

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 5TH DAY OF SEPTEMBER, 2001, AT 1:00 P.M.

PRESENT: HARRISON A. MOODY, CHAIRMAN ELECTION DISTRICT #1  
(arrived 2:14) EDWARD A. BRACEY, JR. VICE-CHAIR ELECTION DISTRICT #4  
DONALD L. HARAWAY ELECTION DISTRICT #2  
ROBERT L. BOWMAN, IV ELECTION DISTRICT #3  
AUBREY S. CLAY, ELECTION DISTRICT #5

OTHER: BENJAMIN EMERSON COUNTY ATTORNEY

**IN RE: CALL TO ORDER – INVOCATION – PLEDGE OF ALLEGIANCE**

Mr. Harrison A. Moody, Chairman, called the regular meeting to order at 1:00 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

**IN RE: AMENDMENTS TO THE AGENDA**

Mr. Moody asked if there were any amendments to the Agenda.

Mr. Bowman stated under Item 11 – Closed Session: Personnel Matters § 2.1-344 A.1 of the Code of Virginia he would like to add Planning Department.

Upon Motion of Mr. Bowman, Seconded by Mr. Haraway, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Moody voting "Aye", the above amendment (s) were approved.

**IN RE: MINUTES**

Mrs. Alma Russell-Hollins, Clerk to the Board, stated there were two changes needed to the August 15, 2001 Regular Meeting. Under the title for the Redistricting instead of "adoption", it should be "support", and under closed session Personnel Matters, add County Administration.

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the August 15, 2001 Continuation Meeting, and the August 15, 2001 Regular Meeting are hereby approved, with the changes listed above, in their entirety.

**IN RE: CLAIMS**

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1026681 through 1026858 (void check(s) numbered 1026578, 1026682, and 1026683) for:

**Accounts Payable FY 2001- 2002:**

(101) General Fund	\$ 109,772.50
(103) Jail Commission	\$ 190.94
(104) Marketing Fund	\$ .00
(222) E911 Fund	\$ 390.17



(223) Self Insurance Fund	\$	.00
(225) Courthouse Maintenance	\$	6,957.90
(226) Law Library	\$	118.22
(228) Fire Programs & EMS	\$	795.00
(229) Forfeited Asset Sharing	\$	302.89
(304) CDBG Grant Fund	\$	5.00
(305) Capital Projects Fund	\$	17,347.38
(401) County Debt Service	\$	.00

**TOTAL** **\$ 135,880.00**

**PAYROLL – August 31, 2001**

(101) General Fund	\$	386,222.09
(304) CDBG Grant Fund	\$	3,269.44

**TOTAL** **\$ 389,491.53**

Mrs. Ralph stated one of the claims had to be approved separately because it needed to be paid from the Capital Outlay fund and Mr. Jolly would present the claim.

Mr. David Jolly, Public Safety Director, explained because the repairs on the 1980 Fire truck drive shaft and 2-speed axle had to be paid out of the Capital Outlay fund for the fire departments, the Board had to approve the payment separately. The check amount is \$1,124.02 and is written to Singer and Associates.

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the above stated claim request is approved and funds appropriated from the Capital Outlay fund, for the fire departments, in the amount of \$1,124.02.

**IN RE: CITIZEN COMMENTS**

The following citizens signed up to comment.

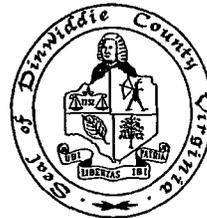
1. Mrs. Anne Scarborough appeared before the Board and stated at the last meeting she had asked Mr. Long about the funds from the tobacco settlement and he apparently didn't remember signing an agreement with the Crater Planning District for the project with Crater Regional Partnership for a regional workforce assessment center that was funded in the amount of \$85,000. Dinwiddie funded \$65,000 of that project. Continuing she commented that she learned that funds from the tobacco settlement had already started in the fiscal year 2001 with a balance of \$983,663. We didn't even make application during the second round in June; now, we have a carryover balance of \$917,900. It is anticipated that Dinwiddie will receive approximately \$596,900 in fiscal year 2002. The County will have \$1,514,900 for the application process beginning in November of this year if we apply for it but the application has to be in by late January. Mrs. Scarborough recommended that we look into making application for the funds. She also commented that it was unfortunate that the Board had to go to the social event today but she recommended that they also support the upcoming event that the Dinwiddie Ruritans were sponsoring on the 18<sup>th</sup>.

