

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 15th DAY OF AUGUST, 2001, AT 2:00 P.M.

PRESENT: HARRISON A. MOODY, CHAIRMAN ELECTION DISTRICT #1
EDWARD A. BRACEY, JR. VICE-CHAIR ELECTION DISTRICT #4
DONALD L. HARAWAY ELECTION DISTRICT #2
ROBERT L. BOWMAN, IV ELECTION DISTRICT #3
AUBREY S. CLAY, ELECTION DISTRICT #5

OTHER: PHYLLIS KATZ COUNTY ATTORNEY

IN RE: CALL TO ORDER – INVOCATION – PLEDGE OF ALLEGIANCE

Mr. Harrison A. Moody, Chairman, called the regular meeting to order at 2:00 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

IN RE: AMENDMENTS TO THE AGENDA

Mr. Moody asked if there were any amendments to the Agenda.

Mr. R. Martin Long, County Administrator, stated there was one addition needed on the agenda under Item 12 – Closed Session add: Industry § 2.1-344 A.5 of the Code of Virginia.

Upon Motion of Mr. Bracey, Seconded by Mr. Clay, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "Aye", the above amendment (s) were approved.

IN RE: MINUTES

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the August 1, 2001 Regular Meeting are hereby approved in their entirety.

IN RE: CLAIMS

Upon Motion of Mr. Bracey, Seconded by Mr. Clay, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1026862 through 1027059 (void check(s) numbered 1026861) for:

Accounts Payable:

(101) General Fund	\$ 174,055.66
(103) Jail Commission	\$.00
(104) Marketing Fund	\$.00
(222) E911 Fund	\$ 2,426.33
(223) Self Insurance Fund	\$.00
(225) Courthouse Maintenance	\$ 6,613.72
(226) Law Library	\$ 979.72
(228) Fire Programs & EMS	\$.00
(229) Forfeited Asset Sharing	\$.00

(304) CDBG Grant Fund	\$ 45.50
(305) Capital Projects Fund	\$ 51,003.09
(401) County Debt Service	\$ <u>54,431.54</u>
TOTAL	\$ 289,555.56

IN RE: CITIZEN COMMENTS

The following citizens signed up to comment.

1. Mr. Michael Bratschi came before the Board stating he appreciated the Board's help with the incident involving his daughter at the Middle School. He stated the Sheriff had given him all of the information he needed in order for him to take out the warrants for the perpetrators. He commended the Sheriff on funding the School Resource Officer for the Middle School and urged the Board to continue the funding for that position. Continuing, Mr. Bratschi reported that there is a zero tolerance policy at the High School and asked why that policy could not be enforced at the Middle School also. He commented that he would like to have his 3-year old daughter to participate in the Head Start Program but he is over the income requirements. The children benefit greatly and it should not be just for low- income students. He commented that he had called Congressman Forbes asking him to help get his child in the program. He also asked the Board if the SRO is for one year? Mr. Moody replied the position is considered yearly at budget time. Mr. Moody responded to Mr. Bratschi, I appreciate your time and I'll answer you now about the SRO funds. I think the Sheriff has sent us a memo on that today and we'll probably discuss that issue on the issues of zero tolerance and Head Start Program the Superintendent of Schools would be the best person to address those situations about the requirements or whatever. If he would like to speak on that directive, it is up to him.

2. Mrs. Troilen Seward appeared before the Board stating she was here to inform the public that as a result of the Tobacco Settlement John Tyler has received funding for the next three years for the Skill Streams for Success Workforce Development program which will provide basic skills assessment and job training for youth and adults. This program is open to anyone who is interested in upgrading their job skills. Those individuals and their families who have been dependent on tobacco production and distribution may be eligible for scholarship funds. Trainees will benefit by gaining entry-level job skilled workers who can adapt to a changing workplace. The three skills streams will be offered at Rowanty Technical Center. The streams are Industry-Manufacturing, Building Skills-Construction, and Medical Skills-Health Careers. Each stream will run for 12 weeks, two days per week, starting in mid-September and mid-January.

3. Mr. Peter Jeffery asked the Board if the Public Hearing was going to be held for the Redistricting and if citizens would be permitted to speak. Mr. Moody stated tonight the Planning Department was presenting the plans and the Public Hearing would be held at a later date. At that time there will be citizen comments allowed.

