

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 15<sup>TH</sup> DAY OF MARCH, 2000, AT 2:00 P.M.

PRESENT:	AUBREY S. CLAY, CHAIRMAN	ELECTION DISTRICT #5
	HARRISON A. MOODY, VICE-CHAIR	ELECTION DISTRICT #1
	DONALD L. HARAWAY	ELECTION DISTRICT #2
	ROBERT L. BOWMAN, IV	ELECTION DISTRICT #3
	EDWARD A. BRACEY, JR.	ELECTION DISTRICT #4

OTHER:	DANIEL SIEGEL	COUNTY ATTORNEY
--------	---------------	-----------------

---

**IN RE: INVOCATION – PLEDGE OF ALLEGIANCE – AND CALL TO ORDER**

Mr. Aubrey S. Clay, Chairman, called the regular meeting to order at 2:05 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

**IN RE: AMENDMENTS TO THE AGENDA**

Mr. Clay asked if there were any amendments to the Agenda.

Mr. R. Martin Long, County Administrator stated under Closed Session, Section 2.1-344A.7 of the Code of Virginia, Consultation with legal counsel - he would like to add Inducement Agreement Chaparral Steel and he would also like to move Agenda Item 7 – p. Superintendent of Buildings and Grounds up to follow 7-a -- Recreation Director and Presentation – Eastside Enhancement Center. Mr. Long also requested that under Agenda Item 10, Closed Session, he would like to add Section 2.1-344A.3 of the Code of Virginia, Acquisition of real property.

Mr. Haraway asked if legal fees could be added to the Closed Session.

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the above-described amendments to the agenda are hereby approved.

**IN RE: MINUTES**

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the February 29, 2000 Continuation Meeting and March 1, 2000 Regular Meeting are hereby approved in their entirety.

**IN RE: CLAIMS**

Ms. Wendy Weber Ralph, Assistant County Administrator stated she would like to point out that one (1) check, as listed on page number thirteen (13) of the claims report would be voided due to duplication. This check was to Woods, Rogers, Hazlegrove in the amount of \$12,317.49.

Mr. Haraway asked about the purchase order that was attached at the end of the claims.

Ms. Ralph explained that they just wanted to point out to the Board that this is the truck that is coming to replace the First Responder Unit for Dinwiddie Volunteer Fire Department that was destroyed during the tornado. The check will



be cut and held until the vehicle has arrived and has been checked out. The vehicle is currently in Alexandria and has not been delivered. They will need to have the check in hand when the vehicle is picked up.

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1019278 through 1019488 (void check(s) numbered 1019278, 1019280, 1019311 and 1019483); for

**Accounts Payable:**

(101) General Fund	\$ 242,767.64
(103) Jail Commission	\$ .00
(104) Marketing Fund	\$ .00
(222) E911 Fund	\$ 368.00
(223) Self Insurance Fund	\$ 7,135.00
(225) Courthouse Maintenance	\$ .00
(226) Law Library	\$ 304.96
(228) Fire Programs & EMS	\$ .00
(229) Forfeited Asset Sharing	\$ .00
(304) CDBG Grant Fund	\$ 1,660.00
(305) Capital Projects Fund	\$ 11,113.66
(401) County Debt Service	\$ 83,638.32
<b>TOTAL</b>	<b>\$ 346,987.58</b>

**IN RE: SCHOOL CONSTRUCTION – REQUISITION NUMBER 54  
(IDA1998A-#19)**

Mrs. Ralph stated the following invoices are included in Payment Request Number 54 (IDA1998A-#19):

WHITEHEAD LEACH CONSTRUCTION CO.	\$77,605.22
SANDS, ANDERSON, MARKS & MILLER	3,528.25
FERGUSON ENTERPRISES, INC.	314.25
<b>TOTAL REQUISITION #54 (IDA1998A -#19)</b>	<b>\$ 81,447.72</b>

Mrs. Ralph stated these invoices have been approved by the Superintendent.

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 54 (IDA1998A-#19) in the amount of \$ 81,447.72 be approved and funds appropriated for CIP expenses from the School Project Fund.

**IN RE: DINWIDDIE ELEMENTARY SCHOOL RENOVATION  
PROJECT – REQUISITION NUMBER 15 (IDA1999A-#7)**

Mrs. Ralph stated the following invoices are included in Payment Request Number 15 (IDA1999A-#7):

<u>SOUTHWOOD BUILDERS, INC.</u>	<u>\$93,172.20</u>
<b>TOTAL REQUISITION #15 (IDA1999A -#7)</b>	<b>\$93,172.20</b>

Mrs. Ralph stated these invoices have been approved by the Superintendent.

