

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 16TH DAY OF SEPTEMBER, 1998, AT 2:00 P.M.

PRESENT: EDWARD A. BRACEY, JR., CHAIRMAN ELECTION DISTRICT #4  
LEENORA V. EVERETT, VICE-CHAIRMAN ELECTION DISTRICT #3  
MICHAEL H. TICKLE ELECTION DISTRICT #2  
HARRISON A. MOODY ELECTION DISTRICT #1  
AUBREY S. CLAY ELECTION DISTRICT #5

OTHER: DUTCH BUMGARDNER COUNTY ATTORNEY

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**IN RE: INVOCATION – PLEDGE OF ALLEGIANCE – AND CALL TO ORDER**

Mr. Edward A. Bracey, Jr., Chairman of the Board, called the regular meeting to order at 2:00 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

**IN RE: AMENDMENTS TO THE AGENDA**

Mr. Bracey asked if there were any amendments to the agenda.

There being none Mr. Bracey moved forward.

**IN RE: MINUTES**

Upon motion of Mr. Clay, seconded by Mr. Tickle, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the August 28, 1998 Continuation Meeting, the September 2, 1998 Continuation Meeting and the September 2, 1998 Regular Meeting are approved in their entirety.

**IN RE: CLAIMS**

Upon motion of Mrs. Everett, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1012066 - 1012237 (void check(s) numbered 1012067); for Accounts Payable in the amount of \$244,901.43: General Fund \$158,259.85; Jail Commission \$6.90; E911 Fund \$1,771.36; Self Insurance Fund \$306.20; Fire Programs/EMS Fund \$1,201.52; CDBG Fund \$137.60; Capital Projects Fund \$1,318.00; and County Debt Service \$81,900.00.

**IN RE: APPROVAL OF REQUISITION #27 - COURTHOUSE CONSTRUCTION**

Mr. R. Martin Long County Administrator, stated the following invoices are included in Requisition 27:

GULF SEABOARD GENERAL CONTRACTORS INC.	<u>\$300,000.00</u>
TOTAL REQUISITION NUMBER 27	\$300,000.00



Mr. Long explained this was the amount, by law, we were required to release at this time. He further explained we will continue to hold approximately \$75,000.00 remaining in the fund.

There was discussion among the Board members and Mr. Donald W. Faison, Building and Grounds Supervisor, regarding the problems which have been experienced since the completion of the Courthouse. Mr. Faison gave a brief report on the progress of negotiations with the architect to have the remaining problems cleared.

Upon motion of Mrs. Everett, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 27 in the amount of \$300,000.00 be approved and funds appropriated for CIP expenses for the Courthouse Project Fund.

Mr. Bracey asked for documentation and follow up on the progress.

**IN RE: CITIZEN COMMENTS**

Mr. Bracey asked if there were any citizens who had signed up to speak.

Ms. Cheryl Stewart, Executive Secretary, stated she had one person signed up to speak. She called on Mr. Forrest P. Clay to come forward to address the Board.

1. Mr. Forrest P. Clay, 18603 White Oak Road, Sutherland, Va., came forward to express his concerns regarding the following subjects:
  - a) Zoning Ordinance forbidding tenant houses, guest houses, and other second houses on the same parcel of land.
  - b) Zoning Ordinance which requires that he subdivide a parcel in order to build a vacation log home - he felt this was outrageous.
  - c) Speed Limit 45 miles per hour- White Oak Road - there is only one sign on this road notifying citizens and visitors to the County who travel this road to get to Five Forks - right now he felt it was being used as a speed trap. He had spoken to Mr. Ronald Reekes, Resident Engineer for the Virginia Department of Transportation, regarding this information.

There was discussion between the Board and Mr. William Scheid, Director of Planning, regarding the recourse Mr. Clay might have to remedy his situation. Mr. Scheid stated he had discussed the matter with Mr. Clay and Mr. Long prior to the meeting. He further stated he would discuss the matter with Mr. John M. Altman, Jr., Zoning Administrator, regarding the matter upon his return. Mr. Scheid stated he would see Mr. Clay received his options in writing during the next few days. There was also discussion regarding the ramifications of allowing several home sites on one (1) parcel of land.

**IN RE: VIRGINIA COOPERATIVE EXTENSION - DROUGHT RESOLUTION**

Mr. Long stated as he had indicated to the Board, back at budget time, periodically he would have individuals from some of the County funded Agencies appear before them and briefly bring them up to date on what was going on in their areas and to answer any questions the Board might have regarding their operations.

Mr. Michael J. Parrish, Extension Agent, came forward and addressed the Board. He began by addressing the drought conditions of the agricultural crops.

He stated he knew several Board members had received telephone calls from members of the community about setting forth a resolution to declare a disaster for this crop year. He had talked to Mr. Moody, about a month ago, stating they were working together with NRCS Farm Service Agency and Rural Development on coming together with a committee to estimate crop losses this year. To help the Board make their resolution they came up with over five million dollars estimated losses on crops this year in Dinwiddie County. We are roughly 14 inches short in rainfall. We are expecting somewhere around 1200 pounds of peanut crop this year versus an average of 2800 pounds. To add on top of the drought stress, we have a lot of insect problems that come along with that too. When you have low yields the farmers do not want to put on preventive chemicals applications because they incur more costs. He requested the Board declare a resolution to send to the Governor's Office for Dinwiddie County to be declared a disaster this year.

