

VIRGINIA: AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD IN THE MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING, DINWIDDIE COUNTY, VIRGINIA, ON THE 6TH DAY OF MARCH, 1991, AT 7:30 P.M.

PRESENT: CHARLES W. HARRISON, CHAIRMAN ELECTION DISTRICT #2  
EDWARD A. BRACEY, JR., VICE-CHAIRMAN ELECTION DISTRICT #3  
HARRISON A. MOODY ELECTION DISTRICT #1  
MICHAEL H. TICKLE (arrived at 9:22 pm) ELECTION DISTRICT #2  
A. S. CLAY ELECTION DISTRICT #4

CLAUDE TOWNSEND  
THOMAS KEARNEY

DEPUTY SHERIFF  
COUNTY ATTORNEY

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IN RE: MINUTES

Upon motion of Mr. Moody, seconded by Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Bracey, Mr. Harrison, voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the February 6, 1991 Regular Meeting, February 6, 1991 Continuation Meeting, and the February 28 Special Meeting are hereby approved in their entirety.

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IN RE: CLAIMS

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mr. Clay, Mr. Moody, Mr. Bracey, Mr. Harrison, voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following claims are approved and funds appropriated for same using checks #12491 thru #12871 (void checks #12490, #12640 and #12762): General Fund - \$350,534.30; E911 - \$2,624.97; Self Insurance - \$29,270.27; Law Library - \$261.20; Capital Projects - \$5,157.95 for a total of \$387,848.69.

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IN RE: CITIZEN COMMENTS

1. Mary Ayscue, representing the Golden Olympians, questioned the Board as to what direction they were taking regarding hiring a permanent Recreation Director.

2. Okey Killingsworth, of the Recreation Advisory Board, said that Mrs. Patty Heiser, Interim Recreation Director, has done an excellent job but he feels the Board is being unfair by not going ahead and appointing someone permanent for the position.

Mr. Harrison said he hoped that the Board would be able to make a decision at the next meeting.

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IN RE: VIRGINIA TECH -- COMMUNITY RESOURCE DEVELOPMENT PUBLIC SERVICE DIVISION -- STRATEGIC MANAGEMENT PROGRAM

Mr. Harrison asked Mr. Lacy to explain to the citizens why he was here.

Mr. Don Lacy, of the Virginia Cooperative Extension Community Resource Development Department, appeared before the Board to explain how the strategic planning program could benefit the County. He stated the program has been in existence for about 22 years and that he had been working with approximately 15 to 18 Counties. The objectives of this program are to help clarify roles and relationships of both boards, improve communications, improve the budget process, build trust between boards, develop a set of protocols for dealing with a variety of situations, and begin the process of developing a strategic plan for future years. Mr. Lacy stated the concept of this program is to have a retreat format in which he would want to spend no less than 6 hours together and get away from the situation so that everyone could take a good look at what exactly the County needs and what direction to take in the future. He has had great success with the program. Mr. Lacy said that he works with about five to six counties a year, and at the present time he is involved with two. He told the Board that he would work them in if they decided to go with the strategic program.



Mr. Cashwell asked how the program would affect the budget process and/or the leadership roles of the Board Members.

Mr. Lacy said it would give the Board focus on targets to reach for the future.

Mr. Clay asked what other counties he had worked with that were similar to Dinwiddie. Mr. Lacy said he was involved in an extensive program in Louisa. Tazewell and Russell counties were also similar to Dinwiddie.

The County Administrator stated that the Board wants to better understand the operation of the various departments and how the money is spent. He asked will this program help both this Board and the School Board in the budget process? Mr. Lacy said this has been his experience in the past.

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IN RE: REPORT -- VIRGINIA DEPARTMENT OF TRANSPORTATION

Mrs. Penny Forrest, Resident Engineer, Virginia Department of Transportation, reported to the Board that the construction on the bridge on Route 600 is about to start. The guard rail on Route 626 is up and in place. Bids have been received on the turn lanes and traffic signals on 460 West at the Wal-Mart site. The contract should be awarded later this month and work should begin as soon as possible. Mrs. Forrest reminded the Board that the letter for the second phase of the Revenue Sharing Program for the Wal-Mart project needs to be sent to VDOT.

Mr. Bracey asked Mrs. Forrest if anything could be done at the intersections of Boydton Plank Road and Route 142. Mrs. Forrest informed Mr. Bracey that a traffic signal was being installed at the intersection right now. VDOT has just started the work there.

