

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 16TH DAY OF FEBRUARY, 2000, AT 2:00 P.M.

PRESENT: AUBREY S. CLAY, CHAIRMAN ELECTION DISTRICT #5
HARRISON A. MOODY, VICE-CHAIR ELECTION DISTRICT #1
DONALD L. HARAWAY ELECTION DISTRICT #2
ROBERT L. BOWMAN, IV ELECTION DISTRICT #3
EDWARD A. BRACEY, JR. ELECTION DISTRICT #4

OTHER: JACK CATLETT COUNTY ATTORNEY

IN RE: INVOCATION – PLEDGE OF ALLEGIANCE – AND CALL TO ORDER

Mr. Aubrey S. Clay, Chairman, called the regular meeting to order at 2:00 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

IN RE: AMENDMENTS TO THE AGENDA

Mr. Clay asked if there were any amendments to the Agenda.

Mr. Clay requested that Agenda Item 8, J be moved to Item 8, A.

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the above-described amendment to the agenda is hereby approved.

IN RE: MINUTES

Upon Motion of Mr. Haraway, Seconded by Mr. Moody, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the February 2, 2000 Continuation Meeting, February 2, 2000 Regular Meeting and February 9, 2000 Continuation Meeting are hereby approved in their entirety.

IN RE: CLAIMS

Upon Motion of Mr. Moody, Seconded by Mr. Bracey, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1018900 through 1019081 (void check(s) numbered 1018837, 1018902 and 1019079); for

Accounts Payable:

(101) General Fund	\$ 121,518.91
(103) Jail Commission	\$.00
(104) Marketing Fund	\$.00
(222) E911 Fund	\$ 967.28
(223) Self Insurance Fund	\$ 31.50
(225) Courthouse Maintenance	\$.00
(226) Law Library	\$ 807.64
(228) Fire Programs & EMS	\$.00
(229) Forfeited Asset Sharing	\$.00
(304) CDBG Grant Fund	\$ 69,797.91

(305) Capital Projects Fund	\$ 7.20
(401) County Debt Service	<u>\$ 124,999.27</u>
TOTAL	\$ 318,129.71

**IN RE: SCHOOL CONSTRUCTION – REQUISITION NUMBER 53
(IDA1998A-#18)**

Mrs. Ralph stated the following invoices are included in Payment Request Number 53 (IDA1998A-#18):

STROUD PENCE & ASSOCIATES	\$ 421.77
ECS, LTD.	<u>283.50</u>
TOTAL REQUISITION #53 (IDA1998A -#18)	\$ 705.27

Mrs. Ralph stated these invoices have been approved by the Superintendent.

Upon Motion of Mr. Bracey, Seconded by Mr. Moody, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 53 (IDA1998A-#18) in the amount of \$705.27 be approved and funds appropriated for CIP expenses from the School Project Fund.

**IN RE: DINWIDDIE ELEMENTARY SCHOOL RENOVATION
PROJECT – REQUISITION NUMBER 14 (IDA1999A-#6)**

Mrs. Ralph stated the following invoices are included in Payment Request Number 14 (IDA1999A-#6):

SANDS, ANDERSON, MARKS & MILLER	\$ 552.25
BB&T INC. SVCS./DEJARNETTE	<u>3,920.00</u>
TOTAL REQUISITION #14 (IDA1999A -#6)	\$ 4,472.25

Mrs. Ralph stated these invoices have been approved by the Superintendent.

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 14 (IDA1999A-#6) in the amount of \$ 4,472.25 be approved and funds appropriated for CIP expenses from the Dinwiddie Elementary School Renovation Project Fund.

**IN RE: DINWIDDIE ELEMENTARY SCHOOL RENOVATION
PROJECT**

Mr. Bracey stated we just approved Requisition Number 14 on the Dinwiddie Elementary School Renovation Project for payment and the only visible work, he had seen, had been the removal of some trees. He requested the School Board furnish the Board of Supervisors with a spreadsheet on the Project, at least every other month. He stated Mr. Faison and Mr. Jolly are currently furnishing the Board a spreadsheet on the two-(2) firehouses. This account of funds would allow the Board to know where they stand financially on the Project. Mr. Bracey asked Mr. Long to confer with Mrs. Seward to see if this could be arranged.

