

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 20<sup>TH</sup> DAY OF DECEMBER, 2000, AT 2:00 P.M.

PRESENT: AUBREY S. CLAY, CHAIRMAN ELECTION DISTRICT #5  
(arrived at 2:48 pm)  
HARRISON A. MOODY, VICE-CHAIR ELECTION DISTRICT #1  
DONALD L. HARAWAY ELECTION DISTRICT #2  
ROBERT L. BOWMAN, IV ELECTION DISTRICT #3  
EDWARD A. BRACEY, JR. ELECTION DISTRICT #4

OTHER: PHYLLIS KATZ COUNTY ATTORNEY

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**IN RE: CALL TO ORDER – INVOCATION – PLEDGE OF ALLEGIANCE**

Mr. Harrison A. Moody, Vice-Chairman, called the regular meeting to order at 2:00 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

**IN RE: AMENDMENTS TO THE AGENDA**

Mr. Moody asked if there were any amendments to the Agenda.

Mr. R. Martin Long, County Administrator stated there were no amendments.

**IN RE: MINUTES**

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the December 6, 2000 Continuation Meeting and December 6, 2000 Regular Meeting are hereby approved in their entirety.

**IN RE: CLAIMS**

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1023467 through 1023631 (void check(s) numbered 1023473 and 1023547) for

**Accounts Payable:**

(101) General Fund	\$ 125,609.50
(103) Jail Commission	\$ .00
(104) Marketing Fund	\$ .00
(222) E911 Fund	\$ 3,026.35
(223) Self Insurance Fund	\$ 12,381.75
(225) Courthouse Maintenance	\$ .00
(226) Law Library	\$ .00
(228) Fire Programs & EMS	\$ .00
(229) Forfeited Asset Sharing	\$ .00
(304) CDBG Grant Fund	\$ 415.42
(305) Capital Projects Fund	\$ 98,648.08
(401) County Debt Service	\$ 85,843.79

**TOTAL \$ 325,924.89**



**IN RE: DINWIDDIE ELEMENTARY SCHOOL RENOVATION  
PROJECT – REQUISITION NUMBER 24 (IDA1999A-#16)**

Mrs. Ralph stated the following invoices are included in Payment Request Number 24 (IDA1999A-#16):

SOUTHWOOD BUILDERS, INC.	\$398,580.00
ESC, LTD	522.00
BALLOU JUSTICE UPTON	<u>4,380.17</u>
<b>TOTAL REQUISITION #24 (IDA1999A -#16)</b>	<b>\$403,482.17</b>

Mrs. Ralph stated these invoices have been reviewed and approved by the Superintendent.

Upon Motion of Mr. Bracey, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 24 (IDA1999A-#16) in the amount of \$403,482.17 be approved and funds appropriated for CIP expenses from the Dinwiddie Elementary School Renovation Project Fund.

**IN RE: DINWIDDIE COUNTY PUBLIC FACILITIES PROJECT  
FUND: SCHOOL COMPLETION PROJECT ACCOUNT OF  
THE PUBLIC FACILITIES FUND – REQUISITION  
NUMBER 58 (IDA98A - #23)**

Mrs. Ralph stated the following invoices are included in Payment Request Number 58 (IDA1998A-#23):

SOUTHSIDE ELECTRIC COOPERATIVE	<u>\$ 21,089.74</u>
<b>TOTAL REQUISITION #58 (IDA1998A -#23)</b>	<b>\$ 21,089.74</b>

Mrs. Ralph stated these invoices have been reviewed and approved by the Superintendent.

Mr. Bracey stated that the requisition form should state the location of the work.

Upon Motion of Mr. Bracey, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 58 (IDA1998A-#23) in the amount of \$21,089.74 be approved and funds appropriated for CIP expenses, for underground cable at Dinwiddie County High School, from the Dinwiddie County Public Facilities Project Fund: School Completion Project Account.

**IN RE: CITIZEN COMMENTS**

The following citizens addressed the Board:

1. George Hobbs, Route 1 Box 76B, Carson, Virginia came forward to address the Board regarding the issue he had brought to the Board at the December 6, 2000 meeting. He stated he had had no satisfaction from the Sheriff's Department and asked the Board for assistance.

Mr. Bowman stated he had requested the County Administrator contact the Sheriff on this issue and that a written report come back to the Board.

Mr. Hobbs stated he felt the County had a worthless Sheriff's Department because they did nothing when called for assistance.

Mr. Long stated he had addressed the concerns with the Sheriff the day following the last Board meeting.

The Sheriff had entered the room at this time and the Board stated they felt this issue should be addressed under his report.

2. Lewis Satterwhite, 19004 White Oak Road, Sutherland, Virginia, came forward to address the Board regarding a group home that had been placed in his neighborhood with out knowledge by himself or other neighbors. He asked for information regarding how this happened.

Mr. Long explained to Mr. Satterwhite that the first he heard of the new group home was when Ms. Troilen Seward, Superintendent of Schools, came to him with an invitation to an open house. He explained that according to State Law you can have as many as eight-(8) in a group home without any special zoning permits and the locality can do nothing about it. This home is for male teens between the ages of 13 and 17.

There was additional discussion on this issue and it was decided that this was a legislative issue and Mr. Long was requested to contact the County representatives asking for a bill that would limit the number of people per bedroom to 2 and/or only 2 to a bath. It was also discussed that the County should be reimbursed for expenses they incurred for housing these children in the County. An example of an expense would be schooling.

**IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION**

Mr. Richard Caywood, Resident Engineer for the Virginia Department of Transportation came forward beginning with an apology for not attending the last Board meeting stating he was ill. He also thanked all the folks that work for him in reference to the threats of snow. He also thanked the Board and County Staff for welcoming him to the County and for updating him on County issues.

