

VIRGINIA: AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD
IN THE BOARD MEETING ROOM OF THE ADMINISTRATION BUILDING,
DINWIDDIE, VIRGINIA, ON THE 20TH DAY OF JANUARY, 1988
AT 7:30 P.M.

PRESENT: GEORGE E. ROBERTSON, JR., CHAIRMAN ELECTION DISTRICT #2
AUBREY S. CLAY, VICE-CHAIRMAN ELECTION DISTRICT #4
HARRISON A. MOODY ELECTION DISTRICT #1
CHARLES W. HARRISON ELECTION DISTRICT #2
EDWARD A. BRACEY, JR. ELECTION DISTRICT #3

DONALD ADAMS DEPUTY SHERIFF
JAMES E. CORNWELL, JR. COUNTY ATTORNEY

IN RE: MINUTES

Upon motion of Mr. Clay, seconded by Mr. Harrison, Mr. Bracey, Mr. Clay, Mr. Harrison, Mr. Moody, Mr. Robertson voting "aye", the minutes of the January 6, 1988 meeting were approved as presented.

IN RE: CLAIMS

Upon motion of Mr. Bracey, seconded by Mr. Moody, Mr. Bracey, Mr. Clay, Mr. Harrison, Mr. Moody, Mr. Robertson voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims be approved and funds appropriated for same: General Fund checks numbering 88-15 through 88-169 amounting to \$213,696.36; County Vehicle Fund check number VF-88-1 in the amount of \$9,592.51; Fire Program Fund check number FIRE-88-1 in the amount of \$2,842.18; Library Fund check number LF-88-1 in the amount of \$5.38; E911 Fund check numbers E9-88-1 and E9-88-2 amounting to \$5,471.10; Water and Sewer Fund check number W&S-88-1 in the amount of \$1,749.93.

IN RE: CITIZEN COMMENTS

Mr. Raymond McCants appeared before the Board to request that citizens be allowed to reserve the right to question Department Heads on matters during Board Meetings. The Chairman assured Mr. McCants that citizens would be allowed the opportunity to question Department Heads.

IN RE: EXECUTIVE SESSION

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Bracey, Mr. Clay, Mr. Harrison, Mr. Moody, Mr. Robertson, voting "aye", pursuant to Section 2.1-344 (5) of the Virginia Freedom of Information Act, the Board moved into Executive Session at 7:41 P.M. to discuss legal matters concerning the investment of funds. The meeting reconvened into Open Session at 8:30 P.M.

IN RE: PRESENTATION OF 1986-87 AUDIT

Mr. Spencer Elmore representing Robinson, Farmer, Cox and Associates appeared before the Board to present the 1986-87 Audit. Mr. Elmore pointed out that expenditures for the year had exceeded revenues by \$500,000. Expenditures that had a major impact on the County's financial status were: \$400,000 in construction projects, an additional \$102,000 transfer to schools, the establishment of a \$1,000,000 self-insurance fund and the advance of \$100,000 as up-front money for the E-911 fund.

Mr. Elmore stated that it was his recommendation that a locality keep a minimum of five percent (5%) of the annual operating budget as undesignated funds and ten percent (10%) for a good financial position. In Dinwiddie County's case, this amount would be \$1.8 million dollars. Dinwiddie County ended the fiscal year of 1986-87 with approximately \$15,000 in undesignated funds.

Mr. Elmore also pointed out that because of other obligations made by the County out of budget to-date, the County may end the year without a fund balance or in a possible deficit situation. He, therefore, urged the Board to work towards restoring the fund balance to a positive position.

In discussions with staff, Mr. Elmore stated that he found two (2) possible sources of operating income for the County. These funds are located in a school health insurance fund and in the water and sewer account. Another possible source of operating income would be to refinance advances to the Dinwiddie County Water Authority through the Virginia Resources Authority. The fourth alternative for additional operating funds would be to transfer back the money that is held in the self-insurance fund.

