

VIRGINIA: AT THE CONTINUATION MEETING OF THE BOARD OF SUPERVISORS HELD AT THE HOME PLACE RESTAURANT IN DINWIDDIE COUNTY, VIRGINIA, ON THE 26TH DAY OF MARCH, 1997, AT 5:00 P.M.

PRESENT: HARRISON A. MOODY, CHAIR ELECTION DISTRICT #1
EDWARD A. BRACEY, JR., VICE-CHAIR ELECTION DISTRICT #4
AUBREY S. CLAY, ELECTION DISTRICT #5
MICHAEL H. TICKLE ELECTION DISTRICT #2
LEENORA EVERETT ELECTION DISTRICT #3

IN RE: EXECUTIVE SESSION

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mrs. Everett, Mr. Tickle, Mr. Clay, Mr. Bracey, Mr. Moody voting "aye", pursuant to the Virginia Freedom of Information Act, Section 2.1-344 (a) 1 - Discussion of employment, salaries, disciplining of public officers, appointees, or employees of any public body; Section 2.1-344 (a) 3 - Discussion or consideration of the condition, acquisition or use of real property for public purpose; Section 2.1-344 (a) 6 - The investing of public funds. The meeting moved into Executive Session at 5:12 P.M. The Board recessed at 7:15 P.M. to the Pamplin Administration Building. A vote having been made and approved the meeting reconvened into Open Session at 7:30 P.M.

IN RE: CERTIFICATION

Upon motion Mr. Bracey, seconded by Mr. Clay, Mrs. Everett, Mr. Tickle, Mr. Bracey, Mr. Clay, Mr. Moody voting "aye", the following resolution was adopted:

WHEREAS, the Board of Supervisors of Dinwiddie County convened an executive session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board of Supervisors of Dinwiddie County, that such Executive meeting was conducted in conformity with the Virginia law;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by law were discussed in the executive meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors of Dinwiddie County, Virginia.

IN RE: AMENDMENTS TO AGENDA

Upon motion of Mrs. Everett, seconded by Mr. Bracey, Mrs. Everett, Mr. Tickle, Mr. Clay, Mr. Bracey, Mr. Moody voting "aye" the agenda was amended to add the following:

To reconvene the Executive Session pursuant to the Virginia Freedom of Information Act, Section 2.1 - 344 (a) 1 Discussion of employment, salaries, disciplining of public officers, appointees, or employees of any public body; 2.1 - 344 (a) 3 - Discussion or consideration of the condition, acquisition or use of real property for public purpose.

IN RE: WELCOME TO THE HEARING

Mr. Moody welcomed everyone to the public hearings on the 1997 proposed tax rates and the 1997/98 proposed budget for the County and School Board. The Board is here to receive public comments and questions only. There will be no action taken by the Board tonight. Adoption of the proposed tax rates and budget is scheduled for our next regular meeting, which will be April 2, at 7:30 P.M. We will begin each public hearing with a brief overview. When you come to the podium for public



comment, please state your name and address for the record and try to limit your comments to three (3) minutes in order that everyone may be heard. Your comments are important to us and we plan to stay until everyone is heard. Our constitutional offices, department heads and agency representatives are here tonight so we will try to answer your questions during the course of the public hearing. However, if you have a lot of questions or questions that will need additional research please make sure our clerk has a list of your questions and we will respond to you in writing.

IN RE: PUBLIC HEARING -- 1997 TAX RATES

This being the time and place as advertised in the Dinwiddie Monitor on March 19, 1997 for the Board of Supervisors to conduct a public hearing on the FY 97/98 proposed County budget, School budget and 1997 tax rates.

Mrs. Wendy Weber Ralph, Assistant County Administrator, gave the following overview of the proposed tax rates for 1997:

Real Estate	.74
Mobile Homes	.74
Mineral Lands	.74
Public Services	.74
Personal Property	4.90
Personal Property - Volunteer Vehicles	.25
Machinery & Tools	3.30
Heavy Construction Machinery	3.30
Airplanes	2.50

Mrs. Ralph stated that Airplanes is the only part of the advertised tax rates that is proposed to change. At present the rate is \$.30. There have been several questions concerning the method of assessment of airplanes in the County. We have asked the Commissioner of the Revenue, Mrs. Marston, to be present tonight. She will briefly review the assessment method on airplanes and present an option, that the Board might want to consider, to change that method of assessing. She continued by reminding citizens that in 1995 when the capital projects were approved, Mr. Haraway predicted there would be a tax rate increase. We are doing this through the General Reassessment, your tax rate is not proposing to be lowered but of course your assessment has increased. The time to pay the debt service is here, in this proposed budget. Mrs. Ralph further stated that there has also been questions concerning the assessment of mobile homes in the County. At the last Board meeting somebody raised that issue. It is a question on a lot of people's minds; we have asked Mrs. Marston to take some time tonight and explain that procedure to you. I am sure she will be glad to answer any questions that you might pose to her. Following her presentation we will open the public hearing.

