

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 18th DAY OF APRIL, 2001, AT 2:00 P.M.

PRESENT: HARRISON A. MOODY, CHAIRMAN ELECTION DISTRICT #1
EDWARD A. BRACEY, JR. VICE-CHAIR ELECTION DISTRICT #4
DONALD L. HARAWAY ELECTION DISTRICT #2
ROBERT L. BOWMAN, IV ELECTION DISTRICT #3
AUBREY S. CLAY, ELECTION DISTRICT #5

OTHER: BENJAMIN EMERSON COUNTY ATTORNEY

IN RE: CALL TO ORDER – INVOCATION – PLEDGE OF ALLEGIANCE

Mr. Harrison A. Moody, Chairman, called the regular meeting to order at 2:00 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

IN RE: AMENDMENTS TO THE AGENDA

Mr. Moody asked if there were any amendments to the Agenda.

Mr. R. Martin Long, County Administrator, stated there were two additions needed on the agenda under Item 12 – Closed Session add: Procurement to consultation with Legal Counsel and Personnel for Building Inspections.

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Clay, Mr. Moody voting "Aye", the above amendments were approved.

IN RE: MINUTES

Ms. Russell, Clerk to the Board, stated she would like to reaffirm the action taken by the Board at its April 4, 2001 meeting on Conditional Use Permit C-00-06 with the reasons given and add the following:

BE IT FURTHER RESOLVED, that in order to assure compliance with the Virginia Code Section 15.2286 (A) (7) it is stated that the public purpose for which this Resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice.

Upon Motion of Mr. Bracey, Seconded by Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Clay, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the April 4, 2001 Regular Meeting are hereby approved in their entirety with the amendment to C-00-06 as stated.

IN RE: CLAIMS

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Clay, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1025027 through 1025215 (void check(s) numbered 1025026, 1025143 and 1025200) for:

Accounts Payable:

(101) General Fund	\$ 192,956.22
(103) Jail Commission	\$.00
(104) Marketing Fund	\$.00
(222) E911 Fund	\$ 1,873.38
(223) Self Insurance Fund	\$.00
(225) Courthouse Maintenance	\$.00
(226) Law Library	\$.00
(228) Fire Programs & EMS	\$.00
(229) Forfeited Asset Sharing	\$.00
(304) CDBG Grant Fund	\$ 2,037.36
(305) Capital Projects Fund	\$ 130,265.89
(401) County Debt Service	\$ 86,979.86
TOTAL	\$ 414,462.50

Payroll Supplement
APRIL 04, 2001

(101) General Fund	\$ 2,319.92
(222) E911 Fund	\$
(304) CDBG Fund	\$ _____
TOTAL	\$ 2,319.92

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Clay, Mr. Moody voting "Aye",

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that check # 1025215 in the amount of \$2,071.56 to DASA for Phase I and Phase II Courthouse renovations, is approved and funds appropriated.

IN RE: DINWIDDIE ELEMENTARY SCHOOL RENOVATION PROJECT – REQUISITION NUMBER 28 (IDA1999A-#20)

Mrs. Ralph stated the following invoices are included in Payment Request Number 28 (IDA1999A - #20):

DAVID T. LUCAS ELECTRICAL CONTRACTOR	\$ 28,200.00
SANDS ANDERSON MARKS & MILLER	275.00
ENGINEERING CONSULTING SERVICES	<u>181.25</u>
TOTAL REQUISITION #28	\$ 28,656.25

Mrs. Ralph stated these invoices have been reviewed and approved by the Superintendent.

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Clay, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 28 (IDA99A - #20) in the amount of \$28,656.25 be approved and funds appropriated for CIP expenses from the Dinwiddie Elementary School Renovation Project Fund.

IN RE: DINWIDDIE COUNTY PUBLIC FACILITIES PROJECT FUND: SCHOOL COMPLETION PROJECT ACCOUNT OF THE PUBLIC FACILITIES FUND – REQUISITION NUMBER 61 (IDA98A - #26)

Mrs. Ralph stated the following invoices are included in Payment Request Number 61 (IDA1998A-#26):

LANDSCAPES BY DEADMON \$ 3,505.00

TOTAL REQUISITION #61 (IDA1998A -#26) \$ 3,505.00

Mrs. Ralph stated these invoices have been reviewed and approved by the Superintendent.

Mr. Bracey stated he had asked at the meeting last month if this was the end of the landscaping. His understanding was that it was with the exception of the performance bond payment. He instructed the County Administrator to check into it. Where is the end?

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 61 (IDA1998A-#26) in the amount of \$3,505.00 be approved and funds appropriated for CIP expenses, for landscaping at Midway Elementary School, from the Dinwiddie County Public Facilities Project Fund: School Completion Project Account.