IN RE: ANIMAL WARDEN TRUCK MOTOR REPAIR

Mr. L. A. Brooks, Jr., Animal Warden, presented the following bids for repair to the motor of the 1980 Chevrolet Animal Warden Truck:

1. Lacy Auto Parts - 1982, 305 motor, unknown mileage total price \$1150.00 includes installment and the price of motor. Only internal parts are guaranteed.
2. Reese's Auto - Rebuild motor, plus new carburetor is \$1325.00.
3. Interstate Motors - Block without heads is \$465.00. \$200 for installation, \$225.00 new carburetor- Total price \$890.00

Interstate Motors - Block with heads is \$615.00, \$200 for installation, \$225.00 new carburetor- Total price \$1040.00.

Mr. Brooks stated that after reviewing the bids with Mr. George Soloe, Director of Transportation and Maintenance, it was his recommendation that the bid by Interstate Motors for a Block with heads at a total cost of \$1040.00 be accepted.

Mr. Robertson asked if Mr. Brooks would have to go to Danville to pick up the block. Mr. Brooks stated that he would have to travel to Danville but it would only take one person and one truck. Also the work is guaranteed for ninety (90) days.

Upon motion of Mr. Clay, seconded by Mr. Harrison, Mr. Bracey, Mr. Clay, Mr. Harrison, Mr. Moody, Mr. Robertson voting "aye",

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the bid submitted by Interstate Motors for a block with heads to repair the 1980 Chevrolet Animal Warden Truck be accepted at total cost of \$1,040.00; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Check Number 88-170 in the amount of \$615.00, which represents the cost of the block with head, be approved and funds appropriated for same.

IN RE: JAIL IMPROVEMENTS -- PARTICIPATION BY DEPARTMENT OF CORRECTIONS

Upon motion of Mr. Clay, seconded by Mr. Bracey, Mr. Bracey, Mr. Clay, Mr. Harrison, Mr. Moody, Mr. Robertson, voting "aye", the following resolution was adopted:

WHEREAS, plans and specifications are being prepared for renovation of the Dinwiddie County Jail Facility; and

WHEREAS, these plans include upgrading the plumbing and heating system, construction/renovation of jail facilities to meet life, health and fire safety standards and expansion of recreational

activities as recommended by the State Fire Marshal and the Department of Corrections; and

WHEREAS, the cost for these improvements is estimated to be \$200,000, and it is the desire of the Board of Supervisors to proceed with this work within the 1988-89 fiscal year; and

WHEREAS, Section 53.1-80 of the Code of Virginia provides for reimbursement to the locality by the Commonwealth through the Department of Corrections;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia requests that the Department of Corrections participate in the funding of the renovation work needed at the Dinwiddie County Jail Facility, as provided by the Code of Virginia; and

BE IT FURTHER RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia requests this funding be included in the 1988-1990 biennial budget.

IN RE: JAIL DRAINFIELD -- RECOMMENDATIONS

Mr. Roger Hart, representing R. Stuart Royer & Associates, appeared before the Board to discuss the drainfield situation at the jail. He stated that the reason the drainfield was failing was because the usage is exceeding the designed load. Mr. Hart stated he received a recommendation from Starnie E. Lyttle Co., Inc. the sanitation company who has been monitoring the drainfield situation. Their recommendation was to lower the drainfield at a cost of \$22,000. Another opinion on the soils information that was submitted was obtained and the soils were found to be adequate in that area. Mr. Hart stated that he felt the Board could remedy the problem with finding another location for a drainfield. He added that the new field should be designed with long range planning in mind.

Mr. Moody asked if both fields could be used at the same time. Mr. Hart stated that they could not with the way the system is structured now. If the whole area was used, the soil would not take it.

Mr. Harrison asked how much drainfield was being recommended. Mr. Hart stated that at least one and one-half times bigger than the present system which would probably require one to one and one-half acres of land. He felt that the fields would handle the flow if the new drainfield was made larger.

Upon motion of Mr. Clay, seconded by Mr. Harrison, Mr. Bracey, Mr. Clay, Mr. Harrison, Mr. Moody, Mr. Robertson voting "aye",

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the County Administrator be authorized to continue to have the septic tank pumped as needed; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the County Administrator is authorized to investigate the possibility of acquiring additional suitable land in the area for a new drainfield.

