

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 16<sup>TH</sup> DAY OF AUGUST, 2000, AT 2:00 P.M.

PRESENT: AUBREY S. CLAY, CHAIRMAN ELECTION DISTRICT #5  
HARRISON A. MOODY, VICE-CHAIR ELECTION DISTRICT #1  
DONALD L. HARAWAY ELECTION DISTRICT #2  
EDWARD A. BRACEY, JR. ELECTION DISTRICT #4  
ROBERT L. BOWMAN, IV ELECTION DISTRICT #3

OTHER: DANIEL M. SIEGEL COUNTY ATTORNEY

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**IN RE: CALL TO ORDER – INVOCATION – PLEDGE OF ALLEGIANCE**

Mr. Aubrey S. Clay, Chairman, called the regular meeting to order at 2:03 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

**IN RE: AMENDMENTS TO THE AGENDA**

Mr. Moody asked if there were any amendments to the Agenda.

Mr. R. Martin Long, County Administrator, stated he would like to add under Agenda Item 12-Closed Session – Section 2.1-334A 5 - Business & Industry Development and Section 2.1-334A 7 Subdivision Ordinance. He also requested that under Agenda Item 9-Constitutional Officers and Department Heads that p. Superintendent of Buildings and Grounds be moved to the beginning of that Agenda Item.

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the above-described amendments to the Agenda are hereby approved.

**IN RE: MINUTES**

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the August 2, 2000 Regular Meeting and the August 3, 2000 Continuation Meeting are hereby approved in their entirety.

**IN RE: CLAIMS**

Note was made that a Supplemental Claim was placed before the Board prior to the meeting and it was requested that the Motion to approve the Claims include these two- (2) additional payments.

Upon Motion of Mr. Haraway, Seconded by Mr. Bracey, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1021693 through 1021883 (void check(s) numbered 1021457, 1020714, 1020798, 1021695 and 1021588) for

**Accounts Payable:**

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(101) General Fund \$ 233,688.72



(103) Jail Commission	\$ .00
(104) Marketing Fund	\$ .00
(222) E911 Fund	\$ 756.34
(223) Self Insurance Fund	\$ 12,381.75
(225) Courthouse Maintenance	\$ .00
(226) Law Library	\$ 118.48
(228) Fire Programs & EMS	\$ .00
(229) Forfeited Asset Sharing	\$ .00
(304) CDBG Grant Fund	\$ 1,175.96
(305) Capital Projects Fund	\$ 135,058.65
(401) County Debt Service	\$ 104,311.81

**TOTAL \$ 487,491.71**

**Supplemental Claims:  
Accounts Payable FY 99-00:**

(101) General Fund	\$ 1,508.40
(103) Jail Commission	\$ .00
(104) Marketing Fund	\$ .00
(222) E911 Fund	\$ .00
(223) Self Insurance Fund	\$ .00
(225) Courthouse Maintenance	\$ .00
(226) Law Library	\$ .00
(228) Fire Programs & EMS	\$ .00
(229) Forfeited Asset Sharing	\$ .00
(304) CDBG Grant Fund	\$ .00
(305) Capital Projects Fund	\$ .00
(401) County Debt Service	\$ .00

**TOTAL \$ 1,508.40**

**Accounts Payable FY 00-01:**

(101) General Fund	\$ .00
(103) Jail Commission	\$ .00
(104) Marketing Fund	\$ .00
(222) E911 Fund	\$ .00
(223) Self Insurance Fund	\$ .00
(225) Courthouse Maintenance	\$ .00
(226) Law Library	\$ .00
(228) Fire Programs & EMS	\$ .00
(229) Forfeited Asset Sharing	\$ .00
(304) CDBG Grant Fund	\$ .00
(305) Capital Projects Fund	\$ 41,142.12
(401) County Debt Service	\$ .00

**TOTAL \$ 41,142.12**

**IN RE: DINWIDDIE ELEMENTARY SCHOOL RENOVATION  
PROJECT - REQUISITION NUMBER 20 (IDA1999A-#12)**

Mrs. Ralph stated the following invoices are included in Payment Request Number 20 (IDA1999A-#12):

SOUTHWOOD BUILDERS, INC.	\$ 356,377.00
BALLOU JUSTICE UPTON	\$ 4,380.77
STROUD, PENCE & ASSOC.	\$ 300.00
ESC, LTD.	\$ 901.50

**TOTAL REQUISITION #20 (IDA1999A -#12) \$ 361,958.67**

Mrs. Ralph stated these invoices have been reviewed and approved by the Superintendent.

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 20 (IDA1999A-#12) in the amount of \$361,958.67 be approved and funds appropriated for CIP expenses from the Dinwiddie Elementary School Renovation Project Fund.

**IN RE: CITIZEN COMMENTS**

There was one- (1) citizen signed up who had indicated he wished to speak under the Animal Warden section of the Agenda. The Board agreed this was acceptable.

There being no additional citizens wishing to address the Board, Mr. Clay moved forward.

**IN RE: COMMENDATION – JOHN M. "MARCH" ALTMAN, JR.**

Mr. Long asked Mr. John M. "March" Altman, Jr. to come forward to accept the Commendation from the Board of Supervisors. Mr. Long read and presented the following Commendation to him.

