

VIRGINIA: AT THE CONTINUATION MEETING OF THE BOARD OF SUPERVISORS HELD AT THE CHARLOTTESVILLE OMNI, CHARLOTTESVILLE, VIRGINIA, ON THE 6TH AND 7TH OF NOVEMBER, 1997 BEGINNING AT 9:30 A.M.

PRESENT:	HARRISON A. MOODY, CHAIRMAN	ELECTION DISTRICT #1
	EDWARD A. BRACEY, JR., VICE-CHAIR	ELECTION DISTRICT #4
	AUBREY S. CLAY	ELECTION DISTRICT #5
	LEENORA EVERETT	ELECTION DISTRICT #3
	MICHAEL H. TICKLE	ELECTION DISTRICT #2

PAUL JACOBSON (joined the Executive Session on Friday morning, November 7, 1997) COUNTY ATTORNEY

IN RE: DISCUSSION OF CAPITAL IMPROVEMENT PROGRAM

The staff reviewed a number of projects that are either mandated by State regulations or are required for building renovation/maintenance for which estimated costs totalled \$830,000. These projects would be funded from the \$1 million undesignated fund balance for the year ending June, 1996.

- a. Landfill Closure - \$260,000 - Engineers were authorized to proceed with this project at the October 15, 1997 meeting.
- b. Transfer Station - \$30,000 - Engineers were authorized to proceed with this project at the October 15, 1997 meeting.
- c. Administration Building Enclosure - \$50,000 - Postponed until decision is made on the reuse of Eastside/Northside Schools.
- d. Administration Building Parking Lot - \$25,000-\$30,000 - Upon motion of Mr. Bracey, seconded by Mr. Tickle, Mr. Bracey, Mr. Tickle, Mrs. Everett, Mr. Clay, Mr. Moody voting "aye", the Construction Inspector was authorized to proceed with preparation of the Administration Building and Dinwiddie Fire Dept. parking lots for paving in the Spring. This work would include removing the grass islands and replacing them with pavement and removing the bad asphalt and replacing it with a stone base for paving in the Spring.
- e. Jail - Generator - \$40,000 - Upon motion of Mr. Bracey, seconded by Mr. Clay, Mr. Bracey, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Moody voting "aye", the Construction Inspector was authorized to proceed with bidding a new generator for the Jail. \$30,000 has already been designated in the Jail Phone Commission Fund for this project.
- f. Jail HVAC - \$70,000 - This estimate was to install AC in the jail. Recently, an emergency has required the replacement of the HVAC system for the Sheriff's Office & front section of the building. This cost is estimated at \$25,000. Upon motion of Mr. Bracey, seconded by Mr. Clay, Mr. Bracey, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Moody voting "aye", the Construction Inspector was authorized to proceed with a review of the Sheriff's Dept. entire HVAC system and obtain bids for a new system; and further to obtain bids for AC for the Jail.
- g. Jail Roof - \$6,250 - At the present time, there is a leak in one section of the jail roof. Upon motion of Mr. Tickle, seconded by Mrs. Everett, Mr. Tickle, Mrs. Everett, Mr. Clay, Mr. Bracey, Mr. Moody voting "aye", the Construction Inspector is authorized to obtain bids on a raised/A-frame roof for the Jail.
- h. Ford VFD Brush Truck - \$30,000 has already been appropriated towards the purchase of a new brush truck. A draft of the audit for the year ending June 30, 1997 indicates that there will be additional funds available in the undesignated fund balance. Upon motion of Mrs. Everett, seconded by Mr. Bracey, Mrs. Everett, Mr. Bracey, Mr. Clay, Mr. Tickle, Mr. Moody voting "aye", an additional \$15,000 is appropriated for the Ford VFD from the 1997 undesignated fund balance for the purchase of a brush truck.
- i. EMS Ambulance - \$23,000 match was approved at the November 5, 1997 meeting.
- j. EMS Ambulance Rechassis - \$65,000 - Postponed action until paid personnel provide more information on buying a new engine and transmission vs. buying a new chassis.
- k. Health Dept. Improvements - estimated at \$30,000 - The Board requested more information on the reorganization of the office space and how services will be provided; staff was instructed to bring back estimates on improvements. The Board agreed that painting would be adequate rather than wood paneling. It was also suggested that the

outside appearance could be improved by cutting back some of the trees and power washing the building.

l. Well improvements at Jail, Courthouse and Administration Complex - The Engineer with the DCWA is providing assistance to staff on determining the best option for rectifying the problem with contamination of the wells at the Jail and Courthouse. At present, a gasoline additive called MBTE is still showing up in the Jail Well. Recently, the Courthouse well samples have been below reporting levels. The alternatives for the Jail well are digging a new well or installing a treatment system. The Board authorized staff to investigate the alternatives and bring back a recommendation for their review. The Board also instructed staff to discontinue the bottled water in those buildings in which the water is suitable for public use.

m. Bond Interest Payment - The first interest payment in the amount of \$128,000 on the last Courthouse bond issue is due in February, 1998 and was not included in the 1997-98 operating budget. Therefore, the Board agreed to appropriate these funds from the 1996 undesignated fund balance.

n. McKenney First Responder Vehicle - If McKenney is successful in receiving this grant, a local match will need to be appropriated by the Board in the amount of \$9,000.

o. Trash Delivery Service - The Board instructed staff to continue to investigate the cost of purchasing the necessary trucks and equipment for the County to haul its own trash to a regional landfill. These costs are not included in the total costs for the CIP.

