

VIRGINIA: AT THE CONTINUATION MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE PAMPLIN ADMINISTRATION BUILDING AND THE DINWIDDIE AND MCKENNEY FIRE/EMS SITES, DINWIDDIE COUNTY, VIRGINIA, ON THE 20<sup>TH</sup> DAY OF OCTOBER, 1999, AT 9:40 A.M.

PRESENT: LEENORA V. EVERETT, CHAIRMAN ELECTION DISTRICT #3  
HARRISON A. MOODY ELECTION DISTRICT #1  
EDWARD A. BRACEY, JR. ELECTION DISTRICT #4  
AUBREY S. CLAY, VICE-CHAIRMAN ELECTION DISTRICT #5

ABSENT: DONALD L. HARAWAY ELECTION DISTRICT #2

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**IN RE: CALL TO ORDER**

Ms. LeeNora V. Everett, Chairman, called the continuation meeting to order at 9:40 A.M.

**IN RE: GROUNDBREAKING FOR MCKENNEY FIRE/EMS BUILDING AND DINWIDDIE FIRE/EMS BUILDING**

The Board traveled to the Town of McKenney for the groundbreaking ceremony for the McKenney Fire/EMS Building and continued on to the Dinwiddie Courthouse area for the groundbreaking ceremony of the Dinwiddie Fire/EMS Building. The program was as follows:

*WELCOME* LeeNora Everett  
Chairman, Board of Supervisors

*REMARKS* *McKenney Site*  
Aubrey Clay  
Vice-Chairman, Board of Supervisors  
Charles Mansfield  
Mayor, Town of McKenney

*Dinwiddie Site*  
Edward Bracey, Jr.  
Board of Supervisors  
Election District Number 4

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*GROUNDBREAKING*  
*McKenney Site* Dinwiddie County  
Board of Supervisors

Town of McKenney  
Council Members

Fire Chief Allen Paige

*Dinwiddie Site* Dinwiddie County  
Board of Supervisors

Fire Chief Charles Lewis

*Both Sites* Ballou, Justice & Upton  
Architects

KBS, Inc.  
General Contractor

Immediately following the groundbreaking ceremonies the Fire Departments served a luncheon in the multi-purpose room of the Pamplin Administration Building.

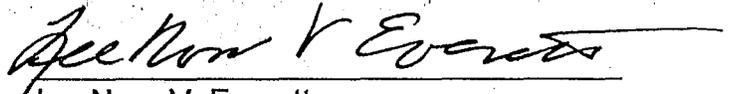
**IN RE: RECESS**

Following the luncheon the Board recessed until 2:00 P.M.

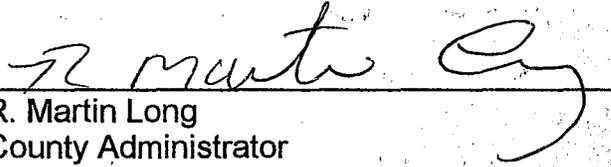


IN RE: ADJOURNMENT

Upon Motion of Mr. Bracey, Seconded by Mr. Clay, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye", the meeting adjourned at 2:02 P.M.



Lee Nora V. Everett  
Chairman



R. Martin Long  
County Administrator

/pam

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 20<sup>TH</sup> DAY OF OCTOBER, 1999, AT 2:00 P.M.

|          |                               |                      |
|----------|-------------------------------|----------------------|
| PRESENT: | LEENORA V. EVERETT, CHAIRMAN  | ELECTION DISTRICT #3 |
|          | AUBREY S. CLAY, VICE-CHAIRMAN | ELECTION DISTRICT #5 |
|          | DONALD L. HARAWAY             | ELECTION DISTRICT #2 |
|          | EDWARD A. BRACEY, JR.         | ELECTION DISTRICT #4 |
|          | HARRISON A. MOODY             | ELECTION DISTRICT #1 |

|        |                  |                 |
|--------|------------------|-----------------|
| OTHER: | DANIEL M. SIEGEL | COUNTY ATTORNEY |
|--------|------------------|-----------------|

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**IN RE: INVOCATION – PLEDGE OF ALLEGIANCE – AND CALL TO ORDER**

Mrs. LeeNora V. Everett, Chairman, called the regular meeting to order at 2:03 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

**IN RE: AMENDMENTS TO THE AGENDA**

Mrs. Everett asked if there were any amendments to the Agenda.

Mr. R. Martin Long, County Administrator stated that under Agenda Item 8 – Constitutional Officers and Department Heads – i. 1. Code Compliance Officer needs to be removed and Mr. Ronald Reekes, Resident Engineer for the Virginia Department of Transportation requested his report to be moved to the end of Item 8. Mr. Thompson will be at the November 17<sup>th</sup> meeting.

Upon Motion of Mr. Haraway, Seconded by Mr. Moody, to amend the agenda as above noted, Mrs. Everett asked if there was a consensus to approve the amendments to the Agenda as requested by Mr. Long.

All Board members signified approval by saying "aye".

**IN RE: MINUTES**

Mrs. Pamla A. Mann, Administrative Secretary, stated there was a correction that needed to be made in the October 6, 1999 Regular Meeting Minutes. This was under Position Announcement —Secretary to the Building Inspector. The salary listed is incorrect and should read \$19,183.00.

Upon Motion of Mr. Clay, Seconded by Mr. Moody, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the October 6, 1999 Continuation Meeting, October 6, 1999 Regular Meeting and October 13, 1999 Continuation Meeting are approved with the noted correction.

**IN RE: CLAIMS**

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1017125 through 1017341 (void check(s) numbered 1017125, 1017126, 1017127, 1017128, 1017242, 1017283, and 1017095); for

**Accounts Payable:**

|                               |               |
|-------------------------------|---------------|
| (101) General Fund            | \$ 202,423.15 |
| (103) Jail Commission         | \$ .00        |
| (104) Marketing Fund          | \$ .00        |
| (222) E911 Fund               | \$ 1,831.61   |
| (223) Self Insurance Fund     | \$ 15,776.00  |
| (225) Courthouse Maintenance  | \$ .00        |
| (226) Law Library             | \$ 53.48      |
| (228) Fire Programs & EMS     | \$ .00        |
| (229) Forfeited Asset Sharing | \$ .00        |
| (304) CDBG Grant Fund         | \$ 119.57     |
| (305) Capital Projects Fund   | \$ 200.00     |
| (401) County Debt Service     | \$ 76,929.30  |

**TOTAL \$ 297,332.11**

**IN RE: DINWIDDIE ELEMENTARY SCHOOL – PAYMENT  
REQUEST NUMBER 8**

Mrs. Ralph stated the following invoices are included in Payment Request Number 8 for the Dinwiddie Elementary School renovations:

|                             |             |
|-----------------------------|-------------|
| BALLOU, JUSTICE & UPTON     | \$54,081.41 |
| WORK ENVIORNMENT ASSOCIATES | \$ 2,745.00 |

**TOTAL FOR PAYMENT REQUEST NUMBER 8 \$56,826.41**

Mrs. Ralph continued that the Superintendent has reviewed these invoices and reimbursement would be by Bond Issue on Dinwiddie Elementary School.

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Payment Request Number 8 for the Dinwiddie Elementary School renovations in the amount of \$56,826.41 is hereby approved and funds appropriated, with all funds advanced being reimbursed from the bond proceeds from the Dinwiddie Elementary School project.

**IN RE: SCHOOL CONSTRUCTION – REQUISITION NUMBER 49  
(IDA98A-#14)**

Mrs. Ralph stated the following invoices are included in Payment Request Number 49 (IDA98A-#14):

|                                  |               |
|----------------------------------|---------------|
| DINWIDDIE COUNTY WATER AUTHORITY | \$ 112,500.00 |
| SANDS, ANDERSON, MARKS & MILLER  | \$ 988.67     |
| RICHMOND ALARM COMPANY           | \$ 24,067.80  |
| BALLOU, JUSTICE & UPTON          | \$ 3,484.61   |
| ENGINEERING CONSULTING SERVICES  | \$ 1,060.90   |

**TOTAL REQUISITION NUMBER 49 (IDA98A -#14) \$ 142,101.98**

There was discussion regarding the payment to Dinwiddie County Water Authority and the sewer hookup.