Mr. Caywood continued by providing the Board with an update on Guard-Rail requests.

Mr. Bowman asked about the Route 226 issue, stating he would like to see the County continue the process to restrict truck traffic on Route 226.

Mr. Bracey asked about Hunnicut Road where the sewer line ran from Route 1 to Interstate 85 to connect the Visitor's Center. There was a great deal of damage in spots on Hunnicut Road and he would like to see them repaired.

Mr. Donald W. Faison, Superintendent of Buildings and Grounds, stated he would like to thank VDOT for their quick response regarding chemicals being placed on the parking lot this morning.

**IN RE: COMMISSIONER OF THE REVENUE – REPORT**

Mrs. Deborah M. Marston, Commissioner of the Revenue, was not present.

**IN RE: TREASURER**

Mr. William E. Jones, Treasurer, came forward beginning by wishing the Board, Staff and Citizens a Happy, Safe and Prosperous Holiday Season and

thanked them for their support and for the extended holidays. He continued by presenting his monthly report.

**IN RE: COMMONWEALTH ATTORNEY – REPORT**

Mr. T. O. Rainey, III, Commonwealth Attorney was not present.

Ms. Ralph reported that he was preparing for a large court case.

**IN RE: SHERIFF'S DEPARTMENT – REPORT**

Sheriff Samuel H. Shands came forward stating he did not have a written report for the Board but they were currently housing 67 inmates and were responsible for a total of 79.

Mr. Bracey stated he had some requests and would like these requests to become a part of the minutes and a letter to be sent to Sheriff Shands after the meeting. He then addressed Sheriff Shands stating Sunday or last Sunday, when citizens brought it back to his attention, there was an editorial in the Progress Index concerning the speed on Courthouse Road. The parents were talking about how fast the students were driving and they were trying to get their children, the younger children, to school through the Courthouse corridor over here, that is what I call it, Courthouse Road all the way out and Turkey Egg Road – Mr. Long interjected Boisseau – Mr. Bracey repeated Boisseau and Wilkerson Road. All those roads over in there, in the morning and in the afternoon, they are awful with speeders. Two- (2) gentlemen almost got run over trying to get their mail out of the box. A parent wrote an article concerning this and he thought several years ago or last year, he thought, they had talked about this – of setting up some radar. Evidently it did not work or had not been set up because when you come out in the mornings and just watch the students go by. It is outrageous and he thought, we need as a County, to stop this or get a handle on it before someone, some innocent person gets killed. This gentleman is sixty-five years old and was scrambling trying to hold the mailbox and get out of the way. We would hope that your department would take measure with this as soon as you can because it is just plain dangerous. We would hope that, he stated that he would assume that the Sheriff's Department has radar –

Sheriff Shands stated they do.

Mr. Bracey stated the thought that radar thing was put in that you have to get --- that it will basically take care of itself. He stated he did not want any kid to get into trouble; however, they are going to have to learn to follow the rules and regulations and the law, as well as adults. He stated he thought it was now time to teach them because he understood that the driver's education people in Dinwiddie are doing a good job teaching about speed and so forth but now we are going to have to do something about the speed over there.

Sheriff Shands stated he had an officer working this last week, he was out on Courthouse Road.

Mr. Bracey asked if he got any of them?

Sheriff Shands stated sure he did.

Mr. Bracey asked enough of them?

Sheriff Shands replied that he could not say enough but –

Mr. Bracey stated sometime one here and one there is not very effective. You have got to start – they have got to know that the Sheriff is going to be there when we come through there in the morning – that one or two – he continued that he was glad that they had done that.

Sheriff Shands stated to add to that maybe the first of the year he was going to see if he could get one of those speed boards – he asked the Board if they knew what he was talking about?

Mr. Bracey questioned what now?

Sheriff Shands replied it is a speed board. When you come through where radar is set up, you set it out there and this would make them aware that they are speeding. Following that would be the radar.

Mr. Bracey stated he just did not want it on the County's back that an innocent person got killed and we have not done anything about it. Whatever it takes to slow them down -- we need to slow them down – thank you sir.

**IN RE: BUILDING INSPECTOR – REPORT**

Mr. Dwayne H. Abernathy, Building Inspector came forward presenting the report for the month of November 2000. He reported total number of permits for 2000 – 101; total value for 2000 - \$782,188.00; total fees for 2000 - \$9,232.04; total number of inspections 2000 – 404; and a total number of certificates of occupancy issued in November were 11 with a value of \$794,903.00.

Mr. Abernathy concluded by thanking the Board for the holiday days.

**IN RE: ANIMAL WARDEN – REPORT**

Mr. Steven R. Beville, Animal Warden, came forward wishing all a Merry Christmas and Happy Holidays. He continued by presenting his report for the month of November 2000. He reported that they had handled a total of 80 dogs, 50 cats and 2 deer. A total of 31 of these were adopted and 10 were returned to their owner.

**IN RE: DIRECTOR OF PLANNING – REPORT**

Mr. William C. Scheid, Director of Planning came forward thanking the Board for their generosity for the season and wished all a great holiday season. He presented an update for his Department, which included information on the new group home Poplar Place being placed on White Oak Road and information received from Recyc Systems.

**IN RE: ZONING ADMINISTRATOR/SENIOR PLANNER –  
REPORT/CODE COMPLIANCE**

Mr. David S. Thompson, Zoning Administrator/Senior Planner came forward to present his monthly report which included the following: a) an update on code compliance cases and a case summary record; an update on street sign replacements; the monthly breakdown of Mobile Home Permits issued during November 2000, and other Planning and Zoning issues at hand.

