

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 18TH DAY OF NOVEMBER, 1998, AT 2:00 P.M.

PRESENT: EDWARD A. BRACEY, JR., CHAIRMAN ELECTION DISTRICT #4
LEENORA V. EVERETT, VICE-CHAIRMAN ELECTION DISTRICT #3
AUBREY S. CLAY ELECTION DISTRICT #5
MICHAEL H. TICKLE ELECTION DISTRICT #2

OTHER: PAUL JACOBSON COUNTY ATTORNEY

ABSENT: HARRISON A. MOODY ELECTION DISTRICT #1

IN RE: INVOCATION - PLEDGE OF ALLEGIANCE - AND CALL TO ORDER

Mr. Edward A. Bracey, Jr., Chairman of the Board, called the regular meeting to order at 2:00 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

IN RE: AMENDMENTS TO THE AGENDA

Mr. Bracey asked if there were any amendments to the agenda.

Mr. R. Martin Long, County Administrator, asked that under Item 12, Executive Session, to clarify Section 2.1-344 (a) 7 - Consultation with Legal Counsel - we add the description Contract - Industrial Access Road.

Mrs. Wendy Weber Ralph, Assistant County Administrator, stated under Item 12, Executive Session, Section 2.1-344 (a) 1 - Discussion of employment, salaries, disciplining of public officers, appointees, or employees of any public body, that the description of Public Safety be removed.

Upon motion of Mr. Tickle, seconded by Mr. Clay, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the above requested Amendments to the Agenda are hereby approved.

IN RE: MINUTES

Mr. Tickle stated he had a comment regarding the November 4, 1998, Continuation Meeting. He stated the minutes reflected he was absent from the meeting at the Nottoway Restaurant. He stated he would like for it to be noted in the minutes he was at the Pamplin Administration Building but absent from the meeting and this was not at his own decision.

Upon motion of Mr. Tickle, seconded by Mr. Clay, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the November 4, 1998 Continuation Meeting and the November 4, 1998 Regular Meeting are approved in their entirety.

IN RE: CLAIMS

Upon motion of Mrs. Everett, seconded by Mr. Tickle, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1012836 through 1013077 (void check(s) number 1012836); for Accounts Payable in the amount of \$222,659.69: General Fund \$151,494.75; E911 Fund \$1,602.07; Self Insurance Fund \$70.55; Law Library \$72.21; Forfeited Asset Sharing \$889.25; CDBG Grant Fund \$277.98; Capital Projects Fund \$5,623.93; and County Debt Service \$62,628.95.

IN RE: APPROVAL OF REQUISITION #3 - SCHOOL CONSTRUCTION

Mrs. Ralph stated the following invoices are included in this requisition:

KBS, INC.	\$383,330.81
FROEHLING & ROBERTSON, INC.	1,885.60
TRI-CITIES OFFICE PRODUCTS, INC.	13,261.50
WARTHAN ASSOCIATES, INC.	27,600.00
CONSOLIDATED PLASTICS COMPANY	957.00
VIRCO	11,065.00
UPBEAT, INC.	1,585.45
J.H. PENCE COMPANY	963.80
WINDOWS 'N' WALLS	2,216.75
WENGER	<u>3,274.50</u>
TOTAL REQUISITION NUMBER 3	\$446,140.41

Mr. Clay asked about the cost to repair the bleachers.

Mr. Ray Watson, Assistant Superintendent to Schools, stated this was to replace the bleachers. The project started as a repair but was soon discovered it would be less expensive to replace the bleachers.

Upon motion of Mrs. Everett, seconded by Mr. Clay, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 3 in the amount of \$446,140.41 be approved and funds appropriated for CIP expenses for the School Project Fund.

IN RE: CITIZEN COMMENTS

Mr. Bracey asked if there were any citizens who had signed up to speak. There being none Mr. Bracey asked if there was any citizen present who had not signed up but wished to address the Board at this time. There being none Mr. Bracey moved forward.

IN RE: CRATER HEALTH DEPARTMENT

Dr. Grayson Miller, Director of the Crater Health Department came forward to present the Board with an update on his Department. He introduced Ms. Beth Baldwin and Ms. Alice Hines, new employees in the Dinwiddie Department.

There was discussion regarding the placement of septic systems and wells. Mr. Tickle was concerned about these being placed so close to the collector roads and State easements.

Dr. Miller stated he would look into this matter and report his findings to the Planning Department.

IN RE: CRATER YOUTH CARE COMMISSION

Mr. Andrew Brown, Director of the Crater Youth Care Commission located in Disputanta, Virginia came forward giving the Board an update on the Commission's activities, needs and plans for the future.

There was discussion regarding the preliminary cost analysis for expanding the Secure Detention facility to 48 beds.