Mr. Ray Watson, Assistant Superintendent of Schools stated the funds were included in the original CIP project, maybe not for hookup to the County sewer system but for maintaining the equipment currently in place. By hooking up to the County sewer system it is a onetime expense instead of a reoccurring

expense of upkeep on the current system. Mr. Watson will check into the matter and report back to the Board.

Upon Motion of Mr. Bracey, Seconded by Mr. Clay, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 49 (IDA98A-#14) in the amount of \$142,101.98 be approved and funds appropriated from CIP expenses for the School Project Fund.

**IN RE: DINWIDDIE FIRE/EMS BUILDING – PAYMENT REQUEST NUMBER 4**

Mrs. Ralph stated the following invoice is included in Payment Request Number 4 for the Dinwiddie Fire/EMS Building:

|                                |            |
|--------------------------------|------------|
| BALLOU, JUSTICE & UPTON        | \$1,730.93 |
| TOTAL FOR THIS PAYMENT REQUEST | \$1,730.93 |

Mrs. Ralph further stated the Superintendent of Buildings and Grounds has approved this invoice.

Upon Motion of Mr. Clay, Seconded by Mr. Moody, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Payment Request Number 4 for the Dinwiddie Fire/EMS Station for \$1,730.93 is hereby approved and funds appropriated from the CIP Fund.

**IN RE: MCKENNEY FIRE STATION – PAYMENT REQUEST NUMBER 5**

Mrs. Ralph stated the following invoice is included in Payment Request Number 5 for the McKenney Fire Station

|                                |             |
|--------------------------------|-------------|
| BALLOU, JUSTICE & UPTON        | \$ 1,730.92 |
| TOTAL FOR THIS PAYMENT REQUEST | \$ 1,730.92 |

Mrs. Ralph further stated the Superintendent of Buildings and Grounds has approved this invoice.

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Payment Request Number 5 for the McKenney Fire Station for \$1,730.92 is hereby approved and funds appropriated from the CIP Fund.

**IN RE: CITIZEN COMMENTS**

Mr. Bracey stated before Ms. Orton speaks he would like to make a statement. He conveyed the following:

"When I miss something I will be the first to apologize. Mr. Floyd Baird and some other people called me from that Road. I did not return the calls and I would like to apologize for that because I usually try to make sure every call is answered and I think it was pertaining to Halifax Road, I am sure of that and I would like to apologize for not returning your calls. Thank you very much."

The following citizen came forward to address the Board:

1. Ms. Jeri Orton, 26727 Perkins Road, Petersburg, Virginia came forward stating she was present to speak on the Halifax Road situation. She stated during the past several weeks every member of the Board should have received correspondence from several citizens, including herself, concerning the conditions and the improvements needed to the portion of Halifax Road (Route 604) from Carson Drive, the entrance to Richard Bland College, to the Prince George County line. She continued that they trusted each of the Board members had taken the time to read the information they had received and consider their concerns and requests. Ms. Orton presented the Board with a petition of approximately one thousand (1,000) signatures. She urged the Board members to attend the informational meeting at 4:30 P.M. today in order that this matter could be discussed further.

**IN RE: CRATER DISTRICT PLANNING COMMISSION –  
APPOMATTOX RIVER CORRIDOR**

Mr. Victor Lui, Crater Planning District Commission, came forward to provide the Board with an update on the Appomattox River Corridor. He conveyed to the Board that the Working Group would be ending shortly and they would be forming a Friends of the Appomattox River Committee. He stated he would like to have a representative for this group from each locality.

Mr. Bill Young, who has been working with this group, was suggested to fill this request. After discussion it was decided this should be advertised, as all appointments are, before the Board made any decision or appointment.

**IN RE: COMMISSIONER OF THE REVENUE – REPORT**

Mrs. Deborah M. Marston, Commissioner of the Revenue, came forward stating she had two- (2) quick items that required Board action.

Mrs. Everett asked Mrs. Marston is she had the figures on Chaparral and RGC (Aluka).

Mrs. Marston stated she had met with the Mineral firm this week and would mail the figures to the Board next week.

**IN RE: COMMISSIONER OF THE REVENUE/TREASURER –  
INTERNET ACCESS APPROVAL**

Mrs. Marston stated she needed Board approval for her office and the Treasurer to have Internet access. She stated this is used in the valuation of the personal property. There is already a telephone line available 469-4548.

Upon Motion of Mr. Bracey, Seconded by Mr. Clay, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Commissioner of the Revenue Office and the Treasurer's Office to have Internet access, using the current telephone line of 469-4548.

**IN RE: COMMISSIONER OF THE REVENUE – GENERAL  
REASSESSMENT – TELEPHONE LINES (3)  
REQUESTED**

Mrs. Marston stated Mr. Wingate is ready to begin the general reassessment in November and has requested three- (3) telephone lines in the old Courthouse complex. This would be one published telephone number for

incoming calls from citizens, one outgoing line, and one computer line for hookup with the AS400.

Upon Motion of Mr. Moody, Seconded by Mr. Clay, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the installation of three- (3) telephone lines in the old Courthouse complex for the use of the General Reassessment firm of Wingate and Associates.

**IN RE: TREASURER – REPORT**

Mr. William E. Jones, Treasurer, came forward presenting his report for the month of October 1999.

Mrs. Everett congratulated Mr. Jones on getting the tax bills out so early.

Mr. Jones explained the second half of the year was no problem because the information was out there from the first half.

**IN RE: COMMONWEALTH ATTORNEY – REPORT**

Mr. T. O. Rainey, III, Commonwealth Attorney, came forward stating he had nothing to report but was available for questions.

The Board had no questions for Mr. Rainey.

**IN RE: SHERIFF'S DEPARTMENT – REPORT**

Sheriff Samuel H. Shands came forward to present his monthly report. He presented the Board with his Dinwiddie County Jail monthly average daily population report for the month of September.

**IN RE: SHERIFF'S DEPARTMENT – REQUEST TO ADVERTISE FOR DISPATCHER POSITION**

Mr. Long stated the Board had before them a request to advertise in two- (2) local newspapers for a dispatcher position that will be open upon the resignation of Kimberly Jones effective October 22, 1999 at a starting salary of \$16,622 plus a supplement in the amount of \$1,800.00. This is a state-funded position. Upon approval to advertise, and following an adequate advertisement period, the Sheriff's Department will select potential employees to participate in the testing and interviewing process. The Sheriff's Office will then advise the Board of a qualified candidate selected to fill the position.

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Sheriff's Department to advertise for a state funded dispatcher position in two- (2) local newspapers with a starting salary of \$16,622 plus a supplement in the amount of \$1,800.00.

**IN RE: SHERIFF'S DEPARTMENT – MARKING OF THE VEHICLES**

Sheriff Shands stated he had sent out three- (3) bids for the marking of the vehicles. He has received two- (2) back. He is currently waiting on the third one. Upon receipt of this one he will be ready to move forward with the marking of the vehicles, as far as the funds will allow him to go.

**IN RE: SHERIFF'S DEPARTMENT – COMPUTER BIDS – AWARD  
OF CONTRACT**

Deputy Terry Jones stated the Sheriff's Office had been authorized to obtain bids on three- (3) computers to be used as desktop PC's and network workstations. The following are the bid results:

**United System Solutions, Colonial Heights, Virginia**

|                                                |            |
|------------------------------------------------|------------|
| \$2,000.00 per machine (3) total of \$6,000.00 |            |
| Windows 98 upgrade                             | \$ 123.00  |
| Plus for Windows 98                            | \$ 89.00   |
| Total                                          | \$6,212.00 |

This bid includes two- (2) year warranty, additional year at \$159.00 per machine. Bid also includes necessary cabling and configuration to the existing network at no additional charge.