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following resolution is adopted:

## **RESOLUTION**

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following resolution be formally drafted and filed with the Governor of Virginia:

WHEREAS, the drought conditions in Dinwiddie County have severely affected the farmers; and

WHEREAS, total losses from drought conditions in Dinwiddie County are approaching the \$5,775,000 level; and

WHEREAS, it is incumbent upon the Board of Supervisors to request the Governor to declare the County a drought disaster area.

NOW THEREFORE BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the County Administrator is hereby instructed to file with the Governor of Virginia a request that the County of Dinwiddie be designated a drought disaster area.

**IN RE: VIRGINIA COOPERATIVE EXTENSION –  
GROUNDWATER EDUCATION AND WATER-TESTING  
PROGRAM**

Mr. Parrish continued by stating the Board had received a letter from him requesting support for a well-water testing program. This is a research based program which has many advantages to the County residents and extensions. He stated they were requesting \$1,000.00 to offset the cost for the citizens of Dinwiddie County. He stated they are planning to test up to 150 wells. The Appomattox River Soil and Water Conservation District has given \$500.00. The samples will cost the citizens \$30.00 without the Board's support. If they have support from the County and the Conservation District it brings their cost back to \$20.00. Hopefully the lower cost will encourage people with a need to apply and to participate in having their wells tested. The 1990 census reported we had over 5,600 wells in Dinwiddie County. We are basing the program on 150 due to the lab capacity at Virginia Tech. They can only test 150 samples at a time. Dinwiddie County will have two (2) collection dates and are working in conjunction with Prince George County. Prince George County will collect 75 samples on their first collection date and we will too. Both Counties will repeat

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two (2) weeks later with 75 more. Extension is looking at this as an educational program on well-water safety and well-water concerns. The results from this will help the Extension Office determine what type of programming they need to focus on. For a private citizen to have this type of testing done would cost approximately \$150.00 to \$180.00 and the Extension Service has obtained a USDA grant to cut it down to \$30.00 and with the support of the Board they can bring the cost down to \$20.00 for the 150 participants. If they do not have 150 participants then the money that is not spent will stay with the County. Mr. Parrish further explained there will be no legal recourse with the results which come from this testing. Several Counties have been concerned that citizens will find a problem and want to take legal action. All names are purged at the end because it is a research program. If a problem is detected then the citizen will have to pay on their own and provide their own research and sampling. There will be two (2) informational sessions on November 2<sup>nd</sup> in the multi-purpose room of the Pamplin Administration Building one at 3:00 P.M. and one at 7:00 P.M.

Upon motion of Mrs. Everett, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

**BE IT RESOLVED** by the Board of Supervisors of Dinwiddie County, Virginia that funds are approved and appropriated from the Undesignated Fund balance in the amount of \$1,000.00 for the Virginia Extension Service to conduct a groundwater education and well-water testing program.

**IN RE: VIRGINIA EXTENSION SERVICE – REPORT**

Mr. Parrish continued by providing a brief update on the Extension Service programs that are presently in place. He provided information on the metafoam, which was a new crop last year in Dinwiddie County, and reported the yields were less than desirable. He continued he had recently made a trip to Oregon where he worked with their growers association and learned a great deal about what they need to do to improve and make it a better crop potential in Virginia.

Mr. Parrish stated he had also just attended a program concerning insecticides in peanuts. He reported a lot of people are short on hay this year and the Extension Office was trying to get out the word regarding their concern on spraying some of the herbicides and insecticides due to the fact people will be using peanut vines for hay this year. This is something the Extension Office wanted cattlemen to be aware of this year. The lack of hay caused by the drought stress will cause the use of more peanut vines and soybeans for feed. Because of the drought we are already feeding hay to a lot of the livestock. Many farmers are selling off their livestock because of their limited feed supply.

**IN RE: APPOMATTOX REGIONAL LIBRARY**

Mr. Charles Koutnick came forward giving the Board a brief update on how things were going at the Regional Library. Since July they have had Saturday hours at the Dinwiddie Courthouse Library. Also the Book Mobile is making runs in Dinwiddie County every week. In the first two (2) months of the Saturday hours they are averaging 45 to 46 checkouts per Saturday. That works out to be about 20 patrons per Saturday. This is about the average for all the days the Library is open. They are very pleased with this attendance and hope as more people become aware of the Saturday hours this will increase. They have had less success with their effort to provide internet access into the branches. They have had internet access into the Headquarters Library in Hopewell for a while now. The problem is they are waiting on word regarding their E rate application hoping it will be accepted. E rate is the educational rate. They have applied for an ATM connection with Network Virginia. They are also studying a frame relay connection. This would be slower but the cost would also

be much lower. They would be able to have this type of connection for about the same price as the ATM connection with the discount from the government. They have received a grant from the John Randolph Foundation for this project in the amount of \$26,400.00. He explained their network technician had told them, only yesterday, he had accepted another position and will be leaving them. He further reported the State aid for this year will be \$242,981.00 which is up \$21,657.00 from last year. This is the first year of increase they are expecting over three (3) year period. He thanked the surrounding counties for their support because their contribution made State aid possible.

Mr. Koutnick reported the Dinwiddie Library Foundation is busy evaluating submissions from architectural firms for the renovation of the Clerk's Office. They have approximately \$150,000.00 for that project. They are very excited about this and they hope to be in the building within a year's time.

In Hopewell the City Council is in the process of appointing a committee to study the relocation of the Headquarters Library. This should be of interest to all the counties because we do much of the behind the scene services.

Mr. Koutnick stated the summer reading program had about the same attendance as in 1997. At the Rohoic and McKenney branches it was down some but Dinwiddie Courthouse was up about 24% in attendance.

