

VIRGINIA: AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD IN THE MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING, DINWIDDIE COUNTY, VIRGINIA, ON THE 4TH DAY OF MAY, 1994, AT 7:30 P.M.

PRESENT: LEENORA EVERETT, CHAIR ELECTION DISTRICT #3
DONALD L. HARAWAY, VICE-CHAIR ELECTION DISTRICT #2
EDWARD A. BRACEY, JR. ELECTION DISTRICT #4
HARRISON A. MOODY ELECTION DISTRICT #1

ABSENT: AUBREY S. CLAY ELECTION DISTRICT #5

OTHER: PAUL JACOBSON COUNTY ATTORNEY
DUTCH BUMGARDNER COUNTY ATTORNEY

IN RE: AMENDMENTS TO AGENDA

Upon motion by Mr. Edward Bracey, Jr., seconded by Mr. Donald Haraway, Ms. LeeNora Everett, Mr. Donald Haraway, Mr. Edward Bracey, Mr. Harrison Moody, voting "aye", the following amendment to the agenda was made:

Add 13. Executive Session, 1. Section 2.1-344(1), Personnel - Discussion of Employment (Assignment of Duties), 2. Section 2.1-344(7), Consultation with Legal Counsel (Workman's Compensation Claim).

IN RE: MINUTES

Upon motion of Mr. Haraway, seconded by Mr. Bracey, Mr. Moody, Mr. Bracey, Mr. Haraway, Ms. Everett, voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the April 20, 1994 Continuation Meeting, April 20, 1994 Regular Meeting, and April 27, 1994 Continuation Meeting are hereby approved in their entirety.

IN RE: CLAIMS

Upon motion of Mr. Haraway, seconded by Mr. Moody, Mr. Moody, Mr. Bracey, Mr. Haraway, Ms. Everett, voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following claims are approved and funds appropriated for same using checks #28815 - #28916(void check - #28814); Self Insurance - \$1,609.57; General Fund - \$37,546.24; Capital Project - \$8,957.62 Law Library - \$333.29; Jail Phone Commission - \$611.08; CDBG - \$3,853.45; Fire Programs - \$1,752.34; for a total of \$54,663.59. Void check #28626 - \$19.09; Manual check #28687; General Fund - \$27,000.00. Payroll using checks #28689 - #28798(void check #28688), (void checks #28799 - #28801, end of box); Check #28802 - #28813; Payroll deduction, General Fund payroll - \$223,756.79; E911 - \$494.16; for a total of \$224,250.95.

IN RE: CITIZEN COMMENTS

Ms. Everett stated that ten (10) people had signed up and each would be allowed 3 minutes to speak so the public comment period should last about 30 minutes.

1. **Reverend Robert Jones**, Pastor of Mt. Calvary Baptist Church and president of the United Churches of Dinwiddie County spoke on behalf of the Black Churches of the community. He voiced his concern and opposition to the closure of Dinwiddie County Middle School. He stressed that the Dinwiddie Middle School, formerly called Southside High School when it was built for black students, was a historical landmark for the Black citizens of the County. He said they wanted something of their history as Blacks in this county preserved.

2. **Willie Clarke**, 8603 Bethune Drive, Petersburg, Va., spoke as president of the NAACP, and expressed the same concerns as Rev. Jones.

3. **Reverend Junious W. Bervine**, 22900 Terminal Drive, also spoke to the issue addressed by Mr. Jones and Mr. Clarke. Rev. Bervine favored preservation of the Middle School as a historical landmark.

4. **Betty Ragsdale**, 8511 Boydton Plank Road, spoke on the issue of noise at the racetrack. She quoted from a March 1992 extract which stated that the closest residential is a minimum of 2500 ft. away. She spoke about the berming and additional planting which was to be used to shield the facility. She said it stated that racing would take place on Fridays and Saturdays. She quoted an exchange of conversation between Mr. Len Ponder and Mr. Donald Haraway where Mr. Ponder stated that the noise level would not have a great impact on the adjacent property owners. She also said when she called the county with complaints, she was told to call someone else. She referred to the letter dated November 16, 1992, from Mr. Bracey saying that none of the conditions places a ceiling on the permissible level of noise from the track and that there was no way at that time to measure the level of noise. She noted that Mr. Bracey was employed by the racetrack and she felt it was a conflict of interest. She also noted that deputies were working there, which she felt was also a conflict of interest because you cannot call the sheriff's department and get them to respond to your calls about the noise.

Mr. Bracey, responded to Ms. Ragsdale by asking her to check the State Code of Virginia concerning a conflict of interest.

6. **Donna Roland**, 7228 Jack Drive, Petersburg, VA., stated that she has recorded the noise level with a sound level meter. The meter measured 107 decibels on Saturday and 101 decibels on Sunday. She said this was not a safe noise level as required by OSHA. She read from a pamphlet supplied by her employer, Dupont, which stated that excessive noise may harm over all health and contribute to mental and physical stress. She also said her child's ear, nose and throat doctor told her that her child may need to wear ear plugs or protection whenever the racetrack is operating. She felt that OSHA needed to be contacted about this problem.

7. **Robert Ragsdale**, 8511 Boydton Plank Road, asked Mr. Burgess where he got the information from that was included in the letter he sent in reference to legal fees.

Mr. Burgess stated that Mrs. Ralph and the County Attorney staff had given him this information.

Mr. Ragsdale said the county was billed for the recordings in April or March of 1992 and he did not ask for these recordings until much later. He thanked Mr. Burgess for the answer. Mr. Ragsdale also expressed his concerns about the noise level and asked the county to please do something about it.

