

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 21ST DAY OF NOVEMBER, 2001, AT 2:00 P.M.

PRESENT: HARRISON A. MOODY, CHAIRMAN ELECTION DISTRICT #1
EDWARD A. BRACEY, JR. VICE-CHAIR ELECTION DISTRICT #4
DONALD L. HARAWAY ELECTION DISTRICT #2
ROBERT L. BOWMAN, IV ELECTION DISTRICT #3
AUBREY S. CLAY, ELECTION DISTRICT #5

OTHER: PHYLLIS KATZ COUNTY ATTORNEY

IN RE: CALL TO ORDER – INVOCATION – PLEDGE OF ALLEGIANCE

Mr. Harrison A. Moody, Chairman, called the regular meeting to order at 2:15 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

IN RE: AMENDMENTS TO THE AGENDA

Mr. Moody asked if there were any amendments to the Agenda.

Mrs. Wendy Ralph, Assistant County Administrator, stated there was a need to add Personnel, Administration and Planning §2.2-3711 A. 1 of the Code of Virginia under Item 14 – Closed Session.

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "Aye", the above amendment (s) were approved.

IN RE: MINUTES

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the November 7, 2001 Regular Meeting are hereby approved in their entirety.

IN RE: CLAIMS

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1028106 through 1028328 (void check(s) numbered 1027966 and 1028105) for:

Accounts Payable FY 2001- 2002:

(101) General Fund	\$ 161,271.49
(103) Jail Commission	\$.00
(104) Marketing Fund	\$.00
(222) E911 Fund	\$ 2,312.24
(223) Self Insurance Fund	\$.00
(225) Courthouse Maintenance	\$ 2,935.00
(226) Law Library	\$.00
(228) Fire Programs & EMS	\$ 4,252.17
(229) Forfeited Asset Sharing	\$.00

(304) CDBG Grant Fund	\$ 136.60
(305) Capital Projects Fund	\$ 226,380.20
(401) County Debt Service	\$ 56,495.38
TOTAL	\$ 453,783.08

**IN RE: DINWIDDIE ELEMENTARY SCHOOL RENOVATION
PROJECT – REQUISITION NUMBER 35 (IDA1999A-#27)**

Mrs. Ralph stated the following invoices are included in Payment Request Number 35 (IDA1999A - #27):

BALLOU JUSTICE UPTON	\$ 4,800.00
LUCAS ELECTRIC	176.00
WESCO	244.79
SANDS, ANDERSON, MARKS & MILLER	186.00
D.M. JEFFERS INC.	994.50
TRI-CITY OFFICE PRODUCTS, INC.	1,557.24
TRI-CITY OFFICE PRODUCTS, INC.	1,145.96
TRI-CITY OFFICE PRODUCTS, INC.	561.00
TRI-CITY OFFICE PRODUCTS, INC.	995.00
VIRCO INC.	1,643.87
VIRCO INC.	<u>1,734.10</u>
TOTAL REQUISITION #34	\$ 14,038.46

Mrs. Ralph stated these invoices have been reviewed and approved by the Superintendent.

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Haraway, Mr. Clay, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 35 (IDA99A - #27) in the amount of \$14,038.46 be approved and funds appropriated for CIP expenses from the Dinwiddie Elementary School Renovation Project Fund.

**IN RE: SCHOOL COMPLETION PROJECT ACCOUNT
– REQUISITION NUMBER 64 (IDA1998A-#29)**

Mrs. Ralph stated the following invoices are included in Payment Request Number 64 (IDA1998A - #29):

Mrs. Ralph stated this invoice has been reviewed and approved by the Superintendent.

JOHNSON CONTROLS	\$30,000.00
JOHNSON CONTROLS	<u>22,892.00</u>
TOTAL REQUISITION #64	\$52,892.00

Mr. Haraway asked if either of these systems were installed in the new section. Mr. Scott Worner replied they were for the Business Wing at the High School.

Mr. Haraway stated the system never did work properly and there was a problem from day one with that HVAC system. The school had kept a \$5,000 retainer when this wing was built. Mr. Scott Worner replied he would check on it.

Mr. Bracey asked hasn't this project been closed yet? Why hasn't this account been closed? He asked that this be investigated and that a report be brought back on why it is still open. It just keeps going on and on.

Mrs. Ralph asked Mr. Scott Worner if it would be a problem if action were deferred for two weeks on this requisition. He replied no.

The Board deferred action on this claim until the next meeting.

IN RE: CITIZEN COMMENTS

The following citizens signed up to comment.

