

VIRGINIA: AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD IN THE MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING, DINWIDDIE COUNTY, VIRGINIA, ON THE 15TH DAY OF JULY, 1992, AT 2:00 P.M.

PRESENT:	EDWARD A. BRACEY, JR., CHAIRMAN	ELECTION DISTRICT #4
	A. S. CLAY, VICE-CHAIRMAN	ELECTION DISTRICT #5
	DONALD L. HARAWAY	ELECTION DISTRICT #2
	LEENORA EVERETT	ELECTION DISTRICT #3
	DANIEL SIEGEL	COUNTY ATTORNEY
	ALVIN BOOTH	CAPTAIN, SHERIFF'S DEPARTMENT
ABSENT:	HARRISON A. MOODY	ELECTION DISTRICT #1

IN RE: MINUTES

Upon motion of Mr. Clay, seconded by Mr. Haraway, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the July 1, 1992, Regular Meeting are hereby approved in their entirety.

IN RE: CLAIMS

Upon motion of Mr. Haraway, seconded by Ms. Everett, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following claims are approved and funds appropriated for same using checks #19671 thru #19789; (void checks #19670) General Fund - \$207,548.10; E911 - \$18,934.00; Self Insurance - \$16,306.54; Capital Projects - \$1,593.74; Fire Programs Fund - \$883.96; for a total of \$245,463.11.

IN RE: EXECUTIVE SESSION

Upon motion of Mr. Clay, seconded by Mr. Haraway, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey, voting "aye", pursuant to the Virginia Freedom of Information Act, Section 2.1-344(a) (1) Contractual purposes; the Board moved into Executive Session at 2:05 P.M. A vote having been made and approved, the meeting reconvened into Open session at 3:17 P.M.

IN RE: CERTIFICATION OF EXECUTIVE MEETING

Upon motion of Mr. Clay, seconded by Ms. Everett, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey, voting "aye", the following certification resolution was adopted:

**WHEREAS**, the Board of Supervisors of Dinwiddie County convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board of Supervisors of Dinwiddie County, that such Executive meeting was conducted in conformity with the Virginia law;

**NOW THEREFORE BE IT RESOLVED** that the Board of Supervisors of Dinwiddie County, Virginia, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors of Dinwiddie County, Virginia.

IN RE: CITIZEN COMMENTS

1. Mr. Richard Lane appeared before the Board requesting coordination between the Health Department and the zoning department for the issuance of permits and maintenance of records. He also told the Board

it is difficult for senior citizens living on a fixed income to pay the high real estate and personal property taxes in the county. He asked the Board to do their part in helping the senior citizens.

2. Mr. Fred Sahl gave the Board a pamphlet on asbestos from the EPA and he asked them to read it over, particularly the section on schools. He said that loans and grants were available for the clean up of asbestos.

3. Ms. Anne Blazek directed some questions to VDOT regarding the placement of a sign for the entrance of the racetrack and also a turn lane off US Rt. 1. She said she had doubts regarding the right of way needed for them.

IN RE: REPORT -- VIRGINIA DEPARTMENT OF TRANSPORTATION

Ms. Penny Forrest, Resident Engineer, Virginia Department of Transportation, reported the following to the Board:

1. Route 700 has been completed.
2. Rt. 646 - Glebe Road between Rt. 1 and Rt. 613 - 45 MPH speed limit change - Mt. Calvary Church.
3. Rt. 619 between Rt. 1 and Rt. 613 - sparse accidents - no change recommended.
4. Rt. 226- Western Heights Church to Rt. 460 - no change recommended.
5. The County Administrator asked about the status of the Railroad crossing arms at Carson. Ms. Forrest said she had not been in the area lately but she would check on it.
6. Ms. Everett asked for an update on the traffic light at Route 460 and Route 226. Ms. Forrest said the poles were to be installed within the next two to three weeks and the signal lights should be up and operating before school starts.
7. Ms. Everett requested a reflectorized sign be placed on Church Road showing where Turkey Egg Road is located coming from the High School. She also asked about the light situation at Rt. 460 and US Route 1.
8. The Chairman expressed concern about Rt. 619 due to the closeness of homes to the highway and the children. He asked Ms. Forrest if she would write a letter of explanation for the citizens on that road and he would be glad to deliver it to them regarding VDOT's decision not to reduce the speed limit.
9. The Chairman asked that a sign be installed directing traffic to the Courthouse.
10. Ms. Forrest also informed the Board that all codes and compliances would be met for the entrance to the raceway.

