

VIRGINIA: AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD IN THE MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING, DINWIDDIE COUNTY, VIRGINIA, ON THE 17TH DAY OF NOVEMBER, 1993, AT 2:00 P.M.

PRESENT: A. S. CLAY, CHAIRMAN ELECTION DISTRICT #5
LEENORA EVERETT, VICE-CHAIRMAN ELECTION DISTRICT #3
DONALD L. HARAWAY ELECTION DISTRICT #2
EDWARD A. BRACEY, JR. ELECTION DISTRICT #4

PAUL JACOBSON COUNTY ATTORNEY

HARRISON A. MOODY (Arrived 2:50 p.m.) ELECTION DISTRICT #1

IN RE: MINUTES

Upon motion of Mr. Bracey, seconded by Mr. Haraway, Mr. Bracey, Mr. Haraway, Ms. Everett, Mr. Clay voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the November 3, 1993 Regular Meeting are hereby approved in their entirety.

IN RE: CLAIMS

Upon motion of Mr. Haraway, seconded by Ms. Everett, Mr. Haraway, Mr. Bracey, Ms. Everett, Mr. Clay voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following claims are approved and funds appropriated for same using checks #26413 thru #26646 (void check #26412); General Fund - \$183,955.97; E911 - \$1,942.45; Self Insurance - \$357.70; CDBG - \$19,355.56; Capital Projects - \$486.10; Fire Projects - \$96.49; Law Enforcement - \$518.27; for a total of \$206,712.54.

IN RE: CRATER HEALTH DISTRICT -- FY 94 BUDGET

Ms. Margaret Hendrick, Administrator Crater Health District, told the Board the final general fund appropriation by the State allows them to match the County's funds for the Health Department in the amount of \$131,603. This is \$2,870 less than the \$134,560 appropriated by the County for fiscal year 1994.

The State appropriation for FY 94 was essentially the same as FY 91. Yet the Health Department must absorb a 2% cost of living increase, pay for performance increases of approximately 4.3% in December and inflationary factors. Therefore every dollar is critical to them as they struggle to maintain services despite level funding.

Ms. Hendrick requested that the County consider allowing the Dinwiddie Health Department to retain the \$134,560 appropriation which would include \$2,870 as 100% local funding.

Upon motion of Mr. Bracey, seconded by Mr. Haraway, Mr. Bracey, Mr. Haraway, Ms. Everett, Mr. Clay voting "aye", the Dinwiddie Health Department was authorized to retain the \$2,870 as 100% local funding for FY 94.

IN RE: COMMONWEALTH ATTORNEY -- REPORT

Mr. T.O. Rainey, III, Commonwealth Attorney, stated he had nothing to report.

IN RE: REPORT -- VIRGINIA DEPARTMENT OF TRANSPORTATION

Ms. Penny Forrest, Resident Engineer, Virginia Department of Transportation, gave the following update to the Board:

1. The VDOT requested that a public hearing be held before having a work session with the Board this time for the six-year plan revision. The Board agreed to hold the public hearing on January 5, 1994.

2. Ms. Forrest stated that the work on Duncan Road may be delayed or abandoned completely due to the Civil War historical importance and cost. An archaeological review is being required of three major civil war locations: a field hospital, next to Rt. 1 under the mobile home park, Tudor Hall, and a cannon emplacement in the open field at the end of the project. Some VCU students are doing the archaeological review which could take up to seven months at a cost of \$50,000 to \$100,000 per site. The Department of Interior has identified some Civil War Battlefields and thirty are listed as top priority for total preservation and Duncan Road may be one of those. The Board expressed concern about not allowing the archaeological review to deplete funds needed for road construction elsewhere. Also there is traffic congestion already and more upcoming from the Rohoic Apartment project and the Pamplin Park construction. The Board requested Ms. Forrest send them a copy of the Department of Interior report and investigate other options which may be available for Duncan Road.

The Board had the following comments and requests:

1. Mr. Bracey stated on Rt. 619 limbs were left in the ditch line and driveways were eroding and nothing has been done about the situation. He said the grass in the ditch line had not been cut either. Ms. Forrest said she would check it and see what could be done.

2. Mr. Haraway requested the written material for the speed limit reduction study for Rt. 226 between Sterling Road and Warrenton Heights. Ms. Forrest stated she would get it from the Traffic Engineer.

3. Mr. Clay asked about the construction work on Rt. 715, Patillo Road. Ms. Forrest stated the contract has been let and construction should begin around December 1, 1993.