They will be working on the five year plan which will be from 2000 through 2005. A committee from the Library Board will be coming together in November to start discussing this plan. They will keep the County updated on the progress of that committee.

**IN RE: RECESS**

Mr. Bracey called for a five (5) minute recess at 3:08 P.M.

Mr. Bracey called the meeting back to order at 3:15 P.M.

**IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION –  
REPORT**

Mr. Ronald Reekes, Resident Engineer for the Virginia Department of Transportation, came forward to present his monthly report. He gave a brief report on the status of projects currently in progress and projects that will be beginning shortly. He reported on Route 674 Wheaton Road; Walkers Mill Road, and there was discussion on U. S. 1 and Route 226; the drainage problem in front of Dinwiddie Sporting; Pamplin Park access road; speed limit signs on White Oak Road; and Tarmac entrance. Mr. Reekes also reminded the Board the Six-Year Plan would be heard at the next Board of Supervisors meeting.

Mr. Bracey asked if we could petition the General Assembly to obtain additional funds for Intersection of Route 226 and Route 1.

**IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION –  
WATCH FOR CHILDREN SIGNS**

Mr. Long stated there was a letter under his comments that was brought about by a letter from Mr. Reekes. He asked if the Board or Mr. Reekes wished to take care of this matter at this time.

Mr. Bracey stated yes take care of it.

Mr. Long continued that is pertained to "Watch For Children" signs. Mr. Long asked Mr. Reekes if there was any action needed from the Board.

Mr. Reekes stated there was. He continued by stating that during the General Assembly session of 1997 they passed into law a requirement for the Department to install "Watch For Children" signs; however, the law strictly states the county or the municipality must pass a resolution supporting this. So far in the County he has only had two (2) requests. They are:

1. Clay Estates
2. Rohoic Farms

Upon motion of Mrs. Everett, seconded by Mr. Tickle, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that a Resolution is adopted for Clay Estates and Rohoic Farms Subdivisions to have "Watch For Children" signs installed.

**IN RE: COMMISSIONER OF THE REVENUE – REPORT**

Mr. Long stated he understood Mrs. Deborah M. Marston, Commissioner of the Revenue, was out sick today.

**IN RE: TREASURER – ROBERT B. PAMPLIN, SR. TRUST**

Mr. William E. Jones, Treasurer, came forward to address the Board. He stated he would like to begin with the Pamplin Trust. Mr. Robert B. Pamplin, Sr., desires to issue some more bonds to the County that in time will end up in the Evelyn Abrahams Scholarship Fund account the County currently has. The bonds will say - in time the bonds will be transferred but the income from these bonds will not be used until his death. What Mr. Pamplin has proposed is (Nancy Ingram with Sands, Anderson, Marks & Miller, Trust Department looked over this and suggested some corrections be made) an irrevocable trust agreement to be named the Robert B. Pamplin, Sr. Charitable Remainder Annuity Trust. The Trustee, which if the Board approves of themselves, the Board of Supervisors would pay Mr. Pamplin twice a year installments on October 1 and April 1 an amount of \$30,000.00 or 5%. The greater of the 5% of the value of the bonds or \$30,000.00 each time which will be a \$60,000.00 annual payment. They would act as the Trustees to this agreement. Upon his death these bonds would then be transferred to the Evelyn Abrahams Scholarship Fund and the \$60,000.00 at that time would be used for scholarship payments. The bond that is going to be transferred is a municipal bond, Oregon State Health Housing Education for Lewis and Clark College, it is a 6% bond. It comes due in the year 2013. At some point there may be some refinancing. What Mr. Jones was requesting from the Board was several things – number one (1) was to entertain a motion to approve the Trust Agreement; number two (2) was to approve themselves as Trustees to this Agreement; and number three (3) was to approve the Chairman to sign the Agreement when everything is in line. He continued we will need somewhere to safe keep these bonds when they are transferred. He had spoken with Craigie Inc. Craigie will do it at no charge including supplying the County some checks where the County would make these payments to Mr. Pamplin on those twice a year installments.

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that they grant approval and acceptance of the Robert B. Pamplin, Sr. Charitable Remainder Annuity Trust as presented.

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that they approve of the Board of Supervisors of Dinwiddie County, Virginia as Trustees of the Robert B. Pamplin, Sr., Charitable Remainder Annuity Trust.

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett voting "aye", Mr. Bracey "abstaining",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Chairman of the Board of Supervisors of Dinwiddie County, Virginia to sign the Irrevocable Trust Agreement (Robert B. Pamplin, Sr., Charitable Remainder Annuity Trust) on behalf of the County.

**IN RE: TREASURER – REPORT**

Mr. William E. Jones, Treasurer, continued with his report for the month of August.

Mrs. Everett stated she would like to see a letter sent on behalf of the County thanking Mr. Pamplin for his continued generosity.

Mr. Bracey instructed Mr. Long to take care of that – soon.

Mrs. Everett stated Mr. Pamplin graduated from Midway School and the auditorium out there is very beautiful since it has been renovated. She did not know if the School Board has named it Pamplin Auditorium or not or would even consider it. She stated she did not know if it was an option they had thought about.

Mrs. Troilen Seward, Superintendent of School, stated they certainly had not considered that but –

Mrs. Everett stated she thought he would be very proud to have that auditorium named Pamplin.

Mr. Bracey suggested the Board discuss this matter later with the School Board.

**IN RE: COMMONWEALTH ATTORNEY – REPORT**

Mr. T. O. Rainey, III, Commonwealth Attorney, came forward stating he had no report but was available for questions.