IN RE: DEPARTMENT OF TRANSPORTATION – REPORT

Mr. Ronald Reekes, Resident Engineer, came forward to present his monthly report.

There was discussion on Shippings Road (lowering of speed limit); Boisseau Road (accidents which seem to happen at the bottom of the bridge); Glebe Road (ditches with no shoulders); and Walker's Mill Road (out for bid).

Mrs. Everett reported that the Metropolitan Planning Organization (MPO) met on the 12th of November and approved the 1999-2001 Transportation Improvement Plan. She further stated she had presented to them the fact that Dinwiddie County felt the Route 1 and Route 226 intersection was unsafe and needed redesign. It was suggested by Mr. Herbert Pegram, Virginia Department of Transportation representative, that the MPO amend the plan and go to the pre-allocation hearing in April. The MPO agreed to amend the plan and Mrs. Everett requested the following items:

1. A resolution from the Board supporting the need for redesign of the Route 1 and Route 226 intersection based on reasons of safety,
2. Remarks from Mr. Reekes and his staff supporting this need,
3. Mr. Reekes, Sheriff Shands and the State Police to join together to compile figures on accidents at that location to be passed on to the General Assembly.

Mr. Reekes stated this redesign has been requested for 3-4 years and he felt the main problem was an operation problem.

Mr. Long stated the Chaparral Industrial Access Road was scheduled for final paving today, final seeding on Friday and striping on Monday.

Mr. Tickle stated he had a conversation with Mr. Reekes regarding his expectations for the \$900 million that we spend for highway funds, especially the ones spent on the interstate. He asked for someone to have a representative of VMS and the Dinwiddie County Transportation Director to call him in order that he could discuss funding; how the funds will be used and the quality of work performed.

Mrs. Ralph stated she had been asked on behalf of the Transportation Safety Commission to bring to the Board and Mr. Reekes the problem with the ingress and egress at the Dinwiddie County High School and to see if we can remark these areas to help alleviate the congestion at peak traffic times.

IN RE: COMMISSIONER OF THE REVENUE – REPORT

Mrs. Deborah M. Marston, Commissioner of the Revenue, came forward to present her monthly report.

IN RE: COMMISSIONER OF THE REVENUE – REQUEST FOR USED FURNITURE FROM OLD COURTHOUSE

Mrs. Marston stated the Board had before them a letter requesting she be allowed to use the wooden secretarial desk that is currently housed at the old Courthouse in the

office of the Commonwealth's Attorney. She would like to use this instead of the metal desk currently being used in her Office which she feels is not a workable desk.

Upon motion of Mrs. Everett, seconded by Mr. Clay, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Commissioner of the Revenue's Office to obtain and use the wooden secretarial desk currently housed at the old Courthouse in the office of the Commonwealth's Attorney.

IN RE: COMMISSIONER OF THE REVENUE - REQUEST FOR BUDGET MONIES FOR GENERAL REASSESSMENT CATEGORY

Mrs. Marston continued that the Board also had before them a letter asking that the monies she requested in her FY1998-99 budget for new construction, and moved by Administration to the General Reassessment category, be placed back into her budget in order that she be able to move forward with scheduling the Wingate Appraisal firm to begin this process in mid-December, 1998. The amount she had requested was \$15,000.00 and she stated she had retrieved this figure from Mr. Harold Wingate during budget time earlier this year. She stated she was making this request since the Board voted to extend the General Reassessment until a later date. She was also seeking approval from the Board to allow her to schedule Wingate Appraisal Company to do this job again this year.

Upon motion of Mrs. Everett, seconded by Mr. Tickle, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to the Commissioner of the Revenue to contract with Wingate Appraisal Firm to assess new construction with funds, up to \$15,000.00, being appropriated from the General Reassessment Fund.

IN RE: COMMISSIONER OF THE REVENUE - CLASSIC CAR REPORT

Mrs. Marston stated she had a response to a question posed by Mr. Tickle regarding classic cars and the special taxation thereof. What she has been told by the attorney she is talking with, who is located in the Arlington County Commissioner of the Revenue's Office and is currently involved with the Botetourt Coca-Cola case - the attorney had not gotten back with Mrs. Marston to date - other than what Mrs. Marston had learned at the Commissioner's Convention, was that this special consideration was only for vehicles of classic nature that are not used regularly. They are only used for antique shows; they have special antique plates and this is the consideration and that was all that they knew. There was no new law that came into effect July 1, 1998. That is all the information that she was able to obtain to date. She requested that Mr. Tickle look further and contact the citizen who needed this information and report back to her.

IN RE: TREASURER - REPORT

Mr. William E. Jones, Treasurer, came forward to present his monthly report.

