

County of Dinwiddie Board of Supervisors

MINUTES

Regular Meeting – April 19, 2016, 3:01 PM

Board Meeting Room, Pamplin Administration Building
14016 Boydton Plank Road, Dinwiddie, Virginia

Supervisors Present:

Brenda Ebron-Bonner, *Chair* Election District 5
Harrison A. Moody, *Vice Chair* Election District 1
Dr. Mark E. Moore Election District 2
William D. Chavis Election District 3
Daniel D. Lee Election District 4

Administration Present:

W. Kevin Massengill, *County Administrator*
Anne Howerton, *Deputy County Administrator,
Finance and General Services*
Tyler Southall, *County Attorney*

1. ROLL CALL

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. AMENDMENTS TO AGENDA

Mr. Massengill, County Administrator, indicated that there was a need to remove item “C” under 5. Consent Agenda and add it as “C” under 13. Old/New Business. There was also a need to add “E. §2.2-3711 (A)(7) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel: Memoranda of Understanding – Constitutional Officers, and Taxation” under 11. Closed Session.

Upon motion of Mr. Chavis, seconded by Mr. Moody,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the agenda was adopted as amended.

AYES: Mr. Lee, Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
NAYS: None

5. CONSENT AGENDA

A. SUMMARY AND CLAIMS

CLAIMS	March 11, 2016	March 11, 2016	March 18, 2016	March 18, 2016	March 31, 2016	April 1, 2016	April 1, 2016	April 8, 2016	April 8, 2016	TOTALS
	1098154-1098199	1098200	1098201-1098271	1098272-1098279	1098280-1098297 Payroll	1098298-1098366	1098367	1098368-1098413	1098414	
101 - General Fund	\$99,689.79	\$71,757.83	\$123,599.90	\$240.00	\$1,035,228.82	\$267,239.25	\$1,150.00	\$416,260.40	\$50,428.72	\$2,065,594.71
103 - Jail Commission		\$55.17							\$94.03	\$149.20
105 - Recreation										\$0.00
209 - Litter Grant Fund			\$1,500.00						\$1,498.95	\$2,998.95
210 - Economic Developmt		\$93.16			\$1,748.25	\$474.68			\$1,110.63	\$3,426.72
211-Community Service		\$287.10								\$287.10
219 - CSA										\$0.00
226 - Law Library			\$164.99							\$164.99
228 - Fire Programs & EMS	\$634.99	\$147.40	\$420.29		\$1,865.04	\$3,609.80		\$69,165.60	\$1,651.48	\$77,494.60
229 - Forfeited Asset Sharing Program							\$557.00			\$557.00
305 - Capital Projects Fund	\$380,446.95		\$23,748.95			\$16,870.45		\$176,924.32		\$597,990.67
401 - County Debt Service			\$21,403.91			\$33,202.00				\$54,605.91
402 - School Debt Service										\$0.00
724 - Abraham Scholarship										\$0.00
	\$480,771.73	\$72,340.66	\$170,838.04	\$240.00	\$1,038,842.11	\$321,953.18	\$1,150.00	\$662,350.32	\$54,783.81	\$2,803,269.85

B. MINUTES: MARCH 8, 2016 SPECIAL MEETING, MARCH 9, 2016 BOARD ADVANCE, MARCH 15, 2016 WORKSHOP, MARCH 15, 2016 REGULAR MEETING, APRIL 5, 2016 BUDGET WORKSHOP, APRIL 5, 2016 SPECIAL MEETING

Upon motion of Dr. Moore, seconded by Mr. Chavis, the consent agenda was approved as presented.

AYES: Mr. Lee, Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
NAYS: None

6. REPORTS:

A. VIRGINIA DEPARTMENT OF TRANSPORTATION

Crystal Smith, Residency Administrator, provided the following report to the Board.

DINWIDDIE COUNTY
April 19, 2016 – Monthly Report

MAINTENANCE	Crystal Smith
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- Dinwiddie Area Headquarters for the month of March 2016**
- Performed debris cleanup and repaired signs along various primary and secondary roads.
 - Repaired pot holes on various primary and secondary roads.
 - Cleaned driveway pipes and cross-drain pipes throughout the county.
 - Machined various unpaved roads throughout the county.
 - Machined shoulders along primary roads throughout the county.
 - Cleaned ditches along various primary and secondary roads.
 - Cut and removed dead trees that have fallen on secondary roads.
 - Performed maintenance on beaver dams along Routes 613 (Dabney Mill Rd.), 646 (Glebe Rd.), 672 (Weakley Rd.), 741 (Fort Emory Rd.) and 667(Malones Rd.).
 - Replaced pipe on Route 682 (Ole Bole Rd.)
 - Put in crossover pipe on Routes 670 (Duncan Rd.), and 710 (Cemetery Rd.)
 - Hauled dirt to dumpster site on Route 751 (Cox Rd.) to assist Dinwiddie County Landfill with landscaping the area.
 - Repaired erosion on shoulder of Route 1 in various places.
 - Filled in the ditch and covered with soil and hydro-seed on Route 684 (Airpark Dr.).
 - Repaired shoulders and driveways damaged from pushing snow.
 - Repaired low shoulders on Routes 1 and 460.
 - Repaired erosion on Routes 629 (Anderson Mill Rd.) and 694 (Old Pine Rd.).
 - Repaired depression on Route 720 (Chestnut Dr.).

LAND DEVELOPMENT & PERMITS	Paul Hinson, P.E.
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- Dinwiddie County**
- Plans with outstanding comments or under review (Activity within last 90 days)**
- Taco Bell at Dinwiddie – Site plan submitted for review for a proposed Taco Bell at the intersection of Ritchie Road, SR 1320, and US 1. Plan received on 3-10-16 and comments issued on 3-22-16.
 - Hofheimer Way Retail Site – Site plan submitted on 3-22-16 for a proposed Dollar General store at the intersection of Hofheimer Way, SR 775 and US 1.
- Plans approved**
- Angels at Play – 5810 Hofheimer Way – Site plan submitted for review and found acceptable for a proposed multi-purpose building.
- Other**
- Preliminary subdivision plat submitted for review and approval for Chesdin Pointe Section 2. Comments have been issued for 1st and 2nd submission of the plat.
 - Had meeting with County and their consultant to discuss needed improvements to Airpark Drive. Meeting minutes available upon request.

- Permit has been issued to the County’s contractor for the installation of the fiber optic line from the courthouse complex to the fire station.

LUP Permits Issued and Completed

Permit Number	Permittee	Dinwiddie County	Permit Issuance Date	Permit Completion Date
57864	Todd Williams	26	3-4-16	
57865	Dinwiddie County	26	3-11-16	
57792	Joseph Dooley	26	7-21-15	3-21-16

CONSTRUCTION	Ron Hobson, P.E.
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- UPC 104466 / Order D39 /Project: (NFO) 0085-026-263, N501**
 Contractor: Adams Construction Co.
 Name: I-85 SB Restore Existing Pavement
 CM: Smith
 Fixed Completion Date: 11-15-2017
 Description: On-going concrete patching with 2 crews. The main line paving ongoing.
- UPC 89379 / Order G26 /Project: (NFO) 0226-026-573,B606, C501 (Dinwiddie)**
 Contractor: Bryant Contracting
 Name: Rte. 226 Cox Rd Bridge over NSRR
 CM: Miller
 Fixed Completion Date: 8/1/16
 Description: Superstructure replacement and Substructure repairs
 Comments: Phase I is complete. Contractor has completed re-construction of Phase II substructure elements. Contractor plans to complete installation of slope protection and begin preparations for placement of structural steel in the upcoming month. Project is on schedule to meet fixed completion date.
- UPC 80993 / Order G95 /Project: (NFO) 0001-026-107,C501 (Dinwiddie)**
 Contractor: Branscome
 Name: Rte. 226 and Rte. 1 Roundabout and intersection Improvements
 CM: Miller
 Fixed Completion Date: 10/14/16
 Description: Intersection Improvements at Rte. 1 and 226, and Round About at Rte. 200 and Rte. 226.
 Comments: Contractor will complete water line installation and tie-ins project wide in the next week. Contractor has begun grading operation on Route 600. Contractor will continue with storm drain installation on Route 226 and Route 1.

UPC 107812 / Order404 /Project: ST4D-026-F16 (Dinwiddie)

Contractor: Whitehurst
Name: Surface Treatment Schedule
CM: Bondurant
Fixed Completion Date: 10/28/16
Description: Resurfacing of various routes in Dinwiddie County.
Comments: Contractor will begin patching operations prior to Surface Treatment in the next two weeks.

<p>TRAFFIC STUDIES/SPECIAL REQUESTS</p> <ul style="list-style-type: none"> • Route 670 (Duncan Road) –Request to extend the 35 mph zone, that was recently approved. Traffic Engineering is currently reviewing the request, but concurrence is not likely. • Route 606 (Reams Dr.) – Requested a posted speed limit. A traffic study has been initiated. • Route 623 (Sutherland Drive) – The study for a Speed Change has been completed. Residency is awaiting final report. 	
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B. CHILD PROTECTIVE SERVICES MONTH

Rose Mastracco, Director of Social Services, gave a brief presentation on Child Abuse and Child Protective Services Month.

