

VIRGINIA: AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD  
IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION  
BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 21ST DAY OF  
AUGUST, 1996, AT 2:00 P.M.

PRESENT:	AUBREY S. CLAY, CHAIRMAN	ELECTION DISTRICT #5
	HARRISON A. MOODY, VICE-CHAIR	ELECTION DISTRICT #1
	EDWARD A. BRACEY, JR.	ELECTION DISTRICT #4
	MICHAEL H. TICKLE	ELECTION DISTRICT #2
	LEENORA EVERETT	ELECTION DISTRICT #3
	DAN SIEGEL	COUNTY ATTORNEY

IN RE: AMENDMENTS TO AGENDA

Upon motion of Mrs. Everett, seconded by Mr. Bracey, Mrs. Everett, Mr. Bracey, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following be added to the agenda:

11. Executive Session - c. Section 2.1-344(a) 3-Discussion or consideration of the condition, acquisition or use of real property for public purpose.

IN RE: MINUTES

Upon motion of Mr. Tickle, seconded by Mr. Moody, Mrs. Everett, Mr. Bracey, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes for the August 7, 1996 Continuation Meeting and the August 7, 1996 Regular Meeting are hereby approved in their entirety.

IN RE: CLAIMS

Upon motion of Mr. Moody, seconded by Mr. Tickle, Mrs. Everett, Mr. Bracey, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following claims are approved and funds appropriated for same using checks #1002570 - #1002719 (void #1002570) for Accounts Payable in the amount of \$159,761.95; General Fund \$77,203.17, E911 Fund \$5,294.68, Law Library \$91.13, County Debt Service \$77,172.97.

IN RE: APPROVAL OF REQUISITION #6 -- CIP PROGRAM

Mrs. Wendy Ralph, Ass't County Administrator, came before the Board and stated that at the last Board meeting she presented Requisition #6 for approval and they requested some time to review the invoices and approve it at a later time. She stated that the requisition #6 consists of Invoices 23, 24, 25 & 26 for Architectural services for the Courthouse Project.

Mr. Tickle stated that on page 3 of Invoice #25 it has that the Architects worked 507.5 hours which totals 62 days and he found that hard to believe during a time frame of June 1st through July 8th. He requested some narrative for the hours that they stated that they worked before the Board approves that particular invoice.

Upon of Mr. Moody, seconded by Mr. Bracey, Mrs. Everett, Mr. Bracey, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that requisition #6, which includes Invoice #23, 24, & 26 and excludes Invoice # 25 from Hening, Vest & Covey, be approved and funds appropriated in the amount of \$30,564.83 for CIP expenses for the Courthouse Project Fund.

Extract



IN RE: CITIZEN COMMENTS

1. Wayne Varga, came before the Board and stated that he was representing the Dinwiddie Emergency Medical Services Council and requested the Board's support in applying for a grant that would help them to purchase five defibrillator units and upgrade another to bring it into compliance and a first responder vehicle. The maximum the County would have to match would be \$27,402.50 with the least being \$10,961.

Upon motion of Mrs. Everett, seconded by Mr. Bracey, Mrs. Everett, Mr. Bracey, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye",

*E + Extract*  
BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, supports Dinwiddie Emergency Medical Services Council in their efforts to submit a request for a state grant to purchase five defibrillator units and upgrade another to bring it into compliance and to purchase a first responder vehicle; and

BE IT FURTHER RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia will appropriate 50% of what the grant will not cover, at an amount not to exceed \$45,000.

IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION -- REPORT

Mr. Ronald Reekes, Resident Engineer, presented a progress report for the month of July, 1996.

IN RE: DINWIDDIE COUNTY AIRPORT & INDUSTRIAL AUTHORITY -- ANNOUNCEMENT

Mr. L. Bolling Chappell, Chairman of the Dinwiddie Airport & Industrial Authority, came before the Board and stated that they have completed construction of their twenty new hangars and he invited the Board to attend the ribbon cutting ceremony on Friday, August 30, 1996 at 3:00 P.M.

IN RE: COMMISSIONER OF THE REVENUE -- REPORT

Mrs. Deborah M. Marston, Commissioner of the Revenue, stated that she did not have anything to present but she was available for questions from the Board.

IN RE: TREASURER -- REPORT

Mr. William E. Jones, Treasurer, presented his report for the month of July, 1996.