**IN RE: SHERIFF'S DEPARTMENT – REPORT**

Mr. Long stated Samuel Shands, Sheriff, had informed him he would be out of town and unable to attend.

**IN RE: BUILDING INSPECTOR -- REPORT**

Mr. Dwayne Abernathy, Building Inspector, came forward and presented his report for the month of August.

Mr. Bracey stated some time ago there was discussion regarding the increasing of fees.

There was discussion at this time regarding this project and Mr. Abernathy stated they definitely will be increasing them as soon as time allows.

Mr. Long stated he had started to gather information to compare the County to other localities and he planned to discuss this information with Mr. Abernathy in order to compile an overall report to present to the Board.

**IN RE: ANIMAL WARDEN – REPORT**

Mr. Steve Beville, Animal Warden, came forward and presented his report for the month of August.

**IN RE: DIRECTOR OF PLANNING – REPORT**

Mr. William C. Scheid, Director of Planning, came forward to address the Board.

He began by introducing the new Code Compliance Officer, Mr. David Thompson.

Mr. Thompson came forward stating he was glad to be on board and hoped to do the best job possible.

Mr. Bracey asked if the Board would be receiving a monthly report from Mr. Thompson.

Mr. Long stated Mr. Thompson would be reporting directly to Mr. Altman, Zoning Administrator. If there was some special issue that Mr. Thompson needed to be present for, of course he would be asked to attend. Otherwise information regarding his position would fall under Mr. Altman's report.

**IN RE: DIRECTOR OF PLANNING – RAILROAD INDUSTRIAL ACCESS PROGRAM RESOLUTION ON BEHALF OF CHAPARRAL STEEL**

Mr. Scheid explained he had one item to bring before the Board that was not included in their packets due to the time he received the item and the packets going out. Mr. Scheid stated he had asked Mr. Long about presenting this item to the Board because it was rather important this resolution be looked at by the Board and he would like to have permission to pursue this matter at this time.

Mr. Long stated he had tried to indicate to each member that he received a call after the packets had gone out from the State Department of Rail and Public Transportation. This call indicated to him funds were available for the rail siding at the Chaparral project site just as were available for the industrial access road that is currently being constructed. He continued he had requested Mr. Scheid handle the call for him. Chaparral had indicated they are interested and would like the application filed. It has to be filed by the County on behalf of the Company. There are no funds involved on the County's part. Chaparral has asked we pursue this. The first \$100,000.00 would be grant funds and additional \$200,000.00 in matching for a total of \$300,000.00 from the State. Mr. Long stated he was pleased the State called to inform him there were more funds available. All we are doing is applying for them on behalf of Chaparral. If the Board so chooses to authorize this transaction Mr. Scheid will take care of filing the application.

Upon motion of Mr. Moody, seconded by Mrs. Everett, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following resolution is approved and adopted:

A RESOLUTION OF THE  
COUNTY BOARD OF SUPERVISORS

WHEREAS, CHAPARRAL STEEL, INC. HAS EXPRESSED ITS INTENT AND DESIRE TO THE DINWIDDIE COUNTY BOARD OF SUPERVISORS TO LOCATE ITS INDUSTRIAL OPERATION IN DINWIDDIE COUNTY; AND

WHEREAS, CHAPARRAL STEEL, INC. AND ITS OPERATION WILL REQUIRE RAIL ACCESS; AND

WHEREAS, THE OFFICIALS OF CHAPARRAL STEEL, INC. HAVE REPORTED TO THE COUNTY THEIR INTENT TO APPLY FOR INDUSTRIAL ACCESS RAILROAD TRACK FUNDS FROM THE COMMONWEALTH OF VIRGINIA'S DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION IN THE AMOUNT OF \$300,000.00 AND;

WHEREAS CHAPARRAL STEEL, INC. HAS REQUESTED THAT THE DINWIDDIE COUNTY BOARD OF SUPERVISORS PROVIDE A RESOLUTION SUPPORTING ITS APPLICATION FOR SAID FUNDS WHICH ARE ADMINISTERED BY THE VIRGINIA DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION.

NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF SUPERVISORS OF THE COUNTY OF DINWIDDIE HEREBY ENDORSES AND SUPPORTS THE APPLICATION OF CHAPARRAL STEEL, INC. FOR \$300,000.00 IN INDUSTRIAL ACCESS RAILROAD TRACK FUNDS; AND

BE IT FURTHER RESOLVED, THAT THE COUNTY OF DINWIDDIE HEREBY MAKES KNOWN ITS DESIRE AND INTENT TO ASSIST THE COMMONWEALTH TRANSPORTATION BOARD IN PROVIDING THE MAXIMUM FINANCIAL ASSISTANCE TO CHAPARRAL STEEL, INC. FOR THE PURPOSE OF LOCATING ITS INDUSTRIAL FACILITY IN DINWIDDIE COUNTY.

ADOPTED: \_\_\_\_\_, 199\_\_\_\_\_.

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CHAIRMAN, BOARD OF SUPERVISORS  
COUNTY OF DINWIDDIE, VIRGINIA

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CLERK, BOARD OF SUPERVISORS  
COUNTY OF DINWIDDIE, VIRGINIA

**IN RE: ZONING ADMINISTRATOR – REPORT**

Mr. Scheid stated Mr. John M. Altman, Jr., Zoning Administrator, was not present but the Board had before them his report. He stated he would try to answer any question the Board might have.

**IN RE: SOCIAL SERVICES – REPORT**

Mrs. Peggy McElveen, Director of Social Services, came forward and presented an update on her Department's services.

