

VIRGINIA: AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD IN THE MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING, DINWIDDIE COUNTY, VIRGINIA, ON THE 7TH DAY OF AUGUST, 1991, AT 7:30 P.M.

PRESENT:	CHARLES W. HARRISON, CHAIRMAN	ELECTION DISTRICT #2
	EDWARD A. BRACEY, JR., VICE-CHAIRMAN	ELECTION DISTRICT #3
	HARRISON A. MOODY	ELECTION DISTRICT #1
	MICHAEL H. TICKLE	ELECTION DISTRICT #2
	A. S. CLAY	ELECTION DISTRICT #4
	DANIEL SIEGEL	COUNTY ATTORNEY
	BENNIE HEATH	SHERIFF

IN RE: MINUTES

Mr. Tickle asked that the July 3, 1991 minutes be amended to reflect the four comments he made during the board member comments.

"I would like to take this opportunity to thank Mr. Haraway for his years of service to the county, and would just like to say that we will greatly miss his dedication to the betterment of education within this county and I would also like to extend congratulations to Mrs. Carol Fisher for her appointment; but I would be greatly remiss if I didn't make mention of my feelings. I am greatly disappointed that the Board did not support my recommendation to the school board. I am also disappointed that the third supporter communicated that he would support the individual and decided not to. I feel that we have set a precedent tonight that will result in hard feelings between Board members and future appointments. I am also disappointed that the group outside of the district worked against the candidate with questionable tastes. These are my personal feelings and I felt I should make them known and I would like for them to go on record."

Upon motion of Mr. Moody, seconded by Mr. Tickle, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Bracey, Mr. Harrison voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the July 3, 1991 Regular Meeting, July 17, 1991 Continuation Meeting, July 17, 1991 Regular Meeting, are hereby approved with the above amendments in their entirety.

IN RE: REPAIR OF NAMOZINE FIRE TRUCKS

The County Administrator told the Board that the Namozine fire truck repairs on the engine and brakes were completed and the cost was not as extensive as expected. He requested that the the Board authorize the payment of the repairs.

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Bracey, Mr. Harrison voting "aye", the County Administrator was authorized to pay the repair bills for the Namozine fire truck.

The County Administrator also mentioned to the Board that estimates had being acquired on the Namozine vehicle that had been involved in the accident on Duncan Road and that the entire truck would have to be painted. The funds provided by the insurance company will not cover all the repairs; therefore additional funds will need to be appropriated when payment on the truck is processed.

IN RE: CLAIMS

Mr. Bracey asked for a breakdown on what the street signs are costing the county with the additional brackets and accessories. He questioned if the County Administrator was looking at the purchases being made.

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Bracey, Mr. Harrison voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following claims are approved and funds appropriated for same using checks #14643 thru #14925, not including checks # 14815 and 14876 (void check #14644): General Fund - \$253,648.00; E911 - \$2,134.03;

Self Insurance - \$1,892.74; CDBG Fund - \$87,500; for a total of \$345,174.77.

IN RE: AMENDMENTS TO THE AGENDA

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Bracey, Mr. Harrison voting "aye", the following amendments were added:

- Remove - 9. 1. West Petersburg Development Authority
- Add - 8. a. 2. Stop Sign Parking Lot
- Add - 12. a. Bingo and Raffle Permit Moose Lodge

IN RE: REPORT -- VIRGINIA DEPARTMENT OF TRANSPORTATION

Mrs. Penny Forrest, Resident Engineer, Virginia Department of Transportation, stated she had nothing new to update the Board on but that she would be glad to answer any questions.

1. The project at Wal-Mart on Rt. 460 West is complete.
2. Project on Route 700 will be starting.
3. The Chairman asked Mrs. Forrest if she had looked into the deceleration lane on Rt. 226.
4. Mr. Tickle asked Mrs. Forrest if the deteriorated pavement due to the construction entrance at the Wal-Mart warehouse on 460 west by the water tower was to be repaired by Wal-Mart also? Mrs. Forrest said that Wal-Mart had done all the repairs that they were responsible for, which were directly in front of the warehouse. Mr. Tickle stated that he felt Wal-Mart should be held responsible for the repairs, because it was caused by the construction entrance for large trucks while the complex was being built. Mr. Tickle said he certainly didn't think the funds should be expended from an already depleted budget, especially since Wal-Mart was responsible for the damages. Mrs. Forrest told the Board the funds would not come from the County's budget this year but that VDOT would look at it for resurfacing in next year's budget.