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 15 (IDA1999A-#7) in the amount of \$93,172.20 be approved and funds appropriated for CIP expenses from the Dinwiddie Elementary School Renovation Project Fund.

**IN RE: SUBMISSION OF REPORTS – BOARD REQUEST**

Mr. Bracey requested that the report on the Dinwiddie Elementary School project be submitted monthly and be included in the Board packet when they are delivered. He also stated that the Sheriff and the Treasurer should include their reports in the Board packet when they are delivered rather than handed out the day of the meeting.

**IN RE: CITIZEN COMMENTS**

The following citizens came forward to address the Board:

1. Roy Johnson, 9714 Duncan Road, came forward to request the Board's assistance with the placement of a house on a particular plat of land. There was a problem with the setback requirements.

Mr. Long agreed to get the necessary information from Mr. Johnson and try to resolve the problem.

2. Walter Love, 27921 Perkins Road, came forward to speak on the Halifax Road improvements and stated he hoped they were still on schedule.

Mr. Love asked questions regarding the increase on the E-911 Tax.

Ms. Ralph explained what the increased funds would be used for and also about the Consumer Utility Tax.

There being no additional citizens signed up, Mr. Clay moved forward.

**IN RE: PARKS AND RECREATION – REPORT**

Mr. Timothy C. Smith, Director of Parks and Recreation, came forward presenting his report for the month of February 2000. He reported an increase in the participants of the Spring Soccer program.

**IN RE: EASTSIDE COMMUNITY ENHANCEMENT CENTER – PRESENTATION**

Mr. Frank DeStefano of DeStefano Design Group, architect for the Eastside Community Enhancement Center came forward making a presentation on the renovation plans and progress.

Mr. DeStefano stated that since the Board's approval of securing his professional services he, along with Mr. Smith, had met with Mr. Donald W. Faison, Superintendent of Buildings and Grounds to discuss several design issues to provide a safer, user friendly and more aesthetically pleasing facility. Collectively, they had also met with the principal mechanical engineer to discuss the most economical way to heat and cool the center. The recommended changes outlined presently remain within the initial estimates.

The recommended changes are as follows:

**Recreation Office area:** They were recommending moving the office to the front so that patrons entering the building will have immediate accessibility to the Parks and Recreation office. This change is also being proposed for safety purposes. Without the change, staff will not be aware of patrons entering into the building. It was suggested that they could put up cameras or an audible entry system; however, either of these methods would hinder operating efficiency. Involved in this change are removing the existing boys restroom and demolishing approximately twenty-six feet of wall space and replacing eleven feet (hallway wall) with store front glass.

The second change is removing the existing boy's restroom (to be replaced with office area) and making the boy's restroom directly behind the existing girl's restroom. There is minimal to no additional costs associated with this move as all fixtures are being replaced.

After meeting with the library staff, it was recommended and agreed by staff that the library entrance be moved to the front hall. Agreed was that this would provide better accessibility and provide better circulation entering and exiting the library. Work involved is installing a door in the main corridor.

Because of the Conference/Meeting Room's size and occupancy rating, a door needs to be installed in the back portion of the room for safety purposes; and as required by the building codes.

Lastly, along the library corridor, approximately eight window units will be installed to open the corridor up to natural light. This will also provide some sense of security.

Other than those minimal changes, they are about two weeks behind. They are currently looking at ways to pick up this lost time.

Mr. DeStefano gave the probable construction costs for the components as follows:

Component Number 1	\$435,500
Component Number 2	\$283,500
Component Number 3	\$153,000
Component Number 4	\$328,500
Component Number 5A	\$600,250
Component Number 5B	\$674,775

Mr. DeStefano provided the Board with the following anticipated timeline:

- March 15 Concept Design Presentation to the County
- April 5 Schematic/Design Development Phase of all the Components  
Submittal to the County staff for Review
- May 1 Construction Document Phase Submittal to the County staff for Review
- May 14 Bid Advertisement
- June 6 Bid Opening
- June 7 Award of Construction Contract
- October 18 Completion of Component Number 1

Mr. Smith explained that with Components Numbered 5A and 5B it would open the County up to have other shows, etc., other than just athletics. By shows he meant homebuilder shows, craft shows, etc. Mr. Smith requested the Board's approval of the conceptual plan.

