

VIRGINIA: MINUTES FOR THE ORGANIZATIONAL AND REGULAR MEETING OF THE DINWIDDIE COUNTY PLANNING COMMISSION HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING ON THE 11th DAY OF JANUARY 2017 AT 7:00 P.M.

PRESENT:	SAMUEL W. HAYES		AT-LARGE
	BUTCH CUNNINGHAM		DIST #4
	ANTHONY SIMMONS	VICE CHAIMAN	DIST #5
	EVERETTE PROSISE	CHAIRMAN	DIST #1
	EDWARD TITMUS		DIST #2
	JOHN HARVELL		DIST #3
	THOMAS TUCKER		AT-LARGE

OTHER:	MARK BASSETT	PLANNING DIRECTOR
	TYLER SOUTHALL	COUNTY ATTORNEY

IN RE: CALL TO ORDER

The Chairman called the meeting to order at 7:00 p.m.

IN RE: PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Chairman asked everyone to stand for the pledge of allegiance and a moment of silence.

IN RE: ROLL CALL

The Chairman asked for the roll to be called and all members were present.

IN RE: APPROVAL OF AGENDA

The Chairman said the members have before them the agenda and asked if there were any additions or corrections. He said since there are none he would entertain a motion to accept the agenda as presented.

Mr. Tucker made a motion that the agenda be accepted as presented. It was seconded by Mr. Titmus and with Mr. Hayes, Mr. Harvell, Mr. Cunningham, Mr. Titmus, Mr. Tucker, Mr. Simmons and Mr. Prosise voting "AYE" the agenda was accepted as presented.

IN RE: MINUTES

The Chairman said the members have before them the minutes for the November 9, 2016 Regular meeting and he asked if there were any corrections. He said since there are none he would entertain a motion to accept the minutes as presented.

Mr. Tucker made a motion that the minutes be accepted as presented. It was seconded by Mr. Simmons and with Mr. Titmus, Mr. Cunningham, Mr. Tucker, Mr. Hayes, Mr. Harvell, Mr. Simmons and Mr. Prosise voting "AYE" the minutes were accepted as presented.

IN RE: MINUTES

The Chairman said the members have before them the minutes for the December 14, 2016 Regular meeting and he asked if there were any corrections. He said since there are none he would entertain a motion to accept the minutes as presented.

Mr. Tucker made a motion that the minutes be accepted as presented. It was seconded by Mr. Titmus and with Mr. Tucker, Mr. Cunningham, Mr. Titmus, Mr. Hayes, Mr. Harvell, Mr. Simmons and Mr. Prorise voting "AYE" the minutes were accepted as presented.

IN RE: ELECTION OF CHAIRMAN

The Chairman turned the meeting over to Mr. Bassett. Mr. Bassett said it should be noted that normal practice of the Planning Commission is to rotate the Vice Chairman to Chairman and that would be Mr. Simmons. I spoke with Mr. Simmons and he indicated to me that he has some personal obligations that he needs attend to, and he would like to postpone for a year his rotation to Chairman. Mr. Bassett then opened nominations and asked if there was a nominee for Chairman of the Planning Commission.

Mr. Tucker asked Mr. Bassett who was next in the rotation.

Mr. Bassett said Mr. Harvell would be next in the rotation for Vice Chairman.

Mr. Prorise asked Mr. Bassett if we would be changing too much to suggest that next year's Vice Chairman would remain the same.

Mr. Bassett said that is totally up to this Commission.

Mr. Cunningham made a motion that Mr. Titmus would be the Planning Commission's Chairman for 2017. It was seconded by Mr. Tucker and Mr. Titmus accepted the nomination. Mr. Cunningham made a motion that the nomination be closed. It was seconded by Mr. Tucker.

Mr. Cunningham then made a motion and read the following: **BE IT RESOLVED**, by the Planning Commission of Dinwiddie County, Virginia that Mr. Edward Titmus shall be appointed as the Chairman of the Planning Commission of Dinwiddie County, Virginia for the year 2017 until he resigns, is unable to hold office, or until a successor assumes office. It was seconded by Tucker and with Mr. Harvell, Mr. Titmus, Mr. Tucker, Mr. Cunningham, Mr. Hayes, Mr. Simmons and Mr. Prorise voting "AYE" Mr. Titmus became the Planning Commission's 2017 Chairman.

Mr. Bassett said he was turning the meeting back over to the new Chairman, Mr. Titmus.

