

VIRGINIA: AT THE CONTINUATION MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE MULTI-PURPOSE ROOM OF THE PAMPLIN ADMINISTRATION BUILDING, DINWIDDIE COUNTY, VIRGINIA, ON THE 20<sup>TH</sup> DAY OF MAY 1998, AT 12:00 NOON.

PRESENT:	EDWARD A. BRACEY, JR., CHAIRMAN	ELECTION DISTRICT #4
	LEENORA V. EVERETT, VICE-CHAIR	ELECTION DISTRICT #3
	AUBREY S. CLAY	ELECTION DISTRICT #5
	HARRISON A. MOODY	ELECTION DISTRICT #1
	MICHAEL H. TICKLE	ELECTION DISTRICT #2
OTHER:	PAUL JACOBSON	COUNTY ATTORNEY

(arrived 1:15 P.M.)

**IN RE: EXECUTIVE SESSION**

Upon motion of Mrs. Everett, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye" pursuant to the Virginia Freedom of Information Act, Section 2.1-344 (A) - 1 Discussion of employment, salaries, disciplining of public officers, appointees, or employees of any public body (Review of Pay Classification Plan); Section 2.1-344 (A) 3 - Discussion or consideration of the condition, acquisition or use of real property for public purpose, or of the disposition of publicly held property; and Section 2.1-344 (A) 7 - Consultation with legal counsel (Contract for Completing County Brochure), the Board moved into Executive Session at 12:05 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 2:06 P.M. in the Board Meeting Room of the Pamplin Administration Building.

**IN RE: CERTIFICATION**

Upon motion Mr. Moody, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye", the following resolution was adopted:

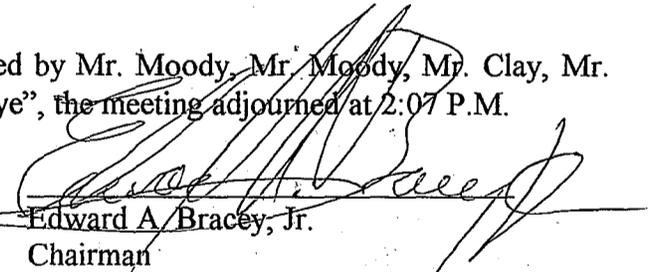
WHEREAS, the Board of Supervisors of Dinwiddie County convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

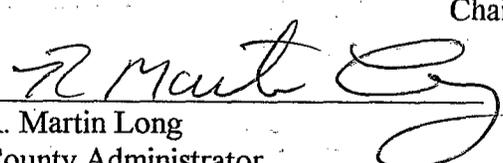
WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board of Supervisors of Dinwiddie County, that such Executive meeting was conducted in conformity with Virginia law;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors of Dinwiddie County, Virginia.

**RE: ADJOURNMENT**

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye", the meeting adjourned at 2:07 P.M.

  
Edward A. Bracey, Jr.  
Chairman

ATTEST:   
R. Martin Long  
County Administrator

/pam

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 20TH DAY OF MAY, 1998, AT 2:00 P.M.

PRESENT: EDWARD A. BRACEY, JR., CHAIRMAN ELECTION DISTRICT #4  
LEENORA V. EVERETT, VICE-CHAIRMAN ELECTION DISTRICT #3  
AUBREY S. CLAY ELECTION DISTRICT #5  
MICHAEL H. TICKLE ELECTION DISTRICT #2  
HARRISON A. MOODY ELECTION DISTRICT #1

OTHER: PAUL JACOBSON COUNTY ATTORNEY

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**IN RE: INVOCATION – PLEDGE OF ALLEGIANCE – AND CALL TO ORDER**

Mr. Edward A. Bracey, Jr., Chairman of the Board, called the regular meeting to order at 2:08 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

**IN RE: AMENDMENTS TO THE AGENDA**

Mr. Bracey asked if there were any amendments to the agenda. There being none Mr. Bracey moved forward.

**IN RE: MINUTES**

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the May 6, 1998 Continuation Meeting and the May 6, 1998 Regular Meeting are approved in their entirety.

**IN RE: CLAIMS**

Upon motion of Mr. Moody, seconded by Mrs. Everett, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1010433 - 1010572 (void check(s) number 1010433); for Accounts Payable in the amount of \$268,609.25: General Fund \$186,327.99; E911 Fund \$1,612.92; Self Insurance Fund \$3,739.52; Law Library \$381.74; County Capital Projects \$120.00; and County Debt Service \$76,427.08.

**IN RE: APPROVAL OF REQUISITION #19 - COURTHOUSE CONSTRUCTION**

Mrs. Wendy Weber Ralph, Assistant County Administrator, stated the following invoices are included in this requisition:

MORTON MARKS & SONS, INC.	\$11,081.26
CONTRACT SPECIFIX	17,739.30
K&B OFFICE SYSTEMS	1,020.90
SUPERIOR FLOOR COVERINGS	18,737.09
TRI-CITY OFFICE PRODUCTS	348.75
TOTAL REQUISITION #19	\$48,927.30

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 19 in the amount of \$48,927.30 be approved and funds appropriated for CIP expenses for the Courthouse Project Fund.

