

VIRGINIA: AT THE CONTINUATION MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE MULTIPURPOSE ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 1st DAY OF APRIL, 1998, AT 2:00 P.M.

PRESENT:	EDWARD A. BRACEY, JR., CHAIRMAN	ELECTION DISTRICT #4
	LEENORA V. EVERETT, VICE-CHAIR	ELECTION DISTRICT #3
	AUBREY S. CLAY	ELECTION DISTRICT #5
	MICHAEL H. TICKLE	ELECTION DISTRICT #2
	HARRISON A. MOODY	ELECTION DISTRICT #1

Mr. Moody arrived at 2:20 P.M.

OTHER:	DANIEL M. SIEGEL	COUNTY ATTORNEY
	RICHARD PLEDGER	

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**IN RE: CALL TO ORDER**

Mr. Bracey, Chairman, called the meeting to order at 2:05 P.M.

**IN RE: EMERGENCY MEDICAL SERVICES – BILLINGS FOR SERVICES**

Mr. R. Martin Long, County Administrator, stated Mrs. Dawn Titmus, Deputy Emergency Services Coordinator, was present to explain the possibility of billing for services. Mr. Long asked Mrs. Wendy Weber Ralph, Assistant County Administrator, if this subject had come up at the volunteer meeting she had attended the previous evening.

Mrs. Ralph responded that it had not been discussed.

Mr. Bracey was concerned about how we would handle the volunteers. He asked Mrs. Ralph if this was an issue?

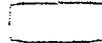
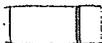
Mrs. Ralph stated that it will be an issue but she did not feel it was something that the Board could solve right now. She continued with if the Board wanted to go forth with billing then they should go forth and the details will be worked out. Again she stated the volunteers will be an issue but we are not ready to attack it right now.

Mr. Bracey asked about insurance billings.

Mrs. Titmus stated your insurance will be billed and the patient will also be billed. The hospital will do the billing for ten (10%) percent of what is collected. Mrs. Titmus explained all billing would be done by Southside Regional Hospital. There would be three (3) mandatory billings.

There was discussion between Mrs. Titmus, the Board, Mr. Long and Mrs. Ralph regarding the billing procedure and the handling of paid personnel assisting on volunteer calls. It was agreed that many details will need to be worked out as the program progresses. It was decided that the County would not ask for any collection of bills not paid by insurance companies.

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",





BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia authorizes Administration to move forward with Emergency Medical Services billing for services provided by the paid crews in Dinwiddie County. This billing process will begin on July 1, 1998.

**IN RE: EMERGENCY MEDICAL SERVICES – RECHASSIS OF  
AMBULANCE**

Mr. Long continued that the next item was also regarding EMS, in conjunction with the Capital Improvement Program (CIP). He requested Mrs. Titmus to talk about the re-chassis of the existing unit versus the purchase of a brand new unit.

Mrs. Titmus stated the County had received grant funds in the amount of \$7,900.00 toward the re-chassis of the existing unit. If these funds are not used for that purpose then we will forfeit this money. She continued by stating that a chassis like they have, in her opinion, is what was needed and is adequate for their needs. She stated that the box that they currently have is in perfectly good condition and could continue to be used. To re-chassis this unit would run approximately \$40,000.00. A new ambulance would run approximately \$78,000.00.

There was discussion regarding re-chassis, rebuilding the motor, and purchasing a brand new unit.

Upon motion of Mr. Clay, seconded by Mr. Tickle, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that Authorization is granted for Administration to proceed with exploring the options available and proceed with action not to exceed \$40,000.00.

**IN RE: LANDFILL CLOSURE**

Mr. Long stated Mr. Dennis King, Waste Management Director, was present to discuss the closure of the landfill.

There was discussion between the Board, Mr. Long, Mrs. Ralph, Mr. Faison and Mr. King regarding the proposed costs for final closure of the Dinwiddie County Landfill. These estimated costs have been supplied by Draper Aden & Associates. They are proposing handling all aspects of the closure and will release Dinwiddie County from all future problems and responsibilities resulting from failure to comply with all rules and regulations in this closure. Estimated closure cost at this point is \$403,966.00. Draper Aden & Associates felt these estimates are high and bids would come in considerably lower. Mr. Long stated the turnkey price from Draper Aden & Associates to provide engineering and supervision for the project is \$69,000.00. This figure would include preparation of the bid documents, putting the bid out, procurement of the contractor, providing a man on the work site 40 hours per week, if necessary to oversee the project, and at the end of the closure; this is the important part to him. At the end of the closure, they would put their stamp on it, on a report that they will turn over to the Department of Environmental Quality (DEQ). DEQ would accept this report that the landfill is closed and behind us. If a problem occurs after that point, DEQ goes back to Draper Aden and not Dinwiddie County. That is the way he understands it and that is what is important to him is that they certify that it is done and done right. If there is any liability from that point, it is not on the County.

Upon motion of Mrs. Everett, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mrs. Everett, Mr. Bracey voting "aye", and Mr. Tickle "abstaining",

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BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Authorization is granted to Draper Aden & Associates to proceed with bidding the closure of Dinwiddie County's Landfill with all bids being presented to the Board for review before any work is started on the project.