IN RE: ELECTION OF VICE CHAIRMAN

Mr. Titmus opened the nomination for Vice Chairman of the Planning Commission.

Mr. Tucker made a motion that Mr. Harvell would be the Planning Commission's Vice Chairman for 2017. It was seconded by Mr. Simmons and Mr. Harvell accepted the nomination. Mr. Tucker made a motion that the nomination be closed. It was seconded by Mr. Cunningham.

Mr. Tucker made a motion and read the following: **BE IT RESOLVED**, by the Planning Commission of Dinwiddie County, Virginia that John Harvell shall be appointed as the Vice-Chairman of the Planning Commission of Dinwiddie County, Virginia for the year 2017 until he resigns, is unable to hold office, or until a successor assumes office. It was seconded by Mr. Cunningham and with Mr. Hayes, Mr. Tucker, Mr. Cunningham, Mr. Simmons, Mr. Prorise, Mr. Harvell and Mr. Titmus voting "AYE" Mr. Harvell became the Planning Commission's 2017 Vice Chairman.

IN RE: DETERMINATION OF MEETING SCHEDULE FOR 2017

The Chairman said the next item on the agenda is the determination of the meeting schedule for 2017. He said if there are no objections he would accept a motion to approve the 2017 Planning Commission meeting schedule.

Mr. Cunningham made a motion and read the following: **WHEREAS**, the Planning Commission of Dinwiddie County, Virginia is required by the Virginia Code to adopt a regular meeting schedule,

NOW THEREFORE BE IT RESOLVED by the Planning Commission of Dinwiddie County, Virginia, that the following rules shall apply for the year 2017:

1. Regular Meetings of the Planning Commission shall be held every month, on the second Wednesday of the month, as shown on the attached 2017 calendar, in the Board Meeting Room in the Pamplin Administration Building, 14016 Boydton Plank Road, Dinwiddie, Virginia. The Regular Meeting time shall be 7:00 PM unless otherwise noted.
2. Should it be necessary to cancel a regular and/or an advertised Planning Commission meeting due to weather or other conditions, the meeting shall be continued for 7 days to the same time and place. The regular meetings dates are as follows:

January 11, 2017	February 8, 2017	March 8, 2017	April 12, 2017
May 10, 2017	June 14, 2017	July 12, 2017	August 9, 2017
September 13, 2017	October 11, 2017	November 8, 2017	December 13, 2017

*Note: The organizational meeting for the calendar year 2018 will be held on January 10, 2018 at 7:00 p.m.

It was seconded by Mr. Tucker and with Mr. Cunningham, Mr. Hayes, Mr. Tucker, Mr. Prosise, Mr. Simmons, Mr. Harvell and Mr. Titmus voting "AYE" the 2017 meeting schedule was adopted.

RE: CITIZEN COMMENTS

The Chairman opened the citizen comment portion of the meeting and asked if anyone had signed up to speak. He said since there is no one he was closing the citizen comments portion of the meeting. The Chairman said he was turning the meeting over to Mr. Bassett for the listed public hearing items.

Mr. Bassett said this is a two part public hearing this evening. The first item is an amendment to the zoning ordinance. It is a text amendment to the definition portion of the zoning ordinance and it has to be heard first. After getting a recommendation from you on the amendment we can then move into the actual Conditional Use Permit case we have before us this evening.

Planning Commission Memorandum

To: Dinwiddie County Planning Commission
From: Mark Bassett, Planning Director
Date: December 29, 2016
Subject: Proposed Ordinance amendment concerning definition for Kennel, commercial

Proposed Zoning Ordinance Amendment

As provided for in Zoning Ordinance Sec. 22-5, Amendments to chapter, and as provided for under § 15.2-2286(A)(7) of the Code of Virginia, 1950, as amended, any property owner may initiate by petition to amend the Zoning Ordinance, and as such the applicant, Cheryl Lowry, has submitted a request to amend the definition for “Kennel, commercial” to include cats. Therefore, from the original Ordinance, the term “Kennel, commercial” is amended to add cats as an animal allowed to be kept for boarding, breeding, care, grooming, sale or other purposes for commercial gain.

Staff Recommendation

Staff recommends approval of the Zoning Ordinance amendment as submitted.