**IN RE: APPROVAL OF REQUISITION #31 – SCHOOL CONSTRUCTION**

Mrs. Ralph stated Requisition #31 for the School Construction consists of payments to the following:

KBS, INC.	\$535,243.93
FROEHLING & ROBERTSON, INC.	1,345.49
STROUD, PENCE & ASSOCIATES, LTD.	3,040.00
NATIONAL MASTERCRAFT IND.	7,627.32
DEJARNETTE & PAUL, INC.	511.00
TOTAL OF REQUISITION NUMBER 31	\$547,767.74

Upon motion of Mrs. Everett, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 31 in the amount of \$547,767.74 be approved and funds appropriated for CIP expenses for the School Project Fund.

**IN RE: CITIZEN COMMENTS**

Mr. Long stated that he would at this time like to welcome the shadow students from Dinwiddie County High School Advanced Level Government Class to the Board's meeting. Mr. Long asked that those in attendance stand and be recognized.

Mr. Bracey asked if there were any citizens who had signed up to speak.

Mrs. Pamla A. Mann, Administrative Secretary, stated there were no citizens signed up to speak.

Mr. Bracey asked if there was any one present who wished to speak at this time.

The following person addressed the Board:

1. Mr. Len Mick, 3721 Iris Circle, Petersburg 23803, representative of the Senior Honors Class, came forward to thank the Board for allowing them to attend the meeting and for taking the time to allow them to shadow. He stated they felt they had learned a great deal from this experience.

There being no additional citizens wishing to speak Mr. Bracey moved forward.

**IN RE: DEPARTMENT OF TRANSPORTATION – REPORT**

Mr. Long stated he had been informed that Mr. Ronald Reekes, Resident Engineer and Mr. Harold Dyson were both unable to attend because of conflicting training. If any Board member has questions please let him know or call Mr. Reekes directly.

**IN RE: DEPARTMENT OF TRANSPORTATION – ACCEPTANCE  
OF INDUSTRIAL ACCESS ROAD FUNDS**

Mr. Long stated Mr. Reekes had forwarded him a letter which needed authorization for the Chairman of the Board, the County Attorney and the County Administrator to sign the form to accept the \$450,000.00 from the Department of Transportation for the Industrial Access Road Fund for the industrial access road to be constructed for the Chaparral Steel Facility.

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that authorization is granted for the Chairman of the Board, the County Attorney, and the County Administrator to sign the acceptance form from the Department of Transportation for the \$450,000.00 of Industrial Access Road funds to be used for the construction of the industrial access road for the Chaparral Steel Facility.

Mr. Long reported Mr. Reekes had indicated to him yesterday the bridge on Flatfoot Road, which is closed, has been put out for emergency contract award and they should have a contractor on that job the first part of June.

Mr. Moody asked for a message to be relayed to Mr. Reekes regarding the need for mowing on secondary roads. He was concerned because the holiday is coming quickly. He also stated that Zilles Road is in bad shape with pot holes.

Mr. Long stated he would convey this to Mr. Reekes in the morning.

Mr. Tickle stated he would like for the Board to support the VACO (Virginia Association of Counties) Finance Committee on trying to enhance the amount of funds that a County of their size receives for highway funding. We currently receive an 80-20. This is 80 percent based on population and 20 percent on area. We only receive about 1.3 million of road funds per year. He would like to see us incorporate something in our recommendations to the General Assembly next year to this effect. He also asked the County Administrator to support this concept on the Transportation Committee.

**IN RE: COMMISSIONER OF THE REVENUE – REPORT**

Mr. Bracey stated Mrs. Deborah M. Marston, Commissioner of the Revenue, had informed him she would not be in attendance because she would be out of town in a training session. Mr. Bracey stated if any Board member had a question or problem please contact her.

**IN RE: COMMISSIONER OF THE REVENUE – GENERAL  
REASSESSMENT**

Mr. Long stated he had one issue to bring before the Board. He continued he had spoken to Mr. Wingate, Wingate and Associates, who indicated currently the assessments in the County are at 92 - 93%. Mr. Wingate indicated that typically in the profession they get into the upper 80 percentile before they perform a general reassessment. He recommended to the Board we wait another budget year to start the next reassessment.

Upon motion of Mrs. Everett, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that based on Wingate & Associate's recommendation to wait another budget year because of the current sales ratio, the date to begin the next general reassessment in the County will be postponed until July 1, 1999.

Mr. Tickle requested that we do a press release and/or make sure the local newspapers understand this is not going to happen and it is going to happen the way we just voted.

Mr. Bracey asked the newspaper reporters in attendance to meet with Mr. Long following the meeting to get the proper information on this subject.

**IN RE: TREASURER – REPORT**

Mrs. Ralph stated Mr. William E. Jones, Treasurer, was also out of town for training. She stated his report was placed on the table prior to the meeting.