4. Mrs. Anne Scarborough came before the Board stating she had learned that funds from the tobacco settlement had already started in the fiscal year 2001 with a balance of \$983,663. The county participated in a project with Crater Regional Partnership for a regional workforce assessment center that was funded for \$85,000. Dinwiddie's share of this was \$65,000. We didn't even make application during the second round in June now we have a carryover balance of \$917,900. She said the article she read indicated that it is anticipated that Dinwiddie will receive approximately \$596,974 in fiscal year 2002. The County will have

\$1,514,900 for the application process beginning in November of this year. She asked if we are going to apply during this process? Also, the contract that was signed with Adelpia, not a one of you questioned Mr. Mathews about whether or not he could give the daytime folks better service during the day. You didn't even ask, you just accepted the service hours. At 5 o'clock some of you can get off work and you will get service in two hours and I've been sitting at home since 9:00 in the morning. Why didn't you ask him if he could do better? When you asked him to explain his assets, Mr. Matthews responded he had a million dollars or whatever the amount was, but a person can tell you anything. I can tell you, I have assets of \$500,000 but I might owe \$475,000. She commented, that she called a broker and you must have at least a triple B+ rating to be investment grade. You let us down, you sold us out and here is a thing right here and it says "high yield debt (junk bonds)" Wall Street Journal listed under the section of Other Stock and Bonds Offerings. Why didn't you question this man some and why did you say that you improved my service? John and I did some thinking and as far as we can recall, there hasn't been but one time we have gone over 11 hours getting service anyway. So what good did you do us?

IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION

Mr. Richard Caywood, Resident Engineer for the Virginia Department of Transportation came before the Board and presented his monthly update.

1. He stated he had the report from the State Traffic Engineer that did the review for the County's request to restrict through trucks on Route 226 (Cox Road) between Route 1 (Boydton Plank Road) and Route 460 (Airport Road) in the County. Based on this request, the State Traffic Engineer conducted a study of Route 226 with regard to through trucks and general operational and safety issues. The Engineer at this time does not support the restriction of through trucks on Route 226. Continuing, he said as discussed at several Board meetings over the past year, the Code of Virginia is very restrictive in regard to the prohibition of through trucks on the Primary Highway System. If the conditions or volumes change in the future we will be glad to investigate this again. Mr. Bowman stated we are fighting a losing battle, are there any other steps or course we can take? Mr. Caywood stated you could request a legislative change to broaden the language to try and open up the policy. VDOT can also take another look at it in a few years. Mr. Bowman commented this is a residential area not a truck or industrial area. It is very annoying to the residents. We could get a State Senator to introduce a bill for Route 226 restricting truck traffic but the County would need VDOT's recommendation. Mr. Caywood asked Mr. Bowman to please discuss it with him later.
2. Mr. Caywood stated at the last meeting the Board requested the policy for a "Slow Children at Play" sign and VDOT's policy was included in the information he forwarded for their packets.
3. Mr. Haraway commented that he had received several complaints about the loose gravel and general condition of the roads in Waterford Landing. Mr. Caywood replied VDOT is not satisfied with the condition of the roads either and they would not be accepting them into the Secondary System until the contractor completed the work to state specifications.
4. Mr. Bowman asked if VDOT would take a look at the curbs and gutters in the West Petersburg area and if there were any grants available for the work. Mr. Caywood stated funding for that came from the 6 year plan. Mr. Caywood stated he would be glad to take a look and meet with Mr. Bowman and Mr. Jeffreys.

5. Mr. Bracey requested VDOT to take a look at the driveways on Hardiways Mill Road because the aprons are washing away again. The aprons were done about 1 year ago but they are in the same shape as before. Mr. Caywood said he would take a look at the specifications and see what could be done.
6. Mr. Moody commented that the curb and gutter work at West Petersburg would be funded under Revenue Sharing. The County and VDOT split funding 50 – 50 or the citizens can pay for work done through the County. Mr. Caywood stated that the discussion for revenue sharing would be coming up shortly.

IN RE: COMMISSIONER OF THE REVENUE – REPORT

Mrs. Deborah M. Marston, Commissioner of the Revenue, was not present.

IN RE: TREASURER

Mr. William E. Jones, Treasurer, came forward and presented his monthly report.

1. He stated this is the time of year again for the Board to decide whether or not to advertise the delinquent tax list in the newspaper. Mr. Jones stated the collection rate is up this year and he recommended that the list not be advertised.

Upon motion of Mr. Clay, seconded by Mr. Bowman, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting “aye”,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia the Treasurer was directed not to advertise the delinquent tax list.