C. COUNTIES MATTER

Marie Grant, Grants and Community Information Coordinator, presented a video by the National Association of Counties on the responsibilities of Counties and what they do for their citizens.

7. ACTION ITEMS:

A. RESOLUTION: SEXUAL ASSAULT AWARENESS MONTH

Mr. Massengill recognized the James House employees and volunteers in the audience and noted that they provided the Board members and staff with ties and flowers in recognition of Sexual Assault Awareness Month. He then presented the following resolution for the Board’s approval:

RESOLUTION DECLARING APRIL 2016 AS SEXUAL ASSAULT AWARENESS MONTH

WHEREAS, Sexual Violence Awareness Month is intended to draw attention to the fact that sexual violence is widespread and has public health implications for every community member of Dinwiddie County; and

WHEREAS, rape, sexual assault, and sexual harassment impact our community as seen by national statistics indicating that an act of sexual violence occurs every two minutes and that one in six women and one in 33 men will experience sexual assault at some point in their lifetime, many before the age of 18; and

WHEREAS, we must work together to educate our community about what can be done to prevent sexual violence and how to support survivors; and

WHEREAS, staff and volunteers of The James House encourage every citizen of Dinwiddie to speak out when witnessing acts of violence however small; and

WHEREAS, the leadership of the County of Dinwiddie strongly supports the efforts of national, state, and local partners, and of every citizen to actively engage in public and private efforts, including conversations about what sexual violence is, how to prevent it, how to help survivors connect with services, and how every segment of our society can work together to better address sexual violence.

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia joins the board, staff and volunteers of The James House in the belief that all community members must be part of the solution to end sexual violence, and do hereby proclaim April 2016 as “Sexual Assault Awareness Month”.

Upon motion of Mr. Moody, seconded by Mr. Lee, the resolution was approved as presented.

AYES: Mr. Lee, Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
NAYS: None

B. PROCLAMATION: ALCOHOL AWARENESS MONTH

Mr. Massengill presented statistics from the area on alcohol related accidents and fatalities prior to presenting the following proclamation for the Board’s approval.

**Proclamation of the County of Dinwiddie VA
Designating April 2016 as National Alcohol Awareness Month**

WHEREAS, alcohol is a primary factor in the four (4) leading causes of death for young persons ages 10-21; and,

WHEREAS, almost 100,000 persons die each year from alcohol-related causes; drinking and driving crashes, other accidents, falls, fires, alcohol-related homicides and suicides; and,

WHEREAS, approximately 15 million current drinkers in the United States are dependent on alcohol; and,

WHEREAS, adolescents use alcohol more than tobacco or illicit drugs; and,

WHEREAS, young people who begin drinking before age 15 are four times more likely to develop alcohol dependence than those who begin drinking at or after age 21; and,

WHEREAS, alcohol abuse is a major factor in unprotected sex, increasing risk of contracting HIV or other transmitted diseases; and,

WHEREAS, the typical American will see 100,000 beer commercials before he or she turns 18 (that is more than for sneakers, gum and jeans combined); and,

NOW THEREFORE, for all these reasons, the Coalition Against Alcohol, Nicotine & Drug Under-Age Use (CAAN-DUU) in conjunction with District 19 Community Services Board, are asking the residents of the County of Dinwiddie to join us in recognizing this April as National Alcohol Awareness Month.

The members of the Dinwiddie County Board of Supervisors do hereby proclaim April 2016 as National Alcohol Awareness Month in the County of Dinwiddie and call upon all residents, parents, governmental agencies, public and private institutions, businesses, hospitals, schools and colleges in Dinwiddie to support efforts that will increase community awareness and support for individuals and families coping with alcohol addiction in our community.

Upon motion of Mr. Lee, seconded by Dr. Moore, the proclamation was approved as presented.

AYES: Mr. Lee, Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner

NAYS: None

8. CITIZEN COMMENTS

There was no one signed up to speak during the citizen comment period.

9. COUNTY ADMINISTRATOR COMMENTS

Mr. Massengill began by stating that the Health Department has released a statement clearing Stony Creek as safe for recreational use. Next, he provided an update on the demolition project and the Dinwiddie Health Department move. Mr. Massengill also shared that the Dinwiddie Teen Expo is scheduled for April 23rd. He informed the Board and audience that there will be a Vietnam Combat Art exhibit in the hallways of the Pamplin Administration building from May 2 – May 20. The art exhibit is in commemoration of the 50th anniversary of the Vietnam War. Finally, Mr. Massengill provided an update on the Broadband Initiative, stating that a Request for Proposals is slated to be release on Friday which will allow Wireless Internet Service Providers to look at infrastructure and provide suggestions.

10. BOARD MEMBER COMMENTS

Mr. Chavis thanked the James House for the ties and their contribution to the community. He also acknowledged Alcohol Awareness Month and mentioned that there are Alcoholics Anonymous meetings available at West End Baptist Church. Finally, he announced that he will be speaking at Carson Volunteer Fire Department's Grand Opening on May 15th.

Dr. Moore also thanked the James House as well as Ms. Mastracco for her presentation. He expanded on Mr. Chavis' comment regarding the Alcoholics Anonymous meetings by stating that they are at 8:00 PM on Monday evenings. Dr. Moore mentioned that he will be attending the Dinwiddie Teen Expo on Saturday morning. Finally, he gave a shout out to Virginia Tech as his daughter will become a Hokie in the fall.

Mr. Lee recognized that it is his granddaughter's first birthday. Next he mentioned that Dinwiddie High School students will be participating in the Envirothon on April 20th. Finally, he expressed his delight in the progress of the Ragsdale Community Center.

Mr. Moody expressed his gratitude to the James House, Social Services and Ms. Grant. He also stated that he is working with Ms. Mastracco on the NACo Rural Impact Challenge to end child poverty.

Ms. Ebron-Bonner also thanked the James House, Ms. Mastracco, and Ms. Grant. She shared that she will be working at the Teen Expo on Saturday.

11. CLOSED SESSION

At 3:53 PM, upon the motion of Dr. Moore, seconded by Mr. Lee,

The Board convened into a closed meeting under:

- A. **§2.2-3711 (A) (1) Personnel:**
 - Appointments
 - Dinwiddie Airport and Industrial Authority
 - Resource Conservation and Development Council

- B. **§2.2-3711 (A) (3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body:**
 - Acquisition of specific land for economic development

- C. **§2.2-3711 (A) (5) Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community:**
 - Discussion concerning prospective business and industry

- D. **§ 2.2-3711(A) (29) Discussion of the award of a public contract involving the expenditure of public funds, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body:**
 - Contract related to potential County beautification project grant

- E. **§ 2.2-3711(A) (7). Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel:**
 - Memoranda of Understanding – Constitutional Officers
 - Taxation

AYES: Mr. Lee, Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
NAYS: None

At 7:02 PM, upon motion of Dr. Moore, seconded by Mr. Moody, the Board reconvened into open session.

AYES: Mr. Lee, Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
NAYS: None

CERTIFICATION

Whereas, this Board convened in a closed meeting under section

- A. **§2.2-3711 (A) (1) Personnel:**
 - Appointments
 - Dinwiddie Airport and Industrial Authority
 - Resource Conservation and Development Council

- B. **§2.2-3711 (A) (3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body:**
 - Acquisition of specific land for economic development

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- D. **§ 2.2-3711(A) (29) Discussion of the award of a public contract involving the expenditure of public funds, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body:**
 - Contract related to potential County beautification project grant

- E. **§ 2.2-3711(A) (7). Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel:**
 - Memoranda of Understanding – Constitutional Officers
 - Taxation

And whereas, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or of the matters identified in the motion discussed.

Now be it certified, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon motion of Mr. Moody, seconded by Mr. Lee, the Certification Resolution was adopted.

AYES: Mr. Lee, Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
NAYS: None

12. PUBLIC HEARINGS:

A. FISCAL YEAR 2017 BUDGET

Before budget discussion began, Dr. Moore and Mr. Lee read the below statements:

DISCLOSURE OF INTEREST PURSUANT TO SECTION 2.2-3112 OF THE CODE OF VIRGINIA, 1950, AS AMENDED

At the April 19, 2016 Meeting of the Dinwiddie County Board of Supervisors, I, Mark E. Moore, intend to participate in discussion and public hearings concerning the FY 2017 budget and FY 2017-2021 capital improvement plan for Dinwiddie County. The budget will determine how much money is appropriated to the Dinwiddie County School Board, and the capital improvement plan may affect the Dinwiddie County School Board. My wife is employed by the Dinwiddie County School Board. The budget and capital improvement plan may affect all school board employees in the County, and I am able to participate in the transaction fairly, objectively, and in the public interest.