# **Commendation**



*of the BOARD OF SUPERVISORS of DINWIDDIE COUNTY, VIRGINIA*

## **COMMENDATION** **OF** **JOHN M. "MARCH" ALTMAN, Jr.**

*WHEREAS*, John M. "March" Altman, Jr. has been employed by Dinwiddie County from March 1996 until July 2000; and

*WHEREAS*, Mr. Altman has served as Zoning Administrator/ Senior Planner during his employment with the County; and

*WHEREAS*, March Altman has been a loyal, dedicated employee who always represented the Zoning/Planning Department in a very professional and caring manner; and

*WHEREAS*, He served Dinwiddie County's citizens with respect and courtesy and provided excellent assistance to those needing his help; and

*WHEREAS*, Mr. Altman participated in many County programs, volunteering his time and talents serving on several committees and agencies for the betterment of the County; and

*WHEREAS*, He was always willing to assist fellow employees with special projects and tasks to help lighten their duties and make their efforts more effective;

*NOW, THEREFORE BE IT RESOLVED*, that the Board of Supervisors of Dinwiddie County, Virginia, on this 16<sup>th</sup> day of August, 2000 does hereby commend John M. "March" Altman, Jr. for his outstanding service to Dinwiddie County; and

*BE IT FURTHER RESOLVED*, that this Board sincerely thanks Mr. Altman for the many contributions he has made in service to the citizens of Dinwiddie County and wishes him much happiness and fulfillment as he enters his new professional endeavor; and

**BE IT STILL FURTHER RESOLVED**, by the Board of Supervisors of Dinwiddie County, Virginia, that this commendation be presented to Mr. Altman and a copy spread upon the minutes of this meeting.

Upon Motion of Mr. Haraway, Seconded by Mr. Moody, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

**BE IT RESOLVED** by the Board of Supervisors of Dinwiddie County, Virginia that the foregoing Commendation is hereby adopted.

Mr. Altman thanked the Board for this presentation and expressed to them that Dinwiddie County has the opportunity to be the best area in Virginia to live and hoped the Board would continue to move in a positive direction.

**IN RE: CRATER YOUTH CARE COMMISSION**

Mr. Andrew F. Brown, Jr., Executive Director of the Crater Youth Care Commission came forward presenting the following information to the Board:

Crater Youth Care Commission

Secure Detention Expansion  
Dinwiddie Board of Supervisors Presentation  
August 16, 2000

The Crater Youth Care Commission was established in 1972 to supervise and operate a Secure Detention Home. The Commission is a regional alliance, which serves the Cities of Petersburg, Hopewell, Emporia and Counties of Dinwiddie, Prince George, Surry and Sussex. The Commission consists of the Chief Executive Officer from each locality.

The Commission is seeking the wisdom and guidance from the Local Governing Boards and Councils in expanding the Secure Detention facility from twenty-two (22) to seventy- (70) beds. The facility is experiencing severe overcrowding, which increases liability and impacts the safety, security and supervision to the welfare of detainees and staff. Localities have averaged forty-two (42) youths per day in the past four- (4) fiscal years and Dinwiddie has averaged two- (2) youths per day.

The cost to expand the facility is approximately \$11,577,367.00 of which Dinwiddie's share is \$289,861.00 for a twenty- (20) year period. i.e. capital (\$77,802.00). Operational (\$212,059.00) Dinwiddie's cost in FY 2001 will be \$94,620.00 and the expansion cost will increase by \$195,241.00.

The expansion schedule consists of the following:

- Program Design and Planning Study: Completed August 1999 and received Board of Juvenile Justice approval.
- Service Agreement: Pending financial commitment from the Governing Boards and Councils.
- Final Design: Requires six- (6) months to complete and will cost approximately. Projected start/completion date – October 2000 to April 2001. Secure \$4,511,675.00 funding prior to the design (October 2000).
- Bid Construction Project: May 2001. Secure \$7,065,692.00 funding for construction prior to May 2001.
- Award Construction Contract: June 2001.
- Complete Construction (19 Months): December 2002.
- Occupy Facility: January 2003.

Note: This expansion schedule is contingent upon the Local Governing Boards and Councils approving the Service Agreement in August 2000.

The Commission has explored existing local and statewide resources, conducted studies and developed programs to accommodate the increased Secure Detention demands. In exploring statewide resources, detention homes within the Commonwealth have limited space and have averaged 100% utilization in July 2000. Alternative programs were developed, such as Outreach Detention in 1984, Shelter Care in 1991 and Electronic Monitoring in 1994. The Studies conducted include a Needs Assessment, Alternatives to Juvenile Detention and a Program Design and Planning Study. The Needs Assessment and Program Design and Planning Study have been approved by the Juvenile Justice Board. The Board was also requested to reimburse the Commission the State share of the net interest/issuance cost and a three (3) month operating reserve in the first year. These requests were not approved and the Commission requested 1.6 million from the 2000 General Assembly to fund this project. This request was also not approved. The 2000 General Assembly authorized localities and juvenile detention commissions to receive a 50% reimbursement for the capital cost.

In the interest of public safety, increased juvenile population demands and the safety of detainees and staff, we are respectfully requesting your guidance and support in securing funding to expand the Secure Detention facility.

**SECURE DETENTION COST ALLOCATION  
ALLOCATION 50% USAGE AND 50% POPULATION  
APPROVED STATE CAPITAL COST REIMBURSEMENT**

