

VIRGINIA: AT THE CONTINUATION MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 24TH DAY OF MARCH, 1999, AT 7:00 P.M.

PRESENT:	LEENORA V. EVERETT, CHAIRMAN	ELECTION DISTRICT #3
	AUBREY S. CLAY, VICE-CHAIRMAN	ELECTION DISTRICT #5
	DONALD L. HARAWAY	ELECTION DISTRICT #2
	EDWARD A. BRACEY, JR.	ELECTION DISTRICT #4
	HARRISON A. MOODY	ELECTION DISTRICT #1

IN RE: CALL TO ORDER

Mrs. LeeNora V. Everett, Chairman, called the continuation meeting to order at 7:00 P.M.

**IN RE: PUBLIC HEARING – CONVEYANCE OF EASEMENT –
OLD COURTHOUSE**

Mrs. Wendy Weber Ralph came forward stating as the Board was aware the County had asked the General Assembly last year for some assistance towards the renovation and maintenance in repair work that is needed on the old Courthouse and had been very fortunate, through our Legislators, to receive \$100,000.00 which we have to match locally. We applied again and during this past short session, which is rather unusual for them to grant additional funds, we understand we have received another \$100,000.00 which we have to match locally. We also understand there is the possibility of an additional \$100,000.00 if at the end of this physical year the State has a good year causing a good fund balance. At this point things sound good for this to happen. What we are talking about is the possibility of \$300,000.00 which we would have to match locally to start our improvements, renovations and maintenance repair work. Because State funding is involved there is a requirement. When you receive financial help from someone, there always seem to be requirements attached. One of the requirements is we convey an easement in gross and right and perpetuity to restrict, as herein provided, the use of the property known as the Old Dinwiddie County Courthouse. Basically the County is saying they are granting the State an easement and the County will use it for public purpose if the State is going to put their funds in it. It is basically an easement to the Courthouse and the property right around it. It does not involve the Old Clerk's Office. That is what we are here tonight to do is to receive Public input on that because the Code requires whenever the County conveys property, the Board hold a Public Hearing. The County will still own the Courthouse, it is just a conveyance of an easement for the purpose of this grant.

Mrs. Everett opened the Public Hearing and asked if there were any citizens present who wished to address the Board.

There being no citizens present wishing to speak on this easement conveyance Mrs. Everett closed the Public Hearing and moved forward.

Mrs. Ralph stated action was needed to authorize the Chairman to sign the deed. The deed has been prepared and will need to be recorded. Our Attorney worked with the Department of Historic Resources on a Deed of Easement that was agreeable to both parties. The action would be to authorize the Chairman to sign on behalf of the County.

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "aye"



BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Chairman of the Board to sign a Deed of Easement for the old Dinwiddie County Courthouse project.

Mrs. Ralph reported they met with proposed architects on Monday and would be coming back to the Board with a recommendation.

IN RE: PUBLIC HEARING – 1999-2000 BUDGET

Mrs. Everett stated she would like to welcome everyone to tonight's Public Hearing on the 1999 proposed tax rates and the 1999-2000 proposed budget for the County. Tonight was also a Public Hearing on the School Board budget. The Board of Supervisors was present to receive public comments and questions only. She explained there would be no action taken by the Board. Adoption of the proposed tax rates and budget has been scheduled for their next regular meeting which will be April 7, 1999 at 7:30 P.M.

Mrs. Everett continued we will begin each Public Hearing with a brief overview and then ask citizens to come forward to the podium for public comment. She asked that citizens please state their name and address for the record and try to limit their comments to three (3) minutes in order that everyone could be heard. She stated citizen's comments are important to them and they plan on staying until everyone has been heard.

She announced the constitutional officers, department heads and agency representatives were present with hopes that all questions which arise during the course of the Public Hearing may be answered. She requested if any citizen has numerous questions or had questions that would require additional research; that these questions be written out and passed to the Clerk. The Board will respond to these questions in writing.

She concluded with there were sign up sheets located on the table in the back and asked any citizens wishing to speak to sign up.