1. Mr. N. B. Ingram, Brills Road, appeared before the Board with his concern about the paving of Brills Road. He stated he and his family owned road frontage land and they were opposed to paving the road because he didn't want traffic to increase and the hazards associated with the road. He commented that his family would not give any land for the right-of-way. He presented the Board with a petition against the proposed paving.
2. Mr. David Abbey, Brills Road, voiced his concerns of the maintenance cost of grading and maintaining the dirt road compared to the cost of paving the road which in the long run would probably be cheaper. He commented that all of the mail carriers had signed his petition to have the road paved too. He cited Mr. Caywood's estimation of paving the road at around \$850,000 without opposition of right-of-ways; but if there is opposition it will cost approximately one-half a million dollars more. He asked the Board to pave the road and save the county some money.

IN RE: FY 2001 AUDIT PRESENTATION – ROBINSON, FARMER, COX & ASSOICATES

Mrs. Ralph stated Mr. Paul Lee with Robinson, Farmer, Cox Associates is here to present the FY01 County audit and answer any questions you may have. A copy of the audit was enclosed in your packet.

Mr. Paul Lee from Robinson, Farmer, Cox & Associates came forward to present the results of the FY2001 audit. He stated the county ended up in very good fiscal position. The undesignated general fund was right at 13.26 million dollars that is about 20% of the total budget. That is right in the area your financial advisors want you to be.

Mr. Lee pointed out in planning and performing our audit of the financial statements of the County for the year ended June 30, 2001, we considered the County's internal control structure to plan our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

He commented a letter was issued dealing with getting better numbers from the Commissioner of Revenue. County officials rely heavily upon estimates from the Commissioner of Revenue as to the value of property in order to set tax rates and estimate annual revenue. For fiscal 2001, part of the County's budget underestimated revenue resulted from getting back public service tax collections on a half-year cycle; however, the bulk of the variance resulted from using incomplete assessment data. We recommended that the Commissioner of Revenue make every effort to provide accurate original and supplemental assessment data to the County finance office for use in preparing the County's budget.

He also stated the other area that was addressed with the School Fiscal Officer was accrued revenue from federal program reimbursements which were neither filed nor received within 60 days of the fiscal year-end. For improvements in cash flow as well as reporting, we recommend that all accrued revenues be both measurable and collectible within 60 days of the year-end.

He pointed out that tax collections were around 98½% to 99% which makes it a lot easier to do a budget.

Continuing he commented that the Governmental Accounting Standards format GASB 34 will be effective for Dinwiddie County as of June 30, 2003, and it will require fixed asset accounting. The auditors recommended using the same as a target date for inclusion of fixed asset accounting on the County's financial statements.

Mrs. Ralph commented we would like to work with you if there is some information that you could share with us to get that started.

Mr. Lee stated that the audit showed the County to be in good financial standing.

Mr. Haraway stated he noticed the County is paying 5% interest rates on loans. He asked if it would be prudent to refinance since interest rates are down. Mr. Lee responded you can't refund VPSA loans. However, IDA loans can be refinanced at any time. Mr. Haraway stated he would like Administration to work with the financial auditors to see if the County could save some money.

Mrs. Ralph stated Mr. Bowman had asked about it earlier and of course there are some costs involved in refinancing. She commented that Staff would look into it.

Mr. Bracey asked how much is it going to cost to go out and refinance? Will that be wise? Mrs. Ralph stated the Administrative Staff would work with our financial consultants to see if it would be feasible to refinance at this time.

Mr. Haraway also requested that the Commissioner of Revenue and the School System give a written response to the items the auditors addressed in the management letter.

Upon Motion of Mr. Bracey, Seconded by Mr. Clay, Mr. Haraway, Mr. Clay, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye", the Board requested that the Commissioner of Revenue and the School Board give a written reply to the issues addressed by the auditors.

IN RE: HISTORICAL SOCIETY RESTORATION OF DINWIDDIE COUNTY CALVARY FLAG – AUTHORIZATION TO DISPLAY AT PAMPLIN PARK

Mr. John Chappell, representing the Dinwiddie County Historical Society, came before the Board stating in March the Historical Society made some recommendations and requests about the restoration and preservation of the Dinwiddie County Calvary flag. The Historical Society was unaware that the flag had already been evaluated and an estimate made on the cost of restoration/preservation and consequently, the flag would not have to be transported to be evaluated.

The estimated cost of restoration/preservation is roughly \$8,000. The Historical Society is not in a position to pay that amount but could fund \$4,000 of that amount. Mr. Chappell stated they would like to make a proposal in conjunction with Pamplin Historical Park regarding the flag. The Historical Society will pay one-half of the cost of restoration/preservation and Pamplin Historical Park will pay the other half. Pamplin Historical Park will provide transportation for the flag to and from the restorers, Textile Preservation Associates in Keedysville, Maryland. Pamplin Historical Park has insurance which will cover the flag during transportation. In consideration of its efforts and expenditures herein, Pamplin Historical Park would have the right to display the restored flag for five years.