Mr. Bracey asked if the Board members had any questions to present to the Treasurer regarding his report. There being none Mr. Bracey moved forward.

**IN RE: COMMONWEALTH ATTORNEY – REPORT**

Mr. T. O. Rainey, Commonwealth Attorney, was not present at this time.

**IN RE: SHERIFF'S DEPARTMENT – REPORT**

Sheriff Samuel Shands came forward stating the Board had his report. He stated he had one thing to report regarding non-residents using the dumpsters. He stated they are being ticketed and being prosecuted.

Mr. Tickle offered a thank you to Sheriff Shands for taking care of that matter. He requested Sheriff Shands to work closely with Mr. Denny King, Director of Waste Management, during the first few days as they initiate these crack down measures.

Mr. Bracey asked Sheriff Shands about the new clothing purchased.

Sheriff Shands stated these clothes are for the courtroom security personnel. This is only for them. All old uniforms are passed down, nothing is thrown away.

Mr. Tickle stated the co-pay for inmates medical expenses has been a success story.

Sheriff Shands stated it had been.

**IN RE: BUILDING INSPECTOR – REPORT**

Mr. Dwayne H. Abernathy, Building Inspector, came forward to present his monthly report. He asked the Board if they had any questions.

There being no questions the Board moved forward

**IN RE: ANIMAL WARDEN – REPORT**

Mr. Steve Beville, Animal Warden, came forward and presented his report for the month of April 1998. He asked if there were any questions regarding his report.

**IN RE: ANIMAL WARDEN -- CLAIM – ARABIAN COLT – AL BROOKS, JR.**

There being no questions Mr. Beville continued by stating that he did have one claim. He stated that Mr. Al Brooks, Jr. reported that dogs had killed a two (2) day old Arabian colt. Mr. Beville reported that the colt had bite marks to the neck and hind legs. Mr. Beville recommended to the Board that they pay the claim for the colt which was valued at \$200.00.

Upon motion of Mr. Tickle, seconded by Mrs. Everett, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that authorization is granted to pay Mr. Al Brooks, Jr. for an Arabian colt claim submitted with a total value of \$200.00, which was killed by dogs.

**IN RE: COMMONWEALTH ATTORNEY – REPORT**

Mr. Bracey stated Mr. Rainey is here and asked if he had anything to report to the Board.

Mr. T. O. Rainey, Commonwealth Attorney, came forward to present his report. He stated he had nothing to report at this time. He did inform the Board he had received from the Department of Taxation a report on the efforts to collect unpaid fines in Dinwiddie County. He stated the report shows that of \$65,158.18 that was collectable, we have collected \$34,878.02. This amount represents about a 55% success rate.

Mr. Tickle asked Mr. Rainey to work with Sheriff Shands and Mr. King in the efforts to ticket and prosecute those not following the dumpster rules and regulations.

Mr. Rainey stated he would work with them because all fines come back to the County.

Mrs. Everett asked questions regarding the Code of Dinwiddie County with regard to pornographic material featuring children.

Mr. Rainey stated he would look into the matter and report back to her. He stated he knew it was a State law but was not aware of a County ordinance covering this subject.

**IN RE: DIRECTOR OF PLANNING – REPORT**

Mr. William C. Scheid, Director of Planning, came before the Board to present his monthly report. He reported he had participated in the Shadow Program and his shadow Jennifer Whirley was present today. He stated it was an excellent program and commended the Board and the County Administrator on their participation in this program.

Mr. Scheid passed out additional information to the Board. The information was on the Virginia Chapter of the APA conference held in Williamsburg and the Boydton Plank Road study corridor report as the Board had previously requested.

Mrs. Everett asked about a work session, with the Planning Commission, on the corridor study.

Mr. Bracey requested Mr. Long to set up this work session and report back to the Board.

Mr. Tickle asked about P-98-4, a rezoning request by Mr. John Chappell, and the problems that might arise from this rezoning and if the County was placing any safeguards on this rezoning.

Mr. Scheid and Mr. Moody stated this case does come forward with proffers and there is additional information forthcoming which will shed new light on this case for the Board.

**IN RE: DIRECTOR OF PLANNING – AUTHORIZATION TO  
READVERTISE FOR PLANNER/ZONING COMPLIANCE  
OFFICER**

Mrs. Ralph stated there was one issue that needed Board action and she would like to address this issue before Mr. Scheid leaves the meeting. She stated there have been two (2) unsuccessful attempts to fill this position. It has, therefore, been recommended that we expand the advertisement and title of the Code Compliance Officer and re-advertise changing the job title and description. This job would be advertised as Grade 12 with a salary range of \$25,461.00 to \$52,105.00.

Upon motion of Mrs. Everett, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye";

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to re-advertise for a Code Compliance Officer changing the job title to Planner/Zoning Compliance Officer with a salary level of Grade 12, \$25,461.00 to \$52,105.00.

**IN RE: ZONING ADMINISTRATOR – REPORT**

Mr. John M. Altman, Jr., Zoning Administrator, came forward and presented his monthly report. He asked if the Board had any questions.