There was discussion regarding the seating capabilities of Components 5A and 5B and the number of employees needed to operate this Center.

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Moody voting "Aye", Mr. Clay, "Abstaining",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the conceptual plan for Components Number 1, 2 and 3 on the Eastside Community Enhancement Center are hereby approved.

**IN RE: REQUEST FOR TRANSFER OF FUNDS FROM UNDESIGNATED FUND BALANCE TO THE CIP PROGRAM FOR THE EASTSIDE PROJECT**

Ms. Ralph requested authorization to transfer funds from the Undesignated Fund Balance for FY 1999 to the CIP Program. The amount she requested to be transferred was the original amount, \$500,000, which had been set aside for the Eastside Elementary School Project, now known as the Eastside Community Enhancement Center.

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the transfer of \$500,000 from the Undesignated Fund Balance from FY 1999 to the CIP Project Fund for the Eastside Community Enhancement Center project.

**IN RE: BUILDING AND GROUNDS SUPERINTENDENT REPORT**

Mr. Donald W. Faison, Building and Grounds Superintendent came forward presenting his report for February/March 2000.

**IN RE: EASTSIDE COMMUNITY ENHANCEMENT CENTER – BIDS FOR SURVEY WORK**

Mr. Faison proceeded to pass out the bid results on the survey work needed at the Eastside Community Enhancement Center site. The bids were are follows:

- Peterson Surveys, Inc. \$3080.  
(This was a "not to exceed" estimate)
- Ronald H. Gordon & Associates \$3465.
- Irving H. Pritchett III \$4,000.

Mr. Faison recommended we accept the low bid of \$3080 (not to exceed) from Peterson Surveys, Inc.

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to accept the bid from Peterson Surveys, Inc. for the site survey work at the Eastside Community Enhancement Center for a price not to exceed \$3080.

**IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION**

Mr. Harold Dyson, Interim Resident Engineer for the Virginia Department of Transportation came forward stating he had nothing to report but was available for questions.

There was discussion regarding restrictions of trucks on Route 226, the clutter of street signs on the highway, the condition of Route 1 from Petersburg to Dinwiddie and safety issues that were given to Mr. Ronald Reekes prior to his leaving Dinwiddie County.

Mr. Bracey asked Mr. Dyson to please contact Mr. Parham as he had requested last month.

**IN RE: COMMISSIONER OF THE REVENUE – REPORT**

Mrs. Deborah M. Marston, Commissioner of the Revenue, was not present.

Mr. Moody stated he had seen Ms. Marston and she had informed him she had an emergency and had to leave the building.

**IN RE: TREASURER**

Mr. William E. Jones, Treasurer, came forward presenting his report for the month of March 2000.

Mr. Bracey requested Mr. Jones have his report in the Board packet for review prior to the meeting rather than placing it on the table on meeting day.

Mr. Jones stated that could be done.

**IN RE: COMMONWEALTH ATTORNEY – REPORT**

Mr. T. O. Rainey, III, Commonwealth Attorney, came forward stating he had nothing to report but was available for questions.

**IN RE: SHERIFF'S DEPARTMENT – REPORT**

Sheriff Samuel H. Shands came forward stating they had his report and that he would have his report in on time from now on. He asked if the Board had any questions.

**IN RE: BUILDING INSPECTOR – REPORT**

Mr. Dwayne H. Abernathy, Building Inspector came forward presenting the report for the month of February 2000.

**IN RE: ANIMAL WARDEN – REPORT**

Mr. Steven R. Beville, Animal Warden, came forward presenting his report for the month of February 2000.

Mr. Long stated that in the next couple of weeks there should be an advertisement in the newspaper regarding the dog confinement period.

**IN RE: DIRECTOR OF PLANNING – REPORT**

Mr. Scheid, Director of Planning, came forward presenting an update for his Department. He presented the Board with a letter that is being sent through the School system regarding the Year 2000 Census Count.

**IN RE: 2000 MANAGEMENT PLAN, INDOOR PLUMBING/  
REHABILITATION LOAN PROGRAM**

Mr. Scheid stated that he requested the Board adopt the 2000 Management Plan, Indoor Plumbing/Rehabilitation Loan Program. The program plan is similar to the previously approved plan that the Board has adopted in the past. One of the more obvious changes is the replacement of Mrs. LeeNora V. Everett by Mr. Robert L. Bowman as a Board member. This is an annual request made of the Board.