**IN RE: SUPERINTENDENT OF SCHOOLS – REPORT**

Mrs. Troilen Seward, Superintendent of Schools, came forward stating she wanted to share with the Board that Mr. Bracey had attended the school opening convocation and sat on the stage. She further stated she had received some very positive comments from teachers about how nice it was to have someone from the Board of Supervisors with them. She thanked Mr. Bracey for attending. Also that day they had in attendance their State Superintendent of Public Instruction who gave the opening address and on behalf of the Department of Education presented them with a State Flag which he asked them to fly over their School Board Office. Since the School Board office is located in the Pamplin Administration Building she presented the flag to the Board and requested the next time a State Flag is needed they fly this.

Mr. Bracey thanked her for the flag.

Mrs. Seward continued by giving the Board an enrollment update. They closed in June with 4,065 and as of yesterday the enrollment was 4,260. She stated they have been averaging about 9 to 10% increase per year. The Weldon Cooper Center shows Dinwiddie County as the only County around here who is going to gain over the next few years due to the birth rate decline. We are projected to grow 200 or more. There are increases taking place all over with no pattern.

Mr. Tickle asked if the Board could continue to receive the incident report.

Mrs. Seward stated they had one fight at the high school during the last month.

Mr. Tickle asked why locker fees were charged to parents when they actually own the lockers.

Mrs. Seward stated it had to do with students who owe money. She stated she would check into the matter further and report her findings to him.

Mr. Tickle was concerned with \$10.00 for parking and \$5.00 for lockers – he stated it has been said for 12 years you were going to pave the parking area and the whole 12 years go by and you do not pave it, it does not seem parents should have to pay.

Mrs. Seward again stated she would check on this and report her findings.

Mr. Bracey stated there should be a pile of money somewhere to pay for paving the parking area.

**IN RE: RECREATION – REPORT**

Mr. Timothy C. Smith, Recreation Director, came forward to present his monthly report.

**IN RE: WASTE MANAGEMENT – REPORT**

Mr. Dennis King, Director of Waste Management, came before the Board and presented his report for the months of August and September 1998.

Mr. King continued that he had one additional item to discuss which came in after his report was in. He stated they had bid out the hauling of the waste and did have four (4) firms respond. He stated the bid were not all apples and apples. Some firms did not really follow the work sheet provided in the bid

packet. He presented the Board with a printout with bid information. He requested the Board review the information and call him with any questions they might have. He stated action was not being requested at this time; however when the Board was ready to move forward on this he would also be ready.

Mr. Long stated he had requested Mr. King provide the Board with this information for their review. He stated there were some issues that the Board really needed to think about on the County hauling their own waste versus the bids that we have received from the respondents. If the Board sees fit, we would discuss this at a later meeting after the Board has had time to review the information and forwarded questions to Mr. King or him.

Mr. Tickle requested a bar graph showing the top ten (10) trash sites. He would like to have them monitored to what load they are on. That is what he felt would dictate what they do and what we do with those dump sites.

Mr. King replied the Chesdin and Rohoic sites were the only two (2) he would have information on. The other sites are lumped in with all the other waste.

**IN RE: DIRECTOR OF PUBLIC SAFETY -- REPORT**

Mr. David M. Jolly, Public Safety Officer, came forward and presented his monthly report.

Mr. Jolly pointed out he had, per Mr. Tickle's request last month, included a bar graph on the fire calls for the month. He stated it showed the calls are ever increasing.

Mr. Jolly stated in reference to Mrs. Everett's request last month, he had placed in their packets reference to the pumps on our apparatus regarding the maintenance that has been done. With some further inquiries to the Departments about their schedule and looking at the overall picture, he had found the Ford and Dinwiddie Departments were having the pump apparatus maintenance done annually; Namozine was doing theirs in house; and the other two (2) County stations were not doing any type of annual pump maintenance at all. After looking at the vendor selection the only other vendor out there that does this type of work and is able to come to the County to do it is out of South Boston and it also happens to be the same vendor we just purchased the brush truck from. This is the truck that has taken forever to get in. With that being said he would recommend that if we are going to continue this project we continue to use the vendor they have been using in the past which is Singer Associates out of Richmond. He stated he would like to start with the newer apparatus first and then see how things go from there. Maybe not do the complete fleet of vehicles at this time. The money for this maintenance would come out of the regular maintenance fund. No action is required by the Board.

**IN RE: DIRECTOR OF PUBLIC SAFETY -- FORD BRUSH TRUCK  
TRANSFER TO DINWIDDIE CORRECTIONAL UNIT #27**

Mr. Jolly stated in their packet there was a letter from the Commonwealth of Virginia, Department of Corrections, Dinwiddie Correctional Unit #27. This letter was requesting the Board give consideration to donating the Ford Brush Truck, which has been replaced, to the Dinwiddie Correctional Unit for use on the Unit Farm grounds. Mr. Jolly stated they do sponsor a couple of meetings each year and have done a lot to keep the Ford grounds looking good. He offered up a recommendation they accept and felt it would be a good investment on their behalf.

Mr. Bracey asked if all we would be doing was transferring the title to the Ford Brush Truck to the Dinwiddie Correctional Unit.

Mr. Jolly stated the actual unit we would be transferring to them is going to need some work before it is used. If we bid out the sale of this unit we probably would not receive a large sum of money on the sale.

Mr. Clay was concerned about giving something in poor condition away. The Ford Volunteer Fire Department told us before they ordered the new unit that this old unit was completely worn out and nothing on this unit was in working condition.

