

VIRGINIA: AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD IN THE MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING, DINWIDDIE COUNTY, VIRGINIA, ON THE 21ST DAY OF OCTOBER, 1992, AT 2:00 P.M.

PRESENT: EDWARD A. BRACEY, JR., CHAIRMAN ELECTION DISTRICT #4
A. S. CLAY, VICE-CHAIRMAN ELECTION DISTRICT #5
HARRISON A. MOODY ELECTION DISTRICT #1
DONALD L. HARAWAY ELECTION DISTRICT #2
LEENORA EVERETT ELECTION DISTRICT #3

BENJAMIN EMERSON

COUNTY ATTORNEY

IN RE: MINUTES

Upon motion of Ms. Everett, seconded by Mr. Haraway, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the October 7, 1992, Special Meeting and the October 7, 1992 are hereby approved in their entirety, with the effective date amendment to the meals tax ordinance motion: Upon motion of Mr. Haraway, seconded by Mr. Clay, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Moody, Mr. Bracey voting "aye", the meals tax ordinance is adopted "with the effective date of December 1, 1992."

IN RE: CLAIMS

Upon motion of Mr. Haraway, seconded by Ms. Everett, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following claims are approved and funds appropriated for same using checks #20977 thru #21148; (void check #20980) General Fund - \$210,334.36; E-911 Fund - \$48,078.30; Self Insurance - \$2,646.30; CDBG - \$6,813.60; Capital Projects - \$31,771.85; for a total of \$299,644.41.

IN RE: TREASURER -- REPORT

Mr. William E. Jones submitted his report for the month of September to the Board.

The Chairman asked Mr. Jones to make copies of his reports available to the citizens at each meeting.

IN RE: SHERIFF -- REPORT

No one was present to represent the Sheriff's Department.

IN RE: BUILDING INSPECTOR -- REPORT

1. Mr. Dwayne Abernathy, Building Inspector, submitted his report for the month of September. Mr. Abernathy presented a new proposed fee schedule for building permits for the county. He said that no increase has been adopted since 1989, and since that time, an additional full time inspector had been hired and the secretary was now full time. Mr. Abernathy presented the proposed fees and asked for authorization to advertise the amendment for public hearing.

The Board instructed Mr. Abernathy to survey the surrounding counties for their permit fees before the public hearing.

Upon motion of Ms. Everett, seconded by Mr. Haraway, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey voting "aye", the Building Inspector was authorized to advertise for public hearing the proposed building permit fees.

2. Mr. Abernathy told the Board he would like to adopt the Virginia Certification Standards Code for the County. The Virginia Certification Standards for Building and Amusement Device Inspectors, Blasters and Tradesmen is a statewide regulation providing minimum

standards of competency for persons to be certified in the field of work. He explained this would require contractors to be certified before a permit is issued.

The Board felt more information was needed before they could discuss the Certification Standards Code.

IN RE: COMMISSIONER OF THE REVENUE

Mrs. Deborah Marston, Commissioner of the Revenue, said she had nothing to report but would answer any questions.

Mr. Haraway queried the Commissioner on when the tax bills would go out.

The Commissioner stated she didn't know, but hopefully it would be by November 5th.

The Treasurer informed the Board he would have the tickets out within four days after he received them.

Mr. Haraway and the Chairman stated they felt an extension should be looked at if the citizens were not given 30 days.

IN RE: COMMONWEALTH ATTORNEY -- REPORT

Mr. T. O. Rainey, III, Commonwealth Attorney, told the Board he had nothing to report but would entertain any questions they may have.

IN RE: ANIMAL WARDEN -- REPORT

Mr. John Mellick, Animal Warden, submitted his report for the month of September. He also introduced, Mr. Steve Beville, Deputy Animal Warden, and Ms. Mary Ellison, Animal Shelter Custodian, to the Board.

IN RE: DIRECTOR OF PLANNING -- REPORT

Mr. Leonard Ponder, Director of Planning, gave an up-date on the E-911 progress at the sheriff's office. Motorola finished their work on October 1, 1992 and the walk-through with the contractor was done on October 7, 1992. He said things were progressing as scheduled and the target date of December 18, 1992 is still the scheduled date for the cut-over.

Ms. Everett told Mr. Ponder she had several citizens to call and complain about the over-growth behind the Safeway Store on Route 226. She asked him to look into the matter. Mr. Ponder stated he would get in touch with Mr. Pierce, the owner.