IN RE: TREASURER - REQUEST FOR FURNITURE FROM OLD COURTHOUSE

Mr. Jones stated the Board had before them a request for their approval for him to obtain one (1) of the three (3) seated chair sets that is currently in the lobby of the old Courthouse. There are two and he is in need of just one.

Upon motion of Mrs. Everett, seconded by Mr. Clay, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Treasurer to obtain and use one (1) of the three (3) seated chair sets that are currently in the lobby of the old Courthouse.

IN RE: COMMONWEALTH ATTORNEY – REPORT

Mr. T. O. Rainey, Commonwealth Attorney, came forward stating he had nothing to report but was available for questioning.

He thanked Mr. Tickle for his interest in what was going on with the Juvenile Justice System.

IN RE: SHERIFF'S DEPARTMENT – REPORT

Sheriff Samuel Shands came forward stating the Board had before them his monthly jail report.

IN RE: SHERIFF'S DEPARTMENT – REQUEST TO ORDER SEVEN NEW POLICE VEHICLES

Sheriff Shands stated the Board had a letter regarding the purchase of seven police vehicles. The Board had in the 1998-99 approved and appropriated \$147,000.00 for the purchase of these vehicles. On October 26, 1998, Sheriff Shands had received State Contract IFB#0000001441. This is a competitive bid conducted by the State of Virginia for police vehicles. State bid price is \$20,089.00 per vehicle for marked vehicles and \$20,071.00 for unmarked vehicles. In keeping with what he understood to be the Board's desire to consider local bids in addition to State Contract, he had received bids from Beach Ford of Virginia Beach, Virginia. This bid was \$20,183.00 per marked vehicle and \$20,423 for unmarked vehicles. He stated he had also received a bid from Petersburg Ford of \$20,172.00 for marked vehicles and \$20,390.00 for unmarked vehicles. With consideration of these bids, he requested authority to purchase from State Contract IFB#0000001441 seven (7) police vehicles from Dick Strauss Ford, Isuzu-Suzuki, Inc. of 10601 Midlothian Turnpike, Richmond, Virginia. The total purchase price for the seven (7) vehicles is \$140,569.00. He stated he expected to take delivery within sixty (60) days after placing order.

There was discussion regarding marked vehicles versus unmarked vehicles.

Upon motion of Mr. Clay, seconded by Mr. Tickle, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Sheriff's Department to order seven (7) police vehicles, this would be five (5) marked (\$20,089.00 each) and two (2) unmarked vehicles (\$20,071.00 each), for a total price of \$140,587.00, using State Contract IFB#0000001441 from Dick Strauss Ford, Isuzu-Suzuki, Inc. of 10601 Midlothian Turnpike, Richmond, Virginia.

Mr. Bracey stated when the new cars come in the current cars that are being taken out of service be immediately, not six (6) weeks not ten (10) weeks, but the day they take possession of the new vehicles, a report on these retired vehicles be brought to County Administration and data supplied about the condition and whereabouts of said retired vehicles. These vehicles are County property.

IN RE: SHERIFF'S DEPARTMENT - TRANSFER OF VEHICLE TITLES

Sheriff Shands continued by stating that over the past two (2) years, several vehicles have been awarded by various courts to the Dinwiddie County Sheriff's Office as a result of drug violations. Once awarded, these vehicles were mistakenly titled in the Dinwiddie County Sheriff's Office name through the Division of Motor Vehicles. He had recently been reminded by the County Administrator's Office that any and all vehicles insured by Dinwiddie County must be registered to the Dinwiddie County Board of Supervisors and the Board must accept title to these vehicles prior to registration, or insurance. Sheriff Shands stated he accepted this situation was caused by members of his office and not by the County Administrator's Office nor their staff. He assured the Board this will not happen again. In the future, all vehicles awarded to the Sheriff's Office will be presented to the Board for their approval and acceptance prior to titles being sought. He respectfully requested the Dinwiddie County Board of Supervisors to accept title to the four (4) vehicles listed below in order that these vehicles may be utilized in various law enforcement uses.

1. 1993 Ford Thunderbird, VIN 1FAPP6244PH208316: To be placed into normal use as an investigative vehicle in order to save the purchase of a new vehicle for Investigator W.B. Knott.
2. 1991 Honda Accord, VIN JHM CB7668MC002285: Narcotics investigation.
3. 1971 Ford Pickup, VIN F01GNM0068: To be used by community service workers for cleanup, and the transportation users of this office when a truck is needed.
4. 1985 Cadallic, Sedan, VIN 1G6CD4786F4368661: This vehicle to be sold at public auction due to large amount of damage to the rear portion of the vehicle.

Mrs. Ralph stated we will not change the title on the Cadallic because it is going to be sold at public auction and there would be nothing gained by transferring the title to Dinwiddie County Board of Supervisors.

