

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 1ST DAY OF APRIL, 1998, AT 7:30 P.M.

PRESENT: EDWARD A. BRACEY, JR., CHAIRMAN ELECTION DISTRICT #4
LEENORA V. EVERETT, VICE-CHAIRMAN ELECTION DISTRICT #3
AUBREY S. CLAY ELECTION DISTRICT #5
MICHAEL H. TICKLE ELECTION DISTRICT #2
HARRISON A. MOODY ELECTION DISTRICT #1

OTHER: DANIEL M. SIEGEL COUNTY ATTORNEY

IN RE: INVOCATION – PLEDGE OF ALLEGIANCE – AND CALL TO ORDER

Mr. Edward A. Bracey, Jr., Chairman, called the regular meeting to order at 7:34 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

IN RE: MOMENT OF SILENCE – MEMORY OF WILLIAM E. BOLTE

Extract
Mr. Bracey requested that we remain standing and observe a moment of silence in memory of Mr. William E. Bolte, Past Commissioner of the Revenue, who passed this past week.

IN RE: AMENDMENTS TO THE AGENDA

Mr. Bracey asked if there were any amendments to the agenda. There being none Mr. Bracey moved forward.

IN RE: MINUTES

Upon motion of Mr. Tickle, seconded by Mrs. Everett, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the minutes of the March 4, 1998 Continuation Meeting; March 4, 1998 Regular Meeting; March 5, 1998 Continuation Meeting; and March 18, 1998 Regular Meeting are approved in their entirety with the corrections that were passed to the Board earlier this date.

IN RE: CLAIMS

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1009771- 1009993 (void checks numbered 1009771 & 1009856); for Accounts Payable in the amount of \$281,850.27: General Fund \$221,485.33; Jail Commission \$54.46; E911 Fund \$368.00; Fire Programs Fund \$3,409.07; Forfeited Asset Sharing \$499.66; and Capital Projects \$56,033.75. Payroll in the amount of \$298,436.28 was also approved and appropriated: General Fund \$298,436.28.

IN RE: APPROVAL OF REQUISITION #16 – COURTHOUSE CONSTRUCTION

Mrs. Wendy Weber Ralph, Assistant County Administrator, stated Requisition #16 for the Courthouse consists of payment to:

GULF SEABOARD GENERAL CONTRACTORS, INC.	\$158,694.65
JMJ	119,723.05
K&B	17,843.25
MORTON MARKS & SONS INC	12,001.41
BELL ATLANTIC	<u>364.70</u>
TOTAL OF THIS REQUISITION	\$308,627.06

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 16 in the amount of \$308,627.06 be approved and funds appropriated for CIP expenses for the Courthouse Project Fund.

IN RE: CITIZEN COMMENTS

Mr. Bracey asked if any citizens had signed up to speak.

Mrs. Pamla A. Mann, Administrative Secretary, stated no citizens had signed up.

Mr. Bracey asked if there was any citizen present that had not signed up but wished to speak at this time. There being none Mr. Bracey moved forward.

IN RE: PUBLIC HEARING – P-98-1 – REZONING – DAN UPTON

This being the time and place advertised in the Dinwiddie Monitor on March 18 and March 25, 1998, for the Board of Supervisors of Dinwiddie County, Virginia to conduct a Public Hearing for the purpose of approving P-98-1, rezoning for Dan Upton.

Mr. William C. Scheid, Director of Planning came before the Board to present P-98-1. He stated P-98-1 seeks to rezone a portion of Tax Map Parcel 58-21 from Agricultural, General, A-2 to Residential, Rural, RR-1. Property is fronted on Hawkins Church Road which is Route 650 and is located in the Rowanty Magisterial District. The Planning Commission recommends approval of the application with the proffer.

Mr. Bracey opened the Public Hearing.

There being no citizen in attendance wishing to speak on P-98-1, Mr. Bracey closed the Public Hearing.

There was discussion between the Board and Mr. Scheid regarding the lot size, road frontage and other conditions.

Upon motion of Mr. Tickle, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT ORDAINED by the Board of Supervisors of Dinwiddie County, Virginia that Parcel 58-21 of the Dinwiddie County Zoning Maps, is amended by changing the district classification from Agricultural, General, A-1 to Residential, Rural, RR-1 with the following condition proffered by the applicant, Mr. Dan Upton:

No lots shall be less than three (3) acres with three hundred (300) feet of road frontage along Hawkins Church Road. There shall be only four (4) lots on road frontage, with a parcel of land located off the road, with at least five (5) acres parcel, and a right of way of fifty (50) feet to get to it.

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that in order to assure compliance with Virginia Code Section 15.2-2286 (A) (7) it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice.

In all other respects, said zoning ordinance is hereby reordained.

**IN RE: PUBLIC HEARING – A-98-1 – AMENDMENT TO ZONING
ORDINANCE ARTICLE IX. TELECOMMUNICATION
ANTENNAE AND TOWERS**

This being the time and place advertised in the Dinwiddie Monitor on March 18 and March 25, 1998 for the Board of Supervisors of Dinwiddie County, Virginia to conduct a Public Hearing for the purpose of approving A-98-1, Amendment to Zoning Ordinance Article IX. Telecommunication Antennae and Towers.

Mr. Scheid came forward and presented A-98-1. He stated this was an amendment to the zoning ordinance which seeks to add Article IX, Telecommunications to the County Code:

There was discussion among the Board regarding the distance between towers and which mainly deals with Page 5 Item 5 of the proposed amendment. It was decided to change two (2) mile radius of the proposed site to three (3) mile radius of the proposed site. Mr. Scheid assured the Board that these tower permits would be made on a tower to tower basis. If a tower owner does not comply with all requirements then they would notify them that their permit is in jeopardy of being revoked.

Mr. Bracey stated this is a Public Hearing and asked if any citizens wished to speak at this time. There being none signed up and none in attendance, Mr. Bracey closed the Public Hearing portion of this case.

Upon motion of Mr. Tickle, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT ORDAINED BY THE BOARD OF SUPERVISORS of Dinwiddie County, that the Code of the County of Dinwiddie, Virginia be amended by adding the following article to Chapter 22 (Zoning):

**ARTICLE IX. TELECOMMUNICATION ANTENNA
AND TOWERS**

Sec. 22-268. Definitions.

- (1) *Wireless telecommunication facility*: Facility that is designed and constructed for the primary purpose of supporting communication (broadcasting and/or receiving) equipment utilized by commercial, government, or other corporate, public and quasi-public users. Towers include radio, television, cellular telephone, personal communication services (PCS), microwave and other similar communications facilities, satellite earth stations and building-supported antennas. The towers may be self-supported lattice and monopole, or guy-supported.
- (2) *Building-supported antenna*: One (1) or more antenna affixed to a building or structure at least fifty (50) feet in height for purposes of supporting broadcast or receiving equipment of any frequency or electromagnetic wave, or any similar devices used for the transmission or reception of electromagnetic waves.
- (3) *Co-locate*: To locate on an existing structure with another user of that structure. For this purpose structures includes, but is not limited to, existing telecommunications towers, power or telephone poles, light poles, water towers, buildings, or similar structures.

Sec. 22-269. Purpose and intent.