Mr. R. Martin Long, County Administrator, came forward presenting the following overview of the proposed 1999-2000 Budget and 1999 Tax Rates:

SUMMARY POINTS

- Tax rates will remain the same for FY2000
- 4% increase in local revenues; State revenues up approximately \$400,000 to support required expenditures
- 9% increase in General Fund operational budget
- Agency requests granted at 6% increase
- Revenues include implementation of service fees for EMS services

PERSONNEL COSTS

- 6% salary increase in December For State employees
- 2.5% COLA and 2.5% merit increase in July for County employees
- Deputy Sheriffs, Jailors, Dispatchers:
 - ◆ All will receive 9.3% regrade on 12/1/99
 - ◆ Eligible for up to an additional 4% based on performance evaluation (12/1/99)

BOARD OF SUPERVISORS

- Advertising costs continues to increase
- Board member salaries will increase from \$5,400 to \$7,500 annually, effective January 1, 2000

COUNTY ADMINISTRATION

- New Position - Account Clerk

COUNTY ATTORNEY

- Professional Services will increase from \$5,000 to \$20,000 to project legal costs more realistically

COMMISSIONER OF REVENUE

- GENERAL REASSESSMENT - begins in July 1999 - funding is spread over an 18-month period

TREASURER

- Increase in extra help to concentrate on delinquents

SHERIFF

- Seven (7) new cars - \$147,000

PUBLIC SAFETY/FIRE & RESCUE

- Contribution includes \$2,000 increase for fire departments, first responders and rescue squads
- \$5,000 for disaster supplies
- \$30,000 is provided for capital items outside the abilities of the individual fire departments and \$20,000 is included for routine maintenance
- EMS - 2 new full time positions

WASTE MANAGEMENT

- New truck - \$155,000
- Replace dumpsters - \$15,000
- Funding is included for two (2) manned sites

CRATER YOUTH CARE COMMISSION

- Increase of 100% - from \$45,000 to \$90,000
- Increased usage has caused the increase
- Planning to expand facility from 22 to 70 beds

TRANSFERS

- Social Services and CSA are included as requested
- Self Insurance - The \$1 million set aside for this fund will be depleted in FY2001 and will have to be replaced with local funds
- The School Transfer request was reduced by \$230,000; however the Schools are still receiving:
 - \$422,740 in new operational funds
 - \$222,460 for capital projects
 - \$67,497 increase in debt service payments
 - \$246,717 - self insurance

DEBT SERVICE/CIP

- Debt service payments for County projects increased by \$110,790

- Debt Service payments for school projects increased by \$599,866
- Schools are using \$670,369 in state construction funds, and \$289,922 in lottery funds for debt service

TAX RATES

■ Real Estate	\$.74
■ Mobile Homes	.74
■ Mineral Lands	.74
■ Public Services	.74
■ Personal Property	4.90
■ Personal Property - Volunteers	.25
■ Machinery & Tools	3.30
■ Heavy Construction Equipment	3.30
■ Airplanes	.50

Mrs. Everett asked if any citizens had signed up to speak.

Mrs. Pamla A. Mann, Administrative Secretary, stated the first name was Lucy Smith:

1. Lucy Smith, P O Box 571, came forward stating she was present to represent both the Friends of the Library and the Library Foundation. She thanked the Board for all their support in the past and their continued support for the libraries. She updated the Board on the progress of the Library and new program that have been implemented during the past year.
2. Deborah M. Marston, Commissioner of the Revenue for Dinwiddie County, came forward stating she would like to thank the Board for what they had given her in the budget so far. She stated she did have a request to add a little bit to it or ask the Board to reconsider. She stated she had talked with Mr. Long and Mr. Long does understand and sees her problem with two (2) items that she had to bring before them. Mr. Long had suggested to her that she come before the Board this evening with her requests for reconsideration. The items are as follows:
 - ◆ Printing and Binding had been cut from \$7,000 to \$2,500; she requested it be restored to \$7,000.
 - ◆ Land Use Department Travel Expenses had been cut from \$500 to \$350; she requested it be restored to \$500.
3. Steve Dickinson, 10 Bollingbrook Street, Petersburg, came forward stating he was present for two (2) reasons. The first was to introduce himself as the new Director of the Southside Virginia Legal Services as of September 1998. His second reason for attending was to thank the Board for the support they have given SVLS. Mr. Dickinson invited the Board to visit the office and tour their facility.
4. Greg Davis, representative of the Dinwiddie County School Board came forward.

Mrs. Ralph stated she would like to point out this is a Public Hearing on the School Board budget. There are copies of the synopsis of the School Board budget located on the table in the back of the room.

Mr. Davis stated he would like to apologize for Mr. Curtis Barnes, Chairman of the School Board, explaining he is running a bit late. Mr.