IN RE: COMMISSIONER OF THE REVENUE

1. Mrs. Deborah Marston, Commissioner of the Revenue, presented the Board with information for amendments to the code raising limits for tax relief for the elderly and disabled citizens for personal property and real estate taxes in the County.
2. Ms. Marston requested that the volunteer personal property tax reduction issue be placed on the agenda for a later date because she had not been able to talk with the Public Safety Officer to work out some details.

Mr. Haraway requested Ms. Marston to prepare a spreadsheet on what the other localities are doing for tax relief.

IN RE: TREASURER -- REPORT

Mr. William E. Jones submitted his report for the month to the Board. He asked the Board to postpone the CASA request until the next Board meeting.

IN RE: COMMONWEALTH ATTORNEY -- REPORT

Mr. T. O. Rainey, III, Commonwealth Attorney, was not present.

IN RE: SHERIFF -- REPORT

There was no report from the sheriff's office.

IN RE: BUILDING INSPECTOR -- REPORT

Mr. Dwayne Abernathy, Building Inspector, submitted his report for the month of June. He gave a brief synopsis of the Vol. II Building Maintenance Code. Mr. Abernathy informed the Board that if they wished to adopt Vol. II it would be costly for the County.

Mr. Haraway asked if the problems existing now in the different subdivisions could be corrected with Vol. I.

Mr. Abernathy explained that only structural problems could be enforced under our present code. Under Vol. II, buildings could be condemned for certain maintenance codes.

IN RE: ANIMAL WARDEN -- REPORT

Mr. John Mellick, Animal Warden, submitted his report for the month of June. He told the Board he would like to have the grand opening for the animal shelter on August 19 at 12:30 before the 2:00 P.M. meeting. Mr. Mellick also reported that he had a successful adoption day at Ukrop's on Saturday.

2. Mr. Mellick presented to the Board a swine claim from Milton E. Hill for five pigs in the amount of \$160.

*Extract*  
Upon motion of Mr. Clay, seconded by Mr. Haraway, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey voting "aye", the swine claim for Milton E. Hill for five pigs in the amount of \$160.00 was approved.

3. Mr. Mellick presented to the Board a poultry claim from Mr. Robert M. Parrish for eighteen chickens in the amount of \$63.

Upon motion of Mr. Clay, seconded by Ms. Everett, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey voting "aye", the poultry claim for eighteen chickens in the amount of \$63.00 for Robert M. Parrish was approved.

IN RE: RECESS

The Chairman declared a recess at 4:15 P.M. The meeting reconvened at 4:25 P.M.

IN RE: DIRECTOR OF PLANNING -- REPORT

Mr. Leonard Ponder, Director of Planning, gave a brief update on the comprehensive plan for the county.

IN RE: E911 MOTOROLA CONTRACT

Mr. Leonard Ponder, Director of Planning, read the following resolution:

*Extract*  
WHEREAS, in order to provide the County with an E911 System to protect the health and safety of citizens of the County, the County has approved a contract for E911 Equipment with Motorola Corporation; and

WHEREAS, the installation of such E911 Equipment in the manner and quality required by the County will necessitate certain renovations to be made at the Sheriff's Office where the E911 Equipment will be located along with the addition of a 25 kilowatt generator, Mechanical HVAC changes, demolition, engineering and electrical work; and

WHEREAS, due to recent requirements of C & P Telephone Co. restricting the installation timeframe in order to complete the E911 installation and training to meet the December 18, 1992 deadline committed by the County, the County will need to modify the terms of the Contract with Motorola Corporation to include the renovations, additions and work referenced in the previous paragraph;

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County hereby authorizes and directs the County Administrator to make such modifications to the Contract with Motorola Corporation for the E911 System to include the renovation, demolition and site work at the proposed location for the E911 System along with the necessary mechanical HVAC changes, 25 kilowatt generator, electrical work and engineering services, which is estimated to be \$94,290.00 in additional costs to this Contract.

This Resolution is to be effective immediately.

Mr. Clay asked Mr. Bob Scott, Motorola Representative, to give an overview of the extra requirements.

