

VIRGINIA: AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 1ST DAY OF MAY, 1996, AT 7:30 P.M.

PRESENT: AUBREY S. CLAY, CHAIRMAN
HARRISON A. MOODY, VICE-CHAIR
EDWARD A. BRACEY, JR.
MICHAEL H. TICKLE
LEENORA EVERETT
DAN SIEGEL

ELECTION DISTRICT #5
ELECTION DISTRICT #1
ELECTION DISTRICT #4
ELECTION DISTRICT #2
ELECTION DISTRICT #3
COUNTY ATTORNEY

IN RE: SHERIFF'S REQUEST TO PROVIDE SECURITY -- MOTORSPORTS PARK

Mr. Bracey stated that at the last Board meeting they granted a request to allow deputies to work at the Motorsports Park. He stated that he misunderstood what the request was, meaning in Mr. Shands request he stated that not only did he want to provide security for the upcoming National event but also for other events held at the park. When Mr. Bracey made the motion to approve the request he did not realize that it was also for other events to be held at the park.

Upon motion of Mr. Bracey, seconded by Mr. Tickle, Mr. Bracey, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye", Mrs. Everett "abstain",

Extract
BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that Sheriff's Deputies are authorized to provide security at the upcoming National event at the Motorsports Park with the stipulation that this will be the last request granted for deputies to provide security for a private organization until Administration can draft a policy for the Board to review.

Mr. Bracey requested that Administration have a policy to the Board by the 1st meeting in June.

IN RE: MINUTES

Mr. Tickle requested that a summary of his conversation with the Sheriff in reference to illegal parking be inserted into the minutes.

Upon motion of Mr. Bracey, seconded by Mr. Moody, Mrs. Everett, Mr. Bracey, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes for April 17, 1996 Continuation Meeting and the April 17, 1996 Regular Meeting are hereby approved with corrections to the Regular Meeting minutes under the Sheriff's Report by adding Mr. Tickle's comments in reference to illegal parking.

IN RE: CLAIMS

Mr. Bracey requested that a letter be sent to those Departments that have not submitted their bills in a timely manner.

Mr. Tickle requested a summary of the amount of money spent on bottled water at the Courthouse and Jail since it was mandatory that they be put on bottled water.

Upon motion of Mr. Tickle, seconded by Mr. Moody, Mrs. Everett, Mr. Bracey, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following claims are approved and funds appropriated for same using checks #1000745-#1001206 (void #1000745-1001001) for Accounts Payable in the amount of \$107,398.30; General Fund \$94,875.66, Jail Commission \$218,08, E911 Fund \$1,526.94, Self Insurance Fund \$3,979.94, Law Library \$29.90, Fire Programs/EMS \$1,496.50, Law Enforcement \$566.88, CDBG Fund \$4,704.40 and Payroll in the amount of \$265,228.65; General Fund \$264,735.88, E911 Fund \$492.77.

IN RE: CITIZEN COMMENTS

1. Bill Armbruster, Fort Pickett Local Reuse Authority, came before the Board and updated them on the Authority and he also wanted to thank them for their support.

Mr. Tickle stated that to the best of his knowledge, there were 15,000 acres of land in Fort Pickett that Dinwiddie County owns. He wanted to know if there were any plans in the works of freeing up the land in Dinwiddie so the County could use it.

Mr. Armbruster stated that nothing was under way at the present time. He stated that the process was such that property was being switched over for use by the National Guard. The property that was switched was property that they felt was critical to training needs and that encompassed land that was in Dinwiddie. Once the transfer takes place the Guard will evaluate their needs and they may find that they do not need some the property.

IN RE: PUBLIC COMMENT PERIOD -- COMPREHENSIVE LAND USE PLAN

Mr. Charles Burgess, stated that this item was designed to have a period set aside where citizens could come forward and make comments to the Board on the proposed revisions to the Comprehensive Land Use Plan. The public hearing will be scheduled in the near future.

No one came forward to speak.