Mr. Ray Watson, Assistant Superintendent of School stated if Mr. Faison and Mr. Jolly would provide him with the format they are using he would have no problem providing the Board with this requested spreadsheet.

IN RE: CITIZEN COMMENTS

The following citizens came forward to address the Board:

1. Ms. Polly Winfield, 14148 Boydton Plank Road, Dinwiddie, Virginia came forward voicing her opinion on the School Board budget request for FY 2000-2001. She asked the Board of Supervisors to rule favorably on their request.
2. F. W. Abernathy, Jr., 20201 Ann Road, Sutherland, Virginia came forward requesting the Board review their policy on strip developments. He was concerned because he is planning to build his "Dream house" on property located on Route 40 and property directly across from it is being subdivided into plats. He was concerned about the quality of homes that will be placed on this property.

There being no additional citizens signed up, Mr. Clay moved forward.

IN RE: BELL ATLANTIC TELEPHONE -- PRESENTATION

Mr. Long stated we were pleased to have present representatives from Bell Atlantic Telephone. A request had been made by the Board to have a representative come to address telephone line problems that were occurring within Dinwiddie County. Mr. Long introduced Mr. Riley Young.

Mr. Young came forward stating he was the Manager of Economic Development for Virginia. He introduced Mr. Gary Burton and Mr. Ed Henderson, who were also with Bell Atlantic. Mr. Young stated that the problems have occurred because Dinwiddie County had exceeded the expected growth and coupled with the increased internet usage the County had outgrown the system that is currently in place. He continued that corrective action was being taken and hopefully these problems would be cleared in the very near future.

Several Board members and citizens presented Mr. Young with situations that required research. Mr. Young assured everyone that he would get back with answers to their concerns.

IN RE: SOCIAL SERVICES -- REPORT

Ms. Peggy McElveen, Director of Social Services came forward introducing the Board of Social Services. Members are as follows:

- Hope Mitchell, Chairman District Number 5
- Linwood Fitzgerald, Vice-Chairman District Number 2
- Arlick Brockwell District Number 4
- Aubrey Clay Board of Supervisors
- Franklin Stewart District Number 3
- Elizabeth Wynn District Number 1

Mr. Fitzgerald came forward thanking the Board of Supervisors for all their support.

Mr. Brockwell came forward stating he echoed Mr. Fitzgerald's compliment to the Board of Supervisors. He stated he had had the pleasure of working with Mr. Clay and Mr. Bracey and wanted everyone to know that the Board appointments are not token appointments. He stated Mr. Clay and Mr. Bracey, during their respective terms, were very active, dedicated and interested Board members. He stated he sincerely appreciated all the Board of Supervisors did in support of the Department of Social Services.

IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION

Mr. Harold Dyson, Interim Resident Engineer for the Virginia Department of Transportation came forward stating he really had nothing to report but was available for comments and questions.

There was discussion regarding the street light located at Route 1 and Duncan Road; the road conditions following the snowy/icy weather; the no parking signs that had been requested on Courthouse Road; and the upgrades and maintenance scheduled for Halifax Road.

Mr. Bracey requested that Mr. Dyson contact Mr. Parham regarding portions of Duncan Road.

IN RE: COMMISSIONER OF THE REVENUE – REPORT

Mrs. Deborah M. Marston, Commissioner of the Revenue, was not present.

IN RE: TREASURER

Mr. William E. Jones, Treasurer, came forward presenting his report for the month of February 2000.

IN RE: COMMONWEALTH ATTORNEY – REPORT

Mr. T. O. Rainey, III, Commonwealth Attorney, was not present. He had informed Mr. Long that he was scheduled to appear in Court.

