

VIRGINIA: AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD IN THE MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING, DINWIDDIE COUNTY, VIRGINIA, ON THE 21ST DAY OF AUGUST, 1991, AT 7:30 P.M.

PRESENT: CHARLES W. HARRISON, CHAIRMAN ELECTION DISTRICT #2
EDWARD A. BRACEY, JR., VICE-CHAIRMAN ELECTION DISTRICT #3
HARRISON A. MOODY ELECTION DISTRICT #1
MICHAEL H. TICKLE ELECTION DISTRICT #2
A. S. CLAY ELECTION DISTRICT #4

THOMAS KEARNEY COUNTY ATTORNEY
CLAUDE TOWNSEND DEPUTY SHERIFF

IN RE: RESOLUTION OF APPRECIATION -- KING B. TALLEY

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Bracey, Mr. Moody, Mr. Tickle, Mr. Bracey, Mr. Harrison voting "aye", the resolution of June 26, 1991 was rescinded and the following resolution of appreciation for Mrs. King B. Talley was adopted:

WHEREAS, many people find that in the course of their lives they must turn to others for help in dealing with problems and challenges, and

WHEREAS, the social service agencies of a community are often the most important resource for much of the assistance that people need, and

WHEREAS, the various professionals who devote themselves to social service are the human link between those in need and the large, often complex organizations through which assistance is provided, and

WHEREAS, Mrs. King B. Talley has devoted nearly three decades of her life to efforts towards making this human link successful and effective, and

WHEREAS, Mrs. Talley's stewardship of resources, personal commitment, professional efforts, and extraordinary leadership during changing times and circumstances has demonstrated a heartfelt dedication to the county of Dinwiddie and its citizens, and

WHEREAS, Mrs. Talley's performance throughout her career in service to others has personified the highest ideals of social service,

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Supervisors of Dinwiddie County extends it's most sincere gratitude to King B. Talley for a job well done, and wishes to publicly commend her for her selfless dedication to the highest ideals of public service. Citizens of Dinwiddie County are hereby encouraged to take note of Mrs. Talley's numerous important contributions to the betterment of our community, and offer their appreciation thereof. We offer our prayers that her retirement years may be rich in the rewards that she has so capably earned, and that she will continue to find ways to share her talents and love with the people of Dinwiddie.

IN RE: MINUTES

Mr. Tickle asked that the July 3, 1991 and August 7, 1991 minutes be amended to state "taste" not "mistakes" in the next to the last sentence of his comments.

Upon motion of Mr. Tickle, seconded by Mr. Clay, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Bracey, Mr. Harrison voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the August 7, 1991 Continuation Meeting, August 7, 1991 Regular Meeting, and the August 15, 1991 Continuation Meeting, are hereby approved with the above amendments in their entirety.

IN RE: CLAIMS

Upon motion of Mr. Moody, seconded by Mr. Tickle, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Bracey, Mr. Harrison voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following claims are approved and funds appropriated

for same using checks #14926 thru #15050: General Fund - \$99,356.13; E911 - \$126.00; Self Insurance - \$7,576.74; Capital Project - \$637.20; for a total of \$107,693.07.

IN RE: AMENDMENTS TO THE AGENDA

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Bracey, Mr. Harrison voting "aye", the following amendments were added:

Add - 14. Executive Session - 1. Personnel 2. Industrial

IN RE: CITIZEN COMMENTS

1. Anne Scarborough told the Board she was up front tonight because of a newspaper article that she read concerning possible spending of some Dinwiddie tax dollars. "I would like to ask you all some questions about that. I hope you have read the article; it was pretty hard to miss it since it covered the entire top of a page, and so I would like in case you have not read it, I would just like to, just read two sentences. The heading says 'Planning Officials Take First Step in Comprehensive Plan', and the two things I'd like to read you, its a long article I am not concerned with the rest of it, I'm concerned with the as you know the spending of some tax dollars. Dinwiddie County Planning Officials have taken the first step in preparing a comprehensive plan for the County, said the County Planner, 'which I think is great if we need to work on it. But this is what I'd like to read you, he said he will probably start talking with consultants about preparing an official comprehensive plan in September, and as you know that is just a few days away. So I would like to ask you a few questions. Number one, have you all approved talking with consultants about this?"

The County Administrator stated that during the budget sessions, we have talked to the Board concerning the need to acquire assistance in accomplishing a Comprehensive Plan, and the Board has set aside some funds within the current budget to provide that need.