Planning Commission Action

WHEREAS, in accordance with Va. Code §§ 15.2-2285 and 15.2-2286, the Dinwiddie County Planning Commission is of the opinion that the public necessity, convenience, general welfare, or good zoning practice warrant the consideration of the following Zoning Ordinance amendment:

NOW, THEREFORE, BE IT RESOLVED that the Dinwiddie County Planning Commission does hereby recommend (approval or disapproval) of the Zoning Ordinance amendment as presented to the Board of Supervisors.

The Chairman asked the members if they had any questions for Mr. Bassett.

Mr. Tucker asked Mr. Bassett how often can someone ask to amend an ordinance.

Mr. Bassett said it can be asked many times, but if that amendment is disapproved by the Board of Supervisors the applicant has to wait six months before they can make a request for that same amendment.

The Chairman said since there are no more questions for Mr. Bassett, would the applicant like to come forward and add anything.

Cheryl Lowry – 12315 Halifax Road North Dinwiddie VA said she lives next door to a dog kennel and I would like start boarding cats. There are a lot of people from Fort Lee who need to have their dogs boarded, and a lot of the same people are interested in having their cats boarded as well.

Mr. Tucker asked the applicant if there was a fence between her and her neighbor.

Ms. Lowry said there is a lot of woods between her and her neighbor. Ms. Lowry also said that the cats being boarded will be kept inside a building.

The Chairman said since applicant doesn't have anything else to add he was opening the public hearing portion of the case. He asked if there was anyone signed up to speak. The Chairman said since there is no one signed up to speak he was closing the public hearing portion of the case. He asked the Commissioners if they had any additional comments.

Mr. Cunningham made a motion and read the following: WHEREAS, in accordance with Va. Code §§ 15.2-2285 and 15.2-2286, the Dinwiddie County Planning Commission is of the opinion that the public necessity, convenience, general welfare, or good zoning practice warrant the consideration of the following Zoning Ordinance amendment:

NOW, THEREFORE, BE IT RESOLVED that the Dinwiddie County Planning Commission does hereby recommend approval of the Zoning Ordinance amendment as presented to the Board of Supervisors. It was seconded by Mr. Tucker and with Mr. Cunningham, Mr. Tucker, Mr. Hayes, Mr. Simmons, Mr. Prorise, Mr. Harvell and Mr. Titmus voting "AYE" the amendment was approved to the Board of Supervisors.

Planning Commission Staff Report

Case No.:	C-17-1
Applicant:	Cheryl Lowry
CUP Request:	To operate a commercial kennel for cats in the A-2 Zoning District
Property Location:	12315 Halifax Road, North Dinwiddie
Tax Map Parcel #:	49-4-B1
Property Size:	3.33 acres
Magisterial District:	Rowanty District
Planning Commission Mtg.:	January 11, 2017

CASE OVERVIEW

The property owner, Cheryl Lowry, is requesting to amend the Dinwiddie County Zoning Ordinance by amending Section 22-1, Definitions by adding "cats" to the definition of a commercial kennel. After the public hearing changes may be made to the Ordinance as appropriate. In addition, the applicant is requesting a conditional use permit (CUP) to utilize the following described property for a commercial kennel, as such term is defined in the Dinwiddie County Code. The Agricultural, General, A-2, zoning classification allows for single-family residential and general business pursuant to the Zoning Ordinance allowed density. The property is located at 12315 Halifax Road, North Dinwiddie, and is further defined as Tax Map Parcel 49-4-B1. As indicated in the Dinwiddie County Comprehensive Land Use Plan, the subject property is located within the Rural Conservation Area, which recommends agricultural residential and limited commercial and service development for this general area.

The applicant intends to operate the commercial kennel in order to board no more than 12 cats.

ATTACHMENTS

Attachments - CUP Application, Property Deed and Plat, Location Map

LAND USE/ZONING ANALYSIS

The subject property, which is a platted property as part of the subdivision, is surrounded by low density (3.0+ acres), rural, single-family residential lots, open space, and forestal/timberland land uses. The surrounding zoning pattern consists of properties zoned A-2, Agricultural, General.

In the Comprehensive Land Use Plan the subject property is located within the Rural Conservation Area, which recommends agricultural residential and limited commercial and service development for this general area. The commercial kennel would allow for a limited service use to be added as an accessory use to the primary residential use of the property.

The location of the commercial kennel is proposed to be located within the applicant's dwelling. The subject property is partially wooded and the residence and kennel related activities are located in the center of the subject property and sheltered from view. Any outdoor kennel related activities are located within the immediate area of the applicants' residence which is well screened from the surrounding properties.