Mr. Thompson thanked the Board for the extended holiday vacation days and continued by stating he would like to thank the Board for the opportunity to serve as Zoning Administrator/Senior Planner

It was reported there was a sign down at Courthouse and Bishop Street and also at Courthouse and Bonneville.

**IN RE: SOCIAL SERVICES – REPORT**

Ms. Peggy McElveen, Director of Social Services was not present due to a funeral. Ms. Margie Cleaton came forward stating she had no report for Social

Services but would like to thank the Board for the extra holiday break and wished everyone a happy and healthy holiday.

**IN RE: SUPERINTENDENT OF SCHOOLS – REPORT**

Ms. Troilen Seward, Superintendent of School came forward to present an update to the Board on School Activities.

**IN RE: DINWIDDIE COUNTY PUBLIC SCHOOLS –  
SUPPLEMENTAL APPROPRIATION #1 – FY2001**

Ms. Seward stated included in the Board's packet were four (4) supplemental appropriations for FY2001. She continued that at the November 14, 2000 meeting of the Dinwiddie County School Board authorization was granted to request a supplemental appropriation of \$123,377. This amount is the conservative projection of increased funding from the state due to increased membership. These funds included \$2,402 that needs to be transferred to Debt Service Fund (Debt Service Category) and \$2,143 to be posted to Textbooks (Instruction Category). The balance of the increase is to be in the School Fund and should be distributed across the categories as follows: \$45,000 to Transportation, \$65,000 to Maintenance, and \$8,832 to Instruction. This supplemental appropriation request involves only state funds and will require no additional local funds.

Upon Motion of Mr. Haraway, Seconded by Mr. Moody, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Supplemental Appropriation #1 – FY 2001 in the amounts and categories stated above is hereby approved.

**IN RE: DINWIDDIE COUNTY PUBLIC SCHOOLS –  
SUPPLEMENTAL APPROPRIATION #2 – FY2001**

Ms. Seward continued that at the November 14, 2000 meeting of the Dinwiddie County School Board authorization was granted to request a supplemental appropriation of \$14,000 for the Instructional Support Team grant which the division received. The category for this increase is Instruction. This supplemental appropriation request involves only state funds and will require no additional local funds.

Upon Motion of Mr. Moody, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Supplemental Appropriation #2 – FY 2001 in the amount and for the category stated above is hereby approved.

**IN RE: DINWIDDIE COUNTY PUBLIC SCHOOLS –  
SUPPLEMENTAL APPROPRIATION #3 – FY2001**

Ms. Seward stated at the December 12, 2000 meeting of the Dinwiddie County School Board authorization was granted to request supplemental appropriations to adjust the School Board's Budget to the actual beginning balances. A copy of the worksheet showing the beginning balances was included in the Board's information. The School Fund had an ending balance of \$499,484.23. When the budgeted transfer to Debt Service is subtracted from this amount, the balance is \$441,484.23. As in the past, the School Board was requesting that the \$441,484.32 be re-appropriated and transferred for the purchase of school buses. Since the \$58,000 was included in the approved FY2001 Budget, it needs to be transferred to the School Debt Service Fund. This ending balance in the School Fund was \$81,484.32 above the planned

savings of \$360,000 for bus purchases, and represent only .3% of the total School Fund Budget. With the \$441,484.32, it is anticipated that the School Board will be able to purchase eight (8) buses.

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Supplemental Appropriation #3 – FY 2001 in the amount and for the categories as shown below are hereby approved:

FUND	APPROPRIATION REQUEST	CATEGORY
Head Start	\$ 3,416.38	Instruction
SVRTC	\$421,134.18	
Litter Grant	\$ 1,264.95	
School	\$441,484.23	Transportation
OYCS	\$ 11,649.31	
Textbooks	\$ 17,662.56	Instruction
School Capital	\$165,717.58	Facilities
School Debt	\$ .00	Debt Service

**IN RE: DINWIDDIE COUNTY PUBLIC SCHOOLS – SUPPLEMENTAL APPROPRIATION #4 – FY2001**

Ms. Seward stated her final request for supplemental appropriation, which had been granted authorization by the Dinwiddie County School Board on December 12, 2000, was for \$17,928. The \$17,928 comes from adjustments in federal grants, and would be placed in the Instructional Category of the Budget.

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Supplemental Appropriation #4 – FY 2001 in the amount and for the category stated above is hereby approved.

Ms. Seward concluded by wishing all a Merry Christmas and Peaceful Holiday Season.

**IN RE: PARKS AND RECREATION – REPORT**

Mr. Timothy C. Smith, Director of Parks and Recreation, came forward stating he would like to begin by thanking all the people who helped to make the 2000 Holiday Parade a success. He thanked Mr. Jamie Brown, the Ruritan Club from the High School and the Bank of McKenney. There was discussion regarding the 2001 Parade and the parade for 2002, which would be the celebration of Dinwiddie County's 250<sup>th</sup> year. After discussion it was decided that Dinwiddie County would hold a parade each and every year on the second Saturday of December. Mr. Smith was instructed to provide the Board with an outline for the 250<sup>th</sup> year celebration.

Mr. Smith continued by presenting his report for the month of November 2000. Mr. Smith reported that the 2<sup>nd</sup> Fall Aerobics Class; the 3<sup>rd</sup> Hunter Safety Session; the 2<sup>nd</sup> Fall Karate Class and the Dinwiddie County 2000 Holiday Parade had been completed; continuing by reporting the 3<sup>rd</sup> Fall Karate Class; Youth Wrestling Program; and 3<sup>rd</sup> Fall Aerobics Class are currently in progress. He also reported that registration is in progress for the following programs: 2001 Youth Spring Soccer and Youth Wrestling. He stated that the Board needed to be considering a date and ideas for the 250<sup>th</sup> anniversary parade celebration in



After discussion it was suggested that Mr. King investigate the cost of a fence that might be more pleasing to the eye in order to make the 460 corridor a pleasant driving experience.