Mark E. Moore
District 2 Supervisor

4/19/16

Date

DISCLOSURE OF INTEREST PURSUANT TO SECTION 2.2-3112 OF THE CODE OF VIRGINIA, 1950, AS AMENDED

At the April 19, 2016 Meeting of the Dinwiddie County Board of Supervisors, I, Daniel D. Lee, intend to participate in discussion and public hearings concerning the FY 2017 budget and FY 2017-2021 capital improvement plan for Dinwiddie County. The budget will determine how much money is appropriated to the Dinwiddie County School Board, and the capital improvement plan may affect the Dinwiddie County School Board. My wife is employed by the Dinwiddie County School Board. The budget and capital improvement plan may affect all school board employees in the County, and I am able to participate in the transaction fairly, objectively, and in the public interest.

I am employed by the Appomattox River Soil and Water Conservation District, which has an address of 13915 Boynton Plank Road, Farm Credit Mall, U.S. Route 1, P.O. Box 277, Dinwiddie, VA 23841. Due to my employment with the Appomattox River Soil and Water Conservation District, I will not participate in any discussion or vote pertaining to the Appomattox River Soil and Water Conservation Board.

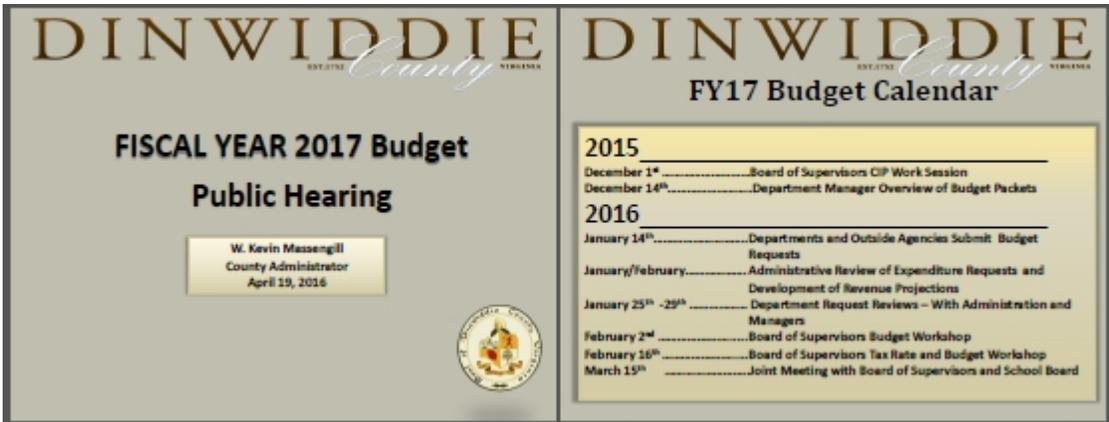


Daniel D. Lee
District 4 Supervisor

4-19-16

Date

Mr. Massengill presented the below to the Board and audience regarding fiscal year 2017's budget.



FY17 Budget Calendar

March 24 th	Complete Tax Rate Advertisement
March 17 th	Board of Supervisors Tax Rate and Budget Work Session
March 27 th , 30 th ...	Advertisements for Tax Rate Public Hearing April 3 rd
April 5 th	Joint Meeting with Planning Commission to evaluate CIP / Tax Rate Public Hearing and Adoption
April 7 th	Complete Budget/CIP Advertisement
April 10 th , 13 th , 17 th	Advertisements for Budget Public Hearing
April 19 th	*Public Hearing for Budget*
May 3 rd	Adoption of FY2017 Budget

Tonight's Public Hearing...

- By Virginia State Law the Board is prohibited from voting on the proposed budget tonight
- The Board is scheduled to vote on the FY17 Budget and CIP at a special called meeting on Tuesday, May 3rd at 7:00pm in the Board Room, Pamplin Administration Building

2016 Adopted Tax Rates

	Adopted
REAL ESTATE	.79
MOBILE HOMES	.79
MINERAL LANDS	.79
PUBLIC SERVICES	.79
PERSONAL PROPERTY	4.90
PERSONAL PROPERTY – VOLUNTEERS	.25
MACHINERY AND TOOLS	3.30
HEAVY CONSTRUCTION EQUIPMENT	3.30
CERTIFIED POLLUTION CONTROL	3.30
AIRPLANES	.50

Revenue Analysis



Local Revenue

FY16 Budgeted Revenue: \$37,307,464
 FY17 Proposed Revenue: \$38,419,014

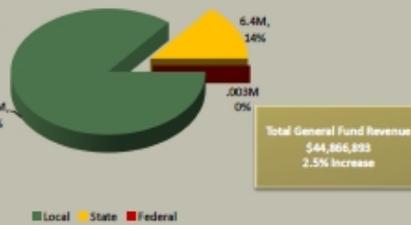
State Revenue

FY16 Budgeted Revenue: \$ 6,391,478
 FY17 Proposed Revenue: \$ 6,409,911

Federal Revenue

FY16 Budgeted Revenue: \$ 67,325
 FY17 Proposed Revenue: \$ 37,968

Total Revenue by Source

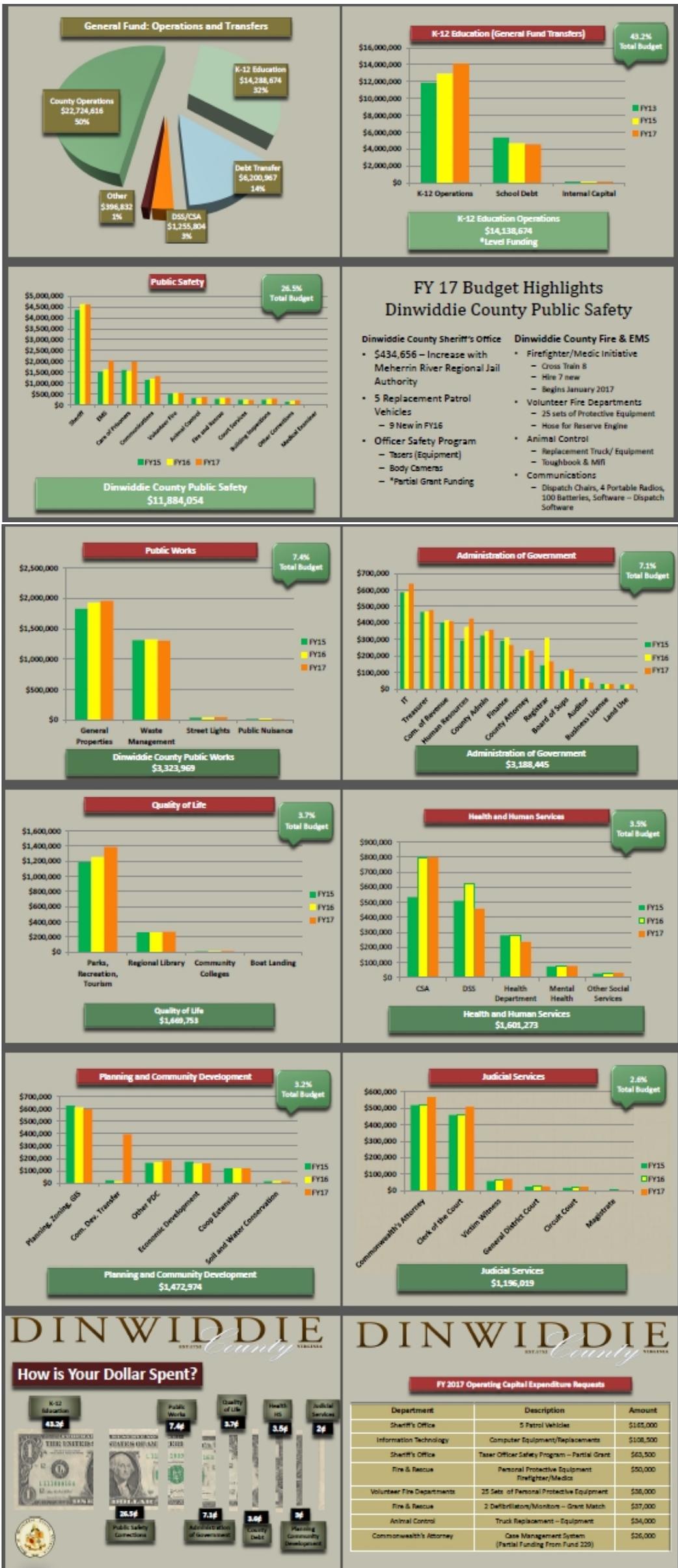


County Expenditures Budget



FY17 Budget Approach...