Mr. Bracey asked about the tall grass issue and Mr. Moody asked about the light at the business on Route 460.

Mr. Altman stated letters have gone out on the grass and he had investigated the light and it is a problem and will be addressed accordingly.

**IN RE: SOCIAL SERVICES – REPORT**

Mrs. Peggy McElveen, Director of Social Services, came forward and began by thanking the Board for the new telephone system. She also complimented the Administration Staff on the Benefits Fair.

Mr. Long stated all credit for the Benefits Fair goes to Mrs. Glenice Townsend, Fiscal Officer for the County.

Mrs. McElveen continued by stating that May was Foster Care Month and it was also Adult Abuse Prevention Month. She gave the Board an update on Legislative changes that she felt were pertinent to her Department.

Mrs. Ralph stated there was an appointment that would be necessary for the Social Services Board which is due by the end of June.

Mrs. Mann reported there are two (2) appointments and that letters have gone out to the current members of the Board; they are being advertised; and would be ready for action at the second meeting of the Board in June.

**IN RE: SUPERINTENDENT OF SCHOOLS – REPORT**

Mrs. Troilen Seward, Superintendent of Schools, came forward to present her report. Mrs. Seward stated she was happy to report there was no high school incident report this month because there was nothing to report. She updated the Board on the bus telephones and gave examples as to the value of such service. She took this opportunity to thank Mr. T. O. Rainey, Commonwealth Attorney, for his help on the School's legal questions. She also reported that Dinwiddie County is going to be a part of the Visiting

International Facility Program this coming year in order to offer Latin in the County's Schools.

**IN RE: SUPERINTENDENT OF SCHOOLS – SUPPLEMENTAL APPROPRIATION #7-FY98**

Mrs. Seward continued by stating her next two (2) items were business items. She stated she had the privilege yesterday of having one (1) of the youngsters, who is present this afternoon, Shelli Jones, who followed her around yesterday and going through some of the financial stuff she remarked "Gosh I did not realize that so much was involved."

Mrs. Seward stated her first supplemental appropriation was for a transfer from the County's Self-Insurance Fund to the School Fund to cover their premium payment for insurance.

Upon motion of Mrs. Everett, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the transfer and appropriation of the following funds from the Self Insurance Fund to the School Fund, Operations category, to cover their payment for insurance:

Fourth payment to VML for Workman's Compensation	\$17,441.25
Additional payment for adjustment to VML	4,826.00
May payment to ITT Hartford Insurance	35,385.00
Total amount of transfer	\$57,652.25

**IN RE: SUPERINTENDENT OF SCHOOLS – SUPPLEMENTAL APPROPRIATION #6-FY98**

Mrs. Seward stated her final request was a supplemental appropriation based on the actual Average Daily Membership for FY-98. The March 30, 1998 Average Daily Membership was 4157. She had built her FY-98 Budget on 4020 students, and with Supplemental Appropriation #2, we adjusted this number to 4110. As a result of this additional increase, she needed a \$146,043.00 supplemental appropriation in the School Fund and a \$2461.00 supplemental appropriation in the Textbook Fund. Since the School Board's Budget is approved categorically by the Board of Supervisors, she requested these funds be distributed as listed below:

Maintenance	\$105,113.00
Instruction	41,930.00 plus \$2,461.00 for Textbooks = \$44,391.00
Total	\$147,043.00 plus \$2,461.00 for Textbooks

The maintenance category is intended to cover the replacement of the rooftop HVAC units at Sunnyside, the renovation of the restrooms at Southside and some small maintenance projects. The cost of the HVAC replacement will be \$99,455.00 with part of the cost being paid from the Trigon Settlement Fund for School Construction. She stated the School Board was also requesting the actual appropriation of the \$18,193.03 plus the accrued interest from December 5, 1997 to June 5, 1998 in the School Construction Trust Fund from the Trigon settlement to help pay for the replacement of the HVAC units at Sunnyside Elementary. They estimated the amount of money in this fund on June 5, 1998 to be \$18,602.37.

After discussion regarding other schools in the County that also needed repairs Mr. Bracey called for a motion.

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for appropriation of \$105,113.00 to the Maintenance Fund; \$41,930.00 to the Instruction Fund; and \$2,461.00 into the Textbook Fund from additional State Funds received by the School Board; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the funds in the School Construction Trust Fund from the Trigon settlement estimated to be \$18,602.37 be appropriated for the rooftop HVAC units at Southside Elementary School.