Upon Motion of Mr. Bracey, Seconded by Mr. Moody, Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay voting "Aye", the following resolution was adopted:

**WHEREAS**, The Dinwiddie County Board of Supervisors has participated in the Indoor Plumbing and Rehabilitation Loan Program managed by the Department of Housing and Community Development; and

**WHEREAS**, the Board of Supervisors is desirous of continuing its participation in the Indoor Plumbing and Rehabilitation Loan Program, and

**WHEREAS**, the Department of Housing and Community Development requires all local governing bodies adopt a Program Management Plan for the Indoor Plumbing and Rehabilitation Loan Program; and

**WHEREAS**, the attached "2000 Management Plan" reflects the plan that Dinwiddie County will follow;

**NOW, THEREFORE BE IT RESOLVED**, by the Dinwiddie County Board of Supervisors that the attached year "2000 Management Plan" for the implementation of the Indoor Plumbing and Rehabilitation Loan Program is hereby adopted.

**IN RE: ZONING ADMINISTRATOR – REPORT**

Mr. John M. Altman, Jr., Zoning Administrator, came forward and presented his report for the month of February 2000 which included the requested report on regional comparisons of manufactured home units and the Code Enforcement Officer's report for February 2000.

There was discussion regarding the rate and method of taxing the mobile homes, single and doublewides, why Chesterfield County has a low rate of mobile homes, and the zoning ordinances regarding tractor trailer cabs being parked in subdivisions.

**IN RE: CODE ENFORCEMENT OFFICER – VEHICLE BIDS**

Mr. Long stated in the budget workshops it had been discussed there was a need for two (2) or three (3) new vehicles in Administration, one (1) of them being the vehicle for the Code Compliance Officer. Mr. David Thompson, the Code Compliance Officer's vehicle went a week and half ago. He stated they had been told by the mechanic that it was pretty much shot. He stated he had asked Mr. Altman, along with Mr. Thompson, to get some prices on a new vehicle. They obtained bids and actually found some very good prices. Mr. Altman had placed the bid prices at the Board's seats prior to the meeting. They had set the vehicles in a separate fund for Capital Items this coming year. There are currently Undesignated Funds available to cover the cost of that vehicle and the vehicle is available on the lot. He turned the floor over to Mr. Altman to explain the bids received.

Mr. Altman provided the Board with the following summary of the bids that were received for a Jeep Cherokee 4X4, 4dr:

<u>DEALER</u>	<u>TOTAL COST</u>
Haynes Jeep (State Bid)	\$22,042
Haynes Jeep	\$21,266
Heritage Chrysler	\$21,875
Petersburg Ford	\$21,373.25
Owen Ford	N/A

The Haynes Jeep does not have any of the State Bid Cherokees on the lot; however they can order one and it would be available in 3 weeks or possibly 3 months.

The Haynes Jeep bid is for a 2000 Jeep Cherokee SE 4WD 4dr, which includes the following as "add-ons".

- Heavy-duty springs and shocks on both axles;
- Heavy-duty battery and highest amp alternator;
- Roof rack;
- Tilt steering;
- Undercoating;
- Power locks;
- Tinted sunscreen; and
- Full-size spare tire.

The Petersburg Ford bid is for a 2000 Jeep Cherokee Sport 4WD 4dr, which includes all of the items on the Haynes Jeep bid, as standard to the model, plus:

- A full size spare with a matching wheel; and
- Undercoating.

The "Sport" model is one step above the SE. The SE is the base model.

The Heritage Chrysler bids are for a standard 2000 Jeep Cherokee 4WD 4dr SE, which includes all of the items of the Haynes Jeep bid, except:

- Undercoating;
- Power locks;
- Tinted sunscreen; and
- Full size spare.

Mr. Altman stated staff recommends accepting the Petersburg Ford bid over the Haynes bid. The Petersburg Ford bid is \$107.25 more, however the Sport model has more items included in the price than the base model SE. Additionally, Petersburg Ford is more of a local dealer, and the vehicle is on the lot.

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Staff to accept the bid from Petersburg Ford as outlined above with funds being appropriated from the Undesignated Fund Balance for the purchase of a 2000 Jeep Cherokee Sport 4WD 4dr vehicle for the Code Compliance Officer at a cost of \$21,373.25.

**IN RE: AUTHORIZATION FOR DISTRIBUTION OF FUNDS**

Ms. Ralph stated she would like to request authorization to issue a manual check for the funds needed to obtain the vehicle for the Code Compliance Officer.