The purpose of this article is to establish general guidelines for the siting of telecommunication antennas and towers to ensure the provision of telecommunication services with minimal impact on the County. The goals of this ordinance are to: (i) encourage the location of antennas and towers in areas where the adverse impact on the community is minimal, (ii) to minimize the total number of tower sites, (iii) to encourage the location of towers in non-residential areas and within interstate highway, railroad, and overhead utility transmission line right-of-ways, and (iv) strongly encourage the co-location of telecommunication equipment on existing towers. The applicant shall obtain a conditional use permit from the Board of

Supervisors before erecting towers or antennas covered by this article. The Board of Supervisors shall consider the following factors in determining whether to issue a conditional use permit:

- a. Height of the proposed tower;
- b. Proximity of the tower to residential structures and residential district boundaries;
- c. Nature of the uses on adjacent and nearby properties;
- d. Surrounding topography;
- e. Surrounding tree coverage and foliage;
- f. Design of the tower, with particular reference to design characteristics that have the effect of reducing or eliminating visual obtrusiveness;
- g. Proposed ingress and egress;
- h. Co-location policy;
- i. Language of the lease agreement dealing with co-location;
- j. Consistency with the comprehensive plan and the purposes to be served by zoning;
- k. Availability of suitable existing towers and other structures; and
- l. Proximity to commercial or private airports.

Sec. 22-270. Conditional use permit required.

- (1) Except as provided below, all communication towers require a conditional use permit, obtained in accordance with the provisions of this chapter.
- (2) A conditional use permit shall not be required for building-supported antennas and the collocation of antennas on existing telecommunications towers. An administrative review and approval process as set forth in Section 22-271 will be required.
- (3) The regulations set forth herein in Article IX do not apply to the following:
 - a. any amateur radio communication antenna or tower which is under fifty (50) feet in height and is owned and operated by a federally-licensed amateur radio station operator or is used exclusively for receive only antennas for amateur radio station operation;
 - b. antennas and dishes limited exclusively to home use;
 - c. dish antennas two (2) meters or less in diameter in areas zoned for commercial or industrial use and dish antennas one (1) meter or less in diameter regardless of the zoning district; and
 - d. towers owned by the County of Dinwiddie, Virginia.

Sec. 22-271. Administrative review process.

The applicant shall submit a preliminary site plan to the department of planning for administrative review and preliminary approval by the director of planning.

- (1) The site plan for the building-supported antenna shall be approved only if the following minimum standards are met:
 - a. No more than five (5) antennas or antenna arrays shall be located on any one building or structure.
 - b. The highest point of the antenna shall not exceed twenty-two (22) feet above the highest point of the building or structure to which the antenna is attached.
 - c. Building-supported antenna shall be painted or colorized to match the color of the building, or painted or colorized to blend with the building, or surrounding environment, as determined by the director of planning.
 - d. The antenna shall be screened from view, or otherwise designed and installed in a manner which renders the antenna unobtrusive from view.
 - e. Antenna shall not be mounted on utility poles or lighting structures unless within a Virginia Power standard transmission easement or within a public right-of-way along or on an interstate highway maintained by the Virginia Department of Transportation.

- f. Antenna shall not be attached to any building or structure less than fifty (50) feet in height as measured from ground level.
 - g. A statement from an engineer licensed by the Commonwealth of Virginia that NIER (non-ionizing electromagnetic radiation) emitted from any proposed communications antenna or tower and associated substations will not result in a ground level exposure at any point outside such facilities which exceeds the lowest applicable exposure standards established by any regulatory agency of the U. S. Government of the American National Standards Institute.
- (2) The collocation of additional antennas, unmanned building, or similar appurtenances necessary for a provider to collocate on an existing telecommunications tower constructed under a valid conditional use permit may be installed upon administrative review and approval provided that all standards set out in this chapter are met and all information, reports, and evidence required under section 22-273, have been submitted as part of the application for preliminary site plan approval.
- (3) Replacement or modification of existing telecommunications towers constructed under a valid conditional use permit may be approved through the administrative review process provided that:
- a. The telecommunication tower, as replaced, does not exceed the height of the existing tower.
 - b. All landscaping requirements in this article are met.
 - c. All new structures and buildings installed in conjunction with the replacement of the tower meet all applicable standards of this chapter.
 - d. The application for approval of the site plan contains all information, reports and evidence required under section 22-273, have been submitted as part of the application for preliminary site plan approval.

Sec. 22-272. Pre-application meeting required.

Prior to submitting an application for a conditional use permit for a telecommunications tower, the applicant shall meet with the director of planning, or designee, to discuss the proposed location of the telecommunications tower, the location of all existing and planned telecommunications towers which the applicant owns or operates within the county, the feasibility of locating the telecommunications facilities on existing towers, buildings or structures. Failure to schedule and attend a pre-application meeting shall preclude the acceptance and processing of an application for a conditional use permit for a telecommunications tower.

Sec. 22-273. Required information.

In addition to the information otherwise required for a conditional use permit application, any application for a telecommunications tower shall include the following:

- (1) Each applicant shall submit a scaled site plan and elevation view and other supporting drawings, calculations, and other documentation, signed and sealed by appropriate licensed professionals, showing the location and dimensions of all improvements, including information concerning topography, radio frequency coverage, tower height requirements, setbacks, drives, parking, fencing, landscaping, adjacent uses, and other information deemed necessary to assess the application. Additionally, applicant shall provide actual photographs of the site from designated relevant views that include a simulated photographic image of the proposed tower. The photograph with the simulated image shall include the foreground, the mid-ground, and the background of the site.
- (2) A statement from an engineer licensed by the Commonwealth of Virginia that NIER (non-ionizing electromagnetic radiation) emitted from any proposed communications antenna or tower and associated substations will not result in a ground level exposure at any point outside such facilities which exceeds the lowest applicable exposure standards established by any regulatory agency of the U. S. Government of the American National Standards Institute.
- (3) Each applicant for an antenna and/or tower shall provide to the Planning Department an inventory of its existing facilities that are either within the jurisdiction of Dinwiddie County or within five (5) miles of the border thereof,

including specific information about the location, height, and design of each tower. The Planning Department may disclose such information with other applicants applying for a conditional use permit; provided, however that the Planning Department is not, by disclosing such information, in any way representing or warranting that such sites are available or suitable.

- (4) The applicant shall provide copies of propagation maps demonstrating that antennas and sites for possible co-locator antennas are no higher in elevation than necessary.
- (5) No new tower shall be permitted unless the applicant provides verifiable evidence in written form demonstrating the unavailability or lack of space on all towers and/or structures within a two mile radius of the proposed site. Certified mailing of verification forms provided by the County, known as the "Standard Letter of Contact with Existing Tower Owners," to the owner or operator of all existing communications towers and suitable buildings or structures within a three (3) mile radius of the proposed site, shall be sufficient evidence of the tower or building fails to respond to the form within a reasonable period of time no less than fourteen (14) days after certification of delivery.
- (6) An engineering report by a Virginia-registered structural engineer stating the telecommunications antenna or tower height, design, structure, installation and total anticipated capacity of the structure, including number and type of antenna which could be accommodated, and demonstrating to the satisfaction of the director of planning and the building inspector that all structural requirements and safety specifications set in the Uniform Statewide Building Code will be met. In addition to the structural and safety specifications in the Uniform Statewide Building Code, the certification shall state that the proposed telecommunications tower will be designed to withstand 110 m.p.h. winds and to collapse within the lot lines in case of structural failure.
- (7) The applicant shall provide copies of their co-location policy.
- (8) A statement from a Virginia-registered structural engineer certifying that the proposed tower is compatible for collocation with a minimum of three (3) similar users including the primary user, must be submitted by the applicant.