"Right, I saw that you all raised the \$2,448.00 from last year, so I know its in the budget and that's why I keep coming to you all and say, the standard answer anytime we question something is that you have already voted it in the budget, and I don't think that the citizens get a fair shake with input from how a lot of your citizens feel about it, and I have something I want to say about that, but I want to go on through the series of questions. So you all are saying that its very definite from the Board, its very definite that the consultants will be talked to or contacted next month.

The County Administrator said we can not give a specific time schedule, only Mr. Ponder could share that with you, perhaps, the information he has on the schedule. Planning is his specific realm of responsibility. However, the sooner the County moves ahead the better.

The Chairman stated the County has not had a comprehensive study since 1978 or 1979 and it is sorely overdue.

Mrs. Scarborough stated we differ greatly on how you are going to get another one. "County policy about contacting consultants, what you are telling me and I want this in the minutes, because I am going to refer back to this the rest of the time when I come back to Board meetings. If you approve money in our budget, those people whatever the department head, they are free to go ahead and commit and say we will talk with consultants etc.. etc..., merely because the money is in the budget? That's what I'm hearing."

The County Administrator told Mrs. Scarborough that there was some misinterpretation with the idea of "talking" with some consultants, often leads up to a request for proposals. But it does not mean we have hired a consultant. The final say is still brought before the Board for public hearing and comment.

Mrs. Scarborough asked if she was correct in assuming, that because this Board put \$20,000 in that budget that you, from that, you are indicating to the citizens, we are going to go the route of consultants

for Dinwiddie County. Is that what you all are saying? By putting it in the budget that's in essence?

The Chairman said that it is in there if we need it for that.

"If, this doesn't just have to do with planning, I want to get the consultants, spending of tax dollars straight. If you are thinking about going the route of consultants for any issue, listen it wouldn't be under the Freedom of Information Act, because I can't imagine it being in there. But I am not talking about something like that. If you are going to do that, will it be brought out to the citizens in a public hearing?"

It most certainly will stated the County Administrator.

OK, I mean before you can do anything, asked Mrs. Scarborough. "Alright I have trouble with this as you well know and especially now. When we have the services of two qualified planners giving their time to the County. One, our paid full time planner, number two, we now have our previous planner for a number of years, qualified in the field of planning, knows this County thoroughly, or else he has moved recently, he still lives in the County, I think. Alright, two planners that we have, we have people living in the district, take each one of you, in your district, now don't tell me that they don't know the logical places for the industrial development and things of that nature. I'd like to remind you, that I think that our two, and I will say our previous planner is on the Planning Commission and our current planner and knowledge citizens from each district can certainly do the job. Better than some high priced consultant, people that don't live in the County, they don't have any interest in the County like citizens, they do not even understand probably our rural heritage, and that we do want part of this County kept they way, and I think we can get this done, and he is projecting up to the year 2010. According to the article I firmly think that we can get the projection from the school system, for the other things in the article. I am not going to go through all of that, without paying thousands of dollars for consultants. I give you all credit and I give the citizens of this County credit, and I know I give our planner and our previous planner a lot of credit for being able to do some of this planning for us and saving the money. We went out and we paid thousands of dollars to consultants for E911, it has cost us a bundle because of their blunder, and you know what, and I am not going to get into what all of that has been. If we had used our citizens from this County I dare say we would be way ahead in E911 today. So I really have to question spending and you have allowed up to \$20,000 to get somebody to come in here and plan this County. I think we have people that can do it equally as well or better, and I do not know what the area is, that we would require some kind of a consultant for thousands of dollars as badly as we need it right now. Do we still have, is the County covered 100% of the time with the emergency crew yet?"

The County Administrator said Ms. Scarborough would have to ask the emergency crew that. The Chairman said the last time he had spoken with someone it was.

Ms. Scarborough said that was rather strange because in the month of July it was pretty hard to get any coverage. She told the Board they knew what she was talking about and that she was not going to discuss it up front. Ms. Scarborough stated that if we are going to spend money, that's something that will affect every citizen in this County, no matter where you live or what age, and I still give a lot of credit to Mr. Ponder to Mr. Scheid and all those; to plan for this County. As I said, I think when you are appointed to something it is more than showing up once a month or maybe twice, you expect to give extra time to do something. When the first one was planned many hours at night was given gladly. We knew it was part of our responsibility and nobody expected to be paid, we came, we met, and then we went to each district afterward. So I am giving a lot of credit to having two planner available to us. I mean, if they aren't qualified and can't do this, why were they hired in the first place?"