Upon motion of Mrs. Everett, seconded by Mr. Clay, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the County upon receipt they accept the titles to the following three (3) vehicles:

1. 1993 Ford Thunderbird, VIN 1FAPP6244PH208316.
2. 1991 Honda Accord, VIN JHM CB7668MC002285.
3. 1971 Ford Pickup, VIN F01GNM0068.

IN RE: SHERIFF'S DEPARTMENT - BIDS FOR SEIZED AIRPLANE

Sheriff Shands stated the Board had in their packet the appraisal for the 1976 Maule M6 airplane prepared by Mr. Chip Harrup, President of the Central Virginia Aviation, Inc. Mr. Harrup stated in his appraisal of this aircraft that he felt the salvage value, in its current condition, would be \$8,700.00 as equipped. Sheriff Shands requested permission to obtain sealed bids for the sale of said airplane.

Upon motion of Mrs. Everett, seconded by Mr. Clay, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Sheriff's Department to move forward with advertisement for request of sealed bids for the sale of the 1976 Maule M6 airplane.

IN RE: BUILDING INSPECTOR – REPORT

Mr. Dwayne H. Abernathy, Building Inspector, came forward to present his monthly report.

Mr. Tickle asked why builders are putting low value on permits. He stated there must be some advantage to placing a low figure and he wanted to know what it was.

There was discussion regarding the value being placed on the permits and the fact the cost of the permits are based on square footage not the value. Mr. Abernathy will investigate this problem and/or reasoning for low valuation by the builders and report back to Mr. Tickle.

IN RE: ANIMAL WARDEN – REPORT

Mr. Steve Beville, Animal Warden, came forward and presented his report for the month of October 1998. He asked if there were any questions regarding his report.

There were no questions but there was discussion regarding Mr. Beville checking the subdivision as asked at the last meeting, the new subdivision off of Hunnicutt and whether or not he got the dog referred to as Wolfgang, and the extension of the confinement area.

IN RE: DIRECTOR OF PLANNING – REPORT

Mr. William C. Scheid, Director of Planning, came before the Board to present his monthly report. He stated his report included the IPR activities report.

IN RE: ZONING ADMINISTRATOR – REPORT

Mr. John M. Altman, Jr., Zoning Administrator, came forward and presented his monthly report. He asked if the Board had any questions.

Mr. Altman stated he had one item he wished to bring to the Board's attention and that was Mr. Danny Edwards, a native son, placed 3rd in the World in Jet Ski competition in Arizona.

IN RE: SOCIAL SERVICES – REPORT

Mrs. Peggy McElveen, Director of Social Services, came forward stating she did not have a report.

IN RE: SUPERINTENDENT OF SCHOOLS – REPORT

Mrs. Troilen Seward, Superintendent of Schools, was not present but Mr. Ray Watson attended in her absence. He apologized to the Board for Mrs. Seward's absence stating she was in Williamsburg attending a joint meeting of the Virginia School Boards Association and the Association of School Superintendents.

**IN RE: SUPERINTENDENT OF SCHOOLS – REAPPROPRIATION
#1-FY99**

EXHIBIT
Mr. Watson stated the first issue of business was letter 1 in their packets. The letter stated the preliminary report on the FY-1998 audit shows the School Fund ended with an "unexpected balance" of \$375,997.45. They have attempted to save \$360,000.00 to be used for the Midway land and the bus purchases in FY-99. The difference between these numbers represents 0.07% of the FY-98 budget for the School Fund. While they do have a continuing need to update the bus fleet, they have been informed there must be upgrades completed at the Transportation Department and Sunnyside Elementary fueling

stations. The Environmental Protection Agency regulations require they make these improvements by December 22, 1998. These are non-budgeted expenses, as this was an unknown issue at the time of the budget preparation. They have completed the bid process on these upgrades and the lowest bid is \$67,177.00. They respectfully requested the Board of Supervisors approve the re-appropriation and transfer of \$127,177.00 from the FY-98 "unexpended funds" to cover the cost of the Midway land purchase and the repairs of the fueling stations. This supplemental appropriation would be in the Facilities category. Mr. Watson further stated they will wait for the final audit report before making their request for the balance of these funds to be used for the purchase of buses.

Upon motion of Mrs. Everett, seconded by Mr. Clay, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the transfer and appropriation of the funds in the amount of \$127,177.00 from the FY-98 "unexpended funds" to the Facilities category, for the Midway land purchase and the repairs of the fueling stations at the Transportation Department and Sunnyside Elementary School.