Mrs. Deborah M. Marston, Commissioner of the Revenue, came before the Board to address the assessment method of airplanes and mobile homes. She stated that currently we are assessing airplanes at twenty percent (20%) of the original cost of the plane. Original cost being described as the purchase price by the current owner. She further stated that you must provide a bill of sale showing this price. This figure remains constant until the plane is either sold or moved out of Dinwiddie County. Mrs. Marston suggested the following change in the assessing method for airplanes after researching, from the Weldon Cooper Center for Public Service, the localities all over the State of Virginia and their processes and rates. I propose to use the Aircraft Bluebook Price Digest. I would use one hundred percent (100%) of the marketable value. The marketable value definition, as stated in the Aircraft Bluebook Price Digest is "Marketable is the high wholesale and loan value. This number normally is used for a clean, market-ready, aircraft or a merited loan." By going to the market value guide, we would be using the fairest way to assess all airplanes, uniformly and by the State Code of Virginia 58.1-3503. This Section of the Code states in part that airplanes are to be assessed at a fair market value or a percentage or percentages thereof. Mrs. Marston then addressed the second question concerning assessment of mobile homes or manufactured homes in the County. Manufactured homes as defined in the Code of Virginia title 36-85.3 may be valued on a basis of square footage

of living space and at the same time the mobile homes or manufactured homes for the purposes of the subdivision A-8 which is under the title 58.1-3506 says for the purposes of subdivision A-8 equal that applicable to real property. So the State Code of Virginia states out that manufactured homes are to enjoy the real estate tax rates and it is also to enjoy the assessment of the square footage of the living area of that manufactured home. In the latest General Reassessment that took affect January 1, 1997, Wingate Appraisals assessed and measured every mobile home in Dinwiddie County. Mobile/Manufactured homes are assessed on square footage and the condition. This assessment will hold until the next General Reassessment. Any additions to the mobile/manufactured home will be measured and taxed at an addition rate, just as we would on a stick built house.

This being a public hearing, the Chairman opened the floor for public comment:

1. Mr. Edward B. Titmus, came before the Board and expressed concern over the tax rates and proposed lowering the rate in line with the amount of the increase in the budget. He did request that the Board take into consideration that, with this proposed budget, they were increasing the tax much much more than they are increasing your budget over last years budget.

2. Mrs. Anne Scarborough, addressed the Board regarding the airplane tax. She stated that Mrs. Marston had answered her questions on the assessing process. She asked the Board not to assess her on 100% of the cars and let someone who owns an airplane be taxed on 20% of the assessed value. Please tax them like you do the cars, \$4.90 - 100%.

Mrs. Wendy Weber, Ralph, Assistant County Administrator, stated she would really like to clarify the legal advertisement, the way it is structured comes straight from the State Code. The 9% is the increase in our revenue for all funds, not our increase in the overall expenditure budget. The general fund expenditures increased by 16%.

Mr. Moody, suggested to Mrs. Ralph, that the scenario that was discussed earlier, if available, should be presented at this time. Mrs. Ralph stated this was available and she was ready to present. She presented a chart of the Estimated Incremental Tax Effect as follows:

<u>YEAR</u>	<u>NEW ADJUSTED DEBT SERVICE</u>	<u>INCREMENTAL TAX EFFECT</u>
1998	\$2,691,157.	\$0.10
1999	3,355,322.	0.08
2000	3,831,727.	0.05