IN RE: SHERIFF'S DEPARTMENT – REPORT

Sheriff Samuel H. Shands was not present.

Mr. Long stated it had been reported the supplies have arrived for the marking of the vehicles for the Sheriff's Department and they will proceed with the marking of one-(1) vehicle. This vehicle will be presented to the Board for approval before marking the remaining vehicles.

IN RE: SHERIFF'S DEPARTMENT – PAYROLL REQUEST – ANNA M. JOHNSON

It was reported that a memorandum had been received from the Sheriff stating that Ms. Anna M. Johnson received donated time to carry her through 66.5 hours for February payroll for a gross pay of \$617.79. Approval for payment was requested from the Board.

Upon Motion of Mr. Moody, Seconded by Mr. Bracey, Mr. Bowman, Mr. Bracey, Mr. Moody, Mr. Clay voting "Aye", Mr. Haraway "Abstaining",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Administration to distribute to Ms. Anna M. Johnson gross pay in the amount of \$617.79 for time donated to carry her through 66.5 hours of February payroll.

IN RE: BUILDING INSPECTOR – REPORT

Mr. Dwayne H. Abernathy, Building Inspector came forward presenting the report for the month of January 2000.

IN RE: ANIMAL WARDEN – REPORT

Mr. Steven R. Beville, Animal Warden, came forward presenting his report for the month of January 2000.

IN RE: DIRECTOR OF PLANNING – REPORT

Mr. William C. Scheid, Director of Planning, came forward presenting an update for his Department.

IN RE: TRAVEL REQUEST – ANNUAL VIRGINIA PLANNING CONFERENCE – MARCH 27-29, 2000

Mr. Scheid stated he had included, in the Board's packets, a request for Mr. John M. (March) Altman, Jr. and himself to attend the Annual Virginia Planning Conference, March 27-29, 2000 in Norfolk, Virginia. This conference has been attended by both in the past. It is estimated that the cost will be approximately \$687 for both to attend.

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Mr. Scheid and Mr. Altman to attend the Annual Virginia Planning Conference, March 27-29, 2000 in Norfolk, Virginia for an cost of approximately \$687, for both, with funds being appropriated from the Planning Department's current budget.

IN RE: ZONING ADMINISTRATOR – REPORT

Mr. John M. Altman, Jr., Zoning Administrator, came forward and presented his report for the month of January 2000 which included the minutes of the Central Virginia Film Office, Inc., and the manufactured home permit report.

Mr. Bracey questioned Mr. Altman about Mr. F. W. Abernathy's concerns in the zoning policies of Dinwiddie County.

Mr. Altman was requested to check with Chesterfield County on their zoning policies.

Mr. Haraway asked about a comparative report on mobile homes that had been requested.

Mr. Altman stated he found in doing the comparison that information from other localities was not available to allow him to compare apples to apples.

After discussion Mr. Altman agreed to move forward on his comparison.

IN RE: CODE COMPLIANCE OFFICER – REPORT

Mr. David S. Thompson, Code Compliance Officer came forward to present his quarterly report and a summary for 1999.

Mr. Long complimented Mr. Thompson on his first annual report stating it was broken down in a manner that was very easily understood.

IN RE: SUPERINTENDENT OF SCHOOLS – REPORT

Mrs. Troilen Seward, Superintendent of Schools was not present.

Mr. Watson came forward presenting the Board with comparison data for selected school divisions as requested by the Board during their budget session.

IN RE: PARKS AND RECREATION – REPORT

Mr. Timothy C. Smith, Director of Parks and Recreation, came forward presenting his report for the month of January 2000.

Mr. Bowman asked about the programs that the Recreation Department sponsored. He was concerned about the County's liability and if the programs were contracted out or were paid as employees of the County. He was also interested in insurance.

Mr. Smith stated aerobics is done with a County employee; wrestling is with a volunteer and horseback riding is contracted out. Insurance on a contracted program is carried by the contracted firm.