**COMPUSA, Dallas, Texas**

Required network card not available.  
No installation or network configuration information provided  
No warranty information provided  
Quote is only good for 15 days

**D & B Technologies, Inc., Ashland, Virginia**

|                                                                      |            |
|----------------------------------------------------------------------|------------|
| \$1,576.00 per machine (3) total of \$4,728.00                       |            |
| Windows 98 not included in the bid                                   |            |
| Plus for Windows not included                                        |            |
| In bid                                                               |            |
| Network installation at \$70.00 per Hour – estimate 1.25 per Machine | \$ 262.50  |
| Cabling estimate \$50.00 to \$150.00                                 | \$ 390.00  |
| Total                                                                | \$5,140.50 |

This bid states three- (3) year warranty would be \$151.00 per machine. This bid does not include the required network card.

**Computer Life, Colonial Heights, Virginia**

|                                                |            |
|------------------------------------------------|------------|
| \$2,220.00 per machine (3) total of \$6,660.00 |            |
| Windows 98 upgrade                             | \$ 129.00  |
| Plus for Windows not included in bid           |            |
| Two- (2) year warranty @ \$90.00 per machine   | \$ 270.00  |
| Estimated six- (6) hours network Configuration | \$ 390.00  |
| Total                                          | \$7,449.00 |

Three-(3) year warranty for these machines would be \$135.00 per machine; total \$405.00. Bid states Computer Life does not run network cabling through walls or ceilings.

**Conclusion:**

D & B Technologies did not respond to the request fully.  
COMPUSA stated the required network card is unavailable.

Computer Life will not run required network cabling.  
United System Solutions was the only vendor to furnish a complete response to their bid request.

Having considered the bids received, the Sheriff's Department requested that United System Solutions be selected as the vendor for this purchase. Their office currently has computer hardware and software that was purchased from United System Solutions and is currently covered under warranty by the same. By purchasing these three- (3) new computers from United System Solutions it will limit confusion when warranty work is required.

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Sheriff's Department to award a contract to United System Solutions for the purchase of three (3) computers for a total not to exceed \$6,212.00, with optional third year warranty at a cost of \$159.00 per unit, with funds being appropriated from the Sheriff's budget.

**IN RE: BUILDING INSPECTOR – REPORT**

Mr. Dwayne H. Abernathy, Building Inspector was not present. Mr. David Hartsook came forward to present the report for the month of September 1999.

**IN RE: ANIMAL WARDEN – REPORT**

Mr. Steven R. Beville, Animal Warden, came forward presenting his report for the month of September 1999.

**IN RE: DIRECTOR OF PLANNING – REPORT**

Mr. William C. Scheid, Director of Planning, came forward presenting his monthly update. He stated there were three- (3) items that he wished to bring to the Board's attention.

1. There is a case that will be coming to the Board at the next meeting and normally he does not talk about cases that are coming to the Board because he did not feel it was appropriate since the applicant was not advised of any conversation and the Board should take on those cases as they come before them for the Public Hearing aspect of it. He continued he was mentioning this to the Board because in part of the information that he had given the Board in this packet there was a proffer letter. The applicants have been in to meet with Mr. Scheid since the packets went out and they indicated that they will be revising that proffer letter considerably. He wanted the Board to be aware that most likely they will be getting another letter.
2. On October 8<sup>th</sup> Mr. P. K. Das of the Department of Conservation and Recreation, Storm Water Management section, met with Mr. Scheid on the County's regulations pertaining to storm water management. It was mentioned that under the phase 2 program of the State, Dinwiddie County would be required to be *permitted annually* (certified) to comply with the State storm water management program. This requirement will be imposed because Dinwiddie is within an identified urban area and has a population exceeding 10,000. As the program was explained to Mr. Scheid, it appears similar to the requirements found under the State Erosion and Sedimentation Control Rules and Regulations. Mr. Das mentioned that, if desired, a representative from his department would speak to the Board about this program. It was Mr. Scheid's recommendation that he coordinate with the County Administrator to make arrangements for the State to send someone to address the Board on this issue.

After discussion it was decided for Mr. Long to look into this program and move forward with scheduling this speaker, if it is to the benefit of the Board to do so.

**IN RE: ACCEPTANCE INTO THE STATE SECONDARY ROAD SYSTEM – BRICKWOOD SUBDIVISION, SECTION 3 AND RIVER RUN SUBDIVISION, SECTION 2**

Mr. Scheid stated he would like to wait until Mr. Reekes is present to ask for action on these.

**IN RE: ZONING ADMINISTRATOR – REPORT**

Mr. John M. Altman, Jr., Zoning Administrator, came forward and presented his report for the month of September 1999. Included in his report to the Board were the Mobile Home Permits, minutes from the Central Virginia Film Office, Inc. for September 1999 and the Code Compliance Officer report.

There was discussion regarding a water problem in the Mansfield and Brickwood subdivisions. This problem is under investigation and a remedy is being sought. There was also discussion about spraying for mosquitoes. The Board was also informed that the County has submitted a request for assistance for mosquito spraying from the State as a result of Hurricane Floyd. Virginia Hills and Dabney Estates were also mentioned in reference to the mosquito problem.

**IN RE: WELCOME TO MR. ROBERT "BOBBY" BOWMAN**

Mrs. Everett stated Mr. Bobby Bowman, candidate for the District 3 Seat on the Board, was present and welcomed him.

**IN RE: RECESS**

Mrs. Everett called for a ten- (10) minute recess at 3:15 P.M.

The Board reconvened at 3:25 P.M.

**IN RE: SOCIAL SERVICES – REPORT**

Mrs. Peggy M. McElveen, Director of Social Services, came forward and presented an update on her Department.

**IN RE: FUEL ASSISTANCE PROGRAM**

Mrs. McElveen informed the Board the funds for the short term Fuel Assistance Program is in effect and started on October 12<sup>th</sup>. Citizens may apply for assistance with heating for the winter. It is normally only a thirty- (30) day application period so people do need to get their applications in. She stated this may be extended but her department had not been notified this would happen.

**IN RE: CHRISTMAS SHARING FOUNDATION**

Mrs. McElveen continued that the Christmas Sharing Foundation program had begun. Mrs. Patsy Barnes will be the chairman this year. Last year they raised over \$10,000.00 in cash and had several Churches and Organizations adopt families and provide assistance. If anyone would like to make a donation it can be mailed to P. O. Box 107, Dinwiddie, Virginia. She stated Ms. Linda Cunningham of the Bank of Southside Virginia acted as the program treasurer and does a wonderful job.

**IN RE: SUPERINTENDENT OF SCHOOLS – REPORT**

Mrs. Troilen Seward, Superintendent of Schools was not present. Mr. Watson came forward representing the Schools. He thanked Mr. Haraway for his exit interview form, which has now been included in the exit process.

Mr. Haraway stated he felt it would be beneficial for the School Board to forward an exit interview form to the personnel that left at the end of the last school year in order to identify problems and have this information available at budget time. He felt this should also be sent to the retirees.

Mr. Watson reported the current enrollment is 4,246 and the budget was built on 4,225.

Mr. Watson also provided a spreadsheet on how many and from what school the system lost teachers last year. This spreadsheet also included percentages and total number of new teachers hired including the number of teachers with no previous teaching experience. Mr. Bracey questioned additional information on the number of non-certified teachers in the system.

There was discussion regarding the quarterly meeting between the School Board and the Board of Supervisors with Mr. Watson requesting a date. Mr. Long stated he would look into the matter and let him know.

There were also questions regarding Dinwiddie Elementary and when the project would begin. Mr. Watson stated the bids are due on November 16<sup>th</sup> and will be opened on the 17<sup>th</sup>. A mandatory pre-bid conference is scheduled for tomorrow morning 10:00 A.M. at Dinwiddie Elementary.

Mr. Bracey requested payroll information from the School Board.

Mr. Watson reported to the Board that all required information is now with the State for the literary loan on Dinwiddie Elementary. This would be 2% money!