Mr. Scott explained that an extensive study was made of the facilities and they were a lot more inadequate than was thought at first. With the renovations and installation, the cost will be \$94,290. This includes a new air condition system, generator, and relocating equipment.

Upon motion of Ms. Everett, seconded by Mr. Clay, Mr. Clay, Ms. Everett, Mr. Bracey voting "aye", Mr. Haraway abstained, the following resolution is adopted:

WHEREAS, in order to provide the County with an E911 System to protect the health and safety of citizens of the County, the County has approved a contract for E911 Equipment with Motorola Corporation; and

WHEREAS, the installation of such E911 Equipment in the manner and quality required by the County will necessitate certain renovations to be made at the Sheriff's Office where the E911 Equipment will be located along with the addition of a 25 kilowatt generator, Mechanical HVAC changes, demolition, engineering and electrical work; and

WHEREAS, due to recent requirements of C & P Telephone Co. restricting the installation timeframe in order to complete the E911 installation and training to meet the December 18, 1992 deadline committed by the County, the County will need to modify the terms of the Contract with Motorola Corporation to include renovations, additions and work referenced in the previous paragraph; referenced in the previous paragraph;

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County hereby authorizes the County Administrator to make such modifications to the Contract with Motorola Corporation for the E911 System to include the renovation, demolition and site work at the proposed location for the E911 System along with the necessary mechanical HVAC changes, 25 kilowatt generator, electrical work and engineering services, which is estimated to be \$94,290.00 in additional costs to this Contract.

IN RE: DIRECTOR OF SOCIAL SERVICES -- REPORT

Mrs. Peggy McElveen, Director of Social Services, submitted her final budget for 1992-93. She told the Board that the initial allocations from the state were not sufficient to match the entire amount; but she expected to receive additional allocations of Federal and State money during the year. She requested the Board's approval of the entire local share as submitted so that local funds would be available to match Federal and State allocations.

Ms. McElveen thanked the Board for paying the employee's share of retirement.

IN RE: SUPERINTENDENT OF SCHOOLS -- REPORT

Dr. Richard Vaughn, Superintendent of Schools, gave the following report:

1. The School Board has reorganized; Greg Davis is Chairman, and Harold Walker is Vice Chairman.

2. The School Board meetings will be held on the second Tuesday of each month alternating odd and even months at 8:00 P.M. and 4:00 P.M. Also, a second meeting has been added on the fourth Tuesday from September to April, excluding December, to be held at each school at 7:30 P.M.

3. Dr. Vance gave a brief review of the planning retreat. She commended Ms. Diane Galbreath for her help with the process.

4. Diane Galbreath presented the Board with a brief report of the past year's work for OYCS and a projection of their future work. She said this year the Office on Youth and Community Services has produced a Six-Year Plan for the Youth which was an interagency effort coordinated by the Office on Youth which she submitted to the Board. She also requested authorization to have the annual Christmas Parade on December 6, 1992.

Upon motion of Mr. Haraway, seconded by Mr. Clay, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey voting "aye", the Office on Youth and Community Services was authorized to hold the annual Christmas Parade on December 6, 1992 at 3:00 P.M.

IN RE: COUNTY ATTORNEY -- REPORT

Mr. Daniel Siegel, County Attorney, reported the following to the Board:

1. Mr. Siegel requested authorization to advertise the Amendment to the Courthouse Maintenance Fee Ordinance for public hearing. This amendment will provide for the collection of a fee for civil cases also.

Upon motion of Mr. Haraway, seconded by Mr. Clay, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey voting "aye", the County Attorney was authorized to advertise the Amendment to the Courthouse Maintenance Fee Ordinance.

2. The County Attorney told the Board he would present the proposal for financing bids at the next meeting.

3. The Weapons Ordinance information will be distributed at the next meeting also.

IN RE: RECREATION DIRECTOR -- REPORT

Mr. Tony Rinaldi, Recreation Director, submitted the progress report for the month of June, 1992.

IN RE: PURCHASE OF FIELD MAINTENANCE EQUIPMENT

Mr. Rinaldi presented the bid results for lawn equipment to the Board. He asked for direction on whether to purchase new or used equipment. This equipment will be used to maintain the recreational fields during the summer and snow removal in the winter. Mr. Haraway asked about coordination of the school's equipment. Mr. Bracey stated the equipment purchase was discussed with the school maintenance staff and mentioned to the School Board. The Superintendent stated no funds were budgeted for this type of equipment.