**IN RE: RESOLUTION – MRS. TROILEN SEWARD**

Mr. Moody presented Mrs. Troilen Seward, retired Superintendent of Schools, the following Resolution for her dedication and service to the School Board, Board of Supervisors, Staff and Citizens of Dinwiddie County.

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Clay, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following Resolution is hereby adopted.



# Resolution

of the BOARD OF SUPERVISORS of DINWIDDIE COUNTY, VIRGINIA

SEPTEMBER 5, 2001

IN RECOGNITION OF

## MRS. TROILEN GAINNEY SEWARD

WHEREAS, Mrs. Troilen G. Seward has been a valued employee of the Dinwiddie County School Board for 19 years; and

WHEREAS, Mrs. Seward started her outstanding career in Dinwiddie County as the School Psychologist in October of 1982; she served as Director of Special Education and Pupil Personnel Services, Director of Student Services and then as Superintendent of Schools from January of 1996 to June 1, 2001; and

WHEREAS, Mrs. Seward has been a loyal, dedicated employee who always represented the County of Dinwiddie in a very professional and caring manner; and

WHEREAS, She served Dinwiddie County's citizens with respect and courtesy and provided excellent assistance to those needing her help,

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia on this 5<sup>th</sup> day of September 2001 desires to express their appreciation to Mrs. Troilen Gainney Seward for her outstanding dedication, loyalty and service to Dinwiddie County and wishes her much happiness and fulfillment as she enters her new endeavors in life; and

BE IT FURTHER RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that this resolution be presented to Mrs. Seward, and a copy spread upon the minutes of this meeting.

**IN RE: RESOLUTION – MR. FRANKLIN STEWART**

Mr. Moody presented Mrs. Franklin Stewart the following Resolution for her husband's dedication and service to the Department of Social Services, Board of Supervisors and Citizens of Dinwiddie County.

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Haraway, Mr. Bowman, Mr. Clay, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following Resolution is hereby adopted.

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# Resolution

*Of the BOARD OF SUPERVISORS of DINWIDDIE COUNTY, VIRGINIA*

SEPTEMBER 5, 2001

IN RECOGNITION OF

**MR. FRANKLIN A. STEWART**

WHEREAS, Mr. Franklin A. Stewart has served the County of Dinwiddie with distinction and integrity as a member of the Board of Social Services from August 6, 1997 – June 30, 2001; and

WHEREAS, Mr. Stewart has been a valuable and dedicated member of the Social Services Board; and

WHEREAS, Mr. Stewart's support and concern for the responsibilities of the Social Services Department have contributed to the success of their mission; and

WHEREAS, Mr. Stewart has expressed support and encouragement to Social Services employees,

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia, on this 5th day of September, 2001 desires to express their appreciation to Mr. Stewart for his service to the County; and

BE IT FURTHER RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that this resolution be presented to Mr. Franklin A. Stewart, and a copy spread upon the minutes of this meeting.

**IN RE: RESOLUTION – MRS. HOPE MITCHELL**

Mr. Moody stated the resolution would be presented to Mrs. Hope Mitchell at a later date but the resolution needs to be adopted.

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Clay, Mr. Moody voting "Aye", the following Resolution to be presented to Mrs. Hope Mitchell is hereby adopted.

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# Resolution

*of the BOARD OF SUPERVISORS of DINWIDDIE COUNTY, VIRGINIA*

SEPTEMBER 5, 2001

IN RECOGNITION OF

MRS. HOPE H. MITCHELL

WHEREAS, Mrs. Hope H. Mitchell has served the County of Dinwiddie with distinction and integrity as a member of the Board of Social Services from July 1, 1993 – June 30, 2001; and

WHEREAS, Mrs. Mitchell has served as Chairman and Vice-Chairman of the Board with professionalism and graceful leadership; and

WHEREAS, Mrs. Mitchell has shown compassion and concern for the families, children, and adults who receive services from the Department of Social Services; and

WHEREAS, Mrs. Mitchell has consistently expressed support and encouragement to Social Services employees,

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia, on this 5th day of September, 2001 desires to express their appreciation to Mrs. Mitchell for her service to the County; and

BE IT FURTHER RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that this resolution be presented to Mrs. Hope H. Mitchell, and a copy spread upon the minutes of this meeting.