**IN RE: YOUTH COMMISSION MEMBER – REPLACEMENT RECOMMENDATION**

Mrs. Francene C. Newman, Director of the Office on Youth and Community Services, came forward stating that due to the resignation of a Youth Commission member, they needed to appoint a replacement. Mr. Joe McDaniel left Dinwiddie Schools for a new job so the Commission recommends Mr. Neal Fletcher, Assistant Principal at Dinwiddie Middle School be appointed to finish out his term. Mr. Fletcher's term will expire in May of 2000.

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Moody, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye", Mr. Bracey "Abstaining",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. Neal Fletcher, Assistant Principal at Dinwiddie Middle School be appointed to finish out the term of Mr. Joe McDaniel expiring May 2000.

**IN RE: RECREATION – REPORT**

Mr. Timothy C. Smith, Recreation Director, came forward presenting his monthly report for September 1999.

Mr. Smith stated the Christmas Parade to be held in McKenney is going well.

Mr. Smith also reported he hoped to recognize the Senior Olympic members next month. There are currently four- (4) members in Florida at the National games.

**IN RE: WASTE MANAGEMENT – REPORT**

Mr. Denny E. King, Director of Waste Management, came forward giving his report for September/October 1999.

He reported he had advertised for several positions because he had one staff member retiring, one who would be taking disability, and he needed someone for the manned site project.

**IN RE: PUBLIC SAFETY OFFICER – REPORT**

Mr. David M. Jolly, Public Safety Officer, came forward presenting his monthly report.

Mr. Jolly thanked the Board for bearing with them this morning for the groundbreaking ceremonies. He stated Mr. Faison's crew needed to be commended for those tents because that made it a bearable situation.

**IN RE: FEMA REIMBURSEMENT**

Mr. Jolly reported that with the help of several other staff members the County would be reimbursed a total of \$7,446.37 for storm (hurricane Floyd) related expenses. He stated he would be bringing to the November 3<sup>rd</sup> meeting a resolution that the Board would need to adopt to have those funds transferred from the State systems into the County systems.

**IN RE: TRUST FUND – ANTHONY BURROW FAMILY**

Mr. Jolly stated the trust fund for the late Tony Burrow's daughter will be set up at the Crestar Bank located on Sycamore Street in Petersburg. It should be open as early as tomorrow.

**IN RE: EMS – POSSIBLE TEMPORARY RELOCATION**

Mr. Jolly stated while he was speaking about EMS he would like to ask for the Board support and approval to relocated the EMS staff to the Namozine Fire Department for the evening hours and to the Dinwiddie Fire Department for the day light hours if necessary. The current EMS house has no kitchen facilities and has had none for several weeks.

Mr. Bracey and Mr. Clay voiced opposition to this plan because it would place the ambulance too far from the western and southern parts of the County.

Mr. Jolly will review the situation and report back to the Board at the next Board meeting.

**IN RE: INTRODUCTION OF SHADOW – JIM VICK**

Mr. Jolly stated he would like to introduce to the Board Mr. Jim Vick, a student at Dinwiddie High School who will be shadowing him during the next several months on Wednesdays. Mr. Vick is looking to have a career path in the fire/medical field.

**IN RE: POSITION ANNOUNCEMENTS – EMS DIVISION**

Mr. Jolly reported following advertisement and interviews he was recommending the following three- (3) people for employment in the EMS Division:

| NEW EMPLOYEE      | STARTING DATE     | SALARY              |
|-------------------|-------------------|---------------------|
| Richard D. Lanier | October 25, 1999  | Grade 10 - \$22,375 |
| Bridget Mitchem   | November 22, 1999 | Grade 10 - \$22,375 |
| Kim Novak         | October 25, 1999  | Grade 10 - \$22,375 |

Mr. Jolly reported Mr. Mitchem's delay in starting was due to scheduled surgery on November 2, 1999. This will allow her time to make a full recovery prior to starting employment with Dinwiddie County.

Upon Motion of Mr. Bracey, Seconded by Mr. Moody, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the employment of the following at the salary and effective employment date so stated:

| NEW EMPLOYEE      | STARTING DATE     | SALARY              |
|-------------------|-------------------|---------------------|
| Richard D. Lanier | October 25, 1999  | Grade 10 - \$22,375 |
| Bridget Mitchem   | November 22, 1999 | Grade 10 - \$22,375 |
| Kim Novak         | October 25, 1999  | Grade 10 - \$22,375 |

**IN RE: FIRE AND RESCUE ASSOCIATION - REPORT**

Mr. Charles Lewis, Chairman of the Fire & Rescue Association could not attend so Mr. Jolly presented his report.

**IN RE: COUNTY ATTORNEY - REPORT**

Mr. Daniel M. Siegel, County Attorney, came forward stating he had no general report but was available for questions.

**IN RE: PRICING RESOLUTION - DINWIDDIE ELEMENTARY SCHOOL LEASE REVENUE BONDS**

Mr. Siegel stated he could proceed with the pricing resolution if it was the Board's desire he do so now.

The Board agreed.

Mr. Siegel stated he would proceed with the pricing resolution. He stated this is for the Dinwiddie Elementary financing. He stated he thought the Board was informed on Monday night that they did the pricing with the Underwriter, Davenport and Company, and how the pricing went on the notes and the bonds. The pricing resolution before the Board refers to an Exhibit A, which was not ready at the time packets were done. He explained what the Exhibit A was. He stated this should be part of the record. Exhibit A shows that the final pricing on the \$5,500,000 lease revenue notes which is expected to be taken out by the State's literary loan with 2% money, the interim financing is at 4.75%. On the bonds themselves, originally they have a not-to-exceed million-dollar level on the bonds. They have lowered that to an amount necessary, \$605,000, so it is significantly less than the million that was authorized. The interest rate on the bonds starts at 5% in 2001 and ends at 6.35% in 2019. There is a small original issue discount concept. The blended rate is 6.44% on the bonds and the overall blended rate for the bonds and the notes is 5.69%. That is the Exhibit that will be attached to the resolution. Again Mr. Siegel stated on Monday October 18, 1999 the Underwriters priced this, at the market.

Upon Motion of Mr. Bracey, Seconded by Mr. Clay, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following resolution is hereby adopted:

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF DINWIDDIE COUNTY, VIRGINIA**

**WHEREAS**, the Board of Supervisors of Dinwiddie County, Virginia (the "Board of Supervisors") adopted a resolution on September 15, 1999 (the "Approving Resolution") requesting the Industrial Development Authority of Dinwiddie County, Virginia (the "Authority") to issue the Authority's (i) lease revenue notes in an amount not to exceed \$5,500,000 (the "Series A Notes") to finance the acquisition, construction, renovation and equipping of certain improvements and renovations to the County's schools and related facilities including the Dinwiddie Elementary School and various other capital projects (the "Project") on real property (the "Real Estate") owned by the Dinwiddie County School Board (the "School Board"), (ii) its lease revenue bonds in the amount not to exceed \$1,000,000 (the "Series B Bonds") to finance that portion of the cost of the Project not covered by the Series A Notes; (b) to lease the Project to the County to accomplish certain purposes of the Virginia Industrial Development and Revenue Bond Act (the "Act"), and the Authority has agreed to do so; and

**WHEREAS**, the Davenport & Company LLC (the "Underwriter") has offered and sold the Series A Notes and the Series B Bonds pursuant to a Preliminary Official Statement, dated October 8, 1999, and has sold the Series A Notes and the Series B Bonds and has requested authorization and direction to complete the financings based on such expectations;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF  
SUPERVISORS OF DINWIDDIE COUNTY, VIRGINIA:**

1. The issuance of the Series A Notes with a final maturity of July 15, 2001, and in the amount of \$5,500,000 at the rate and yield set forth on the attached Exhibit A, is hereby approved.
2. The issuance of the Series B Bonds, in serial and term forms with a final maturity of July 15, 2019, and in the amounts and bearing interest at the rates and yields set forth on the attached Exhibit A, is hereby approved.
3. The Chairman or Vice-Chairman of the County and all other County officers are hereby authorized and directed to execute and deliver all documents and instruments related to or appropriated in connection with the issuance of the Series A Notes and the Series B Bonds, including but not limited to the Series A Notes and the Series B Bonds, with such completions, omissions, insertions and changes as may be approved by the officer executing them, his or her execution to constitute conclusive evidence of his or her approval of any such completions, omissions, insertions and changes.
4. All other acts of the Chairman or Vice-Chairman of the County and other officers of the County that are in conformity with the purposes and intent of this resolution and in furtherance of the plan of financing, the issuance and sale of the Series A Notes and the Series B Bonds and the acquisition, construction, renovation and equipping of the Project are hereby approved and ratified.
5. This resolution shall take effect immediately.