IN RE: AMENDMENT TO FY95-96 BUDGET -- PUBLIC HEARING

This being the time and place as advertised in the Dinwiddie Monitor on April 24, 1996 for the Board Supervisors to conduct a public hearing to consider an amendment to the FY95-96 budget to appropriate \$5,500,000 in bond proceeds to finance a portion of the costs of the acquisition, construction and equipping of a courts complex to house the County Courthouse and related facilities and \$3,365,000 in note proceeds to finance a portion of the costs of the acquisition, construction and equipping of certain improvements and renovations, to certain of the schools and related facilities for the County of Dinwiddie. These projects being the same projects known as the County's Capital Improvement Program (CIP).

Mrs. Wendy Weber Ralph, Ass't County Administrator, came before the Board and stated that the public hearing was necessary to amend the budget and appropriate these funds according to Section 15.1-162.1 of the State Code.

This being a public hearing the Chairman opened the floor for public comment: No one signed up to speak.

Upon motion of Mr. Tickle, seconded by Mrs. Everett, Mrs. Everett, Mr. Bracey, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that FY 1995-96 School and County Budgets be amended as follows:

FY 1995-96 GENERAL FUND

COUNTY CONSTRUCTION FUND (COURTHOUSE)

\$5,500,000 - Bond Proceeds
- 82,500 - Underwriter's Fees
+ 17,983 - Accured Interest
5,435,483

- 536,255.31 - Expenses to Date
\$4,899,227.69
- 370,000.00 - Projected Expenses June 30

\$4,529,277.69 - Balance for July 1, 1996

Extract

SCHOOL FUND

FY 1995-96 SCHOOL CONSTRUCTION FUND (School Projects)

\$3,365,000 - Note Proceeds
- 50,475 - Underwriter's Fees
+ 7,945 - Accrued Interest
3,322,470

- 716,651.40 - Expenses to Date
2,605,818.60
-1,066,170 - Projected Expenses June 30

\$1,539,648.60 - Balance for July 1, 1996; and

BE IT FURTHER RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that \$5,500,000 of Bond Proceeds and \$3,365,000 of Note Proceeds be appropriated to the FY 1995-96 School and County Budgets.

IN RE: A-95-13 -- AMENDMENT TO SECTION 18-3, DEFINITIONS AND TO SECTION 18-101, PRIVATE STREETS -- PUBLIC HEARING

This being the time and place as advertised in the Dinwiddie Monitor on April 17, 1996 and April 24, 1996 for the Board of Supervisors to conduct a public hearing to consider an ordinance to amend the definition of Subdivision contained in Section 18-3, Chapter 18, by changing the phrase five (5) acres appearing in the introductory paragraph to twenty (20) acres.

Mr. William C. Scheid, Director of Planning, came before the Board and stated that the public hearing would also be for an ordinance to amend Section 18-101 of Chapter 18, pertaining to standards of construction for private streets by changing the standards to which private streets shall be constructed in subdivisions and requiring supplemental documentation and assurances associated with the construction and maintenance of the private streets.

Mr. Scheid also presented the following memo to the Board:

TO: BOARD OF SUPERVISORS

FROM: W. C. SCHEID

SUBJECT: PROPOSED REVISION TO SUBDIVISION DEFINITION
PROPOSED REVISION TO PRIVATE STREET STANDARDS

DATE: APRIL 22, 1996

As discussed during the last Board of Supervisors' meeting, the following information is sent as a follow up to the material issued on April 17th.

The Planning Commission was given the task of reviewing the current private street situation and make a recommendation to the Board on this matter. Essentially, the Planning Commission resolved that one of the following options must be recommended:

1. Make no changes to the existing Subdivision Ordinance;
2. Do not allow private streets in Dinwiddie County; or
3. Allow private streets but upgrade the current private street standards contained in Section 18-101.

It was unanimously agreed upon by the Planning Commission that the existing Subdivision Ordinance is inadequate regarding the provisions governing private streets. There was a discussion in which the elimination of private streets was explored. Mr. Lee expressed the view point that private streets encouraged residential development within the agricultural community. Inevitably, there will be conflicts between the farming interests and those living in the area but commuting to work in the urban areas. It appears that such a conflict could result in restrictions placed upon the farming community. The other Planning Commissioners recognized

this concern as being valid but stated that residential growth in rural areas is a natural occurrence as the County grows. The private street provision allows the landowner the option of developing building lots on interior land and, thus, reduce the pressure on 'strip development' along the State maintained street. Upon a vote of 6-1, with Mr. Lee voting nay, the Planning Commissioners voted to recommend continuation of a private street provision in the subdivision ordinance.