The Chairman asked Mr. Ponder to respond to the question of why we need a consultant. Mr. Ponder stated the issue is not qualification, from his standpoint or the Planning Commission, the issue is staff time. For the studies and projections that needed to be done. The comprehensive plan could easily be done, but the tables are a lot fuller than just the one issue.

"Rebuttal, granted I know that you are busy, but I would like to interject this. When Guy Scheid did the first one it had to be done from scratch, with not a lot of ordinances on the books that could be looked at, and say, you know this is weak, this does not cover what we are doing in 1991. We gave many hours at night, so I think he was a little bit busy too. I will still say, it is very hard for me to understand, when you have citizens and don't tell me, they can not plan your district better than some stranger can come in here and plan it. I think that we are asking for a lot problems by letting outsiders tell us what we want to do with our own County. It is up to the citizens and to this Board right here."

Mr. Tickle, stated to Ms. Scarborough that she had a lot of good comments, but it is going to be a combination of both; individuals from the County who are going to support us, if you had to go out and get someone strictly do a comprehensive plan from scratch from what we have now, I think the consultant that we have here now in the room tonight will probably tell you, we are talking anywhere in the high \$30,000's to \$50,000 dollars. This is not uncommon, that is the figures we see. Now if I remember correctly, in the budget hearings, what we discussed was to do a combination thereof, and we put a maximum amount of monies to be spent at \$20,000. With the combination of citizens like you and the Planning Commission and Board of Supervisors, we request our Planning Commission to meet one night a month as we discussed a couple of meetings ago. Now, I hope that they will show the dedication to work hard on this, because it is very important. But I would just like to stand up for the Board of Supervisors and comment \$20,000 was the maximum amount to be spent for the consultant along with the input of the administration and volunteers. So hopefully, it will only cost \$10,000 but the maximum amount is \$20,000 and we are trying to get the best product that we can get, that is going to serve this county to its fullest. That is the idea.

Ms. Scarborough said she didn't see much point in having a second planner on the Planning Commission if we can't utilize some his time, and I don't think Guy has changed that much that he wouldn't be willing to do some of this work, and you know that he is qualified, not that I am plugging for him, just that I think that we are fortunate to sit in a position to have, two planners serve in Dinwiddie County.

Mr. Tickle stated that we already have complaints in regard to areas that we are lacking in enforcement in codes right now. Time has to be addressed in this issue. Mr. Tickle told Ms. Scarborough that her points were very well taken and she did an excellent job in presenting the issue.

2. Mr. George Hobbs asked the Board if when his conditional use permit case is heard, will be be notified of the hearing date?

Mr. Moody told Mr. Hobbs that he was informed at the Planning Commission meeting that his permit would be before the Board on September 18, 1991. Mr. Ponder stated that his office would notify him by certified mail.

3. Mr. Robert Bowman told the Board he had a piece of property which was zoned business but which had been vacant for a year. His problem he said was that since it had been rented for business, he lost the residential use of the house; it is considered a "nonconforming use". Mr. Bowman said he figured he had lost \$5,000 and that the County needs to look at drafting an ordinance to help the property owners in situations like this.

Mr. Bowman was informed that he had two alternatives:

1. File for residential zoning - which could be considered spot zoning
2. Ask for code amendment

Mr. Bowman was advised he could make application to the Planning Commission for the change. Mr. Moody suggested a stipulation that no other businesses are located in the area.

IN RE: AMENDMENTS TO THE AGENDA

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Bracey, Mr. Harrison voting "aye", the following amendments were added:

Add - 14. Executive Session - 1. Personnel 2. Industrial

IN RE: PUBLIC HEARING -- P-91-5

This being the time and place as advertised in the Progress-Index Newspaper on August 7, 1991 and August 14, 1991, for the Board of Supervisors to conduct a Public Hearing to consider a proposal to rezone a portion of Tax Parcel 20-82A from M-2 to B-2.

Mr. Len Ponder, Director of Planning, stated that the Bank of McKenney has requested that .98 acres of Tax Parcel 20-82A be rezoned from M-2 to B-2. This is necessary to square off the lot they are purchasing from Gilbert J. Henshaw for the purpose of building a branch bank on this site. This is a fairly straight forward issue as the property being rezoned is needed to accommodate the drive-in window and the normal circulation patterns in a bank.