IN RE: COMMONWEALTH ATTORNEY -- REPORT

Mr. T.O. Rainey, III, Commonwealth Attorney, stated that he did not have anything to present but he was available for questions from the Board.

IN RE: AUTHORIZATION TO TRANSFER FUNDS -- SHERIFF BUDGET

*E + Extract*  
Mr. Samuel H. Shands, Sheriff, stated that he obtained three bids so he could purchase a copier and under 1996-97 Capital Outlay category of his budget he requested \$3,150 for the purchase of a new copying machine. However, a mistake was made by his office in computing the purchase price from state contract. He then requested an additional \$1,725 from his existing budget so he could purchase the Pitney Bowes C320 Copier off of the state contract.

Upon motion of Mrs. Everett, seconded by Mr. Tickle, Mrs. Everett, Mr. Bracey, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that an additional \$1,725.00 be transferred from within the existing budget of the Sheriff to the Capital Outlay category for the purchase of a Pitney Bowes C320 copier off state contract.

IN RE: BUILDING INSPECTOR -- REPORT

Mr. Dwayne Abernathy, Building Inspector, came before the Board and presented his report for the month of July, 1996.

IN RE: ANIMAL WARDEN -- REPORT

Mr. Steve Beville, Animal Warden, presented his report for the month of July, 1996.

IN RE: DIRECTOR OF PLANNING -- REPORT

Mr. W.C. Scheid, Director of Planning, presented his report for the month of July, 1996.

Mr. Bracey suggested that the Planning Department see if the Health Department could help with some of the complaints that the County has been getting about abandoned houses because they would constitute as an unhealthy situation.

IN RE: ZONING ADMINISTRATOR -- REPORT

Mr. J. March Altman, Jr., came before the Board and stated that he needed some guidance from the Board. He stated that they were going to prepare a corridor plan but he wanted to know which area the Board felt needed to be focused on first.

The Board agreed that Route 1 needed to be reviewed from Route 1 in Petersburg to the Courthouse first except Mr. Tickle who stated that he felt that River Road needed to be looked at first.

Mr. Altman then suggested the hiring of a graduate student to assist in the completion of the study and various other activities. Under the work-study program at VCU, students are allowed to only work a maximum of twenty (20) hours per week during enrollment, but can work a maximum of forty (40) hours per week during non-enrollment. By using a student that is work-study eligible the County will be reimbursed at a rate of fifty (50) percent for the federal share of the wages.

Upon motion of Mr. Bracey, seconded by Mrs. Everett, Mrs. Everett, Mr. Bracey, Mr. Moody, Mr. Clay voting "aye", Mr. Tickle voting "nay",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that Route 1 will be the focus of the first part of a corridor plan that the County will conduct under the Comprehensive Plan; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that Administration is authorized to hire a work-study graduate student to assist in the completion of the study and various other activities.

THE CHAIRMAN CALLED FOR A TEN MINUTE RECESS AT 4:10 P.M.

IN RE: VIRGINIA MOTORSPORTS PARK -- ANNOUNCEMENT

Mr. Paul Coleman, General Manager, Virginia Motorsports Park, came before the Board and stated that he had some important news that would effect the County in a very positive way. The National Hot Rod Association has announced the National Event date for next year at the Motorsports Park to be the last weekend in April which is a week earlier than last year.

IN RE: WEST PETERSBURG -- CONVEYANCE OF PROPERTY -- CONSTANCE WINSTON

Mrs. Wendy Ralph, Ass't County Administrator, came before the Board and stated that there was a lot that needed to be conveyed to Constance Winston in West Petersburg. Ms. Winston has met the requirements to have a lot on Greensville Avenue deeded over to her. The Board has taken action previously to allow the Chairman to sign the deed but she wanted to notify them that there was another lot sold. Mrs.

Extract

Winston was a relocatee under the CDBG program who now will be able to be a homeowner.

IN RE: SOCIAL SERVICES DIRECTOR -- REPORT

Mrs. Peggy M. McElveen, Director of Social Services, presented her report for the month of July, 1996.

Mrs. McElveen also stated that James W. Harvell, a member of the Social Services Board, has passed away. She notified the Board that Mr. Harvell was in Mr. Bracey's district and he needed to be thinking about a nomination to fill his unexpired term.