In view of the above, the Planning Commission set to work on revising Section 18-101 of the Subdivision Ordinance. It became apparent to the Commission that in revising the private street standards the definition of Subdivision contained in Section 18-3 must be reviewed. After several meetings during which time the Planning Commission discussed private streets, it was resolved to appoint a Committee to prepare a private street standard and report their findings to the Planning Commission.

The Committee met several times and submitted a complete revision of Section 18-101 to the Planning Commission. Additionally, the Committee recommended that the current definition of Subdivision be amended by changing the phrase five (5) acres appearing in the introductory paragraph to twenty (20) acres. The Committee reviewed Ordinances of several Counties around Dinwiddie County and found that most of them required a minimum of ten (10) acres. Three (3) of these Counties required a minimum of twenty (20) acres in order to be exempt from the Subdivision Ordinance.

The Planning Commission held several meetings on the proposed amendments to the Subdivision Ordinance as submitted by the Committee. There were changes made by the Planning Commission as well as by the County's Attorney. The Planning Commission voted 7-0 on the final recommendation which was distributed to the Board at your April 17th meeting.

Mr. Bracey stated that his only concern was the change from the three acres to the five acres.

Mr. Scheid stated that the reason that the Planning Commission voted to upgrade this was because they felt that people would be building on Agricultural Property and it would be on a private road. They felt that it was reasonable to increase the acreage because they were building on a private road opposed to a public road.

Mr. Bracey stated that he had a problem with that; he felt that it should stay as is. He felt that the reason that the Planning Commission voted to change it was not concrete enough, it was all based on what they felt.

Mr. Tickle questioned # 6 of Section B in reference to how many lots the private street could serve.

Mr. Scheid stated that the private street could not serve more than six residences and the lots that are located at the intersection of the private street and public street shall be permitted to enter either street, but not both, without affecting the number of lots permitted on a private street.

Mr. Tickle also questioned # 7 of Section B in reference to how close a private street entrance can be located to another private street entrance.

Mr. Scheid stated that a private street entrance shall not be located within six hundred feet (600') of another private street entrance that is located on the same side of the public street. The distance will be measured from the center line of each private street where the private street intersects with a public street.

Mr. Tickle stated that he would like it mandatory that all driveway entrances come in off the private street. He felt that it would be too much stopping and starting for people traveling the public road if there were driveways and private streets all along it.

Mr. Tickle also questioned item # 2 of Section D.

Mr. Scheid stated that the Attorney's drew this section up because they felt that the State made provisions that you do need to provide for partial releases of bonds as a person accomplishes a certain amount of work.

Mr. Tickle stated that the reason he questioned this item was because in Waterford Landing a person created a development and when they built the road after a year or two it dissipated to a gravel road which at one time was tar and gravel. There are long sections of road where the roads are not in the state system and there is no money there to protect the citizens from buying lots on these roads. In item # 3 of Section D it states that within 30 days of receipt of written notice from the subdivider of completion of part or all of the improvements the Director of Planning can decide to give the developer a partial release or a whole release. It may take longer than 30 days to see a deterioration in the road; it may be anywhere from six months to a year and a half that you will see that the road is deteriorating.

Mr. Burgess stated that item 11 of Section B stated that all streets shall have a maximum delta angle of sixty degrees (60). He felt that it should be forty eight degrees (48) because the Virginia Department of Transportation standards are that it should be forty eight degrees and if the homeowners at one point in the future want the road to be considered to be accepted in the state system than it should be set at VDOT standards.

THE CHAIRMAN CALLED FOR A TEN MINUTE RECESS AT 8:53 P.M.

This being a public hearing, the Chairman opened the Public Hearing.

1. Johnny Bain stated that he was on the committee that was appointed to come up with the private road ordinance to present to the Planning Commission. He stated that they worked hard and he feels that the ordinance is a compromise. He does not feel that there should be any changes to the ordinance.

2. Ronald Gordon stated that he also was on the committee that worked on proposing a private road ordinance. He stated that there was a lot of time and hard work put into this ordinance. He feels that it is not a perfect ordinance but a good one and with a couple of minor adjustments it will be an excellent plan. He doesn't see any problem with changing the delta angle to 48 degrees from 60 degrees but can't see increasing the acreage from 3 to 5.