IN RE: SUPERINTENDENT OF SCHOOLS – SUPPLEMENTAL APPROPRIATION #2-FY99

Mr. Watson continued by stating Item Number 2 was, as stated in the letter from Mrs. Troilen Seward, in September 1998 we received notice via Superintendent's Memoranda the entitlements for Carl Perkins and Title VI have been adjusted. Both of these adjustments necessitate supplemental appropriations. There also was an additional insurance premium charge of \$5,656.00 which requires an adjustment in the budgeted transfer from the County's Self-Insurance Fund. This additional charge was the result of the insurance company correcting their information as to the number of students and teachers. The Instruction Category supplemental appropriations requested are \$6,583.00 under Title VI (Pre-School) and \$3,468.00 under Carl Perkins for a total of \$10,051.00. The \$5,656.00 supplemental appropriation and transfer from the Self-Insurance fund would be in the Operation and Maintenance Category.

Upon motion of Mr. Clay, seconded by Mr. Tickle, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for supplemental appropriation and transfer from the Self-Insurance Fund to the Operations and Maintenance Fund of \$5,656.00 to cover an additional charge for insurance based on the number of students and teachers; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for supplemental appropriation, as requested, of \$6,583.00 under Title VI (Pre-School) and \$3,468.00 under Carl Perkins for a total of \$10,051.00 for the Instructional Category, with no local funds involved.

IN RE: OFFICE ON YOUTH AND COMMUNITY SERVICES – SUPPLEMENTAL APPROPRIATION

Mr. Watson stated he had one more supplemental appropriation which was for the Office on Youth. The Office on Youth has received several donations and increases which were not reflected in the FY-99 budget. OYCS has received the following increases and donations which need supplemental appropriations in order for the Office on Youth to use the funds:

PUBLIC/PRIVATE VENTURES.....	\$ 200.00
LITTER GRANT.....	\$ 971.00
DEPARTMENT OF JUVENILE JUSTICE.....	\$ 1,470.00
GRANT FROM SAFE AND DRUG FREE SCHOOLS.....	\$14,209.00

LIFE SKILLS TRAINING MINI-GRANT.....\$ 200.00

TOTAL\$17,050.00

Upon motion of Mrs. Everett, seconded by Mr. Tickle, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the supplemental appropriation of the above listed donations and increases for the Office on Youth for FY-99.

IN RE: SUPERINTENDENT OF SCHOOLS - REPORT

Mr. Watson continued with the monthly report for the School Board. He gave a brief update in Mrs. Seward's absence.

There was discussion regarding the bomb threats with Mr. Watson thanking Sheriff Shands and his department for their support during this time. Mr. Watson reported to the Board they will be installing new tracking equipment in the High School in order to track numbers of those calling in. There have been four (4) juveniles arrested and there is a zero tolerance policy. They are asking for full prosecution.

Mr. Tickle requested the School Superintendent call County Administration and inform them of any major events taking place at any of the schools. This is to inform the Board members so they can appropriately answer questions and concerns County citizens might address to them.

Mr. Watson gave the Board an update of the smokestack-fume problem. They have called in every available person who might be able to shed light on this problem. They have made suggested improvements and will be testing these on the weekend.

Mr. Bracey asked for a detailed report be sent to all Board members and Administration regarding this matter. He requested Mr. Donald W. Faison, Building and Grounds Superintendent, be called into the meetings as he may have suggestions

IN RE: RECESS

Mr. Bracey called for a five (5) minute recess at 3:57 P.M.

The Chairman called the meeting back to order at 4:10 P.M.

IN RE: RECREATION - REPORT

Mr. Timothy C. Smith, Recreation Director, came forward to present his monthly report. He stated he had nothing to add and asked if the Board members had any questions.

IN RE: RECREATION - NEEDS ASSESSMENT SURVEY

Mr. Smith continued that he had one item which required Board action. He stated there was a memorandum in their Board packets explaining a proposed Parks and Recreation needs assessment survey. This survey would aid the County in knowing what, recreationally, the public wants programmatically and facility wise in the near future. He explained this survey would be mailed to 255 individuals at no cost to the county and these 255 individuals represent 1% of the general population; 2% of the registered voters. They would be mailed to individuals of each voting district. Mr. Smith's survey and needs assessment would provide the following:

- The objectives of the needs - assessment are to 1) identify and prioritize program areas needed to be programmed by the Recreation Department, and 2) as a tool for reinforcing Part-B concerning leisure time and recreation facility development.
- The objectives of the survey are to 1) provide insight to the department the amount of available free time; 2) find out indoor and outdoor recreation development interest; 3) figure out if citizens would support facility development financially; and 4) distinguish the importance of recreation to the citizens quality of life.

Mr. Long stated he, along with, Mr. Smith and Mr. Clay had attended the McKenney Town Council meeting and he felt it had been well received. We discussed recreation and the Code Compliance Officer at this meeting.

Upon motion of Mrs. Everett, seconded by Mr. Clay, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Parks and Recreation to proceed with the mailing of a needs assessment and recreation and parks survey.