**IN RE: OFFICE ON YOUTH AND COMMUNITY SERVICES –  
APPOINTMENT OF MEMBERS**

Mrs. Francene C. Newman, Director Office on Youth and Community Services came forward to present the Commission's recommendations for membership on the Youth Commission. The following people were recommended to serve on the Commission as new members:

For one year term: (to finish out an unexpired term)  
Marie Andrews

For a three year term:  
Patsy Barnes  
Claire Goad  
Cynthia Jackson  
Joseph Johnson  
Odessa Winfield

For one year term (students):  
Samira Claiborne  
Allison Johnson  
Gerald Parham  
Aaron Richardson  
Carly Tilson

Upon motion of Mrs. Everett, seconded by Mr. Tickle, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following people are appointed to the Youth Commission for the terms following the names:

For one year term: (to finish out an unexpired term)  
Marie Andrews

For a three year term:  
Patsy Barnes  
Claire Goad  
Cynthia Jackson  
Joseph Johnson  
Odessa Winfield

For one year term (students):  
Samira Claiborne  
Allison Johnson  
Gerald Parham  
Aaron Richardson  
Carly Tilson

**IN RE: RECREATION – REPORT**

Mr. Timothy C. Smith, Recreation Director, came forward to present his monthly report. He stated he had nothing to add and asked if the Board members had any questions.

Mrs. Everett asked how many children were involved in the Spring Soccer League.

Mr. Smith responded there were approximately 160 children and he anticipated the number to grow in the fall to about 200.

**IN RE: WASTE MANAGEMENT – REPORT**

Mr. Dennis King, Director of Waste Management, came before the Board and presented his report for the months of April and May 1998. He stated the truck the Board had approved at the April meeting had arrived and it was at the body shop as he spoke. He felt the Board would receive good service from this truck. He continued by stating he is sprucing up the Olger's Store site. He reported that all drivers will be carrying telephones and a much needed crack down was about to take place.

Mr. Bracey stated we need to define the property lines at the Olger's Store site.

Mr. Tickle stated we needed to be ready to reap the ramifications of such action.

There was discussion regarding RFP's on hauling. Mr. King stated all capital costs could be saved within a year.

Mr. Bracey stated he would like Mr. King to work closely with Mr. Long on this project and report back to the Board.

**IN RE: PUBLIC SAFETY OFFICER -- REPORT**

Mr. David M. Jolly, Public Safety Officer, came forward to present his monthly report. He stated there were a couple of items in his written report which required Board action.

**IN RE: PUBLIC SAFETY OFFICER – ACCOUNTABILITY TAGS**

Mr. Jolly continued the first item was that the Fire and Rescue Association had done a lot of work in putting together a recommendation on an accountability system. Chief Lewis is present and has been working with that committee. The bids that were received are as follows(includes tag, rings, and trigger snaps as needed):

**ACCOUNTABILITY TAGS**

Stan Engraving	\$2,954.80
American Trademark Company	\$2,509.50
Austin-Edward Company	\$2,449.00

**ACTION AND RESOURCE TRACKING BOARDS**

Riverside Glass Company	\$ 141.84
Virginia Auto Glass	\$ 124.14
	\$ 136.24 + 10% discount new amount
	w/discount \$122.72

**INCIDENT VESTS**

Tactron Inc.	\$1,657.00 and \$1,867.00 (2 styles)
Slagle's	\$ 997.50
Guardian Fire Supply	\$ 976.50
Fire and Safety Equipment	\$ 741.90

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**PORTFOLIOS**

Staples	\$ 858.00
MJ Designs	\$ 230.00

**GREASE PENCILS**

MJ Designs	\$ 39.24
Staples	\$ 19.56

**VELCRO**

Galls	\$ 265.49 (better quality committee agreed to use this as our supplier)
Guardian Fire & Safety Equip.	\$ 154.50

**TOTAL STARTUP COST OF SYSTEM \$3,828.67**

Mr. Jolly explained to the Board how the Accountability System worked and the benefits of having such a program in place within Dinwiddie County.

Upon motion of Mr. Tickle, seconded by Mr. Clay, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye", Mr. Moody "abstaining",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to the Public Safety Officer and the Fire and Rescue Association to move forward on implementing the Accountability System with a startup cost of \$3,828.67 with funds being appropriated from the Fire Department Budget.

**IN RE: PUBLIC SAFETY OFFICER – EMS COUNCIL BYLAW CHANGES**

Mr. Jolly continued stating he would move to the EMS Council portion of his monthly report. He stated he had two (2) items to bring before the Board on their behalf. First was the set of Bylaws which was originally approved by the Board of Supervisors. These bylaws need to be amended to lower the number for a quorum and the changing of all the players so the County Administrator and one member of the Board will be non-voting members of the Association.

Upon motion of Mr. Tickle, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the amendments to the Dinwiddie Emergency Medical Services Advisory Council Bylaws are approved as presented.

**IN RE: PUBLIC SAFETY OFFICER – TWO-FOR-LIFE FUNDS**

Mr. Jolly continued the second item under the Council was the Board had requested the Council to prepare a list of items needed in priority order for the two-for-life funds. The list is as follows:

1. 2 - Zoll 1600 monitor/defibrillator
2. 15 - Accu-Check Advantage Glucometers with 1 bottle of strips
3. 34 - Poly-Backboards with 1000 lb. Weight limit
4. 8 - Femo KED's
5. 3 - Compact Laeradal Suction Units with disposable canisters and case

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The total cost of the above items is approximately \$29,307.00. The additional money will be used in training of personnel on a County wide basis. The Council is requesting your approval of this request so these items may be purchased by June 30, 1998 as required by the state guidelines. Mr. Jolly recommended to the Board approval of this request.

