

VIRGINIA: AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS
HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN
ADMINISTRATION BUILDING, DINWIDDIE, VIRGINIA ON
THE 2ND DAY OF DECEMBER, 1987 AT 2:00 P.M.

PRESENT:	H.L. CLAY, JR., CHAIRMAN	ELECTION DISTRICT #2
	M.I. HARGRAVE, JR., VICE-CHAIRMAN	ELECTION DISTRICT #3
	H.A. MOODY	ELECTION DISTRICT #1
	G.E. ROBERTSON, JR.	ELECTION DISTRICT #2
	A.S. CLAY	ELECTION DISTRICT #4
	B.M. HEATH	SHERIFF
	J.E. CORNWELL, JR.	COUNTY ATTORNEY

IN RE: MINUTES

Upon motion of Mr. Moody, seconded by Mr. Robertson, Mr. Moody, Mr. Robertson, Mr. Clay, Mr. Hargrave, Mr. Clay voting "aye", the minutes of the November 18, 1987 regular meeting were approved as presented.

IN RE: CLAIMS

Upon motion of Mr. Hargrave, seconded by Mr. Moody, Mr. Hargrave, Mr. Moody, Mr. Clay, Mr. Robertson, Mr. Clay voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims be approved and funds appropriated for same:

General Fund checks-numbering 87-2672 through 87-2772 amounting to: \$2,591,083.33; Lew Jones Subdivision Fund - check number LEW-87-2 in the amount of \$1,000.

IN RE: TAX RELIEF FOR THE ELDERLY AND DISABLED PERSONS

Mr. W.E. Bolte, Commissioner of Revenue, presented a proposed revision to increase the exemptions and values for the ordinance on tax relief for the elderly and disabled. He stated that the last time the ordinance was changed was 1982.

Mr. Bolte proposed increasing the 100% exemption from \$5,000 to \$6,000 and the rest of the scale be changed accordingly with the maximum exemption from \$13,000 to \$14,000. He also proposed increasing the net financial worth from \$26,000 to \$27,000. Mr. Hargrave stated to keep up with inflation, he might want to go even higher on both values.

Upon motion of Mr. Robertson, seconded by Mr. Hargrave, Mr. Robertson, Mr. Hargrave, Mr. Clay, Mr. Moody, Mr. Clay voting "aye", the Commissioner of Revenue was authorized to advertise for public hearing an amendment to Chapter 19, Section 43 dealing with real estate exemptions for the elderly and disabled, making the following changes:

1. The maximum net combined financial worth be increased to \$30,000.

2. The maximum income from all sources be increased to \$16,000 with the rest of the scale changed accordingly.

IN RE: TREASURER

Mr. W.E. Jones presented his report for the month of November, 1987.

IN RE: BUILDING INSPECTOR

Mr. D.H. Abernathy presented his report for the month of November, 1987.

IN RE: DARE PROGRAM--DEPUTY ROY HODGES

Mr. Hargrave read a letter from Dr. Richard Vaughn, Superintendent, commending Deputy Roy Hodges for his work in the DARE program in the schools.

IN RE: ANIMAL WARDEN

Mr. L.A. Brooks, Jr., presented his report for the month of November, 1987.

IN RE: CHRISTMAS SHARING FOUNDATION

Mrs. King B. Talley, Director, Dept. of Social Services, gave a brief report on the activities of the Christmas Sharing Foundation.

IN RE: LITTER CONTROL GRANT--TRANSFER OF FUNDS TO OFFICE ON YOUTH & COMMUNITY SERVICES

Mrs. Diane Galbreath, Director, Office on Youth & Community Services, presented a proposal for the use of the 1987-88 Litter Control Grant. The program would be coordinated by the OYCS who would administer the funds to provide educational programs for students in grades K-12. The funds will also be used to create community awareness of litter control through community clean-up days, a Clean-Community Christmas parade float, new trash receptacles and signs regarding a clean community.

Upon motion of Mr. Moody, seconded by Mr. Hargrave, Mr. Moody, Mr. Hargrave, Mr. Clay, Mr. Robertson, Mr. Clay voting "aye", the transfer of the litter control grant funds for 1987-88 in the amount of \$3,734 to the Office on Youth & Community Services was approved.

IN RE: CHRISTMAS PARADE--LIABILITY INSURANCE

Mrs. Diane Galbreath, Director, Office on Youth & Community Services, requested the Board's support in providing liability insurance coverage for the 1987 Christmas Parade. Mrs. Galbreath stated that the cost in previous years had been \$200 which OYCS had been able to pay. This year, the cost will be \$500 for two hours. She added the members of the Commission are covered by the Department of Corrections.

Mr. Robertson asked if this could be covered by the County's self insurance program. Mr. J.E. Cornwell, Jr., County Attorney, stated the insurance covers spectators who may be injured by participants in the parade. He recommended an insurance policy.

Mrs. Galbreath stated she would like to check with other localities to see how they handle insurance coverage.

Upon motion of Mr. Robertson, seconded by Mr. A. Clay, Mr. Robertson, Mr. Clay, Mr. Moody, Mr. Hargrave, Mr. Clay voting "aye", an allocation in the amount of \$250 was approved towards the cost of a policy for liability insurance coverage for the 1987 Christmas parade.