8. **Richard Causley**, 22802 Oakley Drive, spoke on the noise level of the racetrack. He said sometimes it is not very bad, depending on the type of cars running and the direction of the wind. He said he realized that the track is not going to go away, but something should be done to control the noise. He said sound walls like those on Interstate 295 would help. He also complained about the way the Sheriff's office has responded to complaints about the racetrack. He said he was told by an officer that the Sheriff's office had been ordered by the Captain not to take any complaints. He said he was told to complain to the BOS. He called the magistrate to take a warrant out on the property owner for operating a public nuisance and was told by the Magistrate that he did not have a case and if he had a problem to go see the Board of Supervisors. He referred back to the beginning of the Board meeting when everyone stood and saluted to flag saying "justice for all." He said he was one of those "all's".

9. **Wallace Roland**, 22256 Butterwood Road, also spoke about the racetrack's noise level and hours of operation. He asked that something be done about it.

10. **Christine Avery**, 2330 Jack Drive, stated that she was concerned about the level of noise coming from the racetrack. She is located right across the lake and said that the grandstands and loud speakers face her house. She felt planting trees might help but not until they have grown over the years. She complained that her children have a hard time going to sleep because of the noise and she thought that the

children's welfare was important to the future of Dinwiddie County. She added that she was also in support of keeping Dinwiddie Middle School.

11. **George M. Ellis Jr.**, 18 Edmund Avenue, Petersburg, VA, stated that he was one of the members of the 1st graduating class of Dinwiddie Middle School. He said he felt that some valuable use could be made of the Middle school rather than demolishing it.

This was the end of the Public comment portion of the meeting.

Ms. Everett asked Mr. Burgess if he had any response to the noise issue.

Mr. Burgess stated that for the public's information, Mr. Ken Kohrs, General Manager of Virginia Motorsports Park, expressed a willingness to work with the citizens and the Board to try and minimize the noise impact. Mr. Burgess said he wanted to try and find solutions to the problem. Mr. Burgess stated that it was his intention to have a public forum with concerned citizens, either positive or negative, the evening of May 19, 1994 at one of the schools in the general vicinity of the drag strip. He said the meeting will be advertised by the local news media. The purpose is to come up with a citizens group to work with Virginia Motorsports Park and the Administrative staff to try and find a way to minimize the noise.

Mr. Burgess added that the Virginia Motorsports Park had been put on notice by the County Planning Department for violation of hours of operation as stated in their conditional use permit. He said Virginia Motorsports Park has filed an amendment to their conditional use permit application to amend their hours of operation. He stated that the Planning Commission will hold a public hearing to consider the request on Wednesday, May 11, 1994 at 7:30 p.m., at Southside Elementary School Auditorium. He added that this would be the same night the conditional use permit application for Mr. Pridgen's hog farm would be heard.

IN RE: PUBLIC HEARING - P-94-2, BANK OF MCKENNEY

Mr. Wayne Knox, Director of Planning, presented the case to the Board of Supervisors. Mr. Knox stated that Doy J. & Lou Ann K. Rice had made application to rezone a 2.615 acre site, identified as Tax Parcel 45D - (1) - 29B, located along Boydton Plank Road, in the Rowanty Magisterial District, from R-1, Residential, Limited, to B-1, Business, Conditional, per Section 22-23 and 22-24 of the Dinwiddie County Zoning Ordinance for purposes of establishing a banking center.

Staff Recommendation:

The Dinwiddie County Planning Commission at its April 13, 1994 meeting, recommended this request for approval to the Board of Supervisors. Staff feels that in order to assure compliance with Virginia Code Section 15.1-491(g), it is stated the public purpose for which these Resolution are initiated are to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice. Staff further feels that the B-1, Conditional zoning which would limit development of this site to financial institutions only would not adversely affect the present neighborhood characteristics, while allowing for the positive development of this site.

Mr. Knox then told the Board of Supervisors that a representative from the Bank of McKenney was present to answer any questions they may have.

Mr. Knox said there had been only one inquiry in reference to the application.

Ms. Everett asked if the representative from the bank would like to address the Board.

Mr. Richard Liles, President of Bank of McKenney, said they intended to remodel the house that sits on the site and use it as an operations center and add a small branch. Mr. Liles said they thought this would be an excellent addition to the Dinwiddie community. He added that they had received all the necessary state and federal approvals. He said he would be happy to answer any questions.

Ms. Everett asked what the bank's timetable was.

Mr. Liles said optimistically, the fall, and realistically, the spring.

Ms. Everett asked if there were any other questions from the Board. Since there were none she opened the public hearing. There were no persons to speak in favor of or in opposition to the request. Ms. Everett closed the public hearing and asked for discussion or a motion from the Board.

Upon motion by Mr. Bracey, seconded by Mr. Moody, Mr. Moody, Mr. Bracey, Mr. Haraway, Ms. Everett voting "aye", rezoning case P-94-2, Bank of McKenney, was approved following the recommendation of the Planning Commission.

IN RE: REQUEST FOR PAGERS - MAGISTRATES

Mr. Harry Clay, Magistrate, spoke on behalf of the Magistrates who work in the county on a part-time basis, and who are on twenty-four (24) hour. He stated that the primary means of contacting them was through being paged by the sheriff's office.

He said the pagers that they now use are between 18 and 20 years old and they do not function very well. He had talked to David Nichols, Public Safety Officer, and was told that pagers run in the neighborhood of \$350.00. He stated that they would possibly need as many as three pagers. He added that this was one of the few requests you would get from the Magistrates. He said for those persons who hold functions other than magistrates, this would allow them to not be restricted to sitting near a phone all day long.