Upon motion of Mr. Moody, seconded by Mr. Tickle, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Two-For-Life Funds be expended as follows:

1. 2 - Zoll 1600 monitor/defibrillator
2. 15 - Accu-Check Advantage Glucometers with 1 bottle of strips
3. 34 - Poly-Backboards with 1000 lb. Weight limit
4. 8 - Femo KED's
5. 3 - Compact Laeradal Suction Units with disposable canisters and case

The total cost of the above items is approximately \$29,307.00 with any additional money to be used in training of personnel on a County wide basis.

**IN RE: PUBLIC SAFETY OFFICER – REMOUNTING OF 1995  
AMBULANCE**

Mr. Jolly stated his final item was the refurbishing of the 1995 ambulance. He stated he had priced remounting versus refurbishing the unit. The cost for a remount would be \$55,000.00 where a refurbishing would run \$48,000.00. Mr. Jolly recommended remounting because of the difference in warranties. Mr. Jolly reminded the Board that there was EMS Grant money available if we remount. This remount must be done in this calendar year.

Upon motion of Mr. Tickle, seconded by Mrs. Everett, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Public Safety Officer to move forward with the bid process to remount the 1995 Unit making use of the Grant money available for this project.

**IN RE: FIRE & RESCUE ASSOCIATION – REPORT**

Mr. Charles Lewis, representative of the Fire and Rescue Association, came forward stating they had his report for the month and asked if there were any questions.

Mr. Bracey stated the written reports were very much appreciated and it helped the Board to know what was going on in the Association.

**IN RE: COUNTY ATTORNEY – REPORT**

Mr. Paul Jacobson, County Attorney, stated he had no monthly report but was available for questions.

**IN RE: CONSTRUCTION INSPECTOR – REPORT**

Mr. Donald W. Faison, Construction Inspector, came forward to present his monthly report. He asked if the Board had any questions.

**IN RE: DINWIDDIE GENERAL DISTRICT COURT**

Ms. Donna W. Brockwell, Clerk of the Combined Courts, came before the Board stating that the Supreme Court of Virginia had instructed her to request an additional work station in their office area in the new Courthouse.

There was discussion between the Board; Mr. Faison, Construction Inspector, and Ms. Brockwell regarding this work station. Mrs. Ralph stated the cost of the work station would be approximately \$4,233.77 and the chair \$320.50 for a total of \$4,554.27.

Mrs. Everett moved and it was seconded by Mr. Moody to provide the additional work space as requested by the Courts. There was additional discussion regarding this matter and it was decided the Board would like to table this item until after they had viewed the area in question. Mrs. Everett withdrew her motion, Mr. Moody withdrew his second.

Upon motion of Mrs. Everett, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that they would Table the request of the General District Courts for an additional work station until after the Board had viewed the area in question.

Mr. Bracey asked Donna Brockwell to set a time to get with some of the Board members to look at this area.

Mrs. Brockwell stated her office was also in need of a copier. She explained the one they had been using was so old the maintenance contract would no longer be offered.

Mr. Bracey asked her to get with Mrs. Ralph and Mr. Long and work on the project and see if funds were available for this purchase.

**IN RE: NOTTOWAY RIVER SCENIC DESIGNATION**

Mr. Dick Gibbons, Virginia Department of Conservation and Recreation, came before the Board to make a presentation on the Virginia's Scenic River Program. Mr. Tom Raines also spoke on the benefits of the Virginia's Scenic River Program and his hopes for the Nottoway River located within Dinwiddie County. Mr. Gibbons stated this would be similar to the process that was followed for the Appomattox River.

Mr. Gibbons was informed that we had, at our last Board meeting, passed a resolution requesting an evaluation of the segment of the Nottoway River located in Dinwiddie County for entry into the Program.

**IN RE: THE PETERSBURG REGIONAL FILM OFFICE, INC.**

Mr. Kenneth W. Roy, Secretary and Executive Director, of the Petersburg Regional Film Office, Inc., came before the Board making a presentation on their office and the Task Force being formed to support the film industry in the area of the New Millennium Studios in Petersburg.

Mr. Bracey asked Mr. Long to pull the details together and report back to the Board on the Task Force.

**IN RE: COUNTY ADMINISTRATOR COMMENTS - VIRGINIA POWER AGREEMENT**

Mr. Long stated his first item was the Virginia Power Rate Agreement. He requested authorization to sign on behalf of the County. He reported the rates are lower

than the current rates and would be retroactive to July 1997 which will mean the County will receive a refund on future power bills for the lower rate.

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to the County Administrator to sign the Agreement for the Purchase of Electric Service by Municipalities and Counties of the Commonwealth of Virginia from Virginia Electric and Power Company, effective July 1, 1997.