James Maitland is out of town and he happened to be the closest one to the telephone. Mr. Barnes should be arriving soon but until such time he would move forward. Mr. Davis stated first he would like to thank the Board of Supervisors for all of the support the Board of Supervisors had given the Dinwiddie County School System. Because of the Supervisors work the School Board had certainly come a long way in the last few years; there is no denying that. Even the School Board can appreciate the Board of Supervisors cautiousness and their fiscal prudence as the Board goes about setting the County budget. From the County's published budget the School Board needs to cut \$233,000. This comes from a budget, that for the School Board, contained no new programs and one that centered on salary and benefits for employees. The amount of increase the School Board has asked for is modest and especially as they look at the surrounding districts, all of whom are also looking at a four (4%) or five (5%) percent increase. Once again even if the School Board gets the requested increases, unfortunately their staff and their teachers continue to lose ground. They did not ask to try and make this up; however, he did caution there will be some point; hopefully the State will step in as they have with the Sheriff's Department and help them out. There will be some point, as they continued to lose yearly, even with the increases granted through the Board of Supervisor's budget and the School Board's budget when catch up has to occur. That is just a warning into the future. The staff had identified, for the School Board, \$175,000 in cuts which represent cuts that the Board has not yet agreed to. These cuts in fact represent some of what the Board added to the staff's original, what they considered, bare bones proposal. The cuts that the Board brought them back directly reached into those things that the School Board thought were necessary but agreed could be cut at this time. It is essential that we not lose the \$58,000 difference between this \$175,000 and the \$233,000 as proposed in the budget because of its possible impact on personnel. They lost the ability to deal with this \$58,000 as a result of mandated health insurance increases. He stated they did budget for an increase but they did not budget for enough to match what hit them. As the Board of Supervisors is well aware they work their budget way in advance, the final figures not just from the State and from the Board of Supervisors but also through our health carriers.

Mr. Donald Haraway asked about the insurance premiums.

Mr. Ray Watson, Assistant Superintendent, responded that HMO is up 12% and Key Advantage went up 29%. This is with Local Choice.

5. Betty Jeter, Registrar for the County of Dinwiddie, came forward asking why she was not granted funding for an assistant registrar. She voiced concerns regarding the upcoming elections and her need to hire help in January 2000. She further stated if she were to become ill or something happened to her, the office would be in chaos. She stated she needed someone to train. She requested the Board to please consider adding an assistant registrar.

Mrs. Everett asked if there was any citizen present who wished to speak regarding the proposed 1999-2000 budget. There being none Mrs. Everett moved forward.

Mrs. Everett again reminded those in attendance that no action would be taken tonight but would be taken at the April 7th meeting. She stated the Board would take the concerns and requests voiced tonight into consideration.

IN RE: PUBLIC HEARING – 1999 TAX RATES

Mrs. Everett opened the Public Hearing for the 1999 Tax Rates.

Mrs. Everett asked if there were any citizens present wishing to speak. There being no citizens wishing to speak Mrs. Everett closed the Public Hearing and moved forward.

She stated no action will be taken on the Tax Rates until April 7th meeting, which is the regular night meeting at 7:30 P.M.

IN RE: RECESS

Mrs. Everett called for a short recess at 7:45 P.M.

The meeting reconvened at 8:00 P.M.

IN RE: CLAIMS – DRAPER ADEN ASSOCIATES – LANDFILL CLOSURE

Mrs. Ralph stated at the last meeting Mr. William H. Sperry, Project Manager with Draper Aden Associates, was present to present two change orders in reference to the Landfill Closure. There was an error in the amount and the check was written short by \$102,556.64. We need approval to correct this internal error.

Upon motion of Mr. Bracey, seconded by Mr. Moody, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that additional funding in the amount of \$102,556.64 (Check Number 1014576) to cover the remaining portion of Payment Application Number 2 be approved and funds appropriated from the CIP Fund.

IN RE: COUNTY ADMINISTRATOR COMMENTS – RESOLUTION FOR MORAL OBLIGATION FOR BOND ANTICIPATION NOTE FOR THE WATER AUTHORITY

Mr. Long stated the next item was more of an informational item. He stated he wanted to let the Board know on the April 7th Agenda there will be a resolution for a moral obligation for a bond anticipation note for the Water Authority. He continued by explaining what this was was the same thing the Board just previously approved the bond for but this is a method of interim financing. The reason for this being they are trying their best to obtain some tax exempt financing from the Governor's Special Activity Fund for the water work. This is the water work in connection with Chaparral Steel. Looking closely at this the difference between taxable and tax exempt could be as little as \$50,000 or as much as 60 to \$70,000 per year, so over the life of the bond that is well over a million dollars. It is the same obligation the Board has already given but in a different form for interim purposes.