IN RE: INSURANCE CLAIM--WENDEL GIVENS

Mr. J.E. Cornwell, Jr., County Attorney, advised the Board that Mr. Weldon Givens presented additional information on the insurance claim for Wendel Givens stating he incurred \$169 in actual expenses. His claim, however, is still for the total amount of \$615.

The claim was denied at the November 18, 1987 meeting. Mr. Givens had advised Mr. Cornwell that he wanted to address the Board at this meeting. Mr. Givens was not present.

IN RE: SELF INSURANCE FUND--TRANSFER FOR 1986-87 CLAIMS

Mrs. Glenice Townsend, Secretary/Account Clerk, presented an itemized account of the claims paid under the County's self insurance program for 1986-87. She requested \$19,414.05 be transferred from the Self Insurance Fund to reimburse the General Fund for claims paid.

Upon motion of Mr. Hargrave, seconded by Mr. Robertson, Mr. Hargrave, Mr. Robertson, Mr. Clay, Mr. Moody, Mr. Clay voting "aye", the transfer of \$19,414.05 from the Self Insurance Fund to the General Fund was approved.

IN RE: VIRGINIA DEPARTMENT OF HIGHWAYS & TRANSPORTATION

Mr. Mac Neblett, Resident Engineer, Va. Dept. of Highways & Transportation, appeared before the Board to answer any questions. He briefly reported on the following:

1. He was continuing to work with Lone Star and the State Police concerning the gravel trucks at the Quarry.
2. Concerning Berrifield Subdivision, the department has run into a problem with the telephone company on an easement, which will take some time to work out.
3. He will continue to work with the railroad on improving the crossings.

Mr. Hargrave stated the work done on the first section of Rt. 666 looks very good.

Mr. Robertson thanked Mr. Neblett for the cooperation his department has given on problems within his district, especially the problem with the traffic light at Thanksgiving.

Mr. H. Clay asked about the status of the speed limit study on Rt. 670. Mr. Neblett stated it was still in the schedule to be done.

Mr. Emery Veazey requested a study be conducted to eliminate the heavy truck traffic using the heavily populated section of Rt. 226 from Sterling Road to Rt. 600. He stated there have been a lot of complaints about the wreckless manner in which they are handled. He also stated the 45 MPH speed limit is a little high in that area. He then related an incident he was very upset about where a large truck was following him too close. He stated there have also been other accidents involving gravel trucks in front of and near his home.

Mr. Neblett stated Rt. 226 is a primary highway and it may not be as easy to have posted. Enforcement and education is still needed.

Mr. H. Clay asked if it would help to lower the speed limit. Mr. Neblett stated he would look into it.

Sheriff B.M. Heath asked if it would help to lower the weight limit allowed. Mr. Neblett stated he didn't know if they have noticed any real destruction to the road.

Mr. Robertson suggested a strong message should go to the truck operators to say either they observe the speed limit or action will be taken to cause them to have to use another route.

IN RE: STREETNAMING AND HOUSE NUMBERING SYSTEM--REVIEW BY PUBLIC

Mr. Roger Hart & Mr. Lowell Scott, R. Stuart Royer

& Associates, were present to request approval of the final list of street names for the E911 Emergency Telephone System. Mr. Hart pointed out that approval of the list is needed for any further work to be done.

The County Administrator stated the names have been reviewed and he would recommend they be approved.

Mr. A. Clay stated the citizens should have a chance to review the list. Mr. Hargrave stated he agreed but there should be some guidelines for change.

The County Administrator was instructed to post the list with the maps in the hallway of the Pamplin Building, for review and receipt of public comment for a period of time before the next Board meeting.

IN RE: DINWIDDIE VFD ADDITION & JAIL IMPROVEMENTS

Mr. John Chenault of Chenault & Associates, appeared before the Board to present the final design on the addition to the Dinwiddie VFD and a status report on the plans for the jail improvements. He stated the firehouse addition design is 95% complete. He felt they have taken away some of the frills but still met the basic needs of the department. The revised cost estimate is \$185,000 to \$195,000.

Mr. A. Clay stated he thought they were going to cut out \$25,000.

Mr. Bob Mengel, Chief, Dinwiddie VFD, stated the biggest problem with the membership was a cement floor and cinder block walls without any covering. Mr. Robertson asked wasn't it important to have happy firemen.

Mr. Chenault stated he thought they could panel and cover the floors in the meeting rooms.

Mr. Chenault stated the jail plans are 85% to 95% complete. They are reviewing the plans now with the State Fire Marshal and Department of Corrections. The revised cost estimate is \$145,000 to \$155,000 which includes plumbing fixtures and replacing the boiler. The County Administrator stated if funds are allocated by the General Assembly, the first phase of the jail can be done this year and the second phase, plumbing and boiler, can be budgeted next year.

Mr. Hargrave suggested that complete notes be kept on the meetings with the Fire Marshal and Corrections Department. He also suggested the wall and floor covering for the firehouse be bid as an option.