IN RE: ACCEPTANCE OF ROADS -- SYSONBY SUBDIVISION

Upon motion of Mr. Tickle, seconded by Mr. Clay, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Bracey, Mr. Harrison voting "aye",

BE IT RESOLVED by the Dinwiddie County Board of Supervisors, this 7th day of July 1991, that the Virginia Department of Transportation be and is hereby requested to add a section of road know as McIlwaine Drive, beginning at a point on Route 1385 (McIlwaine Drive) .11 miles south of Route 601 (River Road) and running in a southern direction .17 miles to a cut off. This road has been constructed, drained, and surfaced in accordance with the Virginia Department of Transportation specifications and County Ordinances; and

BE IT FURTHER RESOLVED THAT the, that the Virginia Department of Transportation be and is hereby requested to add a section of road know as Raymond Road beginning at a point on McIlwaine Drive .27 miles south of Route 601 (River Road) and running in a westerly direction .14 miles to a deadend with a turn around. This road has been constructed, drained, and surfaced in accordance with the Virginia Department of Transportation specifications and County Ordinances; and

BE IT FURTHER RESOLVED by the Board of Supervisors of the County of Dinwiddie, Virginia that these roads in Sysonby Ridge Subdivision if accepted, be added to the Secondary System of Dinwiddie County effective on the date of approval of the Highway Commission with a maintenance bond and fee pursuant to Section 33.1-229 of The Code of Virginia (1950, as amended); and

BE IT STILL FURTHER RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia does guarantee the Commonwealth of Virginia a minimum unrestricted right of way of 50 feet with necessary easements for cuts, fills and drainage as recorded in Plat Book 14 pages 40 and 41 in the Office of the Clerk of the Circuit Court for Dinwiddie County.

IN RE: STOP SIGN -- ADMINISTRATION BUILDING PARKING LOT

The County Administrator informed the Board that some problems had been experienced with near accidents at the intersection in the county parking lot coming from Rt. 627 and U.S. #1. He said that VDOT had looked at the situation and suggested that a stop sign could be installed at the problem area to help the situation.

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Bracey, Mr. Harrison voting "aye", the County Administrator was authorized to contact VDOT to install a stop sign at the intersection of the parking lot for traffic coming off U.S. Route 1 South.

IN RE: COMMISSIONER OF THE REVENUE

Mrs. Deborah Marston, Commissioner of the Revenue, had nothing to report for the month but would be glad to answer any questions.

IN RE: TREASURER -- REPORT

Mr. William E. Jones gave his report for the month to the Board. Mr. Jones told the Board that now was the time to run the delinquent properties list in the newspaper for the county if the Board so desired. He said they did not choose to run one last year, but that there was enough money to run one this year. Mr. Jones informed the Board that the collection rate was still 94% to 95%. The Treasurer recommended that only the real estate list be run because he had other methods he used to collect personal property taxes.

Mr. Tickle questioned the mechanism used for repeat offenders and briefly discussed hiring additional personnel.

Upon motion of Mr. Bracey, seconded by Mr. Tickle, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Bracey, Mr. Harrison voting "aye", the Treasurer was authorized to advertise the Delinquent Real Estate Properties list.

IN RE: COMMONWEALTH ATTORNEY

Mr. T. O. Rainey, III, Commonwealth Attorney, was not present at this meeting.

IN RE: SHERIFF

Mr. Bennie Heath, Sheriff, stated he had nothing to report but he would be glad to answer any questions the Board may have.

IN RE: BUILDING INSPECTOR -- REPORT

Mr. Dwayne Abernathy, Building Inspector, submitted his report for the month of July, 1991. Mr. Leslie Stell, Assistant Building Inspector, was present to answer any questions the Board may have.

IN RE: ANIMAL WARDEN -- REPORT

Mr. John Mellick, Animal Warden, submitted his report for the month of July 1991. Mr. Mellick also asked the Board for authorization to advertise for public hearing an amendment to Code Section 4-55 - Rabies Vaccination.