EXHIBIT A

IDA OF DINWIDDIE COUNTY, VIRGINIA  
LEASE REVENUE OBLIGATIONS CONSISTING OF

|                                         |                                                                |
|-----------------------------------------|----------------------------------------------------------------|
| \$5,500,000                             | \$605,000                                                      |
| 4.75% Lease Revenue Notes, Series 1999A | Lease Revenue Bonds, Series 1999B                              |
| NOTES:                                  |                                                                |
|                                         | <u>COUPON</u> <u>YIELD</u> <u>PRICE</u> <u>PRINCIPAL</u>       |
| 07/15/2001                              | 4.750%      4.750%      100,000%      \$5,500,000              |
| BONDS:                                  |                                                                |
|                                         | <u>COUPON</u> <u>YIELD</u> <u>PRICE</u> <u>PRINCIPAL</u>       |
| 07/15/2001                              | 5.000%      5.000%      100.000%      \$20,000                 |
| 07/15/2002                              | 5.000%      5.000%      100.000%      \$20,000                 |
| 07/15/2003                              | 5.000%      5.000%      100.000%      \$20,000                 |
| TERM BOND                               | 07/15/2004      5.000%      5.000%      100.000%      \$20,000 |
| \$80,000 TERM BOND                      |                                                                |
| 07/15/2005                              | 5.500%      5.500%      100.000%      \$25,000                 |
| 07/15/2006                              | 5.500%      5.500%      100.000%      \$25,000                 |
| 07/15/2007                              | 5.500%      5.500%      100.000%      \$25,000                 |
| 07/15/2008                              | 5.500%      5.500%      100.000%      \$25,000                 |
| TERM BOND                               | 07/15/2009      5.500%      5.500%      100.000%      \$30,000 |
| \$130,000 TERM BOND                     |                                                                |
| 07/15/2010                              | 6.250%      6.408%      98.500%      \$30,000                  |
| 07/15/2011                              | 6.250%      6.408%      98.500%      \$30,000                  |
| 07/15/2012                              | 6.250%      6.408%      98.500%      \$35,000                  |
| 07/15/2013                              | 6.250%      6.408%      98.500%      \$35,000                  |
| TERM BOND                               | 07/15/2014      6.250%      6.408%      98.500%      \$35,000  |
| \$165,000 TERM BOND                     |                                                                |
| 07/15/2015                              | 6.375%      6.556%      98.000%      \$40,000                  |
| 07/15/2016                              | 6.375%      6.556%      98.000%      \$45,000                  |
| 07/15/2017                              | 6.375%      6.556%      98.000%      \$45,000                  |
| 07/15/2018                              | 6.375%      6.556%      98.000%      \$50,000                  |
| TERM BOND                               | 07/15/2019      6.375%      6.556%      98.000%      \$50,000  |
| \$230,000 TERM BOND                     |                                                                |
|                                         | \$605,000                                                      |

Date the Final Official Statement October 19, 1999 (date of BPA)

Mrs. Ralph stated she wanted the Board to understand that the \$5.5 million in the notes was to take full advantage of any literary monies that we might have coming and that was all that was applied for. There is always a possibility that we will not get 5.5 from literary so those notes will still have to be taken out and the County would have to come up with the difference in any way they can. She stated she did not want the Board to be surprised if that happened.

Mr. Siegel stated if that happens basically in the summer of 2001 and we end up not getting the full amount of the 5.5 we have got to determine what to do with the difference. We think clearly that we will get 5.2 but they are not sure all the way up to 5.5 but we could not see any reason not to try to get the full advantage of the 2%.

Mr. Long stated he thought it was important to note that if we only asked for the 5.2 that was the most we could get at that 2% so we felt we had to ask for the 5.5 to try to get it.

**IN RE:                      VRS REFINANCING – SELECTION OF FINANCIAL INSTITUTION**

Mr. Siegel continued that the next resolution dealt with the VRS obligation. This is way back when they went through the Court process to make sure there was a validation that the VRS obligation that the County entered into back in 1993 for early retirement. The County agreed to pay back VRS on that obligation, over a 20 year option.

Mrs. Ralph interjected it was 30 but they reduced it to 20.

Mr. Siegel continued with they charged the County eight (8%) percent interest on that and they are still charging eight (8%) percent interest which is a little high. The County went through the validation process at the time to sort of see when it was the right time for the market and there really has not been a good time lately. We have priced with various banks and the winning bid was from Crestar Bank. There are two- (2) pieces to this: one- (1) is the taxable, right now it is only a taxable rate but they believe – they are going to prepare a private letter ruling to the Internal Revenue Service and they think they can get this claimed as tax-exempt and get a tax-exempt opinion on it. He stated he can't tell us more on that right now but they are working on a private letter ruling. The taxable rate is 7.29% which doesn't seem too exciting from a savings standpoint, from eight (8%) percent but it does end up at today's rates using the analysis which means about \$85 - \$90,000 savings – present value savings which is savings and there is no reason not to take it. Mr. Siegel stated they have negotiated with Crestar Bank as the winning bidder, a tax-exempt rate. This was done so that when they come back, or if they come back, with an opinion that the VRS obligation refunding is a tax-exempt bond, the rate will move to an index of eight-five (85%) percent of the treasury rate – ten- (10) year treasury rate – which today would be a five point zero nine (5.09%) percent rate. Now no telling what that would be – then the savings then would be like a homerun grand slam with a present value saving between 3 and 4 hundred thousand dollars. We have got a decent savings now, but it would be great if we had the big savings, but they thought it would be better to go ahead and get it fixed now before rates continue to increase.

Mr. Haraway asked Mr. Siegel to refresh his memory asking did this cover the school board also?

Mr. Siegel stated most of – he did not think there were any County employees who took early retirement.

Mrs. Ralph stated there were no County employees; it was all school board.

Mr. Haraway asked what the original amount was.

Mr. Siegel and Mrs. Ralph agreed it was 2.9, almost 3 million.

Mr. Haraway stated this was the one that the County was required to pay the Virginia Supplement.

Mrs. Ralph stated it was the one that Mr. Haraway had sat through.

Mr. Haraway stated it burned him then and it burns him now to think that the County taxpayers have got to pay over 2 million to offer an early retirement program for our people. He stated he would never get over it!

Mr. Siegel stated it should burn you but the good – well unfortunately we have been paying for about six- (6) years and now we are trying to reduce the payment a little more. Again he stated to Mr. Haraway you are right it is disturbing.

Mr. Bracey stated there is another one coming.

Mr. Siegel stated they were hoping at the time that maybe the State would come to their senses and take care of the localities that they burned in this, but they didn't.

Mr. Haraway stated he voted against it then and he'll vote against any others. It is just not right.