The County Administrator asked Mrs. Forrest where we stood as far as the project for the crossing arms for the railroad crossing at Carson. Mrs. Forrest stated the project should be advertised in April, bids received in May and the contract should be awarded in June.

Mr. Moody wanted to know if Mr. Lester had contacted her in regard to the hill on Route 622. Mrs. Forrest said he had mentioned it and that they planned to get out there, but had not been able to get there yet.

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IN RE: COMMISSIONER OF THE REVENUE

Mrs. Deborah Marston, Commissioner of the Revenue, said she had no report, but would be glad to answer any questions.

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IN RE: TREASURER REPORT

Mr. William E. Jones submitted his report to the Board and stated that things looked fairly well. One item he brought to the attention of the Board was the outstanding personal property collection in the amount of \$254,882.06 which indicates the balance left based on budget projection. He said he needed to discuss this with the Board at the next meeting.

Mr. Moody asked Mr. Jones if his question was on how he could recoup this amount. Mr. Jones stated that more or less he was going to ask for a little help because he felt he was not going to be able to make that projection.

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IN RE: COMMONWEALTH ATTORNEY

Mr. T. O. Rainey, III, Commonwealth Attorney, stated he had no report but would be glad to answer any questions the Board might have.

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IN RE: SHERIFF

Mr. Claude Townsend, Deputy Sheriff, stated he had no report for the Sheriff's office.

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IN RE: BUILDING INSPECTOR -- REPORT

Mr. Dwayne Abernathy, Building Inspector, submitted his report for the month of February, 1991.

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IN RE: ANIMAL WARDEN -- REPORT

Mr. John Mellick, Animal Warden, submitted his report for the month of February, 1991.

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IN RE: APPROPRIATION OF FUNDS FOR WEST PETERSBURG CLEANUP --  
DIRECTOR OF PLANNING

Mr. Leonard Ponder, Director of Planning, informed the Board that the initial cleanup activities in West Petersburg are complete and that the cost had exceeded the initial appropriation in the sum of \$310.00. He requested an appropriation of that amount to finish paying the contractor.

Upon motion of Mr. Clay, seconded by Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Bracey, Mr. Harrison, voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that \$310.00 be appropriated to complete payment of the contractor for the clean-up of West Petersburg.

Mr. Ponder stated that the clean-up has been very effective and that there is interest in private development in the area now.

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IN RE: DIRECTOR OF SOCIAL SERVICES -- AUTHORIZATION TO SPEND  
ADDITIONAL 1990 - 1991 FUNDS

Mrs. King Talley, Director of Social Services, informed the Board that additional funds in the amount of \$13,666.00 have been allocated to the Department of Social Services to be used to provide services to Dinwiddie citizens. No local money is required to match these funds. She requested authorization for the treasurer to accept these funds and authorization for expenditure by the Social Services Department.

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Clay, Mr. Moody, Mr. Bracey, Mr. Harrison, voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the additional funds in the amount of \$13,666.00 allocated to the Department of Social Services to provide services to the Dinwiddie citizens are authorized to be accepted by the Treasurer and expended by the Social Services Department for FY 1991.

Mrs. Talley stated she hoped to be able to keep her FY '91 budget expenditures within the total local appropriated amount.

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IN RE: SUPERINTENDENT OF SCHOOLS

Dr. Vaughn, Superintendent of Schools, stated that he had no report but would be glad to answer any questions.

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IN RE: LANDFILL AUTHORITY -- COUNTY ATTORNEY

Mr. Tom Kearney, County Attorney, stated that because of the potential for large and continuous financial requirements for the Dinwiddie County landfill and the fact that the County cannot issue long-term bonds or notes for such landfill financing without a prior referendum for general obligation debt and the prospects for limited revenue bond or note debt for such financing is restricted by the limited revenues from the landfill operations, another possible option for the County is to form a separate landfill authority to be composed of preferably the same membership as the Board of Supervisors. Mr. Kearney requested authorization to draft an ordinance for the creation of a landfill authority and to advertise it for public hearing.

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Bracey, Mr. Harrison, voting "aye", the County Attorney was authorized to draft an ordinance for creating a Landfill Authority for the County and advertise it for public hearing.