Sec. 22-274. General Standards.

- (1) The site shall be a minimum of two thousand (2,000) square feet excluding vehicular access areas.
- (2) Setbacks: The following setback requirements shall apply to all towers and antennas for which a conditional use permit is required, however, the Board of Supervisors may reduce the standard setback requirements if the goals of this ordinance would be better served thereby.
 - a. All communications antennas or towers must be setback 200% of the height of the antenna or tower to the nearest residential structure, and in no case less than four hundred (400) feet.
 - b. All communications antennas or towers shall be setback 110% of the height of the antenna or tower from the property lines.
 - c. All towers, guys and accessory facilities must satisfy the minimum zoning district setback requirements for primary structures.
- (3) All telecommunications antennas or towers shall be enclosed by security fencing not less than six (6) feet in height and shall also be equipped with an appropriate anti-climbing device; provided, however, the Board of Supervisors may waive such requirements, as it deems appropriate.
- (4) Landscaping: The following requirements shall govern the landscaping surrounding antennas or towers for which a conditional use permit is required; provided, however, that the Board of Supervisors may be waive such requirements if the goals would be better served thereby.
 - a. Any combination of landscaped vegetative buffers, landscaped earthen berms, or preservation of existing vegetation shall be provided around

the perimeter of the site of any communication antennas and/or towers facilities and associated support buildings to effectively screen the view of the base of the tower from adjacent properties. The standard buffer shall consist of a landscaped strip at least five (5) feet wide outside the perimeter of the compound.

- b. Existing mature tree growth and natural land forms on the site shall be preserved to the maximum extent possible. In some cases, such as antennas or towers sited on large, wooded lots; the Board of Supervisors may determine that the natural growth around the property perimeter may be sufficient buffer.
 - c. All living and diseased-free trees eight (8) inches or larger in diameter, measured four and one-half (4 ½) feet from the base, shall be preserved and protected during construction of any communication antenna or tower and associated support buildings, except where clearing is required to accommodate the proposed communication antenna or tower and associated substation and vehicular access.
- (5) The treatment, color, and lighting system for the communications antenna or tower shall be as follows:
- a. Antennas or towers shall either maintain a galvanized steel finish or, subject to any applicable standards of the FAA, be painted a neutral color, so as to reduce visual obtrusiveness. Dish antennas will be of a neutral, non-reflective color with no logos.
 - b. At a facility site, the design of the buildings and related structures shall, to the extent possible, use materials, colors, textures, screening, and landscaping that will blend the tower facilities to the natural setting and the built environment.
 - c. If an antenna is installed on a structure other than a tower, the antenna and supporting electrical and mechanical equipment must be of a neutral color that is identical to, or closely compatible with, the color of the supporting structure so as to make the antenna and related equipment as visually unobtrusive as possible.
 - d. Antennas or towers shall not be artificially lighted, unless required by the FAA or other applicable authority. If lighting is required, the Dinwiddie County Board of Supervisors may review the lighting alternatives and approve the design, in accordance with applicable requirements, that would cause the least disturbance to the surrounding views.
- (6) No commercial advertising material shall be permitted on the communications antenna or tower and any associated support buildings.
- (7) The County shall be provided co-location opportunities without compensation as a community benefit to improve radio communication for County departments and emergency services provided it does not conflict with the collocation requirements above.
- (8) The communication antenna or tower shall be designed and installed so as not to interfere with the Dinwiddie County Public Safety Communications System. The applicant shall perform an engineering study to determine the possibility of radio frequency interference with the County system. Prior to release of a building permit, the study shall be submitted to, and approved by Dinwiddie County Administration.
- (9) The developer shall be responsible for correcting any frequency problems which affect the Dinwiddie County Public Safety Communications System caused by this use. Such corrections shall be made immediately upon notification by the Dinwiddie County Administration.
- (10) All communications antennas or towers must meet or exceed current standards and regulations of the FAA, the FCC, and any other agency of the federal government with the authority to regulate antennas and towers. If such standards regulations are changed, then the owners of the antennas and towers shall bring

such antennas or towers into compliance with such revised standards as required. Failure to bring antennas and towers into compliance with such revised standards and regulations shall constitute grounds for the removal of the antenna or tower at the owner's expense.

- (11) A copy of any FAA approval must be on file before a Certificate of Occupancy is issued.
- (12) At such time that the communications antenna or tower ceases to be operated for a continuous period of twelve (12) months; it shall be considered abandoned, and the owner of such antenna or tower shall remove same and associated equipment within ninety (90) days of receipt of notice from the Dinwiddie County Planning Department of the removal requirement. Removal includes the removal of the antenna or tower, all antenna/tower and fence footers, underground cables, and support buildings. If there are two (2) or more users of a single tower, then this provision shall not become effective until all users cease using the tower.
- (13) The applicant shall post a bond equivalent to the cost of removal of the tower with the director of planning.
- (14) The owner of each antenna and tower shall have a safety inspection conducted annually by a registered professional engineer licensed in the Commonwealth of Virginia and a copy of the inspection report shall be filed with the Dinwiddie County Planning Department. The report shall state the current user status of the antenna and/or tower, and the structural condition of the facility and that it presents no danger to the public.
- (15) Any cost associated with review by an engineer, licensed by the Commonwealth of Virginia, of any of the above required information shall be billed to the applicant.
- (16) The owner of the tower shall provide the name and address of a contact person during the approval process and shall notify the Planning Department in writing of any changes. The name and address of a contact person for each lessee of tower space shall also be provided to the Planning Department.

Section 22-275. Accordance with applicable regulations.

This article shall be interpreted in accordance with all applicable federal, state, and local statutes, ordinances, and regulations. In the event that a court of competent jurisdiction determines that a provision of this Article is invalid, the remaining provisions of this Article shall be interpreted as if such unenforceable provision(s) were not included.

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that in order to assure compliance with Virginia Code Section 15.2-2286 (A) (7) it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice.

In all other respects, said zoning ordinance is hereby reordained.

IN RE: PUBLIC HEARING – A-98-2 – ARTICLE X, SITE PLAN ORDINANCE

This being the time and place advertised in the Dinwiddie Monitor on March 18 and March 25, 1998 for the Board of Supervisors of Dinwiddie County, Virginia to conduct a Public Hearing for the purpose of approving A-98-2, Amendment to Zoning Ordinance Article X. Site Plan Ordinance.

Mr. Scheid came forward and presented A-98-2. He stated this was an amendment to the zoning ordinance which seeks to add Article X, Site Plan to the County Code. During the past several months the Planning Commission Staff has worked with the Planning Commission to develop guidelines for site developments within the County. This ordinance is adopted for work in conjunction with the subdivision ordinance. He mentioned that this was an ordinance that will work in conjunction with the subdivision ordinance. They have had some gray area in the past as to having some criteria set out there for site plan review. This kind of covers the gray area that we have had in the past. This is the reason for this being added to the zoning code. It ties the two ordinances together. The Planning Commission recommends approval of A-98-2.