IN RE: AMENDMENT A-88-5 -- OPEN WELLS

James E. Cornwell, Jr., County Attorney, presented a proposed ordinance prohibiting any open, uncovered, or unsafely covered wells in the County. Mr. Cornwell stated that the ordinance was drafted at the request of the Commonwealth's Attorney and the Sheriff because of the number of wells of this type they had found in the County.

Mr. Clay pointed out the cap requirement should be changed to reflect the standard cap that can be purchased from any firm installing wells.

Mr. Charles Crowder pointed out that standard caps now have steel reinforced rods running through them and have a three (3) inch overhang.

Mr. John Boswell stated that some of the older terracotta casings require metal covers made to form.

Mr. Cornwell pointed out that the statement that "each well shall be covered in a manner as not to be dangerous to human beings, animals or fowls" would cover what was required on the well. He stated that he would find out what the standard cover was before finalizing the notice for advertisement.

Upon motion of Mr. Harrison, seconded by Mr. Clay, Mr. Bracey, Mr. Clay, Mr. Harrison, Mr. Moody, Mr. Robertson voting "aye", the County Attorney was authorized to advertise Amendment A-88-5 concerning Open Wells for a public hearing to be held February 17, 1988.

IN RE: PETERSBURG JAYCEES ANNUAL PIG-NIC -- APPROVAL OF
 PERMIT FOR 1988

The County Administrator presented an application for a Special Entertainment Permit for the Petersburg Jaycees Annual Pig-Nic to be held Wednesday, May 4, 1988 at the Petersburg-Dinwiddie County Airport. There being no changes from the previous applications, she recommended approval of this request.

Upon motion of Mr. Clay, seconded by Mr. Bracey, Mr. Bracey, Mr. Clay, Mr. Harrison, Mr. Moody, Mr. Robertson voting "aye", the application for a Special Entertainment Permit for the Petersburg Jaycees Annual Pig-Nic to be held May 4, 1988 was approved with the conditions stated therein.

IN RE: EASTSIDE SCHOOL -- APPOINTMENT OF CITIZEN COMMITTEE

Mr. Robertson submitted the following letter for consideration by the other Board members:

TO: All Board Members

FROM: George E. Robertson, Jr.

RE: Eastside School

Gentlemen: A contract has been signed for the sale of Eastside School and the buyer has 120 days to find financing. The Buyer may not complete the transaction as there is a problem with the water and sewer system.

In the event that this happens, I recommend to the Board that we appoint a committee of interested citizens to explore all possible uses of the school for the betterment of Dinwiddie County.

I have listed on the next page names of citizens that might help with this committee. I urge each Board member to add names to this list. I would like for each member to appoint 2 persons to this committee at our February 3rd meeting.

If you concur, I would appreciate a motion of approval.

Upon motion of Mr. Harrison, there being no second, Mr. Bracey voting "aye", Mr. Clay abstaining, Mr. Harrison voting "aye", Mr. Moody voting "nay", Mr. Robertson voting "aye", the request from Mr. Robertson for the appointment of a citizen committee to explore the uses of Eastside School was approved as presented.

IN RE: MCKENNEY VOLUNTEER FIRE DEPARTMENT -- WAIVER OF
 BUILDING PERMIT FEE

Mr. Clay presented a request from the McKenney Volunteer Fire Department that the building permit fee for an addition to the McKenney Volunteer Fire Department be waived. He stated the work was being done by the members themselves and he, therefore, felt there should not be a fee.

Upon motion of Mr. Clay, seconded by Mr. Harrison, Mr. Bracey, Mr. Clay, Mr. Harrison, Mr. Moody, Mr. Robertson voting "aye",

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the Building Permit Fee for an addition to the McKenney Volunteer Fire Department be waived.

IN RE: BORROWING FUNDS -- AUTHORIZATION TO CONTRACT WITH AUDITING FIRM AND BONDING ATTORNEY

Wendy Quesenberry, Interim County Administrator, advised the Board that after reviewing the 1986-87 Audit and discussing the present financial situation with the Treasurer, there is a need for the County to borrow money no later than the month of March of this year. In order to do so, certain paperwork must be prepared by the auditing firm and reviewed by a bonding attorney. Mrs. Quesenberry recommended the Auditing Firm of Robinson, Farmer, Cox and Associates and the Bonding Attorney of Hunton and Williams be contracted to prepare the necessary paper work for borrowing money this year.