IN RE: PUBLIC HEARING--A-87-7--PLAT APPROVAL

This being the time and place as advertised in the Progress-Index on Wednesday, November 18, and Wednesday, November 25, 1987 for the Board of Supervisors to conduct a public hearing to consider for adoption an ordinance to amend Sec. 6 of Article I and Sec. 117 of Article III of Chapter 18 of the Dinwiddie County Code--compliance with chapter and compliance with rules of State Health Department and Chapter 21 of this Code.

The Planning Commission recommended approval of the amendment at their October 14, 1987 meeting.

No one spoke for or against this amendment.

Upon motion of Mr. Moody, seconded by Mr. Hargrave, Mr. Moody, Mr. Hargrave, Mr. Clay, Mr. Hargrave, Mr. Clay voting "aye",

BE IT ORDAINED by the Board of Supervisors of Dinwiddie County, Virginia, that the Dinwiddie County Code, as previously

adopted and amended, be further amended by the following changes to Section 6 of Article I and Section 117 of Article III of Chapter 18 and in all other respects be reordained:

That section 18-6 of the Code be deleted and replaced as follows:

Section 18-6. Compliance with chapter.

The regulations set forth in this chapter are hereby adopted for the subdivision of land within the county, and from and after the effective date of the ordinance from which this chapter derives, every owner or proprietor of any tract of land to which these regulations apply who subdivides such tract as provided in these regulations shall conform to the provisions of this chapter and cause a plat of such subdivision developed and prepared in accordance with these regulations, with reference to known or permanent monuments, to be made and recorded in the office of the clerk of the circuit court wherein deeds conveying such land are required by law to be recorded. Any determination concerning the applicability of this ordinance to a division of a parcel of real property shall be made by the agent and no clerk of any court shall file or record a plat of any division of a parcel of real property until such plat has been reviewed and/or approved as required by this chapter; provided that, nothing herein contained shall be construed as preventing the recordation of the instrument by which such land is transferred or the passage of title as between the parties to the instrument.

IN RE: PUBLIC HEARING--A-87-8--COMPLIANCE WITH STATE HEALTH DEPARTMENT REGULATIONS

This being the time and place as advertised in the Progress-Index on Wednesday, November 18, and Wednesday, November 25, 1987 for the Board of Supervisors to conduct a public hearing to consider for adoption an ordinance to amend Section 6 of Article I and Section 117 of Article III of Chapter 18 of the Dinwiddie County Code--compliance with chapter and compliance with rules of State Health Department and Chapter 21 of this code.

The Planning Commission recommended approval at its October 14, 1987 meeting.

No one spoke for or against the amendment.

Upon motion of Mr. Robertson, seconded by Mr. Moody, Mr. Robertson, Mr. Moody, Mr. Clay, Mr. Hargrave, Mr. Clay voting "aye",

BE IT ORDAINED by the Board of Supervisors of Dinwiddie County, Virginia, that the Dinwiddie County Code, as previously adopted and amended, be further amended by the following changes to Section 6 of Article I and Section 117 of Article III of Chapter 18 and in all other respects be reordained:

That Section 18-117 of the Code be deleted and replaced as follows:

Section 18-117. Compliance with rules of state health department and Chapter 21 of this code.

Residential lots to be served by private or individual septic tanks or sewage disposal facilities shall comply with the rules of the state health department and chapter 21 of this code.

IN RE: PUBLIC HEARING--A-87-9--GENERAL STANDARDS, SEPTIC SYSTEMS

This being the time and place as advertised in the Progress-Index on Wednesday, November 18 and Wednesday, November

25, 1987 for the Board of Supervisors to conduct a public hearing to consider for adoption an ordinance to amend Section 98 of Article IV of Chapter 21 of the Dinwiddie County Code--General Standards.

The Planning Commission recommended approval at their November 10, 1987 meeting deleting the words "adjacent and contiguous". This would require the reserve area to be on the same parcel.

Mr. Steve Owen and Mr. M.W. Burnette of the Crater Health District were present and spoke in support of the amendment.

Mr. George Robinson stated he was in favor of the amendment but he felt it should be the choice of the landowner.

Mr. Jerry Cook stated he was in favor of protecting the environment. His concern was interpretation of the 100% reserve. He asked about lots next to public water and sewer that may have 75% reserve, whether development should be held up. Mr. Emerson stated anybody next to public water & sewer has the option of extending it.

Upon motion of Mr. Hargrave, seconded by Mr. Moody, Mr. Hargrave, Mr. Moody, Mr. Clay, Mr. Robertson, Mr. Clay voting "aye",

BE IT ORDAINED by the Board of Supervisors of Dinwiddie County, Virginia, that the Dinwiddie County Code, as previously adopted and amended, be further amended by the following changes to Section 98 of Article IV of Chapter 21 and in all other respects be reordained.

That Section 21-98 of the Code be deleted and replaced as follows:

Section 21-98. General standards.

(a) The type, capacities, location and layout of a privately owned sewage works system shall comply with all recommendations of the authority, the local and state health departments and the state water control board. No permit shall be issued for any individual sewage disposal system employing subsurface soil absorption facilities or other approved methods of sewage disposal where the area of the lot is less than that provided for in Chapter 22 of this Code. No septic tank or cesspool shall be permitted to discharge to any natural outlet.