LOCALITY	1998 POPULATION %	1999 USAGE %	CAPITAL COST	LOCAL SHATE OF OPERATING COST	AGGREGATE COST	FY2001 TOTAL LOCAL COST	ANNUAL COST INCREASE
PETERSBURG	25.58	38.63	\$ 200,956.00	\$ 547,733.00	\$ 748,689.00	\$ 232,458.00	\$ 516,232.00
PRINCE GEORGE	22.82	10.37	\$ 103,863.00	\$ 283,093.00	\$ 386,956.00	\$ 109,789.00	\$ 277,167.00
HOPEWELL	16.78	34.09	\$ 159,189.00	\$ 433,891.00	\$ 593,081.00	\$ 209,993.00	\$ 383,188.00
DINWIDDIE	18.49	6.37	\$ 77,802.00	\$ 212,059.00	\$ 289,861.00	\$ 94,620.00	\$ 195,241.00
SUSSEX	7.46	3.28	\$ 33,632.00	\$ 91,670.00	\$ 125,302.00	\$ 32,839.00	\$ 92,463.00
SURRY	4.77	1.17	\$ 18,596.00	\$ 50,687.00	\$ 69,283.00	\$ 30,555.00	\$ 38,628.00
EMPORIA	4.1	6.09	\$ 31,898.00	\$ 86,941.00	\$ 118,839.00	\$ 28,182.00	\$ 90,657.00
<b>TOTALS</b>	100	100	\$ 625,938.00	\$1,706,074.00	\$2,332,012.00	\$ 738,436.00	\$1,593,576.00
			\$ 625,936.00	\$1,706,074.00	\$2,332,011.00	\$ 738,436.00	\$1,593,576.00

<b>PROJECT COST SUMMARY</b>		
	<u>CAPITAL*</u>	<u>OPERATING</u>
TOTAL	\$ 11,577,367.00	\$ 3,412,148.00
STATE RESPONSIBILITY	\$ 4,511,675.00	\$ 1,706,074.00
LOCAL RESPONSIBILITY	\$ 7,065,692.00	\$ 1,706,074.00

\*INCLUDES PROJECT COSTS, AN OPERATING RESERVE, CONSTRUCTION PERIOD INTEREST, COSTS OF ISSUANCE, AND A DEBT SERVICE RESERVE.

Mr. Brown also provided the Board with a chart of Childcare Days for FY 97 to FY 00 and the detention populations for July 2000.

Mr. Brown stated he did want to express to the Board that Dinwiddie County has averaged two- (2) beds per day over the last four- (4) years and he wanted to have that information entered into the record to confirm that Dinwiddie County had not contributed to the overcrowding problem, which was currently being experienced.

**IN RE: BUILDING AND GROUNDS SUPERINTENDENT REPORT**

Mr. Donald W. Faison, Building and Grounds Superintendent came forward presenting his update for July/August 2000. He reported on the Old Dinwiddie Historic Courthouse, Dinwiddie Branch Library (Old Clerk's Office), Eastside School Renovation and the Dinwiddie / McKenney Fire/EMS Buildings.

**IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION**

Mr. Richard Caywood, Resident Engineer for the Virginia Department of Transportation came forward to present an update on his Department. Mr. Caywood stated he wanted to begin by thanking Mr. David Jolly, Director of Public Safety, for his assistance in an incident, which lasted for approximately twelve- (12) hours, at the southbound rest area on Interstate 85. He also offered thanks to the other Dinwiddie agencies, such as the fire departments, that responded.

Mr. Caywood continued by reporting on the following projects: Interstate 85 Johnson Road bridge, the Interstate 85 diamond grinding project, Ridley Road project (he had no answer on that project to date but stated he would continue to research it), Route 619 Courthouse Road, and concluded by stating that it was time for the six- (6) year plan review. He stated the six- (6) year plan review was tentatively set for November.

Mr. Bowman asked about Route 226 and the procedure that would need to be followed to obtain a "no thru trucks" status on that road and also asked about the streetlight located at Duncan Road and Route 1.

There was discussion about the "no thru trucks" request and Mr. Caywood stated he would furnish the County, in writing, the proper formal procedure to follow to have Route 226 placed on that status. He did also indicate that he did not feel it would be granted because of access to the rock quarry.

Mr. Long stated he had contacted Ms. Iris Holiday at VA. Power regarding the street light and it did indeed belong to them. She was to request the light be moved and report back to him; however, to date Mr. Long had not received a reply. He indicated he would again try to contact her on this matter.

**IN RE: COMMISSIONER OF THE REVENUE - REPORT**

Ms. Deborah M. Marston, Commissioner of the Revenue, was not present.

**IN RE: TREASURER**

Mr. William E. Jones, Treasurer, was not present because he was attending the Local Government Officials Conference.

**IN RE: SEMI-MONTHLY PAYROLL REPORT**

Mr. Bracey stated he had given Mr. Jones the task to look into twice a month payroll and he felt it was insulting and unnecessary for him to indicate that he did not know how to manage his money. He stated that a person making fifty

thousand a year or more did not have the same type of management problems that a person making twenty thousand or less would have. He felt that most people could manage their money and that the request for twice a month payroll was made as a matter of convenience. He further stated that he felt it was an insult to not only him but all the employees and that he felt an apology should be forth coming.

Mr. Long stated that Mr. Jones had included a memorandum in the Board's packet regarding the twice per month payroll meeting. The memorandum stated:

"The group met August 10, 2000 to analyze the results of the survey taken with the July 2000 payroll. There was a seventy-eight percent response to the survey. The total average came in at 3.05 on the opinion scale. The Board may recall from the sample in their last Board packet, a 1 – 5 scale was used. The group felt, as a result of the survey, there was not enough interest to justify changing the present method of payroll payments.

The group also felt that money management was the root to alter the current method of payment and recommend the Board offer some type of seminar on money management for interested employees. The Extension Service should be available to provide help with this and probably at no charge. In addition, the State Credit Union could be a good resource to use as well."

Mr. Jones concluded his memo by stating if the Board desired a further breakdown on the survey results, Ms. Glenice Townsend, Fiscal Officer, could provide that information to them.

Mr. Haraway did request to see a breakdown on the survey results.

**IN RE: COMMONWEALTH ATTORNEY – REPORT**

Mr. T. O. Rainey, III, Commonwealth Attorney, came forward stating he had nothing to report but was available for questions.

Mr. Bracey asked about the telephone system situation in the Courthouse.