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Bracey, Mr. Clay, Mr. Harrison, Mr. Moody, Mr. Robertson voting "aye", the County Administrator was authorized to contract with the firms of Robinson, Farmer, Cox and Associates and Hunton and Williams to prepare the necessary paper work to allow the County to borrow the money needed to operate for the remainder of the year until taxes are collected.

IN RE: DATE TO TOUR SCHOOLS

The dates of February 2nd and February 22nd were agreed upon as possible dates to meet with the School Board to tour the schools.

IN RE: SOUTHSIDE EMERGENCY CREW -- REPAIR OF RADIO

Wendy Quesenberry, Interim County Administrator, stated that the Southside Emergency squad, last year, placed a radio in the Sheriff's Department to allow communication with them when their services were needed in the County. This radio has recently incurred repair costs in the amount of \$200 of which the Southside Rescue Squad is asking the County to pay. Mrs. Quesenberry stated that this radio provides a much needed service and recommended that the funds can be taken from the Radio Fund Account.

Upon motion of Mr. Moody, seconded by Mr. Bracey, Mr. Bracey, Mr. Clay, Mr. Harrison, Mr. Moody, Mr. Robertson voting "aye", the payment of \$200 for repair of the Southside Emergency Squad radio located in the Sheriff's Department was approved.

IN RE: HEALTH DEPARTMENT -- REPAIR OF BOILER

Wendy Quesenberry, Interim County Administrator, advised the Board that when the new heating and cooling system was placed in the Health Department, the boiler was not replaced. It was felt at the time that the boiler was in good condition and did not need to be replaced. In the past few weeks, however, the boiler has required several maintenance calls creating a dangerous situation. The boiler continues to become stopped up because the chimney does not create enough draft to pull the residue off the boiler. The maintenance contractor has recommended installing a draft fan at an approximate cost of \$300 to \$400. Mrs. Quesenberry recommended that this be done as soon as possible since a dangerous situation is created when the boiler stops up.

Upon motion of Mr. Bracey, seconded by Mr. Harrison, Mr. Bracey, Mr. Clay, Mr. Harrison, Mr. Moody, Mr. Robertson voting "aye", the County Administrator was authorized to have a draft fan placed on the boiler at the Health Department.

IN RE: FINAL STREET NAMES

After reviewing the twenty-five (25) requests by citizens for changes to the proposed street names, the Consultant Firm of R. Stuart Royer & Associates, Inc. was able to comply with ninety-nine percent (99%) of the requests. The County Administrator stated that the firm needs to proceed with placing these names on the maps to meet the filing deadline with C&P. No further action was needed from the Board since approval was given at an earlier meeting.

The Board members stated they were very pleased with the effort by R. Stuart Royer to make the changes requested by the citizens.

IN RE: DINNER WITH LEGISLATORS

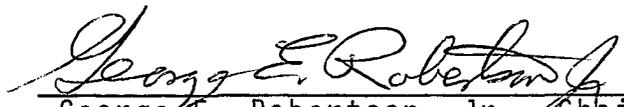
Wendy Quesenberry, Interim County Administrator, asked the Board to give her some dates to work with to arrange a meeting with the Legislators during this session of the General Assembly.

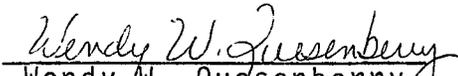
IN RE: EXECUTIVE SESSION

Upon motion of Mr. Clay, seconded by Mr. Harrison, Mr. Bracey, Mr. Clay, Mr. Harrison, Mr. Moody, Mr. Robertson voting "aye", pursuant to Section 2.1-344 (2) and (4) of the Virginia Freedom of Information Act, the Board moved into Executive Session at 9:20 P.M. to discuss legal matters. The meeting reconvened into Open Session at 10:40 P.M.

IN RE: ADJOURNMENT

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mr. Bracey, Mr. Clay, Mr. Harrison, Mr. Moody, Mr. Robertson voting "aye", the meeting was adjourned at 10:41 P.M.


George E. Robertson, Jr., Chairman

ATTEST: 
Wendy W. Quesenberry