(b) In addition, to any other provision of this Code all septic systems or other individual sewage disposal systems employing subsurface soil absorption facilities shall have available thereto sufficient unused reserved area to construct a secondary system in equal size to the primary system for use in the event the primary system fails. All septic systems or other individual sewage disposal systems employing subsurface soil absorption facilities with the reserve area herein required shall be located upon the same lot or parcel of land as the structure to be served by said system.

IN RE: PUBLIC HEARING--A-87-10--ZONING DISTRICT A-R

This being the time and place as advertised in the Progress-Index on Wednesday, November 18, and Wednesday, November 25, 1987 for the Board of Supervisors to conduct a public hearing to consider for adoption an ordinance to amend Sec. 95 of Article IV of Chapter 22 of the Dinwiddie County Code-- Purpose; applicability of other ordinances, etc.

The Planning Commission recommended approval of this amendment at its October 14, 1987 meeting.

Mr. Jim Cornwell, County Attorney, stated it had been brought to their attention that there may be a problem with Sections 78,79 and 96 of Chapter 21 and the effect on the A-R

district. A-R requires 2 acre lot sizes.

Mr. Joe Emerson, Director of Planning, recommended that the Board may want to wait until an issue arises.

Upon motion of Mr. Robertson, seconded by Mr. A. Clay, Mr. Robertson, Mr. Clay, Mr. Moody, Mr. Hargrave, Mr. Clay voting "aye",

BE IT ORDAINED by the Board of Supervisors of Dinwiddie County, Virginia, that the Dinwiddie County Code, as previously adopted and amended, be further amended by the following changes to Section 95 of Article IV of Chapter 22 and in all other respects be reordained:

That Section 22-95 of the Code be deleted and replaced as follows:

Sec. 22-95. Purpose; applicability of other ordinances, etc.

The purpose of the agricultural, rural residential, A-R district is to encourage continued agricultural and forest uses, protect environmentally and ecologically sensitive areas and preserve the natural beauty of rural areas of the county where urban services (i.e. water and sewer mains, etc.) are not planned. At the same time, the district is intended to provide development flexibility by allowing for spacious residential development for those who choose to live in a rural environment. All subdivision proposals will be carefully reviewed prior to granting an A-R classification to ensure that the proposal is compatible with the surrounding environment and existing land uses. All county ordinances will be in full effect in this district. Should a central water/sewer system be constructed, it shall meet the minimum standards and requirements promulgated by the Dinwiddie County Water Authority and appropriate state regulatory agencies.

IN RE: PUBLIC HEARING--A-87-11--MOBILE HOME PARKS

This being the time and place as advertised in the Progress-Index on Wednesday, November 18 and Wednesday, November 25, 1987 for the Board of Supervisors to conduct a public hearing to consider for adoption an ordinance to amend Sec. 238 of Article V of Chapter 22 of the Dinwiddie County Code-- Requirements for Mobile Home Parks.

Mr. Joe Emerson, Director of Planning, reviewed the amendment and the action taken by the Planning Commission which was approval at its November 10, 1987 meeting. He then reviewed the ordinance and the basic reasons for the new guidelines: 1. the ordinance has not been updated since it was adopted in the 1960's. 2. The localities surrounding Dinwiddie County have recently adopted stricter guidelines toward mobile homes, causing an influx of mobile homes into Dinwiddie County. The County under its present guidelines, is open to substandard mobile home park development. 3. To insure that when a mobile home park is constructed, it is designed with accessibility for fire and rescue vehicles, with proper spacing and utilities for the occupants of the park and is a development that will complement the community.

Mr. Robertson asked about permits already issued. If they haven't begun construction, they must comply with the new ordinance. He also asked if those individuals who hold permits and haven't used them will be notified. Mr. Emerson stated they would be told when they apply for a building permit.

Mr. Ernest Harrison, representing Monwyn Trailer Park, raised the following concerns:

1. He stated he had spoken with the Attorney General's office on Item 10 concerning collecting information on each

individual mobile home. He stated he did not want to be in violation of privacy. He asked that action be postponed until he receives an opinion.

2. He stated Mr. Emerson spoke in generalities about what would be enforced on expansion of a park.

3. He felt 7500 sq. ft. was adequate for lot sizes.

4. He did not see the need for a minimum of 15 acres for a park.

Mr. Jim Cornwell, County Attorney, stated that an individual has the right to appeal to the Board of Zoning Appeals and the Board of Supervisors. The Zoning Administrator was left discretion on Item #15 to be able to provide some relief for individuals.

After a lengthy discussion, the following changes were agreed upon:

1. Item # 6 - add "secondary road standards";
2. Item #15 - change language to require addition only to conform.
3. Minimum lot size shall be 8500 sq. feet with no lot line less than 85 feet in length;
4. Item #18 - All lot numbers shall be in conformance with E911 Emergency System.
5. Minimum between mobile homes shall be 25 feet.