2. Mr. Jones also informed the Board that he would like the Board’s approval to destroy the County paid tax tickets. The Board okayed his request to destroy the tax tickets.

3. He also presented the information below:

In accordance with 58.1-3924 and 58.1-3928 of the Code of Virginia, information is hereby provided:

A. 1999 Uncollected Taxes as of June 30, 2001-Base Tax Only

	<u>June 30, 2000</u>	<u>June 30, 2001</u>
Uncollected 1999 Real Estate	219,848.94	111,710.76
Uncollected 1999 Personal Property	209,166.84	124,888.19
Uncollected 1999 Personal Property due from the Commonwealth	56,227.19	33,192.33
Uncollected 1999 Public Service	16,130.89	15,467.69
Uncollected 1999 Mineral Land	4,301.57	4,301.57

B. 2000 Uncollected Taxes as of June 30, 2001- Base Tax Only

Uncollected 2000 Real Estate	278,175.99
Uncollected 2000 Personal Property	153,490.16
Uncollected 2000 Personal Property due from the Commonwealth	90,579.72
Uncollected 2000 Public Service	30,945.74

C. 2001 Uncollected First Half Tax Listing as of June 30, 2001

Uncollected 2001 Real Estate	418,963.26
Uncollected 2001 Personal Property	404,446.19
Uncollected 2001 Personal Property due from the Commonwealth	427,650.30

ANNUAL COMPARABLE TAX COLLECTION RATE AS OF JUNE 30

	<u>2000</u>	<u>1999</u>	<u>1998</u>
<u>TOTAL DEBITS</u>			
	17,895,211.55	13,475,933.33	12,322,625.90
(Includes supplements & PPTR Adjustments)			
<u>TOTAL CREDITS</u>			
	17,342,019.94	12,970,257.90	11,917,088.99
(includes abatements & PPTR Adjustments)			
<u>TOTAL UNCOLLECTED</u>			
	553,191.61	505,675.43	405,536.91
<u>COLLECTION RATE</u>			
	96.91%	96.25%	96.70%

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FIRST HALF COLLECTIONS

	<u>2001</u>	<u>2000</u>	<u>1999</u>
Total Debit:	8,789,913.46	8,307,582.13	6,859,051.26
Total Credit:	7,502,720.24	7,284,857.70	5,023,985.17
<u>Total Uncollected</u>			
	1,287,193.22	1,022,724.43	1,835,066.09
<u>Collection Rate:</u>			
	85.36%	87.69%	73.25%

- Mr. Bracey asked about the private funds line that appears on the report every month. Mr. Jones replied it is part of the School Funds for scholarship funds and it is a portion of the 308 certificates of deposits the county has for their investment portfolio. Unfortunately, they have taken a nosedive lately. Mr. Bracey urged the Treasurer to please monitor our investments.
- Mr. Haraway stated there are two alternatives. Several Banks have portfolio's for localities and overall the rates are better. It could also be bid out and given to the highest bidder. Mr. Jones stated he had given the County Attorney an investment policy to work on and he expected it back soon.

IN RE: COMMONWEALTH ATTORNEY – REPORT

Mr. T. O. Rainey, III, Commonwealth Attorney, appeared before the Board and stated he had nothing to report.

RE: SHERIFF'S DEPARTMENT – REPORT

Sheriff Samuel Shands came before the Board and presented his monthly report. He told the Board he would be giving up one of the vehicles in this

budget in order to fund the School Resource Officer position, but he would not be able to fully fund the position again next year. Mr. Clay stated the School Board should fund that position. Mr. Bracey agreed.

Mr. Bowman thanked the Sheriff for taking care of our citizen with the complaint.

IN RE: BUILDING INSPECTOR – REPORT

Mr. Dwayne H. Abernathy, Building Inspector came forward presenting his report for the month of July 2001.

IN RE: ANIMAL WARDEN – REPORT

Mr. Steven R. Beville, Animal Warden, came forward presenting his report for the month of July 2001.

IN RE: DIRECTOR OF PLANNING – REPORT

Mr. William C. Scheid, Director of Planning came forward and presented his monthly update for his Department. Mr. Scheid handed the Board an update on the High Speed Rail proposing to come through Dinwiddie County.

IN RE: SUPPORT OF PROPOSED REDISTRICTING PLAN

Continuing, Mr. Scheid presented the following redistricting information which was requested by Mr. Bracey:

The formation of a Redistricting Committee is part of the redistricting process. The Committee is necessary in order to assist on the following: assure minority participation in the redistricting process; conduct public meetings within the County to assure citizen input; advise the Board of Supervisors on issues and concerns involved with the establishment of Election Districts (E.D.) and Voting Precincts; and suggest changes in Election District lines, Precinct lines and, if necessary, alternative polling places.

