

# County of Dinwiddie Board of Supervisors

## MINUTES

Board Advance – January 31, 2018, 9:00 AM

Ballroom, Robert and Betty Ragsdale Community Center  
20916 Old School Road, McKenney, Virginia 23872

### Supervisors Present:

Dr. Mark E. Moore, *Chair*                      Election District 2  
William D. Chavis, *Vice Chair*              Election District 3  
Harrison A. Moody                              Election District 1  
Daniel D. Lee                                      Election District 4  
Brenda Ebron-Bonner                          Election District 5

### Administration Present:

W. Kevin Massengill, *County Administrator*  
Anne Howerton, *Deputy County Administrator,*  
*Finance and General Services*  
Tammie Collins, *Deputy County Administrator,*  
*Planning and Community Development*  
Dennis Hale, *Division Chief, Fire and EMS*  
Tyler Southall, *County Attorney*

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### 1. ROLL CALL

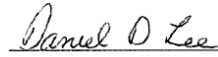
### 2. WELCOME AND OVERVIEW OF ADVANCE

Mr. Lee and Dr. Moore read the following statements.

DISCLOSURE OF INTEREST PURSUANT TO SECTION 2.2-3112 OF THE CODE OF VIRGINIA, 1950, AS AMENDED

At the January 31, 2018 Board Advance Meeting of the Dinwiddie County Board of Supervisors, I, Daniel D. Lee, intend to participate in discussion concerning the budget and capital improvements plan for Dinwiddie County. The budget and CIP will determine how much money is appropriated to the Dinwiddie County School Board. My wife is employed by the Dinwiddie County School Board. The budget may affect all school board employees in the County, and I am able to participate in the transaction fairly, objectively, and in the public interest.

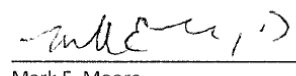
I am employed by the Appomattox River Soil and Water Conservation District, which has an address of 13915 Boydton Plank Road, Farm Credit Mall, U.S. Route 1, P.O. Box 277, Dinwiddie, VA 23841. Due to my employment with the Appomattox River Soil and Water Conservation District, I will not participate in any discussion pertaining to the Appomattox River Soil and Water Conservation Board.

  
\_\_\_\_\_  
Daniel D. Lee  
District 4 Supervisor

1-31-18  
\_\_\_\_\_  
Date

DISCLOSURE OF INTEREST PURSUANT TO SECTION 2.2-3112 OF THE CODE OF VIRGINIA, 1950, AS AMENDED

At the January 31, 2018 Board Advance Meeting of the Dinwiddie County Board of Supervisors, I, Mark E. Moore, intend to participate in discussion concerning the budget and capital improvements plan for Dinwiddie County. The budget and CIP will determine how much money is appropriated to the Dinwiddie County School Board. My wife is employed by the Dinwiddie County School Board. The budget may affect all school board employees in the County, and I am able to participate in the transaction fairly, objectively, and in the public interest.

  
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Mark E. Moore  
District 2 Supervisor

1/31/18  
\_\_\_\_\_  
Date

Mr. Massengill went over the agenda, stating that the purpose of the Advance is to put the Board and staff on the same playing field. He asked the Board to listen, participate, and be open.

### 3. FISCAL YEAR 2018 OPERATIONAL REVIEW

Mr. Massengill provided the Board with a review of projects and initiatives by department as they relate to the Fiscal Year 2018 Budget. He stated that a budget should be a loud demonstration of where your priorities are. Mr. Massengill then reviewed the accomplishments of the Board since the beginning of the fiscal year. He provided a building project update and the costs associated with it. Dennis Hale provided Fire and EMS statistics.

### 4. FISCAL YEAR 2019 BUDGET UPDATE

Mr. Massengill stated that the County is on track with the budget calendar. He stated that revenue is projected to be relatively flat again this year. He informed the Board that staff has switched from a five year to a ten year Capital Improvements Program. Mr. Massengill stated that it is important to have measurable achievements,

and we have to ask ourselves if the requests have to be completed this year. He also stated that the building project addition will not cause a budgetary impact as debt has come off of the books.

**5. GENERAL FISCAL CONSIDERATIONS**

Next, Mr. Massengill went over fiscal policies. He then spoke about unknowns such as the impact of the FASTC project at Fort Pickett and the economy. Mr. Massengill said that the Board and staff need to look for creative ways to create wealth and asked the Board about surplus property. Mr. Lee stated that he believes that the County should sell some of it and invest that money into economic development. Ms. Ebron-Bonner and Mr. Chavis agreed. Tax rates were also discussed as Mr. Massengill wrote down the tax rates of surrounding and comparable localities.

**6. LUNCH**

During their lunch, the Board watched a harassment training video provided by Human Resources. This video will be shown at the next Department Head Meeting and distributed to all County employees.

**7. FOCUSED CONVERSATION**

Mr. Massengill led the focused conversations which included all of the Boards and Commissions, High Speed Rail, and standalone emergency rooms. The conversation also focused on Broadband, a government review of both the school system and County government, economic development, public relations, and the healthy living initiative.

**8. BOARD PRIORITIZATION OF PROJECTS AND INITIATIVES**

The Board discussed their priorities and initiatives for the upcoming budget cycle.

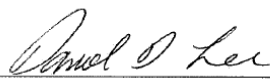
**9. ADJOURNMENT**

*Upon motion of Mr. Chavis, seconded by Mr. Moody, the meeting was adjourned at 4:18 PM.*

AYES: Ms. Ebron-Bonner, Mr. Moody, Mr. Chavis, Mr. Lee, Dr. Moore,  
NAYS: None

DISCLOSURE OF INTEREST PURSUANT TO SECTION 2.2-3112 OF THE CODE OF VIRGINIA, 1950, AS AMENDED

Although disclosure may not be legally required, at the January 31, 2018 Board Advance Meeting of the Dinwiddie County Board of Supervisors, I, Daniel D. Lee, briefly participated in discussion related to the idea of the County providing office space in the same building for each of (i) the Dinwiddie Office of Virginia Cooperative Extension, (ii) the Appomattox River Soil and Water Conservation District, and (iii) the Dinwiddie County Farm Service Agency. I am employed by the Appomattox River Soil and Water Conservation District, which has an address of 13915 Boydton Plank Road, Farm Credit Mall, U.S. Route 1, P.O. Box 277, Dinwiddie, VA 23841. This transaction affects a group of three or more people, and I am able to participate in the transaction fairly, objectively, and in the public interest.

  
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Daniel D. Lee  
District 4 Supervisor

*2-1-2018*  
\_\_\_\_\_  
Date

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Dr. Mark E. Moore  
Chair

ATTEST: \_\_\_\_\_  
W. Kevin Massengill  
County Administrator  
Clerk to the Board

/sbw