She explained that the Board had been battling and working with this - it only deals with the debt service, now that the debt service is due and what it would mean as far as tax increases. Please take into consideration that this chart does not include the general reassessment. When a debt service payment comes due next year, the first real blunt of it, the \$.10 incremental tax increase will take effect. If you were to look at this, because it does not include the general reassessment, then say we went back to \$.57, then you would be looking at this as just to meet next years debt service alone. This would not include any of the rest of the budget. You would be looking at at least \$.10 plus \$.57 which would be \$.67. If the Board were to go out and lower the tax rate down to the \$.57 to meet our debt service we would have to raise that rate by \$.10 just to be able to meet that debt service. This is only debt service alone; it does not take into account any increase in the rest of the budget. In the next year you would be looking at an additional \$.08 because there will be an additional bond. So your \$.67 would then become \$.75. The next year would be an additional \$.05 so you would be looking at \$.80. What the Board has done by leaving the tax rate where it is -- with the General Reassessment we are able to do that, because you all know the values have changed -- we are able to take care of this \$.10 increase and meet the other demands of the budget. This gives us a balanced budget.

for this year and they have met earlier with financial advisors and are working on various scenarios to hopefully decrease and maybe eliminate this future increase. What we wanted to show you was the worst case scenario.

Mr. Moody stated that this is just one scenario the Board has looked at but we will probably be finalizing their strategy in May and deciding on a scenario that we feel like would best meet the needs of the County and minimize the incremental tax increases, so there will not be a need for a large increase in the future.

Mr. Moody closed this public hearing on the tax rates and opened the public hearing on the proposed budget.

Mr. Charles W. Burgess, County Administrator, gave the following overview of the budget:

FISCAL YEAR 1997-98 BUDGET OVERVIEW

Some of the highlights of the proposed budget are as follows:

GENERAL FUND

- the Local Fund Revenues increased by 16.3%
- the State Revenues increased by 1%
- the Federal Revenues - no increase

SUMMARY POINTS - EXPENDITURES

- the contemplated expenditures, as advertised, are \$16,505,622.
- operational increase of approximately 15%, excluding personnel
- 3% increase for agencies, fire departments, and rescue squads
- no change in employee benefits
- 4% COLA for County hourly employees in July
- 4% salary increase in December for State employees
- 2% COLA and 2% merit increase in July for County employees

BOARD OF SUPERVISORS

- funding for Education, Conferences
- increase in VACO dues
- addition of Virginia Institute of Government

COMMISSIONER OF THE REVENUE

- computer contract - NADA values, CAMRA maintenance, supplies
- professional services - new construction
- temporary help - mapping
- copies, lease of new copier
- other operation supplies - aerial photos
- capital outlay - replacement chairs (5); calculators (2); bookcase and privacy station

TREASURER

- funding for a new PC and replacement calculator

DATA PROCESSING

- funding for a new PC for County Administrator

JUDGE

- increased funding for Judge's office in Nottoway

SHERIFF

- capital items include:
 - com-foto-fit ID kit
 - computer scanner
 - dust lifter
 - ten (10) new cars
 - three (3) courtroom deputies
 - two (2) dispatchers

FIRE DEPARTMENTS & RESCUE SQUAD

- contribution includes 3% increase for fire and rescue departments
- \$30,000 was again provided for capital items outside the abilities of the individual fire departments and \$10,000 included for routine maintenance
- 3% increase for first responder programs

DINWIDDIE EMS

- increases provided in janitorial, linen supplies, repairs & maintenance, vehicle maintenance and uniforms
- capital items include a new PC and funds for had held radio equipment

JAIL

- funds are included for razorwire
- \$40,000 was transferred to the CIP program for a new generator for the jail

ANIMAL CONTROL

- includes a new truck for Deputy

WASTE MANAGEMENT

- increase in vehicle maintenance
- includes new dump truck for cleanup crew
- manned site at Rohoic
- thirty (30) dumpsters
- regrade for four (4) positions from part-time to full-time

BUILDING AND GROUNDS

- cleaning contract for new courthouse
- increased HVAC for new courthouse
- re-instate and regrade full-time position

WATER SERVICE

- increase due to increased usage

RECREATION

- funds for seasonal help

PLANNING

- funds provided for new PC for Secretary
- funds provided for Code Enforcement/Technician
- funds provided for student intern

ECONOMIC DEVELOPMENT

- funds are again provided for Dinwiddie's share of Lee's Retreat and Ft. Pickett Reuse - no increase
- funds are provided for development of marketing materials, including investigating internet capabilities - no increase

OTHER PLANNING

- increase to Industrial Development Authority due to legal expenses

EXTENSION

- increase due to rented space, janitorial service and copier maintenance

TRANSFERS

- transfers to Schools was reduced by \$75,000 (requested amount \$5,776,602. recommended funding amount \$5,701,602.)
- Social Services and CSA are included as requested
- self insurance has been increased due to commercial policies
- Debt service includes beginning of debt service payments for ongoing County (\$478,700) and School (\$949,972) projects. Transfer from General Fund for School Debt Service has been reduced by substitution of \$440,000 from Meals Tax.