Ms. Everett asked Mr. H. Clay if he has had to borrow a pager.

Mr. H. Clay said that was correct because his simply gave out. He said he did not know the condition of Mrs. Johnson's pager because she never had any need to use it, but both his and Mr. Perkinson's need replacing.

Ms. Everett asked if they could get away with two.

Mr. H. Clay said Ms. Johnson's needed to be checked out first because it had not been used in a few years.

Mr. Bracey asked who would have the responsibility of fixing or having the new pagers reconditioned.

Mr. H. Clay said the pagers would belong to the county.

Mr. Bracey then asked Mrs. Ralph, if the pagers were purchased, would they come under our present maintenance contract for pagers or would they be under a separate agreement.

Mrs. Ralph said the Sheriff's Department maintenance agreement would be checked out, and they would see what is most cost effective.

Mr. Moody asked Mr. H. Clay who had fixed the pagers before.

Mr. H. Clay said he could not remember them ever going in the shop. He said they were basically maintenance free.

Mrs. Everett asked if there was money in the budget to take care of this expense.

Ms. Ralph said not in the magistrate's budget. Mr. H. Clay added that their budget consisted only of a service contract on a typewriter.

Ms. Ralph said she did not know if it would apply but they could look at the capital category in public safety department.

Mr. Bracey asked how much they would cost.

Ms. Ralph said it would cost around \$700.00.

Mr. Bracey asked Ms. Everett if this could just be approved and let Ms. Ralph work out the details of financing.

Upon motion by Mr. Bracey, seconded by Mr. Haraway, Mr. Moody, Mr. Bracey, Mr. Haraway, Ms. Everett voting "aye", the request for pagers by the Magistrates was approved.

Ms. Everett called for a five minute recess at 8:22 p.m. The meeting reconvened at 8:35 p.m.

IN RE: CIP PROGRAM - DISCUSSION OF SCHOOL PROJECTS AND FUNDING OPTIONS

Ms. Everett called for those persons who had signed up to speak on the CIP Program.

Michelle Morris, White Oak Church Road, Wilsons, Va., stated that on behalf of the Midway parents and PTO, they fully supported the School Board's proposal and asked that the Board vote to approve the CIP Program. She added that Dinwiddie County schools were in dire need of renovation and/or upgrading. She said they felt the CIP program was a way to spare the budget and get what was needed for the schools.

Victoria Heller, 20009 Cox Road, Sutherland, stated that she volunteered at Rohoic Schools through her employer. She said on January 4th she toured the Rohoic facility along with other council members and was surprised at the things they saw. She said there was mainly a lack of space for students and teachers. She said Rohoic enrollment had shown a steady increase of about 12% a year for the last several years. She said that modular classrooms had been suggested to accommodate those in need of a room and she viewed this solution a temporary solution. She said with new and better schools in place, new businesses would be attracted to the area and their families could relocate thus increasing county revenues, having more funding for future capital improvements. She presented the challenge to the Board to put education first, and hoped that they would consider the CIP program suggested by the School Board.

Dr. Robert Jones, Jr. declined to speak on the subject.

Karen Leech, 20612 Cox Road, Middle School PTO president, member of School Improvement Council, and parent of a Middle School student, spoke on the needs of the facility:

1. Need for an enlarged cafeteria.
2. Need for an auditorium with a functioning PA system.
3. Need for a clinic for students.
4. Need for bathrooms which are up to date.
5. Need for ceilings which do not leak.
6. Need for locker rooms with working showers.
7. Need for water fountains that work.
8. Need for additional classroom space.
9. Climate Control system.

Ms. Leech said all these needs are immediate and if renovation on the Middle School is implemented, these should be high priority items. She added that they do need a new school, but she does not think the High School is set up for the Middle School concept. She said the Middle School has a lot of historical value, but this value should have been emphasized many years ago. She said they fully supported the CIP program and hoped the Board approved the plan.

Cheryl B. Martinez, 23718 Sparrow Court, spoke to the Board in support of the CIP program. She said this subject has been discussed ever since 1987. She said when she was in school, the schools were kept up. She said this is not done anymore because the funds are not available. She said in order to do the things that need to be done, the School Board has had to go to debt service. She said it sounded as if the County is making lots of money and the School Board is not doing much of anything except trying to keep themselves going. She said they have been continually cut. She gave the following breakdown:

1. 1987 - Budget cut, closed the school.
2. 1988 - Overcrowded schools.
3. 1989 - Changed the Boundaries.
4. 1990 - Overcrowded schools.

5. 1991 - Added trailers to schools.
6. 1992 - Overcrowded schools.
7. 1993 - Parents denied right to use school in the location of baby-sitters.
8. 1994 - Overcrowded schools and closer to year 2000.

She said it was very apparent that nothing has been done since 1986. She said the kids can't wait until 1998. She said it is a disgrace to the County of Dinwiddie that there is not a place where a large number of people may gather for a function due to the lack of air conditioning. She closed by saying that she supports the School Board in their efforts to provide quality services and schools to Dinwiddie County and asked the Board to also support their efforts.

Mr. Greg Davis, School Board Chairman, thanked the members of the Board of Supervisors for working with them and bringing them to this point with the CIP. Mr. Davis gave a brief background as to how they arrived at this stage. He said there had been studies done on the conceptual needs of their school district, public hearing, studies by the CIP advisory committee within the school system, studies by the State Department of Education, and a study by Construction Control Cooperation authorized by the Board of Supervisors. He said from all these studies, the consensus was that the \$33 million dollar CIP plan is necessary. He said the current administration and School Board realize that the ability to fund as well as County needs must be taken into consideration. He said they have developed a list of priorities which include those things which cannot be done without. He asked Mr. Harold Walker to outline the priorities before Dr. Gaul presented the options available.