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IN RE: REPORT -- INTERIM RECREATION DIRECTOR

Mrs. Heiser submitted her progress report for the month of February, 1991. Mrs. Heiser reported to the Board that she has been working on getting the softball field ready at the Eastside School with people that have volunteered to help. In order to complete the field for play a backstop is needed. Russell Fence Co., Inc. has agreed to erect a backstop at a reduced cost for the County Recreation Department. Mrs. Heiser asked the Board to authorize the purchase of the backstop materials at the reduced rate.

Mr. Bracey told Mrs. Heiser that he had no problem with the backstop but to check and see if two fields could be established before erecting the backstop. The County Administrator stated that he would take a look at the field and make sure all space was used before the backstop would be installed.

Upon motion of Mr. Moody, seconded by Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Bracey, Mr. Harrison, voting "aye", the Interim Recreation Director was authorized to purchase the backstop at the price quoted and work with the County Administrator to work out the most advantageous layout.

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IN RE: DIRECTOR OF PUBLIC SAFETY -- REPORT

Mr. James C. Rice, Director of Public Safety, was absent due to illness, but his reports were submitted to the Board.

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IN RE: DIRECTOR OF WASTE MANAGEMENT -- REPORT

Mr. Denny King, Director of Waste Management, presented the plans for the extended hours of operation for the spring cleanup as requested by the Board. He was given direction to try Plan A which closed the landfill Wednesday afternoon and all day Sunday and to report back to the Board. He also asked for feedback on the purchase of a used vehicle for the landfill.

The Board directed Mr. King to work with the County Administrator on locating a vehicle and to get back to them with a recommendation.

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IN RE: A-(91)-1 -- MUZZLE LOADING ORDINANCE

This being the time and place as advertised in the Progress-Index Newspaper on February 20, 1990 and February 27, 1991, for the Board of Supervisors to conduct a Public Hearing to consider an ordinance to amend the Dinwiddie County, Virginia Code, Chapter 15, titled "Offenses - Miscellaneous", Section 15-3, titled "Hunting with certain rifles prohibited; exception.", by setting forth regulations for the hunting of game species in the County of Dinwiddie, Virginia, pursuant to authority contained in Section 29.1-528 of the Code of Virginia; (1950, as amended).

Extract

Mr. Richard Peck spoke in favor of the ordinance.

No one spoke against the ordinance.

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Harrison, voting "aye", the following ordinance was adopted:

BE IT ORDAINED, by the Board of Supervisors of the County of Dinwiddie, Virginia that section 15-3 of "The Code of the County of Dinwiddie" be and it is hereby amended to read as follows:

Sec. 15-3. Hunting with certain rifles prohibited; exceptions.

It shall be unlawful and a Class 3 misdemeanor for any person to hunt with a rifle of a caliber larger than .22 in the County, except in the hunting of groundhogs (woodchucks) between March 1 and August 31; however, this ordinance shall not apply and does specifically exempt from the above provisions the hunting of game species with a muzzleloading rifle during the prescribed open seasons for the hunting of game species as established by the Commission of Game and Inland Fisheries; provided, however, that the use of such muzzle loading rifle in the hunting of deer may only be from a stand located at least ten (10) feet in elevation above the ground, and provided also that the use of telescopic sites and

"accelerator" cartridges is strictly prohibited from use in conjunction with said muzzle loading weapons.

This ordinance shall become effective on March 1, 1991.

IN RE: A-(1)-2 -- PROCUREMENT ORDINANCE AMENDMENT

This being the time and place as advertised in the Progress-Index Newspaper on February 20, 1990 and February 27, 1991, for the Board of Supervisors to conduct a Public Hearing to consider an ordinance to amend Chapter 2 of the Dinwiddie County, Virginia Code, which governs the procurement of goods and service with County funds.

No one spoke in support of the ordinance.

No one spoke in opposition to the ordinance.

Upon motion of Mr. Moody, seconded by Mr. Bracey, Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Harrison voting "aye", the following amendment to the procurement ordinance is adopted:

WHEREAS, the County of Dinwiddie, Virginia (the "County") has adopted Article IV of Chapter 2 of the Dinwiddie Code (the "Code") which governs the procurement of goods and services with County funds; and

WHEREAS, the Virginia General Assembly recently enacted amendments to Section 11-35 et seq of the Code of Virginia, as amended (the "Virginia Code") which alter the statutory amounts which govern said procurements; and

WHEREAS, the Board of Supervisors of Dinwiddie County (the "Board") desires to amend the Code to reflect said amendments;

NOW, THEREFORE, BE IT ORDAINED, that the Board hereby adopts the following amendments to Chapter 2 of the Code:

Sec. 2-66. Definitions.

