

# County of Dinwiddie Board of Supervisors

## MINUTES

Special Meeting – October 4, 2016, 3:02 PM

Multi-purpose Meeting Room, Pamplin Administration Building  
14016 Boydton Plank Road, Dinwiddie, Virginia

### Supervisors Present:

Brenda Ebron-Bonner, *Chair* Election District 5  
Harrison A. Moody, *Vice Chair* Election District 1  
Dr. Mark E. Moore Election District 2  
William D. Chavis Election District 3  
Daniel D. Lee Election District 4

### Administration Present:

W. Kevin Massengill, *County Administrator*  
Anne Howerton, *Deputy County Administrator,*  
*Finance and General Services*  
Tyler Southall, *County Attorney*

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### 1. **ROLL CALL**

### 2. **AMENDMENTS TO AGENDA**

There were no amendments to the agenda.

### 3. **BROADBAND UPDATE**

Norman Cohen, Director of Information Technology, and W. Kevin Massengill, County Administrator, explained the Broadband proposal. Lon Whelchel, of SCS Broadband, provided a presentation to the Board on his company, and how broadband could be obtained in the County.

### 4. **CONTRACT AWARD: ECONOMIC DEVELOPMENT ROAD ACCESS DESIGN**

Tammie Collins, Deputy County Administrator, Planning and Community Development, presented the following to the Board for their approval.

#### **Background**

Dinwiddie County is proceeding with the design and plan development for the new Economic Development Access Road that will be located between Route 1 and the entrance to the ALDI development.

The county intends to partially support the total cost of the road construction with funds from the Virginia Department of Transportation's Economic Development Access program. Prior to commencing with construction, the county must engage an engineering firm to complete the design and plan development.

This proposed project includes the development of construction plans for a new economic development access road between Route 1 and the entrance to the Aldi development. The design anticipates the addition of a right turn lane as well as re-striping to accommodate left turns in the Route 1 corridor to serve the new access roadway. We approximate the project length of the new access road to be 1,100'. The project will include survey plat preparation, environmental services, utility coordination services, geotechnical investigations, and other noted incidentals in order to develop the project.

Timmons Group will perform this work under the current term contract between Dinwiddie County and Timmons Group issued under RFP #15-052915 dated August 18, 2015 and renewed on July 15, 2016.

#### **Requested Action**

The County Administrator and/or his designee(s) be authorized to execute a contract with Timmons Group in an amount not to exceed \$100,000 for design and plan development.

*Upon motion of Mr. Moody seconded by Dr. Moore, the County Administrator and/or his designee(s) be authorized to execute a contract with Timmons Group in an amount not to exceed \$100,000 for design and plan development.*

AYES: Mr. Chavis, Mr. Lee, Mr. Moody, Dr. Moore, Ms. Ebron-Bonner  
NAYS: None

### 5. **ADJOURNMENT**

*Upon motion of Dr. Moore seconded by Mr. Moody, the meeting was adjourned at 4:09 PM.*

AYES: Mr. Chavis, Mr. Lee, Mr. Moody, Dr. Moore, Ms. Ebron-Bonner  
NAYS: None

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Brenda Ebron-Bonner  
Chair

ATTEST: \_\_\_\_\_  
W. Kevin Massengill  
County Administrator