3. George Whitman stated that he felt that the County shouldn't worry about putting together a private street ordinance. They should just clean up the present ordinance and enforce it.

4. Otis Henshaw stated that this ordinance is defeating the whole purpose of trying to clean up the problems with private streets.

5. Anne Scarborough thanked the Board for having the issue studied and thanked everyone for their input into the ordinance and investigating the problem. She stated that she agreed with changing the acreage from 3 to 5.

Mr. Bracey stated that he felt that the Board needed more time before a vote can be taken. He felt that it is a good ordinance but a little more work needs to be done on it before the Board could commit to something.

Mr. Moody stated that there were some good points brought up and there could be some possible changes that the Board may need to look at but he feels that the ordinance is better than what the County has and it needs to be put into effect now. He feels that the ordinance is a good compromise and it needs to be adopted and then work on some changes not only on private streets but on other issues.

Mr. Tickle stated that the ordinance is so much better than what the County has now. He does feel that there are some issues that the Board needs to address.

Mrs. Everett wanted to know from Administration and Staff how they felt about the issues that were addressed.

Mr. Scheid stated that he would like to collect his thoughts about what was said and talk with others to see if he interpreted everyone's thoughts correctly.

Mr. Burgess stated that there will be issues that need to be revisited whether the ordinance is adopted now or later. He recommended that the Board adopt the ordinance with the one change of the delta angle from 60 degrees to 48 degrees and revisit the ordinance in the near future to consider the other changes that were addressed at this meeting.

Mr. Clay stated that he was afraid that if the Board did not approve it with the intentions that they would revisit it in the next couple weeks they would never get back to it and be right back where they started.

Upon motion of Mr. Bracey, seconded by Mr. Tickle, Mrs. Everett, Mr. Bracey, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye", the following was adopted:

AN ORDINANCE TO AMEND A DEFINITION OF SUBDIVISION IN SECTION 18-3 OF THE CODE OF THE COUNTY OF DINWIDDIE BY DELETING THE PHRASE FIVE (5) ACRES.

BE IT ORDAINED by the Board of Supervisors of the County of Dinwiddie, Virginia:

I. That under Section 18-3, Definitions, the term Subdivision shall be amended and reordained as follows:

The phrase five (5) acres appearing in the introductory paragraph be deleted and twenty (20) acres inserted in lieu thereof. The remainder of the definition shall remain unchanged; and

AN ORDINANCE TO AMEND SECTION 18-101 OF CHAPTER 18 (SUBDIVISIONS) OF THE CODE OF THE COUNTY OF DINWIDDIE, VIRGINIA PERTAINING TO STANDARDS OF CONSTRUCTION FOR PRIVATE STREETS BY CHANGING THE STANDARDS TO WHICH PRIVATE STREETS SHALL BE CONSTRUCTED IN SUBDIVISIONS.

BE IT ORDAINED by the Board of Supervisors of the County of Dinwiddie, Virginia:

I. That Section 18-101 of the Code of the County of Dinwiddie, Virginia be amended and reordained by deleting the current text of this Ordinance and adopting in its place the following:

SECTION 18-101 PRIVATE STREETS.

A. All private streets constructed in Dinwiddie County, Virginia shall conform to the following standards and requirements:

1. All streets shall have a minimum fifty foot (50') right-of-way for the street's construction and for utilities. The location of this right-of-way shall appear on all preliminary subdivision plats and all subsequent subdivision plats;
2. All streets shall have a minimum improved width of thirty feet (30') as measured perpendicular from side ditch to side ditch. This improved area shall be known as the "street bed";
3. Within the street bed, all topsoil and vegetative matter shall be removed to provide a cleared subgrade surface of material adequate to support the private street. Once the street bed is cleared and before proceeding further, the subdivider shall notify the Planning Department in writing of the completion of this stage of improvement. A duly licensed engineer acceptable to the County and employed by the subdivider shall certify to the County that the cleared subgrade surface shall provide adequate support for the street's traffic;