Since Dinwiddie County is **not** considered a fast track community (a community having local elections this fall), the following target dates are suggested:

1. June - appoint Committee and hold organizational meeting;*
2. June/July – review census data with Committee, develop several options for election districts, set meeting schedule for community involvement, advertise meeting schedule, hold public meeting(s) in each election district;**
3. July/August – incorporate input from community meetings and send forth preferred plan(s) to Board of Supervisors* and legal counsel;
4. September – Board of Supervisors hold public hearing on redistricting plan(s) and, if no adjustments necessary, adopt preferred plan and send forth to Justice Department;***
5. October – If adjustments to the plan necessary hold second public hearing and adopt the preferred redistricting plan. Send the plan to the Justice Department;

*Staff expects to hold 4 or 5 meetings to accomplish items #1 & #3.

**Staff suggests 1 meeting in each E. D. to be attended by the appointed members of the E. D. in which the meeting is held. (It would be optional for members outside the E.D. to attend.)

***Staff suggests that the entire committee attend this meeting but, if not possible, certainly the Chairperson and Vice Chairperson should attend.

NOTE: More meetings may be necessary if problems surface during the development of this redistricting plan.

The Justice Department must have the adopted plan not later than November 1st. They have 60 days to review the plan. The redistricting plan must go into effect by January 1, 2002.

Legal counsel has mentioned a few considerations that the Committee must be aware of when developing a redistricting plan. The 1991 redistricting plan will be used as a benchmark. That plan included two (2) majority-minority districts. They will be looking closely at maintaining this status as well as the percentages of minority to majority found within those districts. Information contained in the 1991 Redistricting Plan submitted to the Justice Department is available for your review. Voting strength is another consideration. The voter turnout by precinct from the November 1991 election through the November 2000 election information is available in my office.

FOR COMMITTEE MEMBER PLANNING PURPOSES

- June - Estimate **3 meetings** needed (organizational – 2 hours; workshop to review census materials and election district / precinct district data – 3 hours; and countywide public meeting at Pamplin Administration Building – 2 hours).
- July - Estimate **3 meetings** to be attended by committee members (1 public meeting in individual E.D. – 2 hours; and 2 workshops – 3 hours per workshop).
- August - Estimate **2 meetings** needed (final workshop – 3 hours to insure agreement on map and figures prior to staff preparing drawings, etc.; and final review of document to be sent to Board of Supervisors – 1 hour).

September – Attendance at the Board of Supervisors' meeting for public hearing.

Mr. Scheid then introduced Mr. Charles Horne, chairman for the Redistricting Committee.

Mr. Horne stated that the committee had worked very hard and came up with two minority-majority district plans that meet the federally mandated regulation. Two districts were hit the hardest; District 4 that is represented by Mr. Bracey and District 3 represented by Mr. Bowman. The shift in population in the northeastern part of the county made the districts disproportionate. The redistricting committee presented plan six to the Board for their approval. If adopted, Plan six will have to make two changes in polling places.

Mr. Thomas Van Pelt commented that the communities are being separated and that the county needs to get out from under the Voting Rights Act to keep communities together.

Mrs. Betty Jeter stated the process to get out from under the Justice Department was started but the cost was too high and she didn't want to spend the money.

Mr. Moody thanked the Redistricting Committee for all their time and hard work.

Upon motion of Mr. Bracey, seconded by Mr. Haraway, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that plan six is hereby supported as presented by the Redistricting Committee for the redistricting for Dinwiddie County and authorization is granted

for the Planning Department to proceed with the advertising for the Public Hearing on Thursday, September 6, 2001 at 7:30 P.M.

**IN RE: AUTHORIZATION TO ADVERTISE – ORDINANCE
ADOPTION FOR THE REDISTRICTING OF DINWIDDIE
COUNTY**

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia authorization is granted for the Planning Department to proceed with the advertising for the Public Hearing for the Redistricting Ordinance on October 3, 2001 at 7:30 P.M.

IN RE: RECESS

Mr. Moody called for a recess at 3:47 P.M. The meeting reconvened at 3:55 P.M.

**IN RE: ZONING ADMINISTRATOR/SENIOR PLANNER –
REPORT/CODE COMPLIANCE**

Mr. David S. Thompson, Zoning Administrator/Senior Planner came forward and presented his July monthly report.