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Bracey, Mr. Harrison, voting "aye", the County Attorney was authorized to advertise the amendment to the County code as requested above.

IN RE: DIRECTOR OF PLANNING -- REPORT

Mr. Len Ponder, Director of Planning, was asked to update the Board on the E911 progress. Mr. Ponder stated that 400 letters were to be mailed out in the morning. Mr. Ponder was also requested to check on the streamers, on a project on Rt. 226, to see when they would be removed.

IN RE: DIRECTOR OF SOCIAL SERVICES -- REPORT

Mrs. Peggy McElveen, Director of Social Services, informed the Board that she had nothing to report, but would be glad to answer any questions.

IN RE: SUPERINTENDENT OF SCHOOLS -- REPORT

Dr. Richard Vaughn, Superintendent of Schools, stated he had nothing to report but would be glad to answer any questions the Board may have.

IN RE: COUNTY ATTORNEY

Mr. Thomas Kearney, County Attorney, asked for direction from the Board for the drafting of the policy for the use of the administration building. Mr. Kearney stated that there are several ways that a policy could be drafted for use of the government building: not allow anyone to use the building, allow any group to use the building on an equal basis, or have a limited open forum - this would limit the scope of activity to county or government activities.

Mr. Tickle said he felt a county-wide policy should be considered in which the County would ask for a written policy from all the buildings, Courthouse, Social Services, School Board and Health Department, to be available to all citizens.

The Board asked Mr. Kearney to draft a limited forum policy for their review which would limit the use of the building to government or county activities.

IN RE: PUBLIC HEARING -- AUTHORIZATION FOR TRANSFER OF PROPERTY TO INDUSTRIAL DEVELOPMENT AUTHORITY OF DINWIDDIE COUNTY

This being the time and place as advertised in the Progress-Index Newspaper on July 24, 1991 and July 31, 1991, for the Board of Supervisors to conduct a Public Hearing to transfer all of the County's one-sixth interest of a parcel of land in Sapony District to the Industrial Development Authority of Dinwiddie County.

No one spoke for or against the transfer of property.

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Tickle Mr. Harrison voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Chairman is authorized to execute the following deed, made and entered into this 7th day of August, 1991, by and between the County of Dinwiddie, Virginia, Grantor party of the first part, and the Industrial Development Authority of Dinwiddie County, Virginia, a political subdivision, Grantee, party of the second part.

WITNESSETH: That for and in consideration of the sum of ten dollars (\$10.00) and other valuable consideration, cash in hand paid, the receipt whereof is hereby acknowledged at and before the signing, sealing and delivery of these presents, the said party of the first part does hereby grant, bargain, sell and convey, with GENERAL WARRANTY and ENGLISH COVENANTS OF TITLE, unto the said Industrial Development Authority of Dinwiddie County, Virginia, a political subdivision, party of the second part, all its undivided one-sixth interest in and to the following property, to-wit:

All of that certain parcel or tract of land lying situate in Sapony District, Dinwiddie County, Virginia, and bounded as follows: On the north by the Seaboard Air Line Railroad, on the east by the Old Buckskin Church Road, on the south by the land of W.T. Prettyman and on the west by the land of C.H. Zehmer and Fannie T. Zehmer, his wife, and C.G. Zehmer and Lillian Zehmer, his wife, and containing ten (10) acres by actual survey. Being the same property which Dinwiddie County acquired by deed from Sandra Y. Brown, by deed dated October 19, 1984, and recorded in Deed Book , page , in the Clerk's office of the Circuit Court of Dinwiddie County, Virginia.

WITNESS the following signature and seal.

DINWIDDIE COUNTY, VIRGINIA

By: _____ (SEAL)
Charles W. Harrison, Chairman

Accepted by The Industrial Development Authority of Dinwiddie County, Virginia, this day of August, 1991, by the undersigned Chairman of the Industrial Development Authority for said County, heretofore duly authorized to act on behalf of the Industrial Development Authority of Dinwiddie County, Virginia.

INDUSTRIAL DEVELOPMENT AUTHORITY OF
DINWIDDIE COUNTY, VIRGINIA

By: _____
Aubrey T. Pennington, Chairman

IN RE: RECREATION DIRECTOR -- REPORT

Mr. Tony Rinaldi submitted the progress report for the month of July, 1991 and the State meet runners results. He said the Fall Arts and Crafts Festival would be held at the Eastside School site this year instead of the high school, because of scheduling problems.