Mr. Harold Walker, School Board Member, District #4, stated that this has been an effort to form a link to the best possible Capital Improvements programs for students, staff and community. He said last year's facility studies identified \$33 million dollars worth of project needs to upgrade the school system. He said this figure was reduced down to \$16.9 million dollars after developing the list of priorities which follows:

1. Provide the space and improve classroom quality on the northern corridor of Rt. 460. Provide and improve classrooms and program quality at the High School and Middle School. Provide and improve classrooms at Dinwiddie Elementary School. Major safety and compliance issues at all schools.
2. Provide additional space at Rohoic. Provide additional space at Southside. Provide a K-5 design at Southside and Dinwiddie Elementary. Provide for increased technologies at all schools. Major safety and compliance issues at Southside, Sunnyside and Rohoic.
3. Paint and refurnish all schools.

He said in June of 1993, the facility survey study was presented to the School Board, and architects indicated that cost estimates of all new construction projects had increased. He said these increases cause alterations in the original plan. To keep the project costs down to \$16.9 million dollars, recommendations for a new space and/or renovation space are based on the facility study of 1993. He closed by saying that Dr. Gaul will follow up with the cost projections.

Dr. Gaul, Superintendent of Schools, covered the costs involved with the CIP program. He stressed that delaying any further is only going to add costs to what has to be done. He presented 4 plans which he hoped would demonstrate that (a) they have studied this very carefully, (b) they are concerned about the financing of these issues, and (c) the extensive nature of the County's needs and give some options as to the direction to travel. He stressed to the Board that he would like to leave with an endorsement for a design phase which would not commit anyone to any particular project but allow a move forward with expert architects to make sure they are where they need to be when the project is finished.

Dr. Gaul gave the following presentation of the 4 plans.

Dinwiddie County Public Schools

C I P PLAN

INTRODUCTION

Many months have been spent culling through information in an effort to formulate the best possible capital improvements program for our students, staff, and community.

Last year's facilities study identified \$33 million dollars worth of projects needed to upgrade our school system. This figure was reduced down to a \$16.8 million dollar amount based on priorities established by the superintendent and advisory council. The priorities were as follows.

Priority I

- o Provide for space and improved classroom quality on the northern corridor (Rt. 460)
- o Provide improved classroom and program quality at the high school and middle school
- o Provide improved classroom quality at Dinwiddie Elementary
- o Major safety & compliance issues at all schools

Priority II

- o Provide additional space at Rohoic
- o Provide additional space at Southside
- o Provide for K-5 design in Southside and Dinwiddie
- o Provide for increased technology in all schools
- o Minor safety & compliance issues at Sunnyside, Southside & Rohoic

Priority III

- o Paint and refurbish all schools

Since the Facilities Survey Study was presented to the School board in June, 1993, architects indicate that cost estimates for renovation and new construction projects have increased. These increases required alterations in the original plan in order to keep project costs down (\$16,900,000).

Recommendations for adding new space and/or renovating space is based on the Facilities Study - 1993.

Inspections of facilities have confirmed that some of our facilities are in very bad shape. Lack of action now will require much more investment in the future. The cost of renovation and new construction is predicted to increase by as much as ten to fifteen percent over the next two to three years.

Attached are several proposals which address the priorities listed above. Additionally, a brief description of each plan is outlined. Plan I and III include replacement facilities either at the high school or at the middle school. Both facilities need major work. Also, Plans I and I-A provide an option for a new facility at Midway. Plan II focuses on renovation projects and has a broader impact on the district.

Once a plan has been endorsed, the following must occur:

- o An RFP for Design Stage
- o CIP Advisory (citizens, staff, officials)
- o Refinement of plans
- o Proposal accepted

Also, attached you will find facility rating sheets used by engineers to evaluate our buildings. Back-up information rating sheets and educational program deficiencies are available upon request.

The cost per school for each CIP proposal is as follows:

School	Plan 1	Plan 1A	Plan 2	Plan 3
High	\$12,918,445 N	\$12,918,445 N	\$5,613,202 R	\$8,057,088 R
Middle	\$ 453,004 R*	\$ 453,004 R*	\$5,603,386 R*	\$9,812,374 N
Dinwiddie	\$ 1,213,370 R	\$ 1,213,370 R	\$1,213,370 R	\$1,213,370 R
Midway	\$ 4,966,155 N	\$ 3,012,336 R/N	\$3,012,336 R/N	\$4,966,155 N
Sunnyside	\$ 17,777 R	\$ 17,777 R	\$ 17,777 R	\$ 17,777 R
Rohoic	\$ 68,703 R	\$ 2,504,357 R/N	\$2,504,357 R/N	\$ 68,703 R
Southside	\$ 33,925 R	\$ 33,925 R	\$ 511,325 R/N	\$ 33,925 R
Totals	\$19,671,379	\$20,153,214	\$18,475,753	\$24,169,392
Air Cond. (Middle School)	\$ 550,000	\$ 550,000		
Total	\$20,221,379	\$20,703,214		

Without Gym at Southside (\$ 477,400)
 Without Addition at Rohoic (\$ 1,044,731)

(\$16,953,622)

N = New R = Renovation R* = Renovation of HS for Middle School Use
 R/N = Combination of Renovation and Addition

Dr. Gaul touched on the descriptions and features of each plan as he gave the provided the cost estimates. A summary of these descriptions and features is available at the Dinwiddie County School Board.