(unchanged, except for the addition to the following definition:)

Professional services: Work performed by an independent contractor within the scope of the practice of accounting, architecture, land surveying, landscape architecture, law, medicine, optometry, pharmacy or professional engineering.

Sec. 2-67. Exemptions from article.

(b) The provisions of this article shall not apply to contracts entered into prior to July 1, 1989, which shall continue to be governed by the procurement policies and regulations of the County in effect at the time those contracts were executed.

Sec.2-70. Purchases of less than \$15,000.00.

The Board of Supervisors (the "Board") shall have the right to establish purchase procedures, if adopted in writing, that do not require competitive sealed bids or competitive negotiation for single term contracts not expected to exceed fifteen thousand dollars (\$15,000.00). Such procedures shall provide for competition wherever practicable.

Sec.2-75. Requirements for certain state-aid projects.

No contract for the construction of any building, or an addition to or improvement of an existing building by the County or a public body of the County, for which state funds of fifteen thousand dollars (\$15,000.00) or more, either by appropriation, grant-in-aid or loan, are used or are to be used for all or part of the cost of construction shall be let except after competitive sealed bidding or competitive negotiation. The procedure for the advertising for bids or proposals and for letting of the contract shall conform, mutatis mutandis, to this article. No person shall be eligible to bid on, or submit a proposal for, and such contract nor have same awarded to him, if

he has been engaged as architect or engineer for the same project under a separate contract.

Sec. 2-77. Discrimination prohibited in soliciting or awarding contracts.

(a) In the solicitation or awarding of contracts, the county shall not discriminate because of race, religion, color, sex or national origin of the bidder or offeror.

(b) Whenever solicitations are made, each public body shall include businesses selected from a list made available by the department of Minority Business Enterprise.

Sec. 2-106. Purchase at auction.

Upon a determination made in advance by the Board of Supervisors and set forth in writing that the purchase of goods, products or commodities from a public auction sale is in the best interest of the public, such items may be purchased at the auction. The writing shall document the basis for the determination.

Sec. 2-107. Exceptions to requirements for competitive procurement.

(a) Any public body may enter into contracts without competition for the purchase of goods or services (i) which are performed or produced by persons, or in schools or workshops, under the supervision of the Virginia Department for the Visually Handicapped; or (ii) which are performed or produced by nonprofit sheltered workshops or other nonprofit organizations which offer transitional or supported employment services serving the handicapped.

(b) Any public body may enter into contracts without competition for (i) legal services, provided that the pertinent provisions of Chapter 11 (S 2.1-117 et seq.) of Title 2.1 remain applicable; or (ii) expert witnesses and other services associated with litigation or regulatory proceedings.

(c) Any public body may extend the term of an existing contract for services to allow completion of any work undertaken but not completed during the original term of the contract.

(d) An industrial development authority may enter into contracts without competition with respect to any item of cost of "authority facilities" or "facilities" as defined in S15.1-1374 (d) and (e).

(e) The Department of Alcoholic Beverage Control may procure alcoholic beverages without competitive sealed bidding or competitive negotiation.

(f) Any public body administering public assistance programs as defined in S63.1-87 or the fuel assistance program may procure goods or personal services for direct use by the recipients of such programs without competitive sealed bidding or competitive negotiations if the procurement is made for an individual recipient. Contracts for the bulk procurement of goods or services for the use of recipients shall not be exempted from the requirements of S11-47.

(g) Any public body may enter into contracts without competitive sealed bidding or competitive negotiation for insurance if purchased through an association of which it is a member if the association was formed and is maintained for the purpose of promoting the interest and welfare of and developing close relationships with similar public bodies, provided such association has procured the insurance by use of competitive principles and provided that the public body has made a determination in advance after reasonable notice to the public and set forth in writing that competitive sealed bidding and competitive negotiation are not fiscally advantageous to the public. The writing shall document the basis for this determination.

(h) The Department of Health may enter into contracts with laboratories providing cytology and related services without competitive sealed bidding or competitive negotiation if competitive sealed bidding

and competitive negotiations are not fiscally advantageous to the public to provide quality control as prescribed in writing by the Commissioner of Health. (1982, c.647; 1984, c. 764; 1987, cc. 194, 248; 1989, c. 235).