IN RE: APPROPRIATION OF FUNDS RECEIVED BY SOCIAL SERVICES

Upon motion of Mr. Bracey, seconded by Mr. Moody, Mrs. Everett, Mr. Bracey, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that \$4,628.00 from United Way be appropriated to the Social Services Department for FY 1996-97.

IN RE: SUPERINTENDENT OF SCHOOLS -- REPORT

Mr. Charles Taylor, Director of Human Resources, came before the Board and stated that he was representing the Superintendent. He presented Mrs. Seward's report for the month of July, 1996.

Mr. Bracey requested a computer printout of all School Board employees as of July 1, 1996 with salaries above \$10,000. He would like their salaries and their positions also listed on the printout and he would like it within seven days.

IN RE: RECREATION DIRECTOR -- REPORT

Mr. Anthony S. Rinaldi, Recreation Director, presented his report for the month of July, 1996.

IN RE: DIRECTOR OF WASTE MANAGEMENT -- REPORT

Mr. Dennis E. King, Director of Waste Management, presented his report for the month of July, 1996.

IN RE: DEPUTY EMERGENCY SERVICES COORDINATOR -- REPORT

Mrs. Dawn Titmus, Deputy Emergency Services Coordinator, presented her report for the month of July, 1996.

Mrs. Titmus stated that she has gotten a request from Dinwiddie Volunteer Fire Department Co. #1 to sell their tanker that is not being used. They would like to sell it by sealed bid instead at the County auction and would like for the money from the sale to go back in their department fund instead of back to the County.

After some discussion between the Board members, they stated that Co. #1 could sell the tanker by sealed bid but the funds would have to go into a special fund within the General Fund set aside for equipment purchases for all fire departments.

IN RE: AUTHORIZATION FOR DEPUTY EMS COORDINATOR TO ATTEND SYMPOSIUM

Mrs. Titmus requested approval to attend the Virginia EMS Symposium for education purposes. The Symposium will be held November 8-10, 1996 in Norfolk. The registration fee will be \$135.00 plus approximately \$100.00 per night for lodging.

Upon motion of Mr. Tickle, seconded by Mr. Bracey, Mrs. Everett, Mr. Bracey, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that Dawn Titmus is authorized to attend the 17th Annual

Virginia Emergency Medical Services (EMS) Symposium in Norfolk, Virginia on November 8-10, 1996.

IN RE: COUNTY ATTORNEY -- REPORT

Mr. Daniel Siegel, County Attorney, was present but did not have anything to report to the Board but stated that he was available for any questions.

IN RE: CONSTRUCTION INSPECTOR -- REPORT

Mr. Donald Faison, Construction Inspector, presented his report for the month of July, 1996.

IN RE: COURTHOUSE PROJECT -- GEOTECHNICAL ENGINEERING TESTING & SPECIAL INSPECTION SERVICES

Mrs. Wendy Ralph, Ass't County Administrator, came before the Board and presented the names of the firms that were interviewed for Geotechnical Engineering Testing & Special Inspection Services on the Courthouse Project. Staff is recommending ECS, Ltd. to perform the Construction Testing Services and Dunbar, Milby & Williams to perform the Special Inspections. She also stated that in order for them to start their work as soon as possible staff would need to negotiate a contract with them tomorrow before their meeting to be held on Friday.

Upon motion of Mr. Bracey, seconded by Mr. Moody, Mrs. Everett, Mr. Bracey, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that Administration is authorized to negotiate contracts with ECS, Ltd. and Dunbar, Milby & Williams to perform Construction Testing Services and Special Inspections on the Courthouse Project.

IN RE: AUTHORIZATION TO ADVERTISE -- PUBLIC HEARING -- TERMS OF BOARD OF EQUALIZATION

Mr. Charles W. Burgess, Jr., County Administrator, stated that the Board needed to conduct a public hearing to consider the terms of the members that will serve on the Board of Equalization.

Upon motion of Mr. Bracey, seconded by Mr. Moody, Mr. Bracey, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye", Mrs. Everett voting "nay",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that Administration is authorized to advertise a public hearing for the Board to consider the terms of the members that will serve on the Board of Equalization to be held September 18, 1996 at 7:00 P.M.