The display of the flag under proper conditions is a significant concern; all parties that we have talked with have emphasized this. Exposure to direct sunlight is extremely detrimental to silk fabric. Exposure to any light, even artificial light, is detrimental. Changes or extremes in temperature and humidity are also detrimental. Even after restoration, unless the flag is displayed in proper conditions, it will soon deteriorate. The Historical Society has been interested in displaying the flag at the historic courthouse but it may or may not prove to be a desirable location. Our interest is to see that the flag is restored and then displayed in a proper setting so as not to cause deterioration to the flag. Pamplin Park is in agreement with this proposal.

Mr. Bracey stated the flag belongs to Dinwiddie County not Pamplin Park and he had a real problem with allowing a private entity to display the flag. He commented he really didn't know that the Board had the right to even agree to this proposal.

Mr. Bowman questioned how much it would cost the county to maintain and display the flag. Continuing he stated \$8,000 is a lot of money for the County to pay just to restore it. He felt Pamplin Park was the ideal place to display the flag because of the number of visitors and the setting.

Mr. Clay commented he was in agreement to have the flag displayed at Pamplin Park for 5-years.

Upon Motion of Mr. Bowman, Seconded by Mr. Clay, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Moody voting "Aye", Mr. Bracey voting "Nay",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that they authorize the County Attorney to investigate the legality of the proposed agreement between the County of Dinwiddie, Pamplin Historical Park and the Dinwiddie County Historical Society regarding the restoration/preservation and display of the 3rd Virginia Cavalry Flag; and

BE IT FURTHER RESOLVED by the Board of Supervisors of the Dinwiddie County, Virginia, the agreement may be executed by the County Administrator, pending the outcome of the legality of the agreement and advice of legal counsel.

IN RE: VDOT ADOPTION OF SIX-(6) YEAR SECONDARY ROAD CONSTRUCTION PLAN 2002 - 2008

Mr. Richard Caywood, Resident Engineer for the Virginia Department of Transportation came forward and presented the updated Six- (6) Year Secondary Road System Plan for FY 2002-2008 and the proposed budget for FY 2002-2003 for adoption.

He stated there is no change in the priority of the six-year plan but there were some date adjustments. He recommended leaving Brills Road off the plan this year to give VDOT an opportunity to get some cost comparisons and engineering done. He stated it would cost approximately \$300,000 to \$500,000 additional funds for right-of-ways if there are landowners who object to paving the road.

Mr. Moody commented there has to be a certain number of gravel roads included in the plan or we lose those state funds. Mr. Caywood stated that is correct and if funding is not used the county would loose funding for paving gravel roads. In order for a gravel road to be put in the plan there has to be at least 50 vehicles a day using the road. Mr. Moody suggested evaluating it anyway.

Mr. Bracey stated he had been on the Board quite a few years and this is the first time anyone did not want their road paved. He commented he didn't

understand an individual not wanting to help better other citizens. Mr. Clay said this was a first for him also.

Upon Motion of Mr. Bracey, Seconded by Mr. Clay, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye",
BE IT RESOLVED by the Board of Supervisors of the Dinwiddie County, Virginia that they officially adopt the FY 2002-2003 through FY 2007-2008 Six-Year Plan for Secondary Systems Construction Program for Dinwiddie County as presented this date.

**IN RE: VDOT - ADOPTION OF FY 2002-2003 SECONDARY
ROADS IMPROVEMENT BUDGET**

Upon Motion of Mr. Clay, Seconded by Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye",

BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia adopts the FY 2002-2003 fiscal budget for the Six-Year Plan for Secondary Systems Construction Program for Dinwiddie County through priority #8 as presented.

IN RE: VDOT – REPORT

Mr. Richard Caywood, Resident Engineer Virginia Department of Transportation, came forward and presented the following report:

1. Mr. Bowman stated residents on Spain Road, Rt. 678, at the end are requesting to pave that portion of the road at their expense. Mr. Caywood stated he would look into the maintenance issue, but the drought has hampered maintenance on gravel roads the maintenance is not being done because the roads are so hard it doesn't do any good to try and grade them. As soon as we get some rain, maintenance will be started again.
2. A letter has been received by VDOT from Mrs. Wells on Acorn Drive off Halifax Road about closing a road to cut down on traffic. The road they are requesting to close is a side road that people are using as a cut through. Mr. Caywood stated he told Mrs. Wells to find out who the other property owners are and then send a request to VDOT to close the road.