**IN RE: NORTHSIDE MANNED TRANSFER STATION**

Mr. King stated his Department was ready to proceed with the development of the Northside site, which would replace the Olgers and Church Road sites, and requested Board authorization to move forward with that project.

After discussion it was decided to move forward with a plan for development of a site at Northside to be presented to the Board at a later date.

**IN RE: LANDFILL GARAGE DOORS -- BIDS**

Mr. King stated he felt he was presenting a lot of items for his Department this month but these are items that had been placed on the back burner while he was driving the trash trucks, during a staff shortage, the past few months. The three- (3) garage doors on the original building at the landfill, circa 1974, have always been a pain in the neck and they have repaired them many times. A counter spring cable broke on the middle door and they called for repair only to find the repair company deemed the door a safety hazard and recommended against repair. The doors are very heavy older wooden ones that when overhead could fall out of the track and to the ground 14 feet below. He stated he had made many repairs to the doors, even fabricated an entire new section --- but he thought it was time to give up and replace them. During winter, they attempt to keep all the equipment indoors and the center bay is an important work area for wheel and brake work on the trucks because one can roll the wheels straight out and away and have room to work in the adjacent bays. The left door has a split in the bottom beam from the tension of the counter balance cables. Reluctantly, he stated he was submitting to the Board these bids also. The bids received are as follows:

Overhead Door Co.....	\$4043.00
Amelia Overhead Door.....	\$3975.00
Apple Door Systems.....	\$4314.00

Price includes three- (3) 12' by 14' metal doors, 25ga., no windows, no insulation, installed, framing replaced.

Mr. King also requested adding the option of small glass windows in the doors in order to view the outside of the building and to provide additional light in the building. The cost would be \$20 per door.

Upon Motion of Mr. Bracey, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Waste Management to enter into a contract with Amelia Overhead Door to install doors at the Dinwiddie Transfer Station as described above at a cost not to exceed \$3975.00, to include the option of small glass windows estimates to cost \$20 per door.

**IN RE: TRASH TRUCK – REQUEST TO OBTAIN BIDS**

Mr. King stated he was also ready to request permission to seek bids on a new trash truck to replace the 1987 trash truck working the southern end of the County. This trash truck has a body unlike any other in the fleet. The manufacturer is no longer in business and most parts for the truck have to be

adapted or fabricated. Mr. King continued that the motor is weak and the auto leveling system has internal leaks that make it a handful to operate without dropping the dumpsters.

Upon Motion of Mr. Bracey, Seconded by Mr. Moody, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Waste Management to move forward with obtaining bids on a new trash truck.

**IN RE: RECESS**

Mr. Clay called for a ten- (10) minute recess at 3:35 P.M.

The Board reconvened at 3:47 P.M.

**IN RE: PUBLIC SAFETY OFFICER – REPORT**

Mr. David M. Jolly, Public Safety Officer, came forward presenting his monthly report.

**IN RE: EMS STAFFING OPTIONS**

Mr. Jolly stated he had included in the Board's packet information on options regarding staffing of a second ambulance within the County. The report read as follows:

TO: Board of Supervisors  
FROM: David M. Jolly  
DATE: November 30, 2000  
SUBJECT: EMS Staffing Report

Please find enclosed a full report on the staffing of units and several options that we developed.

With the above being stated I would like to recommend Option 1 be considered to address the need for an additional ambulance. Because of the starting salary in relation to other jurisdictions I would like to make the Board aware of the difficulty in recruiting qualified applicants. Because of this Mr. Long has requested me to conduct a salary survey for the EMS Department. We will be presenting that information to the Board in the next 4 to 6 weeks.

I look forward to discussing the issues and concerns on the 6<sup>th</sup>. If I can be of further assistance please advise.

**OPTION 1**

Add second 24-hour ambulance with an ALS crew and continue to staff the other units as we currently do. This would require the purchase of an additional ambulance and hiring of 8 full-time employees. The initial cost for this proposal would be \$370,703.40, with a recurring personnel cost of \$224,136.40 annually. This proposal will increase the number of ambulances to two 24-hours per day and three during the daylight hours Monday – Friday as part-time staff is available.

**OPTION 2**

Change the staffing of the Namozine ambulance from the Monday – Friday to a 24-hour unit. This would benefit the northern part of the County but would not address the long response times to the southern and western parts of the County. In addition, the Namozine station is not presently suited for 24-hour personnel but has submitted a building renovation project in the Capital Improvement Program. The cost for this proposal would be the same as Option 1 but would only allow for two units during the day.

**OPTION 3**

Keep current level of staffing of one unit 24-hours and staff unit at Namozine Fire Department as part-time staff allows. Meet with the volunteer agencies to work staffing schedule out so as to get one volunteer unit staff from 6 pm to 6 am Monday – Friday and 24-hours on Saturday's and Sunday's. This proposal will not guarantee an increase in the number of ambulances but also does not add any additional cost to the County.