Mr. Bracey commented that he knew Mr. Thompson was stretched a little thin trying to wear the 2 hats but the code violation issues on Old Stage Road need to be addressed.

IN RE: SOCIAL SERVICES – REPORT

Ms. Peggy McElveen came forward and stated she had nothing to report this month.

IN RE: SUPERINTENDENT OF SCHOOLS – REPORT

Dr. Lanham, Assistant Superintendent of Schools came forward and presented an update to the Board on the School Activities:

1. The new bus routes will be advertised in the newspaper this next week.
2. There have been 50 new teachers hired for the School System this year and 3 remaining positions are still open at the Middle School.
3. Dinwiddie Elementary is officially open and we are in the process of moving in.

Mr. Bracey asked Dr. Lanham if he could help the gentleman with the zero tolerance and Head Start Program questions.

**IN RE: REQUEST FOR REUTILIZATION OF CAPITAL FUNDS –
REPAYING PARKING LOT AT MIDWAY ELEMENTARY**

Dr. Lanham requested authorization to use the remaining Capital Improvement Projects funds from the Midway Elementary School, Middle School, and the High School projects for the purpose of additional paving of the parking lot of Midway Elementary School. The additional cost of the paving project is \$5,214.00. The cost will be recaptured from the \$76,445.00 originally earmarked for the Dinwiddie County High School gymnasium bleacher project. The project has been bid at \$59,190.00.

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia authorization is granted for the School System authorization to use the remaining Capital Improvement Projects funds from the Midway Elementary School, Middle School, and the High School projects for the purpose of additional paving of the parking lot of Midway Elementary School. The additional cost of the paving project is not to exceed the cost of \$5,214.00.

Mr. Bracey requested funds be set aside to pave the Dinwiddie Elementary School lot.

Mr. Haraway asked if the Athletic Director position has been filled at the High School? Dr. Lanham replied no.

IN RE: PARKS AND RECREATION – REPORT

Mr. Timothy C. Smith, Director of Parks and Recreation, stated he had provided the Board with his monthly report.

1. In addition, he stated completion on the Eastside Community Enhancement Center is getting closer.
2. He reported that requests for the usage of the building are going well.
3. The Christmas Parade is scheduled for December 8, 2001 at it will start at 2:00 P.M.
4. Mr. Smith stated the sign for the Enhancement Center needs to be approved and the schematic design is enclosed in your packets. This is the one that we like and would like the Board's authorization to proceed with. He commented that the sign would be stenciled and painted on the surface of the wall. Mr. Haraway asked how long is it guaranteed to last? Mr. Smith replied he would find out and report back to the Board. The Board approved the sign design and asked Mr. Smith to get prices in Forest Green and bring them to the next meeting.

IN RE: WASTE MANAGEMENT – REPORT

Mr. Dennis King, Director of Waste Management came forward to present his report for July/August 2001. He stated the work on the berms at Rohoic would start next week.

IN RE: PUBLIC SAFETY OFFICER – REPORT

Mr. David M. Jolly, Public Safety Officer, came forward and presented his monthly report. He requested authorization to attend the Hazardous Materials Conference at Virginia Beach on September 27-29, 2001.

Upon motion of Mr. Bracey, seconded by Mr. Bowman, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia authorization is granted for the Public Safety Officer to attend the Hazardous Materials Conference in Virginia Beach, Virginia on September 27 – 29, 2001, at a cost not to exceed \$542.00, from fund 101-035500-5540.

IN RE: REQUEST FOR E911 FREQUENCIES CHECK

Mr. Jolly informed the Board that the bill for the E911 radio frequencies came in after the closing date for this Board meeting and he needed authorization to have a check issued in the amount of \$70 to Licensing Assistance.

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia authorization is granted to Administration to issue a check in the amount of \$70.00 to Licensing Assistance.

Mrs. Ralph stated she just wanted to clarify the issue with the Board to make sure they were ok with ordering the two ambulances regardless of the revenue recovery. The Board concurred.

IN RE: FIRE AND RESCUE ASSOCIATION - REPORT

There was no report from the Fire and Rescue Association.

IN RE: COUNTY ATTORNEY - REPORT

Ms. Phyllis Katz, County Attorney, stated she had nothing to report.

IN RE: BUILDINGS AND GROUNDS - REPORT

Mr. Faison came forward and introduced Mr. David Pryor the new Custodian I to the Board.