Upon Motion by Mr. Moody, Seconded by Mr. Clay, Mr. Moody, Mr. Bracey, Mr. Clay, Mrs. Everett voting "Aye", Mr. Haraway "Abstaining",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following resolution is hereby adopted:

**RESOLUTION OF DINWIDDIE COUNTY, VIRGINIA  
AUTHORIZING THE ISSUANCE OF UP TO \$2,100,000  
GENERAL OBLIGATION REFUNDING BOND  
(VRS OBLIGATION), SERIES 1999 AND PROVIDING  
FOR THE FORM, DETAILS AND PAYMENT THEREOF**

**WHEREAS**, Dinwiddie County, Virginia (the "County") is obligated to make annual payments to the Virginia Retirement System (the "VRS") for expenses incurred by virtue of legislation passed by the Virginia General Assembly in 1991 to create an early retirement plan and to expand retirement eligibility and benefits for members of the VRS, including certain employees of the County School System (the "VRS Obligation"); and

**WHEREAS**, the Board of Supervisors of the County (the "Board") by resolution adopted March 18, 1998 (the "Initial Resolution") (a) authorized the issuance of the County's general obligation refunding bonds in a maximum principal amount not to exceed \$2,100,000 to refund the VRS Obligation (the "Bond") and to pay the costs of issuing such bonds and (b) authorized a proceeding to validate the bonds (the "Validation Proceeding") pursuant to Article 16 of the Public Finance Act, Chapter 26, Title 15.2 of the Code of Virginia of 1950, as amended (the "Act"); and

**WHEREAS**, the Validation Proceeding was commenced in the Circuit Court for the County (the "Circuit Court") and notice of a hearing on the Validation Proceeding was published pursuant to the Act and a hearing was held in the Circuit Court on May 19, 1998 and the Bond was validated by Order of the Circuit Court entered May 19, 1998; and

**WHEREAS**, the refunding of the VRS Obligation will be for the welfare of the citizens of the County for purposes which will serve the County and its citizens by taking advantage of lower interest rates to reduce the cost of the VRS Obligation; and

**WHEREAS**, the most effective and efficient manner in which to refund the VRS Obligation is the issuance by the County of its general obligation refunding bonds and the sale of the Bond to Crestar Bank, Richmond, Virginia (the "Bank") under a Loan Agreement, dated as of October 1, 1999 (the "Loan Agreement") wherein the Bank will purchase the Bond; and

**WHEREAS**, there have been presented to this meeting drafts of the Loan Agreement and the form of the general obligation refunding bond of the County in the amount not to exceed \$2,100,000, with the terms and conditions, including but not limited to the interest rate, principal amortization and maturity as set forth therein and in the Loan.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DINWIDDIE COUNTY:**

1. The Board finds and determines that the directions of the Initial Resolution have been complied with and the issuance and sale of the Bond has been validated by the Circuit Court.
2. The issuance and sale of the Bond is approved and the proceeds of the Bond will be used to refund the VRS Obligation and to pay the costs of issuance of the Bond, pursuant to the provision of the Loan Agreement as agreed upon by the County and the Bank.

3. The Chairman and Vice-Chairman of the Board, either of whom may act, are hereby authorized and directed to execute the Loan Agreement.
4. The Chairman and Vice-Chairman of the Board, either of whom may act, are hereby authorized and directed to execute the Bond, by manual or facsimile signature, and the Clerk of the Board is authorized and directed to affix the seal of the County to or print a facsimile thereof on the Bond and attest the same by manual or facsimile signature, and the officers of the Board are authorized and directed to deliver the Bond to the Bank upon the terms provided in the Loan Agreement.
5. The Loan Agreement and the Bond shall be in substantially the forms submitted to this meeting, which are hereby approved, with such completions, omissions, insertions and changes as may be approved by the officer executing them, if and as appropriate, his or her execution to constitute conclusive evidence of his or her approval of any such completions, omissions, insertions and changes and subject to the approval of the County Attorney.
6. The officers or members of the Board are hereby authorized and directed to execute, deliver and file all certificates and documents and to take all such further action as they may consider necessary or desirable in connection with the issuance and sale of the Bond. Any such authorization to execute a document shall include authorization to deliver it to the other parties thereto and to record such document where appropriate.
7. The officers and members of the Board are hereby authorized and directed to work with Sands, Anderson, Marks & Miller, a Professional Corporation, as bond counsel, and the Bank to perform all services and prepare all documentation necessary or appropriate to issue and deliver the Bond, including, without limitation, final forms of the Loan Agreement and the Bond and the final amount thereof.
8. All other acts of the officers or members of the Board that are in conformity with the purposes and intent of this resolution and in furtherance of the issuance and sale of the Bond are hereby approved and ratified.
9. This resolution shall take effect immediately.

**IN RE: BUILDING AND GROUNDS SUPERINTENDENT REPORT**

Mr. Donald W. Faison, Building and Grounds Superintendent came forward presenting his report for September/October 1999.

Mr. Faison provided the Board with an update of the Old Courthouse, the Rohoic Branch Library, and provided them with the Cost of the Fire Stations (updated on October 14, 1999) and the Cost Record (updated on October 12, 1999).

**IN RE: HEALTH DEPARTMENT – BID RESULTS – MINI-BLINDS**

Mr. Faison stated bids for mini-blinds for the Dinwiddie County Health Department have been received as follows:

|                                 |            |
|---------------------------------|------------|
| Kirkland Venetian Blind Service | \$1,995.00 |
| Windows "N" Walls               | \$2,742.00 |
| Southern Decorating, Inc.       | No Bid     |

Mr. Faison recommended we accept the low bid from Kirkland Venetian Blind Service. This work will be paid for by funds returned to the County from the Health Department.

Upon Motion of Mr. Clay, Seconded by Mr. Moody, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Administration Staff to enter into a contract with Kirkland Venetian Blind Service for mini-blinds for the Dinwiddie County Health Department at a sum not to exceed \$1,995.00 to be paid for by funds returned to the County from the Health Department.

**IN RE: DINWIDDIE/McKENNEY FIRE/EMS BUILDINGS – BID RESULTS -- SPECIAL INSPECTIONS AND MATERIALS TESTING**

Mr. Faison stated the bids for the special inspections have been received as follows:

**SPECIAL INSPECTIONS**

|                                      |                                    |
|--------------------------------------|------------------------------------|
| Shroud, Pence and Associates         | \$ 3,600.00                        |
| Atlantic Geotechnical Services, Inc. | \$ 2,200.00                        |
| Froehling and Robertson, Inc.        | Included in material testing quote |

Mr. Faison stated his recommendation was Shroud, Pence and Associates for Special Inspections. He felt this was the best path to take because the individual items pricing was lowest with them. Also Atlantic Geotechnical Services, Inc. included their proposal with the proposal for Materials Testing, which when combined would not be the low bid. Shroud Pence and Associates is also the structural engineer of record.

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to the Administration Staff to enter into a contract with Shroud, Pence and Associates for Special Inspections on the Dinwiddie and McKenney Fire/EMS Building.

**IN RE: DINWIDDIE/McKENNEY FIRE/EMS BUILDINGS – BID RESULTS – MATERIALS TESTING**

Mr. Faison stated the bids for the materials testing have been received as follows:

**MATERIALS TESTING**

|                                      |                                                  |
|--------------------------------------|--------------------------------------------------|
| CTI Consultants, Inc.                | \$ 9,719.00                                      |
| Atlantic Geotechnical Services, Inc. | \$12,038.00                                      |
| Froehling and Robertson, Inc.        | \$12,500.00 – includes special inspections quote |

Mr. Faison stated his recommendation was CTI Consultants for Materials Testing.

Upon Motion of Mr. Haraway, Seconded by Mr. Moody, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to the Administration Staff to enter into a contract with CTI Consultants, Inc. for Materials Testing on the Dinwiddie and McKenney Fire/EMS Buildings.

**IN RE: SOCIAL SERVICES – BID RESULTS – RENOVATION OF OFFICE AREA**

Mr. Faison continued that the bids for the renovation of the office area in the Social Services Building have been received as follows:

|                                |            |
|--------------------------------|------------|
| Ford Construction (Barry Hill) | \$4,200.00 |
| Walthall Construction Corp.    | \$6,833.00 |
| Simmons and Simmons            | No bid     |
| Berkwood Construction          | No bid     |
| Richard Hunt                   | No bid     |

Mr. Faison stated he would recommend we enter into a contract with Ford Construction (Barry Hill) with the low bid of \$4,200.00. He stated Mrs. McElveen had received some additional monies and he asked her to explain where the funds were coming from.