- ... Acknowledging 2.5% Revenue Growth
 - Critical review of all spending within ALL County Departments, evaluate services rendered, and determine effectiveness of local programs.
 - Maintain funding levels to services that are state mandated.
 - Maintain funding levels for services rendered by Constitutional Officers.
 - Provide sufficient funding for Public Education.
 - Continue to make investments into public safety with focus on Fire Protection.
 - Provide the necessary funding to maintain and attract a first class workforce to include investments into government facilities, equipment, and technology.
- GOALS:**
 Maintain delivery of government services, address on-going financial obligations, enhance law enforcement and fire protection, make strategic workforce investments



Department	Description	Amount
Communications	Upgrade Dispatch Console Software	\$21,639
Building Inspections	4x4 Small SUV	\$20,025
Communications	4 Portable radios & 100 Batteries	\$16,772
Communications	Dispatcher Chairs (4)	\$7,605
Fire and Rescue	Hose for Reserve Engine	\$7,100
Animal Control	Toughbook and MP Card	\$7,000

DINWIDDIE County VIRGINIA

FY 2017 Position Requests

Department	Description	Amount
Fire	Hybrid Firefighter Initiative	\$421,303
Public Works	Public Works Supervisor	\$49,403
Children Services Act	CSA Management Specialist - Part Time to Full Time	\$11,630
Animal Control	Animal Control Officer - Eliminated Part Time - for Full Time	\$4,460

Dinwiddie County Public Schools Funding Breakdown

General Fund Transfers to the following...

School Operating Fund	\$14,138,674
School Debt	\$ 4,583,401
School Buses	\$ 550,000
Internal Capital Outlay	\$ 150,000
Total	\$19,422,075

Total School Budget
\$54,908,944

DINWIDDIE County VIRGINIA

GOALS:
Maintain delivery of government services, address on-going financial obligations, enhance law enforcement and fire protection, make strategic workforce investments

- Government Services**
 - Ragsdale Community Building
 - Manned Concessions Site in Ford
- Enhanced Law Enforcement and Fire Protection**
 - Body Cameras
 - Teaser Equipment
 - Combined Fire/Highway/EMT's
- On-going Financial Obligations**
 - Meherrin River Regional Jail Authority
 - Dinwiddie County Chamber of Commerce
 - Virginia's Gateway Region
 - Crater Justice Academy
 - PAIT
 - District 19
 - Appomattox Regional Library
- Workforce Investments**
 - Compensation Plan
 - 1.118% VRS
 - 2% COLA

Balancing the Budget...

FY 2017 Budgeted Revenue	\$44,866,893
County Operations	\$22,724,616
School Operations/Capital	\$14,288,674
School Debt Service (Transfer)	\$ 4,583,401
County Debt Service (Transfer)	\$ 1,617,566
Social Services and CSA (Transfer)	\$ 1,255,804
Community Development Fund (Transfer)	\$ 396,832
FY 2017 Budget Expenditure	\$44,866,893
FY 2017 Revenue Less Expenditures	0
Total CIP Transfer	\$ 2,317,855
Change in General Fund Balance	\$2,317,855

DINWIDDIE County VIRGINIA

Dinwiddie County Capital Improvements Plan Proposed for FY2017 - FY2021

FY2017 Capital Improvements Plan	General Fund Transfer
Ragsdale Community Building, FFE	\$295,063
Replace Responder 4 - McKenney	\$55,000
Replace Squad 5 - Old Hickory	\$180,000
Replace Ambulance - B3	\$240,000
Radio System Replacement Study (A&E Only)	\$100,000
Carson Volunteer Fire Department	\$250,000
DCWA - Water Tower	\$400,000
DCWA - Courthouse Waste Water Treatment, Zinc Project (Year 1)	\$30,000
DCWA / SCWWA Proposed Plant Improvements	\$124,316
DCWA / ARWA Proposed Plant Improvements	\$93,476
DCPS - School Buses	\$550,000
Total	\$2,317,855

Dinwiddie County Public Schools (DCPS)
Vanity Girls Softball Field: Lighting and Field Adjustments (FY16 Year End Funds)
Southside Elementary Lagoon Closure Project (FY16 Year End Funds and County)

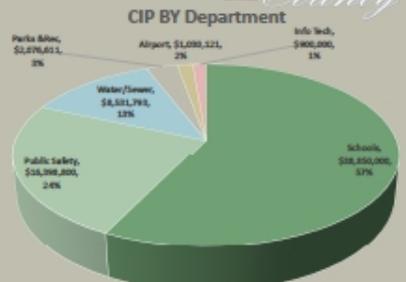
FY2018 Capital Improvements Plan	General Fund Transfer
Dinwiddie Airport and Industrial Authority - Hangar Improvements	\$282,000
Dinwiddie Airport and Industrial Authority - Executive Hangar	\$605,121
Animal Control Cremation System	\$98,800
Replace Tanker 3	\$350,000
Self Contained Breathing Apparatus Replacement	\$650,000
DCWA - Courthouse Waste Water Treatment, Zinc Project (Year 2)	\$90,000
DCWA / SCWWA Proposed Plant Improvements	\$59,822
DCWA / ARWA Proposed Plant Improvements	\$65,868
DCPS - School Buses	\$700,000
Total	\$2,876,611

FY2019 Capital Improvements Plan	General Fund Transfer
ERP Replacement / Information Technology Upgrade	\$900,000
Eastside Soccer Field Fencing and Bleachers	\$50,024
Eastside Soccer Field Lighting	\$109,444
Dinwiddie Airport and Industrial Authority Hangar Renovation & Runway Extension Project	\$47,000
Radio System Replacement	\$6,000,000
Replace Brush 2	\$150,000
Replace Squad 2	\$350,000
Sutherland / Airport Fire Station	\$3,000,000
DCWA / SCWWA Proposed Plant Improvements	\$13,962
DCWA / ARWA Proposed Plant Improvements	\$70,789
DCPS - School Buses	\$1,200,000
Total	\$11,891,219

FY2020 Capital Improvements Plan	General Fund Transfer
Dinwiddie Airport and Industrial Authority - Hangar Renovations and Runway Extension	\$48,000
School Renovations - Sunnyside/Southside Elementary	\$35,000,000
Eastside Playground Expansion	\$132,000
Eastside Outdoor Basketball Court/Fencing/Bleachers	\$66,080
Sports Complex Outfield Bleachers	\$225,000
Sports Complex Walking Trail	\$66,000
Replace Ladder Truck #4	\$1,100,000
Eastern Area Fire Station - Richard Bland College	\$3,000,000
DCWA / SCWWA - Proposed Plant Improvements	\$7,250
DCWA / ARWA - Proposed Plant Improvements	\$70,778
DCPS - School Buses	\$700,000
Total	\$40,415,106

FY2021 Capital Improvements Plan	General Fund Transfer
DCPS - School Buses	\$700,000
Heavy Vehicle Maintenance Facility	\$800,000
Volunteer Fire Departments Mechanical Systems Upgrades	\$100,000
Waste Water Capacity	\$4,500,000
McKenney Gym - Sitework and HVAC	\$75,000
Sports Complex - Phase II	\$750,000
Eastside Splash-pad	\$308,000
Dinwiddie Airport and Industrial Authority - Hangar Renovations/Runway	\$48,000
DCWA / SCWWA - Proposed Plant Improvements	\$2,799,650
DCWA / ARWA - Proposed Plant Improvements	\$205,884
Total	\$10,286,534

DINWIDDIE County VIRGINIA





Ms. Ebron-Bonner opened the public hearing for fiscal year 2017's County Budget.

Mr. Rufus Tyler from the Improvement Association spoke regarding the budget request submitted to the Board and provided information on the Improvement Association.

As no one else was signed up to speak, Ms. Ebron-Bonner closed the public hearing.

B. FISCAL YEARS 2017-2021 CAPITAL IMPROVEMENTS PLAN BUDGET

Ms. Ebron-Bonner opened the public hearing for fiscal years 2017-2021 Capital Improvements Plan Budget.

As no one was signed up to speak, Ms. Ebron-Bonner closed the public hearing.

C. FISCAL YEAR 2016 APPROPRIATION AMENDMENT

Ms. Howerton, Deputy County Administrator, Finance and General Services, presented the below memo and resolution for public hearing and the Board’s approval.

TO: Dinwiddie County Board of Supervisors
FROM: Anne Howerton
DATE: April 19, 2016
SUBJECT: FY 2016 Appropriation Amendment –General Fund Transfer for Fire Apparatus and Airpark Road Construction

BACKGROUND

Section 15.2-2507 of the Code of Virginia requires a locality to advertise and hold a public hearing if the Board needs to amend their currently adopted budget by more than 1% of total expenditures. Since the proposed FY 2016 appropriation amendments exceed that 1% threshold, a public hearing is being held today on the following items.

First Amendment: Engine 3 was destroyed in an accident on I-85 in November 2015. The purchase of a replacement engine will require the appropriation and transfer of \$190,250 from the unassigned General Fund balance to the CIP fund and the appropriation of the \$399,750 in insurance proceeds already received in the CIP fund, for a total of \$590,000. The contract award for this purchase will be presented to the Board later in tonight’s meeting.