4. The street bed shall have a minimum stone base width and a minimum travel surface width of sixteen feet (16');
5. All streets shall have a minimum street shoulder width of three feet (3').
6. The stone base and travel surface shall be as follows:
 - a. A two inch (2") layer of number 3 stone as base*; and
 - b. A top layer of three inches (3") of number 21A stone as the travel surface;
 - c. Once the stone base and travel surface layers are in place and before proceeding further, the subdivider shall notify the Planning Department, in writing, of the completion of this stage of improvement. A duly licensed engineer acceptable to the County and employed by the subdivider shall certify to the County that the stone base and travel surface comply with these standards;

(*The requirement of 6(a) may be waived by the Subdivision Agent if the new private road is built upon an existing private road of material with a depth equal to a two (2) inch layer of number 3 stone.)

7. All streets shall have a maximum road grade of ten percent (10%), except that within one hundred feet (100') of an intersection with a public street, the private street shall have a grade of no more than two percent (2%);
8. At the end of all private streets, a turn around area (the "private street cul-de-sac") shall be provided with a minimum radius of fifty feet (50') and shall have a stone base and a travel surface radius of not less than twenty-five feet (25');
9. All streets shall have a minimum street crown of three percent (3%);
10. The front and back slopes of all drainage ditches and all the embankment slopes shall have a maximum slope ratio of 2:1;
11. All streets shall have a maximum delta angle of forty-eight degrees (48°); and
12. All drainage structures located beneath the street shall consist of materials which meet the approved Virginia Department of Transportation standards for such a use.

B. In addition, all private streets shall be designed and constructed in accordance with the following requirements:

1. At the entrance to the private street, a sign shall be erected by the subdivider, which shall be constructed of a metal with a thickness of 0.125 inches or greater and which shall measure not less than 12" x 18" in size. The sign shall have lettering of no less than two inches (2") in size and shall state "**PRIVATE STREET--NOT MAINTAINED BY COUNTY OR STATE FUNDS.**" The subdivider shall maintain this sign until the initial conveyance of all lots shown on the subdivision plat has occurred, and the deeds for the lots have been recorded in the Clerk's Office of the Circuit Court;
2. In lieu of the payment to the County for costs associated with street signs, the subdivider shall erect at all intersections of private and public streets, a street pole and street sign of the type found throughout the County;

3. A private street shall not serve any lot or parcel with less than five (5) acres in area;
4. All private streets shall originate from a public street and shall not originate from any other private street;
5. All private streets shall not connect two public streets or serve as a thoroughfare between any two streets, whether public or private;
6. Private streets shall not serve more than six (6) lots and shall not serve more than six (6) residences. Lots, which are located at the intersection of a private street and public street and which meet the Zoning District's requirements for frontage upon a public street, shall be permitted to have ingress and egress to either street, but not both streets, without affecting the number of lots permitted on a private street;
7. A private street entrance shall not be located within six hundred feet (600') of another private street entrance that is located on the same side of the public street. This distance shall be measured from the center line of each private street where the private street intersects with a public street;
8. Each driveway, or access point, for a lot served by the private street shall have at least a twenty foot (20') length of pipe beneath the driveway or access point to provide drainage. This pipe shall have a diameter that is adequate to carry the anticipated flow of water and shall consist of concrete or metal. Under no circumstances, however, shall the diameter of the pipe be less than twelve inches (12");
9. The requirements in Section 18-99 regarding the maximum length of a cul-de-sac street shall not apply to private streets, but the length of the private street shall not exceed one thousand eight hundred feet (1800');
10. A restrictive covenant mandating that all lot owners, and their successors, obligate themselves to maintaining the streets in a subdivision through a "Street Maintenance Agreement" shall be recorded in the Clerk's Office of the Circuit Court contemporaneously with records of final subdivision plat on all lots served by private street. This restrictive covenant shall be set forth expressly in all deeds recorded subsequent to the approval of the subdivision plat. This restrictive covenant and its recording requirement also shall appear as a note on all subdivision plats; and
11. All subdivision plats, which contain any private streets, shall contain the following statement:

"THE PRIVATE STREET(S) IN THE SUBDIVISION WILL NOT BE PAVED OR MAINTAINED WITH FUNDS OF DINWIDDIE COUNTY OR FUNDS ADMINISTERED BY THE VIRGINIA DEPARTMENT OF TRANSPORTATION. IN THE EVENT THE OWNERS OF LOTS IN THIS SUBDIVISION SUBSEQUENTLY DESIRE THE ADDITION OF SUCH PRIVATE STREET(S) TO THE SECONDARY SYSTEM OF STATE HIGHWAYS, THE COST TO UPGRADE THE STREET(S) TO THE PRESCRIBED STANDARDS SHALL BE PAID FROM FUNDS OTHER THAN THOSE ADMINISTERED BY THE VIRGINIA DEPARTMENT OF TRANSPORTATION OR DINWIDDIE COUNTY. ALL PRIVATE STREETS IN THIS SUBDIVISION ARE NOT DEDICATED TO DINWIDDIE COUNTY."

Each deed conveying a lot in this subdivision also shall contain this statement.

- C. Prior to final subdivision plat approval, the subdivider of a subdivision containing private streets shall, among other documents required by this Chapter, provide the following documents to the Planning Department:
1. A copy of the Street Maintenance Agreement that all lot owners served by the private street shall be required to sign. The Street Maintenance Agreement shall set forth the duties and obligations of the lot owners for maintaining the street to Dinwiddie standards and shall not be amended, modified or altered in any other manner without prior written notice to the County;
 2. An Erosion and Sediment Control Plan containing the information and details necessary for compliance with Chapter 9 of the Code of the County of Dinwiddie, Virginia;
 3. A statement by an engineer, licensed in the Commonwealth of Virginia, acceptable to the County and employed by the subdivider that the subdivider has completed or has provided for completion of all required improvements at the subdivider's expense.
- D. To provide for completion of all improvements in accordance with 18-101(C)(3), the subdivider shall provide the Director of Planning a certified check; cash escrow; surety bond; or bank or savings and loan association's irrevocable letter of credit, approved by the county attorney, in an amount sufficient to cover the estimated costs of all required improvements as follows:
1. The amount of the certified check, cash escrow, bond or irrevocable letter of credit shall not exceed the estimated cost of construction plus a reasonable allowance for estimated administrative costs, inflation and potential damage to existing roads or utilities. The cost estimate for the improvement shall be prepared at the subdivider's expense by an engineer licensed in the Commonwealth of Virginia to make this estimate, and the individual making the estimate shall affix to the cost estimate a sworn certificate of being so qualified. The subdivider shall obtain the Director of Planning's approval of the subdivider's estimate of the time necessary to complete the improvements. If that time is exceeded and is not extended by the Director of Planning, the Director of Planning shall arrange for completion of the improvements using the certified check, cash escrow, or irrevocable letter of credit or by calling on the surety on the bond.
 2. Upon the subdivider's written request, the Director of Planning shall make periodic partial releases of bonds, escrows, letters of credit or other performance guarantees in a cumulative amount equal to no more than 90 percent of the original amount for which the bond, escrow, letter of credit or other performance guarantee was taken, based upon the submission by the subdivider of a certificate, prepared and signed by a qualified engineer licensed in the Commonwealth of Virginia, who is acceptable to the County, that the percentage of the completed improvements equals the percentage of funds to be released and that after the release of this percentage of funds, sufficient funds shall remain to cover the outstanding costs of completing the improvements.
 3. Within 30 days of receipt of written notice from the subdivider of completion of part or all of the improvements required to be constructed, the Director of Planning shall determine whether subdivider's request complies with the design plans approved by the Director of Planning. Written notice under this subsection shall consist of a letter from the subdivider to the Director of Planning requesting reduction or release of

b. Repetitive informal discussions with the lowest responsible bidder for purposes of obtaining a contract within available funds shall be permissible.

c. The lowest responsible bidder shall submit an addendum to its bid, which addendum shall include any change in scope for the proposed purchase and the reduction in price.

d. If the proposed addendum is acceptable to the Board, the Board may award a contract within funds available to the lowest responsible bidder based upon the amended bid proposal.

e. If the Board and the lowest responsible bidder cannot negotiate a contract within available funds, all bids shall be rejected.

3. The procedures described above shall be summarized in any Invitation to Bid issued by the County of Dinwiddie, Virginia.