Mr. Rainey stated he had discussed the matter with the Judges and they too had concerns and a written proposal would be submitted from the Clerk of the General District and Juvenile and Domestic Relations Court by the next meeting date.

**IN RE: SHERIFF'S DEPARTMENT – REPORT**

Sheriff Samuel H. Shands came forward to present his monthly report.

**IN RE: MASTER DEPUTY PLAN**

There was discussion regarding the Master Deputy Plan and where Sheriff Shands had proposed to obtain the funds to cover the cost of this Plan. It was estimated that with two- (2) deputies eligible the additional pay would amount to \$5,000.00. Sheriff Shands had proposed to use funds from the Capital Items stating that he could do without the new radios. The Board stated that they felt the funds should come from the Operating Budget and not the Capital Items. Sheriff Shands was instructed to meet with the appropriate Administration Staff to see if the funds could be obtained from the Operating Budget and a report be submitted at the next meeting.

**IN RE: BUILDING INSPECTOR – REPORT**

Mr. Dwayne H. Abernathy, Building Inspector came forward presenting his report for the month of July 2000.

Mr. Abernathy reported that there were several mandatory code changes, initiated by the State, which would take effect on September 15, 2000. Mr. Abernathy stated he did not know if these State Code changes would require changes to the local code but his Department would investigate this possibility and report their findings.

**IN RE: ANIMAL WARDEN – REPORT**

Mr. Steven R. Beville, Animal Warden, was not present because he was in Marshall, Texas at the Dixie Youth League World Series with the Dinwiddie Nations team. Ms. Mary Ellison, Assistant Animal Warden came forward to present the monthly report for July 2000.

**IN RE: LIVESTOCK CLAIM – MEADE HARRISON**

Mr. Long stated that Mr. Beville had included in the Board's packet information on the livestock claim of Mr. L. M. Harrison for 32 head of sheep reportedly killed and/or maimed by dogs. Mr. Beville recommended a settlement figure of \$3,176.50.

Mr. Meade Harrison, owner of the sheep stated that there are different grades of sheep and that his were of top grade and they were worth more than a lower grade. He further stated that he felt that he had been very conservative with his estimate of value. He was very upset with Mr. Beville's offer stating that he had no formal training, had never raised, bought or sold sheep and was not qualified to place a value on any livestock.

It was stated that the dogs had been disposed of and that there should be no further incidents in the area.

Mr. Harrison stated that there were still dogs in the area and this would be happening again.

Ms. Ellison stated they still had traps set in the area.

After considerable discussion regarding this matter Mr. Moody moved to honor the claim and pay the amount requested by Mr. Harrison, \$3,729.00. There was no second and Mr. Clay called for the vote.

Mr. Haraway, Mr. Bowman "Abstaining", Mr. Bracey "Nay", Mr. Moody, Mr. Clay "Aye",

Legal Counsel advised that a majority would have to prevail for appropriation of funds and that had not been obtained; therefore, the motion is denied.

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to pay Mr. L. Meade for a claim submitted for thirty-two (32) head of sheep, reportedly killed and/or maimed by dogs, with a total value of \$3,176.50 and further that this payment be approved in the Claims for this month.

Mr. Moody requested further information from Mr. Beville and legal counsel because he wanted to be sure the County was fulfilling their obligations.

**IN RE: DIRECTOR OF PLANNING/ ZONING ADMINISTRATOR  
AND CODE ENFORCEMENT REPORT**

Mr. William C. Scheid, Director of Planning and interim Zoning Administrator was not present. Mr. David Thompson, Planner II/Code Enforcement Officer came forward to present an update on the Planning, Zoning and Code Enforcement Departments.

Mr. Thompson discovered that the mobile home report and the Code Compliance report had been omitted from the Board's packet. He gave a verbal report to the Board and stated he would forward them copies of these reports. He apologized for this oversight.

**IN RE: AUTHORIZATION OF REQUEST TO ATTEND BASIC  
EROSION AND SEDIMENTATION CONTROL COURSE**

Mr. Thompson stated that Mr. Scheid had one- (1) item requiring Board action. It was Item 8 under Mr. Scheid's report and stated that as a part of his recertification as an Erosion and Sedimentation Control Administrator he had filed an application to attend the August 30-31 courses on Basic Erosion and Sedimentation Control offered by the State in Williamsburg. The course fee is \$50.00 and he did not plan on staying in Williamsburg but will commute.

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Mr. William C. Scheid, Director of Planning to attend the Basic Erosion and Sedimentation Control course offered by the State in Williamsburg on August 30-31, 2000 for a cost not to exceed \$50.00.

There was discussion regarding whether anyone else from the County was qualified to attend. The Board felt that there should be more than one qualified person within the County.

Mr. Long stated that he would look into the matter and if possible would send another employee.

**IN RE: CODE ENFORCEMENT – TALL GRASS – MOWING  
CHARGES**

There was discussion regarding the tall grass ordinance and what type of fees the County is charging. Mr. Thompson stated that the only fees being charged are the actual cost of getting the grass cut.

Mr. Bracey indicated that this might need to be revisited because the County should be receiving some revenue because of the time and work being spent on each case.

**IN RE: SOCIAL SERVICES – REPORT**

Ms. Peggy McElveen, Director of Social Services came forward to report on her Department. She provided the Board with her Annual Report for 1999-2000.

**IN RE: SUPERINTENDENT OF SCHOOLS – REPORT**

Ms. Troilen Seward, Superintendent of Schools came forward presenting an update on the Schools. She invited the Board and Administration Staff to attend their opening on August 23, 2000 at 8:30 A. M. in the Dinwiddie County

High School Auditorium. She stated they were still looking for a few teachers but had interviewed today and hoped to have those positions filled shortly.