Second Amendment: VDOT has agreed to accept into the state highway maintenance system the remaining portion of Airpark Drive leading into the Rohoic Manned Site (approximately 1,100 feet) once certain improvements have been made to the existing road. An appropriation and transfer of \$152,000 from the unassigned General Fund balance to the CIP fund has been estimated by Timmons to cover the cost of the necessary road construction. An IFB is being released this month to solicit contractors for the road construction.

REQUESTED ACTION

We are asking for approval of the following resolution.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, does hereby appropriate and amend the FY 2016 revenue and expenditure budgets by the following amounts:

Fund	Description/Department	Revenue	Expenditures
General	Transfer to CIP		\$190,250
CIP	Transfer from General/Fire&Rescue Vehicles	\$190,250	\$590,000
General	Transfer to CIP		\$152,000
CIP	Transfer from General/Manned Sites	\$152,000	\$152,000

Ms. Ebron-Bonner opened the public hearing for the FY 2016 Appropriation Amendment.

As no one was signed up to speak, Ms. Ebron-Bonner closed the public hearing.

Upon motion of Dr. Moore, seconded by Mr. Moody, the resolution was approved as presented.

AYES: Mr. Lee, Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
NAYS: None

D. NEW GOVERNMENT FACILITIES PPEA PROPOSALS

Mr. Massengill gave an overview of the proposals received for the new government complex buildings.

Ms. Ebron-Bonner opened the public hearing for the New Government Facilities PPEA Proposals.

As no one was signed up to speak, Ms. Ebron-Bonner closed the public hearing.

E. CASE P-16-3, REZONING 2.741 ACRES FROM R-R TO M-1 FOR PUBLIC MANNED TRASH COLLECTION SITE

Mark Bassett, Planning Director, presented the below for public hearing and Board approval.

MEMORANDUM

To: W. Kevin Massengill, County Administrator and Board of Supervisors
From: Mark Bassett, Planning Director
Date: April 5, 2016
Subject: April 19 Board of Supervisors Public Hearing for Rezoning, P-16-3

Please find the attached Planning Commission meeting summary materials for rezoning case, P-16-3. The applicant, County of Dinwiddie, Virginia, is requesting to rezone with proffers property, which is located on the north side of River Road (Rt. 601) at the intersection of Hart Road and River Road and containing approximately 2.741 acres, from R-R, Residential Conservative, to M-1, Industrial Limited, in order to allow for a public manned convenience trash collection site. The M-1, Industrial Limited, zoning classification allows for certain public facilities pursuant to the Zoning Ordinance allowed density. After the Planning Commission heard the rezoning request at their March 9 meeting, the Planning Commission unanimously recommended approval of the rezoning request with proffers to the Board of Supervisors by a vote of 4-0.

Planning Commission Meeting Summary Report

File#: P-16-3
Applicant: County of Dinwiddie, Virginia
Rezoning Request: Residential, Conservative, R-R to Industrial, Limited, M-1
Property Location: North side of River Rd. (Rt. 601) at the intersection of Hart Rd. and River Rd.
Tax Map Parcel #: Part of 19-4
Acreage: Approx. 2.741 acres
Magisterial District: Rohoic District
Planning Commission Mtg.: March 9, 2016

CASE OVERVIEW

The applicant, the County of Dinwiddie, Virginia, is requesting to rezone with proffers property containing approximately 2.741 acres from R-R, Residential Conservative, to M-1, Industrial Limited, in order to allow for a public manned convenience trash collection site. The M-1, Industrial Limited, zoning classification allows for public facilities pursuant to the Zoning Ordinance allowed density. The property is located on the north side of River Rd. (Rt. 601) at the intersection of Hart Rd. and River Rd., and is further defined as part of Tax Map Parcel No. 19-4. As indicated in the Dinwiddie County Comprehensive Land Use Plan, the subject property is located within the Urban Area, which allows service development for this general area.

ATTACHMENTS

- Rezoning Application, Location Map, Survey of Manned Trash Site
- Proffer Statement

LAND USE AND ZONING ANALYSIS

The subject property is located on the north side of River Rd. (Rt. 601) at the intersection of Hart Rd. and River Rd. The applicant is requesting the rezoning of a portion of the subject property, approximately two and one-half acres, from Residential, Conservative, R-R to Industrial, Limited, M-1 for the public manned convenience trash collection site serving the County residents living in this general area of Dinwiddie County.

The surrounding land uses include agricultural, open space, forestal lands, and low density single-family residential. The properties in this general area are zoned A-2, Agricultural, General, to the south across River Road; Residential, Conservative, R-R, to the west and north; and Residential, Limited, R-1 (Clay Estates Subdivision) east of the subject property.

The property under review is designated by the Comprehensive Land Use Plan (the "Plan") as being within the Urban Area. As such, the general area is expected to accommodate public service uses where needed to better serve the residents of this portion of the County. The manned convenience site replaces the unmanned dumpster sites that are poorly located and are unattended leading to improper use by individuals not living in Dinwiddie County and also resulting in illegal dumping and overuse.

Chapter XI of the Comprehensive Plan outlines the policies, goals, and objectives of the County, and Section D., Public Facilities and Services, states "Provide County facilities and services necessary to promote a safe, healthful, and desirable community in which to live".

As previously stated, this general area is one of the areas of the County where a manned convenience trash collection site better serves the residents and allowed the County to clean up and/or close some of the unmanned dumpster/trash collection sites in this section of the County.

OVERVIEW OF DEVELOPMENT IMPACTS

Public Utilities, Public Safety & School System Impacts

As public water and sewer is not available in the area, the use of public water and sewer utilities is not proposed by the County. There is an onsite well for the County's site attendants to use for cleaning purposes only. An onsite porta potty is utilized for any sanitary sewer needs.

With the use limited to the manned convenience trash collection site, the impacts on public safety services are minimal.

Transportation Impacts

The impacts on the existing transportation network more specifically River Road, which is a major collector, from the manned convenience trash collection site are minimal and do not warrant the construction of any turn lanes.

PROFFER STATEMENT

The County has proffered to limit the use on the subject property to the public utility use for a manned-convenience trash site. In addition, the County did proffer to ensure that exterior building and parking lot lighting is directed inward and downward to the site to avoid casting site lighting on to the adjacent properties and into the night sky.

Staff Recommendation:

The planning staff has reviewed the rezoning request and is satisfied that the applicant has addressed the impacts of rezoning the subject property.

Staff recommends APPROVAL WITH PROFFERS of the request to rezone the subject property given that:

1. The zoning classification requested, M-1, Industrial, Limited, with proffers is compatible with the surrounding zoning pattern and surrounding land uses;
2. The requested zoning classification, M-1, Industrial, Limited, with proffers conforms to the underlying uses recommended in the Urban Area of the Comprehensive Land Use Plan for this general area.

PLANNING COMMISSION RECOMMENDATION

The following comments were made by the Planning Commission, Planning staff, and citizens at the March 9, 2016 Planning Commission Public Hearing:

The Chairman asked the members if they had any questions for Mr. Bassett.

Mr. Blaha asked if the entire 58 acres is zoned R-R or is it just the 2.5 acres.

Mr. Bassett said the entire property is zoned R-R.

Mr. Prosize asked if this is an existing manned site.

Mr. Bassett said yes it is one of the existing manned trash sites.

Mr. Blaha asked if there was an existing landscaped buffer in place.

Mr. Bassett said yes there is an existing landscaped buffer in place around the perimeter of the manned trash site.

The Chairman asked the members if they had any more questions for Mr. Bassett. He said since there are none would the applicant like to come forward and add anything additional if they so choose.

Mr. Massengill, County Administrator for Dinwiddie County said he didn't have too much more to add to what Mr. Bassett presented. However, he did want the Commissioners to know how the County acquired the property. The Dinwiddie County Public Schools acquired the property some years ago with the expectation that this would be an ideal location for an elementary school. Around 2004-2005 when the County was looking at replacing Rohoic Elementary School and build Sutherland Elementary School the County and school system went to this location and it had the right acreage but not the right size or format for what the County and school system were considering. The property has a lot of undulations or poor topography, so the County and school system did not feel it would be advantageous to build a large elementary school at this location. With the school system not having any future use for the property, the school system decided to give it back to the County. I was tasked by the Board of Supervisors to look at all the County owned properties and a list of 30 to 40 properties emerged from that task. I recommended to the Board of Supervisors that the County surplus some of these underutilized properties because they have been off the tax rolls for a few decades. My point was it wasn't doing the taxpayers any good just letting the properties sit idle, but if the County surpluses them there could be some private interest for development in the future. Another thing I shared with the Board of Supervisors concerning this property was, it is contiguous to larger pieces of property that front on Lake Chesdin, and this means that this property could be a good secondary entrance to some future development/growth on Lake Chesdin.

The Chairman asked the members if they had any questions for the applicant. He said since there are none he was opening the public hearing portion of the case.

Mr. Robert Dilworth – 20008 River Road, Sutherland VA said he was concerned about whether or not the rezoning was going to affect his property, which is contiguous to the County manned site property. He said after hearing what is going on he is okay with the rezoning.