**IN RE: COUNTY ADMINISTRATOR COMMENTS – CARSON  
FIRE DEPARTMENT**

Mr. Long stated the information the Board had requested regarding the calls made by the Carson Fire Department and Substation was included in their Board packets.

Mrs. Everett stated from the figures received the 1/3 - 2/3 formula which had been used in the past still seemed to be appropriate in this case.

After discussion, the Board instructed Mr. Long and Mr. Jolly to review this information and report back to the Board.

**IN RE: COUNTY ADMINISTRATOR COMMENTS –  
COURTHOUSE DEDICATION**

Mr. Long stated information had been included in their packet regarding the Courthouse Dedication on June 5, 1998. It was decided to hold an open house for the public with the date to be coordinated with the Court staff.

**IN RE: BOND DOCUMENTS – ARBITRAGE REBATE SERVICE**

Mrs. Ralph stated the Board was required under the respective Bond Documents, for the following three (3) bond issues to perform arbitrage rebate calculations in the fifth year:

- a.) \$1,625,000.00 - Equipment Lease Revenue Bonds, Series 1992
- b.) \$1,230,000.00 - Solid Waste Disposal Bonds, Series 1993
- c.) \$1,120,000.00 - Landfill Closure Project Bonds, Series 1992

We have received three proposals as follows:

- |                          |            |
|--------------------------|------------|
| 1. Bingham, Inc.         | \$6,000.00 |
| 2. RFC                   | \$4,500.00 |
| 3. CKC Consultants, Inc. | \$4,450.00 |

Mrs. Ralph recommended we accept the low bid.

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to accept the low bid from CKC Consultants, Inc. in the amount of \$4,450.00 for arbitrage rebate services on the referenced bond documents as required every five years.

**IN RE: BOARD MEMBER COMMENTS**

Mr. Clay – No comments

Mrs. Everett – No comments

Mr. Moody – No comments

Mr. Tickle – No comments

Mr. Bracey – No comments

**RE: EXECUTIVE SESSION**

Upon motion of Mr. Tickle, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye" pursuant to the Virginia Freedom of Information Act, Section 2.1-344 (A) - 1 Discussion of employment, salaries disciplining of public officers, appointees, or employees of any public body (Public Safety Officer; Janitorial/Grounds Maintenance); Section 2.1-344 (A) - 3 Discussion or consideration of the condition, acquisition or use of real property for public purpose, or of the disposition of publicly held property; and Section 2.1-344 (A) - 7 Consultation with legal counsel (Industrial Access Road; Revenue Sharing) the Board moved into Executive Session at 5:00 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 7:05 P.M.

**IN RE: CERTIFICATION**

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye", the following resolution was adopted:

WHEREAS, the Board of Supervisors of Dinwiddie County convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board of Supervisors of Dinwiddie County, that such Executive meeting was conducted in conformity with Virginia law;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors of Dinwiddie County, Virginia.

**IN RE: COURTHOUSE CONSTRUCTION – ADDITIONAL FURNITURE – GENERAL DISTRICT COURT CLERK AND CIRCUIT COURT CLERK**

Mrs. Ralph stated in relation to the Courthouse requests that have come forward to the Board, authorization is needed to purchase an additional work station and chair for the General District Court Clerk and an additional work station and chair for the Circuit Court Clerk at a cost of \$8,520.00.

Upon motion of Mrs. Everett, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to purchase an additional work station and chair for the General District Court Clerk and an additional work station and chair for the Circuit Court Clerk at a cost of \$8,520.00.

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Mr. Tickle asked with reservations be placed in the minutes. Mr. Bracey also stated with a lot of reservations.

**IN RE: COURTHOUSE CONSTRUCTION – CIRCUIT COURT  
JUDGE – REPLACEMENT OF CHAIRS**

Mrs. Ralph stated the next request is the change out of the chairs that were ordered by the Judge for the Circuit Court Judge's office. Judge Thomas V. Warren has requested that the Board change the color on those. The chairs cannot be returned. The best alternative is to keep those chairs, try to use them somewhere, and order the color that the Judge is agreeable to. The cost of these three (3) new chairs is \$2,221.00.

Mr. Tickle asked how much was it.

Mrs. Ralph stated \$2,221.00 for the three (3) chairs.

Mr. Tickle again asked what was the reason.

Mrs. Ralph stated the reason is when the new chairs arrived they do not fit with other furniture that was ordered for his office. He has requested they be recovered.

Mr. Tickle asked who picked them out.

Mrs. Ralph continued with he picked them out and he picked out the color.

Mr. Bracey asked Mr. Tickle to make that statement again.

Mr. Tickle asked again who picked them out.

Mrs. Ralph stated the Circuit Court Judge.

It was asked what this Judge's name was.

Mrs. Ralph stated Judge Thomas V. Warren.

Upon motion of Mrs. Everett, seconded by Mr. Tickle, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to order three (3) new chairs for the Circuit Court Judges office at a cost of \$2,221.00.

Again the Board requested that it be stated in the minutes this action was taken with reservations.