IN RE: COMMISSIONER OF THE REVENUE – REPORT

Mrs. Deborah M. Marston, Commissioner of the Revenue, was not present.

IN RE: TREASURER

Mr. William E. Jones, Treasurer, came forward and stated he had nothing new to report to them. He presented his report for the month of October.

IN RE: COMMONWEALTH ATTORNEY – REPORT

Mr. T. O. Rainey, III, Commonwealth Attorney, came forward and stated he had nothing to report to them.

Mr. Bracey asked Mr. Rainey what constitutes a legal petition? Mr. Rainey stated there is no such thing as a legal petition. A petition is a formal written request made to an authority for a specific cause.

RE: SHERIFF'S DEPARTMENT – REPORT

Sheriff Samuel Shands came forward and presented his report for the month of November 2001. Mrs. Ralph commented that the inmate figures had dropped.

**IN RE: SHERIFF'S DEPARTMENT REQUEST TO PURCHASE
LAW ENFORCEMENT VEHICLES**

Sheriff Samuel Shands stated in his budget he requested \$192,000 for the purchase of six vehicles, one van, and one 4-wheel drive vehicle. The Board approved six vehicles and appropriated \$155,000 for this purchase. In order to fund the county's portion of the School Resource Officer grant, I agreed to give up one vehicle to fund that position.

He pointed out on State Contract, the price is \$20,845 for each vehicle, therefore, I am requesting the authorization to purchase six white Crown Victoria police vehicles off State Contract 0000001436, at a cost not to exceed \$122,970. He assured the Board he would still have sufficient funds to cover the School Resource Officer.

Upon Motion of Mr. Bracey, Seconded by Mr. Clay, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of the Dinwiddie County, Virginia that authorization is granted for the Sheriff's Department to purchase six white Crown Victoria police vehicles off State Contract 0000001436, at a cost not to exceed \$122,970.

IN RE: BUILDING INSPECTOR – REPORT

Mr. Dwayne H. Abernathy, Building Inspector came forward presenting his report for the month of October 2001.

IN RE: ANIMAL WARDEN – REPORT

Mr. Steven R. Beville, Animal Warden, came forward presenting his report for the month of October 2001.

IN RE: AUTHORIZATION TO HOLD RABIES CLINIC

Mrs. Ralph stated every year we hold rabies clinics in the county and Chesdin Animal Hospital is requesting authorization to proceed with them again in 2002.

Upon Motion of Mr. Bracey, Seconded by Mr. Clay, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of the Dinwiddie County, Virginia that authorization is granted for the Chesdin Animal Hospital to hold five clinics in Dinwiddie County at the following places and dates:

MCKENNEY
Wallaces Supermarket

SATURDAY, JANUARY 12
2:00 – 4:00 P.M.

DINWIDDIE ADMINISTRATION
Parking Lot

SATURDAY, JANUARY 19
2:00 – 4:00 P.M.

HAWKES PHARMACY
Sutherland Parking Lot

SATURDAY, JANUARY 20
2:00 – 4:00 P.M.

CHESDIN ANIMAL HOSPITAL

SATURDAY, JANUARY 26
2:00 – 4:00 P.M.

J.B.'s GROCERY
Formerly B&B Grocery

SUNDAY, JANUARY 27
2:00 – 4:00 P.M.

Rabies Shots for cats and dogs are \$6.00 each.

IN RE: DIRECTOR OF PLANNING – REPORT

Mr. William C. Scheid, Director of Planning came forward and presented his monthly update for October 2001.

IN RE: VIRGINIA HOUSING STUDY COMMISSION – PROPOSED LEGISLATION

Mrs. Ralph stated if you recall we received a memo from Martha Burton regarding a manufactured housing bill to be considered by the Virginia Housing Study Commission.

Mr. Bowman moved to recommend disapproval of passage of this bill and to authorize Mr. Guy Scheid, Director of Planning, to attend the meeting at the General Assembly Building on November 28th 2001. Mr. Scheid was also requested to get in touch with our legislators to voice the County's concerns with this proposed legislation.

Mr. Haraway seconded the motion. Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "aye".

The following is the endorsement of the Board.

It is noted that the Board endorses the MEMORANDUM dated November 9, 2001 by Mr. Jacob P. Stroman in which he presents "An Opposing View" to the draft legislation requiring counties, cities and towns to equate doublewide mobile homes with single-family homes.

