

VIRGINIA: AT THE CONTINUATION MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE MULTI-PURPOSE MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 14th DAY OF FEBRUARY, 2001, AT 1:00 P.M.

PRESENT: HARRISON A. MOODY-CHAIRMAN ELECTION DISTRICT #1
DONALD L. HARAWAY-VICE CHAIR ELECTION DISTRICT #2
ROBERT L. BOWMAN IV ELECTION DISTRICT #3
EDWARD A. BRACEY, JR., ELECTION DISTRICT #4
AUBREY S. CLAY ELECTION DISTRICT #5

IN RE: CALL TO ORDER

Mr. Harrison Moody, Chairman, called the continuation meeting to order at 1:06 P.M.

IN RE: BUDGET WORKSHOP

The Board of Supervisors met with the following Department Heads to discuss their proposed 2001-2002 budget:

1:09 P.M. ELECTORAL BOARD

Mrs. Betty Jeter, Registrar, came forward and introduced Ms. Dana Butterworth, her new part-time employee, stating Ms. Butterworth was doing an excellent job.

Mrs. Jeter reviewed the following changes in her budget for FY 2001-2002.

Due to the 10 year redistricting requirement this year there was a need to increase the office supplies to \$1,500 and postage line items to \$2,500 to cover the expenses. Also, there may be three elections this year rather than two.

Mr. Jim Ritchie, Chairman of the Electoral Board, stated they had decided to repair the voting equipment. After consulting with the folks who work on the voting equipment, the machines are good for another 5 to 10 years. Although obsolete, parts can still be purchased. One machine does need a transmission but an estimate has not been received yet. Therefore, the Capital Outlay line item would be reduced because new voting machines had been included in the budget. Mr. Ritchie requested that \$500 dollars be left in that line item and repairs be increased to \$2,600.

Mr. Ritchie continued that Ms. Jeter had announced that she planned to retire by the end of the next fiscal year. He thanked her for her many years of service since 1956. He stated the Electoral Board felt a full time assistant should be hired to help with the transition for one fiscal year, July 1, 2001 to July 1, 2002, at a cost of \$20,000 dollars.

Mrs. Jeter stated the part-time help column could be reduced to \$5,000, but a part-time worker would still be needed.

Mr. Bracey inquired how the assistant registrar would be hired.

Mr. Ritchie replied that the Registrar hires the assistant following the County policies but the Electoral Board appoints the Registrar.

1: 48 P.M. -- EMS

Mr. David Jolly came before the Board and presented the FY 2001-2002 budget for the EMS Department. The County Administrator pointed out that the

second crew could not be added without funding from billing for services. The approximate cost for the extra personnel only is \$237,782.

Mr. Haraway stated he thought the Board had given approval to charge for ambulance service in 1999 and according to his calculations approximately \$200,000 dollars per year was being left on the table simply because the County has not billed for these services. He informed the Board that Southside Emergency Crew would do the billing for the County for the ambulance calls for 10% of the collections.

The Board instructed Mr. Long to set up a meeting with the Board of Directors for the Dinwiddie Volunteer Rescue Squad to discuss the concept of billing for services and a smooth transition.

2:15 P.M. -- PUBLIC SAFETY

Mr. David Jolly presented his proposed budget to the Board.

Mr. Jolly stated the biggest request was to upgrade the part-time secretarial position to a full time position.

He continued one of his concerns was the need for a Fire Prevention Officer. Several years ago the County adopted the Fire Prevention Code and to ensure the enforcement of that code an Officer was going to be needed. Whenever the Board was ready to fill this position it could be funded with fees charged for permits.

Mr. Jolly stated he had included a request to replace the 1992 vehicle he drives with a new vehicle. The small Durango SUV is on State contract for \$26,494. He also stated he had gotten a price on the Ford Expedition SUV for \$26,631 with a difference of only \$137 for the larger SUV. Mr. Jolly explained that the only other request would be for a towing package for the vehicle in case a need arose to pull the hazmat trailer.

2:38 P.M. -- DINWIDDIE VOLUNTEER FIRE DEPARTMENTS

Mr. Jolly stated there was a sharp increase in the cost of utilities this year. He asked the Board to increase the reimbursement from \$2,000 up to \$10,000 per department. Mr. Jolly informed the Board that the Dinwiddie Volunteer Fire Department was not going to be allowed to use the Motorsports Park for their fund raising event for this year. The Board asked Mr. Long to contact Paul Coleman and discuss the use of the facility.

IN RE: CLOSED SESSION

Mr. Haraway moved that the Board now convene in a closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act:

The purpose of the closed meeting is to discuss subject matters identified as Personnel. Matters to include:

- **Personnel Matters, § 2.1-344 A - 1 of the Code of Virginia,**
(candidates for employment OR the assignment, appointment, promotion, performance, demotion, discipline, salaries, compensation, resignation of employees) County Administration; Appointments.

Mr. Clay seconded the motion. Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye" the Board moved into the Closed Meeting at 3:00 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 3:10 P.M.

IN RE: CERTIFICATION

Whereas, this Board convened in a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the Virginia Freedom of Information Act;

Whereas, Section 2.1-344.1 of the Code of Virginia requires a certification by the board that such closed meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved that the Board hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye". This Certification Resolution was adopted.

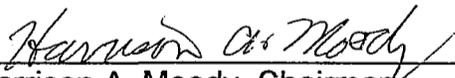
**IN RE: APPOINTMENT -- MS. ALMA B. RUSSELL --
ADMINISTRATIVE SECRETARY/CLERK TO THE BOARD**

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Ms. Alma B. Russell is appointed as Administrative Secretary/Clerk to the Board, at Grade 10E, with an annual salary of \$25,315.00, effective February 1, 2001.

RE: ADJOURNMENT

Upon Motion of Mr. Clay, Seconded by Mr. Bracey, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye", the meeting adjourned at 3:20 P.M.



Harrison A. Moody, Chairman

ATTEST: 

R. Martin Long
County Administrator

/abr