Mrs. McElveen stated she needed to utilize the space that she had better for her current staff. She stated they were taking one- (1) little office, a hall and a small closet and making two- (2) offices. The General Assembly gave them additional money this year, each local department, to meet some of the space needs that they have. That is where this money would be coming from. It is an 80% State and 20% local funding, like most of her money is.

Mrs. Everett asked if she had the local money in her budget.

Mrs. McElveen stated yes.

Upon Motion of Mr. Clay, Seconded by Mr. Bracey, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to the Administration Staff to enter into a contract with Ford Construction (Barry Hill) for the renovation of the office area in the Social Services Building for a sum not to exceed \$4,200.00 to be funded within the existing Social Services budget.

**IN RE: DEPARTMENT OF TRANSPORTATION – REPORT**

Mr. Ronald Reekes, Resident Engineer for the Virginia Department of Transportation, came forward to present his monthly report. He updated the Board on Walkers Mill Road, Duncan Road, Wheaton Road, and the hurricane damage repairs.

Mr. Reekes stated he wished to remind the Board and the public that there was an informal information meeting following the Board's meeting to discuss the Six-Year Plan.

**IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION – RIVER RUN SUBDIVISION – SECTION ONE – ACCEPTANCE INTO SECONDARY SYSTEM OF STATE HIGHWAYS**

Mr. Long stated we had one additional issue that the Board had held off on until Mr. Reekes arrived. This was acceptance of Brickwood and River Run in the Secondary System.

Mr. Reekes stated both subdivisions looked very good from their inspection standpoint. They had looked at both subdivisions, River Run is a complete subdivision and Brickwood is Section Three, which has been inspected by their staff.

Mrs. Everett stated then VDOT is ready to take them in and you are requesting action by the Board of Supervisors.

Mr. Haraway stated River Run is a model that he wishes other subdivisions would follow. It is really a pleasure to ride through River Run and look at the beautiful roads and curbs and gutters.

Mr. Reekes stated he must say that Brickwood Section Three is nice. He encouraged the Board to ride through and take a look. He stated the roads are very nice and there is a good stand of vegetation, some nice concrete drainage structures in there and it is nice. It took a long time for the contractor to get it to their standards.

Mr. Haraway stated those houses have been completed now for years.

Mr. Reekes stated Section three, two maybe two and half years old.

Mr. Scheid stated a bit longer than that.

Mr. Reekes stated maybe three.

Mr. Haraway stated that is the problem he has. People occupying houses have to wait three- (3) years for the road to be accepted by the State. That is not fair to the individuals that buy these homes. That is the reason he wanted the County to follow up on changing that regulation.

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Moody, Mr. Haraway, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following resolution for River Run Subdivision ( River Run Drive, Lake Drive, Plantation Place, and River View Drive) is hereby adopted:

#### RESOLUTION

WHEREAS, the streets described on the attached Additions form SR-5 (A), fully incorporated herein by reference, are shown on plats recorded in the Clerks Office of the Circuit Court of DINWIDDIE, and

WHEREAS, the Resident Engineer for the Department of Transportation has advised the Dinwiddie County Board of Supervisors the streets meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia, requests the Virginia Department of Transportation to add the streets described on the Attached Addition Form SR-5 (A) to the Secondary System of State Highways, pursuant to Section 33.1-229, Code of Virginia, and the Department's Subdivision Street Requirements, and

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills, and drainage, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

**IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION –  
BRICKWOOD SUBDIVISION SECTION THREE–  
ACCEPTANCE INTO SECONDARY SYSTEM OF STATE  
HIGHWAYS**

Upon motion of Mr. Haraway, seconded by Mr. Moody, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following resolution for Brickwood Subdivision—Section Three (a portion of Woodstream Drive, Woodstream Place, and Woodstream Circle) is hereby adopted:

**RESOLUTION**

WHEREAS, the streets described on the attached Additions form SR-5 (A), fully incorporated herein by reference, are shown on plats recorded in the Clerks Office of the Circuit Court of DINWIDDIE, and

WHEREAS, the Resident Engineer for the Department of Transportation has advised the Dinwiddie County Board of Supervisors the streets meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia, requests the Virginia Department of Transportation to add the streets described on the Attached Addition Form SR-5 (A) to the Secondary System of State Highways, pursuant to Section 33.1-229, Code of Virginia, and the Department's Subdivision Street Requirements, and

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills, and drainage, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

**IN RE: P-99-5 – CHESDIN LTD. – WATERFORD LANDING**

Mr. Long stated the Board will recall at the October 6, 1999 meeting in reference to this issue, Mr. James Brian Cobb, the applicant, was asked to bring back some sort of certification that more than 75% approval had been received from the voters in the Waterford Landing Homeowners Association. There has been a memorandum placed before the Board from Mr. Cobb that states that they have over 75% approval from the Class A Votes and 100% approval from the Class B. According to Waterford Landing's restrictions the Association has approved the change.

Mr. Cobb stated yes sir.

Mr. Long stated that was the reason the Board did not vote at the last meeting and they now had a signed statement.

Mr. Scheid stated this was an amendment of the proffer, which was given as a rezoning, and it is proffer number 9. The applicant is seeking to reduce the buffer requirement from one hundred feet- (100') limited clearing to a twenty-five foot- (25') no cut along the property line generally running parallel to Route 750 (Oxford Drive), the lands of Mr. and Mrs. Williams, and the property line running parallel with Route 623 (Sutherland Road). The proposal does not effect the buffer established along the properties fronting on Lake Chesdin. After a lengthy

discussion involving area residents and the Planning Commissioners, the applicant revised their request to change proffer #9 to read as follows: "There will be a fifty foot- (50') buffer zone adjacent to the property line running parallel to Route 750 up until the first waterfront lot begins, and along the property line bordering the William's property. Nothing shall be cut in this buffer zone except undergrowth. There will a one hundred foot- (100') buffer zone adjacent to the property line along Route 623. This buffer shall be subject to select clearing and plantings, but no trees over eight inches- (8") in diameter shall be cut. No construction will be permitted in these buffer zones except for the entrances constructed by Chesdin Ltd.". It appeared that the revised proffer was acceptable to those in attendance.

Upon Motion of Mr. Bracey, Seconded by Mr. Moody, Mr. Moody, Mr. Bracey, Mr. Clay, Mrs. Everett voting "Aye", Mr. Haraway "Abstaining",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the foregoing amendment to P-90-8, in the revision of Proffer Number 9, which is as follows, is hereby approved by P-99-5:

"There will be a fifty foot- (50') buffer zone adjacent to the property line running parallel to Route 750 up until the first waterfront lot begins, and along the property line bordering the William's property. Nothing shall be cut in this buffer zone except undergrowth. There will a one hundred foot- (100') buffer zone adjacent to the property line along Route 623. This buffer shall be subject to select clearing and plantings, but no trees over eight inches- (8") in diameter shall be cut. No construction will be permitted in these buffer zones except for the entrances constructed by Chesdin Ltd.".

**IN RE: COUNTY ADMINISTRATOR COMMENTS**

Mr. Long stated he had a couple of issues to bring before them today. He began by stating he had placed in their packets a letter from the City of Hopewell, Virginia regarding a regional RFP for provision of cable television negotiation and consultation services.

He continued that he also had placed before the Board a draft copy of the 2000 Legislative Issues. He requested the Board review this information make additions or deletions, prior to the November 3, 1999 meeting, and return to him for final draft preparation and distribution.

**IN RE: BOARD MEMBER COMMENTS**

Mr. Clay: no comments

Mr. Bracey: He voiced concern regarding Adelphia Cable TV. He asked what action had been taken since the last meeting.

Mr. Long stated he had tried to contact the CEO and ended up with customer care. He stated he had spoken with Mr. Luke Mathews from Adelphia and would continue to work on this project.