**IN RE: RESOLUTION – VPSA RATE FUNDING**

The following Resolution was presented to the Board:

**AUTHORIZATION RESOLUTION OF DINWIDDIE COUNTY BOARD OF SUPERVISORS AS TO SCHOOL PROJECT**

**WHEREAS**, the County of Dinwiddie ((the “County”)) is a political subdivision organized and existing under the laws of the Commonwealth of Virginia; and

**WHEREAS**, the Superintendent of the Dinwiddie County Public Schools (the “Superintendent”) has brought to the attention of the County Board of Supervisors (the “Board of Supervisors”) the need for capital improvements within the County public school (the “Project”); and

**WHEREAS**, the Board of Supervisors intends for application to be made for the County to participate (the “Application”) in the Interest Rate Subsidy Financing through the Virginia Public School Authority (the “VPSA”) School Financing Bonds Series 2000 B in relation to the Project, and to finance the Project with proceeds of one or more issues of tax-exempt bonds (the “Bond”);

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY AS FOLLOWS:**

1. In connection with financing the Project, the Board of Supervisors declares its intent to participate in, and the Superintendent, County Administrator and his designees, County Attorney and Bond Counsel are authorized to take any and all actions necessary for the County to participate in the VPSA’s Interest Rate Subsidy Financing through VPSA School Financing Bonds Series 2000 B, in an amount of not to exceed \$5,500,000.
2. The actions of the County Administrator, Superintendent, County Attorney, Bond Counsel and any other agent, employee or representative of the County in completing and submitting the Application to the VPSA are hereby authorized, approved and ratified.
3. The County Administrator and his designees, County Attorney and Bond Counsel are authorized to take any and all actions necessary for the Board of Supervisors to consider final authorization of the Boards, including but not limited to publications as required by law of a notice of public hearing on final authorization of the Board of Supervisors of the issuance of the Board of Supervisors of the issuance of the Bonds.
4. This resolution shall take effect immediately upon its passage.

ADOPTED this 16<sup>TH</sup> day of August 2000.

The undersigned Clerk of the Board of Supervisors of the County of Dinwiddie, Virginia, hereby certifies that the foregoing constitutes a true and correct extract from the minutes of a meeting of the Board of Supervisors held on August 16, 2000, and of the whole thereof so far as applicable to the matters referred to in such extract. I hereby further certify that such meeting was a regularly scheduled meeting and members present at the meeting were: Mr. Aubrey S. Clay, Mr. Harrison Moody, Mr. Edward A. Bracey, Jr., Mr. Donald L. Haraway, Mr. Robert L. Bowman, IV. Members absent from the meeting were: No members were absent. Members voting against the foregoing resolution were: No members voted against the resolution.

**APPENDIX E to the  
Bond Sale Agreement**

**RESOLUTION REQUESTING  
THE BOARD OF SUPERVISORS  
TO ISSUE GENERAL OBLIGATION SCHOOL BONDS FOR SCHOOL  
PURPOSES AND CONSENTING TO THE ISSUANCE THEREOF**

**BE IT RESOLVED:**

1. The School Board of the County of Dinwiddie, Virginia hereby (i) requests, pursuant to Section 15.2-2640 of the Code of Virginia, 1950, as amended (the "Code"), that the Board of Supervisors of the County of Dinwiddie, Virginia issue its general obligation school bonds in an aggregate principal amount not to exceed \$5,500,000.00 (the "Bonds") for the purpose of financing certain capital projects for school purposes and (ii) consents, pursuant to Section 15.2-2638.B (iii) of the Code and Article VII, Section 10(b) of the Constitution of Virginia, to the issuance of the Bonds.
2. This resolution shall take effect immediately.

\* \* \*

Members present at the meeting were: Mr. Aubrey Clay, Mr. Harrison Moody, Mr. Edward Bracey, Jr., Mr. Donald Haraway, Mr. Robert L. Bowman, IV. Members absent from the meeting were: No members were absent. Members voting against the foregoing resolution were: No members voted against the foregoing resolution. Members abstaining from voting on the foregoing resolution were: No members abstained from voting on the foregoing resolution.

**RESOLUTION OF DINWIDDIE COUNTY SCHOOL BOARD REQUESTING  
AND CONSENTING TO BOARD OF SUPERVISORS OF DINWIDDIE  
COUNTY ISSUING GENERAL OBLIGATION BONDS FOR SCHOOL  
PRUPOSES**

**WHEREAS**, THE Dinwiddie County School Board (**the "School Board"**) has determined that there is an urgent need to make capital improvements within the Dinwiddie County Public School System which are estimated to cost approximately \$5,500,555 (**the "Project"**); and

**WHEREAS**, the School Board desires Dinwiddie County, Virginia (**the "County"**) to issue general obligation school bonds for the purpose of financing the project for school purposes (**the "Bonds"**) and to submit an application to the Virginia Public School Authority (**the "VPSA"**) 2000 Interest Rate Subsidy Program to sell the Bonds to the VPSA; and

**WHEREAS**, at the meeting on August 16, 2000, the Board of Supervisors of Dinwiddie County, Virginia (**the "Board of Supervisors"**) will be requested to adopt a resolution authorizing and ratifying actions submitting such as application in a timely fashion; and

**WHEREAS**, on or about September 1, 2000, such an application will be submitted by the County to the VPSA;

**NOW, THEREFORE, BE IT RESOLVED BY THE DINWIDDIE COUNTY SCHOOL BOARD** that pursuant to Section 15.2-2640 of the Code of Virginia of 1950, as amended (**the "Virginia Code"**) the School Board requests that the

Board of Supervisors adopt a resolution to accomplish final authorization of the issuance of the Bonds in an amount up to \$5,500,000.