IN RE: DIRECTOR OF WASTE MANAGEMENT -- REPORT

Mr. Denny King, Director of Waste Management, submitted his report for the month to the Board.

IN RE: DINWIDDIE FIRE AND RESCUE GRANT

As requested at the last meeting, Mr. John Jaeger, Captain EMS Division, Dinwiddie County Fire and Rescue Company stated that a grant in the amount of \$20,306.00 had been awarded to them to purchase RSAF - ALS Equipment from the Rescue Squad Assistance Fund Program, Department of Health in Richmond, Virginia. Mr. Jaeger stated \$11,227 of the grant is the State's match and requested the Board authorize \$9,073 to be used as the County's match from the budgeted amount of \$14,000 to purchase this equipment.

Extract
Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Harrison voting "aye", the Board authorized \$9,073 to be used for the purchase of the RSAF - ALS equipment from the budgeted amount of \$14,000 for the Dinwiddie County Fire and Rescue Company.

Mr. Bracey asked Mr. Jaeger to supply the Board with a list of persons certified to use the equipment.

IN RE: PUBLIC SAFETY VEHICLE

Mr. Bruce Archer, representing the Namozine Volunteer Fire Department, told the Board that the vehicle assigned to the Public Safety Officer for use as an Emergency response vehicle was needed by Namozine for personnel transport. Riding on the tailgate of fire trucks is no longer permitted. The van is now used for a command vehicle. The emergency response vehicle is needed for command use and off the road purposes. When Virginia Power gave the vehicle to Namozine, they didn't have an immediate need for it. Mr. Tickle asked what the intention was when Namozine donated the vehicle to the County? Mr. Archer said the vehicle had been lent to the Public Safety Officer with the intention that it would be returned to Namozine when another vehicle was purchased for him later on.

Upon motion of Mr. Clay, seconded by Mr. Bracey, Mr. Bracey, Mr. Clay, Mr. Tickle, Mr. Harrison voting "aye", Mr. Moody voting "nay", authorization for the Public Safety vehicle to be returned to the Namozine Volunteer Fire Department was approved with the following stipulations :

1. The radio equipment purchased by the County is to be removed and returned to the County when the County purchases another vehicle.

2. The County is allowed to use the vehicle in case of emergencies until a new one is acquired.
3. A list of equipment on the vehicle be provided to the County.

IN RE: APPOINTMENTS -- CRATER HEALTH DISTRICT LOCAL ADVISORY BOARD

Mr. Moody nominated Ms. Hannah Wells for appointment to the Crater District Health Local Advisory Board. Mr. Bracey nominated Ms. Susan Chappell for appointment to the Crater District Health Local Advisory Board. Mr. Bracey made the motion to close nominations, which was seconded by Mr. Clay. Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Harrison voting "aye", the nominations were closed.

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mr. Bracey, Mr. Harrison, Mr. Tickle, Mr. Clay, Mr. Moody voting "aye",

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DINWIDDIE COUNTY, VIRGINIA, that Ms. Hannah Wells and Ms. Susan Chappell be appointed to the Crater District Health Local Advisory Board.

IN RE: BINGO AND RAFFLE PERMIT -- DINWIDDIE LOYAL ORDER OF MOOSE

Upon motion of Mr. Bracey, seconded by Mr. Tickle, Mr. Bracey, Mr. Harrison, Mr. Tickle, Mr. Clay, Mr. Moody voting "aye", the Bingo and Raffle permit for the Dinwiddie Loyal Order of Moose at 7212 Boydton Plank Road, Petersburg, Virginia was approved for calendar year 1991.

IN RE: COUNTY ADMINISTRATOR COMMENTS

1. The Tri-City Workcamp will be working on five homes in the County.

2. Governor Wilder has recommended approval for disaster aid for Sussex County and the contiguous counties of Dinwiddie, Greensville, Prince George, Southampton, and Surry. These six counties are eligible for consideration for low interest emergency loans through the Farmers Home Administration (FmHA).