No one spoke for or against the rezoning request.

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Bracey, Mr. Harrison voting "aye",

BE IT ORDAINED BY the Board of Supervisors of Dinwiddie County, Virginia that Tax Parcel 20-82A of the Dinwiddie County Zoning Maps, located at on Route 684 in the Rohoic Magisterial District, is amended by changing the district classification from (M-2) Industrial, General to Business, General, B-2.

In all other respects, said zoning ordinance is hereby reordained.

IN RE: PUBLIC HEARING -- P-91-6

This being the time and place as advertised in the Progress-Index Newspaper on August 7, 1991 and August 14, 1991, for the Board of Supervisors to conduct a Public Hearing to consider a proposal to rezone Tax Parcel 22-75 and approximately half of Tax Parcel 22-76 from (R-1) Residential, Limited, to (M-2) Industrial, General.

Mr. Len Ponder, Director of Planning, stated that the Virginia Holding Corporation as owner and option holder has requested to rezone all of Tax Parcel 22-75 and approximately half of Tax Parcel 22-76 from (R-1) Residential, Limited to (M-2) Industrial, General for the purpose of selling the property to a woodchip mill concern.

The preliminary site plans show the intended configurations of the proposed plant. The staff's understanding is that the industry would ship the chips out by rail and ship the logs in by truck. Access to and from the facility would be from Vaughan Road with no access available from Squirrel Level Road.

The facility would be a state of the art construction and would have no emissions or detrimental environmental effects. Since the industry proposes to use only thirty (30) acres of the fifty (50) acre site, the remaining twenty (20) acres, which is heavily wooded, would act as a sight and sound buffer.

Staff Recommendations:

Staff has consistently stated that property which is adjacent to railroads should be preserved as industrial property. In this case a rezoning is reasonable for several reasons.

1. Properties to the north (Inland Container site) the east (Collier Yard and the General Foods site) in Petersburg are already industrial zoned areas.
2. Property to the west between Squirrel Level Road and Church road is also zoned industrial and are prime industrial sites.

3. Buffering will be required to protect the few residential structures that are in any proximity to the site.

For the above reasons, staff's recommendation is that Virginia Holding Corporation be allowed to rezone the property from (R-1) Residential, Limited to (M-2) Industrial, General. On August 14, 1991 the Planning Commission voted unanimously to recommend approval of P-91-6.

No one spoke for or against the rezoning request.

Mr. Eugene Marble, Attorney for the Virginia Holding Company stated that the owner of the property, Mr. Zitta, has the right to remove the timber off of the twelve acres, but the company purchasing the property will reforest it."

Upon motion of Mr. Tickle, seconded by Mr. Moody, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Bracey, Mr. Harrison voting "aye",

BE IT ORDAINED BY the Board of Supervisors of Dinwiddie County, Virginia that Tax Parcel 22-75 and approximately half of Tax Parcel 22-76 of the Dinwiddie County Zoning Maps, located at the intersection of Routes 604 and 675 in the Rohoic Magisterial District, is amended by changing the district classification from (R-1) Residential, Limited, to (M-2) Industrial, General.

In all other respects, said zoning ordinance is hereby reordained.

IN RE: DINWIDDIE VOLUNTEER FIRE COMPANY -- TITLE ACCEPTANCE

Mr. Chris Goad, of the Dinwiddie Volunteer Fire Department, stated that a 1981 Chrysler had been donated to the department for fire calls, training, picking up equipment, first responder, chief's meetings and for hazardous material training transportation. He said the volunteer fire department would be completely responsible for maintenance and upkeep on the car if the County would insure and license the car.

Upon motion of Mr. Bracey, seconded by Mr. Tickle, Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Harrison voting "aye", title to the 1981 Chrysler LeBaron is accepted by the County to be used by the Dinwiddie County Volunteer Fire Department and funds are appropriated for the insurance for the vehicle to be placed under the County's program.