OVERVIEW OF IMPACTS

Public Utilities & Public Safety Impacts

Currently, there is no impact to the public utility system. Any future expansion beyond what is allowed under the conditional use permit will be subject to governmental agency reviews and permitting. The potential impact on public safety is limited.

Transportation Impacts

With the proposed use of the property generating very few vehicle trips, the impacts on the existing transportation network are negligible. The subject property has direct access to the private gravel road.

Planning Staff Recommendation:

The planning staff has reviewed the impacts of the request for a conditional use permit to utilize the subject property for an accessory commercial kennel for the keeping of cats, and staff recommends **APPROVAL WITH CONDITIONS** of the request subject to the following conditions:

CUP, C-17-1, Conditions:

1. With the exception of cats kept temporarily (i.e. kept for no more than 30 days) as part of the rescuing of cats and locating foster families for these rescued cats, there shall be no more than twelve (12) cats of permanent status (i.e. any cat over six months of age) on the subject property at one time.
2. There shall be no boarding of cats outside of the breeding, raising, training, and selling of twelve (12) cats which are the property of the owner of the subject property.
3. All defactory matter shall be placed in a controlled location, covered and disposed of per County and State Codes.
4. The cats that are part of the kennel operation including any rescued cat(s) as discussed above shall be kept in a fenced area, in cat runs, or inside a structure for boarding cats.
5. Operation of the kennel shall comply with all applicable County, State, and Federal Codes.
6. The conditional use permit shall be reviewed for compliance with stated conditions at least every two (2) years.

PLANNING COMMISSION ACTION

Since this is a zoning matter, the standard statement regarding Planning Commission action on this zoning matter must be read. In order to assist, the following motion is attached as follows:

BE IT RESOLVED, that in order to assure compliance with Virginia Code Section 15.2-2286(A) (7) it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice, I move that conditional use permit request, C-17-1, be recommended for (approval with conditions OR disapproval) as presented to the Board of Supervisors.

The Chairman asked the members if they had any questions for Mr. Bassett.

Mr. Cunningham asked Mr. Bassett if the policing process for these conditional use permits are all complaint driven.

Mr. Bassett said normally yes, with the exception of the review we have stated in the conditions.

Mr. Cunningham also asked what we need to do to make sure when we vote on this that we've made changes to conditions 2 and 4.

Mr. Bassett said we would make the corrections before we voted.

Mr. Titmus said condition 1 to him seems to read that there can be a hundred cats that aren't permanent. I would like for someone to clarify that for me. I would not like for it to be that open ended if that in fact is the way it reads. I think we should at least put a number on temporary.

Mr. Bassett said that is a good point. We haven't had that discussion in any previous cases. Mr. Bassett said it should be noted that the applicant did indicate that she would board no more than twelve (12) cats.

Mr. Hayes asked Mr. Bassett if he understood his response to mean that we have never had that situation with previous conditional use permits as it relates to dogs.

Mr. Bassett said that is correct.

Mr. Hayes said so we have had this vagueness before and it has never been a problem.

Mr. Bassett said it has not.

The Chairman said since there are no more questions for Mr. Bassett, would the applicant like to come forward and add anything.

Cheryl Lowry – 12315 Halifax Road North Dinwiddie VA said she is only prepared to take twelve (12) cats. I only have twelve (12) crates currently. I don't plan to do any rescuing of cats.

Mr. Titmus asked Ms. Lowry if there is a limit to the number of cats she would have.

Ms. Lowry said her limit for cats would be twenty (20).

Mr. Titmus said it sounds to me that we can say for condition 1 it should be no more than twenty (20) cats on the premises at any given time permanent or temporary.

Mr. Tucker said to Ms. Lowry that in condition 4 there is a statement that says "they shall be kept in a fenced area, in cat runs, or inside a structure for boarding cats." He said he knows dogs have tracts so they can exercise, but does cats have the same.

Ms. Lowry said cats are different. They sleep about twenty three (23) hours a day if their grown cats. Kittens may play a lot. I plan to have an area in the building where they can be let out of their crates and into little towers they can climb on. They will be behind two sets of doors which will prevent them from getting outside.

Mr. Tucker said with that being the case we should change the language of condition 4 by removing “a fenced area, in cat runs” as that information does not apply.

Mr. Titmus said we could change it to say “inside a structure for boarding cats.”

Mr. Tucker asked Mr. Southall where the Planning Commission should go from here now that we have these changes before us.

