adjourned at 7:01p.m.

Respectfully submitted

Mark Bassett
Planning Director

Signed: _____
 Planning Commission Chairman

Dated: _____

DRAFT