IN RE: WASTE MANAGEMENT - REPORT

Mr. Dennis King, Director of Waste Management, came before the Board and presented his report for the months of October and November 1998.

IN RE: PUBLIC SAFETY OFFICER -- REPORT

Mr. David M. Jolly, Public Safety Officer, came forward to present his monthly report. He stated there were a few things of interest and a few items which required Board action.

IN RE: PUBLIC SAFETY OFFICER - RE-CHASSIS OF RESCUE 91

Mr. Jolly stated he had received the bids for the re-chassis of Rescue 91. He stated there were three (3) bids received and after review he would recommend that P. L. Customs bid be accepted at a cost of \$72,635.00. The bids were as follows:

L.I.S.	\$53,500.00 - this bid did not meet specifications
P. L. Custom	\$72,635.00
Singer	\$72,709.00

The low bid did not meet the specifications as written; therefore we are recommending we accept the next bid which meets the specifications. They are also the manufacturer that made the unit originally.

Upon motion of Mr. Tickle, seconded by Mrs. Everett, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Public Safety to accept the bid of \$72,635.00, which meets all specifications, from P. L. Customs to re-chassis Rescue 91.

IN RE: PUBLIC SAFETY OFFICER - REPAIRS TO NAMOZINE VOLUNTEER FIRE DEPARTMENT'S TRUCK 4

Mr. Jolly stated in the Board packets there is a memorandum from Mr. Ronald Erb, Treasurer of Namozine Volunteer Fire Department, requesting funds to cover repairs on Truck-4. Mr. Erb stated with the purchasing of Hydraulic lines on Truck-4, 600 ft. of

1 3/4 hose, the refurbishment of Tanker-4 and their monthly bills they are just unable to meet these additional repair bills. The repairs and funds needed are as follows:

1. Rear end alignment/parts and labor	\$ 608.43
2. 4 16Ply G124 Tires	\$1,740.88
Total	\$2,349.31

Upon motion of Mrs. Everett, seconded by Mr. Tickle, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted and funds appropriated from the Fire and Rescue Capital Fund to cover the repairs, as described above, in the amount of \$2,349.31.

IN RE: PUBLIC SAFETY OFFICER – SALE OF 1971 FORD PUMPER

Mr. Jolly stated since the Board was so generous with their approval for money he would like to bring some money back into the system. The bids for the 1971 Ford Pumper have been received. There were two (2) bids on the unit. The high bid was \$1,111.11 from Parker Simmons. Mr. Jolly recommended we accept that bid and place the money received into the maintenance line item (101-032200-3311) for the upkeep of the current inventory.

Upon motion of Mr. Clay, seconded by Mr. Tickle, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Public Safety to accept the bid from Parker Simmons on the 1971 Ford Pumper of \$1,111.11 and funds received to be placed into the maintenance line item (101-032200-3311) for the upkeep of the current inventory.

Mr. Tickle was interested in knowing if we could use any parts on that truck and then scrap the remainder.

Mr. Jolly stated that might be able to be done but where would we keep the parts. He further stated all radios, lights and usable related equipment have been removed from the vehicle in question.

IN RE: FIRE AND RESCUE ASSOCIATION – REPORT

Mr. Jolly stated Mr. Charles Lewis was unable to attend so he was also the Fire and Rescue Association representative at this meeting. Mr. Jolly pointed out that Dinwiddie Volunteer Rescue Squad had staffing for approximately 11 days this past month and that nine (9) members provided most of that staffing. He stated in his professional opinion that if this continues to be the case those nine (9) members will not be there long.

IN RE: COUNTY ATTORNEY – REPORT

Mr. Paul Jacobson, County Attorney, stated he had no report but was available for questioning.

Mr. Bracey requested that the County Attorney define what freedom of information is and what is an Executive Session – in lay terms. We have been having remarks such as "you are not telling the public" and we would like to have something to pass out to the citizens.

**IN RE: BUILDING AND GROUNDS SUPERINTENDENT –
REPORT**

Mr. Donald W. Faison, Building and Grounds Superintendent, came forward to present his monthly report.

**IN RE: BUILDING AND GROUNDS SUPERINTENDENT –
COURTHOUSE CONSTRUCTION SUMMARY**

Mrs. Ralph joined Mr. Faison and presented the Board with a Courthouse Construction Summary, as requested at the last meeting, showing the revenues and expenditures on the Courthouse Project.

**IN RE: COUNTY ADMINISTRATOR COMMENTS – 1999-2000
BUDGET CALENDAR**

Mr. Long stated he had included in the packets a tentative 1999-00 budget calendar. The calendar reads as follows:

November 18 th	Discussion with Board of Supervisors of FY 99-00 Budget Goals
November 20 th	Budget materials distributed to Agencies and Departments
December 21 st	Agencies/Departments submit Budget requests
Week of January 4 th	1998 value estimates submitted by the Commissioner of the Revenue
Week of January 25 th	Proposed Budget submitted to the Board of Supervisors
Month of February	Board of Supervisors Budget Work Session
March 3 rd	Budget Public Hearing

Upon motion of Mrs. Everett, seconded by Mr. Clay, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the above 1999-2000 Budget Calendar is hereby approved.