Mr. Robertson asked about action on Item #10. The County Attorney felt the ordinance could be adopted first and amended later if needed. Mr. H. Clay pointed out it was a common practice among apartment complexes. Mr. Emerson stated it was already required by the Commissioner of Revenue.

Upon motion of Mr. Hargrave, seconded by Mr. Robertson, Mr. Hargrave, Mr. Robertson, Mr. Clay, Mr. Moody, Mr. Clay voting "aye",

BE IT ORDAINED by the Board of Supervisors of Dinwiddie County, Virginia, that the Dinwiddie County Code, as previously adopted and amended be further amended by the following changes to Section 238 of Article V of Chapter 22 and in all other respects be reordained:

That Section 22-238 of the Code be deleted and replaced as follows:

Section 22-238. Requirements for Mobile Home Parks.

This section is intended to encourage site development for mobile home parks in accordance with sound planning principals, and to prevent detrimental effects to the use of development of adjacent properties. A mobile home park shall require, in addition to a zoning permit and certificate of occupancy, a conditional use permit issued by the Board of Supervisors. Each conditional use permit may require additional requirements not herein set forth due to the characteristics of the property and/or adjacent property.

Operators of such parks shall comply with the following development standards for all mobile home parks:

1. All mobile home parks shall have a landscaped, or wooded setback line of fifty (50) feet from any highway or public road right-of-way or seventy-five (75) feet set back from the center line of any highway or public road, whichever distance is greater.

2. Each mobile home park shall have at least twenty-five (25) feet of open space abutting all adjoining property owners and shall be contained within a board fence, evergreen hedge or screen which shall be a minimum of eight (8) feet in height or

of sufficient density to screen the site from adjacent properties. All borders shall be maintained properly in compliance with the intent of this requirement. No fence, hedge or screen need be constructed abutting any highway or public road provided paragraph one of this section is complied with.

3. All ingress and egress shall be to the required standards of the Virginia Department of Transportation.

4. The minimum size of any mobile home parks shall be fifteen (15) acres.

5. No mobile home site shall be offered for sale or sold.

6. Streets within the mobile home park must be constructed to the specifications of the Virginia Department of Transportation (i.e. secondary road standards). Proper storm water management design will be applied, with drop inlets (storm drains) for drainage where necessary. Area for streets will be independent of mobile home space area.

7. All utility lines shall be underground, including electrical wiring and telephone lines.

8. A minimum of ten (10) percent of the gross land area of the mobile home park shall be reserved for recreational and open space uses. This area must be for recreational purposes.

9. All fuel tanks will be concealed except for necessary ventilation.

10. The mobile home park operator shall maintain a register for each mobile home lot for at least the previous two (2) years; such register shall be available at all times for inspection by law enforcement officers, public health officials, and other state and local officials and representatives whose duties necessitate acquisition of the information contained in such register and shall contain:

- a. The names of each mobile home owner and occupants.
- b. The dates of arrival and departure of each mobile home on each mobile home lot;
- c. The name, make and serial number of the mobile home;
- d. The license number of each mobile home and motor vehicle;

An updated copy of such register shall be filed each year in March with the Dinwiddie County Sheriff's Department, the Dinwiddie County Department of Planning and Community Development, and the Dinwiddie County Commissioner of Revenue.

11. Mobile home park owners/operators must create a set of rules and regulations for his/her park. Such rules and regulations shall be enforced by the owner/operator. A copy of these rules and regulations shall be filed in the office of the Dinwiddie County Sheriff's Department and the Dinwiddie Co. Department of Planning and Community Development.

12. Refuse shall be the responsibility of the owner of the property to collect or contract for collection on a frequency of not less than twice weekly of all garbage, refuse and rubbish. Collection may be on a lot by lot basis or by a centralized box system. The storage and disposal of refuse must be handled in such a manner as to create no health hazards, rodent harborage, insect breeding areas, accident or fire hazards or air pollution.

13. Before an application for a permit for the construction of a mobile home park shall be approved by the Board of Supervisors,

the applicant shall, in lieu of construction, furnish cash escrow or a performance bond in an amount calculated by the Board of Supervisors to secure the required improvements in a workmanlike manner and in accordance with established or approved specifications and construction schedules, which bond shall be payable to and held by the County. The mobile home park's plans, construction schedule, and amount of bond shall be re-evaluated by the Board of Supervisors at least once every year to insure compliance with the requirements of this ordinance.

In lieu of bond, development may be presented for inspection in completed form. At this time, if complete to all applicable standards, a certificate of occupancy shall be issued by the Dinwiddie County Building Inspector.

14. Mobile home park site plan development shall follow procedure and approval as set forth for subdivisions in Section 18 of the Code of Dinwiddie County.

15. No existing mobile home park shall be enlarged or extended unless the addition to the park is made to conform to all requirements for a new mobile home park.

16. No mobile home permits will be issued for a mobile home park until development standards are met, either by completion of plan or by bond. No mobile home permits will be issued until a certificate of occupancy is issued to the park by the Dinwiddie County Building Inspector.

17. Minimum lot size for mobile home lots shall be eighty-five hundred (8,500) square feet, with no lot line less than eight-five (85) feet in length.