Mr. Bracey stated this is a Public Hearing and asked if any citizens wished to speak at this time. There being none signed up and none in attendance, Mr. Bracey closed the Public Hearing portion of this case.

Upon motion of Mr. Moody, seconded by Mr. Tickle, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT ORDAINED BY THE BOARD OF SUPERVISORS of Dinwiddie County, that the Code of the County of Dinwiddie, Virginia be amended by adding the following article to Chapter 22 (Zoning):

ARTICLE X. SITE PLANS

Sec. 22-276. Uses requiring site plan approval.

The following uses require a site plan when they require a building permit or involve a land area greater than two thousand five hundred (2,500) square feet:

- (1) Nonresidential uses, to include, but not limited to, churches, schools or colleges, hospitals, nursing homes, institutional buildings, public buildings, parks and playgrounds.
- (2) Any land use or development in multifamily residential, mobile home park, business, and industrial districts.
- (3) Any nonresidential land use permitted by right in any district.
- (4) Any land use or development for which a conditional use permit or special exception is required.
- (5) Planned unit developments.

Sec. 22-277. Preparation and submission of site plans.

- (1) Site plans, or any portion thereof, involving engineering, landscape architecture, architecture, or land surveying, shall be prepared or certified respectively by an engineer, landscape architect, architect, or land surveyor duly registered by the state of Virginia to practice as such.
- (2) Requests for site plan review and approval shall be accompanied by the following:
 - (a) A completed application form;
 - (b) Twelve (12) copies of all applicable plans;
 - (c) Required fees (see Chapter 18, Section 18-13);
 - (d) A request by the applicant to use either the administrative site plan review process or the planning commission site plan review process; and
 - (e) Copies, the number of which shall be determined by the director of planning, of all commission's and board's minutes relating to zoning and development of the property.
- (3) A site plan may be prepared in one (1) or more sheets to show clearly the information required by this article to facilitate review and approval of the plan. If prepared in more than one (1) sheet, match lines shall clearly indicate where the sheets join and each sheet shall contain an overall sketch plan showing the relationship of improvements on each sheet.
- (4) A master site plan may be submitted for large areas to be developed in phases. Further changes, additions, or deletions may be submitted as site plans wherein only that portion of the land or building affected need be shown.
- (5) Clearly legible blue- or black-line copies of a site plan prepared in accordance with the requirements of this article, are required to be submitted for approval as provided in this article.
- (6) Sheet size shall not exceed twenty-four (24) by thirty-two (32) inches.

Sec. 22-278. Required information.

Every site plan shall be prepared in the following manner and show the following information and location of land uses where necessary and applicable:

- (1) Proposed title and location of the development.
- (2) The names, addresses, telephone numbers, and facsimile numbers of the owner or owners of record of the tract and the applicant.
- (3) The name, address, telephone number, and facsimile number of the engineer, architect, designer, or landscape architect who prepared the plan.
- (4) The owners names, zoning, tax map number, deed and plat book reference, and present use of all contiguous and abutting property.
- (5) Date, scale, north arrow, and number of sheets.
 - (a) Scale shall be one (1) inch equals one hundred (100) feet or larger, for all plan sheets showing buildings or building lots; and at least one (1) inch equals six hundred (600) feet on plan sheets showing no buildings or building lots.
 - (b) For projects containing two hundred acres, or more, the scale shall not be more than two hundred (200) feet to one (1) inch.
- (6) Vicinity sketch.
- (7) Existing zoning and zoning district boundaries.
- (8) Proposed zoning changes, if any.
- (9) Boundary of entire tract by courses and distances, including two (2) points connected to the Virginia Coordinate System of 1983 (NAD83), and total area of parcel.
- (10) Recreation or open spaces.
- (11) All building and highway setback lines, utility easements, covenants, reservations, and existing, as well as ultimate, right-of-way, as shown on the general plan.
- (12) Existing and finished topography with a maximum of two-foot contour intervals with spot elevations where necessary. Plans depicting any off-site drainage area shall show off-site topography with a maximum of five-foot contour intervals.
- (13) Storm drainage systems, and natural and artificial watercourses.
- (14) All existing improvements, including privately owned and underground utilities and the like.
- (15) Limits of any established 100-year floodplains and wetlands.
- (16) All existing and proposed streets, sidewalks, alleys, and easements; their names and widths.
- (17) Buildings and structures to include architectural elevations/renderings; location of; distances between buildings; number of stories; area in gross square feet of each floor; number of dwelling units or guest rooms; building height; and location and size of required street address sign.
- (18) Driveways, entrances, exits, parking areas, and on- and off-street loading spaces to include number of parking spaces; number of handicapped parking spaces; and number of loading spaces and pavement design detail.
- (19) The location and sizes of sanitary and storm sewers, water mains, culverts, and other underground structures, and of all utility lines, including electric, natural gas, CATV, telephone, and other lines, both underground and overhead, existing and planned, in or near the project.
- (20) Slopes, terraces, retaining walls, fencing and screening within the required yards and location of existing trees within yard or setback areas.
- (21) Plans for collecting and depositing storm water, (in accordance with Virginia Erosion Control and Sedimentation) and method of treatment of natural and

artificial watercourses, including a delineation of proposed limits of floodplains, if any, as created or enlarged by the proposed development.

- (22) Conceptual outdoor lighting, provided detailed plans are submitted prior to installation.
- (23) Conceptual landscaping, provided detailed plans are submitted prior to installation.
- (24) Graves, objects, or structures marking places of burial.
- (25) Location and number of dumpsters, and detail of dumpster pad and type of screening.
- (26) Location, size, height, and orientation of all existing and proposed signage.
- (27) Any other feature of the development which is required by this chapter to be shown on a site plan.

Sec. 22-279. Site plan review processing.

- (a) The director of planning or his agent shall be responsible for reviewing the site plans for general completeness and compliance with adopted plans or such administrative requirements as may be established prior to forwarding copies thereof to other reviewing agencies or officials.
- (b) The director of planning or his agent shall send written notice of site plan submission to adjacent property owners by registered, certified or first class mail as soon after site plan submission as practicable, but in no event less than twenty-one (21) days prior to approval or disapproval of the site plan. If such written notice is sent by first class mail, the director of planning or his agent shall make affidavit that such notice has been sent and shall file the affidavit with the application for approval.

The director of planning or his agent shall be responsible for posting a sign notifying the public of site plan submission for administrative review as soon as practicable, but in no event less than twenty-one (21) days prior to approval or disapproval of the site plan. Such posting shall be performed as required by section 15.2-2204 of the Code of Virginia.

- (c) All site plans which are properly submitted as provided in this article for review and approval shall be reviewed and recommended for approval or denial by:
 - (1) The director of planning, or his agents, relative to:
 - a. Compliance with the requirements of this chapter, including but not limited to, setbacks, side yards and rear yards, height of building, lot area and lot coverage, fencing, screening, landscaping, lighting; and pedestrian access.
 - b. Compliance with chapters 9, 17.5, 18, and 21.
 - c. Location, design and adequacy of automobile parking as to number of spaces, square footage per space including movement lanes and total area.
 - (2) Virginia Department of Transportation Engineer relative to highway matters.
 - (3) Dinwiddie County Water Authority relative to:
 - a. Adequacy of water supply and sanitary wastewater facilities.
 - b. Compliance with applicable established design criteria, construction standards and specifications for all required public water and wastewater improvements.
 - (4) Building official or his agent, relative to compliance with the Uniform Statewide Building Code.
 - (5) Appomattox River Soil and Water Conservation District relative to adequacy of drainage and erosion control measures.