The Chairman said since there is no one else to speak he was closing the public hearing portion of the case. He asked the Commissioners if they had anything else they wanted to discuss before they vote.

Mr. Blaha made a motion and read the following: BE IT RESOLVED, that in order to assure compliance with Virginia Code Section 15.2-2286(A) (7) it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice, I move that rezoning request, P-16-3, as presented be recommended for approval with proffers to the Board of Supervisors. It was seconded by Mr. Hayes and with Mr. Blaha, Mr. Hayes, Mr. Simmons and Mr. Prosize voting "AYE" the rezoning with proffers was approved.

BOARD ACTION

Since this is a zoning matter, the standard statement regarding Board action on this zoning matter must be read. In order to assist, staff prepared the following statement:

BE IT RESOLVED, that in order to assure compliance with Virginia Code Section 15.2-2286(A) (7) it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice, I move that rezoning, P-16-3, as presented be (approved, approved with proffers, or disapproved) by the Board of Supervisors.

DINWIDDIE COUNTY PLANNING & ZONING DEPARTMENT
LAND USE AMENDMENT APPLICATION



Dinwiddie County
 Planning Department
 P. O. Drawer 70
 Dinwiddie, Virginia 23841
 (804) 469-4500 ext. 2117
 (804) 469-5322 /fax

337 pg 102
 Rec'd 2/23/2016 Case No.: P-16-3
 Date Rec'd 2/23/2016 Fee Amount: N/A
 Time Rec'd _____ Receipt No: N/A
 Pre-Application Conference Date: _____
 This application has been amended: YES NO
 Reviewed by: Mahesh Dandekar

Information must be typed or printed and completed in full.
 Attach additional pages where necessary.

1) LAND USE INFORMATION	
(Circle): <u>BOS / PC / BZA</u>	<u>New/Renewal</u> Previous/Renewed Case#: _____
Amend Previous Case: Y / <input checked="" type="checkbox"/> N Land Use Taxation: Y / <input checked="" type="checkbox"/> N	
Application Type: (Circle One): <input type="checkbox"/> Variance <input type="checkbox"/> Administrative Variance <input type="checkbox"/> Conditional Use Permit <input checked="" type="checkbox"/> Rezoning <input type="checkbox"/> Street Vacation <input type="checkbox"/> Special Exception <input type="checkbox"/> Amendment	
Description of Request: _____ _____	
Existing Zoning: <u>R-R</u>	Existing Acreage: <u>2.741 acres</u>
Proposed Zoning: <u>M-1</u>	Proposed Acreage: <u>2.741 acres</u>
	Total Acreage: <u>2.741 acres</u>
Water (Circle One): Public <input type="checkbox"/> Well <input type="checkbox"/>	
Sewer (Circle One): Public <input type="checkbox"/> <u>On-site Well and Septic</u>	
Attached: (circle): <u>Miscellaneous Information</u> /Master Plan/Textual Statement/ <u>Proffered Conditions</u>	
2) APPLICANT/AGENT INFORMATION	
Applicant(s): Dinwiddie County Board of Supervisors _____ Home/Cell# _____ Address: 14016 Boydton Plank Road Dinwiddie, Va. 23841 _____ Work# _____ Agent(s): W. Kevin Massengill, County Administrator _____ Home/Cell# _____ Address: Same as above _____ Work# _____	
<input checked="" type="checkbox"/> Property Owner <input type="checkbox"/> Contract Purchaser <input type="checkbox"/> Other: _____	
3) PROPERTY OWNER INFORMATION	
Property Owner's Name and address (see note on last page): County of Dinwiddie Virginia _____ 14016 Boydton Plank Road Dinwiddie, Va. 23841 _____ Contact#: 804-469-4500 _____	Property Owner's Mailing Address (If this address is different from that listed in the Assessor's Office.): _____ _____ _____
Property Tax Parcel Number: <u>Part of 19-4</u>	Phone# _____

4.) SUBJECT PARCEL INFORMATION

General Location of Project: The property is located on the north side of River Rd. (Rt. 601) at the intersection of Hart Rd. and River Rd. _____

Tax Map #: Part of 19-4 _____
Subdivision Name: _____
Section: _____ Block _____
Address: _____
Zoning: R-R _____ Acreage: 2.741 _____
Existing Use: Manned Trash Site _____
Conditions: _____

Tax Map # _____
Subdivision Name: _____
Section: _____ Block _____
Address: _____
Zoning: _____ Acreage: _____
Existing Use: _____
Conditions: _____

Tax Map # _____
 Subdivision Name: _____
 Section: _____ Block _____
 Address: _____
 Zoning: _____ Acreage _____
 Existing Use: _____
 Conditions: _____

Tax Map # _____
 Subdivision Name: _____
 Section: _____ Block _____
 Address: _____
 Zoning: _____ Acreage _____
 Existing Use: _____
 Conditions: _____

1. Explain fully the proposed use, type of development, operation program, reason for this request, etc.:

To allow for a public manned convenience trash collection site on the 2.741 acre site; as part of the County's effort to eliminate the unmanned trash sites located throughout the County.

2. State how this request will not be materially detrimental to adjacent property, the surrounding neighborhood or county in general. Include, where applicable, information concerning: Use of public utilities; effect of request on public schools; effect on traffic, to include means of access to nearest public road; effect on existing and future area development; etc.:

The trash collection area is located so that the existing trees buffer the manned trash site from the road and surrounding property. There have not been any traffic issues with vehicles entering and exiting the existing site.

3. List case numbers and explain any existing use permit, special exception, conditional use or variance previously granted on the parcels in question:

N/A

4. If requesting a variance or special exception, explain the unique physical hardship or extraordinary situation that is justification for the request:

N/A

5. Complete names and address (including Zip codes) of all owners adjacent, across the road or highway from the property and across any railroad right-of-way, creek, river, from such property must be obtained by the applicant from the Commissioner of the Revenue, Pamplin Administration Building. If such property lies in another county or city, the respective jurisdiction will provide this information to the applicant. Applications with incomplete parcel information will not be accepted.

Property information records are attached.

6. The required fee must accompany this application. A fee schedule is available from the Planning Department, 14016 Boydton Plank Road, Pamplin Administration Building, Dinwiddie Virginia. Checks must be made payable to: "Treasurer, County of Dinwiddie".

7. Enclosed with the application, a copy of the appropriate county tax map with the property marked (provided at pre-application conference) and, if available, a surveyed plat of the entire parcel.

8. Enclose with this application any required plans or plats (plans must be folded).

9. I/We hereby certify that to the best of my/our knowledge all the above statements and the statements contained in any exhibits transmitted are true and that the adjacent property owners listed herewith are the owners of record as of the date of the application:

Date: _____ February 23, 2016

SIGNATURE OF AGENT* _____
 (Name of person other than, but acting for, the property owner and responsible for this application.)

AGENT'S NAME W. Kevin Massengill _____
 (Typed or printed)

SIGNATURE OF APPLICANT** _____
 (Same name as used in Item 2, Page 1)

APPLICANT'S NAME W. KEVIN MASSENGILL _____
 (Typed or printed)

I authorize you, the merchant, to initiate an electronic debit to my account for the amount rendered on this check plus the legal limit returned check fee if the item is dishonored. The use of a check for payment is my acceptance of this policy. Signature _____

Notes: Incomplete application will not be accepted. Any request that requires plans must be accompanied by those plans at the time submission of the application.

*Agent must file power of attorney from the property owner(s) giving the agent authority to submit this application.

** If the applicant is not the owner of the property, the applicant must file power of attorney from the property owner(s) giving the applicant authority to submit this application.

PROFFERS

THESE PROFFERS are made this 4th day of March, 2016 by Dinwiddie County Board of Supervisors together with its successors and assigns, (the "Owner").

RECITALS

- A. Owner legally possess the tract or parcel of land located in Dinwiddie County, Virginia, (the County) located on the north side of River Road at the intersection of River Road and Hart Road, Sutherland, Virginia and being a part of Tax Parcel No. 19-4 containing approximately 2.741 acres as more fully shown on that certain plat by R. H. Gordon, Jr. dated January 29, 2016 and titled Plat showing property surveyed for the County of Dinwiddie, to divide 2.741 acres +- off of 61.597 acres +- for the manned waste site located on the north side of Rte. 601, in Namozine District, Dinwiddie County, Virginia (the "Property").
- B. The Property is within the Urban Area on the County's Comprehensive Plan and is zoned Residential, Conservative, R-R. An application has been made to rezone the Property from Residential, Conservative, R-R to Industrial, Limited, M-1.
- C. The Owner desires to offer to the County certain conditions on the development of the Property not generally applicable to land zoned Industrial, Limited, M-1.