IN RE: CITIZEN COMMENTS

There were no citizens signed up to comment.

IN RE: Virginia Association of Counties—DEAN LYNCH

Mr. Dean Lynch representing the Virginia Association of Counties appeared before the Board presenting an overview of services provided by VACO. Mr. Lynch stated the purpose of his visit was to report on VACO's activities; and to gather feedback from the Board on how to best serve the needs in Dinwiddie County. This past year VACO staff provided individualized board training to several counties. VACO staff has also provided technical assistance in every imaginable program area, including the development of request for proposals (RFP's), provided sample ordinances, hiring, board organization, and research and data gathering. VACO works with counties to promote educational opportunities. The staff has participated in many seminars and educational forums through out the year. He continued stating numerous publications are available from VACO covering topics associated with leadership and governance activities in the varying program areas. We give legislative updates electronically through the Capital Contact when the General Assembly is in session. The latest revision is 1998 of the Virginia County Supervisors Manual which is available for distribution from our office in Richmond. He stated our current project is completing a new local government directory. VACO provides advocacy on behalf of all counties throughout the Commonwealth. We represent county interests in state regulatory matters and in the Virginia General Assembly. He said they are our lobbyists in Richmond.

Mr. Lynch told the Board the bad news is that VACO can't give revenue projections. He stated as you all know the General Assembly left town without agreeing on a revised budget. That leaves all local governments vulnerable because the county does not know how much funding they will be receiving from the state in local aid categories, salary reimbursements, and program areas. Also the county will not know whether the car tax will be funded at the Governor's proposed 70% reimbursement or at the Senate's 55% proposal. He stated another piece of bad news is that we are still unsure as to the outcome and results of the redistricting plans. There are several proposals out there that divide counties between as many as 5 house districts and 2 senatorial districts.

VACO continues to be in a holding pattern, but it can't last for the counties because school budgets are due May 1st and personal property tax tickets need to be mailed in many counties.

VACO continues to respond to the needs of counties through insurance programs: equipment maintenance, property and liability and risk management insurance programs. A health insurance trust was also developed. The Trust is owned by the membership and all surplus funds in the trust are used for the sole benefit of the membership. VACO offers leasing programs, deferred compensation programs, and office supply procurement.

Mr. Lynch said VACO is paying all counties fees for membership in the National Association of Counties (NACo). That is a small cost savings that can be reflected in the County's budget. He encouraged the Board to continue to be active in the state association and help VACO to help us and other counties by coming to meetings and participating in VACO.

Mr. Lynch presented a certificate of appreciation to Mr. Moody.

Mr. Moody asked if Mr. Lynch would send directories to the Board.

Mr. Lynch replied yes he would make sure the directories are sent.

IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION

Mr. Richard Caywood, Resident Engineer for the Virginia Department of Transportation came before the Board and presented his monthly report. He stated he was doing a re-inspection of the roads in Waterford Landing for corrective work and expected to be able to be done in 2 to 3 weeks. Baltimore Road will not have to be closed completely for repairs because VDOT is using the reclamation process. He said work on Route 1 will begin in June.

Mr. Caywood thanked Mr. Scheid for inviting him to attend the Comprehensive Plan update.

Mr. Moody asked him to make sure that VDOT puts a good base on Baltimore Road because there is a lot of traffic on the road.

IN RE: COMMISSIONER OF THE REVENUE – REPORT

Mrs. Deborah M. Marston, Commissioner of the Revenue, was not present.

IN RE: TREASURER

Mr. William E. Jones, Treasurer, was not present.

IN RE: COMMONWEALTH ATTORNEY – REPORT

Mr. T. O. Rainey, III, Commonwealth Attorney, was not present.

IN RE: SHERIFF'S DEPARTMENT – REPORT

Sheriff Samuel H. Shands was not present.

Mr. Bracey said he would like for the County Administrator to send another letter to the Sheriff because he did not reply to the request to set up radar on Boisseau and Turkey Egg Road due to the school children speeding.

IN RE: BUILDING INSPECTOR – REPORT

Mr. Dwayne H. Abernathy, Building Inspector came forward presenting his report for the month of March 2001.

Mr. Bowman asked what the average cost to build a house is for the County.

Mr. Abernathy replied about \$150,000 at \$60.00 a square foot.

IN RE: ANIMAL WARDEN – REPORT

Mr. Steven R. Beville, Animal Warden, came forward presenting his report for the Month of March 2001. He reported that the SOS Agreement for adopting out animals was working very well. They picked up 14 dogs and 3 cats in March.

IN RE: DIRECTOR OF PLANNING – REPORT

Mr. William C. Scheid, Director of Planning came forward and presented his monthly update for his Department. He stated he has received the Census Data for elections per district for the redistricting.

Mr. Bracey asked if he had had time to do the measurements on the AME Zion Tower?