**IN RE: APPOINTMENT – CONSUMER REPRESENTATIVE FOR DISTRICT 19 CENTRAL VIRGINIA HEALTH PLANNING AGENCY, INC.**

Mr. Long stated he received a request through District 19 to make a nomination for an appointment to the Central Virginia Health Planning Agency, Inc., for a consumer representative for District 19. The nominee can be anyone not affiliated with a health care institution or a licensed health care profession. He asked the Board to consider who they would like to nominate for the appointment and bring it back at a later date.

**IN RE: COUNTY ADMINISTRATOR COMMENTS**

Mrs. Wendy Ralph told the Board that James Blanks, JLB Publishing is officially working in conjunction with the County through Lee's Retreat to publish a visitors guide for our region. Entitled "Virginia's Retreat, A Guide to the city of Petersburg and Amelia, Appomattox, Buckingham, Cumberland, Dinwiddie, Nottoway, and Prince Edward counties. She stated Mr. Blanks has been working with the Design Group on the brochure and it is being funded solely by the ads. Each locality will have a section in the guidebook devoted to that specific location. The purpose of the guide is to inform visitors already in the area of the many things to do and see and the amenities available to them. She informed the Board that the guidebook should be a good way to generate increased business from locals and tourists. She asked if they were interested in taking out an ad. The price for 1/8 of a page is \$300.00 and 1/4 of a page is \$575.00. Mr. Haraway asked what Staff recommended? Mrs. Ralph stated 1/4 or 1/8 page.

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Moody voting "Aye", authorization is granted for Administration to put 1/8 of a page ad in "Virginia's Retreat, A Guide to the city of Petersburg and Amelia, Appomattox, Buckingham, Cumberland, Dinwiddie, Nottoway, and Prince Edward counties, " at a cost of \$300.00

**IN RE: AUTHORIZATION TO CONTRACT FOR REMOVAL OF UNDERGROUND STORAGE TANKS – HISTORIC COURTHOUSE**

Mr. Donnie Faison, Buildings and Grounds Superintendent, came before the Board and stated he received the following bids for the removal of the underground storage tanks for fuel oil at the Historic Courthouse. After looking at

the bids if there are no hazardous materials found the cost to remove the tanks should not exceed the bid price. He requested authorization to proceed with the low bidder Vista Environmental, Inc.

Vista Environmental, Inc.	\$4,450.00
Environmental Management Services	\$4,560.00
Floyd W. Baird	\$8,560.00

Upon Motion of Mr. Bowman, Seconded by Mr. Haraway, Mr. Clay, Mr. Bowman, Mr. Haraway, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to enter into a contract with the low bidder Vista Environmental, Inc., for the removal of the underground storage tanks for fuel oil at the Historic Courthouse.

**IN RE: AUTHORIZATION TO CONTRACT FOR REMOVAL OF TREES AT EASTSIDE COMMUNITY ENHANCEMENT CENTER**

Mr. Donnie Faison, Buildings and Grounds Superintendent, came before the Board and stated there are four trees that are dead and need to be removed at Eastside. He stated I have received 3 bids from the following contractors for the removal of the trees, however, neither Wilson's Tree Service nor Buddy's Tree Service have the county's required \$1,000,000.00 in liability insurance. Wilson's Tree Service has only \$100,000.00 in liability insurance. Mr. Bowman asked Mr. Faison if he would get in touch with the low bidder to find out if he would be willing to purchase a rider for the required amount of liability insurance. Mr. Faison stated he would contact them.

Wilson's Tree Service	\$ 500.00
Orleans Country Tree Service	\$1,000.00
Buddy's Tree Service	\$1,275.00

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Clay, Mr. Bowman, Mr. Haraway, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to negotiate with Wilson's Tree Service to purchase the required \$1,000,000.00 in liability insurance and to enter into a contract with them at a cost of \$500 for the removal of the four trees at the Eastside Community Enhancement Center if the proper insurance is provided; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that in the event Wilson's Tree Service is unable or unwilling to purchase the required \$1,000,000.00 in liability insurance authorization is granted to enter into a contract with Orleans Country Tree Service for the removal of the four trees at the Eastside Community Enhancement Center at a cost of \$1,000.