Upon Motion of Mr. Bracey, Seconded by Mr. Bowman, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the issuance of a manual check, check number 10199488, to Petersburg Ford in the amount of \$21,373.25 for the purchase of a 2000 Jeep Cherokee Sport 4WD 4dr.

**IN RE: RECESS**

Mr. Clay called for a ten- (10) minute recess at 3:35 P.M.

The meeting reconvened at 3:45 P.M.

**IN RE: SOCIAL SERVICES – REPORT**

Ms. Peggy McElveen, Director of Social Services came forward stating she had nothing to report.

**IN RE: SUPERINTENDENT OF SCHOOLS – REPORT**

Ms. Troilen Seward, Superintendent of Schools was not present. Mr. Ray Watson, Assistant Superintendent of Schools came forward to present the monthly update. He explained Ms. Seward had to leave in order to attend another meeting. He presented the Board with a cost records sheet on the Dinwiddie Elementary Renovation Project.

Mr. Bracey requested the cost records sheet be presented monthly to the Board of Supervisors.

There was discussion on the bus drivers, the lack thereof, kindergarten registration, May 20-24, the Sheriff Department's quick action on the vandalism at the High School, the reaction of the students at the High School upon news they had identified the alleged perpetrators, the County-wide Science Fair which will be held on Saturday, March 18, 2000 from 11:30 to 12:00 at Rohoic Elementary, activity fees for students, black topping of parking lots, and the demolition of the old food bank building.

**IN RE: SCHOOLS – SUPPLEMENTAL APPROPRIATION  
NUMBER 4 – FY 2000**

Mr. Watson stated that at the March 14, 2000 meeting of the Dinwiddie County School Board, Ms. Seward was authorized to request approval of a supplemental appropriation. The request is to include \$201,126 in the Head Start Fund and \$22,000 in the Instruction category of the School Fund. The funding for Head Start is all federal money for the program from December 1, 1999 through June 30, 2000. This twice a year funding is done at the request of a Head Start audit team, because the program year for Head Start does not match their fiscal year. The \$22,000 is from an Instructional Support Team project grant.

Mr. Watson continued that at a previous School Board meeting Ms. Seward was authorized to request a supplemental appropriation of \$36,991.21 for their E-rate funding. The intent of the E-rate legislation was for these funds to be used to provide improved internet access to students and should be placed in the Instruction category.

Mr. Watson concluded that these supplemental appropriations require no additional local funds.

Upon Motion of Mr. Haraway, Seconded by Mr. Moody, Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Supplemental Appropriation #4 – FY 2000 in the following amounts is hereby approved:

\$201,126.00	Head Start Fund
\$ 22,000.00	Instruction category of the School Fund
\$ 36,991.21	Instruction category

There was discussion regarding the use of these funds and Mr. Bracey voiced he would like to see the bookkeeping.

**IN RE: WASTE MANAGEMENT – REPORT**

Mr. Denny E. King, Director of Waste Management, came forward presenting his report for February/March 2000. He reported he hoped to have a package from Atlantic Waste regarding the Rohoic site soon.

There was discussion regarding the dumping area at the landfill and the need for a backstop.

**IN RE: PUBLIC SAFETY OFFICER – REPORT**

Mr. David M. Jolly, Public Safety Officer, came forward presenting his monthly report.

**IN RE: McKENNEY VOLUNTEER FIRE DEPARTMENT – FUNDS  
REQUEST FOR MOTOR FOR RESPONDER  
UNIT/SUPPORT UNIT**

Mr. Jolly stated included in the Board packet was a memorandum from McKenney Volunteer Fire Department and Emergency Services stating they were in immediate need of a new engine in their Responder Unit/Support Unit. The motor blew up Christmas Eve responding to a call. The vehicle has in excess of 200,000 miles on it and it is an old Virginia Power vehicle, which was donated to them five (5) years ago. The Unit is frequently used on Responders calls and also on Fire calls for which it carries support equipment such as generators, saws, extrication equipment, etc., that will not fit on their Engines due to compartment space. They had obtained a price of \$1,700.00 for a rebuilt motor and \$2,500.00 for a new motor. This included installation. Mr. Jolly reported McKenney Volunteer Fire Department authorized the work to be done and he now had a final bill, which totaled \$2,636.90.

