

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 5TH DAY OF JULY, 2000, AT 7:30 P.M.

PRESENT: HARRISON A. MOODY, VICE-CHAIR ELECTION DISTRICT #1
DONALD L. HARAWAY ELECTION DISTRICT #2
ROBERT L. BOWMAN, IV ELECTION DISTRICT #3
EDWARD A. BRACEY, JR. ELECTION DISTRICT #4

ABSENT: AUBREY S. CLAY, CHAIRMAN ELECTION DISTRICT #5

OTHER: PHYLLIS KATZ COUNTY ATTORNEY

IN RE: INVOCATION – PLEDGE OF ALLEGIANCE – AND CALL TO ORDER

Mr. Harrison A. Moody, Vice-Chairman, called the regular meeting to order at 7:30 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

IN RE: REPORT ON AUBREY CLAY, CHAIRMAN

Mr. Long reported that Mr. Clay is continuing to improve and hoped to be able to attend the next Board meeting.

IN RE: AMENDMENTS TO THE AGENDA

Mr. Moody asked if there were any amendments to the Agenda.

Mr. Long stated under Agenda Item 11-Closed Session, Section 2.1-344 A.1 Personnel, Public Safety needed to be added.

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the above-described Amendments to the Agenda are hereby approved.

IN RE: MINUTES

Upon Motion of Mr. Bowman, Seconded by Mr. Haraway, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the June 21, 2000 Regular Meeting are approved in their entirety.

IN RE: CLAIMS

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1020967 through 1021219 (void check(s) numbered 1021048, 1021196, 1021197 and 1020967); for

Accounts Payable FY 99/00:

(101) General Fund	\$ 146,654.53
(103) Jail Commission	\$.00
(104) Marketing Fund	\$.00

(222) E911 Fund	\$ 1,629.49
(223) Self Insurance Fund	\$.00
(225) Courthouse Maintenance	\$.00
(226) Law Library	\$ 621.28
(228) Fire Programs & EMS	\$.00
(229) Forfeited Asset Sharing	\$ 490.77
(304) CDBG Grant Fund	\$ 39.53
(305) Capital Projects Fund	\$ 36,175.85
(401) County Debt Service	\$.00

TOTAL \$ 185,609.45

PAYROLL (6-30-00):

General Fund	\$364,109.88
E911 Fund	\$ 107.65
CDBG Grant Fund	\$ 3,157.10

TOTAL \$367,374.63

Accounts Payable FY00-01:

(101) General Fund	\$ 113,828.95
(103) Jail Commission	\$.00
(104) Marketing Fund	\$.00
(222) E911 Fund	\$.00
(223) Self Insurance Fund	\$ 59,961.00
(225) Courthouse Maintenance	\$.00
(226) Law Library	\$ 1,200.13
(228) Fire Programs & EMS	\$.00
(229) Forfeited Asset Sharing	\$.00
(304) CDBG Grant Fund	\$.00
(305) Capital Projects Fund	\$.00
(401) County Debt Service	\$ 84,256.81

TOTAL \$ 259,246.89

IN RE: CITIZEN COMMENTS

There being no citizens signed up, Mr. Moody moved forward.

IN RE: STATEMENT PRIOR TO PUBLIC HEARING

Mr. William C. Scheid, Planning Director, came forward to make the following statement prior to the Public Hearing.

"As previously requested by the Board of Supervisors, Draft copies of the Planning Commission Meeting minutes have been made available to the public prior to this meeting as well as copies on the table at the rear of this meeting room. The purpose of doing so is to expedite the hearing process without compromising the public's access to pertinent information. It is noted that the Board has been given various information on all of the hearing(s) to include, the application, zoning map, adjacent property owner list, locational map(s), proffers (if applicable), soils data, comprehensive land use maps and references, etc. With this information noted, I will proceed with the case."