Mr. Scheid replied on Thursday David Thompson and I went to the A.M.E. Zion Church site to measure the distance from the tower to the pool and the Health Center. They found the distance from the center of the tower base to the pool to be approximately 200' and the Health Center approximately 400'. He stated he would submit all this information in writing to the Board.

Mr. Bracey stated he was concerned about the distance to the Wellness Center.

**IN RE: ZONING ADMINISTRATOR/SENIOR PLANNER –
REPORT/CODE COMPLIANCE**

Mr. David S. Thompson, Zoning Administrator/Senior Planner came forward and presented his monthly report.

Mr. Thompson thanked the Board for allowing him to attend the Zoning Workshop.

He thanked Mr. Bracey and Mr. Clay for their assistance with the owners that had the zoning violations.

IN RE: SOCIAL SERVICES – REPORT

Ms. Peggy McElveen was not present but was represented by Claire Goad. There was nothing to report.

IN RE: SUPERINTENDENT OF SCHOOLS – REPORT

Ms. Troilen Seward, Superintendent of School was not present. Mr. Ray Watson came forward to present an update to the Board on School Activities. Mr. Watson presented the Supplemental Appropriation request for the Title VI - B Supplemental Appropriation for Instruction for approval.

IN RE: TITLE VI-B - SUPPLEMENTAL APPROPRIATION #7

The School Board has authorized the Superintendent to request a \$46,841 supplemental appropriation for the Title VI-B funding. This is an adjustment to federal funding and requires no additional local funds.

Mr. Long explained that at the last Board meeting the contract was awarded to Office Systems Technology to install the phone system at Eastside and that Administration would like to discuss this with legal counsel for clarification before presenting it to the Board.

IN RE: WASTE MANAGEMENT – REPORT

Mr. Dennis King, Director of Waste Management came forward to present his report for March 2001.

IN RE: PUBLIC SAFETY OFFICER – REPORT

Mr. David M. Jolly, Public Safety Officer, came forward and presented his report.

IN RE: AUTHORIZATION TO HIRE – TWO EMS ADVANCED TECHNICIANS

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Richard Barrett and Amanda Jarrell are hereby hired as EMS Advanced Technicians at Grade 10A, with an annual salary of \$22,934.00, effective May 1, 2001.

IN RE: AUTHORIZATION TO SOLICIT FOR SEALED BIDS - 1976 FORD PUMPER

Mr. Jolly stated the 1976 Ford Pumper is out of service due to mechanical problems. This unit was originally stationed at Namozine but recently had been relocated to Dinwiddie. The motor has developed a significant oil leak and would have to be rebuilt or replaced. Due to this unit being the unit that was scheduled for removal when the new tanker arrives it has been taken out of service. He asked the Boards' approval to sell this unit by sealed bid with the money being placed back into the capital line of the volunteer fire budget for repairs to the fleet.

Upon Motion of Mr. Bowman, Seconded by Mr. Clay, Mr. Haraway, Mr. Clay, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Director of Public Safety to solicit sealed bids for the disposal of the 1976 Ford Pumper.

Mr. Jolly informed the Board that the Ruritan Club is sponsoring a blood drive at the Dinwiddie Volunteer Fire Station, 13516 Boydton Plank Road on May 8th. The Bloodmobile will be on site.

IN RE: FIRE AND RESCUE ASSOCIATION - REPORT

Chief Charles L. Lewis was not present.

IN RE: COUNTY ATTORNEY – REPORT

Mr. Benjamin Emerson, County Attorney, stated he had nothing to report.

IN RE: BUILDINGS AND GROUNDS - REPORT

Mr. Faison was not present.

IN RE: COURTHOUSE AMENDMENT I – DSA ARCHITECT - FOR GEOTHERMAL HEAT SYSTEM

Mrs. Ralph presented the following Amendment I to the owner-architect agreement between Dinwiddie County and Don A. Swofford for work on the historic County Courthouse. The work is to be accomplished and added to the owner-architect agreement cited above as if it were a part of the original scope of work. The architect shall design and include on the plans such design for the providing and installation of a full geothermal heat system for the Courthouse. Such heating system will include the calculations to determine manifold and required equipment for the heating and cooling. Work shall also include any other work contingent upon the installation and provision of a complete and working geothermal heating and cooling system for the Courthouse. The projected costs for this installation are approximately Seventy-eight thousand dollars (\$78,000). The fee for this should be \$78,000 times eight per-cent (8%) which equals \$6,240.00. The breakdown is as follows:

SCHEMATIC DESIGN	\$1,248.00
CONSTRUCTION DOCUMENTS	3,432.00
BIDDING	312.00
CONSTRUCTION ADMINISTRATION	<u>1,248.00</u>
TOTAL	\$6,240.00

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the above stated Courthouse Amendment I to the Owner-Architect Agreement for the Geothermal Heat System is hereby approved.