4. Ms. Everett asked what had been done about the flashing speed zone light sign for Midway School which the School Board had requested. Ms. Forrest stated the request has been approved by the Transportation Board. The School provides the lights and the highway department provides the sign.

5. Mr. John Stewart appeared before the Board with his concern about accidents on Rt. 613 from Rt. 1 West to Rt. 661. He said that the road is narrow because the ditches have been pulled and there are no shoulders. He stated on September 13, 1988 the issue had been brought before the Board and he was told Rt. 613 was in the six-year plan. Ms. Forrest explained the project was delayed due to the historical concern for the breastworks. The VDOT is now in the process of purchasing right-of-ways and they will be advertising the project in June of next year.

IN RE: COMMISSIONER OF THE REVENUE

Mrs. Deborah Marston, Commissioner of the Revenue, was not present.

IN RE: TREASURER -- REPORT

Mr. William E. Jones provided his reports for the month of October, 1993.

IN RE: SHERIFF -- REPORT

No one was present to represent the Sheriff's Department.

IN RE: BUILDING INSPECTOR -- REPORT

Mr. Dwayne Abernathy, Building Inspector, provided his report for the month of October, 1993.

IN RE: ANIMAL WARDEN -- REPORT

Mr. John Mellick, Animal Warden, provided his reports for the month of October, 1993.

1. Mr. Mellick recommended starting an Adoption Fee for animals and asked the Board to consider and discuss it at the next meeting.

2. Mr. Mellick requested authorization to purchase a Contel Phone at a cost of \$130. Funds were included in his FY 94 budget.

Upon motion of Mr. Bracey, seconded by Mr. Haraway, Mr. Bracey, Mr. Haraway, Ms. Everett, Mr. Clay voting "aye", the Animal Control Officer was authorized to purchase the Contel Cellular Phone at a cost of \$130.

IN RE: DIRECTOR OF PLANNING

Mr. Wayne P. Knox, Zoning Administrator, provided his report for the month of October, 1993.

1. Mr. Haraway stated he was still receiving calls about the noise at Wythe Park Power. Mr. Knox stated the work on the mufflers was not complete and that he would tell them about the complaints.

Ms. Everett asked if any buffers were required in the conditional use permit. Mr. Knox stated he would take a look at the permit to see if there were any requirements. He stated he felt the construction of Burger King would cut down on some of the noise.

2. Mr. Knox stated that the drainage problem at West Avenue is in the finalization phase and the group is working together donating time and assistance.

3. Mr. Clay instructed Mr. Knox to check on the removal of the security trailer at Mayfield. Mr. Knox responded he would.

IN RE: DIRECTOR OF SOCIAL SERVICES -- REPORT

Mrs. Peggy McElveen, Director of Social Services, stated that the Social Services Department had received an additional allocation of \$22,301 from the Federal Day Care Block Grant funds. These funds are used to subsidize the cost of day care for low income families who are employed or in education/training. She requested the Board to accept and appropriate the funds for the Social Services Department. No local match is required.

Upon motion of Ms. Everett, seconded by Mr. Bracey, Mr. Bracey, Mr. Haraway, Mr. Moody, Ms. Everett, Mr. Clay voting "aye", the Federal Day Care Block Grant allocation of \$22,301 was accepted and the funds appropriated to the Social Services Department.

IN RE: SUPERINTENDENT OF SCHOOLS -- REPORT

Dr. Thomas H. Gaul, School Superintendent, was not present. Mrs. Jackie McLeod, stated Mr. Ray Watson was present to give a report on the technology plan and Mr. Joe Hubbard will present the bond refunding.

Mr. Ray Watson gave a slide presentation and progress report from the technology committee.

Mr. Bracey asked for a breakdown of the State Funds used on the project. Mr. Watson stated he would get the breakdown from Mr. Hubbard.

Ms. Everett asked if there were enough trained instructors? Mr. Watson stated they were still working on training people.

IN RE: VPSA BOND REFUNDING

Mr. Joe Hubbard, Financial Officer, explained that in June of 1993, the VPSA refunded a number of its outstanding bonds. The VPSA achieved debt service savings from this refunding. The VPSA wishes to distribute the savings to Dinwiddie County and other localities who had previously sold bonds to the VPSA bonds. Dinwiddie County's local school bond(s) affected by the refunding were the 1987 Refunding Series A Bond(s). Dinwiddie County will receive a lump sum cash payment in the amount of \$3,694, which represents its allocable share of the savings. Mr. Hubbard stated although the VPSA cannot dictate what the County does with the funds, the VPSA Board strongly urges the County to use these monies for capital projects for public schools.