IN RE: PUBLIC HEARING – P-00-2 – ROBERT H. MAYER

This being the time and place as advertised in the Dinwiddie Monitor on May 24, 2000 and May 31, 2000, for the Board of Supervisors of Dinwiddie County, Virginia to conduct a Public Hearing to receive input on a rezoning application submitted by Robert H. Mayer seeking to change the district

classification of Tax Map Parcel 21-48D containing 2.5 acres from Agricultural, General, A-2 to Industrial, Limited, M-1. The property is located on the west side of Church Road (Route 672) approximately 1 1/4 mile south of Hofheimer Way. The comprehensive land use plan indicates this area is within an urban planning area, which anticipates approximately 80% of future industrial and commercial uses to locate within. Proffers have been offered by the applicant.

Mr. Scheid continued by reading from the Planning Staff Summary and the Minutes of the Planning Commission meeting May 10, 2000, stating that the applicant, Robert Mayer, is seeking to change the district classification of Tax Map/Parcel 21-48D containing 2.5 acres from Agricultural, General A-2 to Industrial, Limited M-1. The property is located on the west side of Church Road (Route 672) approximately 1/4 mile from Hofheimer Way, with a physical address of 6506 Church Road. The parcel under consideration for rezoning is located in the northeastern portion of the County where significant land use changes have occurred. There is a metal building located on the premises which was used for commercial purposes. It is the intention of the applicant to reuse the existing building for the purposes stated in the proffers letter dated June 19, 2000, revised July 15, 2000. It is further proposed that the existing driveway be utilized as the means of access to the new business. Mr. Mike Mayes and his family, who live a short distance from the metal building, use the same driveway.

The Planning Commission heard this case at their May 10th public hearing and on a vote of 7-0 recommended approval with revised proffers. Mrs. Susan Mayes appeared at the meeting to express her thoughts on the request.

This case was scheduled for the June Board meeting but was continued until the July meeting at the request of the applicant.

The following information relating to P-00-2 was contained in the written report to the Board. A major change in land use in this area occurred approximately 2 1/2 years ago when Chaparral Steel Company chose to locate in Dinwiddie County. The Comprehensive Land Use Plan and the County Zoning Ordinance were amended to reflect the change in land use. The property located across the road from Mr. Mayer's property was rezoned to Planned Industrial District, PMD. The Comprehensive Land Use Plan was amended to reflect this major change in land usage.

In conjunction with the location of Chaparral Steel on the site they currently occupy was the identification of lands surrounding the steel site as an economic development enterprise zone. This action occurred in December 1997 as a collective effort between the State, Dinwiddie County and the City of Petersburg. One of the purposes of the enterprise zone is to encourage the location and/or relocation of commercial and industrial ventures within the area. Another purpose is to encourage the reuse, upgrade, expansion, etc. of existing buildings within the zone to improve the employment opportunities for local citizens and enhance the local tax base.

In order to access the Chaparral Steel site and enhance the enterprise zone, the State and the County of Dinwiddie entered into an agreement to construct Hofheimer Way. This road has been completed and will serve this area for future commercial and industrial development.

Since Church Road has become a major road and has increasing traffic volumes, the County and State have placed a portion of Church Road from Squirrel Level Road north approximately 1.4 miles on the six- (6) year plan for secondary road improvements. Currently, the portion of Church Road mentioned is scheduled for a complete reconstruction in March 2005. The roadway in front of the property considered for rezoning is part of the reconstructed area.

In order to supply the water needs of Chaparral Steel, the Dinwiddie County Water Authority has built a water tower to supply water to the area.

Water lines are available to all structures in the area as well as fire protection from the fire hydrants located along the water lines. Also, sewer lines have been installed and additional lines will be constructed shortly. They have been constructed to standards that will be adequate to serve industrial and commercial needs.

It is worth noting that there are cinder block buildings to the north of this site. The buildings have been used as duplex rental units. Crater District 19 has recently received ownership of these buildings and is currently in the process of renovating them for use as duplex units.

There were several matters that the Planning Commission wished to review in order to reach a recommendation to the Board of Supervisors. The order of the issues listed is not intended as a priority listing.