**IN RE: LANDFILL CLOSURE – FUND DESIGNATION**

Mr. Long continued by stating along with that what they would like to do for the CIP program for 98-99 coming up is set aside the necessary balance of \$165,000.00, since we have \$240,000.00 in the current year. We need to set this aside in the CIP to have it available when the bids come in

Upon motion of Mr. Moody, seconded by Mrs. Everett, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisor's of Dinwiddie County, Virginia that \$165,000.00 be designated in the 1998-99 Capital Improvement Program for completing the landfill closure.

**IN RE: TELEPHONE SYSTEMS – CONTRACT**

Mr. Long stated the next item was the telephone system. On Monday, March 30, 1998, Mrs. Ralph, Mrs. Glenice Townsend, Fiscal Officer, Mrs. Peggy McElveen, Director of Social Services and Mr. Donald W. Faison, Construction Inspector traveled to various places to inspect and review the telephone system being proposed. Mr. Long turned the floor over to Mrs. Ralph to report on their findings.

Mrs. Ralph stated they spent the day looking at the equipment, which is Panasonic equipment. This was the type of equipment received on the low bid from Total Office Solutions which is located in Richmond. Three (3) employees from this office accompanied them on their journey. Mrs. Ralph stated she had asked very blunt questions about the system and felt that it met all the needs of the offices. Mr. Tickle also visited the first location.

There was discussion regarding equipment, support, voice mail and service after the sale.

Upon motion of Mr. Clay, seconded by Mr. Tickle, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the County Administrator to sign a contract with Total Office Solutions to supply a new telephone system for the Courthouse Project, Administration Building, Sheriff's Office and Social Services. Funds for the Courthouse system will be provided through the Courthouse Bonds; Social Services has provided a letter stating that they will pay for their system out of their budget and Administration and the Sheriff's systems will come from the 1998-99 CIP Fund.

**IN RE: TELEPHONE SYSTEM – FUND DESIGNATION**

Upon motion of Mr. Tickle, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that additional funds be designated for the 1998-99 Capital Improvement Program Fund in the amount of \$25,000.00 to provide a new telephone system for the Administration Building and the Sheriff's Office.

**IN RE: BREAK**

Mr. Bracey called for a five (5) minute break at 3:40 P.M.

**IN RE: CAPITAL IMPROVEMENT PROGRAM**

Mr. Long stated what he had provided the Board with was a list of -- the top list being the current years' capital projects and the bottom list being other items to consider. We have indicated the cost or proposed cost, whether it is has been authorized to be done, and other pertinent information. The subtotal for the current year is \$944,574.00. The amount that has already been awarded or authorized to bid is \$892,574.00. This means with the telephone system and Midway property option the 1997-98 million is fully allocated.

There was discussion regarding moving the fire and rescue projects to a separate list and looking into separate funding for these projects. It was decided that staff would pull together a plan for the EMS/Fire/Rescue, working with the new Public Safety Officer, and report back to the Board at the May 20, 1998 meeting. At that point the Board will look at the remaining items on the list and work forward. There was a brief discussion on using the closed schools for various community/recreation activities and/or possible office space. Mr. Tickle asked that \$50,000.00 be allocated for the Lake Chesdin Recreation Area. He also expressed interest in an additional manned site at Olger's Store dumpster location.

**IN RE: EXECUTIVE SESSION**

Upon motion of Mr. Tickle, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye" pursuant to the Virginia Freedom of Information Act, Section 2.1-344 (A) - 1 Discussion of employment, salaries disciplining of public officers, appointees, or employees of any public body (Treasurer; Public Safety Officer; Pay Classification Plan); and Section 2.1-344 (A) 7 - Consultation with legal counsel (Courthouse Contract; Option - Midway property) the Board moved into Executive Session at 4:57 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 7:33 P.M. in the Board Meeting Room of the Pamplin Administration Building.

**IN RE: CERTIFICATION**

Upon motion Mr. Clay, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye", the following resolution was adopted:

WHEREAS, the Board of Supervisors of Dinwiddie County convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

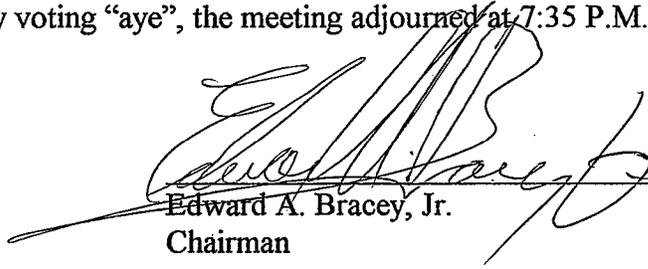
WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board of Supervisors of Dinwiddie County, that such Executive meeting was conducted in conformity with Virginia law;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors of Dinwiddie County, Virginia.

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**RE:            ADJOURNMENT**

Upon motion of Mrs. Everett, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye", the meeting adjourned at 7:35 P.M.

  
Edward A. Bracey, Jr.  
Chairman

ATTEST:   
R. Martin Long  
County Administrator

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