2. Reuse of Eastside/Northside/McKenney Elementary Schools - The Board briefly discussed the use of these buildings as temporary measures to absorb some of the school overpopulation and/or as School Board offices. Staff was instructed to discuss these alternatives with the Superintendent and ask for input from the School Board.

3. Reuse of Existing Courthouse - Staff presented a copy of a trip report prepared by Mr. Dick Dretsch, historic architect and Ron Thomson, an interpretive planner on contract with the National Park Service, on their review of the existing Courthouse and various renovation options. Staff also presented copies of cooperative agreements between various local government agencies and the Park Service for operation of joint visitor/interpretative centers. Their general conclusion is that the building requires considerable work to meet the accessibility requirements of the ADA, to eliminate safety hazards and to bring the mechanical systems up to current code as follows: Remove the existing and install a new electrical system; remove the existing and install a new HVAC system; remove the existing roof and apply a new tin roof; install a sprinkler system (if code requires); regrade the site to direct water and ground moisture away from the court house; address the lack of code worthy stairways to the second floor and exits; replace existing deteriorated windows with new energy efficient windows and add insulation to increase the building's energy performance; conduct a structural survey to insure the structural safety and integrity of the building (when the building is vacated); bring the building into compliance with accessibility standards (door changes, new stairs, lift or elevator and new rest rooms). Upon motion of Mr. Clay, seconded by Mrs. Everett, Mr. Clay, Mrs. Everett, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye", staff was instructed to do the following: Proceed with obtaining bids on the basic work as listed above; submit a request for funding from the General Assembly; bring the appropriate parties together to begin discussions on the feasibility of a partnership.

4. 1997-98 CIP Program -

Staff advised the Board that a rough draft of the audit has been completed and it appears that there will be \$2 million in undesignated fund balance for the year ending June 30, 1997. It is staff's recommendation that \$1 million be added to the Debt Service Fund and \$1 million be used for the Capital Improvements Program. The following items were discussed as possibilities for the 1997-98 CIP: EMS/Fire Dept. Station; Recreation Area for the Lake; McKenney Fire Truck or Fire House; Rohoic Branch Library - Mrs. Everett suggested the use of one of the modulars from the School system that could be placed at Eastside Elementary School; GIS system - staff was instructed to have March Altman come to a Board meeting in the near future to give a definitive

explanation of GIS systems; fire truck for the next department in the truck replacement program (McKenney, Dinwiddie or Namozine). These items total approximately \$1,100,000. The Board instructed staff to ask the County's financial consultants to review these programs and the County's financial position and update their capital funding strategy.

IN RE: ZONING/DEVELOPMENT ISSUES

1. Campground Ordinance - The Board members reviewed the latest draft of the campground ordinance and agreed to leave the language as stated with the following addition: When a permanent attached structure deteriorates to the point of replacement, it cannot be rebuilt; any replacement structure must meet the guidelines as described in Items #15 and #16 of the ordinance as stated. Staff was instructed to investigate the need for another public hearing and, if not required, place the ordinance on the November 19, 1997 agenda for action.

2. Residential Growth Strategies - The Board reviewed a draft on various residential growth strategies. Mr. Tickle and Mr. Bracey agreed to serve on a Residential Growth Strategies Committee to be organized by the Planning Department to present recommendations to the Board for their consideration within 90 days. The Board members indicated they would come up with suggested members from their individual districts.

IN RE: GENERAL REASSESSMENT

The Board agreed to conduct another general reassessment four years from the last one, which would have an effective date of January 1, 2001. The process would begin July 1, 1998.

IN RE: LEGISLATIVE PROGRAM

The Board reviewed their legislative program for the 1998 General Assembly Session.

IN RE: COUNTY CREDIT CARD LIMIT

Upon motion of Mr. Bracey, seconded by Mrs. Everett, Mr. Bracey, Mrs. Everett, Mr. Tickle, Mr. Clay, Mr. Moody voting "aye", the Board authorized Administration to increase the credit limit on the County Credit Card from \$1,000 to \$5,000.

IN RE: RECESS

The Board recessed for dinner at 6:00 P.M. and reconvened the meeting at 8:00 P.M.

IN RE: EXECUTIVE SESSION

Upon motion of Mr. Clay, seconded by Mr. Bracey, Mr. Clay, Mr. Bracey, Mr. Tickle, Mrs. Everett, Mr. Moody voting "aye", pursuant to Sec. 2.1-344(a)-(1) Discussion of employment, salaries, disciplining of public officers, appointees, or employees of any public body - EMS, Fire (public safety); additional Courtroom Deputy positions, buildings and grounds maintenance; and personnel policies, the Board moved into Executive Session at 8:01 P.M. At 8:30 P.M., the Board recessed until 9:00 A.M., Friday, November 7, 1997. Paul Jacobson jointed the meeting at this time. Upon an affirmative vote, the meeting reconvened into Open Session at 11:30 A.M.

