

VIRGINIA: AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 7TH DAY OF SEPTEMBER, 1994, AT 2:00 P.M.

PRESENT:	LEENORA EVERETT, CHAIR	ELECTION DISTRICT #3
	DONALD L. HARAWAY, VICE-CHAIR	ELECTION DISTRICT #2
	EDWARD A. BRACEY, JR.	ELECTION DISTRICT #4
	HARRISON A. MOODY	ELECTION DISTRICT #1
	AUBREY S. CLAY	ELECTION DISTRICT #5
OTHER:	BEN EMERSON	COUNTY ATTORNEY

IN RE: AMENDMENTS TO AGENDA

Upon motion of Mr. Moody, seconded by Mr. Haraway, Mr. Moody, Mr. Clay, Mr. Bracey, Mr. Haraway, Mrs. Everett, voting "aye", the following amendment was made:

Add 7b. EMS Task Force Report - Endorsement of Plan

IN RE: MINUTES

Upon motion of Mr. Haraway, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Bracey, Mr. Haraway, Mrs. Everett, voting "aye", the minutes of the August 17, 1994 Regular Meeting were approved as presented.

IN RE: CLAIMS

Upon motion Mr. Moody, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Bracey, Mr. Haraway, Mrs. Everett, voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following claims are approved and funds appropriated for same using checks #30424 - #30566 (void #30423) for Payroll: General Fund \$250,357.53; checks #30568 - #30690 (void #30567) for Accounts Payable (Total \$128,077.46): General Fund - \$95,717.28, E911 Fund - \$368.00, Self Insurance Fund - \$12,801.77, Law Library Fund - \$838.12; Jail Phone Commission Fund - \$633.58; Landfill Fund - \$17,718.71.

IN RE: CITIZEN COMMENTS

No one spoke during the citizen comments period.

IN RE: PROPOSED LAKE CHESDIN FISHING PIER

Mr. James R. Scott, Jr., Past President of the Paralyzed Veterans of America Virginia - Mid-Atlantic Chapter, appeared requesting a waiver of the \$2.00 parking fee for permanently disabled persons desiring to fish from the proposed Lake Chesdin Pier. In order to properly identify persons who are permanently disabled fishermen, the Virginia Department of Game and Inland Fisheries issues a special license which can be shown to the attendant at the pier.

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Bracey, Mr. Haraway, Mrs. Everett voting "aye", upon presentation of the Virginia Department of Game and Inland Fisheries license, the \$2.00 usage fee is waived for permanently disabled persons who wish to fish from the proposed Lake Chesdin Pier, effective once the pier is completed.

Mr. Scott also requested the trash dumpsters be relocated to another area of the property. He advised the Virginia Department of Game and Inland Fisheries said they could be moved. Mr. King, Director of Waste Management, stated he would move the dumpsters to another area. Mr. Scott was also concerned with the traffic and vandalism after hours, and

mentioned chaining the entrance. Mrs. Ralph suggested the Board could discuss that issue when a new contract is considered next year.

IN RE: EMS TASK FORCE REPORT - ENDORSEMENT OF PLAN

Mr. Charles Burgess, County Administrator, advised on August 17, 1994, the Board accepted the Emergency Services Task Force report and asked the staff to look at the ramifications for the implementation of the plan, particularly costs and time frames. The basic premise of the report was for the provision of paid emergency medical service coverage in the County during the time that the volunteer organizations indicate that volunteer squads are not available. The estimated cost implementation is approximately \$206,000. On the funding side, there currently exists in the budget either through the salaries currently budgeted or grant funding and other fundings, sources of approximately \$117,000, leaving an additional appropriation for the balance of the calendar year of \$89,000.

Mr. Burgess stated the Dinwiddie Volunteer Rescue Squad membership will be providing the County an ambulance until the County can obtain a new unit. The County must submit of the grant application to the State by September 15, with award being estimated the second week of December. The County will then secure a new unit and return the loaner to DVRS. Once an Operations Medical Director is secured and the medical license in place, operation could begin within the next 14 days.

Upon motion of Mr. Haraway, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Bracey, Mr. Haraway, Mrs. Everett voting "aye", the board

1. Authorized staff to submit an application for a medical license;
2. Authorized staff to apply for grants for communications equipment, transport unit, and other medical equipment associated with the support of an Advanced Life Support transportation unit;
3. Approves three job descriptions and payscale as outlined in the Task Force Report: (Emergency Medical Technician - \$8.00/hr; Cardiac Technician - \$9.00/hr; Paramedic - \$10.00/hr).
4. Approves two full time positions with benefits, as well as a multiple need for part-time positions, as needed, for coverage of six days a week from 6:00 a.m. to 6:00 p.m., excluding Wednesday.