18. Every mobile home space shall have all corners clearly marked and shall be designated a number, which shall be clearly visible from the roadway. These numbers shall be assigned in accordance with the 911 Emergency System.

19. Each mobile home space shall be directly accessible from an approved internal park street. No direct access to mobile home spaces from public streets shall be permitted.

20. Parking shall be provided at the minimum rates of two (2) paved spaces for each mobile home space. Such parking shall be conveniently located to mobile home spaces. Each parking space shall be ten (10) feet by twenty (20) feet.

21. Each mobile home lot shall have a patio, the minimum size not less than two-hundred (200) square feet, convenient to the entrance of the mobile home.

22. Each mobile home lot shall be provided with individual water and sewer connections. All water and sewer lines shall be constructed with the approval of the Dinwiddie County Water Authority. Mobile home parks will only be allowed in areas served by the Dinwiddie County Water Authority. All water lines shall be at least twenty-four (24) inches below the surface of the ground to prevent freezing and shall have a cut off valve below frost depth; such valves shall be other than a stop and waste cock valve. All mobile home park water and sewer lines shall be approved by the Dinwiddie County Water Authority in the same manner as subdivision systems. (By an authorized signature on a plat of the mobile home park.)

23. All mobile homes will be parked on a bed of gravel or crushed stone two (2) inches in depth.

24. Each mobile home shall front on, but be set back twenty (20) feet from an internal mobile home park street, road, or right-of-way.

25. Individual mobile homes shall be situated so that there is a minimum of twenty (20) feet between mobile homes.

26. Each mobile home shall be provided with

individual electrical service pedestals (meter and post).

27. The open space beneath each mobile home shall be skirted with approved material in accordance with the requirements of the administrator.

28. All hitches will be concealed.

29. Mobile homes permitted in mobile home parks shall be over forty (40) feet in length, shall meet the requirements set forth in the A.N.S.I. A119.1 "Standard for Mobile Homes" or its revisions, and shall be intended for permanent single-family residential use (one story only, not to exceed 35 feet in height, one per lot and not to be constructed to include any other residential structure or allow more than one family in one mobile home). The mobile homes shall conform to the building official's code administrator's (B.O.C.A.) Code and other codes adopted by the County.

IN RE: PUBLIC HEARING--A-87-12-- MOBILE HOME ORDINANCE

This being the time and place as advertised in the Progress-Index on Wednesday, November 18, and Wednesday, November 25, 1987 for the Board of Supervisors to conduct a public hearing to consider for adoption an ordinance to amend Chapter 22 of the Dinwiddie County Code to add to Article IV, Section 22-78, Special Conditions for travel/mobile homes.

No one spoke for or against the amendment.

Upon motion of Mr. A. Clay, seconded by Mr. Hargrave, Mr. Clay, Mr. Hargrave, Mr. Moody, Mr. Robertson, Mr. Clay voting "aye",

BE IT ORDAINED by the Board of Supervisors of Dinwiddie County, Virginia, that the Dinwiddie County Code, as adopted January 1, 1987, be amended, by the following change to Section 22-78 of Article IV, and in all other respects be reordained:

That Section 22-78(2) of the Code be deleted and replaced as follows:

(2) (For purposes of this section) land owner shall be defined as including the lawful owner or owners of real estate, their spouse, and immediate family; immediate family shall include children, parents, grandparents, grandchildren, brothers and sisters of the land owner and their spouse.

IN RE: PUBLIC HEARING--A-87-13--VICIOUS DOGS

This being the time and place as advertised in the Progress-Index on Wednesday, November 18, and Wednesday, November 25, 1987 for the Board of Supervisors to conduct a public hearing to consider for adoption an ordinance to amend Sec. 4-18 of Article II of Chapter 4 of the Dinwiddie County Code, vicious dogs running at large.

No one spoke for or against the amendment.

Upon motion of Mr. A. Clay, seconded by Mr. Hargrave, Mr. Clay, Mr. Hargrave, Mr. Moody, Mr. Robertson, Mr. Clay voting "aye",

BE IT ORDAINED by the Board of Supervisors of Dinwiddie County, Virginia, that the Dinwiddie County Code, as previously adopted, be amended by the following change to Section 4-18 of Article II and in all other respects be reordained:

That Section 4-18 of the Code be deleted and replaced as follows:

Sect. 4-18. Vicious dogs running at large.

(a) It shall be unlawful for the owner of a dangerous, destructive or vicious dog to permit or allow such dog to run at large, as defined in section 4-17(a), within the county. Any dog that has been known or should be reasonably known to the owner to attack or attempt to attack or injure any person, animal or fowl, or to damage or destroy anything of value, when such attack and/or injury or damage is not upon the property of and/or in defense of the owner's person or property, shall be termed a dangerous or vicious dog. Such dog shall be kept confined upon the premises of the owner, and if removed from the premises, shall be secured by a leash in the hands of a person able to control such dog, or shall be confined inside a vehicle or cage. The animal warden shall keep a list of all attacks or damage done by any dog discovered or reported to him and shall inform the owner of such dog of such report. Proof of a prior attack, or attempt to attack, not in defense of the owner's person or property shall be prima faciae evidence that a dog is vicious.