Upon Motion of Mr. Bracey, Seconded by Mr. Moody, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Administration to provide funds in the amount of \$2,636.90 for repairs on the McKenney Volunteer Fire Department and Emergency Services engine for their Responder Unit/Support Unit with funds being appropriated from line item 32200-3310.

It was requested by the Board that the Fire Departments bring requests before them or to Administration prior to the repairs being done and not after the fact.

**IN RE: REQUEST TO OBTAIN BIDS FOR TANKER FOR  
DINWIDDIE VOLUNTEER FIRE DEPARTMENT**

Mr. Jolly stated he wanted to bring the Board's attention to Dinwiddie Volunteer Fire Department's Tanker 1. This is the 1978 Chevy that they received from Old Hickory when their tanker was replaced. This vehicle was in the shop the last week of February due to brake problems. This has been the second time within the last twelve- (12) months that this unit has been in the shop for brake problems. Luckily both times they were able to stop the vehicle before causing an accident. The unit has been repaired and placed back in service but Chief Charles L. Lewis has great concern, about putting members in this piece of equipment, due to the on going problems with the brakes. Next time they may not be so lucky. Chief Lewis suggested that the Office of Public Safety and County Administration take into consideration the need for a new tanker. Mr. Lewis stated in his report that he had been to numerous Board meetings and had spoken with County Administration on several occasions in regards to replacing the tanker. Chief Lewis further stated he felt like this is a high priority project that needs looking at before someone gets seriously hurt or killed. Another problem with this unit is they no longer make parts for the pump so if something breaks it is out of service. Chief Lewis stated he would like to think that between County Administration and himself they could come up with a way to solve this issue.

Mr. Jolly requested approval from the Board to obtain bids for replacement of this tanker and come back to the Board with prices.

There was discussion regarding pricing, use of equipment, difficulty in repairing emergency vehicles and possibility of alternate equipment options.

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Public Safety to obtain bids on a tanker for Dinwiddie Volunteer Fire Department and bring those bid prices to the Board for further discussion and consideration.

**IN RE: FIRE AND RESCUE ASSOCIATION – REPORT**

Mr. Charles Lewis, Chairman of the Fire & Rescue Association was not present.

**IN RE: COUNTY ATTORNEY – REPORT**

Mr. Daniel Siegel, County Attorney came forward updating the Board on legal decisions involving Pepsi-Cola's personal property case, stating Pepsi-Cola had lost their case and also reported on manufactured homes and rezoning of agricultural properties and a case that had recently been heard. He asked if the Board had any questions.

**IN RE: REIMBURSEMENT RESOLUTION – LEASE PURCHASE AGREEMENT FOR COMPUTER EQUIPMENT**

Mr. Siegel stated he too had something to pass out to the Board and he apologized for it not being in the Board's packets; however, they had only talked about it on Tuesday afternoon. He gave a brief synopsis of the Resolution as printed below:

**RESOLUTION OF THE BOARD OF SUPERVISORS OF DINWIDDIE COUNTY, VIRGINIA DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM THE PROCEEDS OF ONE OR MORE TAX-EXEMPT FINANCINGS FOR CERTAIN EXPENDITURES MADE AND/OR TO BE MADE IN CONNECTION WITH THE ACQUISITION AND INSTALLATION OF COMPUTER EQUIPMENT**

WHEREAS, the County of Dinwiddie, Virginia (**the "County"**) is a political subdivision organized and existing under the laws of the Commonwealth of Virginia; and

WHEREAS, the County has paid, and will pay, on and after the date hereof, certain expenditures (**"Expenditures"**) beginning no earlier than January 15, 2000 for acquisition and installation of new computer equipment for the County (**the "Project"**); and

WHEREAS, the Board of Supervisors of the County (**the "Board"**) has determined that those moneys previously advanced no earlier than January 15, 2000 and to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the County for the Expenditures from the proceeds of one or more issues of tax-exempt bonds or leases (**the "Bonds"**);

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:**

Section 1. The Board hereby declares the County's intent to reimburse the County with the proceeds of the Bonds for the Expenditures with respect to the Project made on and after the dates referenced above. The County reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Bonds.

Section 2. Each Expenditure was and will be either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditures), (b) a cost of issuance with respect to the Bonds, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the County so long as such grant does not impose any obligations or condition (directly or indirectly) to repay any amount to or for the benefit of the County.

Section 3. The maximum principal amount of the Bonds expected to be issued for the Projects is \$80,000.