Mr. Bracey stated he did not know about that but someone who wishes to make something out of it may be able to do that. He stated he has done it before! It may not be a top of the line unit but it could serve their purpose. He asked Mr. Jolly if that was the bottom line.

Mr. Jolly stated this particular unit is going to need to have repair work done to it before it is used. It is not like we are giving them a unit they will be able to start using tomorrow.

Upon motion of Mrs. Everett, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to transfer the title for the Ford Volunteer Fire Department 1984 Ford brush truck, vehicle identification number 1FTEF26H1ENA68721, to the Commonwealth of Virginia Department of Corrections, Dinwiddie Correctional Unit #27.

There was discussion regarding Carson Volunteer Fire Department and the number of calls they had responded to in the previous month. Mr. Tickle was concerned about the money the County was putting out and if we were getting our moneys worth from them.

Mr. Jolly stated this data is very consistent. They are going to run two to five calls per month. There are not participating on first responder program. For the record he stated Old Hickory Volunteer Fire Department does not participate in the first responder program. Because of this, Dinwiddie Volunteer Fire Department is required to run first responder calls in that District. This is the reason the first responder calls in Dinwiddie are up. As you will think back about two or three months ago we started the training process for the accountability training. There was a policy statement issued by Mr. Jolly stating that if you do not have the required training by November 1, 1998 you would not be able to run calls. As of this date they have not sent a provider from Carson to the accountability training. This is going to force him, County Administration and the Board to take a stand as to whether we are going to allow them to run calls. His personal feelings are we set the rules and if they do not want to run by them then we cover those two or three calls per month with our other companies. He wanted to do some research and come back with a good formal recommendation prior to November 1<sup>st</sup>.

Mr. Tickle stated we have an investment and we should be getting a return on that investment. He would like to see how many calls Carson runs in Prince George County compared to the number of calls they run in Dinwiddie.

Mr. Jolly stated he also has spoken with Mr. Ken Brown, who is his equal in Prince George County, to asked him to update the status on a letter that he drafted for the tanker which the Board had recently talked about. Mr. Jolly continued by stating we are waiting to hear from Prince George County regarding the funding requests. Mr. Jolly wanted to have all information.

available in order to discuss Carson Volunteer Fire Department as a whole, not in piece meal.

**IN RE: FIRE & RESCUE ASSOCIATION – REPORT**

Mr. Jolly stated he was also the Fire & Rescue representative today because Mr. Charles Lewis was unable to attend.

Mr. Jolly informed the Board that Fire Prevention Week is coming up October 4th -10th. The Ford Fire Department and the Namozine Fire Department will be having open house on Sunday, October 4th. He thought the hours for the open house would be 1:00 P.M. to 5:00 P.M. at both locations. They have both indicated it would be great to have County staff and/or the Board stop by.

There were no questions from the Board for Mr. Jolly regarding the Fire & Rescue Association.

**IN RE: COUNTY ATTORNEY – REPORT**

Mr. Dutch Bumgardner, County Attorney, came forward stating he had no report but was available for questions.

There being no questions Mr. Bracey moved forward.

**IN RE: BUILDING AND GROUNDS SUPERINTENDENT – REPORT**

Mr. Donald W. Faison, Building and Grounds Superintendent, came forward to present his monthly report.

**IN RE: BUILDING AND GROUNDS SUPERINTENDENT  
■ RENOVATIONS PUBLIC SAFETY DIRECTOR/  
■ COMMISSIONER OF THE REVENUE OFFICES**

Mr. Faison stated the Board had requested him to be prepared to give them revised figures today on the renovations on the Public Safety Director and Commissioner of the Revenue offices. He presented the Board with the following figures:

a. Partitions.....	\$ 3,747.30
b. High Density File System.....	\$ 8,305.00
c. Carpet.....	\$ 4,345.28
d. Demolition, new walls, painting, electrical...	\$ 6,300.00
e. Relocate Old File System.....	\$ 1,500.00
f. Computer Telephone Wiring.....	\$ 1,500.00 (estimate)
TOTAL	\$25,697.58

Mr. Faison went over each line item with the citizens and Board members.

Mr. Clay stated he felt this was entirely too much money to spend just to change around the Commissioner of the Revenue. We are already spending \$85,000.00 so this makes over \$110,000.00 to get the Treasurer and Commissioner of the Revenue new offices, new desks and what have you. Again he stated he felt it was too much money. Just because she wants something does not mean she has to have it. We are giving her more office space than she had and it is costing us \$25,000.00 and \$89,000.00 on the other building, he stated he can not go for that. Mr. Clay said all this spending resulted from the Commissioner because Mr. Jones was happy where he was.

Mr. Faison stated if you take only what we would have to do to provide Mr. Jolly with an office, that equals \$4,400.00 and you add carpet price the total comes to \$8,745.28. If you deduct that cost from the total it would mean to accommodate Mrs. Marston's requests is \$16,952.30 and half of that is the high density file system, which is \$8,300.00.

Mrs. Everett wanted to know how beneficial that was going to be to the County.

Mr. Faison stated he thought it would condense her file systems tremendously.

Mrs. Everett asked if there was enough money left in the CIP to cover these renovations.

Mr. Long stated he believed there was. He stated he would have to verify the number. He stated he could check with Mrs. Glenice Townsend, Fiscal Officer.

Mr. Bracey asked Mr. Long to verify this with her while they moved forward.

Mr. Long left the meeting at this time to check with Mrs. Townsend.