IN RE: PUBLIC HEARING--A-87-14--DOG CONFINEMENT

This being the time and place as advertised in the Progress-Index on Wednesday, November 18, and Wednesday, November 25, 1987 for the Board of Supervisors to conduct a public hearing to consider for adoption an ordinance to amend Chapter 4 of the Dinwiddie County Code to add to Article II, Section 22, restricting the running at large of dogs in residential areas.

No one spoke for or against this amendment.

Upon motion of Mr. Moody, seconded by Mr. Hargrave, Mr. Moody, Mr. Hargrave, Mr. Clay, Mr. Robertson, Mr. Clay voting "aye",

BE IT ORDAINED by the Board of Supervisors of Dinwiddie County, Virginia, that the Dinwiddie County Code, as adopted March, 1986, be amended, by the following change to Section 22 of Article II and in all other respects be reordained:

That Section 22d. of the Code be added as follows:

d. The areas within Dinwiddie County in which this ordinance applies may be enlarged, reduced or other areas added thereto upon amendment hereto properly adopted by the Board of Supervisors of Dinwiddie County. Any property owners residing in a definable area adjacent to the areas of the County in which this ordinance applies, may request the Board of Supervisors of Dinwiddie County to extend the restrictions of this ordinance to their area by a petition signed by a majority of the property owners within said area. Upon consideration of said extension, after notice and public hearing as required by the Code of Virginia said extension shall be approved unless the Board of Supervisors determines that good cause exists not to extend the restriction of this ordinance to such area.

IN RE: CABLING & ELECTRICAL WORK FOR COMPUTER SYSTEM--AWARD OF BID

Wendy Quesenberry, Executive Assistant, presented one bid for the cabling and electrical work to be done for the county-wide computer system. She stated three bids were solicited and only one was received which was Nelson A. Morton for \$1820. Bids were also solicited from David Lucas and Carlton Nunnally.

Mr. Hargrave advised her to make sure the conduit is large enough to accommodate other wiring in the future. Mrs. Quesenberry stated this individual will also be asked to do the cabling needed for the Clerks's Offices.

Upon motion of Mr. Hargrave, seconded by Mr. A. Clay,

Mr. Hargrave, Mr. Clay, Mr. Moody, Mr. Robertson, Mr. Clay voting "aye", the bid for \$1,820 from Nelson A. Morton was accepted to install the cabling and electrical wiring needed for the county-wide computer system.

IN RE: APPOINTMENTS--APPOMATTOX BASIN INDUSTRIAL DEVELOPMENT CORPORATION BOARD

Upon motion of Mr. A. Clay, seconded by Mr. Robertson, Mr. Clay, Mr. Robertson, Mr. Clay voting "aye", Mr. Moody, Mr. Hargrave abstaining,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. M.I. Hargrave, Jr. be appointed to the Appomattox Basin Industrial Development Corporation Board as the County's business representative, term expiring September 30, 1988; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. Harrison A. Moody be appointed to the Appomattox Basin Industrial Development Corporation Board as the Board of Supervisors' representative, term expiring September 30, 1988.

IN RE: MCKENNEY VFD--AUTHORIZATION TO SELL 1973 CHEVROLET VAN

Mr. A. Clay presented a letter from Mr. Charles Mansfield, Mayor, Town of McKenney, expressing the Town's appreciation for funds for the new brush truck for the McKenney VFD. Since the County contributed the major portion of the cost of the new truck, Town Council passed a resolution to give the old 1973 Chevrolet van to the County.

Upon motion of Mr. Hargrave, seconded by Mr. Moody, Mr. Hargrave, Mr. Moody, Mr. Clay, Mr. Robertson, Mr. Clay voting "aye",

BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia appreciates the offer of a 1973 Chevrolet van from the Town of McKenney, but declines the offer; and

BE IT FURTHER RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia suggests to the Town that they sell the van by public auction or sealed bid and use the proceeds for the McKenney VFD.

IN RE: COUNTY ATTORNEY UPDATE

Mr. Jim Cornwell, County Attorney, advised the Board that the Economic Development Administration grant for water and sewer line installation should soon be forthcoming.

He also stated that Dinwiddie Cable TV has submitted a \$5400 check for their franchise fee.

IN RE: REMOVAL OF REMAINING CEDAR TREES AT COURTHOUSE

Mr. Hargrave stated he had received a lot of good comments on the appearance of the Courthouse area since the trees were removed, and to complete the work, he felt the two remaining cedar trees should be removed.

Upon motion of Mr. Hargrave, seconded by Mr. A. Clay, Mr. Hargrave, Mr. Clay, Mr. Robertson, Mr. Moody, Mr. Clay voting "aye", the County Administrator was authorized to remove the remaining two cedar trees on the Courthouse lawn.

IN RE: EXECUTIVE SESSION

Upon motion of Mr. Hargrave, seconded by Mr. A. Clay, Mr. Hargrave, Mr. Clay, Mr. Moody, Mr. Robertson, Mr. Clay

voting "aye", pursuant to Sec. 2.1-344 (1) and (6) of the Virginia Freedom of Information Act, the Board moved into Executive Session at 6:12 P.M. to discuss legal and personnel matters. The meeting reconvened into Open Session at 7:56 P.M.