Section 4. The County will make a reimbursement allocation, which is a written allocation by the County that evidences the County's use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Projects are placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The County recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, expenditures by "small issuers" (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

Section 5. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED THIS 15<sup>TH</sup> day of March 2000.

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the above Reimbursement Resolution is hereby adopted.

**IN RE: COUNTY ADMINISTRATOR COMMENTS –  
DETERMINATION FOR SOLE SOURCE PROCUREMENT  
– AS/400 COMPUTER SYSTEM UPGRADE**

Mr. Long stated he had included in the packets a determination for sole source procurement with regard to the upgrade of the County's AS400 computer system. This determination reads as follows:

Per Section 11-41 (D) of the Code of Virginia, the County of Dinwiddie has determined that there is only one source practicably available for the upgrade of its AS/400 computer system. The equipment is described as a 9406-170 e-Server system unit at a cost of \$78,203.00, which includes hardware, software, installation and maintenance support for five (5) years. The County's present IBM equipment has reached its memory capacity and IBM has issued notice that it will no longer provide support for software releases for this model of equipment.

The basis for the determination for sole source procurement is that the software presently used by all county departments only operates on an IBM AS/400 system and is supported by the software vendor through this system. Dinwiddie County is licensed to use BAI Municipal Software. BAI software will only run on an IBM AS/400 computer system. The system IBM AS/400 can only be purchased through IBM Direct or authorized IBM Business Partners. BAI has been an authorized IBM Business Partner for over twelve (12) years and is only allowed to sell IBM AS/400 to BAI customers utilizing the BAI Municipal Software System. IBM has stated that the prices among BAI partners, if different at all, vary by only a few dollars. Upon confirmation of comparable quotes from two (2) other vendors, BAI is the low bidder. Because BAI is an IBM Business Partner, they are able to provide support to Dinwiddie County for the IBM software system free of charge, whereas, the County would pay at least \$210 per hour if, support were provided by IBM.

Based on the above, the system will be an IBM system and will be purchased through BAI Municipal Software in Jonesborough, TN. This notice shall be posted in a designated public area.

Mr. Long continued that also included in the packet was a copy of the quote received from BAI Municipal Software.

Upon Motion of Mr. Bracey, Seconded by Mr. Moody, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye".

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that they approve the sole source justification as presented to accept the low bid from BAI for the upgrade of Dinwiddie County's AS/400 computer system, including equipment described as a 9406-170 e-Server system unit at a cost of \$78,203.00, which includes hardware, software, installation and maintenance support for five (5) years.

**IN RE: FINANCING AS/400 UPGRADE**

Ms. Ralph came forward stating, in response to Mr. Haraway's request to look at purchasing the equipment straight out versus lease-purchase, the following recommendation is presented for financing the AS/400 computer upgrade:

1. We solicited proposals from three- (3) financial institutions. These proposals ranged from 5.49% to 5.9%. Crestar was the low bid at 5.49% for a monthly repayment schedule based on a five- (5) year lease.
2. The Treasurer is presently getting 5.45% with investments in LGIP. These rates should continue to rise in the future.
3. With the continual change in technology, the next upgrade for the computer system will probably be in four- (4) to five- (5) years. By continuing a lease payment in the budget, the Board will not be faced with a large requirement for capital funds when the next upgrade is required.
4. If approved, the Board will need to adopt a reimbursement resolution, which will allow the County to pay for the equipment when it is delivered and then be reimbursed when the paperwork for the lease-purchase arrangement is completed.

After discussion it was decided to pay for the equipment and readdress this issue at the April 5, 2000 meeting.

**IN RE: DATA PROCESSING COORDINATOR – TRAINING SESSIONS – TRAVEL REQUESTS AND APPROVAL**

Mr. Long stated the Board would find included in their packets two (2) requests from Ms. Cathy Carwile, Data Processing Coordinator, to attend the following computer related training sessions. There are sufficient funds available in the FY 1999-2000 Data Processing budget to cover the cost of the training.

May 2 –18, 2000 / 6 evening sessions

John Tyler Community College

Microsoft Administrator Classes\*  
Networking Essentials

Cost of Class: \$389.00

This course provides training in networking technology for local area networks (LANs), wide area networks (WANs) and the Internet.

\*Additional courses in this series will be offered during the next fiscal year.

June 22 – 23, 2000 / 2 day session

BAI Municipal Software / Jonesborough, TN

IBM AS/400 Query

Cost of Class: \$500.00

Expenses: \$500.00 (estimated: lodging \$210.00 / mileage \$220.00 / meals \$70.00)

This class entails all aspects of the current version of IBM's AS/400 Query. The user will begin the process with very basic query functions, working progressively on complicated operations using files that are common on the BAI system.