IN RE: AUTHORIZATION TO ADVERTISE AMENDMENT TO SMALL PURCHASE PROCEDURES

Mrs. Wendy Weber Ralph, Ass't County Administrator, stated that the General Assembly has authorized an increase in the limit on an Invitation to Bid for which the County would be able to use small purchase procedures. The limit has been increased from \$15,000 to \$30,000. She requested that the Board give staff authority to prepare this amendment for public hearing for the July 3rd meeting since the change does not become effective until July 1, 1996.

Upon motion of Mr. Tickle, seconded by Mrs. Everett, Mrs. Everett, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that staff is authorized to to prepare and advertise an amendment to the County Code that would change the limits for small purchase procedures from \$15,000 to \$30,000.

IN RE: ACCEPTANCE OF BID -- WORK ON THE PAMPLIN ADMINISTRATION BUILDING

Mr. Charles W. Burgess, Jr., County Administrator presented the following bid that was submitted for the painting of soffits on the Administration Building and the cleaning of the precast stone:

M.P. Barden & Sons, Inc. \$7,780.00

He also stated that this was an advertised bid solicitation and the County only received this one proposal. He requested that the Board review and approve if they see fit.

Upon motion of Mr. Tickle, seconded by Mrs. Everett, Mrs. Everett, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the bid submitted by M.P Barden & Sons, Inc. in the amount of \$7,780.00 be accepted to repair and paint all the exterior drywall soffits on the Administration Building and power clean all the exterior precast stone fascia.

IN RE: EMERGENCY MEDICAL SERVICES WEEK & VOLUNTEER RESCUE SQUAD WEEK

Upon motion of Mr. Moody, seconded by Mr. Tickle, Mrs. Everett, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye",

WHEREAS, emergency medical services and volunteer rescue squads are a vital public service; and

WHEREAS, the members of emergency medical services teams and volunteer rescue squads are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, only a third of Americans rate their households as being "very well prepared" for a medical emergency; and

WHEREAS, emergency medical services providers and volunteer rescue squad providers have traditionally served as the safety net of America's health care system; and

WHEREAS, emergency medical services teams and volunteer rescue squads consist of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, educators, administrators, and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, Americans benefit daily from the knowledge and skills of these highly trained individuals; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers and volunteer rescue squad providers by designating Emergency Medical Services Week and Volunteer Rescue Squad Week; and

WHEREAS, injury prevention and the appropriate use of the ems system will help reduce national health care costs; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, in recognition of this event does hereby proclaim the week of May 19-25, 1996 as Emergency Medical Services Week and Volunteer Rescue Squad Week and encourage the community to observe this week with appropriate programs, ceremonies, and activities.

IN RE: COUNTY RECOGNIZING OLYMPIC TORCH BEING CARRIED THROUGH COUNTY

Mrs. Everett stated that she has been notified that the Olympic Torch will be carried through the County on June 22, 1996 and she encouraged the idea of ordering some American flags to have citizens and students line up and down Route 1 to show support when the runner comes through. She stated that the cost would be about \$700.00.

Mr. Tickle stated that he would donate the funds for the County to participate in recognizing the Olympic Torch being carried through the County.

Upon motion of Mrs. Everett, seconded by Mr. Tickle, Mrs. Everett, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that Staff is authorized to purchase flags, with donated funds, for the County citizens to recognize the Olympic Torch being carried through the County.

IN RE: BOARD MEMBER COMMENTS

Mr. Tickle stated that in the claims he could see where quarterly payments are paid out to the various organizations such as the Health Department, Social Services and etc. He requested that he get a quarterly update on what they are doing and how the citizens of the County are benefiting from those funds. He feels that they do an excellent job when it is budget time to let the Board know what the money is going to be used for. The Board tries to support them but it is also nice to receive a update on a quarterly basis so the Board can follow how the funds are benefiting the citizens of the County.

Extract

IN RE: ADJOURNMENT

Upon motion of Mrs. Everett, seconded by Mr. Tickle, Mrs. Everett, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye", the meeting adjourned at 10:10 P.M. to be continued until May 8, 1996 at 8:00 A.M. to meet at the Administration Building to leave for the Airfield 4-H Conference Center in Wakefield for a Retreat.


Aubrey S. Clay
Chair, Board of Supervisors

ATTEST: 
Charles W. Burgess, Jr.
County Administrator

/rlm