The Comprehensive Land Use Plan indicates this area is within an Urban Planning Area. This area is expected to:

1. accommodate 65% to 75% of future residential development;
2. be a primary area for public facilities, water and sewer extensions and major transportation improvements;
3. have public water and sewer lines extended in the planning area;
4. accommodate 80% of future industrial and commercial development;
5. provide adequate buffers (i.e. vegetation or fencing) between different land uses;
6. have basic facilities such as roads, utilities, recreation and drainage facilities provided by the developer.

In Chapter 2 of the Comprehensive Land Use Plan, there are several Policies, Goals and Objectives that appear to address this request. Policy statement 3 states "maintain and enhance the County's ability to coordinate a balanced land-use program among various types of residential, commercial and industrial interests by encouraging development within areas defined as growth centers and/or growth corridors: Policy statement 5 states "provide and maintain needed community facilities and services in a cost-efficient manner."

Under Economic Development, Goal 1 states "Strengthen the economic base of the County through broad-based industrial development." Objective (a) states "Ensure that sufficient land and infrastructure exists or can be provided to promote industrial and commercial development". And paragraph (b) states "Locate all industries in areas served, or to be served, by public water and sewer facilities, such as industrial parks". Goal 2 states that commercial developments should be encouraged to cluster in various areas of the County designated for business uses.

The 1995 Virginia Department of Transportation secondary road count indicated there were 871 vehicle trips per day on this section of road. The traffic has increased due to several factors: residential construction; additional commercial establishments on Route 1; industrial development in the area; and Pamplin Park to name a few. As previously mentioned, this section of Church Road is programmed for reconstruction. When the road is reconstructed, it will adequately handle the increased traffic.

Reference has been made to the proffer letter and the applicant has agreed to a limited use of the property as well as certain guarantees to development standards. It appears that the main issues concerning staff have been addressed.

In view of the above, staff recommends approval of the rezoning application P-00-2 with the proffers noted in the letter dated May 1, 2000 signed by Mr. Robert H. Mayer.

The applicant has volunteered the following proffers:

1. The property under consideration will be utilized for the following uses only:
 - a. fabric/machine shop
 - b. welding/cutting operations
2. Screening or privacy fencing as necessary for material storage area will be constructed.
3. All signs will be kept at or below 120 sq. ft. total in compliance with Dinwiddie County requirements. A small sign will be placed on the north side of proposed entrance; a small sign may also be affixed to the east side of the building over the roll-up door.
4. Entrance will be paved or concrete and constructed to VDOT and Dinwiddie County requirements.
5. Exterior lighting will be limited to one- (1) street light (for security) and any other lighting, if necessary, will be portable and temporary.
6. The grass and grounds will be maintained as to not present an unpleasant appearance.
7. Parking will be on the north side of the existing buildings.

On July 5, 2000 Mr. Mayer revised the proffers, making the following changes:

2. Screening or privacy fencing as required by the county code for material storage area will be constructed behind the existing building as shown on attached sketch.
4. An entrance will be constructed north of the utility poles on the front of the property. The existing gravel road will not be used by the industry to access the property.
5. Entrance as well as the driveway and parking area will be paved or concrete and constructed to VDOT and Dinwiddie County requirements.
6. There will be flagmen trained by VDOT to insure safety as equipment and vehicles cross Church Road to access Chaparral mill.

ACTH 1: site plan (to become a part of these proffers).

Mr. Bracey questioned proffer number 8 and Mr. Bowman asked about the ordinance changes that were in the process of being prepared by the County.

Mr. Scheid stated he could not speak for the applicant as to what they considered to not present an unpleasant appearance but he felt that would be a yard cut for the grass. He further stated that this application had been on file with the County for several months and that any new ordinances passed after approval by the Board would not be enforceable unless the applicant upgraded the building, at which time all new ordinances would need to be met.

Mr. Robert Mayer, 14909 Old Stage Road and Mr. Richard Pierce, representative of Schueck Steel Company, physical address 6887 Church Road, came forward to address any questions the Board might have.

Mr. Pierce stated that when they first looked at the property the grass was mowed and it will remain that way. He continued that with the plat that he had originally their property would go out into a field that is now grown in grain and that will be maintained the same. He further stated that they intended to put a fence all the way across the back in order that there would be no visibility of any storage items from outside.