Upon Motion of Mr. Haraway, Seconded by Mr. Bracey, Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Cathy Carwile, Data Processing Coordinator to attend the above two- (2) training sessions with funds being appropriated from the Data Processing budget.

There was discussion regarding the length of time you should be required to stay with Dinwiddie County after receiving training without a penalty of payback.

Mr. Long stated that was being placed in the new personnel policies for the County.

**IN RE: PUBLIC SAFETY ORDINANCE – A-00-1 AND A-00-2 –  
CALENDAR OF EVENTS**

Mr. Long continued that, as requested at the last Board meeting, he had included the proposed calendar of events for the Public Safety Ordinance. The calendar is as follows:

March 1, 2000	Board passed resolution with deadline for policies, procedures and protocols of August 1, 2000
March 3, 2000	Letters mailed to agencies requesting two (2) members for task force
March 10, 2000	Names of members due to County Administration
March 13, 2000	Organizational meeting of task force
June 16, 2000	Progress report due to Public Safety
July 14, 2000	Rough draft due to Public Safety for review
August 1, 2000	Final manual due to County Administration & Legal Counsel for review
August 15, 2000	Final manual reviewed by legal counsel and returned to County Administration
August 18, 2000	Final manual sent to Board members
August 23 & 30, 2000	Advertisement for public hearing on September 6, 2000
September 6, 2000	Public Hearing on ordinance

**IN RE: BOARD MEMBER COMMENTS**

Mr. Moody	no comments
Mr. Haraway	no comments
Mr. Bowman	He stated he had one comment/request. He would like for Mr. Jolly to go with him to Richmond to visit some truck dealers to see if they can have something custom done that might save the County some funds.

Mr. Jolly stated this could be done.

Mr. Bracey no comments

Mr. Clay no comments

**IN RE: CLOSED SESSION**

Mr. Haraway moved that the Board now move into a closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act:

---

1. The purpose of the closed meeting is to discuss subject matters identified as Acquisition of Real Property and Consultation with Legal Counsel. Matters to include Acquisition of Real Property, Cable TV Franchise Negotiation, Inducement Agreement for TXI/Chaparral Steel and Legal Fees.

■ **Real Property, § 2.1-344 A.3 of the Code of Virginia,**

(acquisition of real property for public purpose OR the disposition of government owned property where public discussion would jeopardize the County" or Town" bargaining or negotiating position)

■ **Consultation with legal counsel, § 2.1-344 A. 7 of the Code of Virginia,**

(consultation with legal counsel and briefings by staff members and consultants about actual or probable and public discussion would adversely affect the negotiating or litigating posture of the County or Town – OR – consultation with legal counsel regarding specific legal matter that require legal advise)

---

Mr. Moody seconded the motion. Mr. Bowman, Mr. Bracey, Mr. Haraway, Mr. Clay voting "Aye" (Mr. Moody was out of the room during this vote) the Board moved into the Closed Meeting at 4:47 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 5:49 P.M.

**IN RE: CERTIFICATION**

**Whereas**, this Board convened in a closed meeting on this date pursuant to an affirmative recorded vote on the motion to close the meeting to discuss Personnel in accordance with Section 2.1-344 A.1 of the Virginia Freedom of Information Act;

**Whereas**, Section 2.1-344.1 of the Code of Virginia requires a certification by the board that such closed meeting was conducted in conformity with Virginia law;

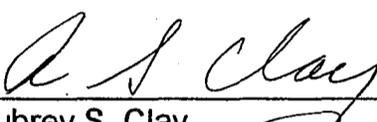
**Now, therefore be it resolved** that the Board hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) on such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

---

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Clay asking that all members signify by stating aye. The Board so signified. This Certification Resolution was adopted.

**IN RE:                    ADJOURNMENT**

Upon Motion of Mr. Bracey, Seconded by Mr. Moody, all Board Members signifying approval by voicing "Aye", the meeting adjourned at 5:50 P.M. to be continued March 29, 2000 at 7:30 P.M. in the Board Meeting Room of the Pamplin Administration Building for the purpose of Public Hearings.

  
\_\_\_\_\_  
Aubrey S. Clay  
Chairman

  
\_\_\_\_\_  
R. Martin Long  
County Administrator

/pam