(6) The Virginia Department of Health if septic tanks and other sewage disposal facilities other than sanitary sewers are involved.

- (d) The director of planning, or his agent, shall approve or disapprove site plans in accordance with the reviewing authorities' recommendations. He shall notify the applicant of his decision to approve or disapprove the site plan within sixty (60) days of the date of submission of the plan, if practicable. If the director of planning fails to approve or disapprove the site plan within sixty (60) days after it has been officially submitted for approval, the applicant, after ten (10) days written notice to the director of planning, may petition the circuit court to decide whether the site plan should or should not be approved. The court shall hear the matter and shall approve or disapprove the site plan in accordance with this chapter.

Sec. 22-280. Site plan approval.

- (a) An approved site plan shall become null and void if no significant work is done or development is made on the site within five (5) years after final site plan approval.
- (b) There shall be no clearing or grading of any site without approval of a grading and/or erosion control plan by the director of planning. Construction or development may begin upon approval of the site plan by the director of planning and of building permits by the building official.
- (c) The subdivider or developer may file for an extension prior to the expiration of final site plan approval. The director of planning may grant one or more extensions of such approval for additional periods as the director may determine to be reasonable, taking into consideration the size and phasing of the proposed development and the laws, ordinances and regulations in effect at the time of the request.
- (d) Deviation from an approved site plan without the written approval of the director of planning shall void the plan and the director of planning shall require the applicant to submit a new site plan for consideration.

Sec. 22-281. Construction to be in accordance with site plan; prerequisite to issuance of permit.

- (a) It shall be unlawful for any person to construct, erect or structurally alter any building or structure or develop, change or improve land for which a site plan is required, except in accordance with the approved site plan.
- (b) Inspections during the installation of the off-site improvements and required on-site improvements shall be made by the department responsible for such improvements as required to certify compliance with the approved site plan and applicable county standards.
- (c) The owner shall notify the director of planning twenty-four (24) hours prior to the beginning of all street or storm sewer work shown to be constructed on the approved site plan.
- (d) The owner shall have one (1) set of approved plans, profiles and specifications available at the site at all times when work is being performed. A designated, responsible employee shall be available for contact by county inspectors.
- (e) No building permit shall be issued to construct, erect or alter any building or structure or develop, or improve any land, that is subject to the provisions of this article until a site plan has been submitted and approved.
- (f) The applicant or developer shall submit to the director of planning a set of as built drawings certified by an engineer, licensed by the Commonwealth of Virginia, acceptable to the director of planning stating that all improvements have been installed as represented and function as designed.

Sec. 22-282. Certificate of occupancy.

A final occupancy permit may be issued for any appropriately completed building or part of building located in a part of the total area of an approved site plan, provided:

- (a) The other on-site construction and improvements included in the approved site plan for the section have been completed and have been inspected and accepted by the director of planning, Dinwiddie County Water Authority, or their agents.
- (b) The owner shall receive an approval from the director of planning, Dinwiddie County Water Authority, or Virginia Department of Transportation on the installation of all the required improvements upon the application. Such approval will authorize the release of any bond which may guarantee the satisfactory installation of such improvements or parts thereof. Inspections will be made within a reasonable time of the request, and the bond released as quickly as circumstances will permit.
- (c) The installation of improvements as required in this chapter shall in no case serve to bind the county to accept such improvements for the maintenance, repair or operation thereof, but such acceptance shall be subject to the existing regulations concerning the acceptance of each type of improvement.
- (d) The off-site improvements related to and necessary to service the section have been completed and have been inspected and accepted by the director of planning, Dinwiddie County Water Authority, or their agents, or the developer has provide surety acceptable to the bonding requirements of the county.

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that in order to assure compliance with Virginia Code Section 15.2-2286 (A) (7) it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice.

In all other respects, said zoning ordinance is hereby reordained.

IN RE: PUBLIC HEARING – A-98-3 – AMENDMENT TO ZONING ORDINANCE – SECTION 22-71 -- BED AND BREAKFAST ESTABLISHMENTS

This being the time and place advertised in the Dinwiddie Monitor on March 18 and March 25, 1998 for the Board of Supervisors of Dinwiddie County, Virginia to conduct a Public Hearing for the purpose of approving A-98-3, Amendment to Zoning Ordinance, Section 22-71, Bed and Breakfast Establishments, to permit by right within the Agricultural, General, District A-2.

Mr. Scheid came forward and presented A-98-3. He stated this was an amendment to the A-2 Section which would add Bed and Breakfast Establishments as a permitted use within an Agricultural, General, A-2 District. If the Board adopts the amendment of this section it will amend the section of the Code for A-2 to allow this for a Bed and Breakfast Establishment as a permitted use; it is not keyed to a particular piece of property. It is ordinance wise. The Planning Commission recommends approval to the Board of Supervisors of A-98-3. He stated he felt the Board had one of three courses of action to take: 1) you can accept the recommendation of the Planning Commission; 2) you can reject the recommendation of the Planning Commission; or 3) you can amend their recommendation. The only manner he was familiar with to amend their recommendation is to allow a Bed and Breakfast Establishment with a conditional use permit in an A-2 area.

There was discussion among the Board regarding the requirements of a Bed and Breakfast Establishment in an RR area. In RR it is by right. It was suggested that A-2 and RR should have the same requirements. After further discussion it was decided that A-2 should be with conditional use permit and RR should be re-addressed to also read with conditional use permit.

Mr. Scheid was concerned stating generally as he understood zoning law is that when you have an amendment pending in front of you, if you were to change the amendment in front of you, you can change to go to a less restrictive but not to a more restrictive, or higher density type of use. He stated his rationale for saying that the Board can indeed amend this is that you are making it more restrictive; you are not making it looser; you are making it more restrictive. He felt that the Board of Supervisors is entitled to take this amendment that is pending in front of you and say yes we do permit a Bed and Breakfast Establishment in an A-2 area but we are attaching with a conditional use permit.

Mr. Bracey asked Mr. Daniel M. Siegel, County Attorney, if that was correct.

Mr. Siegel asked if right now there was no conditional use permit in the ordinance required in the A-2, it is not a permitted use.

Mr. Scheid replied we have quite a few uses with a conditional use permit in an A-2 District.

Mr. Siegel asked but not with a Bed and Breakfast.

Mr. Scheid stated we do not permit a Bed and Breakfast Establishments in an A-2 District right now. They are asking to allow Bed and Breakfast Establishments in an A-2 area as a permitted use.

Mr. Siegel asked for time to look this matter over and asked for a delay later in the meeting.

Mr. Bracey asked if that was agreeable with Mr. Scheid.

Mr. Bracey stated this is a Public Hearing and asked if any citizens wished to speak at this time. There being none signed up and none in attendance, Mr. Bracey closed the Public Hearing portion of this case.