Mr. Southall said he would read the new language to the conditions that they were going to vote on. He said:

- Condition 1 is changed to say “there shall be no more than twenty (20) cats on the subject property at any one time.”
- Condition 2 will be removed in its entirety.
- Condition 3 will be the same as is.
- Condition 4 is changed to say “the cats that are a part of the kennel operation including any rescued cats shall be kept inside a structure for boarding cats.”
- Condition 5 will be the same as is.
- Condition 6 will be the same as is.

Mr. Titmus asked Mr. Bassett if someone else came before this Planning Commission tomorrow and wants to have a kennel for cats, would these be the conditions we will set or would we have to set new conditions for that applicant based on their wants and needs.

Mr. Bassett said we would do both. The reason I say that is because normally staff would start with what we have and then after talking with the applicant we would add any additional things they wanted to do.

Mr. Titmus said he just wanted to make it known and for it to be on the record that conditions are individual to the applicant that comes before us most of the time. He said these conditions apply to this applicant only.

The Chairman asked the applicant if they had any more questions. He said since the applicant doesn't have anything else to add he was opening the public hearing portion of the case. He asked if there was anyone signed up to speak. The Chairman said since there is no one signed up to speak he was closing the public hearing portion of the case. He asked the Commissioners if they had any additional comments.

Mr. Cunningham made a motion and read the following: BE IT RESOLVED, that in order to assure compliance with Virginia Code Section 15.2-2286(A) (7) it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice, I move that conditional use permit request, C-17-1, be recommended for approval with conditions as presented to the Board of Supervisors. It was seconded by Mr. Tucker and with Mr. Hayes, Mr. Tucker, Mr. Cunningham, Mr. Simmons, Mr. Prosise, Mr. Harvell and Mr. Titmus voting “AYE” the Conditional Use Permit was approved.

RE: NEW BUSINESS

The Planning Commission tasked Planning & Legal staff to draft comments that would change how we go about reviewing the Code of Ethics.

The Chairman said it looks like all we are wanting to change is number fourteen (14) in the Code of Ethics. He said because we have mentioned that tonight we could at our February meeting adopt a change to item fourteen.

Mr. Southall said it can't be at the February Planning Commission meeting because under article twelve (12) of the By-Laws it says "after thirty (30) days prior notice has been given to all members of the Commission and a copy of the proposed amendment is sent with the notice." That means the earliest the Commissioners can adopt the change is at the March Planning Commission meeting.

The Chairman said since there are no other changes to consider he would like for Mr. Southall to continue with new business and take the members through the Code of Ethics.

Mr. Southall read the following Code of Ethics out loud.

**CODE OF ETHICS AND STANDARDS OF CONDUCT FOR MEMBERS OF THE
DINWIDDIE COUNTY PLANNING COMMISSION**

Recognizing that persons who hold public office have been given a public trust and that the stewardship of such office demands the highest levels of ethical and moral conduct, any person serving on the Dinwiddie County Planning Commission should adhere to the following Code of Ethics:

1. Uphold the Constitution, laws and regulations of the United States and of all governments therein and never knowingly be a part to their evasion.
2. Put loyalty to the highest moral principles and to the County as a whole above loyalty to individuals, districts, or particular groups.
3. Give a full measure of effort and service to the position of trust for which stewardship has been granted; giving earnest effort and best thought to the performance of duties.
4. Seek to find and use the most equitable, efficient, effective, and economical means for getting tasks accomplished.
5. Adopt policies and programs that support the rights and recognize the needs of all citizens regardless of race, sex, age, religion, creed, country of origin, or handicapping condition. Avoid adopting policies, supporting programs or engaging in activities that discriminate against or offend individuals because of race, sex, age, religion, creed, country of origin or handicapping condition.
6. Ensure the integrity of the actions of the Planning Commissioners by avoiding discrimination through the dispensing of special favors or unfair privileges to anyone, whether for remuneration or not. A member should never accept for himself/herself or for family members, favors or benefits under any circumstances, which might be construed by reasonable persons as influencing the performance of Planning Commissioners duties.
7. Make no private promises of any kind binding upon the duties of any office, since a public servant has no private word, which can be binding on public duty.
8. Engage in no business with the county government, or the school system, either directly or indirectly, which is inconsistent with the conscientious performance of the Planning Commissioners' duties except as may be consistent with the conflict of interest statutes in the Code of Virginia.