**IN RE: COUNTY ADMINISTRATOR COMMENTS –
RESOLUTION FOR CDBG PROGRAM – WATER
PROJECT FOR CHAPARRAL STEEL**

Mr. Long stated he had included in their packets some forms and documentation relative to the \$700,000.00 CDBG Funds that have been made available for the water tank project for Chaparral Steel Facility. He thought the Board was familiar, through past CDBG projects, that there are several certificates and forms that are required to be signed off on. Before these forms can be signed off on the Board needs to authorize signature.

Upon motion of Mr. Clay, seconded by Mr. Tickle, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye", the following resolution was adopted:

WHEREAS, the Board of Supervisors of Dinwiddie County, Virginia has applied for Community Development Grant Funds to construct a 2MG Elevated Water Storage Tank for Chaparral Steel; and

WHEREAS, under the guidelines of this grant, the County as agreed to adopt the following:

1. Local Business and Employment Plan
2. Non-discrimination Policy
3. Anti-Displacement Plan
4. Handicapped Accessibility and Non-discrimination Plan;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia hereby re-adopts the above described documents; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Chairman of the Board of Supervisors or the County Administrator are hereby authorized to sign the necessary paperwork to execute the grant.

IN RE: COUNTY ADMINISTRATOR COMMENTS – HOLIDAY SCHEDULE

Mr. Long stated he had placed in the Board packets for their information and consideration a copy of an article in the Richmond newspaper showing the holidays the Governor has granted State Employees. In the past, the State holiday schedule has been presented to the Board for their approval, if they so choose. The article lists the following dates for State employees:

- Thanksgiving, close at noon on Wednesday, November 25th, and reopen the following Monday, November 30th.
- Christmas, close at noon on Wednesday, December 23rd; have off Christmas Eve and Christmas Day and reopen Monday, December 28th.
- New Year's, closed Thursday, December 31st and Friday, January 1st; reopening January 4th.

Upon motion of Mrs. Everett, seconded by Mr. Clay, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the above schedule is adopted for County employees.

IN RE: COUNTY ADMINISTRATOR COMMENTS – TOUR OF COUNTY BUSINESSES

Mr. Long stated he had one more item of business. As the Board was aware they would be touring some of the County businesses this Friday and he would like to schedule a second date for touring because there are more businesses than can be seen in one day. He asked the Board if the following week agrees with them.

Mr. Bracey instructed Mr. Long to set it up and to let the Board members arrange to be present.

IN RE: BOARD MEMBER COMMENTS

Mrs. Everett – She reported to the Board the Airport Authority would like to have the Board visit them on Wednesday, December 16th at 10:30 A.M. to attend a briefing and tour of the Airport facilities after which the Pilot's Association would provide planes and pilots to fly the Board members over the Chaparral site. Upon return to the Airport, they would meet in the Conference Center where lunch will be provided.

Mr. Clay – He stated the Board packet notebooks are too small and he felt larger ones should be purchased.

Mr. Tickle – He stated both he and Mr. Long participated in the Virginia Association of Counties Meeting and as the Board knew they were very successful last time; they got two things incorporated for Dinwiddie County. This year he heard about

the growth study that is being done on a State basis. Spotsylvania County is leading the fight and they are soliciting support from other localities to do the things that we need about mandating funds to help support things like school construction and other items. Mr. Long has a copy of it. He would like to see a copy of this put into the Board packets for the next meeting and for the Board to look at and support that as number one. Number two thing is he keeps hearing we are growing about nine (9%) percent. Well you can not ask for a proffer or any type of impact fees unless you meet ten (10%) percent. One of the things the Spotsylvania group and the other twenty-three (23) counties that are going forward on is they are asking that to be reduced. So we as a County need to solicit our delegation in the General Assembly to have that revised so we can start asking developers to start supporting us, the County, more.

The other item Mr. Tickle wanted to address was the Appomattox Basin Industrial Development Corporation and about the situation in Prince George. The County Administrator and Mr. Tickle sat with Prince George and they, Prince George, have the same feeling about this that Dinwiddie County has and believes we all need to investigate this a little bit further. Businesses are coming through our County, a bunch of businesses, on a routine basis and we are not getting a suitable report back on what the status is and what we can do to enhance it. He would like for the Board to, when we have a meeting, to add this to the agenda of items to discuss and for us to get a general idea of how we want to go forth on this and make this work better for Dinwiddie County. Prince George has the same idea and concept and they would love to meet with the Dinwiddie Board of Supervisors to make a better product for us.