**FURTHER RESOLVED** that the School Board hereby requests the Board of Supervisors to assist the School Board in financing such capital improvements by completing any procedures necessary for inclusion of the Bonds in the next available VPSA Bone Sale or sales currently scheduled for sale in November of 2000.

**FURTHER RESOLVED** that the School Board does hereby consent, pursuant to Section 15.2-2638.B (iii) of the Virginia Code and Article VII, Section 10(b) of the Constitution of Virginia to the issuance of the Bonds to be sold to the VPSA.

**FURTHER RESOLVED** that this Resolution shall take effect immediately.

ADOPTED BY THE DINWIDDIE COUNTY SCHOOL BOARD ON AUGUST 8, 2000.

\_\_\_\_\_  
Dinwiddie County School Board  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk  
Dinwiddie County School Board

The undersigned Clerk of the Dinwiddie County School Board, hereby certifies that the foregoing constitutes a true and correct extract from the minutes of a meeting of the School Board held on August 8, 2000, and of the whole thereof so far as applicable to the matters referred to in such extract. I hereby further certify that such meeting was a regularly scheduled meeting and members present at the meeting were: \_\_\_\_\_ Members absent from the meeting were: \_\_\_\_\_ Members voting against the foregoing resolution were: \_\_\_\_\_

\_\_\_\_\_  
Clerk  
Dinwiddie County School Board

Upon Motion of Mr. Haraway, Seconded by Mr. Moody, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the VPSA Resolution is adopted and authorization is granted to the County Administrator and Chairman to execute the requirements of the VPSA Resolution.

**IN RE: PARKS AND RECREATION - REPORT**

Mr. Timothy C. Smith, Director of Parks and Recreation, came forward presenting his report for the month of July 2000.

Mr. Smith stated he wanted to publicly thank Mr. Denny King and his family for hosting the British Soccer Camp staff. Without his generosity the program would have cost the County money.

**IN RE: BRITISH SOCCER CAMP - ADDITIONAL THREE- (3) YEAR CONTRACT**

Mr. Smith stated he would like the Board's approval to enter into a three-(3) year contract with the British Soccer Camp. The only benefit is that the cost would decrease by locking in the price.

Upon Motion of Mr. Bracey, Seconded by Mr. Moody, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Director of Recreation to execute a contract with British Soccer for a three- (3) year term.

**IN RE: WASTE MANAGEMENT – REPORT**

Mr. Dennis King, Director of Waste Management came forward to present his monthly report for July-August 2000.

**IN RE: TREE REMOVAL – AUTHORIZATION TO CONTRACT**

Mr. King stated that he had received three- (3) bids for the removal of a large oak tree located at 14225 Courthouse Road. The bids were as follows:

<b>DINWIDDIE COUNTY TRANSFER STATION</b>		
<b>FIRM</b>	<b>DESCRIPTION OF WORK</b>	<b>AMOUNT</b>
BUDDY'S TREE SERVICE	CUT DOWN ONE OAK TREE - CUT UP WOOD- CLEAN UP WOOD- CLEAN UP BRUSH	\$ 975.00
ORLEANS CO. TREE SERVICE	REMOVAL OF ONE (1) LARGE OAK - WILL HAUL WOOD AND CHIPS TO THE LANDFILL	\$ 1,500.00
WILKINS TREE SERVICE	CUT DOWN ONE (1) OAK TREE AT 14225 COURTHOUSE ROAD - TAKE EVERYTHING AWAY	\$ 2,100.00

Mr. King recommended we accept the low bid of \$975.00 from Buddy's Tree Service.

Upon Motion of Mr. Moody, Seconded by Mr. Bracey, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Director of Waste Management to execute a contract with Buddy's Tree Service for the removal of one- (1) oak tree and clean up of the site for a sum not to exceed \$975.00.

Mr. Bracey stated the County has had numerous jobs related to tree removal or pruning and he wanted to know if entering into a yearly contract would be beneficial to the County.

Administration will investigate and report back to the Board.

**IN RE: PUBLIC SAFETY OFFICER – REPORT**

Mr. David M. Jolly, Public Safety Officer, was not present because he was attending a two- (2) day seminar in York County.

**IN RE: TRAVEL AUTHORIZATION REQUEST – PUBLIC SAFETY  
– HAZARDOUS MATERIAL CONFERENCE**

Mr. Long stated that Mr. Jolly has included a travel authorization request to attend the Hazardous Material Conference at Virginia Beach September 28, 2000 through October 1, 2000 at an estimated cost of \$648.00. The funding source for this conference would be line item 101-035500-5540 of the Public Safety Budget.

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Public Safety Director to attend the Hazardous Material Conference at Virginia Beach, September 28, 2000 through October 1, 2000 at an estimated cost of \$648.00 with funds being appropriated from the Public Safety Budget.

**IN RE: STANDARDIZATION OF TYPE AND COLOR OF  
AMBULANCES FOR DINWIDDIE COUNTY, VIRGINIA**

Mr. Long stated Mr. Jolly's final item was that the Fire/Rescue Association voted to standardize the type and color of ambulances for the County. They have chosen to have Type III ambulances and for the color to be white with red striping. Mr. Jolly recommended that the Board adopt this recommendation from the Fire/Rescue Association so the group can continue to develop the specification necessary for the grant submittal on September 15, 2000. If approved, the change would occur as replacement of the vehicles or the agencies purchased new vehicles.

Upon Motion of Mr. Bracey, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED BY the Board of Supervisors of Dinwiddie County, Virginia that they adopt the recommendation from the Fire/Rescue Association for standardization of Type III ambulances (white with red striping) for all replaced or new vehicles for the County of Dinwiddie.