Upon motion of Mr. Bracey, seconded by Mr. Haraway, Mr. Bracey, Mr. Haraway, Mr. Moody, Ms. Everett, Mr. Clay voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that a lump sum cash payment of \$3,694 is accepted from the VPSA 1987 Refunding Series A; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that by accepting the savings resulting from the 1991 C Refunding and the 1993 B Refunding, the County acknowledges that in effect, its Refunded Bond(s) was refunded again.

IN RE: VEHICLE REPLACEMENT

Ms. Barbara Wilson, Transportation Supervisor, stated she had recently retired two more of the cars used for special education transportation due to poor condition and excessive mileage. She requested two of the vehicles the Sheriff's Department had stored at the transportation shop to replace the two retired vehicles.

Upon motion of Ms. Everett, seconded by Mr. Haraway, Mr. Bracey, Mr. Haraway, Mr. Moody, Ms. Everett, Mr. Clay voting "aye", the transfer of title to the School Board of the 1988 Ford 2FABP72GLJX131079 and the 1988 Ford 2FABP72F2JX212504 was approved.

IN RE: RECREATION DIRECTOR -- REPORT

Mr. Tony Rinaldi, Recreation Director, submitted the progress report for the month of October, 1993.

Mr. Rinaldi requested authorization to submit an application to attend the VRPS Leadership Training Institute April 22-24, 1994, at a cost of \$150 which includes instruction, lodging and all the meals.

Upon motion of Mr. Bracey, seconded by Mr. Haraway, Mr. Bracey, Mr. Haraway, Mr. Moody, Ms. Everett, Mr. Clay voting "aye", the Recreation Director was authorized to submit application to attend the VRPS Leadership Training Institute April 22-24, 1994, at a cost of \$150.

IN RE: PUBLIC SAFETY DIRECTOR -- REPORT

Mr. David W. Nichols, Public Safety Officer, submitted his reports including the Fire Department's and Rescue Unit's responses for the month of October, 1993. He gave these updates:

1. The Corrective Action Plans, the final phase of the cleanup, for the underground storage tanks located at the maintenance shop and Midway School are in the final stages of approval.

2. The Hazardous Materials Response Plan for Dinwiddie County has been reviewed by the Department of Emergency Services and will be approved very soon. This is the first time that the County has had an "approved" plan. A meeting for potential members of the LEPC will be scheduled once the final draft is approved.

3. The Interim County Administrator stated the preventive maintenance on the Fire and Rescue Department's vehicles is being continued by the individual departments and the departments have been instructed to send the bills to the County for payment. This will provide a record to the County that the work is being done.

IN RE: DIRECTOR OF WASTE MANAGEMENT -- REPORT

Mr. Denny King, Director of Waste Management, gave his monthly report to the Board.

IN RE: LANDFILL FEES

The Interim County Administrator stated as requested at the last Board meeting the staff had discussed the landfill fees and suggestions had been received from Ms. Kay Winn and Mr. Thomas Van Pelt about the fair way to handle the disposal fees. Ms. Ralph stated Ms. Cathy Carwile had also surveyed the surrounding counties to see what their fees were. Ms. Ralph stated after reviewing all the options the staff felt the fairest way was to charge everyone \$25 per ton for the disposal of shingles. She also recommended the county pay \$15/item for items containing Freon and \$29.50/ton for white goods.

Upon motion of Mr. Haraway, seconded by Ms. Everett, Mr. Bracey, Mr. Haraway, Mr. Moody, Ms. Everett, Mr. Clay voting "aye", the following fee schedule was adopted: 1. \$25/ton for shingle disposal 2. \$15/item for items containing Freon - paid by County 3. \$29.50/ton for the disposal of white goods - paid by County.

IN RE: CONSTRUCTION MANAGEMENT SERVICES

Ms. Susan Blair, Program Development Coordinator, Mr. Gary Westfall, Vice President, and Mr. William Carden, President, of Mosley Management Services, gave a presentation to the Board about a construction management program and how these services could be beneficial to the county. Mr. Westfall stated that the day is past when an Owner can turn his project over to a contractor and expect all of his objectives to be met. The need to have an Owner-advocate managing the project throughout has never been more important. In principle, construction program management is simple: A construction expert is brought on board to function as the Owner's agent and representative to manage the project's schedule, budget and overall quality of the entire building program. The cost to the County for all the services available for construction management is 3% of the total construction cost or the services can be purchased separately on an as-need-basis.