Mr. Bowman asked if there would be any fabrication work done outside the building and if there were any plans to move the door of the building to the rear.

Mr. Pierce stated no fabrication work would be done outside, stating all work would be done inside the building or in the fenced area. He further stated there were no plans at this time to alter the building as they would be leasing the building.

Mr. Moody opened the Public Hearing on P-00-2.

Mrs. Susan Mayes, 6510 Church Road, came forward stating her property was adjacent to where this operation is proposed to be located. She stated that her driveway is next to this metal building and she had concerns for the safety of her family if this was also going to be the driveway used for the business. She stated there is a blind spot in this driveway, which she felt was dangerous.

Mr. Moody assured Mrs. Mayes that an additional driveway would be constructed. This was in the proffers and therefore would have to be done.

There being no further citizens wishing to speak, Mr. Moody closed the Public Hearing.

Mr. Haraway wanted to be sure that the business would not begin operation until the new entrance was in place.

Mr. Scheid stated that was correct, assuring no business would be conducted until the new entrance was ready.

Upon Motion of Mr. Bowman, Seconded by Mr. Haraway, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody voting "Aye",

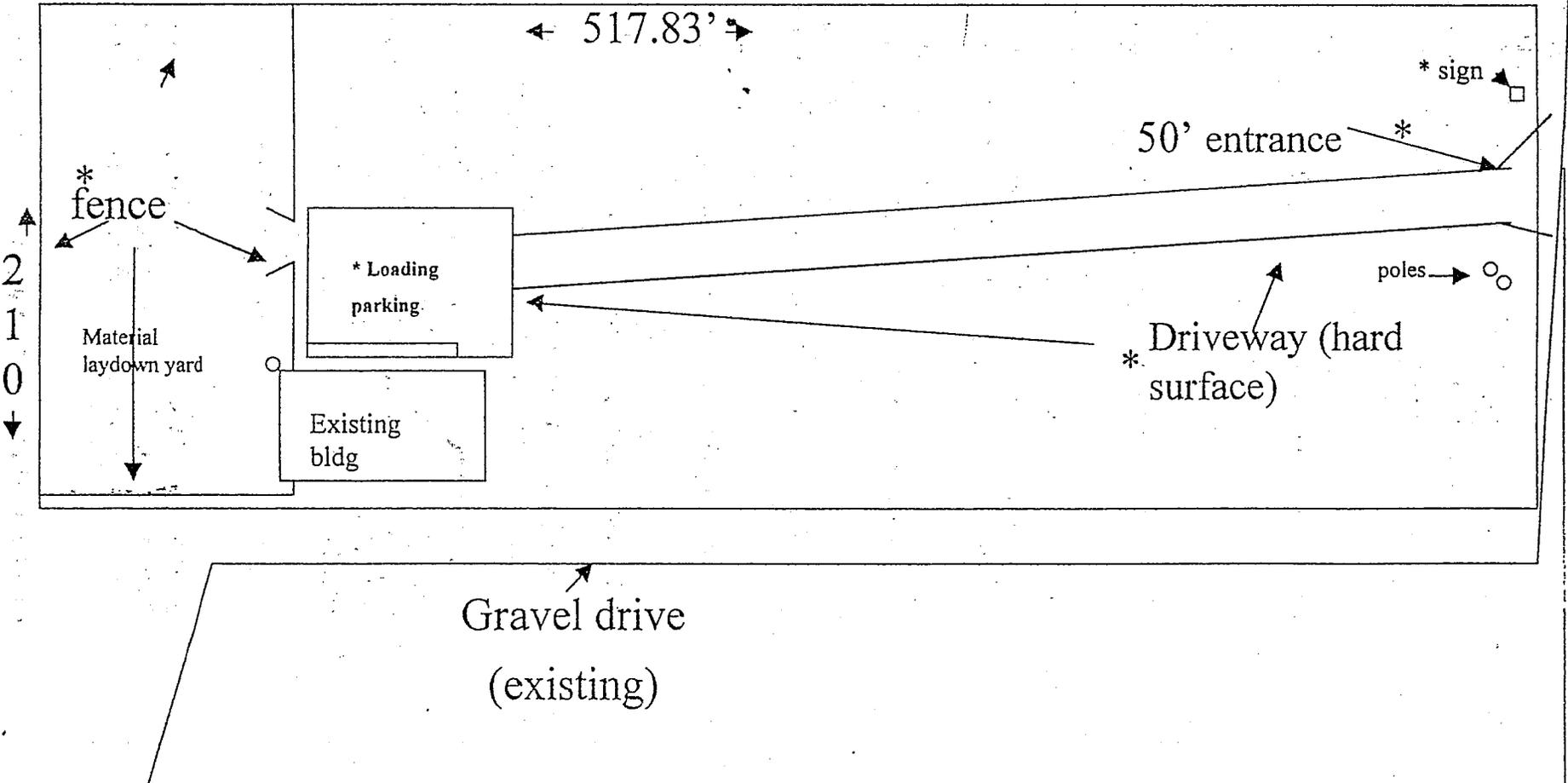
BE IT ORDAINED by the Board of Supervisors of Dinwiddie County, Virginia, that the district classification of Tax Map Parcel 21-48D containing 2.5 acres be changed from Agricultural, General A-1 to Industrial Limited M-1 with and subject to the following proffers:

1. The property under consideration will be utilized for the following uses only:
 - a. fabric/machine shop
 - b. welding/cutting operations
2. Screening or privacy fencing as required by the county code for material storage area will be constructed behind the existing building as shown on attached sketch.
3. All signs will be kept at or below 120 sq. ft. total in compliance with Dinwiddie County requirements. A small sign will be placed on the north side of proposed entrance; a small sign may also be affixed to the east side of the building over the roll-up door.
4. Entrance will be constructed north of the utility poles on the front of the property. The existing gravel road will not be used by the industry to access the property.
5. Entrance as well as the driveway and parking area will be paved or concrete and constructed to VDOT and Dinwiddie County requirements.
6. There will be flagmen trained by VDOT to insure safety as equipment and vehicles cross Church Road to access Chaparral mill.

SITE PLAN 6506 CHURCH RD. PETERSBURG, VA

Case No. , P-00-2, Tax Map Parcel 21-48D

* Proposed Changes for Rezoning of Property to M-1



7. Exterior lighting will be limited to one- (1) street light (for security) and any other lighting, if necessary, will be portable and temporary.
8. The grass and grounds will be maintained as to not present an unpleasant appearance.
9. Parking will be on the north side of the existing buildings.

ACTH 1: site plan (to become a part of these proffers).

BE IT FURTHER ORDAINED by the Board of Supervisors of Dinwiddie County, Virginia, that in order to assure compliance with Virginia Code Section 15.1-491 (g) it is stated that the public purpose for which this resolution was initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practices.

IN RE: SURPLUS FIRE TRUCK BIDS AND APPROVAL

Mr. David M. Jolly, Director of Public Safety came forward to present the results of the sealed bids which were received and opened for the 1979 Ford Tanker, Vehicle Identification Number C17DE9V109948 that was stationed at Dinwiddie Fire Station. He reported they received two- (2) bids, as listed below:

NAME OF BIDDER	LOCATION	BID AMOUNT
Lewis A. Keller	Mineral, VA	\$1,500.00
C. Ray Clarke	Stony Creek, VA (Dinwiddie)	\$5,100.00

Mr. Jolly continued that C. Ray Clarke was the high bidder. He is also a member of the Old Hickory Fire Department. The County Attorney has advised Administration that we can accept his bid. Mr. Jolly recommended that we accept the high bid of \$5,100.00 from Mr. Clarke.

Upon Motion of Mr. Bowman, Seconded by Mr. Haraway, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Administration to accept the bid from Mr. C. Ray Clarke in the amount of \$5,100.00 for the 1979 Ford Tanker, Vehicle Identification Number C17DE9V109948.

IN RE: MOBILE COMMAND CENTER

Mr. Jolly continued that in response to the Board's request for more information about the Mobile Command Unit, he had put together some facts, which were included in their packets, for review.