**IN RE: FIRE/EMS REPORTING COMPUTER SOFTWARE  
SUPPORT – REQUEST FOR FUNDING APPROVAL**

Mr. Long continued that Mr. Jolly had included a request for annual renewal for the computer software support used for the fire and EMS reporting program. He requested the Board's approval payment for this critical program from the Volunteer Fire budget line 101-032200-3310. The total cost for the ten-(10) licenses is \$1,460.00. He requested approval for the County to pay \$730.00 and the volunteer agencies to jointly contribute the other \$730.00

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for payment of the renewal fees for the computer software support used for the fire and EMS reporting program with the County funding \$730.00 from the Volunteer Fire budget line 101-032200-3310 and the volunteer agencies to jointly contribute the other \$730.00 making the total payment amount \$1,460.00.

**IN RE: FIRE AND RESCUE ASSOCIATION – REPORT**

Mr. Alvin Langley, Chairman of the Fire & Rescue Association was not present.

**IN RE: COUNTY ATTORNEY – REPORT**

Mr. Daniel M. Siegel, County Attorney stated he had nothing to report but was available for questions.

**IN RE: CRATER PLANNING DISTRICT COMMISSION – LOCAL CONCURRENCE WITH THE COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY FOR THE CRATER PLANNING DISTRICT**

Mr. Long stated he had included a memorandum from Mr. Denny K. Morris, Executive Director of the Crater Planning District Commission regarding the Local Concurrence with the Comprehensive Economic Development Strategy For the Crater Planning District. Mr. Long stated he had received a complete copy of the Crater District's Comprehensive Economic Development Strategy, approved by the Commission on June 29, 2000, along with an executive summary, and a sample letter of concurrence for the County's use.

This Strategy document was developed pursuant to guidelines and requirements of the U. S. Economic Development Administration, and is a necessary component of the designation of this planning district as an Economic Development District. It is this district designation which enables eligible localities with the planning district to access EDA Public Works and Technical Assistance funding.

A required part of this process is the submittal of letters from the EDA-eligible localities indicating concurrence with this document. Mr. Morris stated in his memorandum that nothing in the Comprehensive Economic Development Strategy is binding upon any local government.

The executive summary submitted to the Board read as follows:

**Background**

The Crater Planning District is a designated Economic Development District under the U. S. Economic Development Administration. This designation enables the District's eligible localities (all except Colonial Heights and Chesterfield) to apply for EDA grant programs, in particular the Public Works and Technical Assistance programs. The District was first designated in 1985 and has received Planning funds annually since that time.

A key requirement of district designation is to have in place a comprehensive economic development strategy (CEDS). It is defined as a "planning process that addresses the economic problems and potential of an area". There must also be a CEDS document, which is to include the following:

- ❖ Description of the problems, needs, potentials and resources of the area;
- ❖ The community's visions and goals;
- ❖ Priorities and projects for implementation;
- ❖ Standards for annual evaluation and update of the process.

The requirements for the CEDS document closely resemble those for the Strategic Economic Development Plan under the Virginia's Partnership Program, per the Virginia Regional Competitiveness Act. The Crater Regional Partnership's Strategic Economic Development Plan was developed by the Partnership's 75 members in June, 1997. It set forth a vision and goals for the region, described problems and resources in the region and set forth priorities for addressing those problems.

Thus the CEDS document, adopted by the Commission on June 29, 2000, incorporated much of what is included in the Partnership's Plan. The Commission agreed that there should be one vision and also believed that the Partnership's Plan received board input from throughout the Planning District.

### **The CEDS Document**

**Organization and Management** – This chapter explains the Commission's role as this region's "umbrella" agency, with the other regional economic development – related organizations working together under that "umbrella": Crater Regional Partnership, ABIDCO, Crater Development Company, the MPO and Rural Transportation planning efforts, Procurement Assistance Center, Crater Small Business Development Center, and the Crater Regional Workforce Investment Board.

**Background Information** – This chapter includes tables presenting a large amount of demographic data, i.e. population trends, income, unemployment, educational attainment.

**Environmental Profile and Quality of Life** – This chapter discusses the region's available natural resources, such as water and land, as well as housing, educational facilities, medical care and cultural opportunities.

**Economic Analysis** – This chapter analyzes the region's major employment sectors – the top three are: government – 28.3%, trade – 22.2% and services – 16.4%. It lists the region's major employers and discusses the impact of Fort Lee on the region's economy. It also discusses wages, taxable sales, commuting patterns, and industrial parts and major plant sites.

**Assets, Liabilities, Treats, Resources** – This chapter essentially analyzes the region's strengths and weaknesses. Assets identified include: location, excellent transportation system, abundance of natural resources, predominantly non-union workforce; included among liabilities are: level of fiscal stress, lack of skilled, well-trained and motivated workforce, lack of infrastructure, education; among opportunities are: enhanced air service (Eastern Virginia Study), cooperative heritage and tourism efforts, the Appomattox Regional Governor's School, TransAmerica Corridor Feasibility Study; and treats included the closing or significant downsizing of Fort Lee or the Defense Supply Center and the rapidly evolving and changing technology.

**The Vision** – The vision, as originally articulated by the Crater Regional Partnership and re-emphasized by the Planning District Commission is as follows:

Over the next ten- (10) years the Crater District will become a major employment hub within its strategic mid-Atlantic location with:

- A skilled, well-trained and motivated workforce prepared for future challenges within the workplace;
- A well coordinated and strong educational system working in concert with the private sector;
- State-of-the-art infrastructure systems, sites and buildings throughout the region;
- An attractive, secure and diverse quality of life and culture with sense of community, environment, and heritage; and

- A strong and committed private sector/public sector leadership willing to act as the catalyst in addressing the most significant strategic regional issues of the Crater District

**Goals and Objectives – A Development Strategy** – The goals and objectives were developed to address three overriding concerns:

- 1) Unemployment rates consistently above the state's rate;
- 2) Income levels consistently below the state's; and
- 3) Lack of overall population growth.