Dr. Gaul stated that the next step was to accept a design phase and move forward into a more complex and definitive study, and determine which plan was best. He said choosing a plan at this time was too premature. He said these plans represent our best options and will be the plans to take Dinwiddie into the 21st century with a solid, representative school system. He suggested that it is time to work together, appoint a committee to move forward with the design phase and communicate with all facets of the community and take into consideration all the heritage and develop a project we will all be proud of. He asked if there were any additions.

Mr. Davis stated that two of the architects who have been working closely with the school system, Mr. Upton and Mr. Collins, were present and are available to answer questions.

Mr. Haraway asked what the design stage would include at this time.

Bill Upton, Architect, came forward to answer questions. He stated that the architectural and engineering services included the following:

1. Schematic
2. Design Development or Preliminary
3. Construction Document
4. Bid
5. Construction

He said that the design phase is the schematic design phase which would set the parameters of each building or facility and help to identify the number of classroom, teaching spaces, cost of facility, condition of

the sites, type of air conditioning, roof systems, etc. He said these are real details which would give you facts to make your decision.

Mr. Haraway asked if the design phase would include drawings for a new building.

Mr. Upton said the drawings would be floor plan elevation, basic sections, as well as a site plan showing site circulation, safety and traffic control.

Mr. Haraway asked if these documents would be complete enough at that point to place the project to bid or would they require further work.

Mr. Upton said after the schematic design was done there would be approximately 20% of the design phase completed. He said the next presentation to the Board would be the preliminary or design development stage which is further development of the documents with finishing, double-line drawings, more detailed cost estimates, etc. He said once this is approved you usually know exactly what you want. He said next step is construction documents which are completed drawings with specifications, describing things in further detail. He said after this, the Bidding process should take approximately 6 weeks or so with construction lasting 1 to 2 years.

Mr. Moody asked what the cost was involved in the 20% of design phase.

Mr. Upton said he has never actually totalled it himself. He said usually what he's done is given state averages for construction for an average quality building. He said he has also used the State Capital Outlay manual to propose fees. He said once you have advertised for architects and develop proposals, let one architect, and negotiate with them a fair fee. He said that fee should be approximately \$300,000.

Mr. Bracey asked if, for this fee, they would get proposals for new construction and renovation.

Mr. Upton said it basically depends on the architects. Mr. Upton suggested that it be cut off at the schematic phase and ask for a comparison for this fee, then you should expect the architect to give it to you without additional pay. He said for instance his firm would continue to design until they designed what was wanted. He said they would advance the design and renovation of the Middle School to a point of approximately 20%.

Mr. Haraway asked if the \$300,000 represents 20% or is the 20% \$300,000 of \$1.5 million.

Mr. Upton said he had not calculated this figure. He said he thought it was 20% of \$300,000.

Mr. Haraway asked what services this included.

Mr. Upton said civil engineering, mechanical engineering, and HVAC engineering.

Mr. Haraway again asked if, \$300,000, represented 20% of \$1.5 million, was what the School Board was asking to be approved.

Mr. Upton said this was correct.

Mr. Haraway asked what the plan would have cost back in November based on the scope of the amount of work that has to be done.

Mr. Upton said he is not charging anything for looking at the different options and it would cost you basically what is set up in the Capital Outlay manual.

Mr. Haraway said these extra options have got to consume time and asked who is footing the bill for this extra time.

Mr. Upton said there are different things you can negotiate and it is open for competitive negotiation.

Mr. Haraway said the way the question was answered, it would not cost any more to review one option as opposed to 4 options.

Mr. Upton said he did not feel that all 4 options should be explored. He said you have to be reasonable about what you want.

Mr. Haraway said therefore some early decision must be made so they would not go through 4 completely different plans.

Mr. Upton said some decision may be clear right off and some may require more thought.

Mr. Bracey asked what if renovation was chosen for the entire plan. What would he get for renovation only.

Mr. Upton said the fee guidelines are set in the Capital Outlay manual. He said there are opportunities that you should consider in the negotiations. He said you want to get a well qualified architect.

Mr. Bracey said he proposed a renovation for the entire school system.

Mr. Upton said he had no problem with that and his only job was to give the very best service no matter the direction of the project.

Mr. Moody asked if 20% would tell the condition of each building and from that point the School Board could decide whether the sentiment is there or whether they want to take another option.

Mr. Upton said that was correct. He said they would give actual conditions and cost related to new and renovation and a professional recommendation.

Mr. Bracey asked for a timeframe.

Mr. Upton said for the 20%, it should take about 90 days beyond the selection process, which would take approximately 30 days.

Mr. Haraway asked if they would also be looking at the requirements of the Middle School program.

Mr. Upton said they had done a lot of school work and they know what the department of education requires.

Mr. Haraway said he believed the school board already had a study conducted in 1992 and 1993. He said as far as the requirements for Middle School, there does not need to be another study for the Middle School. He said he felt they need their emphasis placed on the building and whether it is structurally sound.

Mr. Upton said he knew this but the study was never turned into a design and this is what the schematic will do.

Mr. Haraway asked him if he had looked at these other studies.

Mr. Upton said he had seen them briefly and they will be very helpful.

Dr. Gaul said what they were hoping to do was move beyond the four options and start to apply the design phase of the project and begin to move forward. He said the last part of the presentation will give that focus.

Mr. Greg Davis, presented the last phase of the presentation to the Board of Supervisors. He said they really did not want to give them 4 different plans. He said until they go forward with the design phase, they cannot give you one plan or the other. He also added that while it was true that they could ask for several options, it would compound things to ask for too many. He said if you ask for a design phase of one particular plan, it would preclude the ability of the Board to have the information available to tell the advantages of building a new school. He said with plan #3 you cut off none of your options. He said what they recommended, with the understanding that this design phase is going to cost approximately the same amount for any of these, is that the Board of

Supervisors would allow the School Board to use approximately \$300,000 or an amount equal to approximately what they have received from the meals taxes, to let the RFP for the design phase. He said they could start this as soon as their next meeting which is the second Tuesday in May and bring back to the Board some specifics within the next 90 to 120 days.