Additionally, the following points are made as they reflect directly on Dinwiddie County:

1. Affordable housing is readily available throughout most of Dinwiddie County;
2. It is estimated that 60% of the County is properly zoned for single and multi-sectioned manufactured homes. In the remaining residentially zoned districts, multi-sectioned manufactured housing (modular) is permitted. This accounts for approximately 30% of the County's land. The remaining 10% of land is zoned for uses that do not permit residential structures.
3. Since January 1996 manufactured housing accounts for approximately 40% of the housing permits issued by the County.
4. There is a cost factor associated with housing that is largely borne by the local jurisdiction. The most obvious cost is related to increased student populations.
5. Zoning is intended to be a local land use control intended to be applied in the best interests of citizens in that jurisdiction. The local elected body appears to be the best judge of their citizens' needs; and
6. Citizens in Dinwiddie County have made investment decisions regarding their housing based on regulations adopted by the Board of Supervisors. Zoning was a major consideration when making their decision and they

placed their trust in the Board to enforce the zoning regulations in a fair and consistent manner. This public trust will be breached if the proposed legislation is adopted by the State.

IN RE: ZONING ADMINISTRATOR/SENIOR PLANNER REPORT

Mr. David S. Thompson, Zoning Administrator/Senior Planner came forward and presented his October monthly report.

IN RE: SOCIAL SERVICES – REPORT

Ms. Peggy McElveen came forward and stated she had nothing to report. She wished the Board a Happy Thanksgiving.

IN RE: SUPERINTENDENT OF SCHOOLS – REPORT

Dr. Scott Worner, Assistant Superintendent of Schools, came forward and stated he had nothing new to present to the Board on the School Activities.

IN RE: PARKS AND RECREATION – REPORT

Mr. Timothy C. Smith, Director of Parks and Recreation, stated he had provided the Board with his monthly report. He commented that our Congressman, Randy Forbes, has agreed to be the Grand Marshall for the Christmas Parade.

IN RE: AUTHORIZATION TO PURCHASE COPIER – EASTSIDE COMMUNITY ENHANCEMENT CENTER

Mr. Smith stated he received the following bids to lease a copier for Eastside:

<u>COMPANY</u>	<u>TOTAL LEASE MONTHLY</u>
PITNEY BOWES	\$138.98
LANIER	\$203.60
ELECTRONIC SYSTEMS	\$209.60

He requested authorization to enter into a four-year lease agreement with Pitney Bowes under the State Contract.

Mr. Haraway asked if he had gotten bids to purchase instead of leasing the copier? Mr. Smith replied an outright purchase would be around \$3,003 without maintenance fees on the Pitney Bowes machine. Mr. Haraway asked him to check and see if it would be more feasible to buy it rather than leasing it.

Mr. Bracey stated he felt the Board wasted too much time micro managing. Once the Board approves the budget, Administrative Staff needs the authority to make the decisions on these items without having to bring them back to us.

IN RE: WASTE MANAGEMENT – REPORT

Mr. Dennis King, Director of Waste Management came forward to present his report for October 2001. He told the Board the new trash truck is outside if any of them wanted to take a look at it. Mr. Bracey commented it looks nice.

Mr. Haraway complimented Mr. King on the improvements at the Rohoic site.

Mrs. Ralph complimented Mr. King on the successful inspection report he received from the State on the landfill.

IN RE: PUBLIC SAFETY OFFICER – REPORT

Mr. David M. Jolly, Public Safety Officer, came forward and presented his October update.

IN RE: PUBLIC SAFETY OFFICER - REPORT ON RESCUE ENGINE FOR MCKENNEY

Mr. Jolly stated as was requested, please find below the reasons each vendor either did or did not bid on the new rescue engine for the McKenney VFD.

Singer Fire Equipment did provide a complete bid package and has been reviewed.

Performance Specialty Vehicles was contacted about not providing the bid bond as required. They stated that they had overlooked that and would be willing to provide the bond, if required.

Slagle Fire Equipment stated that they were not interested in bidding on the vehicle that we specified and that is why they responded with the letter. They did state that they would be interested in future projects.

4 Guys Inc. also was contacted and they stated that they were unable to meet the bid requirements of a single source manufacturing. This was placed in the specification to allow for the County to have only one vendor to work with in order to resolve concerns, problems and/or maintenance needs for the life of the vehicle.

Keplinger Repair was contacted but the sales representative was not available. I have left two messages for them to contact us. As of this date, they have not responded to our request. I will continue to attempt contacting them to determine their reasons for not bidding.

Mr. Jolly requested authorization to move forward with the previously submitted bid from Singer and Associates.

The Board members stated their concerns with purchasing the rescue engine. They asked the County Attorney to take a look at bids from some of the other localities' requiring equipment meeting the NFPA Standards to compare our bids to see if they are compatible. The Board was concerned about the overpricing of safety equipment.

IN RE: RECESS

Mr. Moody called for a recess at 3:43 P.M. The meeting reconvened at 3:59 P.M.