IN RE: ADJOURNMENT

Upon motion of Mr. Robertson, seconded by Mr. A. Clay, Mr. Robertson, Mr. Clay, Mr. Moody, Mr. Hargrave, Mr. Clay voting "aye", the meeting was adjourned until 9:00 A.M., Tuesday, December 8, 1987.

DECEMBER 8, 1987 -- 9:00 A.M. -- CONTINUATION OF DECEMBER 2, 1987 MEETING

PRESENT: M.I. HARGRAVE, JR., VICE-CHAIRMAN ELECTION DISTRICT #3
(arrived at 2:30 P.M.)
H.A. MOODY ELECTION DISTRICT #1
G.E. ROBERTSON, JR. ELECTION DISTRICT #2
A.S. CLAY ELECTION DISTRICT #4

IN RE: ELECTION OF CHAIRMAN FOR MEETING

Due to the absence of the Chairman and the Vice-Chairman the County Administrator called for nominations for Chairman for this meeting. Mr. A. Clay nominated Mr. George E. Robertson, Jr. Mr. Bracey seconded the nomination. Mr. Moody moved the nominations be closed. Mr. A. Clay seconded the motion. Mr. Clay, Mr. Moody, Mr. Robertson voting "aye", Mr. G.E. Robertson was elected Chairman until the duly elected Chairman or Vice-Chairman arrives.

IN RE: OATH TAKEN BY MEMBERS TO TAKE OFFICE JANUARY 1, 1988

Mrs. Annie L. Williams, Clerk of the Circuit Court, delivered the Oath of Office to the Board members who will take office January 1, 1988.

IN RE: ORIENTATION PRESENTATIONS BY AGENCY & DEPARTMENT HEADS

The County Administrator welcomed the Board members and briefly discussed the duties of the County Administrator and his staff. He was followed by the following departments: County Attorney, Treasurer, Commissioner of Revenue, Extension Service, Va. Dept. of Highways & Transportation, Social Services, Water Authority, Crater Planning District Commission, Director of Planning, Building Inspector, Animal Warden, and Director of Sanitation. The members also received printed information on appointments, Va. Association of Counties, personnel management system, and the emergency operations plan for the County.

IN RE: RECESS FOR LUNCH AND TOUR OF COUNTY BUILDINGS

The Chairman declared a recess at 12:30 P.M. for lunch with the Sheriff and a tour of the County facilities. The meeting reconvened at 2:35 P.M.

IN RE: EXECUTIVE SESSION

Upon motion of Mr. A. Clay, seconded by Mr. Moody, Mr. Clay, Mr. Moody, Mr. Robertson voting "aye", pursuant to Sec. 2.1-344 (6) of the Virginia Freedom of Information Act, the Board moved into Executive Session at 2:35 P.M. to discuss legal matters. The meeting reconvened into Open Session at 3:35 P.M.

MR. M.I. HARGRAVE, JR., VICE-CHAIRMAN ASSUMED THE CHAIR.

IN RE: SARA TITLE III, HAZARDOUS MATERIALS RESPONSE PROGRAM AND EMERGENCY SERVICES--REVIEW OF NEW LAWS

Mr. Wayne Halbleib, Administrator for SARA Title III, Mr. Greg Rhoads, Hazardous Materials Officer for the Department

of Emergency Services and Mrs. Marge Atkins, Regional Coordinator for the Department of Emergency Services were present to review the requirements that the County must meet to be in compliance with the new federal Superfund Amendments and Reauthorization Act, Title III Law, OSHA regulations and House Bill 1172 passed by the last General Assembly.

Mr. Halbleib impressed upon the Board that the SARA regulations are federally mandated and the urgency with which they should act to come into compliance. These regulations include the appointment of a Local Emergency Planning Committee as well as an Information Coordinator. An emergency plan to deal with emergencies of this type must be developed by October 1988.

Mr. Rhoads reviewed the State's Hazardous Materials Response Program and the requirement to appoint a Hazardous Materials Officer to work with the State regional response teams.

Mrs. Atkins emphasized the growth in programs that the local Coordinator of Emergency Services is required to carry out, and while funding is available from the Federal Emergency Management Agency for a full-time position, it has been greatly reduced.

Mrs. Wendy Quesenberry, Executive Assistant, has been serving as Deputy Coordinator of Emergency Services on a part-time basis. She requested that a full-time position be established, Director of Public Safety, to coordinate the requirements imposed by the new federal and state mandates, as well as serve as full-time emergency services coordinator. She stated her concern was for the volunteers and their exposure to hazardous materials incidents without expert guidance.

IN RE: ADJOURNMENT

Upon motion of Mr. A. Clay, seconded by Mr. Moody, Mr. Clay, Mr. Moody, Mr. Robertson, Mr. Hargrave voting "aye", the meeting was adjourned at 5:11 P.M.

ATTEST:


W.E. KNOTT


M.I. HARGRAVE, JR., VICE-CHAIRMAN

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13