Sec. 2-113. Proscribed participation by public employees in procurement transactions.

Except as may be specifically allowed by provisions of the State Comprehensive Conflicts of Interests Act (Code of Virginia, Section 2.1-599 et seq. ), no public employees having official responsibilities for a procurement transaction shall participate in that transaction on behalf of the county when employment knows that:

(subsections (1) through (4) remain unchanged.)

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IN RE: PROCUREMENT RESOLUTION

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Harrison, voting "aye", the following resolution is adopted:

WHEREAS, the Dinwiddie County Board of Supervisors (the "Board") has adopted section 2-67 which authorizes the Board to enter into contracts for single or term contracts that do not require competitive sealed bids or competitive negotiation where the cost is not expected to exceed \$15,000.00, and

WHEREAS, the Board, pursuant to Virginia Code section 11-41F. and Dinwiddie Code section 2-67, has made the determination that written purchase procedures are necessary in order to implement those sections exempting certain purchases from the Procurement Act requirements and to still provide for competition wherever practicable, and

WHEREAS, the Board desires to authorize the County Administrator to enter into said contracts, after having received at least three bids informally, as practicable, either oral or written, and making notations of same in the County records, and

WHEREAS, the Board desires to further authorize the County Administrator to purchase goods and/or services from a single provider without requiring three bids where he has determined that no other source is practicably available.

NOW, THEREFORE, BE IT RESOLVED, that the Dinwiddie County Board of Supervisors hereby authorizes the County Administrator to enter into contracts for the procurement of goods and/or services where the total cost is expected to be \$15,000.00 or less, after receiving at least three bids informally, as practicable, either oral or written, and making notations of same in the County records. The County Administrator is further authorized to purchase goods and/or services from a single provider without requiring three bids where he has determined that no other source is practicably available.

This resolution shall be immediately effective.

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IN RE: RENEWAL OF THE LAKE CHESDIN BOAT LANDING CONTRACT

Upon motion of Mr. Clay, seconded by Mr. Bracey, Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Harrison, voting "aye",

BE IT RESOLVED, by the Board of Supervisors of Dinwiddie County, that the County Administrator is authorized to execute a renewal of the contract with Mr. Frank Blaha to maintain the Lake Chesdin Boat Landing owned by the Virginia Commission of Game and Inland Fisheries, effective March 16, thru October 31, 1991, and

BE IT FURTHER RESOLVED THAT, Mr. Blaha is authorized to proceed with the minor repairs needed at the facility.

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IN RE: RENEWAL OF THE CONTRACT FOR FY '91 AUDIT AND FINANCIAL ASSISTANCE-- ROBINSON, FARMER, COX ASSOCIATES

Upon motion of Mr. Clay, seconded by Mr. Bracey, Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Harrison, voting "aye",

BE IT RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that the County Administrator is authorized to execute a renewal contract with the firm of Robinson, Farmer, Cox Associates for the County's audit services for the 1990-1991 budget year, in the amount of \$14,000.00 and for budget and financial assistance in the amount of \$2,500.00.

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IN RE:                    DISTRIBUTION OF TWO FOR LIFE FUNDS

The Assistant County Administrator reviewed with the Board the status of the "One for Life" funds received by the County for emergency medical services. Without more detailed investigation, it appears that the County received \$4058 in FY 89-90 for the FY 88-89 allocation and no funds have been received since. On March 7, 1990, the Board took action to retain these funds in the General Fund until requests were received for their use. Earlier in the year, the Board took action to allocate \$4,238 to the Dinwiddie Fire & Rescue Department to equip their new ambulance.

She stated that the Board had two decisions to make at this time: 1. How they wish to divide the allocations when they are received and 2. Whether to retain the funds in the General Fund until a request is received for a qualified expenditure or send the allocation directly to the emergency medical services organization in total upon receipt by the County and ask that organization for an accounting at the end of the year. She cautioned the Board that the ultimate responsibility for expenditure of the funds is theirs regardless of where or how it is allocated.