Mr. Edward Titmus, Chairman, E.M.S. Finance Sub-Committee, questioned the paid personnel covering weekends only through the end of the calendar year. Mr. Burgess advised the coverage may be extended due to the delay in the County startup operations. Mr. Clay stated he met with DVRS and they requested the weekend coverage be extended past the first of the year due to the fact they have not started their training classes and these classes would not be completed by the first of the year.

IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION - REPORT

Mr. Harold Dyson, Assistant Resident Engineer, was present to answer any questions the Board might have.

IN RE: COMMISSIONER OF THE REVENUE - REPORT

Mrs. Deborah Marston, Commissioner of the Revenue, submitted her report on the Meals Tax. Mr. Bracey requested a report on the Admissions Tax and Transient Occupancy Tax at the next meeting.

IN RE: TREASURER - REPORT

Mr. William Jones, Treasurer, submitted his reports on cash and fund balances for the month of August, 1994.

IN RE: COMMONWEALTH'S ATTORNEY - REPORT

Mr. T. O. Rainey, III, Commonwealth Attorney, was not present.

Extract

IN RE: SHERIFF - REPORT

Mr. B. M. Heath, Sheriff, or a representative, was not present.

IN RE: BUILDING INSPECTOR - REPORT

Mr. Dwayne Abernathy, Building Inspector, was not present, however, his report for the month of August, 1994, was provided.

IN RE: ANIMAL WARDEN - REPORT

Mr. John Mellick, Animal Warden, submitted his report for the month of August, 1994.

IN RE: DIRECTOR OF PLANNING - REPORT

Mr. Wayne Knox, Director of Planning, provided his report to the Board.

IN RE: AWARD OF BID - CDBG - WEST PETERSBURG IMPROVEMENT PROJECT

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Bracey, Mr. Haraway, Mrs. Everett voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the road improvements bid for the West Petersburg Improvement Project, is awarded to Castle Heights Construction, in the amount of \$298,800.00.

IN RE: INSTITUTE FOR PLANNING COMMISSIONERS

Upon motion of Mr. Haraway, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Bracey, Mr. Haraway, Mrs. Everett voting "aye", two planning commission members are authorized to attend the Institute for Planning Commissioners Training Conference, October 9-11, 1994, in Williamsburg, Virginia, at a cost not to exceed \$250.00.

IN RE: SOCIAL SERVICES DIRECTOR

Mrs. Peggy McElveen, Director of Social Services, was not present.

IN RE: SUPERINTENDENT OF SCHOOLS - REPORT

Dr. Tom Gaul, Superintendent of Schools, reported that he was making progress on the Dinwiddie Elementary School maintenance issues. He stated school opened with 3,801 students.

Mr. Haraway stated he was amazed at the Computer Lab at Dinwiddie Middle School and felt it should be a model lab.

IN RE: RECREATION DIRECTOR

Mr. Tony Rinaldi, Recreation Director, submitted his report for August, 1994. He advised the tractor was down and would have a report next month on the repair.

IN RE: PUBLIC SAFETY DIRECTOR

Mr. Dave Nichols, Public Safety Director, presented his report on fire and EMS responses for the month of August, 1994. He presented the Board with the SCBA airpack committee report and asked the Board members to review the information and talk with their respective fire companies before the meeting in October.

Extract

IN RE: DIRECTOR OF WASTE MANAGEMENT

Mr. Dennis King, Director of Waste Management, presented his report for the month of August, 1994.

IN RE: BUILDING MATERIALS CHARGES

Upon motion of Mr. Moody, seconded by Mr. Haraway, Mr. Moody, Mr. Clay, Mr. Bracey, Mr. Haraway, Mrs. Everett voting "aye", the following charges will be implemented at the Virginia Bio-Fuels site:

For building materials less than .25 tons (500 lbs.): Upon proof of County residency, the county will pay all costs.

For jobs from 501 lbs. to 4 tons: Upon proper identification, i.e. building permit or demolition permit number or proof of county residency, the individual (contractor or citizen) would be responsible for \$25/ton and the County would subsidize the remainder of the \$55/ton fee.

For jobs more than 4 tons: Contractor or individual should locate another landfill.

IN RE: AUTHORIZATION TO READVERTISE - ENVIRONMENTAL SERVICES ATTENDANT I

Upon motion of Mr. Bracey, seconded by Mr. Haraway, Mr. Moody, Mr. Clay, Mr. Bracey, Mr. Haraway, Mrs. Everett voting "aye", the staff is authorized to readvertise the position of Environmental Services Attendant I, with a starting salary range of \$6.00 per hour.

IN RE: COUNTY ATTORNEY

Mr. Ben Emerson, County Attorney, was present to answer any questions.