**IN RE: COURTHOUSE CONSTRUCTION – AUTHORIZATION TO  
ADVERTISE TWO (2) JANITORIAL POSITIONS**

Mrs. Ralph stated, in relation to the Courthouse, we had discussed at budget time we would be advertising for additional janitorial assistance for the new Courthouse, two (2) positions. Since we will probably be occupying the building next month we would like to go ahead with the advertising for those two (2) positions now. These will be full-time County funded positions.

Mr. Bracey voiced his opinion on the fact that he felt there should be one (1) female and one (1) male on staff.

Upon motion of Mr. Clay, seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to proceed with advertisement of two (2) full time janitorial positions for the Courthouse.

**IN RE: PUBLIC SAFETY OFFICER – LAP TOP COMPUTER**

Mrs. Ralph stated the last item was we had hired a new Public Safety Officer who will be out of the office traveling around the County the majority of his time. He has requested a lap top computer. Mrs. Ralph stated he has checked on a price per state contract and that price is \$4,250.00 which includes a printer. Mr. Jolly will be obtaining prices from other sources. Our request to the Board is that he be allowed to purchase a lap top computer not to exceed the state contract price of \$4,250.00.

Upon motion of Mr. Moody, seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Public Safety Officer to purchase a lap top computer not to exceed the state contract price of \$4,250.00.

**IN RE: SCHOOL CONSTRUCTION – JOINT MEETING WITH THE SCHOOL BOARD FOR CONSTRUCTION UPDATE**

Mr. Bracey stated he wanted to make clear to the School Board members that this meeting in no way meant someone was looking over their shoulder or this has political or any other types of implication. The only thing the Board is concerned with is how we stack up, how we shape up, because it is almost coming to an end. The School Board has graciously responded to the Board's requests and they are present tonight to inform the Board on the three (3) school projects (The Middle School; Midway; and the High School). The Board was interested on how these projects stand on finances and the completion. Mr. Bracey asked if any Board member had anything to add at this time, if not then the Board would entertain Chairman Barnes.

Mr. Curtis Barnes, Chairman of the School Board, stated he did not have anything prepared. He stated he knew the Board had had a long meeting and the School Board had supplied them with information and they, the School Board were present to answer any questions the Board might have.

There was discussion between the School Board members, Mrs. Troilen Seward, Superintendent of Schools and the Board of Supervisors regarding the financial status of the school projects and the percentage of completion and expected finish dates.

It was reported that Midway Elementary School is 99.99% complete, the Dinwiddie County High School is 75 - 80% complete and Dinwiddie County Middle School is expected to be finished around the middle of October 1998. At this point the projects are all under or at contract price.

Mr. Bracey voiced concern about Dinwiddie Elementary School and the amount of repair that is currently needed.

Mrs. Seward stated there will be money coming available from the state construction money. This money will be received in the years 1999 and 2000. She stated these funds over the two (2) year period should equal about \$690,000.00. There is a local match to that money; however, the County's debt on what we just went through will count as our local match. She stated she could not get that in writing but the State Department has already confirmed to her on the telephone that our local match is covered with the debt service. She proposed to place all these funds in a special category for construction/repairs to Dinwiddie Elementary School. She stated if we can add to this account annually, eventually there will be enough to adequately repair Dinwiddie Elementary School. She stated she did not want to do it piece work because it would be

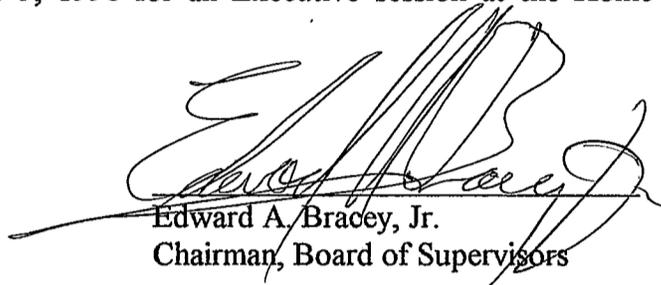
more costly if done in that manner. Mr. Tickle suggested borrowing the funds now to complete the project and using the states funds to pay the debt service.

There was discussion regarding the Governor's School, where we are and where we are going with that project. There was also discussion regarding buying additional property for school expansion in the future and the cost of diesel buses versus gas buses.

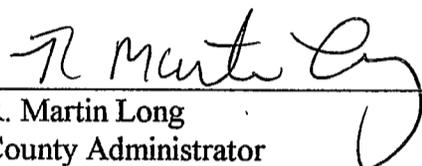
Mr. Bracey asked each School Board member if they were satisfied with the meeting tonight and wanted to know if any of them had questions for the Board of Supervisors.

**IN RE: ADJOURNMENT**

Upon motion of Mr. Clay, seconded by Mr. Tickle, Mr. Moody, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye", the meeting adjourned at 8:20 P.M. to be continued at 5:00 P.M. on June 3, 1998 for an Executive session at the Home Place Restaurant.



Edward A. Bracey, Jr.  
Chairman, Board of Supervisors

ATTEST:   
R. Martin Long  
County Administrator

/pam