IN RE: RESOLUTION -- DINWIDDIE COUNTY WATER AUTHORITY TO RETAIN R. STUART ROYER SERVICES

Mr. Thomas Kearney, County Attorney, asked the Board of Supervisors of Dinwiddie County for authorization for the Dinwiddie County Water Authority to retain the services of R. Stuart Royer & Associates Engineering firm for the purposes of preparing a preliminary engineering report and any other reports necessary in preparation of acquisition of land and securing permits for a wastewater treatment plant. He stated that the costs would be reimbursed from revenue bonds to be issued by the Authority.

Upon motion of Mr. Clay, seconded by Mr. Bracey, Mr. Bracey, Mr. Tickle, Mr. Harrison voting "aye", the following resolution was adopted:

WHEREAS, the Dinwiddie County Board of Supervisors (the "Board") has determined a need to construct a proposed wastewater treatment plant in Dinwiddie County (the "County"), and

WHEREAS, the Board has requested that the Dinwiddie County Water Authority (the "Authority") direct an evaluation of a proposed site for the plant on land owned by Central State Hospital and in connection therewith and to retain engineering services in order to perform the preliminary evaluation on the Property

NOW, THEREFORE, BE IT RESOLVED, that the Dinwiddie County Board of Supervisors hereby authorizes the Dinwiddie County Water Authority to retain the services of R. Stuart Royer & Associates, the Authority's engineering firm, to prepare a preliminary engineering report and to acquire any other necessary reports on the Property and further, that the

Board and the Authority intend to have such costs reimbursed from revenue bonds to be issued by the Authority in the near future.

This resolution shall be immediately effective.

IN RE: APPOINTMENTS -- APPOMATTOX BASIN INDUSTRIAL DEVELOPMENT CORPORATION

Upon motion of Mr. Clay, seconded by Mr. Bracey, Mr. Bracey, Mr. Harrison, Mr. Tickle, Mr. Clay, Mr. Moody voting "aye",

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DINWIDDIE COUNTY, VIRGINIA, that Harrison A. Moody and Charles W. Harrison are appointed to the Appomattox Basin Industrial Development Corporation Board of Directors for a term of one year beginning on October 1, 1991.

IN RE: COUNTY ADMINISTRATOR COMMENTS

1. The Dinwiddie Fire and Rescue Roster is included in the packet.
2. \$25,000 in CDBG funds for West Petersburg has been received.
3. The County Administrator read an insert from an article in "The Civil War News" about the 20 acre tract of the White Oak Road land purchase, and the tourist draw by the County. Mr. Green was quoted "By golly, we've got a Virginia County which is bending over backwards for Civil War preservation. You'd be pretty hard pressed to say that about Culpeper or Fairfax."
4. The County Administrator told the Board that at the Fall Arts, and Crafts Festival, there was going to be a Civil War enactment portrayed.
5. Extension Office Clustering - Mr. Moody said the County should support efforts to keep agents in one county and that he felt we should draft a resolution for the September 4th meeting, to send to the State representatives.

IN RE: BOARD MEMBER COMMENTS

1. Mr. Charles Harrison said he was seeking re-election.
2. Mr. Bracey stated he had a letter from the Social Services Department for some minor building maintenance, he asked the maintenance people to review the list with Mrs. McElveen and get a price on the repairs. The Board agreed.
3. Mr. Bracey said the Board needs to agree on spending money in the budget.
4. Mr. Bracey stated that the School Board had voted to close the Northside School. Several citizens had approached him with the idea of keeping it open for use by senior citizens and the recreation department. Mr. Kearney advised that the School Board had a policy regarding usage and that the citizens need to deal with the School Board.
5. Mr. Tickle said at the retreat, they had discussed several items on zoning and he would like the Board to be informed of the zoning meetings.
6. Mr. Tickle requested the number and cost of insurance of the vehicles used by volunteer organizations, by the next meeting.
7. Mr. Moody said spending should stay within the budget and the Board needs to be careful.

IN RE: EXECUTIVE SESSION

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Harrison voting "aye", pursuant to Section 2.1-344 (1) Personnel, and Section 2.1-344 (5) Industrial, of the Virginia Freedom of Information Act, the Board moved into Executive Session at 8:51 p.m. A vote having been made and approved, the Board returned into open session at 10:17 p.m.

IN RE: CERTIFICATION OF EXECUTIVE MEETING

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Bracey, Mr. Clay, Mr. Harrison, Mr. Tickle, Mr. Moody voting "aye", the following certification resolution was adopted:

WHEREAS, the Board of Supervisors of Dinwiddie County convened an Executive Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board of Supervisors of Dinwiddie County, that such Executive meeting was conducted in conformity with the Virginia law;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors of Dinwiddie County, Virginia.