Ms. Everett asked if they were asking for an appropriation of \$300,000 in meals tax.

Mr. Davis said that was true, with an endorsement of plan number 3 and the options he had outlined.

Mr. Burgess said these options would be returned to this Board and the Board would make a decision as far as actual projects. Mr. Burgess said that this is the next logical step. He also noted that the architectural firm presently working now, would not be automatically awarded the bid.

Mr. Haraway said he was ready to endorse the design phase and give approval for it tonight, except that he wanted the four options kept open at least until there was a preliminary report. He said he was not ready to exclude plan 1 or 1A at this point.

Mr. Burgess asked if the major difference between keeping plan #1 and the other two plans active, was the potential for a new high school. He said he thought what Mr. Haraway wanted was to keep the options open.

Mr. Davis said if this is the Board's wish, then it would not be a major obstacle, even though they wanted the Board to endorse a plan now.

Mr. Bracey said he had no problem with using the \$300,000 but he felt this Board should wait until they were at full strength before they voted. He felt there were some questions which were not answered. He asked for example, if they built a new Middle School, where would it be located.

Mr. Davis stated that there are several options to investigate. He said one was the present site or directly behind the present Middle School.

Mr. Bracey asked the same questions of the High School.

Mr. Burgess said he believed Mr. Upton would submit preliminary site plans showing where the structures would be located.

Mr. Bracey said he was just concerned because he felt we should move cautiously and in a manner so that none of the members would be embarrassed 6 months down the road. He said he really thought they should reserve a vote until they could give Mr. Clay an opportunity to hear the proposal.

Mr. Everett asked about approving this plan contingent upon the absent member's approval.

Mr. Bracey said it had nothing to do with his approval because the absent member could be outvoted, but he felt things should be done in the family way. He said there still has been no discussion on the actual financing. He felt that this meeting could be continued and that in a couple of days they could give the School Board an answer that they could stand behind and be proud of. He said this is a lot of money to be spending and it should be done cautiously.

Ms. Everett said right now, they were talking about doing schematic drawings.

Mr. Bracey said that was no problem, but he felt like they should sit down and try to figure out just what they were dealing with.

Mr. Moody said he felt this design phase was something they should go ahead and get started with. He said it is not committing them to anything.

Upon motion by Mr. Haraway, seconded by Mr. Moody, Mr. Moody, Mr. Haraway, Ms. Everett voting "aye", Mr. Bracey voting "nay", the School

Board was authorized to proceed with the design phase for the Cip Program as presented, leaving all options open, to be funded by appropriation of the meals tax.

Ms. Everett called for a brief recess at 9:50 p.m. The meeting reconvened at 10:05 p.m.

IN RE: AWARD OF AUDIT CONTRACT

Mr. Charles Burgess, County Administrator, presented the proposed audit contract to the Board. He stated that a contract had been negotiated with Montoro and Associates, P.C. for \$20,900. He said it was basically a one year agreement which has provisions for a two year renewal. He said it states that the Draft Audit Report and Management Letter would be submitted to the Board by November 15, 1994 and the Final Audit Report would be submitted by November 30, 1994. He said the two (2) additional year provisions would be with a fee increase of five percent (5%) per year. Mr. Burgess added that Paul Jacobson reviewed the document and has comments to add.

Mr. Jacobson recommended that there be an addition of Section 7B, terms of RFP to be incorporated into the contract and if there are any conflicts between the contract and the RFP, the RFP would control. The other addition is that the procurement act requires language referencing equal opportunity employment by the contractor on contracts over ten thousand (\$10,000) dollars.

Mr. Bracey said he thought this contract was for only one year.

Mr. Burgess said it was only for one year. He said this is a one year contract, and typically you would go into a multi-year contract.

Mr. Bracey asked about #8, which lists the County Audit Report at \$15,000. He asked what we were currently paying for this service.

Mr. Burgess said the cost estimate would be in the neighborhood of \$16,000. He said these were figures based on current year usage. For example, School Textbook Funds are currently at \$900.00, and this contract quote is for \$800.00. He said the School Activity Funds are currently at \$3,650.00 and the contract quote is \$4,100.00. He said the IDA figure of \$1,000.00 is basically a two year audit and was close to \$3,000 for two years. Mr. Burgess said using the mix of current year and past experience, it comes in at about \$500.00 above what this audit calls for.

Ms. Everett asked how many persons were on this committee.

Mr. Burgess said the committee consisted of Mrs. Ralph, Ms. Townsend, Mr. Jones, Mr. Haraway, and Mr. Hubbard.

Mr. Moody asked if Robinson, Farmer, Cox did the Bingo Audit.

Mrs. Ralph said it was done by Mitchell-Wiggins & Co.

Mr. Bracey asked how often that was put out to bid.

Mrs. Ralph said they liked to establish a track record with the auditing firms and it would come up to bid in about 3 years.

Mr. Bracey asked what the School Activity Funds were.

Mrs. Ralph said they were funds set up at the different schools like canteen funds, etc. Mrs. Ralph said the IDA audits were not ones you could use for comparison because the first audit was a two year audit and the cost of the last one was \$3,000 because of the bond issue and the amount of work that was needed to be done.