IN RE: TREASURER – APPOINTMENT OF SANDRA B. HARRISON

Mr. William E. Jones, Treasurer, came before the Board to recommend Ms. Sandra B. Harrison for the vacant position due to the retirement of Connie B. Rose. He stated he would like the effective date to be April 20, 1998 at a salary of \$18,589.00 which is Grade 5 Step 6.

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for William E. Jones, Treasurer, to hire Sandra B. Harrison effective April 20, 1998, at a salary of \$18,589.00 which is Grade 5 Step 6.

IN RE: 1998-99 BUDGET – AMENDMENT – FIRE AND RESCUE ASSOCIATION

Mr. Long stated the next item is adoption of 1998-99 Budget and the 1998 Tax Rates. One question that came up during the Public Hearing of the budget on March 18, 1998 which he wanted to ask the Board's direction on is the question of whether the Board wanted to grant an additional \$1500.00 to the Fire and Rescue Association. Mr. Charles Lewis, Chairman, had made that request at the Public Hearing on behalf of the Fire and Rescue Association.

Mr. Edward A. Bracey, Jr., read the following conflict of interest statement:

I, Edward A. Bracey, Jr., "In accordance with Section 2.1-639-14, paragraph (g) of the Code of Virginia, wish to disclose that my wife (Bernice Bracey) is employed by the Dinwiddie County School system. Employment of my wife occurred several years prior to my election to the Board of Supervisors and the results of any decision by this Board will affect my wife to no greater or less extent than other teachers with similar credentials and experiences. Therefore, I feel that I am able to participate in the actions of the Board concerning the 1998-99 budget effectively, fairly and in the public interest."

Upon motion of Mrs. Everett, seconded by Mr. Tickle, Mr. Moody, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye", Mr. Clay voting "nay",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that an amendment to the 1998-99 budget in the amount of \$1500.00 for the Fire and Rescue Association as requested is hereby approved.

IN RE: PUBLIC HEARING – A-98-3 – AMENDMENT TO ZONING ORDINANCE – SECTION 22-71 -- BED AND BREAKFAST ESTABLISHMENTS -- CONTINUED

Mr. Scheid stated in talking with Counsel we have decided that with conditional use permit may be added to the proposed amendment. It is proper and legal action.

Upon motion of Mr. Tickle, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT ORDAINED by the Board of Supervisors of Dinwiddie County, Virginia that the ordinance to amend the Code of the County of Dinwiddie Virginia, as amended, by amending and reenacting Section 22-71, of Chapter 22, Article IV, Division 3, Agricultural, General, District A-2, by adding "Bed and Breakfast Establishments with a conditional use permit".

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that in order to assure compliance with Virginia Code Section 15.2-2286 (A) (7) it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice.

In all other respects, said zoning ordinance is hereby reordained.

Mrs. Everett asked the Zoning Administrator to come forward at a later date to address the RR, Bed and Breakfast Establishments.

IN RE: 1998-99 BUDGET – AMENDMENT – PAY PLAN REVIEW

Mr. Long continued by stating that the next item under Budget was a request for an additional \$13,500.00 be moved from the Undesignated Reserve to Internal Services for the possible implementation of a County wide pay plan after the results of the plan are presented to the Board. And the last item is for their information. He wanted to let the Board members know that they will be returning with Compensation Board recommendations once they receive them from the State.

Upon motion of Mr. Everett, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to move \$13,500.00 from the Undesignated Reserve Fund to Internal Services within the 1998-99 budget for possible implementation of a County wide pay plan.

IN RE: 1998-99 BUDGET – ADOPTION

Mr. Long stated if there be no other questions he would ask for adoption of the budget with the amendments noted.

Mrs. Ralph stated this would include, as you have done in the past, a categorical budget for the School Board if that is your desire.

Upon motion of Mr. Moody, seconded by Mr. Tickle, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following 1998-99 budget is adopted:

	Fiscal Year	
	Current	Commencing
INCOME ESTIMATES		Fiscal Year July 1, 1998

GENERAL FUND:

Revenue from Local Sources:

General Property Taxes	\$11,293,100	\$11,874,325
Other Local Taxes	2,231,000	2,279,000
Permits, Privilege & Regulatory Licenses	158,900	150,600
Fines and Forfeitures	147,000	150,000
Revenue from Use of Money & Property	417,000	437,000
Charges for Services	307,120	259,686
Miscellaneous Revenue	176,350	176,350
	-----	-----
TOTAL	14,730,470	15,326,961
Revenue from the Commonwealth	2,061,386	2,032,892
Revenue from the Federal Government	-0-	-0-
Non-Revenue Receipts	-0-	-0-
	-----	-----
TOTAL GENERAL FUND	\$16,791,856	17,359,853
LAW LIBRARY FUND	5,000	5,000
SCHOOL TEXTBOOK FUND	210,487	160,149
SCHOOL CAFETERIA FUND	958,500	1,028,000
SCHOOL FUND:		
Revenue from Local Sources	96,400	91,400
Revenue from the Commonwealth	13,844,882	15,222,707
Revenue from the Federal Government	660,332	833,061
Transfers from Other Funds	5,700,102	6,007,260
	-----	-----
TOTAL SCHOOL FUND	20,301,716	22,154,428
VA PUBLIC ASSISTANCE FUND	1,849,389	2,079,65
E911 FUND	62,000	62,000
SELF-INSURANCE FUND	320,000	65,000
GENERAL CAPITAL PROJECTS FUND	-0-	-0-
OYCS FUND	52,807	69,090
CDBG CAPITAL PROJECTS FUND	35,108	56,322
FIRE PROGRAMS FUND	37,000	50,550
FORFEITED ASSET SHARING	7,600	-0-
MEALS TAX	300,000	400,000
SCHOOL CAPITAL PROJECTS	-0-	292,460

CSA FUND	596,500	617,638
JAIL COMMISSION FUND	11,000	5,600
COURTHOUSE MAINTENANCE FUND	20,000	20,000
COUNTY DEBT SERVICE	1,673,306	1,694,775
SVRTC FUND	135,000	215,000
HEAD START FUND	123,819	160,497
COUNTY CONSTRUCTION FUND	4,000,000	-0-
SCHOOL CONSTRUCTION FUND	6,725,552	-0-
SCHOOL DEBT SERVICE	2,001,319	2,223,828

GRAND TOTAL -- ALL FUNDS	\$56,217,959	48,719,845
LESS INTERFUND TRANSFERS	9,899,532	10,495,590
TOTAL INCOME	\$46,318,427	38,224,255
FUND BALANCES, JULY 1	21,741,247	22,519,450
CASH RESOURCES	\$68,059,674	60,743,705

CONTEMPLATED EXPENDITURES

GENERAL FUND:

Board of Supervisors	\$ 54,134	55,754
County Administrator	206,358	207,284
County Attorney	40,350	40,350
Independent Auditor	22,000	22,000
Commissioner of the Revenue	224,746	235,133
Business License	19,255	19,566
General Reassessment	-0-	140,000
Land Use	17,953	18,515
Treasurer	232,981	233,607
Data Processing	54,961	56,395
Electoral Board and Officials	75,671	78,017
Circuit Court	15,050	15,050
County Court	5,080	5,580
Special Magistrates	500	500