<b>Item Needed</b>	<b>Cost</b>
Ambulance	100,000
Defibulator	12,000
Stretcher	2,700
Radio's	2,000
Backboards (3)	600
C.I.D.'s (3)	375
Spider Straps (2)	200
Backboard Straps (10)	130
Reeves Stretcher	208
Stair Chair	925
Scoop Stretcher	485
"D" Oxygen Cylinders (3)	210
"M" Oxygen Cylinders (2)	400
Ventilator	995
Drug Boxes (2)	500
Traction Splint - Adult & Ped.	450
Extremity Splints	200
Pedi-Pac Immobilization System	310
Blood Pressure Monitor	2400
Pulse Oximeter	1395
Oxygen Regulator (2)	310
Glucometer	100
Primary EMS Kit	500
Secondary EMS Kit	500
Pediatric EMS Kit	500
Intubation Kits (2)	960
MAST Trauma Pants - Adult	548
MAST Trauma Pants - Peds.	482
Suction Unit	510
I.V. Kit - Complete	350
Misc. First Aid Supplies	2000
Total for Unit and Equipment	133,243
10% Contingency	13,324
Total Request	146,567

**Dinwiddie County Public Safety  
Paid Rescue Proposal**

- Continue to staff one ambulance from the Dinwiddie Fire Station on a 24-hour basis with two full time providers per shift.
- Continue to utilize part time personnel to staff ambulance at Namozine Monday through Friday from the hours of 9am-6pm.
- Request an additional staffed ambulance for the McKenney Fire Station. This would be a 24-hour unit with two full time providers per shift.
- Request the addition of one ALS ambulance to be housed at McKenney Fire Station for the above use.
- The County may want to enter into an agreement with the other two ambulance agencies, (Namozine and Dinwiddie Rescue), to provide one unit from 6pm-6am Monday through Friday and 24-hours on Saturday and Sunday.

Mr. Bracey suggested there be a workshop with EMS personnel, staff and the Board. Mr. Long was to obtain a date and bring this back to the Board.

Mr. Jolly thanked the Board for the extra time off for the holidays stating he would be out on vacation until January 3, 2001. He did explain to the Board that he would be out and about but not actually in his office during this time period, so he could be reached.

**IN RE: FIRE AND RESCUE ASSOCIATION – REPORT**

Mr. Alvin Langley, Chairman of the Fire & Rescue Association was not present. Mr. Jolly stated their report was included in the Board packet.

**IN RE: COUNTY ATTORNEY – REPORT**

Ms. Phyllis Katz, County Attorney stated she had nothing to report.

**IN RE: BUILDING AND GROUNDS SUPERINTENDENT REPORT**

Mr. Donald W. Faison, Building and Grounds Superintendent came forward also thanking the Board for the additional holidays. He stated he too would be off until January 3<sup>rd</sup> explaining that he would not be out and about because he was making a trip to Ohio from December 26<sup>th</sup> until December 31<sup>st</sup>. He continued by presenting his monthly update. His report contained the following information:

1. Old Dinwiddie Historic Courthouse:
  - Roof replacement is complete
  - Roof painting has started
  - Interior demolition is still in progress
  - Window repair work is proceeding
  - Change Order for Lead removal and disposal was approved
  - Change Order for removing metal coping under front canopy was approved
  - Original entrance doors were found in the attic and will be refurbished and reinstall
  - Architect is working on Phase 2 bid documents.
2. Dinwiddie Branch Library (Old Clerks Building)
  - Existing HVAC unit needs to be replaced. Dinwiddie Library Foundation will pay for this replacement
  - Bids for replacement are being received

3. Eastside School Renovation

- Work is proceeding very well
- Roof Trusses are on site and are being prepared for placement
- Plumbing rough below floor and in the walls is nearing completion
- Electrical rough in is nearing completion as well
- Ductwork is proceeding on schedule
- Bid results for the kitchen equipment is included in the packets

4. Dinwiddie/McKenney Fire-EMS Buildings

- Flagpoles have been installed at both stations
- Both stations had an open house
- Day room furniture is still on order for both stations
- Paging systems still have to be installed at both stations

**IN RE: EASTSIDE COMMUNITY ENHANCEMENT CENTER –  
 BID RESULTS – KITCHEN EQUIPMENT**

Mr. Faison continued that bid results for the kitchen equipment had been requested and received for the Eastside Community Enhancement Center. The results are as follows:

**KITCHEN EQUIPMENT FOR EASTSIDE COMMUNITY  
 ENHANCEMENT CENTER**

ITEM	ESTIMATE	JANOSKO	VICTORS	VA. FOOD
72" RANGE	\$ 3,994.92	\$ 4,247.00	\$ 3,826.45	N O B I D R E C E I V E D
DEEP FRYER	\$ 1,012.24	\$ 1,097.00	\$ 1,034.80	
REFRIGERATOR	\$ 1,694.53	\$ 1,691.00	\$ *1,554.67	
FREEZER	\$ 2,118.04	\$ 2,100.00	\$ *1,932.13	
CONVECTION OVEN	\$ 2,555.84	\$ 1,908.00	\$ 2,583.98	
PROOFER	\$ 1,605.20	\$ 1,202.00	\$ 1,639.05	
ICE MAKER	\$ 1,478.81	\$ 1,609.00	\$ 1,486.25	
3 COMPARTMENT SINK	\$ 2,293.88	\$ 2,720.00	\$ 2,412.79	
WORK TABLE	\$ 315.88	\$ 486.00	\$ 360.66	
DISHWASHER	\$ 3,921.34	\$ 3,735.00	\$ 4,199.83	
ALT BID PRICE		\$ * 3,044.00	\$ * 3,087.00	
4 WIRE SHELF UNITS	\$ 204.96	\$ 324.00	\$ 323.24	
FREIGHT	\$ 285.00	INCLUDED	INCLUDED	
TOTAL	\$ 21,480.64	\$ 22,119.00	\$ 21,353.85	
ALT BID TOTAL		\$ * 21,428.00	\$ *20,241.02	
MICROWAVE	\$ 540.00			
TIME		NO BID	4-6 WEEKS	
TOTAL ESTIMATE	\$ 22,020.64			
ESTIMATE USED	\$ 25,000.00			

Mr. Faison requested the Board accept the bid from Victors using their alternate bid items.