Ms. Everett asked Mr. Burgess if he was satisfied with the negotiation with the firm. Mr. Burgess said he was. Ms. Everett asked him if he recommended approval of the contract. Mr. Burgess said he did.

Mr. Bracey said he did not see much sense in changing the Audit firm.

Upon motion by Mr. Haraway, seconded by Mr. Moody, Mr. Moody, Mr. Haraway, Ms. Everett voting "aye", Mr. Bracey voting "nay", the contract between the County and Montoro and Associates, P.C. for auditing services was approved with the revisions stated by Mr. Paul Jacobson.

IN RE: COUNTY ADMINISTRATOR COMMENTS

1. Mr. Burgess stated that appointments were due for the June 1, 1994 Board Meeting.

Ms. Everett said she would make her recommendation to the Social Services Board. The other appointment belonged to Mr. Moody.

Mr. Bracey said he had one for the Library Board. Mr. Moody added that he had an appointment for the School Board.

Ms. Ralph said that the advertisement for the public hearing for the School Board appointment would be for June 1, 1994 and the name has to be mentioned at the public hearing to be considered for appointment. She said it will also be mentioned in the advertisement that resumes must be submitted by Thursday, May 26, 1994. She said she would get those resumes to Mr. Moody so that he could consider them. She said the appointment cannot be made at that meeting, but you must wait at least seven days, so that the actual appointment would take place at the June 15, 1994 meeting.

Ms. Everett asked if the other appointments could also wait until the June 18, 1994 meeting.

Mrs. Ralph said it was fine if that is what they wanted to do.

2. Mr. Burgess noted that he had received some calls from citizens for the County to adopt an official position statement on the proposed correctional facility being considered for the Squirrel Level Road area of Petersburg. He then asked if they wanted more information on this or is this an issue that they prefer not to get involved in at all.

Ms. Everett said she was very concerned about the issue and understood that there would be an informational meeting on May 17, 1994 in Petersburg. She said she thought they should get the information from that meeting and then maybe take some action.

Mr. Haraway said he was concerned about this also. He said they already had Central State Hospital in the Northern end of the county and the business and residents already have unwanted visitors. He said this proposed facility would be releasing over 1,000 individuals per year and felt this could not be anything but a liability for the county. He hoped that after this information meeting, a letter or resolution could be sent to the Chamber of Commerce of Petersburg or City Manager, voicing the concerns of the Board. He felt it would cause some problems in the county.

Ms. Everett asked if he wanted to adopt a resolution expressing their concerns and send it to them prior to the meeting.

Mr. Haraway said he would go along with that.

Mr. Moody asked if this is a citizen meeting or city council meeting.

Ms. Everett said she thought it was a city meeting for information.

Mr. Burgess said some citizens were told that they would not be able to speak because they are not citizens of Petersburg. They are now turning to the county to make an official statement through the Board of Supervisors.

Mr. Bracey asked if this could be done.

Mr. Burgess said yes, in the form of a letter. He said he was not sure it would have any affect.

Ms. Everett said they would only say they were concerned.

Mr. Bracey asked Ms. Everett what she was concerned about.

Ms. Everett said she was concerned about the residents over in the New hope area which would have a prison right next to them. She said there is already one facility near them that they are concerned with. She added that someone had walked away from Central State Hospital, a week ago Saturday, that had murdered someone and had a hit list.

Mr. Bracey felt that we should try not to make a statement until we find out more about the issue.

Mr. Haraway quoted some statistics. He said there would be 396 beds, and isolation would be for 120 days, so if there was 90% occupancy they would be releasing 1,204 prisoners a year. He said he did not feel this would be in the best interest of Dinwiddie County.

Mr. Bracey said this is a private concern bringing in this system and the state would pay them to operate it. He said he thought the property was properly zoned for this type of activity so how would they oppose it.

Mr. Moody said he also felt more information was needed before they opposed it.

Ms. Everett said she did not feel the opposition should be harsh but only voicing their concerns about the location.

Mr. Haraway said he felt they were in a position to offer some advice since they have a history with Central State Hospital.

Mr. Bracey said Central State Hospital has also helped taxes and provided jobs for citizens. He said before he opposes it he wants more information about it.

Mr. Haraway said maybe a letter saying it is not in the best interest of Dinwiddie County.

Mr. Bracey said we could send a letter after we get more information.

Ms. Everett said there should representation at that meeting to gather information.

Mr. Bracey said write for information so we can read what is going on.

Ms. Everett said they didn't have full information yet.

Mr. Moody asked Mr. Burgess to call Petersburg for information and get back to them with that information at the next meeting.

3. Mr. Burgess brought to the Board's attention a sample proclamation designating May 15-21, 1994 as Emergency Medical Services Week.

Ms. Everett asked if there was a motion for adoption.

Upon motion by Mr. Bracey, seconded by Mr. Moody, Mr. Moody, Mr. Bracey, Mr. Haraway, Ms. Everett voting "aye" the following resolution was adopted:

WHEREAS, Emergency Medical Services is a vital and lifesaving public service; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury, and only a third of Americans rate their households as being "very well prepared" for a medical emergency; and

WHEREAS, Emergency Medical Services providers traditionally have served as the safety net of America's health care system by providing lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, Emergency Medical Services teams in Central Virginia consist of emergency physicians, emergency nurses, career and volunteer

emergency medical technicians, firefighters, dispatchers, educators, administrators, and others; and

WHEREAS, volunteer and career pre-hospital Emergency Medical Services personnel providers work together to provide the highest level of patient care possible; and

WHEREAS, the members of Emergency Medical Services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills, and Americans benefit daily from the knowledge and skills of these highly-trained individuals; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of Emergency Medical Services providers by designating Emergency Medical Services Week; and

WHEREAS, the designation of Emergency Medical Services Week will serve to educate the people of Central Virginia about injury prevention and how to respond to a medical emergency; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County in recognition of this event do hereby proclaim the week of May 15-21, 1994 as,

Emergency Medical Services Week

in Dinwiddie County and encourage the community to actively support and otherwise pay tribute to Emergency Medical Services providers during this week and throughout the year.