IN RE: PRELIMINARY ENGINEERING REPORT

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Bracey, Mr. Harrison, voting "aye",

BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia accepts the preliminary engineering report presented by R. Stuart Royer & Associates to construct a wastewater treatment plant in Dinwiddie County; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Dinwiddie County Water Authority is authorized to proceed with all work necessary to move forward with the project.

IN RE: PUBLIC SAFETY OFFICER

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Harrison, voting "aye", Mr. Moody, voting "nay", authorization was given for the County Administrator to readvertise the position of Public Safety Officer, including a national trade journal.

IN RE: COMPENSATION POLICY -- EXEMPT EMPLOYEES

Compensatory leave is authorized absence, hour-for-hour with full pay, for hours worked beyond those regularly scheduled on a work day or work week, or worked on a holiday. Although no legal requirement exists to do so, the Board of Supervisors of Dinwiddie County has established a policy of allowing accrual of compensatory time by exempt employees, i.e. those not covered for this purpose under the Fair Labor Standards Act. Typically this category of employee includes salaried individuals who serve in executive roles, such as department heads or program directors.

Although the Board of Supervisors has approved the accrual of compensatory time for exempt employees this has been done with the understanding that service in such positions typically requires more than an eight hour day or a 40 hour work week as a matter of routine. Required meetings of various boards and authorities are considered to be ordinary requirements of such positions.

Upon motion of Mr. Clay, seconded by Mr. Bracey, Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Harrison voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following compensatory time policy for exempt employees was adopted:

Overtime work which results in compensatory time accrual shall be kept to a minimum. The County Administrator shall have sole discretion on approval of overtime work which qualifies for compensatory time.

Employees are encouraged to check with the Administrator prior to commitment of time to efforts beyond the normal work schedule if there is any question as to whether such time may be approved for compensatory time. It should be noted that after hours functions such as Board, authority, or commission meetings are generally considered to be within the normal responsibility of exempt positions and, as such, will not be considered for compensatory time.

Compensatory time accrued shall be expended as soon as is reasonably possible. Every effort should be made to expend such time within a 30 day period following accrual. Work schedules and staff coverage of operations should be carefully considered and addressed prior to taking time off, so as to best ensure satisfactory continuance of operations during absences. The County Administrator will have final approval of scheduled absences for compensatory time for exempt employees.

Documentation for compensatory time shall be adequate in terms of a description of the need for such overtime and number of hours accrued or expended. Documentation shall be provided on a standard County form for this purpose, and given to the individual responsible for such records.

Unusual circumstances may call for exceptions to the general policy on compensatory time for exempt employees. Emergency conditions which call for an employee's service on a frequent or long term basis beyond normal work hours, unusual numbers of meetings to address special circumstances, and special situations which call for more than one employee from the same department to participate in a function or meeting are all examples of circumstances which may provide for exceptions to the policy.

IN RE: TRAVEL REQUEST

Upon motion of Mr. Clay, seconded by Mr. Bracey, Mr. Bracey, Mr. Clay, Mr. Tickle, Mr. Harrison voting "nay", Mr. Moody voting "aye", the request by the County Administrator, to attend the International City and County Managers Association Conference, September 22-26, in Boston, Massachusetts, was denied.

IN RE: SALVAGE YARD-- EMERGENCY ORDINANCE -- 60 DAY MORATORIUM

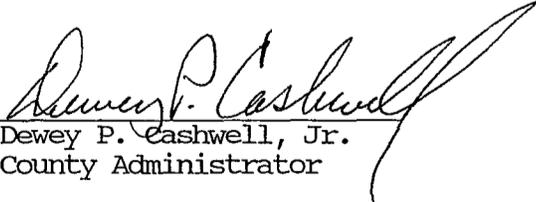
Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Harrison voting "aye",

BE IT ORDAINED that an emergency sixty day moratorium is adopted for the issuance of conditional use permits for salvage yards in Dinwiddie County.

IN RE: ADJOURNMENT

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Bracey, Mr. Clay, Mr. Moody, Mr. Tickle, Mr. Harrison voting "aye", the meeting adjourned at 10:22 p.m.

Charles W. Harrison
Chairman, Board of Supervisors

ATTEST: 
Dewey P. Cashwell, Jr.
County Administrator