Upon Motion of Mr. Moody, Seconded by Mr. Bracey, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Administration to enter into a contract with Victors to provide kitchen equipment for the Eastside Community Enhancement Center at a price not to exceed \$20,241.02.

**IN RE: EASTSIDE COMMUNITY ENHANCEMENT CENTER –  
SEWER LINE – BID RESULTS AND REQUEST TO  
PROCEED WITH CONTRACT**

Mr. Faison continued that the Dinwiddie County Water Authority solicited bids on the Eastside Community Enhancement Center. The bids received are as follows:

Southern Construction Co.....	\$15,699.83
H. A. Phillingane & Son.....	\$15,900.00
Gibbs and Moring Construction Co.....	\$23,329.00

Mr. Ben Jones, Operations Manager submitted a total bid of \$18,054.80, which consists of the following charges:

Low Bid Southern Construction Co.....	\$15,699.83
Contingency Fee at 5%.....	\$ 784.99
DCWA Overhead at 10%..... (Insurance, Inspections, etc.)	\$ 1,569.98
Total Cost.....	\$18,054.80

Mr. Faison recommended we accept this bid and that authorization be granted for remittance of funds to the Dinwiddie County Water Authority of \$18,054.80 in order that they may authorize the contractor to proceed. The County will actually enter into an agreement with the Dinwiddie County Water Authority to have this work performed

Upon Motion of Mr. Bracey, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Administration to proceed with the above described contract with Dinwiddie County Water Authority for sewer service to the Eastside Community Enhancement Center at a cost not to exceed \$18,054.80.

Mr. Faison wished everyone a Merry Christmas and Happy New Year.

**IN RE: APPOINTMENTS – EQUALIZATION BOARD**

Mr. Long stated that each Board member had proposed/nominated a member from their respective District to serve on the Equalization Board. Also two- (2) alternate at-large members have been proposed. The proposed members are as follows:

PROPOSED EQUALIZATION BOARD

DISTRICT 1..... COL. WILLIAM HOBBS  
DISTRICT 2..... FRANKIE FRANCK  
DISTRICT 4..... JOHN C. STEWART  
DISTRICT 5..... JOHN ROBERT FRASER

There was no appointment to District 3 or appointment for the two- (2) alternate members at this time. They would be appointed at a later meeting.

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the above proposed slate of members for the Equalization Board for the 2001 Reassessment are hereby approved to be submitted to the Judge for appointment.

**IN RE: APPOINTMENT – DISTRICT 19 CHAPTER 10 BOARD**

After a short discussion it was decided that this appointment would be handled at a later meeting.

**IN RE: A-00-11 – ORDINANCE AMENDMENT TO THE CODE OF THE COUNTY OF DINWIDDIE – CHAPTER 19 – ENTERPRISE ZONE**

Mr. Long stated at the last meeting the Board held a Public Hearing on A-00-11, which was an ordinance amendment to the Code of the County of Dinwiddie – Chapter 19 – Enterprise Zone.

Upon Motion of Mr. Moody, Seconded by Mr. Bracey, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

**AN ORDINANCE OF THE COUNTY OF DINWIDDIE, VIRGINIA TO AMEND THE DINWIDDIE COUNTY CODE BY ADDING ARTICLE XIV TO CHAPTER 19 OF THE COUNTY CODE TO BE KNOWN AS THE ENTERPRISE ZONE ORDINANCE, SPECIFICALLY ENACTING SECTION 19-166 OF THE COUNTY CODE RELATING TO A FIVE YEAR, ONE HUNDRED PERCENT TAX EXEMPTION ON THE INCREASED ASSESSED REAL PROPERTY VALUE RESULTING FROM REHABILITATED COMMERCIAL AND INDUSTRIAL REAL ESTATE LOCATED WITHIN AN ENTERPRISE ZONE, ENACTING SECTION 19-167 OF THE COUNTY CODE RELATING TO A FIVE YEAR, ONE HUNDRED PERCENT EXEMPTION OF NEW BUSINESS, PROFESSIONAL AND OCCUPATIONAL LICENSE FEES FOR QUALIFIED BUSINESSES LOCATING IN A NEWLY CONSTRUCTED BUILDING IN AN ENTERPRISE ZONE AND TO QUALIFIED BUSINESSES LOCATED IN AN EXISTING BUILDING IN AN ENTERPRISE ZONE THAT MAKE IMPROVEMENTS TO THE STRUCTURE, IN ALL CASES IMPROVEMENTS RESULTING IN A TWENTY-FIVE PERCENT INCREASE IN REAL PROPERTY ASSESSED VALUE, REPEALING PRESENT COUNTY CODE SECTION 19-124 AND ENACTING SECTION 19-168 OF THE COUNTY CODE TO PROVIDE THAT CERTIFIED POLLUTION CONTROL EQUIPMENT AND FACILITIES LOCATED IN AN ENTERPRISE ZONE SHALL BE PARTIALLY EXEMPT FROM LOCAL TAXATION BY THE COUNTY AND ENACTING SECTION 19-169 OF THE COUNTY CODE TO PROVIDE THAT CERTIFIED RECYCLING EQUIPMENT LOCATED IN AN ENTERPRISE ZONE SHALL BE PARTIALLY EXEMPT FROM LOCAL TAXATION**

BE IT ORDAINED by the Board of Supervisors of the County of Dinwiddie, Virginia that the Code of the County is amended by enacting Sections 19-166, 19-167, 19-168 and 19-169 as Article XIV of Chapter 19 of the Code of the County as set forth below:

**Sec. 19-166 Partial tax exemption for certain rehabilitated commercial and industrial real estate located within an Enterprise Zone**

A. Real estate located within an area designated as an Enterprise Zone by the Commonwealth of Virginia which has been substantially rehabilitated shall be partially exempt from taxation subject to the conditions and limitations contained in this section.