IN RE: EASTSIDE RECREATION CENTER -- AWARD OF CONTRACT TO DE STEFANO DESIGN GROUP

Mr. Smith continued by stating that the demolition crew had begun removing materials and the anticipated finish date is February 25th. He further stated meetings had been held with the Building Inspection Office, Buildings and Grounds, Staff, and the prospective architect to finalize figures and plans.

Mr. Smith requested approval to contract with De Stefano Design Group for architectural services for the following:

Phase I-2 and 3 (reimbursables included)	fixed	\$70,356.00
Schematic drawings for Phase 4 and 5	fixed	\$13,949.00
TOTAL		\$84,305.00

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Administration to enter into a contract with De Stefano Design Group for the above described work to the Eastside Recreation Center for a total not to exceed \$84,305.00.

IN RE: EASTSIDE RECREATION CENTER -- CHANGE ORDER NUMBER ONE

Mr. Smith stated he would also like to request a change order on the demolition work. He stated they had budgeted \$20,000.00 and the original bid had come in at \$9,800.00. The firm that they had contracted the demolition work with, Canada Demo Group, has agreed to do additional demolition work, which would have to be done eventually, for \$1,920.00. The architect had also requested that the walls of two- (2) classrooms be demolished and while Canada Demo Group are there, they have the equipment on-site to perform the work and the means to remove the debris. This work could be done for an additional \$1,980.00, making the total amount for this change order \$3,900.00.

Upon Motion of Mr. Haraway, Seconded by Mr. Bracey, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Administration to issue Change Order Number One in the total amount of \$3,900.00 for additional demolition work on the Eastside Recreation Center.

IN RE: WASTE MANAGEMENT – REPORT

Mr. Denny E. King, Director of Waste Management, came forward presenting his report for January/February 2000.

IN RE: PUBLIC SAFETY OFFICER – REPORT

Mr. David M. Jolly, Public Safety Officer, came forward presenting his monthly report.

IN RE: TRAVEL REQUEST – STATE FIRE CHIEFS CONFERENCE – FEBRUARY 24-27, 2000

Mr. Jolly stated he had also included a travel request to attend the State Fire Chiefs Conference on February 24-27, 2000. The conference is being held in Virginia Beach. This is an excellent opportunity to receive updates and learn new practices within the fire service. As in the past, the Fire/Rescue Association had asked a Board of Supervisor member to attend at the expense of the volunteer agencies within the County. This year, Mr. Bobby Bowman was asked to attend and will be joining them on February 26-27, 2000. The estimated cost for him, Mr. Jolly, to attend the conference is \$530.00. These monies were approved in the budget process and are in fund 101-02550-5540.

Upon Motion of Mr. Bracey, Seconded by Mr. Moody, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for David M. Jolly, Public Safety Officer, to attend the State Fire Chiefs Conference on February 24-27, 2000 for an estimated cost of \$530.00 with funds being appropriated from the Public Safety current budget.

IN RE: FIRE AND RESCUE ASSOCIATION – REPORT

Mr. Charles Lewis, Chairman of the Fire & Rescue Association was not present.

IN RE: COUNTY ATTORNEY – REPORT

Mr. Jack Catlett, County Attorney stated he had no general report but was available for questions.

IN RE: BUILDING AND GROUNDS SUPERINTENDENT REPORT

Mr. Donald W. Faison, Building and Grounds Superintendent came forward presenting his report for January/February 2000.

IN RE: DINWIDDIE AND MCKENNEY FIRE/EMS STATIONS – GAS RANGES AND ICE MAKERS

Mr. Faison stated the original estimates for gas ranges were \$5,120.00 each and icemakers were \$1,995.00. Bids for these items were received from three (3) vendors as follows:

1. Janosko Good Equipment

- Imperial Gas Range (Model IR-6-G24) \$3,460.00
- Ice-O-Matic Ice Maker (Model ECU-050A) 18" 1,197.00

2. Victors Products Co.

- Imperial Gas Range (Model IR-6-G24) \$3,328.00
- Manitowoc Ice Maker (Model No. QM-30A) 20" 1,072.81

3. Virginia Food Equipment Corp.

- U.S. Gas Range (Mode No. PX-6-24GB-226) \$3,445.00
- U.S. Gas Range (Model No. S-6-24BG-2626) 3,245.00
- Ice-O-Matic Ice Maker (Model EUC-050) 15" 1,295.00

Mr. Faison recommended purchasing two (2) gas ranges and two (2) ice makers from Victor Products Co. for \$8,801.62.