IN RE: AUTHORIZATION TO ATTEND GOVERNOR'S CONFERENCE ON GREENWAYS AND TRAILS

Mr. Long stated his next miscellaneous item was Mr. Tim Smith, Director of Parks and Recreation and Mr. March Altman, Zoning Administrator have been invited to attend the Governor's Conference on greenways and trails to be held in Roanoke May 2nd through the 4th. They have both been working on the battlefield trails for a while now. The Park Service has informed Mr. Smith they

will pay for the lodging costs and registration fees. The County would have to cover costs for travel.

Upon motion of Mr. Bracey, seconded by Mr. Haraway, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Mr. Tim Smith, Director of Parks and Recreation and Mr. March Altman, Zoning Director to attend the Governor's Conference on greenways and trails to be held in Roanoke May 2-4, 1999, with funds being appropriated from their respective budgets for travel expenses.

IN RE: COUNTY ADMINISTRATOR COMMENTS – GENERAL DISCUSSION ITEMS – BUDGET

Mr. Long stated he had some general discussion items in regard to the budget. Some are very directly related to what we just discussed in the presentation but all are items he felt were necessary for him to feel that the Board has clear in their minds what was being talked about.

Mr. Long continued, having supplied the Board with an outline, as was noted in the presentation, for FY 1999-2000, the County is looking at approximately \$111,000 increase in debt service this year; the Schools are right at \$600,000; for a total the County is up \$711, 656 for the coming fiscal year in debt service alone. In FY2000 the School system is using \$670,369 in state construction funds and \$289,922 in lottery funds for debt service. They are also using \$289,921 in lottery funds in the operating budget. With this budget, the County has provided local funding of a five (5%) percent increase for school personnel. The question the Board has right now is, "Will this level of State funding continue?". Instead of reducing the County's local transfer to School debt service by the \$289,921 lottery fund amount, we have left the transfer as proposed. This will provide a beginning fund balance in the School Debt Service Fund for FY 2001 to help absorb the decrease in state funding, should one occur.

For FY2000-2001 the County will have new debt service for Dinwiddie Elementary of \$572,103 and new debt service for fire stations of \$194,665. If the State funding (construction and lottery) does not continue in 2000-2001, the County will need an additional \$1,727,059 just to cover debt service (approximately \$.22 in taxes). Debt service will have to be covered first before any consideration is given to the needs of the school system for operating expenses. Operating expenses include salaries and positions.

Mr. Long stated under current considerations, the requests from the School were outlined as shown below:

SCHOOL BUDGET CONSIDERATIONS

Local Transfer Request - \$6,483,058

Proposed Local Funding - \$6,250,000 = 7% increase (\$233,058 cut)

Local Transfer to School Insurance Program - \$246,717 (27% increase) - *Fund will be depleted by 2000-2001*

Local Transfer to School Capital Projects - \$222,460

Local Transfer to Debt Service - \$1,761,325

Total Local Funds - \$8,480,502

The School Board has considered items that could be cut to reduce their budget by \$175,000

Mr. Long asked Mrs. Ralph to come forward to discuss the items that she had discussed with Mr. Watson and Mrs. Seward.

Mrs. Ralph came forward to discuss the following four (4) items that could be affected by an additional "\$58,000 cut."

ITEMS THAT COULD BE AFFECTED BY AN ADDITIONAL \$58,000 CUT

Technology Position - Software / Training - \$33,292

Ass't Principal - Elementary - \$53,159

Bus Aides / Insurance Bus Drivers - \$50,000

Maintenance Positions - \$30,000; \$18,000

The proposed FY00 budget is balanced with approximately \$50,000 available for undesignated fund balance. (surplus)

Mrs. Ralph stated if there were any detail questions there were still in attendance members of the Board and staff of the School Board.

Mrs. Seward expressed concerns regarding these areas of cut stating these four (4) items in her opinion are a necessity.

After discussion it was decided to discuss these requests, along with the requests from the other departments, on Wednesday, March 31st beginning at 7:00 P.M. in the Conference Room of the Pamplin Administration Building.

IN RE: SOUTHSIDE CENTER FOR VIOLENCE PREVENTION, INC. - REQUEST FOR FUNDING

Mrs. Everett asked about the funding for the Southside Center for Violence Prevention, Inc. which was requested at the March 17, 1999 meeting.

Mr. Long stated there were a couple of items which he felt this funding could come from, if the Board so chose to fund it. Mrs. Peggy McElveen, Director of Social Services, had stated to Mr. Long she felt like funding would be left over in her budget at the end of the fiscal year to support this one time \$6,000 donation. There are a couple of items in the County's budget Mr. Long felt these funds could be pulled from should the funds not be available from the Social Services budget. This would be unusual but it is just a shifting of funds but Mrs. McElveen did indicate she thought there would be excess funding in her budget which could be used.