NOW, THEREFORE, for and in consideration of the approval of the requested rezoning, and pursuant to Section 15.2-2298 of the Code of Virginia, 1950, as amended, and the County Zoning Ordinance, Owner agrees that it shall meet and comply with all of the following conditions in developing the Property. If the requested rezoning is not granted by the County, these proffers shall be null and void. The following proffered conditions are stated as follows:

CONDITIONS

- 1. The uses on the Property will be limited to a public utility use for a manned-convenience trash site.
- 2. Any security lighting installed on the Property will be directed downward and inward to the site to avoid casting site lighting on to the adjacent properties and into the night sky.

WITNESS the following signature:

County of Dinwiddie, Virginia

BY *W. Kevin Massengill*
W. Kevin Massengill, County Administrator

COMMONWEALTH OF VIRGINIA

County of Virginia, to-wit:

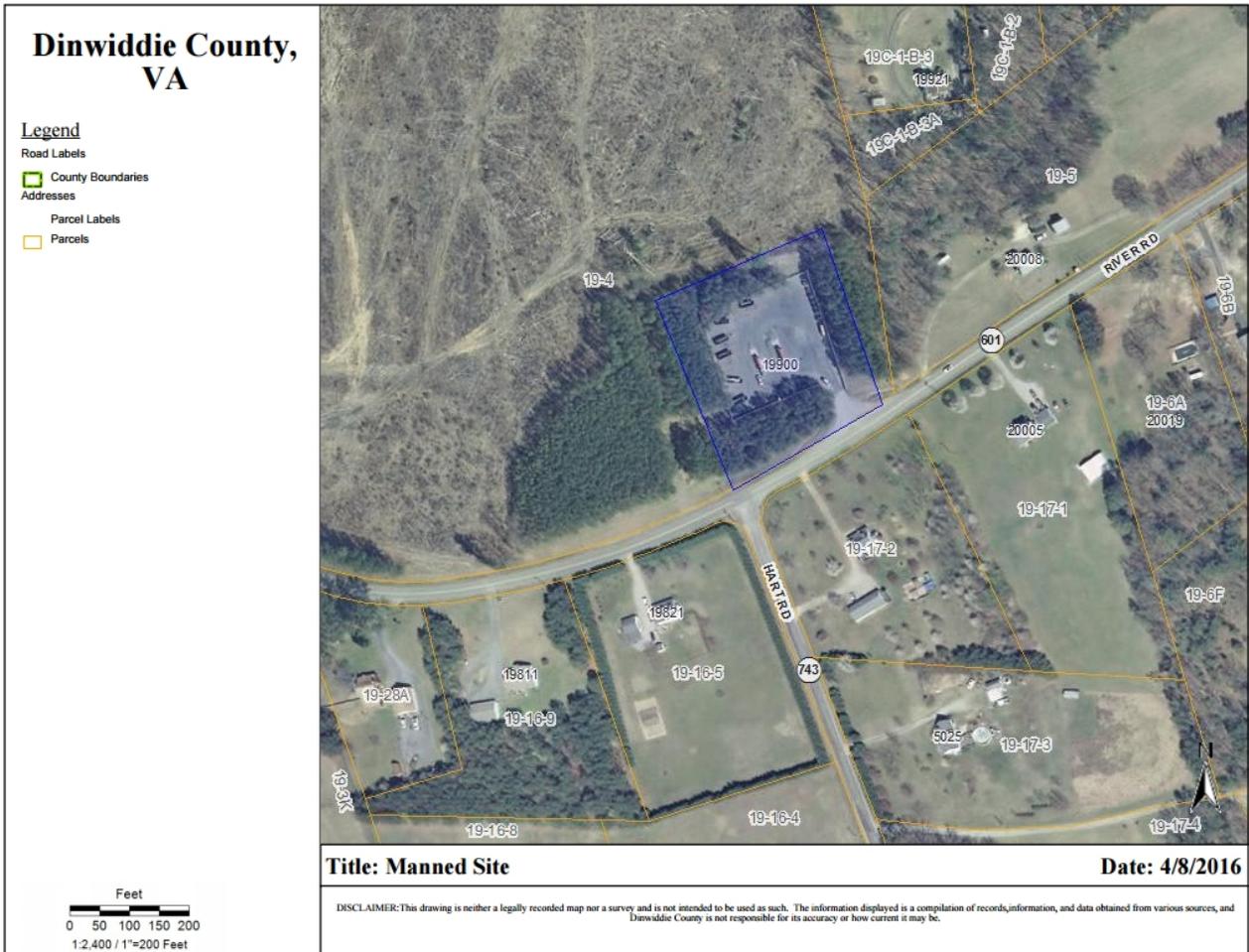
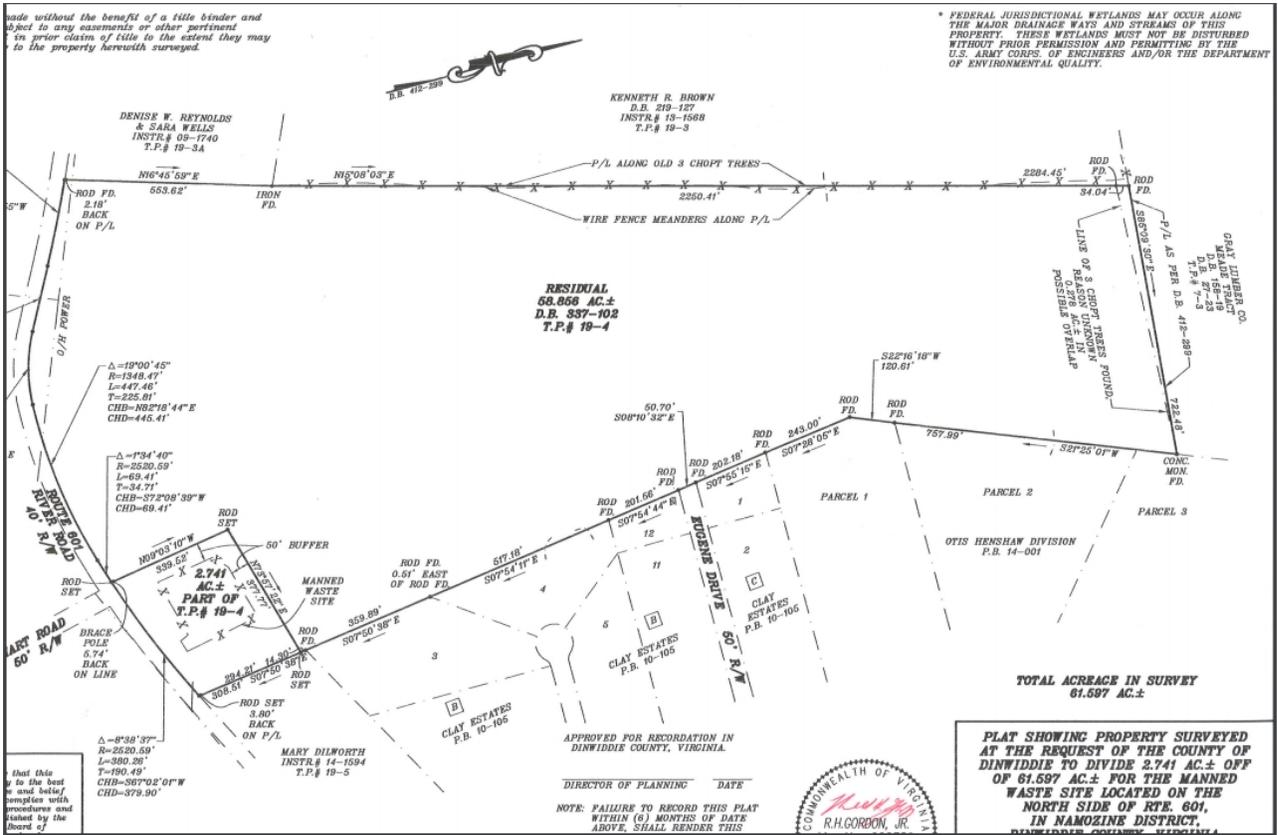
The foregoing was acknowledged this 4 day of March, 2016 by

W. Kevin Massengill, County Administrator.

My commission expires: 6/30/2019.



Stephanie Belton Wray (SEAL)
Notary Public



Ms. Ebron Bonner opened the public hearing for Case P-16-3.

As there was no one signed up to speak, Ms. Ebron-Bonner closed the public hearing for Case P-16-3.

Upon motion of Dr. Moore, seconded by Mr. Chavis,

BE IT RESOLVED, that in order to assure compliance with Virginia Code Section 15.2-2286(A) (7) it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice, I move that rezoning, P-16-3, as presented be approved with proffers by the Board of Supervisors.

AYES: Mr. Lee, Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
NAYS: None

13. OLD/NEW BUSINESS

A. CONTRACT AWARD: TRIPLE COMBINATION FIRE PUMPER

Dennis Hale, Chief, Fire and EMS, presented the following memo and contract for the Board's approval.