The goals focus heavily upon preparation of the region's workforce.

**The Implementation Plan** – This chapter sets forth tasks for fiscal year 2000-2001 that implement objectives, which include: making district data, programs and services more easily accessible, efforts toward strengthening the region's small business base, expanding opportunities available through the Regional Workforce Assessment Center, implementation of the new Workforce Investment Act, working with localities on grant project development and administration, and coordinating the CEDS process and the Crater Regional Partnership Program.

Mr. Long requested authorization to draft a letter of concurrence from the Board.

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to the County Administrator to sign a letter of concurrence with the Comprehensive Economic Development Strategy for The Crater Planning District.

**IN RE: COUNTY ADMINISTRATOR COMMENTS –  
COMPENSATION BOARD ALLOCATIONS**

Mr. Long stated under the information tab of the Board's packet were several letters written to Constitutional Officers and other County agencies regarding Compensation Board allocations for their offices. These letters expressed the County's position regarding County funding for Compensation Board allocations, which were not requested during the 2000-2001-budget process.

**IN RE: COUNTY ADMINISTRATOR COMMENTS**

Mr. Long stated he had also enclosed information regarding a news release from Dr. Grayson B. Miller, Jr., Health Director regarding eastern equine encephalitis. There has been a reported case in Prince George County, which had been boarded near Carson during the time immediately preceding its becoming ill on August 1, 2000.

Mr. Long continued there was information from the Virginia Association of Counties on the Joint Legislative Audit and Review Commission (JLARC) Education Funding Study requesting written comments on local funding for education.

Mr. Long stated the written reply from the School Board was included in their packets.

Mr. Long stated the last item included is from the Department of Health regarding a completed application for the land application of stabilized municipal

sewage sludge (biosolids) in Dinwiddie County that had been received from Recyc Systems, Inc. located in Remington, Virginia. This application will not be considered until comments have been received from the local governing body or until 30 days have lapsed from the date of their letter.

**IN RE: VIRGINIA ECONOMIC DEVELOPMENT ASSOCIATION – SCHOLARSHIP**

Mr. Long stated that he had some good news. He stated that in July he had requested permission to attend the Virginia Institute for Economic Development course on September 25-27, 2000 and October 23-25, 2000 to be held at Virginia Tech in Blacksburg, Virginia at a cost not to exceed \$1,014.40. Mr. Long continued that he had, at that time, informed the Board that he was applying for grant/scholarship funds of \$350.00, to cover the majority of the registration cost, from the Virginia Economic Development Association. Because they only had three- (3) applicants the Association has agreed to pay the entire registration of \$395.00, for each of the applicants, which will save the County another \$45.00.

**IN RE: BOARD MEMBER COMMENTS**

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|-------------|---|
| Mr. Moody   | No comments.  |
| Mr. Haraway | He requested that a line be added to the Travel Request form listing the number of days that the person had been out of the office for training, conferences and/or seminars.   |
| Mr. Bracey  | No comments.  |
| Mr. Bowman  | He was concerned about the portion of Mr. Scheid's report stating that the paving required at Lyn's Body Shop had been done as required by County Code. He voiced that if this job is complete and meets County Code then that portion of the Code needs to be readdressed. |
| Mr. Clay    | No comments.  |

**IN RE: CLOSED SESSION**

Mr. Moody moved that the Board now convene in a closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act:

The purpose of the closed meeting is to discuss subject matters identified as Personnel, Business and Industry Development and Consultation with Legal Counsel. Matters to include Appointments, Waste Management, Subdivision Ordinance and Zoning Ordinance.

- **Personnel Matters, § 2.1-344 A - 1 of the Code of Virginia,**  
(candidates for employment OR the assignment, appointment, promotion, performance, demotion, discipline, salaries, compensation, resignation of employees)
- **Business & Industry Development, § 2.1-344 A - 5 of the Code of Virginia,**  
(prospective or expansion of business or industry and no previous public announcement has been made)

■ **Consultation with legal counsel, § 2.1-344 A - 7 of the Code of Virginia,**

(consultation with legal counsel and briefings by staff members and consultants about actual or probable and public discussion would adversely affect the negotiating or litigating posture of the County or Town – OR – consultation with legal counsel regarding specific legal matters that require legal advice)

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Mr. Haraway seconded the motion. Mr. Haraway, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye" the Board moved into the Closed Meeting at 4:10 P.M. Mr. Bracey had left the room prior to the vote.

A vote having been made and approved the meeting reconvened into Open Session at 4:57 P.M.

**IN RE: CERTIFICATION**

Whereas, this Board convened in a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the Virginia Freedom of Information Act;

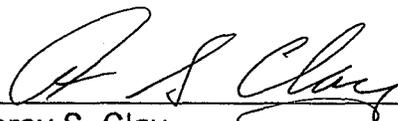
Whereas, Section 2.1-344.1 of the Code of Virginia requires a certification by the board that such closed meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved that the Board hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Upon Motion of Mr. Bracey, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye". This Certification Resolution was adopted.

**IN RE: ADJOURNMENT**

Upon Motion of Mr. Bracey, Seconded by Mr. Moody, all Board Members signifying approval by voicing "Aye", the meeting adjourned at 5:05 P.M. to be continued on September 6, 2000 at 4:00 P.M. in the Multi-purpose room of the Pamplin Administration Building for a CIP workshop and Closed Session.



Aubrey S. Clay  
Chairman



R. Martin Long  
County Administrator

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