**IN RE: COUNTY ADMINISTRATOR COMMENTS TOBACCO COMMISSION**

Mr. Long stated there have been some good questions that have come up recently in reference to the Virginia Tobacco Commission funds that are available to the county. Due to the significance of this issue, he said he believes it is a good time to have the Board briefed by the director of the Commission, Mr. Carthen Currin. Mr. Long said he planned to invite him to attend the September 19, 2001 meeting to give an overview of the Commission and answer questions.

Also he said the Tobacco Indemnification and Community Revitalization Commission is going to meet on Monday, September 17, 2001 at 10:00 A.M. in Clarksville so if anyone is interested in going let him know.

**IN RE: AUTHORIZATION FOR SIGN AT THE EASTSIDE  
COMMUNITY ENHANCEMENT CENTER**

Mr. Donnie Faison, Buildings and Grounds Superintendent, stated at the last meeting the Board had some questions regarding the warranty for the paint and expected longevity for the county seal and lettering of the sign on the front of the building at the Eastside Community Center. He said he contacted four contractors and according to them the paint should last five years. Mr. Faison requested authorization to proceed with the signage at a cost not to exceed \$1,200.

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Clay, Mr. Bowman, Mr. Haraway, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to the Buildings and Grounds Superintendent to proceed with the signage to be painted on the front of the Eastside Community Center in forest green with 18" letters at a cost not to exceed \$1,200.

**IN RE: COUNTY ADMINISTRATOR COMMENTS - CONTINUED**

1. Mrs. Ralph informed the Board that Mr. Rick Franklin contacted her regarding Congressman Randy Forbes using the Board Meeting Room on October 15, and December 3, from 11:00 A.M. until 1:00 P.M. to meet with citizens one-on-one. She asked if they had any problems with Mr. Forbes using the room. The Board members stated it was ok.
2. Mrs. Ralph stated they had tentatively set September 19<sup>th</sup> to come in early to discuss the FY ending fund balances. By October 17<sup>th</sup> we should have an ending fund balance and a draft audit if the Board wanted to wait until then for the meeting. The Board agreed to come in early for that day meeting.

**IN RE: BOARD MEMBER COMMENTS**

Mr. Bowman	He stated he would like to be notified of any meetings or appointments the County Administrator is planning to have to discuss economic development in the future.
Mr. Haraway	No comments
Mr. Clay	He stated he went to the Eastside Community Enhancement Center yesterday and it certainly was nice.
Mr. Moody	No comments

**IN RE: CLOSED SESSION**

Mr. Haraway moved that the Board now convene in a closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act:

The purpose of the closed meeting is to discuss subject matters identified as Personnel and Business or Industry.

- Personnel Matters, § 2.1-344 A - 1 of the Code of Virginia,

(candidates for employment OR the assignment, appointment, promotion, performance, demotion, discipline, salaries, compensation, resignation of employees) Personnel - County Administration; Planning

■ **Prospective Business or Industry, § 2.1-344 A-5 of the Code of Virginia;**

Mr. Bowman seconded the motion. Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Moody voting "Aye" the Board moved into the Closed Meeting at 1:44 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 3:10 P.M.

**IN RE: CERTIFICATION**

Whereas, this Board convened in a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the Virginia Freedom of Information Act;

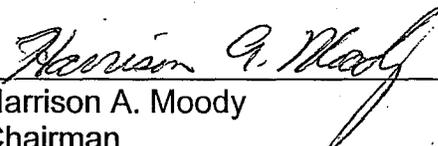
Whereas, Section 2.1-344.1 of the Code of Virginia requires a certification by the board that such closed meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved that the Board hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye", this Certification Resolution was adopted.

**IN RE: ADJOURNMENT**

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody, voting "Aye", the meeting adjourned at 3:19 P.M. to be continued until 7:30 P.M., September 6, 2001, for the Public Hearing for the Redistricting for Dinwiddie County.

  
Harrison A. Moody  
Chairman

  
R. Martin Long  
County Administrator

/abr