9. Never use any information gained confidentially in the performance of the Planning Commissioners duties as a means of making private profit.
10. Expose, through appropriate means and channels, corruption, misconduct, or neglect of duty whenever discovered.
11. Adhere to the principle that the public's business should be conducted in the public view by observing and following the letter and spirit of the Freedom of Information Act using closed sessions only to deal with sensitive personnel, legal or contractual matters as provided by the Code of Virginia.
12. Avoid using the position of public trust to gain access to the media for the purposes of criticizing colleagues or citizens, impugning their integrity or vilifying their personal beliefs.
13. Make sure, when responding to the media, that a clear distinction is made between personal opinion or belief and a decision made by the Commission.
14. Review orally and in public session, at the annual organizational meeting, each of these principles.
15. Pledge to honor and uphold these principles, ever conscious that public office is a public trust.

Mr. Southall returned the meeting back into the hands of the Chairman. The Chairman asked the Commissioners if they had any comments.

IN RE: COMMISSIONERS' COMMENTS

Mr. Simmons said he wanted to congratulate the new Chairman and Vice Chairman.

Mr. Harvell said he wanted to congratulate the new Chairman.

Mr. Tucker said thank you to Mr. Prorise for skillfully leading us through last year. He did a very fine job. He also congratulated the new Chairman and Vice Chairman.

Mr. Titmus said told Mr. Tucker thank you. He also told Mr. Prorise thank you for leading the Planning Commission in 2016.

Mr. Cunningham said thank you to Mr. Prorise and he appreciated his leadership in 2016. He also thanked Mr. Simmons for his role as Vice Chairman. He told Mr. Titmus and Mr. Harvell that he's looking forward to working them in 2017. He ask Mr. Bassett if in 2017 Economic Development would be coming through to give this Commission any updates. He also asked Mr. Bassett if there would be any joint meetings with the Board of Supervisors in 2017.

Mr. Prorise said he wanted to congratulate Mr. Titmus and Mr. Harvell as the new Chairman and Vice Chairman. He also thanked the Commissioners for all their support in 2016 while he was Chairman.

Mr. Hayes said he does want to be cumulative and repetitious about what has already been said, but in thinking back about ten (10) years ago concerning this Code of Ethics it does bring up another point that makes me have a lot of pride in working with this Commission. At one time we did not rotate the position of Chairman and Vice Chairman so frequently and the way we do it now allows all of us to share in that leadership responsibility. I believe that makes us stronger.

IN RE: PLANNING DIRECTOR'S COMMENTS

Mr. Bassett said he wanted the Commissioners to know that staff enjoys working with this Commission as well. He said there is normally a quarterly update given to this Commission by Economic Development. He will talk with them and work at scheduling a date for them to come. He

went on to say as for the joint meeting with the Board of Supervisors, he will get with the County Administrator and set up a time for a joint meeting.

He said as for any cases coming up at our February meeting there are none. However, we will be having two subdivision plat reviews to review at our February meeting. One is Wrenn Forrest Section 3 and the other is a subdivision by definition is located on Quaker Road.

There is also two items staff has been working on that you would be interested in. One has to do with the Aldi project. The County has been working with VDOT to construct a road in to that property and we have also been working with the Water Authority (DCWA) to extent water and sewer to that area as well. The water line extension has to come before you according to Va. Code Sec 15.2-2232 for conformance with the Comprehensive Plan.

Mr. Prorise asked Mr. Bassett if he would give an update on West Petersburg rezoning and the Route 460 mass rezoning.

Mr. Bassett said Ms. Bonner did have a community meeting specifically with West Petersburg residents and they were unanimous about not going through with the rezoning process. That means if any residents want to rezone their property in West Petersburg they will have to come on a case by case bases to make their rezoning request.

The residents thought that was the best approach. Ms. Bonner assured them we would not pursue it any further. We are working on the Route 460 mass rezoning. Our goal is to bring it before you at your March or April meeting.

He said the design guidelines committee did meet in December and I feel like me made some good progress. We actually got into specific guidelines for developing a site and possibly some redevelopment as well. We will be meeting again on January 26, 2017 to further refine the guidelines.

IN RE: ADJOURNMENT

The Chairman said if there is nothing else he would entertain a motion for adjournment. Mr. Cunningham made a motion to adjourn the meeting and Mr. Tucker seconded it with all members in agreement the meeting adjourned at 8:25 p.m.

Respectfully submitted,

Mark Bassett
Planning Director

Signed: _____
Planning Commission Chairman

Dated: _____