**IN RE: MIDWAY ELEMENTARY – BALL FIELD LIGHTS**

Mr. Moody: He stated that in 1992 the County had solicited bids for outside lights to be installed/worked on at Rohoic Elementary and Midway Elementary. He stated Rohoic Elementary had been authorized and completed and Midway Elementary seemed to be put on hold. Along the way work needed to be done at Midway Elementary and someone

gave permission for this work to be done. A bill had been presented to the Board of Supervisors for this work in the amount of \$327.00. Mr. Moody stated he knew this had not gone through proper channels but wanted Mr. Faison to get some verbal bids over the telephone for this work to see if this bill is in line. It was the Board's understanding this field is being used by the Dinwiddie Youth Football League and that the School Board was not contacted prior to the work being performed. In consideration of the volunteer work done on this field and past discussions by the Board about the need for more recreational fields in that area, Mr. Moody recommended consideration of payment.

After discussion the Board approved this invoice; however, should a need of this type arise in the future on County property, it should be coordinated through the County's Building and Grounds Superintendent. Also if it involves School property, authorization from the School Board would also be necessary before any work is performed.

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for payment of \$327.00 to Hope Electric for repairs/upgrade to the lights at Midway Elementary School.

**IN RE: BOARD MEMBER COMMENTS**

Mr. Moody:

He continued that with regard to the Polling Precinct 101 being at Cut Bank Hunt Club, he stated there are a few issues that need to be discussed as far as accessibility. He stated he would like to meet with Mr. Faison to see what they might be able to do in order to help alleviate those situations by meeting with the owners of the Hunt Club. We have a place we have to vote but if the people can not get in we are going to have a problem. That situation has to be dealt with.

Mr. Long stated you are suggesting that we first talk to the owners of the Hunt Club as trying to get those addressed first because he believed that was the original agreement if he is not mistaken.

Mr. Moody stated he would like for Mr. Long, Mr. Faison and himself to go and talk with the owner of the Hunt Club. He wanted to make sure the County got everything done so that precinct is accessible to all people.

Mr. Bracey stated is it not the responsibility of the Electoral Board since they were the ones to make the arrangements; they were the ones to do whatever we had to do why we had the problem with the Justice Department. He stated he would first see if they had the money because they are supposed to provide the polling place after they decided and said that is the one that they are going to use. If we run into a problem or if it becomes a fight, he stated he is not in the mood for fighting – continuing here we go again, All citizens' reserve the right to cast their ballot. He concluded he thought the Board should make sure they are provided with a proper place so that they can cast their ballot. That is one thing that we have as Americans – we can vote.

Mr. Haraway: He reported at the meeting last month that Mr. Bracey had volunteered his services for the School Board exit questionnaire for the teachers. He stated he wanted to share with the Board the exit interview form. He stated he sent a letter with this form to Mrs. Seward stating pursuant to the discussion at the Board of Supervisors Meeting last month, enclosed is an example of a form you may like to consider for exit interviews. He continued he thought it would be beneficial to the School Board and Board of Supervisors to have this type of information from recently terminated personnel prior to budget discussions for the next fiscal year. If they had any questions or needed any additional information to please contact him. He stated that concluded his remarks

Mrs. Everett stated it was an excellent form and the School Board should obtain a lot of good information from that. She thanked Mr. Haraway for taking time to do that.

**IN RE: RESOLUTION – WESTERN HEIGHTS BAPTIST CHURCH  
DEDICATION OF NEW SANCTUARY**

Mrs. Everett stated we needed to adopt a resolution for Western Heights Baptist Church.

Upon Motion of Mr. Haraway, Seconded by Mr. Bracey, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following resolution is adopted:

# *Resolution*

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*of the BOARD OF SUPERVISORS of DINWIDDIE COUNTY, VIRGINIA*

## **IN RECOGNITION OF WESTERN HEIGHTS BAPTIST CHURCH**

**WHEREAS**, in 1963 a Church was formed under the name of Western Heights Baptist Church, and

**WHEREAS**, Western Heights Baptist Church has set aside October 24, 1999 for the dedication of its new Sanctuary, and

**WHEREAS**, the Board of Supervisors would like to participate in the dedication of this Sanctuary with this resolution of recognition for Western Heights Baptist Church and its many years of growth and prosperity.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Supervisors of Dinwiddie County, Virginia, hereby recognizes Western Heights Baptist Church for its devoted service accomplishments in the community and in the County, and

**BE IT FURTHER RESOLVED**, by the Board of Supervisors of Dinwiddie County, Virginia, that this resolution be presented to Western Heights Baptist Church for its October 24, 1999 dedication service and a copy spread upon the minutes of this meeting.

OCTOBER 20, 1999

**IN RE: BOARD MEMBER COMMENTS**

Mrs. Everett: She continued that she wanted to remind the Board that the Crater Planning District Commission will hold its annual meeting on November 30<sup>th</sup> at 5:30 P.M. at the Steven Kent Conference Center.

She continued that Mr. Samuel Bryant's term on the Crater Planning District Commission expires December 31, 1999 and he does not wish to seek reappointment. The members of the Board of Supervisors need to be thinking of people in their area that maybe they might want to approach to make application for this seat.

Southside Virginia Community College is establishing a small business incubator at Fort Pickett and the grand opening will be Wednesday, October 27<sup>th</sup> at 1:30 P.M. They would like the Board of Supervisors to participate.

She continued that the Airport Authority had reported to her that the FAA had authorized to pay for architectural studies that they are doing out there in regard to the terminal building. They felt very good about that. Also reports have been coming back on the appointment of Mr. Winston Ferrell. It is reported it was a good one and he is working very well with the Authority.

Mr. Bracey: He stated Mr. Jones from Chaparral had met with him for approximately 45 minutes to an hour. He is the Vice-President, Government Affairs and Communications with Chaparral. He indicated he will be back in Dinwiddie County soon to discuss what Chaparral plans to integrate into Dinwiddie County's society with some financial contributions to some projects that those type of companies usually give. He will be checking with Dinwiddie County and was also concerned about the employment because it seemed like it might be a slight exit there. People come in and leave rather quickly. At some point he will be back to talk to the entire Board. He was hoping that between that time, we would get together on projects or a project that we would like for them to help the Board with financially.

**IN RE: COUNTY ADMINISTRATOR COMMENTS**

Mr. Long stated following Mr. Bracey's statement there was one comment he was also asked to pass along to the Board that may end up with the Board needing a Closed Meeting – Mr. Tommy Valenta who is second in line with

Chaparral, whom he had been dealing with over the past several weeks regarding the issue of the industrial access road payment and the water line and tower for the TXI-Chaparral Steel facility. Mr. Valenta called him very shortly before the Board met today and asked him to pass on to the Board that he was contacting him to let him know that he had been working with the issue and he had been talking to his Board and Staff about the issue and he hoped to have it resolved prior to the next meeting. Mr. Valenta felt it was an agreement that would certainly please all of the Board. Mr. Long stated he reminded Mr. Valenta that they had started rather far apart in their discussions on what would please as far as dealing with the payment of the access road and the payment of the water work. In light of the fact that what he is saying is that he is going to bring back to us some response to some request for financial assistance. He stated he was thinking that at least we would need a Closed Session to discuss an amendment to the inducement agreement.

**IN RE: ADJOURNMENT**

Upon Motion of Mr. Bracey, Seconded by Mr. Clay, Mr. Moody, Mr. Bracey, Mr. Clay, Mr. Haraway, Mrs. Everett voting "Aye", the meeting adjourned at 5:03 P.M. to be continued at 5:30 P.M. on November 3, 1999 for a Closed Session for the purpose of amendment to the inducement agreement.

**IN RE: SECONDARY ROAD IMPROVEMENTS – INFORMAL INFORMATIONAL SESSION**

Mrs. Everett reminded the public that the Virginia Department of Transportation and Dinwiddie County Board of Supervisors will hold a public meeting at this time on the county's Secondary Road System Six Year Construction Plan for the years 2000-2006. This meeting will also cover the county's Annual Secondary Road budget for the fiscal year 2000-2001.

  
LeeNora V. Everett  
Chairman

  
R. Martin Long  
County Administrator

/pam