IN RE: DIRECTOR OF SOCIAL SERVICES -- REPORT

1. Mrs. Peggy McElveen, Director of Social Services, informed the Board that additional funds from the State have been allocated to the agency's FY '92-93 budget as follows:

1. United Way Emergency Assistance	\$ 2,000
2. Fuel Assistance Administration	7,096
3. Independent Living/Foster Care	763
4. Child Day Care/Fee/Block Grant	20,071

Ms. McElveen also said no local money is required to match these funds; which will not affect the local budget.

Upon motion of Mr. Haraway, seconded by Mr. Clay, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey voting "aye", \$29,930 of additional funds were appropriated, for the programs listed above, for the Social Services Department for FY '92-93.

2. Ms. McElveen told the Board that the Christmas Sharing Foundation was requesting help this year in sharing the joy of Christmas with those in need. They are asking for donations of gifts of food, money, new toys and new clothes; as well as volunteers to assist in this effort. She also informed the Board that this year the entire program was

being handled by volunteers and would not be directed by the Social Services Department.

IN RE: SUPERINTENDENT OF SCHOOLS -- REPORT

1. Dr. Richard Vaughn, Superintendent of Schools, told the Board the modular units have been installed and are in operation.
2. The Technology Committee is scheduled to meet next Monday morning and the information will be sent to the Board.
3. The Space Needs RFP will be sent out this week.
4. Dr. Richard Vaughn also informed the Board that there is a very dangerous area on Route 460 west, just beyond Route 730, where a stopped school bus, has on several occasions been narrowly missed by big trucks unable to stop after seeing the stopped school bus. The Virginia State Police, the VDOT, and the Highway Safety Committee have been appraised of the situation.
5. The Chairman asked Dr. Vaughn if the modular units are under warranty? Dr. Vaughn responded yes, but he did not know exactly what it covered.

IN RE: COUNTY ATTORNEY -- REPORT

Mr. Benjamin Emerson, County Attorney, told the Board he had nothing to report but would answer any questions.

IN RE: FINANCING PROPOSALS -- \$1.6 MILLION BOND ISSUE

The following proposals were received for the County's \$1.6 million bond financing, to be issued by the IDA:

Carter Kaplan & Company	5.40%
Security Capital	5.438%

The projects to be financed are:

Seven (7) modular classrooms	-	\$199,000
Ten (10) school buses	-	370,000
School maintenance	-	300,000
School computers	-	125,000
Two (2) fire trucks	-	370,000
One (1) trash truck	-	90,000
One (1) Roll off conversion truck for trash collection	-	40,000
E911 Equipment	-	105,000
Cost of Issuance (less Underwriting Spread and costs referenced above)	-	26,000
TOTAL		\$1,625,000

Upon motion of Mr. Clay, seconded by Ms. Everett, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey voting "aye", the low bid from Carter Kaplan Company for 5.40% was accepted, and the County Administrator and County Attorney authorized to take the necessary action for the issuance of these bonds.

IN RE: RECREATION DIRECTOR -- REPORT

1. Mr. Tony Rinaldi, Recreation Director, submitted the progress report for the month of September, 1992.
2. A synopsis for the Fall Festival was given.
3. Mr. Rinaldi asked the Board to appoint Ms. Sara Parker to the Recreation Advisory Council.

Mr. Haraway made the motion to appoint Ms. Sara Parker to the Recreation Advisory Council. The motion was seconded by Mr. Clay.

The Chairman said he had a problem with making an appointment without prior knowledge of the appointment. He asked the Board to hold off on making the appointment until the next meeting.

Mr. Clay withdrew his second.

Mr. Haraway stated he also had a problem with making appointments or any decision without prior knowledge of facts, and withdrew his motion.

4. Mr. Rinaldi requested guidance on policy on maintenance and scheduling of games at the fields at Rohoic.

Mr. Haraway said the principal at Rohoic has scheduled games at the field since school started.

The Board directed Mr. Rinaldi to draw up the policy for the fields at Rohoic and present it to them.

5. Mr. Haraway instructed Mr. Rinaldi to give a report on revenue and expenses for the soccer program.

IN RE: PUBLIC SAFETY DIRECTOR -- REPORT

David W. Nichols, Public Safety Officer, submitted his reports including the Fire Department's and Rescue Unit's responses for the month of September.