1. Any real estate upon which there is an existing commercial or industrial structure shall be deemed to have been substantially rehabilitated when such a structure 15 years or older has been improved so as to increase the assessed value of the structure by 25 percent or more.
2. The base value of the commercial or industrial structure (**the "Base Value"**) shall be the assessed value of the structure prior to the commencement of rehabilitation as determined by the Commissioner of the Revenue upon receipt of an application for the Rehabilitation Exemption (defined below).
3. The tax exemption provided in subsection A. 1. shall apply when the rehabilitation is completed and the amount exempt from tax (**the "Rehabilitation Exemption"**) shall be equal to the increase in assessed value over the Base Value, if any, resulting from the rehabilitation of the assessed commercial or industrial structure, as determined by the Commissioner of the Revenue. The Rehabilitation Exemption shall commence on January 1 of the year following completion of the rehabilitation.
4. The Rehabilitation Exemption shall run with the real estate for five years.
5. Nothing in this section shall be construed to allow the Commissioner of the Revenue to list upon the land book any reduced value or any reduced taxes due to the Rehabilitation Exemption provided herein.
6. No improvements made upon vacant land nor total replacement of structures shall be eligible for the Rehabilitation Exemption. New detached structures shall not qualify for the Rehabilitation Exemption.
7. No property rehabilitated utilizing any public grant funds shall be eligible for the Rehabilitation Exemption under this section.

B. Prior to beginning the rehabilitation, the owner of any real estate meeting the criteria stated in this section shall apply to the Commissioner of the Revenue for the Rehabilitation Exemption on a form provided by the County. Such an application shall be submitted no later than the time that an application for a building permit for such rehabilitation is submitted, and shall be accompanied by a payment of a non-refundable fee of fifty dollars (\$50.00) which fee shall be applied to offset the cost of processing the application and making the determinations required hereunder. Upon receiving the application, the Commissioner of the Revenue shall determine the base value of the structure. This base value determination shall be effective for three years from the date of determination, and if by such expiration date the rehabilitation has not progressed to such a point that the assessed value of the structure is at least said minimum percentage greater than the base value of such structure, the approved application shall become null and void and no Rehabilitation Exemption shall be allowed hereunder.

C. Upon completion of the rehabilitation, the Commissioner of the Revenue shall be notified in writing and shall inspect the property to determine the assessed value of the structure and the amount, if any, of the Rehabilitation Exemption for that structure. No property shall be eligible for Rehabilitation Exemption unless the appropriate building permits have been acquired, and the Commissioner of the Revenue has verified that the rehabilitation indicated on the application has been completed and meets the requirements of this section. In determining the base value and the increased value resulting from the substantial rehabilitation, the Commissioner of the Revenue shall employ usual and customary methods of assessing real estate. The owner of property qualifying for the Rehabilitation Exemption under this section shall be issued a tax bill in the amount of the actual taxes based on assessed value reduced by the Rehabilitation Exemption allowed.

D. Whenever the owner of real property which has qualified for Rehabilitation Exemption under this section shall fail to timely pay the non-exempted amount of real estate taxes on the property for any tax year, the Rehabilitation Exemption from real property taxation shall be forfeited for the remainder of the five year Rehabilitation Exemption period. However, if the failure to pay the real estate tax was not in any way the fault of the taxpayer, the Commissioner of the Revenue may reinstate the Rehabilitation Exemption.

[State law reference: Va. Code Sections 58.1-3221 and 59.1-283]

**Sec. 19-167 Reduction of business, professional and occupational license tax for qualified businesses located in an Enterprise Zone**

A. Any business required to obtain a license based on gross receipts or purchases pursuant to Chapter 13 of the County Code which is located in a newly constructed building or makes improvements to an existing building so as to increase the assessed value of the structure by 25 percent or more (as further set forth below) which building is within an area designated as an Enterprise Zone by the Commonwealth of Virginia, on or after the date on which the Enterprise Zone was established, may receive relief during the tax and fee relief period, of those taxes and fees which are calculated on the increase in gross receipts or purchases over the business' gross receipts or purchases during the Base Year. The Base Year under this section shall be the calendar year immediately preceding the year that the business initially qualifies for the tax and fee relief under this section. For a newly established business, a new branch or a business relocating from outside Dinwiddie County, the Base Year amount shall be zero and the tax and fee relief period shall begin in the tax year that the business qualifies for tax and fee relief and shall last for four additional tax years, or for as long as the business remains within any Enterprise Zone in Dinwiddie County, whichever period is shorter. For existing businesses which are already located in Dinwiddie County, the tax and fee relief period shall begin in the tax year after the business qualifies for the relief and shall last for four additional tax years, or for so long as the business remains within any Enterprise Zone in Dinwiddie County, whichever period is shorter.

B. A business shall qualify for the tax and fee relief provided for in subsection A as follows:

1. If the business builds a new building within an Enterprise Zone in Dinwiddie County which building receives its certificate of occupancy after the date on which the Enterprise Zone is established, it shall qualify for the tax and fee relief immediately upon occupying the building.
2. If the business makes improvements to an existing building within an Enterprise Zone so as to increase the assessed value of the structure by 25 percent or more, as determined by the Commissioner of the Revenue, it shall qualify for the tax and fee relief immediately upon the completion of the improvements.