3. Facility Review - The County Administrator asked for authorization to draft an RFP to perform a needs assessment for the County buildings. \$20,000 has been provided in the budget for the assessment.

Upon motion of Mr. Moody, seconded by Mr. Tickle, Mr. Tickle, Mr. Moody, Mr. Tickle, Mr. Harrison voting "aye", Mr. Clay voting "nay", the Board authorized the County Administrator to draft an RFP for a needs assessment for all County buildings to include an alternate for Criminal Justice Department needs only.

IN RE: RECESS

The Chairman declared a recess at 9:25 p.m. The meeting reconvened at 9:35 p.m.

IN RE: COUNTY ADMINISTRATOR COMMENTS

1. The County Administrator asked the Board to consider issuing an RFP for maintenance for all County vehicles. This would include all School Board vehicles under one maintenance facility.

Mr. Bracey instructed the County Administrator to bring all the agencies involved together to discuss what would be involved and to get their input.

2. Strategic Planning Action Agenda - The County Administrator asked the Board if a second retreat with the School Board could be planned, particularly to discuss capital needs. A September date for interviews for the two Boards would be set for Mr. Don Lacy to meet with them, with an October retreat planned for a Sunday and Monday.

3. A policy was suggested requiring shoes and shirts for the Administration Building which was agreeable by the Board with review by the County Attorney.

4. The County Administrator told the Board that he had been approached by Mrs. Anne Blazek and she offered the use of Picture Lake Campground facilities for an Employee Appreciation Day. The activities are to be coordinated by the Recreation Department. The Board asked that it be made very clear which County employees were to be included.

IN RE: BOARD MEMBER COMMENTS

1. Mr. Bracey asked if a copier was going to be purchased in the near future. Copies are hard to read and something needed to be done about the situation. The Assistant County Administrator said she was in the process of reviewing the State bid. She also pointed out that the copies would not be good if the original was of poor quality.

2. Mr. Bracey wanted to know if there was any way we can find out if the prizes for the Bingo and Raffle permits were actually awarded. The Assistant County Administrator stated that information is available for permits issued by the County.

3. The Board asked for purchases to be more closely reviewed by the County Administrator.

4. Mr. Bracey stated something needed to be done about the use of County vehicles for official business. Mr. Tickle stated he felt all County vehicles should be identified with a County emblem. The vehicles should be identified as a County vehicle. The Board asked if the County policy could be amended to require that all vehicles have emblems and usage be more regulated.

IN RE: EXECUTIVE SESSION

Upon motion of Mr. Bracey, seconded by Mr. Tickle, Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Harrison voting "aye", pursuant to Section 2.1-344 (1) Personnel, Section 2.1-344 (5) Industrial, and Section 2.1-344 (7) Legal, of the Virginia Freedom of Information Act, the Board moved into Executive Session at 10:08 p.m. A vote having been made and approved, the Board returned into open session at 11:37 p.m.

IN RE: CERTIFICATION OF EXECUTIVE MEETING

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Bracey, Mr. Clay, Mr. Harrison, Mr. Tickle, Mr. Moody voting "aye", the following certification resolution was adopted:

WHEREAS, the Board of Supervisors of Dinwiddie County convened an Executive Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board of Supervisors of Dinwiddie County, that such Executive meeting was conducted in conformity with the Virginia law;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors of Dinwiddie County, Virginia.

IN RE: CLAIMS

Upon motion of Mr. Tickle, seconded by Mr. Clay, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Bracey, Mr. Harrison voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following claims are approved and funds appropriated: checks #14815 and #14876 in the amount of \$11,170.33.

IN RE: POSITION ANNOUNCEMENT -- PART-TIME ANIMAL SHELTER CUSTODIAN

Extract

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Bracey, Mr. Harrison, voting "aye", Ms. Crystal Elder was appointed to the position of part-time Animal Shelter Custodian, effective August 8, 1991, for approximately 20 hours per week at \$5.77 per hour.

IN RE: ADJOURNMENT

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Harrison voting "aye", the meeting adjourned at 11:32 p.m. to be continued at 6:30 a.m., August 15, 1991.

Charles W. Harrison
Charles W. Harrison
Chairman, Board of Supervisors

ATTEST: Dewey P. Cashwell, Jr.
Dewey P. Cashwell, Jr.
County Administrator