After discussing the issue, the Board decided it would be best to purchase the used tractor from Lowery Tractor Sales to include a mower and trailer at a cost of \$6,145.

Upon motion of Mr. Clay, seconded by Ms. Everett, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey, voting "aye", payment of \$6,145 to Lowery Tractor Sales for a used tractor and grass cutting equipment was approved and funds appropriated.

IN RE: PUBLIC SAFETY DIRECTOR

David W. Nichols, Public Safety Officer, submitted several reports including the Fire Department's and Rescue Unit's responses for the month of June. He also informed the Board of the following:

1. He requested authorization to have the County Attorney research the possibility of code specifically addressing the fencing and/or securing of swimming pools.

2. To have the County Code amended to increase the fine for violation of Class I Misdemeanor to \$2,500 maximum as per code of Virginia.

3. He gave the Board a draft on regulation for enforcement of the storage of liquid propane tank exchange cages located at gas stations and convenience stores. He asked the Board to read them over and offer any concerns or suggestions.

4. Mr. Nichols told the Board he has begun a comprehensive fire inspection program for all buildings open to the public within Dinwiddie County - schools, churches, businesses, offices, and stores. All will be inspected at least once per year, with high hazard occupancies being inspected twice per year to insure compliance with the Virginia Statewide Fire Prevention Code and the Code of Dinwiddie County.

5. He informed the Board he is logging the status of the ambulances within the County and will present the Board with a graph indicating hours of service.

6. Mr. Nichols asked the Board for authorization to begin the fire and pump maintenance service program for fire vehicles in an amount not to exceed \$5,000.

Upon motion of Mr. Clay, seconded by Mr. Haraway, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey voting "aye", an amount not to exceed \$5,000 was appropriated from the Capital Projects Fire Departments Fund for fire and pump maintenance.

7. He requested authorization to begin administering the Hepatitis B Vaccine Program. The funding was approved in the budget for 1992-93.

*Extract*  
Upon motion of Mr. Clay, seconded by Ms. Everett, Mr. Clay, Ms. Everett, Mr. Haraway, voting "aye", Mr. Bracey voting "nay", an amount not to exceed \$26,000 from fund number 3202- 7008 was approved for the administration of the Hepatitis B Vaccine for the County fire department volunteer personnel.

8. Mr. Nichols informed the Board that he had attended the Department of Emergency Services, Civil Defense Systems class last month. He said he also plans to attend a course in Emergency Planning July 14 - 16, 1992 in Richmond.

9. The Public Safety Officer reported that on Wednesday, July 8, 1992, he, Gary Rudolph, Executive Director of Southside Chapter of American Red Cross, and Peggy McElveen, Director of Social Services, spent the morning surveying the County's school buildings. Presently, Dinwiddie County High School is the evacuation shelter. In the coming months they will be updating the County's evacuation and sheltering procedures to better utilize the available shelter area.

10. Mr. Nichols stated that he has been selected to hold a position on the Board of Directors of the Southside Chapter of the American Red Cross which serves Dinwiddie County.

11. Mr. Nichols stated that the Ford Volunteer Fire Department fire truck is in need of repairs. They requested authorization to forego the three bid requirement in order to expedite its return to service because it would have to be towed to three different places in order to get the bids.

The Public Safety Officer was informed that the three bids were mandatory but that since it was the first line truck it would have to be repaired quickly. He was instructed to get the bids and give them to the Assistant County Administrator for approval.

Upon motion of Mr. Clay, seconded by Mr. Haraway, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey voting "aye", the County administrator was authorized to repair the Ford Volunteer Fire Department truck after the three bids are received and the lowest price analyzed for acceptance.

IN RE: DIRECTOR OF WASTE MANAGEMENT -- REPORT

Mr. Denny King, Director of Waste Management, submitted a report for the month of June to the Board. He informed the Board that he could extend the hours of operation without increasing working hours of the employees to better serve the public. The extension would be to 6:00 P.M., Monday - Friday and 7:00 A.M. - 3:00 P.M. on Saturday.