IN RE: CERTIFICATION

Upon motion of Mr. Clay, seconded by Mr. Bracey, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye", the following resolution was adopted:

WHEREAS, the Board of Supervisors of Dinwiddie County convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board of Supervisors of Dinwiddie County, that such Executive meeting was conducted in conformity with the Virginia law;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, hereby, certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Executive meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors of Dinwiddie County, Virginia.

IN RE: OVERTIME DUE TO PAID EMS

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mr. Bracey, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that funds are hereby appropriated from the 1996 undesignated fund balance in the amount of \$65,000 for a one-time payment of overtime due to the paid EMS employees for the years 1995-97; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that a 40-hour workweek be established for the paid EMS.

IN RE: PUBLIC SAFETY OFFICER

Upon motion of Mrs. Everett, seconded by Mr. Bracey, Mrs. Everett, Mr. Bracey, Mr. Tickle, Mr. Clay, Mr. Moody voting "aye", Administration was authorized to prepare a job description and advertise the position of Public Safety Officer.

IN RE: NEEDS ASSESSMENT

Upon motion of Mr. Clay, seconded by Mr. Tickle, Mr. Clay, Mr. Tickle, Mr. Bracey, Mrs. Everett, Mr. Moody voting "aye", the County Administrator was authorized to move forward with the preparation of plans for a needs assessment concerning public safety needs in the County, which when complete will be considered working documents of the County Administrator to be used solely in Executive Session.

IN RE: BILLING FOR AMBULANCE SERVICE

Upon motion of Mr. Bracey, seconded by Mr. Tickle, Mr. Bracey, Mr. Tickle, Mr. Clay, Mrs. Everett, Mr. Moody voting "aye", action on billing for ambulance services is tabled for 60 days until a plan for administration of the program is presented to the Board.

IN RE: EMS COUNCIL/FIRE CHIEF'S ASSOCIATION

Action on these two organizations is postponed pending the hiring of a Public Safety Officer.

IN RE: DISTRIBUTION OF TWO-FOR-LIFE FUNDS

Upon motion of Mr. Tickle, seconded by Mr. Bracey, Mr. Tickle, Mr. Bracey, Mr. Clay, Mrs. Everett, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Two-for-Life Funds allocated to the County will be distributed to the EMS Agencies in the County, including First Responder Units, based on the percentage of calls responded to in the County for the year the funds are allocated.

IN RE: PERSONNEL POLICY AMENDMENTS - FAMILY LEAVE

Upon motion of Mr. Bracey, seconded by Mr. Tickle, Mr. Bracey, Mr. Tickle, Mr. Clay, Mrs. Everett, Mr. Moody voting "aye", the following amendment to the Dinwiddie County personnel policies is approved regarding Family Leave: Before Family Leave without pay would be allowed, an

employee must use all accumulated vacation leave and sick leave, which would be included as a part of the 12 weeks allowed for Family Leave.

IN RE: PERSONNEL POLICY AMENDMENT - WORKMAN'S COMPENSATION

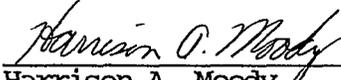
Upon motion of Mr. Bracey, seconded by Mr. Clay, Mr. Bracey, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Moody voting "aye", the following amendment to the Dinwiddie County personnel policy is approved regarding Workman's Compensation: When an employee qualifies for Workman's Compensation benefits, the employee will receive only the weekly workman's compensation payment provided under the Statute. In addition, benefits will be continued by the County for a period of 90 days. At the end of the 90 day period, if the employee is still out on Workman's Compensation, retirement contributions will be discontinued until the employee returns to work. The employee will be responsible for maintaining his/her health insurance and life insurance premiums.

IN RE: COMMITTEE FOR REVIEW OF CIP

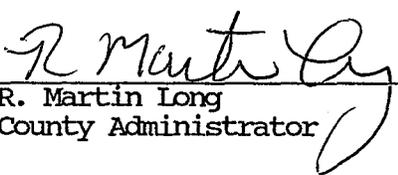
The Board agreed to ask the Planning Commission for their thoughts on having a separate Committee work on the CIP before recommendations are presented to them for review and recommendation to the Board of Supervisors.

IN RE: ADJOURNMENT

Upon motion of Mr. Bracey, seconded by Mr. Tickle, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye", the meeting adjourned at 12:00 Noon to be continued until 5:30 P.M., Wednesday, November 12, 1997 for an Executive Session with the Industrial Development Authority to discuss legal issues concerning the inducement agreement with Chaparral Steel.



Harrison A. Moody
Chair, Board of Supervisors

ATTEST: 

R. Martin Long
County Administrator

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