IN RE: COUNTY ADMINISTRATOR COMMENTS

The Interim County Administrator gave the following update:

1. November 22, 1993 - Legislative Dinner at 6:30 P.M. at the Home Place.
2. November 29, 1993 - CPDC Annual Meeting
3. November 30, 1993 - Retreat with the School Board - 12:00 Noon - November 30, 1993, Offices of Sands, Anderson, Marks and Miller, in Richmond.
4. December 3, 1993 - The tour for Lee's Retreat was changed from November 19 to December 3, 1993. They will leave Petersburg National Battlefield Park at 9:00 A.M. and arrive back at the end of the day around 6:00 or 7:00 P.M.
5. December 7, 1993 - Central Virginia Coalition Legislative Program - 5:00 P.M. to 7:00 P.M. at the Jefferson Hotel.
6. John Tyler Community College's Annual Appreciation Dinner - November 30, 1993, in the Nicholas Student Center on the Chester Campus from 6:00 P.M. for the get-acquainted hour, and dinner will follow at 7:00 P.M.
7. DEAL Sign - Cindy Alexander at the High School and her FFA Club and Horticulture class have asked to take the sign on as a class project. We will keep you apprised on their progress.
8. The VACO meeting at the Homestead was very beneficial and I appreciate the opportunity you gave me to attend. I will provide you with a written report at a later date.
9. The Extension Office Staff would like to meet again this year to discuss their budget on December 15, 1993 at 12:30 P.M. They will also have a luncheon for the Board.
10. The County brochure that Ms. Cheryl Stewart did is ready for printing and distribution and the Commissioner of Revenue, Ms. Marston has volunteered to send it with her mail-out at no cost to the County. The total cost for the printing of the brochure is \$655.

Upon motion of Mr. Bracey, seconded by Mr. Haraway, Mr. Bracey, Mr. Haraway, Mr. Moody, Ms. Everett, Mr. Clay voting "aye", the Interim County Administrator was authorized to have the brochure printed at a cost of \$655 and to send it out to the citizens with the Commissioner of Revenue's mailing.

11. The Board requested that Jack Eubank from the Dinwiddie County Water Authority present the breakdown of the cost of filling the Eastside

School lagoon at the December 1, 1993 meeting. An additional appropriation will be needed.

IN RE: BOARD MEMBER COMMENTS

1. Mr. Haraway asked if the Auditors had given a date for the end of the fiscal year report? He stated it is usually ready 90 days after the ending of the fiscal year. The Interim County Administrator stated that the staff had met with the Auditor this week to finalize some of the information and the report should be completed soon.

IN RE: EXECUTIVE SESSION

Upon motion of Mr. Bracey, seconded by Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Moody, Ms. Everett, Mr. Clay voting "aye", pursuant to the Virginia Freedom of Information Act, Section 2.1-344(a) (1) Personnel; Section 2.1-344(a) (3) Acquisition of Property; and Section 2.1-344(a) (7) Legal; the Board moved into Executive Session at 4:36 P.M. A vote having been made and approved, the meeting reconvened into Open session at 6:05 P.M.

IN RE: CERTIFICATION OF EXECUTIVE MEETING

Upon motion of Mr. Bracey, seconded by Mr. Haraway, Mr. Bracey, Mr. Haraway, Mr. Moody, Ms. Everett, Mr. Clay voting "aye", the following certification resolution was adopted:

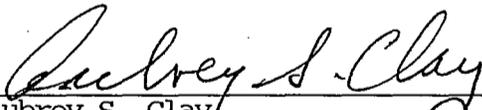
WHEREAS, the Board of Supervisors of Dinwiddie county convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

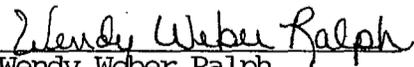
WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board of Supervisors of Dinwiddie County, that such Executive meeting was conducted in conformity with the Virginia law;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors of Dinwiddie County, Virginia.

IN RE: ADJOURNMENT

Upon motion of Mr. Bracey, seconded by Mr. Haraway, Mr. Haraway, Mr. Moody, Mr. Bracey, Ms. Everett, Mr. Clay, voting "aye", the meeting adjourned at 6:10 P.M. to be continued to November 22, 1993 at the Home Place Restaurant for the Legislative Dinner.


Aubrey S. Clay
Chairman, Board of Supervisors

ATTEST: 
Wendy Weber Ralph
Interim County Administrator