1. Mr. Nichols told the Board he had discussed the lighting at Route 460 and U. S. #1 with VDOT and the only other thing that could be done is to place reflective markers in the pavement to direct line of path.

2. Ms. Everett stated a sign had not been placed at the intersections of Courthouse Road and Turkey Egg Road and asked him to check it.

3. Mr. Nichols asked for authorization to attend a two-week course "Fire Cause and Origin, " at the State Police Academy November 2-13, 1992 in Chesterfield. The cost is \$60.00 for materials. The Board approved the request.

4. A bill to repair a pumper truck from Namozine VFD for \$619 was presented to the Board for approval. The Board instructed the Public Safety Officer to write a letter to the departments outlining the procedure for preapproval before repair work is done. The Board requested an explanation of the bill from Namozine Volunteer Fire Department at the next meeting.

5. A group of student ham radio operators from Prince George was on stand-by Sunday for the E-911 switch over just in case of an emergency. Mr. Nichols asked the Board for authorization to send a thank you letter and recognize them at a Board meeting.

IN RE: DIRECTOR OF WASTE MANAGEMENT -- REPORT

Mr. Denny King, Director of Waste Management, submitted a report for the month of September to the Board.

1. Mr. King told the Board a BioCycle Southeast Conference was going to be held November 16-18, 1992 at Miami Beach, Florida. He said there were several sessions which would be very helpful.

2. The 977 track loader Cat repair estimates were submitted to the Board as follows:

Carter Machinery Company, Inc.	\$5,722.62
Virginia Parts & Equip. Co., Inc.	4,176.62
Wilson-Finley Company	3,665.08

Upon motion of Mr. Clay, seconded by Mr. Haraway, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey voting "aye", the Director of Waste Management was authorized to accept the low bid from Wilson-Finley Company for the repair work.

3. Mr. King told the Board the landfill closure was moving along nicely and things were looking very well.

IN RE: HEALTH DEPARTMENT -- BUDGET APPROPRIATION

Ms. Margaret Hendrick, Dinwiddie Health Department, told the Board the State allocated only \$121,384 to match the requested local funds for FY 1992-93. This left an amount of \$8,700 of local match from the County not matched by the State. She asked the Board to allow the Health Department to keep \$1,123 of the \$8,700 budgeted local funds. The amount requested for the Health Department will make the budgeted appropriation \$122,507.

Upon motion of Mr. Haraway, seconded by Mr. Clay, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey voting "aye", an amendment to the budget for the Dinwiddie Health Department is hereby approved making a total of \$122,507 appropriated for FY '92-93.

IN RE: REPORT -- VIRGINIA DEPARTMENT OF TRANSPORTATION

Ms. Penny Forrest, Resident Engineer, Virginia Department of Transportation, told the Board she had nothing to report but would answer any questions.

1. Mr. Haraway said he was very upset with the report he received from the VDOT about the lighting at Route 460 and U.S. #1. He asked Ms. Forrest, why an accident has to occur before VDOT will do anything about bad situations like this. He said he would like for her to communicate this back to the people she reports to.

Ms. Forrest responded that the County could install street lights, but the intersection does not meet roadway requirements for lighting.

2. Mr. Clay said recently there was a bad accident at I-85 and Route 703; there is only a yield-right-of-way sign at the ramp. He asked for a traffic study for that location.

3. Mr. Clay asked about the RR crossing on Church Road. Ms. Forrest replied that it was on the Railroad's schedule.

4. Ms. Everett asked if there will be any more mowing. Ms. Forrest stated that Route 460 and Route 226 will be mowed this week. The secondary roads will not be done again.

Ms. Everett said Ferndale and Sterling Road needed to be mowed.

5. The Chairman told Ms. Forrest that Route 627 was marked one day, a couple of days later tar and gravel was put on the road; then the VDOT came back and put marks on it again. Ms. Forrest replied the two crews did not communicate.

IN RE: PROPANE FUEL BID

The following bids were received for the propane fuel:

	Fixed	Fluctuating
Parker Oil	.295/.790	.195/.690
Spencer Propane	.99	.80
Commonwealth Propane	No Bid	.23/73.93

Upon motion of Mr. Clay, seconded by Mr. Haraway, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey, voting "aye", the bid for supplying the County propane fuel was awarded to Parker Oil on a fixed price basis of .79/gallon.