Mr. Jolly stated the request was to seek approval from the Board to allow the Department of Public Safety to develop a plan and allow for solicitation of funds to bring the project to reality. He stated they have already had some interest from Mobex Communications, Fire Brand and an unnamed individual interested in providing some of the funding or services to minimize the financial impact on the County. At this time the Fire Rescue Association is not asking for any funding to be allocated. Mr. Jolly assured the Board there was no cost for the development of a plan.

Mr. Long suggested that Mr. Jolly arrange to have Petersburg's Mobile Command Unit available for inspection at the next Board meeting.

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Public Safety to move forward with the development of a plan for a Mobile Command Unit to be presented to the Board, which would be done at no cost to the County.

IN RE: VIRGINIA INSTITUTE FOR ECONOMIC DEVELOPMENT – ADMINISTRATOR'S REQUEST TO ATTEND

Mr. Long stated he had included in the Board's packet information on the Virginia Institute for Economic Development's course offering for local government officials. He further stated he had talked to several colleagues who are familiar with the course and found it to be quite helpful. Mr. Long continued that he was applying for grant funds of \$350.00, to cover the majority of the registration cost, from the Virginia Economic Development Association. He asked the Board for authorization to attend the course.

Upon Motion of Mr. Bracey, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the County Administrator to attend the Virginia Institute for Economic Development course on September 25-27, 2000 and October 23-25, 2000 to be held at Virginia Tech in Blacksburg, Virginia at a cost not to exceed \$1,014.40 with funds being appropriated from the FY 2000-2001 budget.

IN RE: MEMORANDUM OF AGREEMENT BETWEEN THE DEPARTMENT OF JUVENILE JUSTICE AND DINWIDDIE COUNTY

Mr. Long stated he had enclosed a Memorandum of Agreement that H. L. Parrish, Supervisor of Court Services has presented for approval. This is an agreement between the County and the Commonwealth for the job that Ms. Marie Andrews currently holds. Since it has numerous references to the County, Ms. Ralph, Ms. Townsend, Mr. Parrish and himself had met briefly to discuss the Agreement in detail.

The original Memorandum of Agreement received reads as follows:

The following presents a Memorandum of Agreement between the Department of Juvenile Justice, 11th District Court Service Unit, and Dinwiddie County. This memorandum of agreement sets forth operational, administrative, and logistical support parameters to be used as guidance for providing direction and support to Dinwiddie County employees assigned to the Department of Juvenile Justice (DJJ), 11th District Court Service Unit, in connection with the Virginia Juvenile Community Crime Control Act (VJCCCA). Conditions of this agreement are as listed below:

1. Dinwiddie County will be responsible for providing to the DJJ persons to work on activities related to the VJCCCA projects. The number and job classification of persons assigned to DJJ by Dinwiddie County will be as agreed upon by DJJ and Dinwiddie County.
2. At its option, Dinwiddie County may invite DJJ representatives to assist in the hiring of persons to work on VJCCCA projects or delegate the hiring authority to DJJ. In the event Dinwiddie County delegates the hiring authority to DJJ, the Organizational Unit Head (OUH) of the DJJ Unit will ensure that the hiring process is conducted in accordance with the rules governing Dinwiddie County employment process.
3. Persons assigned to DJJ by Dinwiddie County will remain employees of Dinwiddie County and subject to the personnel rules and practices governing the employees of that locality.
4. The OUH of the DJJ Unit will be responsible for ensuring that managers and supervisors assigned to the unit are informed of the personnel rules governing persons assigned to the unit by the locality and adhere to such rules in supervising such persons. DJJ and Dinwiddie County representatives will establish procedures for DJJ supervisors to report and address the work performance of persons.

assigned to the VJCCCA projects. Specific emphasis will be placed on procedures to be taken to complete annual job performance evaluations and to report interim job performance observations.