4. Mr. Burgess said he held a meeting with the Rescue Squads and Fire Departments this past Monday evening and there would be a follow-up meeting of a smaller group on May 12, 1994 at 7:00 p.m. He said this meeting will consist of two representatives from each fire company and the Dinwiddie Volunteer Rescue Squad. He said the purpose of the meeting would be to work through some possible scenarios for improving the Medical Services division in the County.

5. Mr. Burgess stated that he was in the process of setting up a citizens meeting on May 19, 1994 for those having concerns about Virginia Motorsports Park.

6. Mr. Burgess suggested some dates for the Business Appreciation Dinner. He suggested May 24, or May 31, 1994. After some discussion it was decided to have the dinner on May 31, 1994 at the Home Place Restaurant.

7. Mr. Burgess passed out a rate comparison chart supplied by Mr. Jack Eubank, of the Water Authority, showing rate comparisons between the Water Authority of Chesterfield, Petersburg, Prince George, and Colonial Heights for information purposes only.

8. Mr. Burgess also distributed a memo on the proposed Courthouse project.

9. Mr. Burgess discussed with the Board the proposal by Community Graphics to develop a commemorative map of Dinwiddie County. It was discussed that there would be no cost to the county.

Mr. Bracey asked if he was sure that there would not be any cost. He was assured by the Planning Secretary, Cheryl Stewart, that there was no cost to the County. Ms. Stewart had contacted several other counties and found that in fact no cost was absorbed by the counties.

Upon motion by Mr. Bracey, seconded by Mr. Moody, Mr. Moody, Mr. Bracey, Mr. Haraway, Ms. Everett voting "aye" authorization was given to Community Graphics, Inc. to proceed with development of the commemorative maps for Dinwiddie County.

Mr. Bracey asked Mr. Burgess why we were concerned about rate comparisons as listed on the memo.

Mr. Burgess said this was so the county could see where we were in comparison to other localities.

10. Mrs. Ralph was asked to display the original charter of the American Legion of Dinwiddie County, dated January 23, 1932, in the showcase of the Pamplin Building.

Upon motion by Mr. Bracey, seconded by Mr. Moody, Mr. Moody, Mr. Bracey, Mr. Haraway, Ms. Everett voting "aye", the display of the original charter of the American Legion in Dinwiddie County in the showcase of the Pamplin Building was approved.

11. Mrs. Ralph mentioned that the public hearing for the 94-95 FY budget will be scheduled for May 18, 1994 at 7:30 p.m. in the Board Meeting Room of the Pamplin Building. She said hopefully the documents will be available for the public by this coming Monday, which is two days prior to the ad appearing. She gave the Board draft copies for review.

IN RE: BOARD MEMBER COMMENTS

Mr. Bracey asked for an address of the person in charge at VDOT, because of the concerns on Courthouse Road. After some discussion it was decided that Ronald H. Reekes should be contacted about the problem.

Mr. Haraway made a statement concerning the CD's which were discussed at the last Board meeting. He said he should have said 3.5% rather than 4% and he wanted to correct that.

Mr. Haraway also had pictures of a lot which was a proposed building lot and had really bad drainage problems.

Mr. Bracey said without the right codes in place there is nothing that could be done about this situation.

Ms. Everett suggested getting something in place to take care of this problem and said she hoped that with the new Zoning Administrator coming we could get something in place.

Mr. Haraway commented they did not change auditors because of price. He said there were 4 main concerns:

1. Unqualified opinions on the property ledger.
2. Lack of a Management Letter for eight years.
3. Late Audit Reports.
4. The use of interns on audits.

IN RE: EXECUTIVE SESSION

Upon motion of Mr. Moody, seconded by Mr. Bracey, Mr. Moody, Mr. Haraway, Mr. Bracey, Mrs. Everett voting "aye", pursuant to the Virginia Freedom of Information Act, Section 2.1-344 (1) Personnel - Discussion of Employment (Salaries and assignment of duties), Section 2.1-344 (7) Legal - Consultation with counsel, (Workman's Compensation Claims), the Board moved into Executive Session at 10:50 P.M. A vote having been made and approved, the meeting reconvened into open session at 11:47 P.M.

IN RE: CERTIFICATION

Upon motion of Mr. Bracey, seconded by Mr. Moody, Mr. Bracey, Mr. Moody, Mr. Haraway, Mrs. Everett voting "aye", the following resolution was adopted:

WHEREAS, the Board of Supervisors of Dinwiddie County convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board of Supervisors of Dinwiddie County, that such Executive meeting was conducted in conformity with the Virginia law;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, hereby certifies that, to the best of each

member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors of Dinwiddie County, Virginia.

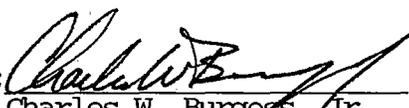
IN RE: ADJOURNMENT

Upon motion of Mr. Bracey, seconded by Mr. Haraway, Mr. Moody, Mr. Haraway, Mr. Bracey, Mr. Moody, Ms. Everett voting "aye", the meeting adjourned at 11:50 p.m.



LeeNora Everett
Chair, Board of Supervisors

ATTEST:



Charles W. Burgess, Jr.
County Administrator