IN RE: SURPLUS VEHICLES – DIRECTOR OF PUBLIC SAFETY

Mr. Jolly stated we have several vehicles that need to be declared surplus and sent to the School Bus Garage for auction. Below is a list of each vehicle and the reason it has been removed from service.

- 1976 Ford Engine, VIN # F75FVC42461 – This unit was last at Dinwiddie Fire Station and experienced engine problems. We advertised for sealed bids but did not receive any.
- 1979 Chevrolet Panel Van, VIN # CPL3593327661 – This unit was used by the Namozine Fire Station for a mobile air unit. It has not been in service since I came to work for the County. I am requesting to auction the unit because of the number of years that it has been inoperable.

- 1985 Ford Van, VIN # 1FTFS24Y3FHB22927 – This unit was used by the Ford Fire Department to respond to medical calls. This is the unit that we took out of service for motor problems and replaced with the Blazer that was assigned to Public Safety.

He requested the Board's approval to declare the vehicles surplus and allow them to be relocated to the bus garage for auction.

Upon Motion of Mr. Bracey, Seconded by Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to declare the above listed vehicles as surplus to be included in the next School Board auction; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is also granted for Administration to sign for the transfer of title for said vehicles when sold.

IN RE: FIRE AND RESCUE ASSOCIATION - REPORT

There was no report from the Fire and Rescue Association.

IN RE: BUILDINGS AND GROUNDS - REPORT

Mr. Donald Faison, Buildings and Grounds Superintendent, came forward and he stated he provided his monthly update for October in the Board packages.

IN RE: AUTHORIZATION TO PROCEED WITH PUBLIC SAFETY BUILDING BIDS

Mr. Donald Faison, Buildings and Grounds Superintendent, reported that he had done the project price comparisons that the Board requested for the Public Safety Building. They are as listed below:

COST ESTIMATES

	Option #1	Option #2	Option #3
Architectural Engineering	28,000	21,786	22,080
Site Improvements	3,000	6,000	6,000
Construction	175,000	13,610	138,000
Utility Connections	5,000	5,000	5,000
Purchase of Equipment	15,000	15,000	15,000
Telecommunications	7,000	7,000	7,000
Construction Management (4%)	7,000	5,447	5,520
Contingency (10%)	<u>17,500</u>	<u>13,616</u>	<u>13,800</u>
TOTALS	257,500	210,009	212,400
SQUARE FEET	2,696	1,184	1,200
PRICE PER SQUARE FOOT	95.33	177.37	177.00

Mr. Faison requested authorization to move forward and bid the project as originally presented in Option 1. This option is to renovate the old Dinwiddie VFD Station.

Upon Motion of Mr. Bracey, Seconded by Mr. Clay, Mr. Clay, Mr. Bracey, Mr. Moody voting "Aye", Mr. Haraway, Mr. Bowman, voting "Nay",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Buildings and Grounds Superintendent to advertise for bids for the Public Safety Building project.

IN RE: COUNTY ATTORNEY – REPORT

Ms. Phyllis Katz, County Attorney, came before the Board stating she had contacted the Department of Justice on the status of the Redistricting Ordinance. It had an effective date of December 31, 2001 at latest date or if Justice approves thereafter. I have been in touch with them and they have started looking at the submission documents and they told me yesterday they will probably have a letter out by December 13. They have asked no questions about the districts; I am assuming the districts will be ok. However, they do have some concerns regarding the precinct and polling places. There were some significant changes that were effectuated with the adoption of the 2001 Redistricting Ordinance. The Justice Department is requiring a supplemental submission and to clarify the changes they have asked for an additional 60 days. She stated she had met with the Registrar this morning and she is going to write a letter to the Justice Department to endorse what the Board has done. But you will know on your districts by December 13th.

Mr. Bracey stated he had received some calls from Mr. Michael Pitts from the Justice Department. I intend to call him back because I am concerned about the polling places. Mrs. Katz stated Mr. Pitts was treating the polling places as a new submission. Continuing she asked Mr. Bracey to speak with her privately about his concerns and she could address the issues in the submissions. That would help expedite it.

Mrs. Katz stated she was asked to review the requirements for appointments on Boards and Commissions by Districts. There are some terms expiring in December. First of all, you are in your districts that you currently sit until December 31; or until Justice approves the whole thing, whichever is later. So you would continue to make your appointments as your districts exist today. She commented that she did a quick research and there is nothing in the State Law or County Code which requires you to make appointments by voting districts. Although by practice the appointments have been done by districts there is nothing in State or Local Law which required you to do so. Therefore, the district appointments are really not that important; you can do whatever you please. The Board concurred that this has been our practice in the past. Mr. Clay stated that is what has been done in the past, but it is not the law.