**IN RE: BUILDING AND GROUNDS SUPERINTENDENT  
MAINTENANCE REQUEST FORM**

Mr. Faison stated he had one more item to show the Board which he felt was going to be beneficial to all. He proceeded to supply the Board with a copy of a maintenance request form which he had printed up. All maintenance requests are to be submitted in writing to his department. The form carried the following format:

REQUEST NUMBER  
No. \_\_\_\_\_

PLEASE PRINT  
PRESS HARD 3 COPIES

**DINWIDDIE COUNTY COURTHOUSE COMPLEX  
DINWIDDIE, VIRGINIA**

**SECTION I :** To be completed by the person requesting service or repairs.

**BUILDING :** \_\_\_\_\_ **DATE :** \_\_\_\_\_

**DEPARTMENT :** \_\_\_\_\_

**DESCRIPTION OF WORK REQUESTED**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SIGNATURE OF DEPARTMENT HEAD MAKING REQUEST :**

\_\_\_\_\_

\*\*\*\*\*

**SECTION II : To be completed in the office of the Building and Grounds Superintendent.**

**DATE REQUEST RECEIVED :** \_\_\_\_\_

**RECEIVED BY :** \_\_\_\_\_

**ASSIGNED TO :** \_\_\_\_\_

**ON :** \_\_\_\_\_

**PROJECT COMPLETED ON :** \_\_\_\_\_

**WORK PERFORMED APPROVED :** \_\_\_\_\_  
Signature of Supervisor

**WORK PERFORMED NOT ACCEPTABLE :** \_\_\_\_\_  
Signature of Supervisor

\*\*Work will be scheduled and completed according to priority. If a request is going to be held for any length of time you will be notified as to the reason for the delay. A list of completed work requests will be sent out on a monthly basis. If you make a MISTAKE on a form, please write void across it and send us our copies. We want to be able to account for every maintenance request.

TOP TWO (2) COPIES ARE TO BE SENT TO MAINTENANCE DEPARTMENT

ONE COPY IS TO BE RETAINED BY THE DEPARTMENT MAKING THE REQUEST

He stated he had passed out these forms to all departments and department heads.

Mr. Bracey stated he hoped this form would help Dinwiddie County to get work performed in a more timely fashion.

Mr. Bracey asked if these forms were sent with a letter to each department.

Mr. Faison stated he did not send them, he visited each department and personally placed the forms in proper hands.

Mr. Bracey asked Mr. Faison to follow up with a letter to be filed. This way no one can say nobody told me.

There was discussion regarding the moving of Mr. Jones' Office and the shelving/cabinets he wished to add in his new space. It was not in the original design to have them. Mr. Faison stated he did not believe it would be an expensive item. He was going to request a price from the contractor. He hoped to have that information within the next few days.

**IN RE:** \_\_\_\_\_ **BUILDING AND GROUNDS SUPERINTENDENT**  
**■ RENOVATIONS PUBLIC SAFETY DIRECTOR/**  
**■ COMMISSIONER OF THE REVENUE OFFICES**

Mr. Long returned from checking with Mrs. Townsend to report he would explain this the best he could. He stated he could not pull an exact figure on the

CIP and the reason being the CIP is not on the computer. It is a portion of the Reserve Fund. Mrs. Townsend was thinking that the \$25,000.00 to \$30,000.00 he had spoken of may have gone to the telephone system. What he could tell them now was if they authorize the work we would have to come back with the claims and he would at that time explicitly indicate which fund it would come out of. If it is still enough in the CIP Fund to cover it he would indicate such; otherwise it would be the Undesignated Reserve.

Mr. Bracey stated he understood what he was saying. He asked if action on this needed to take place now.

Mr. Faison stated to keep this within the scheme of the schedule – moving people he was hoping they could do it today. He stated he did not think we have to do it today. It would work better for the schedule if we could.

Upon motion of Mrs. Everett, seconded by Mr. Tickle, Mr. Moody, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye", Mr. Clay voting "nay",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Building and Grounds Superintendent to move forward with the renovations to provide offices for the Public Safety Director and the Commissioner of the Revenue not to exceed \$25,697.58.

**IN RE: PUBLIC HEARING – SALE/CONVEYANCE OF PROPERTY**

This being the time and place advertised in the Dinwiddie Monitor on September 9, 1998 for the Board of Supervisors of Dinwiddie County, Virginia to conduct a Public Hearing for the purpose of receiving public comment on the private sale and conveyance of a parcel of property containing approximately 2.9 acres owned by the County of Dinwiddie in exchange for other real property in the County of Dinwiddie. This property is a portion of Tax Map Parcel Number 445D (1) 16 and is situated at the intersection of Courthouse Road and Edsel Lane, immediately adjacent to the Dinwiddie County Courthouse.

Mr. Long stated this Public Hearing is being held in accordance with Section 15.2-1800 of the State Code of Virginia that requires a Public Hearing for disposal or exchange of real estate within a political subdivision. This Public Hearing is specifically for a parcel of property approximately 2.9 acres currently owned by the County in exchange for other real property in the County of Dinwiddie. The property we are speaking of here is a portion of Tax Map Number 45D (1) 16 which is exactly located at the intersection of Courthouse Road and Edsel Lane. This is the wooded property immediately adjacent to the Dinwiddie County Courthouse. We are required to hold a Public Hearing for the purpose of public comments on the Board's interest of conveying this property.

Mr. Bracey opened the Public Hearing. He asked Ms. Stewart if she had any one signed up to speak.

She replied no citizens had signed up to speak.

Mr. Bracey asked if there was anyone present who would like to speak for or against.