[State law reference: ~~Va. Code Section 59.1-283~~]

**Sec. 19-168. Certified pollution control equipment and facilities located within an Enterprise Zone.**

Section 19-124 of the County Code is hereby repealed and replaced by the following:

A. Pursuant to Section 58.1-3660 of the Code of Virginia of 1950, as amended, certified pollution control equipment and facilities, as defined therein, and concerning which the Commissioner of the Revenue of the County has received written verification of certification as such by the Virginia Department of Environmental Quality or other authorized state certifying authority ("**Certified Pollution Control Equipment and Facilities**"), are hereby declared to be a separate class of property for local taxation, separate from other classification of real or personal property, and such Certified Pollution Control Equipment and Facilities located within an area designated as an Enterprise Zone by the Commonwealth of Virginia shall hereafter be partially exempt from local taxation by the County as set forth herein.

B. The tax rate for Certified Pollution Control Equipment and Facilities located within an area designated as an Enterprise Zone by the Commonwealth of Virginia shall be \$0.03 per \$100 value for the first \$15,000,000 of value, and thereafter, the remaining value shall be taxed at rates generally applicable to those type of real property, personal property and machinery and tools, as applicable within the County. Certified Pollution Control Equipment and Facilities not located within an area designated as an Enterprise Zone by the Commonwealth of Virginia shall be taxed at rates generally applicable to those type of real property, personal property and machinery and tools, as applicable, within the County.

[State law reference: ~~Va. Code Section 58.1-3660~~]

**Sec. 19-169. Certified recycling equipment, facilities or devices located within an Enterprise Zone.**

A. Pursuant to Section 58.1-3661 of the Code of Virginia of 1950, as amended, certified recycling equipment, facilities or devices, as defined therein and concerning which the Commissioner of the Revenue of the County has received written verification of certification as such by the Virginia Department of Environmental Quality or other authorized state certifying authority ("**Certified Recycling Equipment**"), are hereby declared to be a separate class of property for local taxation, separate from other classification of real or personal property, and such Certified Recycling Equipment located within an area designated as an Enterprise Zone by the Commonwealth of Virginia shall hereafter be partially exempt from local taxation by the County, subject to offset and to the limitations, as set forth herein.

B. Upon receipt of Commissioner of the Revenue of the County of the certification described in Section A, the Commissioner of the Revenue shall determine or redetermine the value of such Certified Recycling Equipment.

C. The partial tax exemption set forth herein shall be effective beginning in the tax year next succeeding the receipt of such certification by the Commissioner of the Revenue for a term of seven years if owned by a business which was not located in an Enterprise Zone in the County in one or more new buildings on or before December 31, 1997. The exemption for the first four years that such partial exemption is applied concerning any particular Certified Recycling Equipment shall be determined by applying the County's machinery and tools tax rate to the value of such Certified Recycling Equipment and subtracting 65% of such amount either (i) from the total real property tax due on

the real property to which such Certified Recycling Equipment is attached or (ii) if such Certified Recycling Equipment is taxable as machinery and tools under Section 58.1-3507 of the Code of Virginia of 1950, as amended, from the total machinery and tools tax due on such Certified Recycling Equipment, at the election of the taxpayer, subject to the limitation that this partial exemption shall only be effective as to the first \$280,000,000 of value and thereafter, shall be taxed at rates generally applicable to those type of real property, personal and machinery and tools, as applicable within the County. The exemption for the fifth through seventh years that such partial exemption is applied concerning any particular Certified Recycling Equipment shall be determined as set forth above for the first four- years, except that the partial exemption shall be at the rate of 50% rather than 65%, subject to the limitation that this partial exemption shall only be effective as to the first \$280,000,000 of value and thereafter, shall be taxed at rates generally applicable to those type of real property, personal and machinery and tools, as applicable within the County.

D. The partial tax exemption set forth herein shall be offset by the costs of the County or the County Water Authority providing significant governmental services or facilities to the business applying for the exemption. Significant governmental services or facilities shall include, but not be limited to, the costs of providing water and wastewater facilities and services, road improvements and similar such services and facilities. Such costs to be offset shall be determined by the County Administrator and provided to the Commissioner of Revenue.

E. In order to qualify for the partial exemption provided herein, such business must be a manufacturing business located in a newly constructed building, and make a minimum investment of \$5 million and provide for 50 jobs at such location or if located in an existing building additionally such investment must resulting in minimally a 25% increase in the assessed value of such existing building. This partial exemption will be in the form of a grant.

[State law reference: Va. Code Section 58.1-3661]

**IN RE: COUNTY ADMINISTRATOR COMMENTS – GROUP HOME REPORT**

Mr. Long stated that he had included in the Board's packet a directory of all children's residential facilities licensed under the Interdepartmental Regulation program in Virginia. This directory is arranged by lead regulatory agency. He stated he had highlighted the programs in the localities in which the Board had expressed interest.

**IN RE: BOARD MEMBER COMMENTS**

Mr. Moody	He thanked Mr. Clay for the good job he had done as Chairman for the 2000 calendar year.
Mr. Haraway	No comments
Mr. Bowman	No comments
Mr. Bracey	He wished everyone a Merry Christmas.
Mr. Clay	He also wished everyone a Merry Christmas.

**IN RE: ADJOURNMENT**

Upon Motion of Mr. Haraway, Seconded by Mr. Moody, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye"; the meeting adjourned at 4:20 P.M.

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Aubrey S. Clay  
Chairman

  
R. Martin Long  
County Administrator

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