He presented his monthly update for July:

1. Substantial completions were established on August 2, 2001 and the contractor has 30 days to totally complete the project. There were approximately 70 items to complete at that time; today 13 items are left to complete. The biggest exterior item is the concrete at the entrance of the building.
2. The Rohoic Branch Library has accepted the carpet that was laid at Eastside and the employees emptied the modular unit today and it will be relocated to Midway Elementary.
3. The plans for the Public Safety Building have been sent to the Vendor of the Communication Equipment to check for space requirements. We are also checking with the mechanical engineer to see if the 35K generator is adequate to serve the communications center if not they will help design one.
4. The Animal Control Shelter preliminary plan will be discussed with the Friends of Animals and SOS to see if they meet with their approval and also we are hoping they will help with raising some funds for the construction.
5. Mr. Clay asked do you know the condition of Northside? Mr. Faison responded he is meeting with a roofing contractor to review what can be done to stop the water problems. Mr. Clay said he hated to spend money but the building needs to be kept up.

Mr. Bracey moved to get a preliminary estimate on the cost of repairing the roof. Mr. Clay seconded the motion. Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "aye".



IN RE: REGISTRAR – REQUEST FOR FULL TIME ASSISTANT

Mrs. Betty Jeter, Registrar, stated she is retiring at the end of December after 45 years as Registrar. She commented that her assistant is leaving and she needs a full time assistant. Mrs. Jeter stated an ad was placed in the Dinwiddie Monitor and 2 people were interviewed. She asked the Board to approve \$20,000 for the position effective at once so she could replace the present assistant. Mr. Long stated the policy for all county funded positions is to advertise, interview and then bring the request to the Board after a candidate is found for approval. He commented that the position and funding has already been approved so Mrs. Jeter would only need to find a candidate and come back for approval on September 5, 2001.

IN RE: BOARD MEMBER COMMENTS

- Mr. Bowman He stated Mrs. Scarborough had commented about the Tobacco Settlement and he would like some additional information. Mr. Long stated would do some research and get that to him.
- Mr. Bracey No comments
- Mr. Haraway No comments
- Mr. Clay No comments
- Mr. Moody He stated there are no signs on the back of the buildings and we need to get some prices to install some in the parking lot for directing the public. He also commented that a time clock for the citizen comments period would eliminate the need to interrupt the public when they are speaking.

IN RE: CONTRIBUTION – COALITION ON HIGH GROWTH

Mr. Moody requested that the Board consider contributing funds for lobbying this year. They are recommending using Mr. Bill Axselle who was a former member of the General Assembly and a very competent lobbyist.

Upon Motion of Mr. Bracey, Seconded by Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the request for the contribution to the Coalition on High Growth is hereby approved not to exceed last year's contribution.

IN RE: CLOSED SESSION

Mr. Bracey moved that the Board now convene in a closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act:

- The purpose of the closed meeting is to discuss subject matters identified as Personnel and Industry.
- **Personnel Matters, § 2.1-344 A - 1 of the Code of Virginia,** (candidates for employment OR the assignment, appointment, promotion, performance, demotion, discipline, salaries, compensation, resignation of employees) Buildings and Grounds; Administration.
- **Prospective Business or Industry, § 2.1-344 A-5 of the Code of Virginia,**

Mr. Clay seconded the motion. Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye" the Board moved into the Closed Meeting at 4:57 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 5:50 P.M.

IN RE: CERTIFICATION

Whereas, this Board convened in a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the Virginia Freedom of Information Act;

Whereas, Section 2.1-344.1 of the Code of Virginia requires a certification by the board that such closed meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved that the Board hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Upon Motion of Mr. Bowman, Seconded by Mr. Clay, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye", this Certification Resolution was adopted.

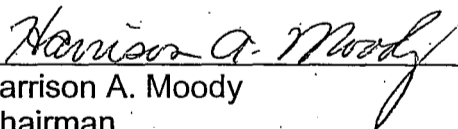
IN RE: SALARY INCREASE - COUNTY ADMINISTRATOR

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody, voting "Aye",

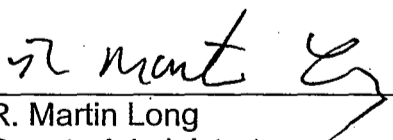
BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the County Administrator's salary is increased 5% effective July 1, 2001.

IN RE: ADJOURNMENT

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody, voting "Aye", the meeting adjourned at 5:53 P.M.



Harrison A. Moody
Chairman



R. Martin Long
County Administrator

/abr