Mrs. Everett stated Prince George County had dropped out of ABIDCO for a while and then came back after they discovered it was to their benefit to belong.

Mr. Bracey stated we should have better reporting from them.

Mr. Bracey – He reported there was a meeting scheduled on Monday, November 23rd, at 6:00 P.M. at the Half-way House with the legislators and he wanted to know if the Board wanted him to carry with him any concerns from the Board. He stated his concerns were as follows:

1. Dinwiddie County needs more highway dollars
2. Since School Board members can now be elected that their governing regulations be looked at and changed to fit other government agencies regulations.

It was requested that Mr. Bracey carry the list of concerns which Mr. Long had on his prepared list.

Mr. Bracey stated he had a request and he wanted to know if there was any way when administration prepared Board packets that they could do three (3) additional packets for the press. Mr. Bracey stated if this was legal.

Mr. Long stated it certainly was legal; however, the only question which came to him which he would have to have the Board's approval to do is whether or not the Board wishes any cost to be assessed for that. Simply because the State Code says you can charge for services typically when Administration receives a request because of the time that these requests consume we would charge a per page amount. The only thing he would need from the Board is if they intend these packets to be given to the press then the Board authorize Administration to give the packets to them at no charge.

Mr. Bracey stated he felt the press would need a complete packet just as each Board member receives. These packets would not be placed in a notebook just in an envelope and if they wished to receive it they would have to pick it up.

Mrs. Everett stated there was a lot of information included in a Board packet that she did not feel the press would need copies of. She felt it would be nice to provide the press with a small condensed version of the packets.

Mrs. Ralph asked if the Board was aware that at every meeting, and has been for the past couple of years, a whole notebook put together for anybody to come in and look at. We have had newspapers come in and go through that pack before a meeting and if they need something copied we do. It is available on the Friday before the meeting just as the Board packets are sent to Board members on the Friday prior to the meeting.

Mr. Bracey stated all he was saying was that if Administration made three (3) packs and left one for the Progress Index, one for the Dinwiddie Monitor and one for the Richmond Times – he paused and stated if it is a problem then forget it.

Mr. Clay stated on Board days they do not have all this time to do extra work. He stated the book is available to the press if they wish to look at it.

Mr. Bracey stated but they cannot take that book out.

Mrs. Ralph stated no they cannot take it out. She stated we would do the best we can.

Mr. Bracey stated it was not his instruction to do this, it was just a question. He would like to see Administration try it. He would leave it up to Administration to do whatever they deemed necessary.

Mr. Bracey requested Mr. Long inform him about the packets for the press.

RE: EXECUTIVE SESSION

Upon motion of Mr. Clay, seconded by Mrs. Everett, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye" pursuant to the Virginia Freedom of Information Act, Section 2.1-344 (A) - 7 Consultation with legal counsel (Industrial Access Road Contract) the Board moved into Executive Session at 5:03 P.M.

IN RE: RECESS

Mr. Bracey called for a five minute recess prior to going into the Executive Session

RE: RETURN TO OPEN SESSION

A vote having been made and approved the meeting reconvened into Open Session at 5:25 P.M.

IN RE: CERTIFICATION

Upon motion of Mr. Clay, seconded by Mr. Tickle, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye", the following resolution was adopted:

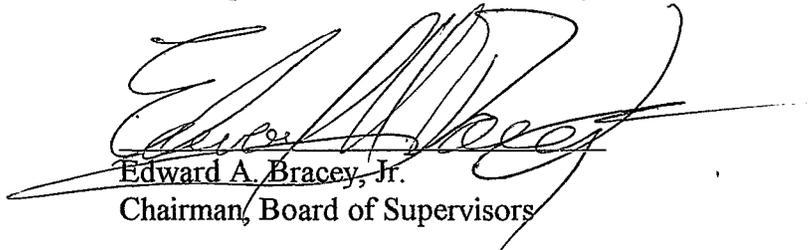
WHEREAS, the Board of Supervisors of Dinwiddie County convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board of Supervisors of Dinwiddie County, that such Executive meeting was conducted in conformity with Virginia law;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors of Dinwiddie County, Virginia.

IN RE: ADJOURNMENT

Upon motion of Mr. Clay, seconded by Mr. Tickle, Mr. Clay, Mr. Tickle, Mrs. Everett, Mr. Bracey voting "aye", the meeting adjourned at 5:27 P.M. to be continued at 8:30 A.M. on Friday, November 20, 1998 at the Pamplin Administration Building.


Edward A. Bracey, Jr.
Chairman, Board of Supervisors

ATTEST: 
R. Martin Long
County Administrator

/pam