IN RE: APPOINTMENT – RC& D COUNCIL

Mrs. Ralph stated Mr. Granville Maitland sent a letter of resignation from the RC & D Council because he wants to serve regionally and an appointment is needed for that Board. A list of possible nominees was distributed.

Upon Motion of Mr. Bracey, Seconded by Mr. Bowman, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. George Rapp is hereby appointed to serve on the RC& D Council, to fill the unexpired term of Mr. Granville Maitland, for a four-year term expiring June 30, 2005.

IN RE: RESOLUTION OF SUPPORT FOR THE RE-QUALIFICATION OF THE CRATER REGIONAL PARTNERSHIP UNDER VIRGINIA'S REGIONAL COMPETITIVENESS PROGRAM

Upon Motion of Mr. Bracey, Seconded by Mr. Bowman, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "Aye", the following resolution is adopted.

WHEREAS, the Crater Regional Partnership originally qualified under Virginia's Regional Competitiveness Act (Sections 15.1-1306 through 15.1-1310 of the Code of Virginia (1950), as amended) for a five-year period in 1997; and

WHEREAS, during the Partnership's first five years its efforts have focused upon the Partnership Board's identified regional issues of workforce development, education and regional cooperation; and

WHEREAS, representatives of the County of Dinwiddie have actively participated in and supported the work of the Crater Regional Partnership, including the Board of Supervisors, County Administrator, Superintendent of Schools, along with representatives of the private sector.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Dinwiddie County hereby supports and encourages the re-qualification of the Crater Regional Partnership, including the same ten member localities: the Cities of Colonial Heights, Emporia, Hopewell, and Petersburg, and the Counties of Chesterfield, Dinwiddie, Greensville, Prince George, Surry and Sussex; and

BE IT FURTHER RESOLVED, that the County of Dinwiddie agrees:

1. That the Crater Regional Partnership is authorized to carry out the provisions of the Regional Competitiveness Program on behalf of the County of Dinwiddie; and
2. That the Crater Regional Partnership is authorized to continue to receive Commonwealth of Virginia regional incentive funds from the Virginia Department of Housing and Community Development on behalf of the County of Dinwiddie upon state approval of re-qualification.

IN RE: 2002 LEGISLATIVE ISSUES FOR DINWIDDIE COUNTY

Mrs. Ralph stated approval of the Legislative issues for the county was postponed at the last meeting pending the outcome of any issues that may have come from the VACo conference. Mrs. Ralph continued by asking if there were any additions to this list. She asked for a consensus and/or authorization to send the package on to our representatives.

Year 2002 Legislative Issues for Dinwiddie County

The following information represents significant issues identified by the Dinwiddie County Board of Supervisors over the past year. The Dinwiddie Board of Supervisors respectfully requests any assistance you may provide on the following items:

1. Dinwiddie County and the Richmond District of VDOT do not receive a proportionate share of the six-year improvement plan for secondary roads or the unpaved road allocation. The Richmond District ranks sixth out of nine VDOT districts in the allocation of unpaved road funds.
2. The County supports the continued funding by the state for school infrastructure needs, as well as any initiative to assist localities in the funding of school construction and school renovation projects.
3. Dinwiddie County supports any legislation that will establish the right of the County to require cash proffers.
4. Dinwiddie County supports a reduction in the ratio of state funded deputies to population from 1 deputy per 1,500 population to 1 deputy per 1,200 population in Counties with a population of less than 35,000.

5. Dinwiddie County supports the concept of the Commonwealth reimbursing localities for providing assistance with completing and mailing state income tax forms.
6. Dinwiddie County opposes the closure of any portion of Central State Hospital.
7. Dinwiddie County supports the current definition of "mandated services" under the comprehensive Services Act. If the definition is expanded, the County requests the Commonwealth cover 100% of the cost of services which were formerly "non-mandated."
8. Dinwiddie County supports the concept of any assistance from the Department of Mental Health, Retardation and Substance Abuse for the implementation of CSA Services.
9. Dinwiddie County opposes any change in the County's authority to collect Meals Tax.
10. Dinwiddie County opposes any change in the County's authority to impose the E-911 Tax.
11. Dinwiddie County requests funding support/reimbursement for EMS/Fire Service provided to State Agencies/Facilities located within the County.
12. Dinwiddie County opposes any unfunded mandates from the Commonwealth. This item is more specifically in reference to any mandates required of the local school divisions.
13. Dinwiddie County requests additional funding support for localities for the centerline striping of secondary roads. It is the County's position that the addition of centerline markings will enhance traffic safety on many narrow secondary routes.