Upon Motion of Mr. Bracey, Seconded by Mr. Moody, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the ordering of the following equipment for the two (2) Fire/EMS Stations:

Victors Products Co.

- 2 Imperial Gas Range (Model IR-6-G24) \$3,238.00 X 2 = \$6,476.00
- 2 Manitowoc Ice Maker (Model No. QM-30A) 20" 1,072.81 X 2 = 2,145.62

For a total amount not to exceed \$8,801.62.

IN RE: DINWIDDIE FIRE/EMS STATION – ADDITIONAL SEWER LINE

Mr. Faison continued that he had received a letter from the Dinwiddie County Water Authority regarding the Dinwiddie Fire/EMS Station Sewer Project. This letter stated the cost of the sewer extension that had been requested to serve the County property located behind the new fire station is \$5,860.00. This is for 225' of 8" pipe and one (1) manhole approximately 6' deep. This work will provide for any future development behind the present site.

Upon Motion of Mr. Bracey, Seconded by Mr. Moody, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the additional sewer line at the Dinwiddie Fire/EMS Station at a total cost of \$5,860.00.

IN RE: COUNTY ADMINISTRATOR COMMENTS

Mr. Long stated a date needed to be set to continue work on the budget. He suggested February 23rd beginning at 9:00 A.M.

There was discussion regarding the time of the meeting on the 23rd. A decision was made to begin at 1:00 P.M. It was also decided to have representatives from the School Board come back before the Board beginning at 2:00 P.M.

Mr. Long reported to the Board that he had attended Legislative Day. Mr. Bowman was also in attendance. Mr. Long continued that there was a very low turnout for this event.

IN RE: BOARD MEMBER COMMENTS

Mr. Bowman He requested information from Davenport & Company prior to the voting on the budget.

Mr. Long stated he would provide Mr. Bowman with the latest analysis from Davenport & Company.

Mr. Bracey He reported to the Board there was a serious problem with the way the court system was using the voice mail system. He stated this is a major problem when no person ever answers a telephone. He requested Administration look into this matter and see if anything could be done to remedy the problem.

Mr. Long reported Administration had already looked into it but would try again to see if anything could be done.

Mr. Haraway He asked about the airport name change, stating that the last correspondence was in December. He wanted to know if Administration had responded to Petersburg in writing.

Mr. Long reported he had spoken with them but nothing had been done in writing.

Mr. Haraway requested that a letter be drafted to the Mayor thanking them for their letter. This way the ball is in their court and not ours.

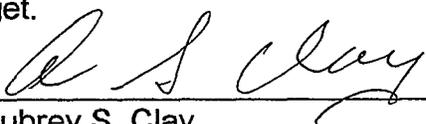
It was also reported that the bill on the name change had passed in the House and had crossed over to the Senate.

Mr. Moody He stated that later in the year the Planning Commission and Board of Supervisors would be looking at the Comprehensive Plan for the County. He continued that when this is done the County needed to do a really good job and maybe even obtain help from outside agencies. He stated this will mold the County for the future, it will be the future of the County.

Mr. Clay No comments.

IN RE: ADJOURNMENT

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye", the meeting adjourned at 4:17 P.M. to be continued at 1:00 P.M. on February 23, 2000 in the multi-purpose room of the Pamplin Administration Building for a continuation meeting for a workshop on the FY 2000-2001 budget.


Aubrey S. Clay
Chairman


R. Martin Long
County Administrator

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