Mr. Long told the Board that the pre-bid for the Phase II Renovations for the Courthouse was held yesterday and there were 5 contractors who attended the meeting.

IN RE: APPOINTMENTS – DISABILITIES SERVICES BOARD

Ms. Russell informed the Board that an ad had been placed in the Monitor for citizens to apply for the appointment on the Crater Disabilities Services Board. The closing date was March 28th but no one applied or called for an application.

The County Administrator asked if the Board had any nominations for the Crater Disabilities services Board.

The appointment was postponed until the next regular Board meeting.

IN RE: TRAVEL AUTHORIZATION – R. MARTIN LONG – VLGMA

Mr. Long stated he had included a travel authorization request to attend the VLGMA Annual Conference at Virginia Beach from June 20 through June 22, 2001. The estimated cost is \$535.00.

Upon Motion of Mr. Bracey, Seconded by Mr. Bowman, Mr. Bracey, Mr. Bowman, Mr. Haraway, Mr. Clay, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to the County Administrator to attend the VLGMA Annual Conference at Virginia Beach, June 20-22, 2001 at an estimated cost of \$535.00, with funds being appropriated from the current budget.

IN RE: BOARD MEMBER COMMENTS

Mr. Clay No comments.

Mr. Haraway No comments

Mr. Bracey No comments

Mr. Bowman No comments

Mr. Moody He stated at the quarterly Chairman and Mayor's meeting they asked for a letter of support for the high-speed rail system. He stated he told them that Dinwiddie County was not supporting the system because there was no stop scheduled in the County. The other Mayor's and Chairpersons stated if he would support it they would support a request to the railroad to make a stop in the County.

Mr. Bowman stated maybe we should support it just in case we might have a use for it in the future.

Mr. Bracey asked has it even been sanctioned?

Mr. Long informed the Board a representative would be here at the next monthly meeting to discuss the issues.

IN RE: CLOSED SESSION

Mr. Clay moved that the Board now convene in a closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act:

The purpose of the closed meeting is to discuss subject matters identified as Personnel and Consultation with Legal Counsel. Matters to include: Building Inspections; Telecommunication Towers; Procurement – Telephone System.

- **Personnel Matters, § 2.1-344 A - 1 of the Code of Virginia,** (candidates for employment OR the assignment, appointment, promotion, performance, demotion, discipline, salaries, compensation, resignation of employees) Personnel for Building Inspections.
- **Consultation with legal counsel, § 2.1-344 A.7 of the Code of Virginia,** (consultation with legal counsel and briefings by staff members and consultants about actual or probable and public discussion would adversely affect the negotiating or litigating posture of the County or Town – OR – consultation with legal counsel regarding specific legal matters that require legal advice) Telecommunications Towers; Procurement – Telephone System.

Mr. Bowman seconded the motion. Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye" the Board moved into the Closed Meeting at 11:06 A.M.

A vote having been made and approved the meeting reconvened into Open Session at 12:05 P.M.

IN RE: CERTIFICATION

Whereas, this Board convened in a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the Virginia Freedom of Information Act;

Whereas, Section 2.1-344.1 of the Code of Virginia requires a certification by the board that such closed meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved that the Board hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Upon Motion of Mr. Haraway, Seconded by Mr. Bracey, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye". This Certification Resolution was adopted.

**IN RE: TELEPHONE SYSTEM – EASTSIDE RECREATION CENTER -
REJECTION OF THIRD PARTY BIDS**

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody, voting "Aye", the bids for the third party vendors are hereby rejected for the Eastside Recreation Center telephone system.

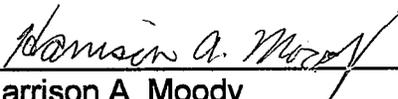
**IN RE: REQUEST FOR PROPOSALS – ENGINEERING
CONSULTANT SERVICES- TELECOMMUNICATION
TOWERS**

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody, voting "Aye",

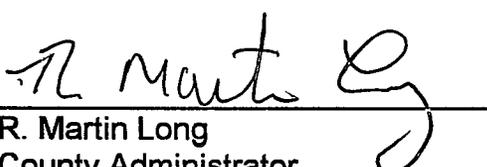
BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to Administration to issue an RFP for engineering consultant services to review applications for telecommunications towers and provide a comprehensive plan for placement of towers throughout the County.

IN RE: ADJORNMENT

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody, voting "Aye", the meeting adjourned at 12:10 P.M. to be continued until 7:00 P.M., April 25, 2001 for the FY2002 budget and 2001 tax rates.



Harrison A. Moody
Chairman



R. Martin Long
County Administrator

/abr