At this time the following person came forward to address the Board:

1. Anne Scarborough, Dinwiddie, Virginia, asked why was the Public Hearing being held at an afternoon meeting instead of a night meeting when most Public Hearings are held.

Mr. Long replied he would explain it. When the question of this property and whether the Board might be interested in conveying or exchanging it came up, he was directed at that time to put it on the next possible agenda to get it underway because the Board was interested in conveying this property. He continued he did indicate to the Board that September 16<sup>th</sup> meeting was an afternoon meeting and he was directed to move forward. We did advertise according to the State Code.

There being no other citizens in attendance wishing to speak, Mr. Bracey closed the Public Hearing.

Mr. Long stated there was no action necessary today. This Public Hearing was in conformance with the law.

**IN RE: APPOINTMENTS – ABIDCO**

Mr. Long stated Mrs. Pamla A. Mann, Administrative Secretary, had placed in their packets appointments for the ABIDCO Board. There are two positions. Applications are enclosed from Mr. Milton I. Hargrave, Jr. who has been serving on this Board since 1992 and is seeking reappointment; Ms. LeeNora V. Everett who has been serving on this Board since 1997 and is seeking reappointment; Mr. William L. Coleman; and Ms. Christina F. Winfield.

Upon motion of Mrs. Everett, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. Milton I. Hargrave, Jr. is re-appointed to the ABIDCO Board for a term ending September 30, 1999.

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Ms. LeeNora V. Everett is re-appointed to the ABIDCO Board for a term ending September 30, 1999.

There was discussion regarding advertisement of Board appointments which must be Board members. It was stated this was a waste of money and does not need to be advertised.

Mr. Bracey asked Mr. Long to please note in the future these positions need not be advertised.

There was additional discussion regarding advertisement of appointments. Again, no decisions were made regarding the method the Board wished to follow regarding this matter.

**IN RE: COUNTY ADMINISTRATOR COMMENTS – VIRGINIA CHAMBER OF COMMERCE**

Mr. Long stated he only had one item left under his comments and that was a letter he had received from the Virginia Chamber of Commerce regarding two (2) constitutional amendments that are on referendum November 3, 1998. This request from the Chamber of Commerce is asking for funding assistance from localities to publicize in the media the reason they believe these two (2) items need to be voted yes on. These are items number 3 and 4 on the referendum which are both regarding economic development initiatives at the local level. In a nut shell it is: currently cities and towns can enter into regional agreements with other localities without holding a referendum, but counties have to hold a referendum to enter into a regional agreement. The thought process on these amendments is that the referendum often times takes more time than a

business prospect may be willing to wait to find out if it is going to pass or not. Mr. Long continued by stating they are requesting \$3,000.00 from Dinwiddie County and he wanted the Board to understand he was passing this information along for their information and review. It is only an action item if the Board wishes to take it.

Mr. Tickle stated his recommendation was we wait on this issue. Due to the fact there are 95 counties and we have a county to the North that has a budget of 1.8 billion dollars, they would have it a lot easier than we would to pay \$3,000.00. He did in fact support this but thinks we should wait.

**IN RE: BOARD MEMBER COMMENTS**

Mr. Clay – He would like to ask the County Administrator to get them an up to date reading on just how much Dinwiddie County owes. He wanted to be sure that we will not ruin the County's credit.

Mr. Long stated he has already begun to put the debt service schedule on the computer. He is also trying to put together an overall sheet that would tell them total principal amount owed, total interest amount owed and then the grand total owed.

Mr. Clay stated his concern was an increase in taxes.

Mrs. Everett – no comment

Mr. Moody – no comment

Mr. Tickle – no comment

Mr. Bracey – He stated we might need someone to come before the Board to explain the sheet that Mr. Long was preparing and tell them how this debt would affect the County.

**IN RE: RECESS**

Mr. Bracey called for a five (5) minute recess prior to the Executive Session.

**RE: EXECUTIVE SESSION**

Upon motion of Mr. Clay, seconded by Mr. Tickle, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye" pursuant to the Virginia Freedom of Information Act, Section 2.1-344 (A) - 1 Discussion of employment, salaries, disciplining of public officers, appointees, or employees of any public body (Sheriff's office concerning ongoing investigation); and Section 2.1-344 (A) - 5 Discussion concerning a prospective business or industry where no previous announcement has been made of the business' or industry's' interest in locating in the community the Board moved into Executive Session at 5:03 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 6:05 P.M.

**IN RE: CERTIFICATION**

Upon motion of Mr. Clay, seconded by Mr. Tickle, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye", the following resolution was adopted:

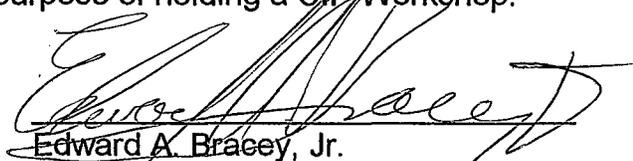
WHEREAS, the Board of Supervisors of Dinwiddie County convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board of Supervisors of Dinwiddie County, that such Executive meeting was conducted in conformity with Virginia law;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors of Dinwiddie County, Virginia.

**IN RE: ADJOURNMENT**

Upon motion of Mr. Tickle, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye", the meeting adjourned at 6:10 P.M. to be continued October 7, 1998 at 3:00 P.M. at the Pamplin Administration Building Multi- Purpose Room for the purpose of holding a CIP Workshop.

  
Edward A. Bracey, Jr.  
Chairman, Board of Supervisors

ATTEST:   
R. Martin Long  
County Administrator

/pam