UNDESIGNATED RESERVE

- Funds from the undesignated reserve in the amount of \$2 million are proposed to be added to the Debt Service fund for Capital Reserve earnings.

Mr. Moody opened this public hearing:

1. Mr. Chuck Koutnik, Director of the Appomattox Regional Library, came before the Board asking them to consider full funding of the budget amount requested.

2. Ms. Joanne Ortiz, President of the Dinwiddie Friends for the Library, addressed the Board to thank them for all their hard work throughout the year and especially for their past support of the Library. I would like to thank the Board for their continued support by voting the 3% increase in funding from last year's request. She asked the Board to reconsider the request for 10% increase in funding.

3. Ms. Cornelia Roberts, expressed her concerns and support of the Library. She thanked the Board for giving her the opportunity to address them. She asked the Board to give due consideration to an opportunity for improving the quality of the life of our citizens through

the Library, all citizens from students - to the preschoolers - to the senior citizens who come for their enjoyment, by providing the additional funding requested.

4. Mrs. Anne Scarborough spoke to the Board regarding the Meal's Tax funds, which were earmarked for the School system, subject to the Board's approval. She proposed to the Board that they amend their motion and taking a small percentage of the Meal's Tax and designating it to special projects. Special projects could include the Library, the Historical Society, a building for the EMS, and/or the Fire Departments. She requested additional funds for the Library to help them with the move this year. She also spoke on the Historical Society and the wonderful service they are providing for the County. She questioned the spending in Economic Development - where did the County find the additional funding? She also voiced her opinion on the heating/cooling system in the Pamplin Building. She questioned the impact on Dinwiddie County of the opening of the Regional Jail. She again thanked Mrs. Townsend for the last sheet in the budget.

Mr. Moody again stated that the tax rates will be set and voting on the budget will be done next Wednesday. He thanked everyone for coming to this public hearing.

Mr. Moody declared the public hearing closed.

IN RE: EXECUTIVE SESSION

Upon motion by Mr. Bracey, seconded by Mr. Tickle, Mrs. Everett, Mr. Tickle, Mr. Clay, Mr. Bracey, Mr. Moody, voting "aye", pursuant to the Virginia Freedom of Information Act, Section 2.1-344 (a) 1 - Discussion of employment, salaries, disciplining of public officers, appointees, or employees of any public body; 2.1-344 (a) 3 - Discussion or consideration of the condition, acquisition or use of real property for public purpose. The meeting moved into Executive Session at 8:52 P.M. A vote having been made and approved the meeting reconvened into Open Session at 9:31 P.M.

IN RE: CERTIFICATION

Upon motion of Mrs. Everett, seconded by Mr. Tickle, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye", the following resolution was adopted:

WHEREAS, the Board of Supervisors of Dinwiddie County convened an executive session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board of Supervisors of Dinwiddie County, that such Executive meeting was conducted in conformity with the Virginia law;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by law were discussed in the executive meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors of Dinwiddie County, Virginia.

IN RE: AUTHORIZATION TO CONTRACT WITH DON LACY OF VIRGINIA TECH

Upon motion by Mr. Tickle, seconded by Mr. Bracey, Mrs. Everett, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye", Mr. Clay voting "nay" authorization was given to contract through the Virginia Extension Service with Mr. Don Lacy of Virginia Tech to perform a pay/wage classification review, rewrite job descriptions, update our personnel plan, and provide us with a new performance evaluation system for the sum of \$4200.

IN RE: ADJOURNMENT

Upon motion of Mrs. Everett, seconded by Mr. Tickle, Mrs. Everett, Mr. Bracey, Mr. Tickle, Mr. Moody, voting "aye", Mr. Clay "abstaining" the meeting adjourned at 9:35 P.M.

Harrison A. Moody
Harrison A. Moody
Chair, Board of Supervisors

ATTEST: _____
Charles W. Burgess, Jr.
County Administrator

/pam