After discussion there was a motion made by Mr. Moody, seconded by Mr. Haraway with Mr. Moody, Mr. Clay, Mr. Haraway, Mrs. Everett voting "aye", Mr. Bracey voting "nay",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that if at the end of the fiscal year the Department of Social Services had funding available it would be made available to fund the Southside Center for Violence Prevention, Inc. of the one time \$6,000 donation.

IN RE: PETERSBURG AREA FILM OFFICE - REQUEST FOR FUNDING

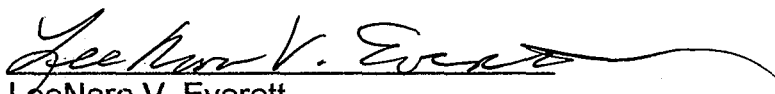
Mrs. Everett stated the final item the Board needed to discuss was funding for the Petersburg Area Film Office.


Mr. Long stated if the Chairman would allow he would like to discuss this item at the meeting next week.

After discussion it was decided to discuss this issue at the meeting on March 31, 1999.

IN RE: ADJOURNMENT

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "aye", the meeting adjourned at 8:27 P.M. until 7:00 P.M. Wednesday, March 31, 1999 in the Conference Room of the Pamplin Administration Building for a budget workshop.


LeeNora V. Everett
Chairman, Board of Supervisors

ATTEST: 
R. Martin Long
County Administrator

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VIRGINIA: AT THE CONTINUATION MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE CONFERENCE ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 31ST DAY OF MARCH, 1999, AT 7:00 P.M.

PRESENT: LEENORA V. EVERETT, CHAIRMAN ELECTION DISTRICT #3
AUBREY S. CLAY, VICE-CHAIRMAN ELECTION DISTRICT #5
DONALD L. HARAWAY ELECTION DISTRICT #2
EDWARD A. BRACEY, JR. ELECTION DISTRICT #4
HARRISON A. MOODY ELECTION DISTRICT #1

IN RE: CALL TO ORDER

Ms. LeeNora V. Everett, Chairman, called the continuation meeting to order at 7:00 P.M.

IN RE: FY 2000 BUDGET WORKSHOP

The Board met in a workshop session to discuss requests for amendments to the FY2000 budget. They agreed to include the following amendments:

1. \$290,000 additional local funds will remain in school debt service (less the \$58,000 being transferred to School Operation)
2. \$58,000 difference requested by School Board for operating funds will be taken from the \$290,000 additional local funds in school debt service. If at the end of the fiscal year, the school system has a surplus, the \$58,000 will be transferred back into school debt service. Mr. Bracey disagreed with this action.
3. Commissioner of Revenue - a. \$6,000 will be included in Printing & Binding; b. \$350 will be removed from the Commissioner of Revenue travel budget and placed in Land Use travel to provide \$500.
4. Registrar - Funds in the amount of \$10,000 will remain in part-time help to be used for a permanent part-time employee at least three days per week.
5. Building and Grounds - \$4,000 remains in Capital Outlay for a personal computer.
6. Petersburg Regional Film Office - \$3,000 contribution added to budget. The Board asked for statistics on revenues received by Dinwiddie County during the year and also that the office strongly consider a name change that would more appropriately reflect the region.
7. NACO - Funds in the amount of \$369 are added to the budget for membership for one year

IN RE: RECEPTIONIST FOR ADMINISTRATION OFFICES

Mr. Bracey strongly suggested that funds be provided and a plan developed for a receptionist to direct the traffic in the Administration area.

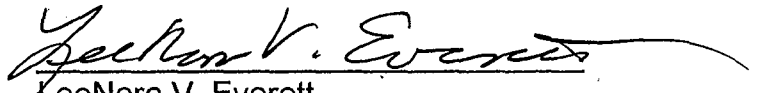
IN RE: SHERIFF - PAYMENT OF OVERTIME

The Board received a request from the Sheriff to pay overtime to deputies who covered jailor vacancies during the months of February and March, 1999, totaling \$4,011.30. The County's policy is not to pay overtime but to compensate in the form of compensatory time. The Compensation Board does not participate in this cost.

While the Board agreed that the employees should be compensated for their work, they instructed the County Administrator to advise the Sheriff of the County's policy.

RE: ADJOURNMENT

Upon motion of Mr. Haraway, seconded by Mr. Clay, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "aye", the meeting adjourned at 9:00 P.M. until 6:30 P.M. on April 7, 1999 for an Executive Session.


LeeNora V. Everett
Chairman

ATTEST: 
R. Martin Long
County Administrator

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