Date: April 19, 2016
To: Dinwiddie County Board of Supervisors
From: Dennis Hale, Chief of Fire & EMS
Subject: Contract for Triple Combination Pumper (Engine 3 Replacement)

BACKGROUND

On November 22, 2015, McKenney Volunteer Fire Department Engine 3 was struck by a tractor trailer on Interstate 85 while on the scene of a previous motor vehicle accident. As a result of being struck, Engine 3 was severely damaged and determined to be a total loss by the insurance company. Engine 3 was a 2002 Pierce Manufacturing Quantum Rescue Pumper that was purchased new by the County in 2002.

Since the time of the accident, the Division of Fire & EMS and the McKenney VFD have been working to design and procure the replacement unit. It was determined very early in the process that it would be beneficial to the system if the new engine at McKenney VFD could closely mirror the three engines the County had purchased in 2014. This would allow all five county engines to be close to uniform in nature.

Once the design of the engine was settled, procurement options were explored. The Division of Fire & EMS determined that the replacement unit could be purchased through the Houston Galveston Cooperative (HGAC) Purchasing Program. HGAC is a government to government cooperative procurement program that has been in effect for more than 36 years. The goods and services that are available through HGAC have been through a competitive bid /proposal process. Dinwiddie County has been a member of HGAC since May of 2012 and has made other purchases through the program including multiple ambulances in 2013 and 2014. The use of this cooperative procurement allows for the purchase of the needed unit and also expedites the purchase since an additional procurement process is not necessary.

The HGAC contract price of \$576,845 for the unit was received in early April. With associated costs for work that will be done to the engine after delivery (radio installation, equipment mounting, etc.) the total cost for the replacement unit is projected to be \$590,000.

LAST BOARD ACTION

The original unit was insured for \$400,000, and the County has already received those funds from our insurance carrier. Funding for the replacement engine is provided by the appropriation of the insurance proceeds (\$399,750) and an additional appropriation of \$190,250 approved by the Board of Supervisors after a public hearing held on April 19, 2016.

REQUESTED ACTION

We are asking for approval of the following resolution.

RESOLUTION

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County Virginia does hereby authorize and direct the County Administrator, W. Kevin Massengill, to execute a contract for the purchase of one (1) Class A fire pumper to FESCO Emergency Sales of Elkridge, MD for an amount not to exceed \$576,845 with such changes as he may approve substantive or otherwise.

CONTRACT

DINWIDDIE COUNTY TRIPLE COMBINATION FIRE PUMPERS

The Agreement is made this 19th day of April 2016, by and between **FESCO Emergency Sales** [VA Dealer], of 11074 Air Park Road, Ashland, Virginia 23005 and **Spartan ERV** [Manufacturer] of 907 7th Avenue North, Brandon, South Dakota 57005 (parties of the first part, who are jointly and severally responsible for performance of this contract and hereinafter known as "Contractor"), and the **County of Dinwiddie**, Virginia (party of the second part, and hereinafter known as "County").

WHEREAS, pursuant to the Virginia Public Procurement Act, County used cooperative procurement for construction of a new triple combination fire pumper; and

WHEREAS, Contractor submitted a quote for same, consistent with the County's needs; and

WHEREAS, Contractor was selected to provide services;

NOW THEREFORE, in consideration of the mutual benefits, promises, and undertakings, the sufficiency and receipt of which are acknowledged, the following terms and conditions are agreed to by the parties to this Contract:

1. **Incorporation by Reference.** The following are made a part hereof as if the same were fully set forth herein, and if any discrepancies arise between the documents, they will prevail in the following order: (1) this Contract including the General Terms and Conditions, (2) Contractor's price quote dated April 4, 2016, (3) Contractor's detailed product specifications dated April 4, 2016, (3) HGAC Contract No. FS12-15. This procurement is governed by the Virginia Public Procurement Act and the Dinwiddie County Purchasing Policies and Procedures. All terms and conditions of the Act and the Policies and Procedures are hereby adopted and incorporated by reference herein.

2. **Time of Performance.** Contractor agrees to begin construction within ten (10) calendar days of receipt of County's Written Notice to Proceed, with delivery and acceptance no later than 345 days after issuance of Notice to Proceed. TIME IS OF THE ESSENCE. In the event the specified construction work is not completed by the applicable deadlines, Contractor may be subject to liquidated damages in the amount of \$1,000.00 per day for each and every calendar day of delay beyond the time specified and as further specified in County's Terms and Conditions.
3. **Costs.** Contractor agrees to perform all work and provide all equipment pursuant to this Contract for a sum no greater than FIVE HUNDRED SEVENTY-SIX THOUSAND EIGHT HUNDRED FORTY-FIVE AND NO/100 DOLLARS (\$576,845.00) (the "Contract Price"). Payment shall be made to Contractor within thirty (30) days after receipt of invoice and after County has inspected and tested the work and notified Contractor of its acceptance of same.
4. **Notices.** Any notices required shall be in writing, unless otherwise permitted hereunder, and shall be deemed received five (5) days after mailing of same in the U. S. Mail with postage prepaid at the addresses set forth below or upon actual receipt:

Notice to County shall be made to:

W. Kevin Massengill
 County Administrator
 P. O. Drawer 70
 Dinwiddie, Virginia 23841
 (804) 469-4500
 accounting@dinwiddieva.us

Notice to Contractor shall be made to:

Virginia Dealer

Peter Laake, Sr.
 FESCO Emergency Sales
 7010 Troy Hill Drive
 Elkridge, MD 21075
 (410) 379-5353 or (800) 638-0926
 plaakesr@fescosales.com

Manufacturer

Jessica Garry
 Spartan ERV
 907 7th Avenue North
 Brandon, SD 57005
 (605) 582-4022 or (605) 582-4000
 Jessica.garry@spartanerv.com

5. **General Terms and Conditions.** During the term of this Contract, Contractor agrees to procure and maintain insurance which meets all County's requirements in the Terms and Conditions.
6. **Counterparts.** This Agreement may be executed in one or more counterparts each of which shall be deemed an original but all of which together shall constitute one and the same instrument. Signed signature pages may be transmitted by facsimile or as an attachment to an email, and any such signature shall have the same legal effect as an original.
7. **Miscellaneous.** This Contract shall be governed by the laws of the Commonwealth of Virginia. Jurisdiction and venue for any litigation arising out of or involving this Agreement shall lie in the General District or Circuit Court of the County of Dinwiddie, Virginia or the United States District Court for the Eastern District of Virginia, and such litigation shall be brought only in such courts. All pronouns used herein shall refer to every gender. Headings or titles in this Contract are only for convenience and shall have no meaning or effect upon the interpretation of the provisions of this Contract. This Contract is the entire agreement between the parties and may not be amended or modified, except by writing, signed by each party. If any provision of this Contract is determined to be unenforceable, then the remaining provisions of this Contract shall be interpreted as in effect as if such unenforceable provision were not included therein.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day first written above.

County of Dinwiddie, Virginia

FESCO Emergency Sales

By: _____
 W. Kevin Massengill
 County Administrator

By: _____
 Title: _____

Attest: _____

Attest: _____

Approved as to form:

Spartan ERV

By: _____

 Tyler Southall, County Attorney

Title: _____

Attest: _____

Department Approval:

 Dennis Hale, Division Chief of Fire & EMS

Upon motion of Mr. Moody, seconded by Mr. Lee, the contract was approved as presented.

AYES: Mr. Lee, Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner
 NAYS: None

B. APPOINTMENTS

Upon motion of Mr. Moody, seconded by Dr. Moore, Mr. John Mazza was reappointed to serve on the Dinwiddie Airport and Industrial Authority for a term expiring January 31, 2019.

AYES: Mr. Lee, Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner

NAYS: None

14. CITIZEN COMMENTS

There was no one signed up for citizen comment.

15. BOARD MEMBER COMMENTS

Mr. Lee stated that this is his sixth budget cycle and he recognizes the hard work it takes to keep costs down, yet continue to move the County forward.

Mr. Moody mentioned a VACo news alert regarding a veto session on local fines and forfeitures and encouraged everyone to contact their senators and delegates. He also mentioned possible grants for broadband.

Mr. Chavis thanked staff for their hard work on the budget. He expressed his excitement in the grand opening of the Carson Fire Department. Finally, Mr. Chavis thanked Mr. Tyler for his comments.

Dr. Moore also thanked staff for their hard work on the budget and allowing tax rates to be kept the same. He also mentioned the County Building Project and the need to continue to move the County forward.

Ms. Ebron-Bonner expressed her appreciation for staff's budget efforts and is looking forward to a bright future for the County.

16. ADJOURNMENT

Upon motion of Mr. Chavis, seconded by Mr. Moody, the meeting was adjourned at 8:24 PM.

AYES: Mr. Lee, Mr. Moody, Dr. Moore, Mr. Chavis, Ms. Ebron-Bonner

NAYS: None

Brenda Ebron-Bonner
Chair

ATTEST: _____
W. Kevin Massengill
County Administrator
Clerk to the Board

/sbw