Clerk of the Circuit Court	57,653	60,172
Commonwealth's Attorney	110,607	116,345
Sheriff-Law Enforcement	2,163,375	2,109,532
Volunteer Fire Departments	147,000	197,000
Ambulance & Rescue Service	42,087	43,270
Forestry Service	11,720	11,720
Dinwiddie EMS	286,589	308,781
Sheriff-Correction & Detention	308,108	312,075
Probation Office	3,150	3,450
Other Correction & Detention	67,074	55,733
Building Inspection	169,387	239,482
Construction Inspector	49,383	-0-
Animal Control	104,160	94,751
Medical Examiner	500	500
Public Safety/Civil Defense		61,589
Road Administration	-0-	-0-
Street Lights	42,000	42,000
Refuse Disposal	1,186,110	1,106,317
Public Nuisance	5,000	5,000
Public Utilities	103,100	104,200
Maintenance of Buildings & Grounds	267,729	333,752
Water Service	160,000	160,000
Health	160,011	169,258
Mental Health	41,612	43,332
Other Social Services	19,916	21,582
Community College	1,307	1,793
Recreation	149,850	152,897
Lake Chesdin	1,500	1,500
Regional Library	146,676	166,948
Planning	166,102	171,090
Economic Development	18,515	16,050
Other Planning & Community Development	77,404	100,464
Regional Planning Commission	12,540	12,870
Soil and Water Conservation	7,500	7,500

Advancement of Agric & Home Economics	53,061	55,604
Internal Services	12,850	26,350
	-----	-----
Subtotal	7,122,615	7,440,658
Transfers to Other Funds	9,383,007	9,653,154
	-----	-----
TOTAL GENERAL FUND	16,505,622	17,093,812
	=====	=====
HEAD START	123,819	160,497
SVRTC FUND	135,000	250,000
LAW LIBRARY FUND	5,000	5,000
SCHOOL TEXTBOOK FUND	251,585	211,650
SCHOOL FUND	20,301,716	22,154,428
SCHOOL CAFETERIA FUND	985,610	1,064,344
VA PUBLIC ASSISTANCE FUND	\$1,849,389	2,079,655
E911 FUND	45,960	47,000
SELF INSURANCE FUND	347,711	324,600
OYCS FUND	52,807	79,590
GENERAL CAPITAL PROJECTS	-0-	2,000,000
SCHOOL CAPITAL PROJECTS	-0-	292,460
CDBG FUND	38,308	56,322
FIRE PROGRAMS FUND	37,000	50,550
FORFEITED ASSET SHARING	7,600	-0-
MEALS TAX FUND	440,000	530,000
CSA FUND	596,500	617,638
JAIL PHONE COMMISSION FUND	-0-	5,600
COURTHOUSE MAINTENANCE	-0-	-0-
DEBT SERVICE	1,323,306	1,694,775
COUNTY CONSTRUCTION FUND	4,000,000	-0-
SCHOOL DEBT SERVICE	2,001,319	2,231,828
SCHOOL CONSTRUCTION FUND	13,447,002	6,000,000
	=====	=====
GRAND TOTALS - ALL FUNDS	\$62,495,254	56,949,749
LESS INTERFUND TRANSFERS	9,899,532	10,495,590

TOTAL EXPENDITURES	\$52,595,722	46,454,159
FUND BALANCES - JUNE 30	15,463,952	14,289,546
TOTAL REQUIREMENTS	\$68,059,674	60,743,705

IN RE: 1998 TAX RATES – ADOPTION

Mr. Long stated that we now need to adopt the 1998 Tax Rates.

Mrs. Ralph read the proposed Tax Rates.

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following 1998 Tax Rates are adopted:

TAX RATES 1998

■ Real Estate	\$.74
■ Mobile Homes	.74
■ Mineral Lands	.74
■ Public Services	.74
■ Personal Property	4.90
■ Personal Property - Volunteers	.25
■ Machinery & Tools	3.30
■ Heavy Construction Equipment	3.30
■ Airplanes	.50

IN RE: COUNTY ADMINISTRATOR COMMENTS – PROFESSIONAL SECRETARIES WEEK

Mr. Long stated the first item is a Resolution that is simply in recognition of Professional Secretaries Week which is April 19-25, 1998. It is to recognize the good people that we have on staff here at the County.

Upon motion of Mr. Moody, seconded by Mr. Tickle, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following resolution be adopted

RESOLUTION
OF THE
DINWIDDIE COUNTY BOARD OF SUPERVISORS
APRIL 1, 1998
IN RECOGNITION OF
PROFESSIONAL SECRETARIES WEEK
APRIL 19th - 25th, 1998

WHEREAS, professional secretaries are committed to upholding the highest ethical standards;

WHEREAS, professional secretaries contribute greatly to office excellence;

WHEREAS, the week of April 19th - 25th, 1998 has been designated Professional Secretaries Week, by Professional Secretaries International, its founder and sponsor;

NOW, THEREFORE, We, the Board of Supervisors of Dinwiddie County, Virginia do hereby proclaim the week of April 19th - 25th, 1998, PROFESSIONAL SECRETARIES WEEK and ask that management everywhere join in recognizing these outstanding professionals in their employ especially on Wednesday, April 22nd, Professional Secretaries Day.

IN RE: COUNTY ADMINISTRATOR COMMENTS – GEOGRAPHIC INFORMATION SYSTEM (GIS)

Mr. Long stated the next item is a resolution that would authorize the method of competitive negotiation for the proposals for the GIS needs assessment.

Mrs. Ralph distributed to the Board a corrected copy of the draft resolution with additional legal verbiage that the County Attorney felt should be included.

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following resolution authorizing competitive negotiation - needs assessment study for a countywide geographic information system (GIS) is adopted:

**RESOLUTION AUTHORIZING COMPETITIVE NEGOTIATION –
NEEDS ASSESSMENT STUDY FOR A COUNTYWIDE
GEOGRAPHIC INFORMATION SYSTEM (GIS)**

WHEREAS, the Board of Supervisors of Dinwiddie County (the "Board") wishes to receive proposals from qualified firms for the County's "Needs assessment study for a countywide geographic information system (GIS)", to evaluate various subjective factors, including a demonstrated understanding of the project, experience and qualifications, schedule and quality of work, and to negotiate specific contractual terms and conditions favorable to Dinwiddie County (the "County"); and

WHEREAS, Section 11-41(c) of the Virginia Public Procurement Act provides that goods and services may be procured by competitive negotiation upon a determination made in advance and set forth in writing that competitive sealed bidding is not advantageous to the public;

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia:

1. The County Administrator, in cooperation with other County staff persons, is authorized to issue on behalf of the County, a written request for proposals for the County's "Needs assessment study for a countywide geographic information system (GIS)" on the basis that competitive sealed bidding is not practicable and not fiscally advantageous to the public as it is advisable for the County to have the flexibility allowed by competitive negotiation procedures to consider many factors including negotiated price, experience and qualifications of the vendor, length of contract performance and other terms and conditions.
2. This Resolution shall constitute a written determination that competitive sealed bidding is not advantageous to the public for the reasons stated above.
3. This Resolution shall be effective as of April 1, 1998.