Additional Legislative Items to Consider:

1. Dinwiddie County opposes any further dilution of the zoning and land use authority of local governments as it pertains to manufactured housing.
2. Dinwiddie County supports amendments to Sec. 56-484.16 of the Code of Virginia to extend the deadline for wireless E-911 implementation for localities operating a wireline E-911 system as of July 1, 2000, from July 1, 2002 to July 1, 2003.
3. Dinwiddie County supports greater flexibility and additional funding to ensure success of the pave-in-place program and requests that VDOT work cooperatively with local governments to ensure the success of this program.
4. The General Assembly should require the Virginia Department of Corrections to remove "state-responsible" inmates from local and regional jails in a timely manner and should seek ways to reduce the escalating burden of inmate medical care on such jails.
5. Dinwiddie County supports legislation that would require the Virginia Department of Transportation to maintain and make all repairs to drainage easements both on and off highway right-of-way for any permanent drainage easement acquired by the Department in connection with or as a precondition to the construction or

reconstruction of any highway until such time as each easement shall have been terminated.

Mrs. Ralph also stated there is a letter from Francene Green, Director, Office on Youth Community Services, requesting your support for funding for the Office on Youth be included as a line item in the state budget this year.

Upon Motion of Mr. Haraway Seconded by Mr. Bowman, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the above referenced legislative package is hereby approved.

IN RE: 2001 HOLIDAY SCHEDULE

Mrs. Ralph stated she had received a release from the Governor's Office regarding the 2001 Holiday Schedule. Governor Gilmore announced the following Thanksgiving, Christmas and New Year holiday schedules for State employees. Mrs. Ralph asked the Board to consider adopting the same schedule. For the Thanksgiving, Christmas and New Year holidays, the additional time given to the State employees, other than current County policy, is that the state offices will close at 12:00 Noon on Wednesday, November 21, 2001; state offices will be closed on Monday, December 24, 2001 and will also be closed on Monday, December 31st. Mrs. Ralph stated she instructed the Departments to maintain a skeleton crew to have the administrative offices open today until 5:00 P.M. Those who choose to work will be given one-half a day at another time.

Upon Motion of Mr. Bracey, Seconded by Mr. Bowman, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the above described additional holiday time is hereby approved.

IN RE: COUNTY ADMINISTRATOR COMMENTS

1. Mrs. Ralph informed the Board that the County's pay and classification plan review will be completed by Virginia Tech December 1st and we would like to schedule a separate meeting for presentation on December 12th at 3:00 P.M. Our suggestion is to continue the meeting on December 5th. The Board agreed.
2. Mrs. Ralph commented that the Board had requested more information on Revenue Recovery before making a decision. She asked what information they needed so Administration could present it to them. Unless you tell us not to, we will continue with training our providers in anticipation of a decision in January. Mr. Bracey commented that he and Mr. Moody needed to meet with Mack Atkinson.

IN RE: BOARD MEMBER COMMENTS

Mr. Bowman He stated a gentleman called him regarding a garage he wanted to build on Squirrel Level Road. He said he has four acres but the zoning department wouldn't allow him to build the garage. What could he do? Mr. Moody responded he could take it to the Board of Zoning Appeals.

Mr. Bracey No Comments

Mr. Haraway No Comments

Mr. Moody No Comments

IN RE: CLOSED SESSION

Mr. Bracey stated I move to close this meeting in order to discuss matters exempt under section:

- **Personnel Matters, § 2.2-3711 A.1, of the Code of Virginia,**
(candidates for employment OR the assignment, appointment, promotion, performance, demotion, discipline, salaries, compensation, resignation of employees) County Administration, Planning

Mr. Haraway seconded the motion. Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye" the Board moved into the Closed Meeting at 4:47 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 5:42 P.M.

IN RE: CERTIFICATION

Whereas, this Board convened in a closed meeting under § 2.2-3711 A.1, for the purpose of Personnel – County Administration; Planning

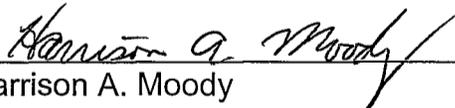
And whereas, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or the matters identified in the motion were discussed.

Now be it certified, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

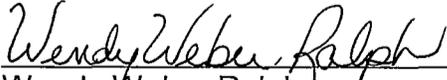
Upon Motion of Mr. Haraway Seconded by, Mr. Clay, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "Aye", this Certification Resolution was adopted.

IN RE: ADJOURNMENT

Upon Motion of Mr. Bracey, Seconded by Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody, voting "Aye", the meeting adjourned at 5:43 P.M.



Harrison A. Moody
Chairman



Wendy Weber Ralph
Assistant County Administrator

/abr