IN RE: COUNTY ADMINISTRATOR COMMENTS

1. Mr. Charles W. Burgess, Jr., stated that it has been brought up in the past that the School Board and the Board would meet together for a joint session to discuss the different Capital Projects. The School Board has now received their bids on their Capital Projects and is ready to meet. He asked if the Board would agree to such a meeting and if they do, can they set something up.

After some discussion between the Board they agreed to meet with the School Board on August 28, 1996 at 8:00 P.M. in the Multipurpose Room of the Pamplin Administration Building.

IN RE: RESOLUTION AUTHORIZING COMPETITIVE NEGOTIATION -- VEHICLE MAINTENANCE

Upon motion of Mr. Bracey, seconded by Mr. Moody, Mrs. Everett, Mr. Bracey, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye", the following resolution was adopted:

WHEREAS, the Board of Supervisors of Dinwiddie County (the "Board") wishes to receive proposals from qualified vendors for the repair and maintenance of Dinwiddie County vehicles, to evaluate convenience of

location, diagnostic testing abilities, experience and qualifications of vendors and to negotiate specific contractual terms and conditions favorable to Dinwiddie County (the "County"); and

WHEREAS, Section 11-41(C) of the Virginia Public Procurement Act provides that goods and services may be procured by competitive negotiation upon a determination in writing that competitive sealed bidding is not advantageous to the public.

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia:

1. The County Administrator, in cooperation with other County staff persons, is authorized to issue on behalf of the County, a written request for proposals for the provision of service for repair and maintenance of County vehicles.
2. This Resolution shall constitute a written determination that competitive sealed bidding is not advantageous to the public for the reasons stated above.
3. This Resolution shall be effective as of August 21, 1996.

IN RE: BOARD MEMBER COMMENTS

1. Mrs. Everett stated that she found out that EMS was renting a refrigerator for \$50.00 a month and she requested that they purchase one instead of renting one. She stated that they could have purchased one by now with all the money that the County has paid in rental fees.

2. Mr. Bracey stated that he frequently visits the Administration Building and he has noticed how the Commissioner of the Revenue uses every vacant room or office in the Pamplin Building to spread her people out so that they can work. He stated that he did not feel that that was very professional because some of the offices were used for private meetings and their workers were in them.

Mr. Bracey questioned the warranty that the County was negotiating with the company that was going to install the carpet in the Pamplin Building.

Mr. Bracey also stated that he was not satisfied with the arrangement between the County and the School Board in reference to grass cutting. He stated that he felt that the Board needed to discuss the situation.

IN RE: EXECUTIVE SESSION

Upon motion of Mr. Moody, seconded by Mr. Bracey, Mrs. Everett, Mr. Bracey, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye", pursuant to the Virginia Freedom of Information Act, Section 2.1-344(a) 1-Discussion of employment, salaries, disciplining of public officers, appointees, or employees of any public body - Commissioner staffing; Section 2.1-344(a) 5-Discussion concerning a prospective business or industry; Section 2.1-344(a) 3-Acquisition or use of real property for public purpose; the Board moved into Executive Session at 5:50 P.M. A vote having been made and approved the meeting reconvened into Open Session at 6:42 P.M.

IN RE: CERTIFICATION

Upon motion Mr. Tickle, seconded by Mrs. Everett, Mrs. Everett, Mr. Bracey, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye", the following resolution was adopted:

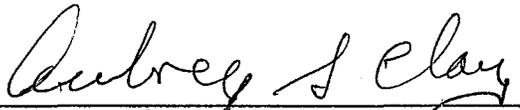
WHEREAS, the Board of Supervisors of Dinwiddie County convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

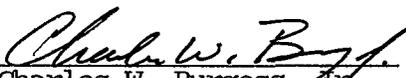
WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board of Supervisors of Dinwiddie County, that such Executive meeting was conducted in conformity with the Virginia law;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors of Dinwiddie County, Virginia.

IN RE: ADJOURNMENT

Upon motion of Mrs. Everett, seconded by Mr. Tickle, Mrs. Everett, Mr. Bracey, Mr. Tickle, Mr. Moody, Mr. Clay voting "aye", the meeting adjourned at 6:45 P.M. to be continued until Wednesday, August 28, 1996 at 8:00 P.M. for a joint session with the School Board to discuss the CIP Program.

  
Aubrey S. Clay  
Chair, Board of Supervisors

ATTEST:   
Charles W. Burgess, Jr.  
County Administrator

/rlm