IN RE: VIRGINIA BIO-FUELS

Mr. Ted Baxter, representing VBF, presented the Board with a report breakdown of what is taken in at their Co-Composting Facility site. There is still dumpster site abuse with non-county residents/contractors unloading trash. He requested the Board ask for assistance from the Sheriff's Department. Mr. Baxter asked the Board to expedite the manned site at Rohoic.

IN RE: ROHOIC DUMPSTER - MANNED SITE

Upon motion of Mr. Bracey, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Bracey, Mr. Haraway, Mrs. Everett voting "aye", the staff is authorized to hire immediate personnel on a part-time basis to man the Rohoic Site, at the rate of \$6.00 per hour, in an effort to deter abuse until a permanent site can be established.

IN RE: POSITION ANNOUNCEMENT - ADMINISTRATIVE SECRETARY

Upon motion of Mr. Moody, seconded by Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Bracey, Mr. Haraway, Mrs. Everett voting "aye", Ms. Rebecca Evans is appointed as Administrative Secretary, effective September 15, 1994, at the grade and step of 8A, and salary of \$17,788.

IN RE: CONTRACT FOR COURTHOUSE ARCHITECTURAL SERVICES

Upon motion of Mr. Haraway, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Bracey, Mr. Haraway, Mrs. Everett voting "aye", contingent upon review and approval of the County Attorney's contract changes by the committee consisting of Mr. Bracey, Mr. Clay, Mr. Milton Hargrave, and Mr.

Extract

Extract

Burgess, the committee is authorized to execute the contract with Henning, Vest and Covey for the Courthouse Architectural Services.

IN RE: FINANCIAL ASSISTANCE COMMITTEE

Mr. Burgess advised the County has received seven submittals for the request for Financial Advisory Services in response to the advertisement and will distribute copies to the Board. He requested a committee be established to review the proposals.

Upon motion of Mr. Moody, seconded by Mr. Haraway, Mr. Moody, Mr. Clay, Mr. Bracey, Mr. Haraway, Mrs. Everett voting "aye", a committee consisting of one Board Member, the Treasurer, Mrs. Wendy Ralph and Mr. Charles Burgess is established to review the Financial Advisory Service proposals and bring their recommendations back to the Board.

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Bracey, Mrs. Everett voting "aye", Mr. Haraway "abstaining", Mr. Donald Haraway, is appointed as Board Representative to serve on the Financial Advisory Services Committee.

IN RE: CERTIFICATION COMMITTEE

Mr. Burgess advised the Certification Program sponsored by the State for the Certified Business Communities has been discontinued. Being that the County's committee is still intact, they need to be notified and commended for their work. The Board instructed the staff to advise the Certification Committee by letter of the administrative action and to issue Certificates of Appreciation to each member, commending them for their service.

IN RE: TREE REMOVAL - SHERIFF'S OFFICE

Mrs. Ralph advised three bids had been received to remove a dead oak tree adjacent to the jail. The bids are: Wilkins Tree Service - \$450.00; S & H Tree Service - \$450.00; and Dave's Tree & Landscaping - \$300.00.

Upon motion of Mr. Haraway, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Bracey, Mr. Haraway, Mrs. Everett voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that Dave's Tree & Landscaping is awarded the bid to remove the dead oak tree, haul brush, leave wood cut up and grinding of the stump for the sum of \$300.00; and,

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that an exception to the County's policy of requiring a \$1,000,000 umbrella policy as liability is authorized, and the liability coverage offered by the company in the amount of \$300,000 is accepted.

IN RE: BOARD MEMBER COMMENTS

1. Mr. Clay proposed a tour of the County one Saturday to look at all the improvements/problems to make the Board more aware of what's going on in the county. He suggested West Petersburg to see what projects CDBG monies have been used for, the landfill, new subdivisions that are being started, drainage problem areas, etc. He thought the Board could be better informed about these issues.

IN RE: ENDORSEMENT - WILLIAM DUDLEY ALLEN, III

Upon motion of Mr. Moody, seconded by Mr. Haraway, Mr. Moody, Mr. Clay, Mr. Bracey, Mr. Haraway, Mrs. Everett voting "aye",

BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, endorses William Dudley Allen, III, to fill the vacancy to the

judgeship of the 11th Circuit General District and Juvenile and Domestic Relations Court; and,

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that a copy of this endorsement be sent to all of the County's legislative representatives.

IN RE: ADJOURNMENT

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Bracey, Mr. Haraway, Mrs. Everett voting "aye", the meeting was adjourned at 4:00 p.m., to be continued at 5:00 p.m., September 21, 1994, for an Executive Session at the Homeplace Restaurant.



LeeNora Everett
Chair, Board of Supervisors

ATTEST:



Charles W. Burgess, Jr.
County Administrator