The Board instructed Mr. King to try the extended hours.

IN RE: LANDFILL EXPANSION -- HYDROGEOLOGIC & GEOTECHNICAL WORK

The Assistant County Administrator informed the Board that Draper Aden Associates has solicited proposals from geotechnical firms to conduct the field work on the Landfill expansion. Four proposals were submitted to them for Dinwiddie County's hydrogeologic and geotechnical investigation of the proposed landfill site. Estimated costs are listed below:

Engineering Tectonics P.A.	\$27,635
Atlantic Geotechnical Services	41,199
Virginia Geotechnical Services, P.C.	63,550
Russnow-Kane & Associates	62,500

*Extract*  
Engineering Tectonics P.A. submitted a well designed site investigation proposal which reflects their knowledge of the permitting and design process. Their combination of expertise and cost provide the County with a good value. The Assistant County Administrator said Draper Aden recommended Engineering Tectonics P.A. to conduct the site hydrogeologic and geotechnical investigation and report for the Landfill expansion.

Upon motion of Mr. Clay, seconded by Mr. Haraway, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey voting "aye", the County Administrator was authorized to proceed with Engineering Tectonics at the cost of \$27,635 for the site hydrogeologic and geotechnical investigation report for the Landfill expansion.

IN RE: APPROPRIATIONS RESOLUTION

The Assistant County Administrator told the Board the appropriations resolution needed to be approved in order to disburse funds for 1992-93.

Upon motion of Mr. Haraway, seconded by Ms. Everett, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey voting "aye", the following resolution was adopted:

Whereas, the final 1992-93 budget has been adopted by the Board of Supervisors; and

*Extract*  
Whereas, in order for the various departments and agencies to make expenditures within this budget, an appropriation of funds must be authorized by the Board of Supervisors;

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the total General Fund budget in the amount of \$12,023,371 will be appropriated on a monthly basis as claims are approved; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the E911 Fund in the amount of \$153,179; Self Insurance Fund in the amount of \$253,225; Law Library Fund in the amount of \$2,500; General Capital Projects Fund in the amount of \$702,832; Local Sales Tax in the amount of \$575,000; School Textbook Fund in the amount of \$126,045; School Fund in the amount of \$17,238,553; Virginia Public Assistance Fund in the amount of \$1,672,049; OYCS Fund in the amount of \$75,092 and CDBG Fund in the amount of \$750,000 be appropriated beginning July 1, 1992.

IN RE: COUNTY ADMINISTRATOR COMMENTS

1. The Administrator gave an update on the clean-up of Stony Springs Subdivision.

2. The Citizen Comment box was displayed and will be installed.

3. The County Administrator informed the Board that Weather's is going to have an open house on September 26, 1992 at the site at the Airpark Industrial Park. He stated that Mr. Van Woodlief is inviting approximately 600 customers, and was asking for a donation of \$300 from the County.

4. The Administrator requested authorization for the Commissioner of Revenue to use the Director of Planning vehicle to attend a conference in Charlottesville.

Upon motion of Ms. Everett, seconded by Mr. Haraway, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey, voting "aye", the Commissioner of Revenue was authorized to use the Director of Planning's vehicle to attend a conference in Charlottesville.

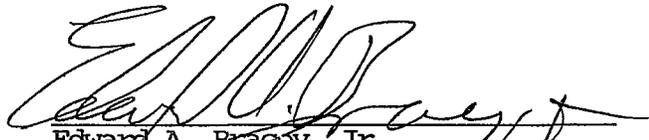
5. A Multi-Family Dwelling 60 unit complex is under development in the northern end of the County.

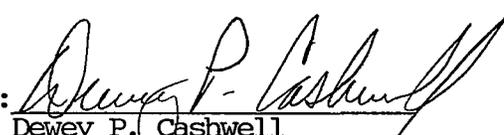
IN RE: BOARD MEMBER COMMENTS

Mr. Clay stated he had received a call from a citizen commending the sheriff's department for unlocking their car.

IN RE: ADJOURNMENT

Upon motion of Mr. Haraway, seconded by Mr. Clay, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey voting "aye", the meeting adjourned at 6:18 P.M.

  
Edward A. Bracey, Jr.  
Chairman, Board of Supervisors

ATTEST:   
Dewey P. Cashwell  
County Administrator