5. The OUH of the DJJ will develop the work plan, plan for the availability of required resources, establish work hours, and evaluate the work activities of county employees assigned to DJJ.
6. DJJ and Dinwiddie County representatives will develop and implement procedures for reporting and acting upon work related disciplinary infractions committed by County employees assigned to DJJ. In addition, DJJ and County representatives will ensure that procedures are available that provide County employees the opportunity to seek management resolution of workplace issues and to initiate formal grievance, if deemed appropriate by the employee.
7. DJJ and County representatives will ensure that measures are in place to account for the receipt, utilization, and safeguarding of DJJ and/or County property provided for County employees assigned to DJJ.
8. DJJ and County representatives will ensure that measures are in place that provides insurance or other liability coverage for County employees assigned to DJJ. Such coverage as a minimum will be equal to the afforded DJJ employees performing similar duties.

Ms. Phyllis Katz, County Attorney suggested the County incorporate the following changes in the memorandum:

The following presents a Memorandum of Agreement between the Department of Juvenile Justice, 11th District Court Service Unit, and Dinwiddie County. This memorandum of agreement sets forth operational, administrative, and logistical support parameters to be used as guidance for providing direction and support to Dinwiddie County employees assigned to the Department of Juvenile Justice (DJJ), 11th District Court Service Unit (DJJ Unit), in connection with the Virginia Juvenile Community Crime Control Act (VJCCCA). Conditions of this agreement Agreement are as listed below:

1. Dinwiddie County will be responsible for providing to the DJJ DJJ Unit persons to work on activities related to the VJCCCA projects. The number, and job classification, and duties of persons assigned to the DJJ Unit by Dinwiddie County will be as agreed upon by DJJ the DJJ Unit and Dinwiddie County prior to any hiring taking place.
2. Dinwiddie County is responsible for the hiring, termination, and setting the terms and conditions of employment for the employees assigned to the DJJ Unit. At its option, Dinwiddie County may invite the DJJ Unit representatives to assist in the hiring of persons to work on VJCCCA projects or delegate the hiring authority to the DJJ Unit. In the event Dinwiddie County delegates the hiring authority to the DJJ Unit, the Organizational Unit Head (OUH) of the DJJ Unit will ensure that the hiring process is conducted in accordance with the rules governing Dinwiddie County employment process. The DJJ Unit will recommend a candidate to the County; no offer of employment can be made by the DJJ Unit. Offers of employment can only be made by the County. Employees hired under the VJCCCA grant hold restricted positions as defined in the personnel policies of Dinwiddie County.
3. Persons assigned to the DJJ Unit by Dinwiddie County will remain employees of Dinwiddie County and will be subject to the personnel rules and practices governing the employees in restricted positions in Dinwiddie County of that locality.

4. The OUH of the DJJ Unit will be responsible for ensuring that managers and supervisors assigned to the unit are informed of the personnel rules governing persons assigned to the unit by the locality and agree to adhere to such rules in supervising such persons. The DJJ Unit and Dinwiddie County representatives will establish procedures for the DJJ Unit supervisors to report and address the work performance of persons assigned to the VJCCA projects. Specific emphasis will be placed on procedures to be taken to complete annual job performance evaluations and to report interim job performance observations.
5. The OUH of the DJJ Unit will develop the work plan, plan for the availability of required resources, establish work hours, and evaluate the work activities of county employees assigned to the DJJ Unit. Such plan must be approved by the County Administrator prior to implementation
6. The DJJ Unit and Dinwiddie County representatives will develop and implement procedures for reporting and acting upon work related disciplinary infractions committed by County employees assigned to the DJJ Unit. In addition, the DJJ Unit and County representatives Dinwiddie County will ensure that the procedures that are available that which provide County employees with the opportunity to seek management resolution of workplace issues and to initiate formal grievances, will be available to the employees hired for the VJCCA projects. if deemed appropriate by the employee.
7. The DJJ Unit and County representatives Dinwiddie County will ensure that measures are in place to account for the receipt, utilization, and safeguarding of the DJJ Unit's and/or Dinwiddie County's County property provided for to the County employees assigned to the DJJ Unit for VJCCA projects.
8. The DJJ Unit and County representatives Dinwiddie County will ensure that measures are in place that to provide the same insurance or other liability coverage that is provided for other for County employees to those employees assigned to the DJJ Unit. Such coverage as a minimum will be equal to the afforded DJJ employees performing similar duties.
9. Employees hired under the terms of this Agreement will be informed in writing at the time they are hired of the terms and conditions contained in this Agreement.

