

VIRGINIA: AT THE CONTINUATION MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD AT THE AIRFIELD CONFERENCE CENTER IN WAKEFIELD, VIRGINIA, ON THE 11th DAY OF JUNE, 2001, AT 9:00 A.M.

PRESENT:	HARRISON A. MOODY-CHAIRMAN	ELECTION DISTRICT #1
	EDWARD A. BRACEY, JR., -VICE CHAIR	ELECTION DISTRICT #4
	ROBERT L. BOWMAN IV	ELECTION DISTRICT #3
	DONALD L. HARAWAY	ELECTION DISTRICT #2
	AUBREY S. CLAY (arrived at 1:20 P.M.)	ELECTION DISTRICT #5

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**IN RE: CALL TO ORDER**

Mr. Harrison Moody, Chairman, called the continuation meeting to order at 9:20 A.M.

**IN RE: COMMUNICATIONS**

The Board of Supervisors met in a workshop session to discuss communications issues and the upcoming E911 mandates that will be effective for Dinwiddie County by July 1, 2002.

Mr. David Jolly, Public Safety Director, gave the following overview of the wireless E-911 requirements:

Wireless

1. Phase 1 – Jurisdiction must be able to accept cellular 911 calls by July 1, 2002.
2. These calls will only have cellular number and tower where call received.
3. State funds available to offset the cost of capital improvements and operating costs for wireless calls.
4. Phase 2 – Cellular providers must be able to tell the jurisdiction which side of the tower that the call is coming from.
5. Cellular provider must provide this information by July 1, 2003.
6. Jurisdictions must work together to determine which 911 Center will receive calls from particular side of towers.

New Communications Center

1. ALL Emergency calls begin with the call to the 911 Center.
2. In order to provide Emergency Medical Dispatching, Center must be staffed by at least two dispatchers 24/7
3. Recommend 10 positions to accommodate sickness, vacations, etc.

Implementation Schedule

1. County to take over responsibility for 9-1-1 and dispatching of Fire/Rescue as close to July 1 as possible.
2. Move forward with renovation of building to have completion about January 1, 2002

3. Have cellular service activated by April 1, 2002.
4. Be fully functional with EMD and cellular on July 1, 2002.

Public Safety Building

1. CIP has allocated \$160,000 to the project over two years.
2. Tentative Plans have been done by architect used for Eastside Renovations.
3. 90-120 days for renovation once work started.
4. Emergency generator not included in cost estimates.

Mr. Mel Sheridan, State E911 Wireless Coordinator and Chairman of the Fluvanna Board of Supervisors discussed the E911 requirements and the financial assistance available from the State Wireless Board. Mr. Sheridan urged the Board to move forward with Phase I of accepting wireless E911 calls.

The Board also discussed the staffing requirements for the County to take over dispatching fire and rescue calls. Mr. Sheridan who also served as the E911 Coordinator in Orange County substantiated the staff recommendation for 10 dispatchers minimum with a Supervisor at the Department Head level.

The Board directed staff to prepare 3 spreadsheets showing the costs of the present system, the costs of just taking fire and rescue and the cost of fire, rescue and police. After discussing the possible savings of dispatching all three agencies, the Board directed staff to set a meeting with the Sheriff to discuss this option.

Staff was authorized to proceed with soliciting proposals for an Architect to renovate the old Dinwiddie VFD Building for the communications center.

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**IN RE: RECESS**

The Board recess at 12:00 Noon for lunch and reconvened at 1:07 P.M.

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**IN RE: EMS ORDINANCE**

Mr. David Jolly, Public Safety Director, provided an update on the proposed EMS Ordinance. It has been suggested that the ordinance include fire services as well.

The issue of all the volunteer agencies coming under one license was discussed. It was agreed that the Chairman and the County Administrator would talk with the Chair and a member of the DVRS Board.

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**IN RE: VOLUNTEER BUILDING MAINTENANCE**

Staff was directed to perform a walk-through of the volunteer buildings to determine what it will cost to bring the buildings up to a maintenance standard.

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**IN RE: VEHICLE REPLACEMENT**

Mr. Dick Singer, Singer Associates, presented a vehicle replacement schedule that would bring the volunteer resources up to an adequate level of service for the County. The presentation also included a possible financing plan.

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**IN RE: RECESS**

The Board declared a recess at 3:00 P.M. The meeting reconvened at 3:20 P.M.

**IN RE: VEHICLE DISCUSSION**

After a brief discussion of the options, Staff agreed to provide a comparison of financing versus outright purchase of the equipment that would meet the emergency needs of the departments with available funds from the year ending undesignated fund balance.

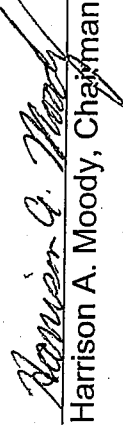
**IN RE: SALARY REVIEW**

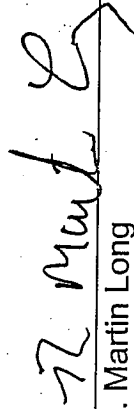
The County Administration presented a comparison review of salaries for similar positions in Counties/Cities adjoining the County as well as those who are recruiting our employees. Because of the many differences in position duties and staffing levels within these localities, this information does not provide a truly equal comparison. Therefore, it was recommended that Staff be authorized to issue an RFP for firms to provide a complete pay plan and position classification system review.

The staff was authorized to bring back estimates of what this kind of study might cost for the Board's review.

**RE: ADJOURNMENT**

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye", the meeting adjourned at 4:40 P.M.

  
Harrison A. Moody, Chairman

ATTEST:   
R. Martin Long  
County Administrator

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