Mr. Bracey stated he felt the funds should be divided equally between the two organizations. The Chairman asked Mr. Harry Clay, Dinwiddie Rescue Squad, to comment on the distribution of the funds. Mr. Clay stated that since his involvement with the origination of the One for Life program, the Rescue Squad traditionally received a check and in return sent the County an accounting of what the funds were used for and he was not aware of any problem with the expenditures. Mr. Clay stated he felt it was an issue of whether the Board trusted them to make the proper expenditures. There is a form required outlining what the use of the funds were and the State is very specific in its guidelines.

The Assistant County Administrator stated she would like to investigate further actually what funds have been received, but it appears the County has not received any funds for two years. Mr. Clay stated he would give the State a call also. Mr. Clay stated based on the number of calls the two organizations are running, he wondered if an equal distribution would really be an equitable distribution since expenses are related directly to the number of calls. The County Administrator stated that probably the greatest need should be considered. Mr. Clay suggested the Board might want to consider holding a reserve for emergency needs and the Rescue Squad would not have a problem with that.

The Chairman suggested Mr. Clay meet with the County Administrator and come up with a recommendation for distribution of the funds based on a percentage. Mr. Harrison added that they also consider need with the establishment of a reserve.

Mr. Clay stated the Squad was a little disappointed that they did not receive any of the funds last year and did not know they weren't going to receive them. The County Administrator stated it was his understanding that at the particular time these funds came down, that there was some question as to the viability of the organization and the Board was in the midst of working with some members to try to make a determination of that and decide how best the Board might assist them. He continued stating that the Board is pleased with their progress and now is the time to begin looking at how best to disburse those funds for their benefit. Mr. Harrison stated that two members of the organization stated last year that they did not need any money. Mr. Clay responded by stating the Squad keeps a certain amount of money as a reserve, for use such as purchase of an ambulance, and the rest is used for operations.

Mr. Aubrey Clay stated he felt the Board should wait until they find out what the County will be receiving to divide before making a decision. Mr. Bracey reiterated the discussion concerning dividing the

funds equally, but at the same time holding a reserve so the Board could agree on that concept before a recommendation is made for their action.

Mr. Harry Clay also advised the Board that the ambulance they are buying is a diesel and they are going to need some way to fuel it, whether a tank is placed at the building or somewhere else.

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IN RE: COUNTY ADMINISTRATOR COMMENTS

1. District 19 Mental Health, Mental Retardation and Substance Abuse Services Board sent a letter requesting the opinion of the Board regarding the six-year plan for future services and the needs of their constituent communities. Two primary areas in which they want the Boards viewpoint are: 1. Priority Rating of District 19 Services; 2. Service Areas in Need of Expansion.

2. The Commonwealth of Virginia Health District is performing an indepth evaluation of the Crater Health District including the individual health departments of which it is composed. They asked the Board to fill out the brief questionnaire and return it to them.

3. The County Administrator stated there are some improvements needed at the Courthouse and the Administration Complex:

- F. F. Hand*
- (a) Social Services Building - flashing on roof - \$2,000.00
  - (b) Storage Building - (to replace old jail used to store equipment) - estimate on structure 16' x 20' \$5,000.00

(Mr. Tickle arrived at 9:22 p.m.)

Mr. Bracey said he thought a larger storage building, possibly a 26' X 28', should be erected.

The Assistant County Administrator stated that B. & J. Enterprises said they would build as large a building as they could with the materials purchased within the \$5,000 estimate.

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Harrison, voting "aye", Mr. Tickle, "abstaining", the Board of Supervisors authorized the improvements as outlined: replacing of the flashing on the Social Services Building for \$2,000.00 and the building of the Storage Shed at an estimated cost of \$5,000.00.

4. The County Administrator announced that the Secretary of the Army will also be at the ceremony dedicating the Battlefields at Five Forks on March 23, 1991, at 2:00 p.m.

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IN RE: BOARD MEMBER COMMENTS

Mr. Bracey requested a copy of the B. & J. Maintenance contract be sent to each Board member.

Mr. Moody said he felt that a resolution should be prepared and presented to Mr. Donald Morgan's family along with a Desert Storm Resolution and that a meeting be closed in honor of his service in Saudi Arabia. All of the Board members were in agreement.

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IN RE: ADJOURNMENT

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Harrison, voting "aye", the meeting adjourned at 9:37 p.m. to be continued at 3:00 p.m. March 20, 1991.

*Charles W. Harrison*  
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Charles W. Harrison  
Chairman, Board of Supervisors

ATTEST: *[Signature]*