IN RE: AIRPORT AND INDUSTRIAL AUTHORITY -- RELEASE OF FUNDS

The Airport and Industrial Authority requested the release of the \$2,000 in funding which was withheld, pending the job descriptions for the clerical support. Descriptions for an Administrator and Administrative Assistant were presented.

Upon motion of Ms. Everett, seconded by Mr. Haraway, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey, voting "aye", the job descriptions from the Airport and Industrial Authority were accepted and the \$2,000 in funds was approved for release for the first quarter resulting in \$8,000 for FY '92-93.

IN RE: CASUALTY INSURANCE PROGRAM RFP -- CONTRACT AWARD

Ms. Glenice Townsend, Fiscal Officer, told the Board the proposals for the casualty insurance program for the County had been received on October 14, 1992. Because of the complexity of the process, and the fact that the insurance contract terminates on November 1, 1992, she requested the Board allow the Administrative Staff authority to negotiate with the claims companies H. L. Duke and Landin, Inc., to keep the price within budget, and authorization to execute a contract which will best serve the County. The two re-insurers being considered are Ranger Insurance Company and North American Specialty.

Upon motion of Mr. Clay, seconded by Mr. Haraway, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey, voting "aye", the Administrative Staff was authorized to negotiate and execute a contract for the County's Casualty Insurance Program.

IN RE: COUNTY ADMINISTRATOR COMMENTS

1. The Assistant County Administrator told the Board she had contacted an electrical contractor to review the lighting in the parking lot behind the Social Services Building. She got two proposals from the contractor, one was to completely light up the parking lot; the other was to put up two halogen lights facing the Social Services Building. The Board instructed her to secure another bid and authorized her to have the lights installed if the bid came in at a more reasonable cost.

2. Ms. Hannah Wells told the Board there is going to be a Health Fair, November 5, 1992 from 9:30 a.m. - 3:30 p.m., here in the Pamplin Administration Building, sponsored by the Dinwiddie Extension Office, Dinwiddie Health Department, and the Dinwiddie Extension Homemakers.

3. The County Administrator asked the Board for authorization to place a 1/6th of a page ad in the Plants, Parks, & Sites Magazine for \$952.

Upon motion of Ms. Everett, seconded by Mr. Haraway, Mr. Clay, Ms. Everett, Mr. Haraway, voting "aye", Mr. Bracey, voting "nay", the County Administrator was authorized to place a 1/6th of a page ad in the Plants, Parks, & Sites Magazine for \$952.

Mr. Haraway stated he has some concern about duplicating ABIDCO's advertising.

IN RE: BOARD MEMBER COMMENTS

1. Mr. Haraway stated he was attending a drag race at the Richmond Airport on Sunday to see what the noise level is.

IN RE: EXECUTIVE SESSION

Upon motion of Mr. Clay, seconded by Mr. Haraway, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey, voting "aye", pursuant to the Virginia Freedom of Information Act, Section 2.1-344(a) (1) Personnel; Section 2.1-344(a) (7) Legal; Section 2.1-344(a) (5) Industrial; the Board moved into Executive Session at 4:45 P.M. A vote having been made and approved, the meeting reconvened into Open session at 6:15 P.M.

IN RE: CERTIFICATION OF EXECUTIVE MEETING

Upon motion of Mr. Clay, seconded by Mr. Haraway, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey, voting "aye", the following certification resolution was adopted:

WHEREAS, the Board of Supervisors of Dinwiddie County convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board of Supervisors of Dinwiddie County, that such Executive meeting was conducted in conformity with the Virginia law;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors of Dinwiddie County, Virginia.

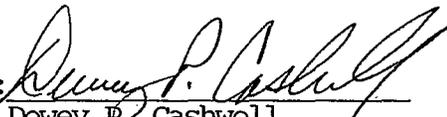
IN RE: DRUG POLICY REVIEWED

The Board instructed the Assistant County Administrator to obtain copies of drug policies from surrounding localities and present a proposed policy for their review by the next meeting.

IN RE: ADJOURNMENT

Upon motion of Mr. Clay, seconded by Mr. Haraway, Mr. Clay, Ms. Everett, Mr. Haraway, Mr. Bracey voting "aye", the meeting adjourned at 6:16 P.M.


Edward A. Bracey, Jr.
Chairman, Board of Supervisors

ATTEST: 
Dewey R. Cashwell
County Administrator