IN RE: COUNTY ADMINISTRATION COMMENTS – 1998-99
INTERSTATE AND PRIMARY PRE-ALLOCATION
HEARING

Mr. Long stated that he had included a letter from Ronald Reekes, Resident Engineer, Virginia Department of Transportation regarding the FY-99 Interstate and Primary Pre-allocation Hearing which is scheduled for April 8th. In the letter two (2) projects are outlined for the County. One being the Route One corridor study from the Petersburg City limits to the intersection of Route 703, Carson Road. The other one is concerning the intersection of Cox Road, Route 226 and Route 1. He stated he was planning to attend the hearing. He thought these two (2) projects were important but also wanted to ask the Board if there are any road ways or studies that they felt should come before these priorities.

Mrs. Everett stated that these are certainly priority projects. It is very important that the County support a request for A Route 460 corridor study. She would like to see that included.

Mr. Moody asked Mr. Bracey if he planned to attend.

Mr. Bracey stated he would try to.

Mrs. Everett stated she planned to attend.

Mr. Tickle stated he had one comment. Since this is a primary/interstate preallocation hearing, he felt it would be a nice idea since this part of Virginia has a lot of historical type locations, for many different reasons, is that we investigate the possibilities of having some pull off areas on our interstate highways to stop and look at those sites. He knew this was not like a corridor plan or anything else. For example the Forts up and down the interstate, various birth places, need a pull off so someone coming through the state of Virginia or our own people can stop off and see a site. He knew that this was done in other states. He would like to see that recommended as one of the items that they possibly consider. He realizes there is a very slight chance but if we keep doing it long enough we may get someone to take attention.

Mr. Bracey asked Mr. Tickle if he wished this to be included in their comments at this meeting.

Mr. Tickle stated he would very much like for it to be included.

IN RE: COUNTY ADMINISTRATOR COMMENTS

Mr. Long stated he had included a couple of information topics in their packet. One item he had included is a report on the results of the committee that was charged by the Fire Chief's Association to come up with a Personnel Accountability System. This information is enclosed for your review. They have shown the presentation to him and they will be looking for action, hopefully at the April 15th meeting. He stated he would be glad to answer any questions the Board may have on this proposed system.

Also in the packets there was a report from Mr. Scheid concerning the Gas Line Project. He stated he placed this before them so they would have it as soon as possible. It was included for your review and will be going to the Planning Commission next week. It will come before the Board on May 6th.

Mrs. Mann asked the Board members to please not destroy the maps enclosed by Mr. Scheid as they were expensive to produce. The Board removed these maps at this time and returned them to Mr. Scheid for distribution at a later date.

IN RE: BOARD MEMBER COMMENTS

Mr. Clay - no comments

Mrs. Everett – She stated that the White Oak Battlefield dedication on Sunday was impressive. Mr. Bolte was instrumental in getting that project underway. Tribute was paid to him during the ceremony. Also Mr. Tony Rinaldi was given a life membership in The Association for Preservation of Civil War Sites. She suggested that everyone make a trip out to walk the trails. She stated that there was talk of a tram traveling in the County from site to site for tourism. There may be grant money available for such a project and some concerned persons are going to look into that.

Another thing she wished to bring up is that Mr. Shelton Rideout died and he had been very active in the Old Hickory Fire Department and his son is active in it also. She felt the County needed to recognize him also.

Mr. Tickle – He stated he had no comments but he would like to go back and address the corridor study. He stated he traveled 95 everyday and there has been some serious accidents at 95 and 85. He would like for us to consider our recommendation since Dinwiddie County connects and uses that as a transportation route into the greater metropolitan area, that we investigate to make that a safer junction. He repeated again that he would like for Dinwiddie County to make that recommendation. As the Board knows they have done the lane that narrows in, they sort of force you, but he has had trucks go by him and force him right off to the side. He thinks that we need to do something about it.

Mr. Moody – He stated he had forgotten to bring up one item. In the information section of the Board packet there was a resolution from the Mecklenburg County Board of Supervisors supporting the Robb Plan for tobacco. He felt that this was the best plan for the tobacco farmers and he would like to make a motion in support of this Plan.

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mrs. Everett, Mr. Bracey voting “aye”, Mr. Tickle “abstaining”,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following resolution is adopted:

RESOLUTION

WHEREAS, flue-cured tobacco is of tremendous economic importance to the producers in Dinwiddie County, generating millions annually in farm sales,

WHEREAS, there are proposals to eliminate the Flue-Cured Tobacco Acreage-Poundage Program as it currently exists which would eliminate flue tobacco quotas whereby eroding producer equity,

WHEREAS, in the proposed Tobacco Transition Act there are many different “buy-out plans” with one of these plans being proposed by Senator Charles Robb from Virginia,

WHEREAS, the Robb Plan is the most equitable plan for all parties involved, including taxpayers, producers, allotment owners, communities and tobacco companies,

THEREFORE BE IT RESOLVED, that the Dinwiddie County Board of Supervisors voted at their regularly monthly meeting on April 1, 1998, to support Senator Robb’s Proposal and to request all counties in tobacco growing areas to do the same.

Mr. Tickle stated that he wanted to express opinion that he is in favor of this; however, due to his place of employment he cannot discuss or vote on this issue.

Mr. Bracey – He stated that we have received this letter from the Dinwiddie Ambulance and Rescue Squad. He asked Mr. Long what he wanted them to do with this thing.

Mr. Long stated that he simply gave it to them for your information. He stated that he had informed DVRS that he had discussed this with the Board and at that time you had indicated to him that we would not be issuing surplus vehicles but that he would give the Board the letter that had been brought to him.

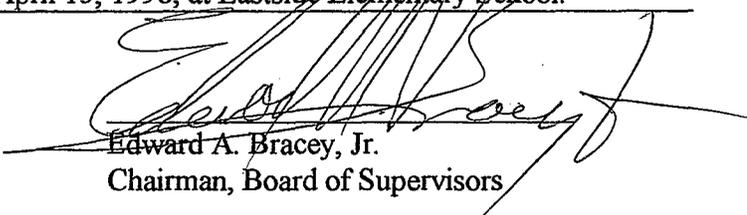
Mr. Bracey asked then you have told them what the -- this letter is just for our information.

Mr. Long stated yes sir.

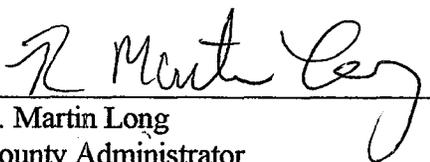
Mr. Bracey continued that the other comment is that he sees where we are into a study for our employees. He hoped that there were going to be some salary increases for our employees. He stated he was very much in favor of that; however, he thinks at this point, he did not know how extensive we have been doing this over a period of time, but we need a form or method of pure evaluation. Regardless of your position somebody is responsible for the evaluation of the employees. Sometimes he felt that we might be giving people raises and they do not deserve them and then sometimes we pass people over that maybe should get a step in their job and or a raise. He hoped that the Administration would use a good measurement stick because he felt that all things should be evaluated.

RE: ADJOURNMENT

Upon motion of Mr. Clay, seconded by Mrs. Everett, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye", the meeting adjourned at 8:39 P.M. to be continued at 12:30 P.M., Wednesday, April 15, 1998, at Eastside Elementary School.


Edward A. Bracey, Jr.
Chairman, Board of Supervisors

ATTEST:


R. Martin Long
County Administrator

/pam