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the County Administrator to execute the Memorandum of Agreement between the Department of Juvenile Justice, 11th District Court Service Unit and Dinwiddie County with the changes proposed by legal counsel.

IN RE: BOARD MEMBER COMMENTS

Mr. Bowman: He stated he had received a call from Ms. Johnson who indicated to him that she was having problems getting a tax error corrected through the Commissioner of the Revenue's Office. He asked if Mr. Long could possibly intervene and see if he could provide any assistance to Ms. Johnson.

Mr. Bowman further stated he had received some calls regarding the streetlight located at Duncan Road and Route 1. He explained that when Duncan Road's entrance was relocated the old light was not moved to the new sight. He had been informed that it was a Dinwiddie County problem.

Mr. Long indicated he would check with VDOT to see why the light had not been relocated with the other utilities and what would need to be done in order to get this problem corrected.

Mr. Bracey No comments

Mr. Haraway He asked Administration if they had received an answer from the County Attorney regarding the personal property tax penalty question he had asked several months ago. Again he asked if the penalty should only be figured on the amount the taxpayer owed and not the entire tax bill.

Mr. Long indicated he would check with Mr. Daniel Siegel to see if he had researched this matter and had an answer available.

Mr. Moody He stated that at the last meeting there had been a complaint regarding the Sutherland dumpster site. He asked that this matter be watched closely.

IN RE: CLOSED SESSION

Mr. Haraway moved that the Board now move into a closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act:

1. The purpose of the closed meeting is to discuss subject matters identified as Personnel and Consultation with Legal Counsel. Matters to include Zoning Administrator/Planner, Public Safety, Commissioner of the Revenue and School Board.

- **Personnel Matters, § 2.1-344 A-1 of the Code of Virginia,**
(candidates for employment OR the assignment, appointment, promotion, performance, demotion, discipline, salaries, compensation, resignation of employees) **Zoning Administrator/Planner Commissioner of the Revenue and Public Safety**
- **Consultation with legal counsel, § 2.1-344 A. 7 of the Code of Virginia,**
(consultation with legal counsel and briefings by staff members and consultants about actual or probable and public discussion would adversely affect the negotiating or litigating posture of the County or Town – OR – consultation with legal counsel regarding specific legal matters that require legal advice) **School Board.**

Mr. Bowman seconded the motion. Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody voting "Aye" the Board moved into the Closed Meeting at 8:11 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 9:06 P.M.

IN RE: CERTIFICATION

Whereas, this Board convened in a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the Virginia Freedom of Information Act;

Whereas, Section 2.1-344.1 of the Code of Virginia requires a certification by the board that such closed meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved that the Board hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody voting "Aye". This Certification Resolution was adopted.

IN RE: PUBLIC SAFETY – AUTHORIZATION TO HIRE

Mr. Jolly stated they had completed the hiring process for the full-time EMS vacancy that they currently had and he recommended the hiring of the following personnel:

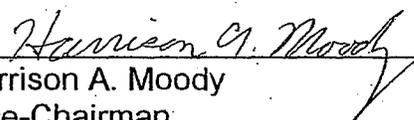
Mr. William Conner	Full-Time ALS
Ms. Melody Hamilton	Part-Time BLS
Mr. Jason Vick	Part-Time BLS

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the hiring of Mr. William Conner, Full-Time ALS (Advance Life Support) at Grade 10 (\$22,935.00) effective July 25, 2000, Ms. Melody Hamilton, Part-Time BLS (Basic Life Support) and Mr. Jason Vick, Part-Time BLS at the rate of \$9.18 per hour for the vacant Dinwiddie County EMS positions.

IN RE: ADJOURNMENT

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody voting "Aye", the meeting adjourned at 9:09 P.M.



Harrison A. Moody
Vice-Chairman



R. Martin Long
County Administrator

/pam

