

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 5TH DAY OF DECEMBER, 2001, AT 7:30 P.M.

PRESENT: HARRISON A. MOODY, CHAIRMAN ELECTION DISTRICT #1
EDWARD A. BRACEY, JR., VICE-CHAIR ELECTION DISTRICT #4
DONALD L. HARAWAY ELECTION DISTRICT #2
ROBERT L. BOWMAN, IV ELECTION DISTRICT #3
AUBREY S. CLAY ELECTION DISTRICT #5

OTHER: PHYLLIS KATZ COUNTY ATTORNEY

IN RE: CALL TO ORDER – INVOCATION – PLEDGE OF ALLEGIANCE

Mr. Harrison A. Moody, Chairman, called the regular meeting to order at 7:35 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

IN RE: AMENDMENTS TO THE AGENDA

Mr. Moody asked if there were any amendments to the Agenda.

IN RE: MINUTES

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the November 21, 2001 Continuation Meeting, and November 21, 2001 Regular Meeting, are hereby approved in their entirety.

IN RE: CLAIMS

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1028329, 1028418 through 1028533 (void check(s) numbered 1028134, 1028229, 1028294, 1028328, 1028331 and 1028417) for:

Accounts Payable FY 2001- 2002:

(101) General Fund	\$ 137,641.01
(103) Jail Commission	\$.00
(104) Marketing Fund	\$.00
(222) E911 Fund	\$ 734.99
(223) Self Insurance Fund	\$.00
(225) Courthouse Maintenance	\$ 4,362.50
(226) Law Library	\$.00
(228) Fire Programs & EMS	\$.00
(229) Forfeited Asset Sharing	\$ 518.58
(304) CDBG Grant Fund	\$ 85.23
(305) Capital Projects Fund	\$ 215,689.73
(401) County Debt Service	\$ 136,474.95
TOTAL	\$ 495,506.99

PAYROLL – October 31, 2001

(101) General Fund	\$ 374,860.09
(304) CDBG Grant Fund	\$ <u>3,504.44</u>
TOTAL	\$ 378,364.53

IN RE: SCHOOL COMPLETION PROJECT ACCOUNT
- REQUISITION NUMBER 64 (IDA1998A-#29)

Mrs. Ralph stated the following invoices are included in Payment Request Number 64 (IDA1998A - #29):

Mrs. Ralph stated this invoice has been reviewed and approved by the Superintendent.

JOHNSON CONTROLS	\$30,000.00
JOHNSON CONTROLS	<u>22,892.00</u>
TOTAL REQUISITION #64	\$52,892.00

The pay request presented to the Dinwiddie County Board of Supervisors on November 21, 2001 (Requisition #64 – IDA1998A -#29), for \$52,892.00 was placed on hold to address some concerns about the age and reason for replacement of the former Business wing HVAC system.

- The former “shop” areas of the high school were modified to accommodate the current Business wing (completed in 1988).
- A 30 ton HVAC system was installed as part of this modification project.
- Former Superintendent, Mrs. Troilen G. Seward requested and was granted approval from the Dinwiddie County Board of Supervisors to use prior C.I.P. funds to replace the 1988 HVAC system (June 20, 2001).

Reasons:

- 1) 1988 HVAC system was constantly “breaking down”;
- 2) Parts no longer available for the 1988 HVAC system;
- 3) 1988 HVAC system was inadequate for current climate control needs of the business computer labs.

Other considerations:

- 1) Installation of two 15-ton HVAC systems due to unavailability of a 30-ton system (Johnson Controls).
- 2) \$58,758 was requested and approved. Of this \$52,892.00 was requested with a \$5,876.00 retainage to insure appropriate installation and performance (during colder months).

Mr. Bracey asked when are we going to close on these projects. They just keep going on and on....

Mr. Haraway commented he was on the School Board back in 1988 when the HVAC system was installed in the Business wing. It is a shame that we have to spend all this money on a new HVAC system when that one never worked properly.

Upon Motion of Mr. Clay, Seconded by Mr. Bowman, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Moody voting “Aye”, Mr. Bracey voting “Nay”,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number 64 (IDA1998A - #29) in the amount of \$52,892.00 be approved and funds appropriated for CIP expenses from the School Completion Project Account.

IN RE: CITIZEN COMMENTS

The following citizens signed up to comment.

1. Mr. Charles Lewis, Fire Chief, DVFD, came forward thanking the Board for the new 3,000 gallon tanker. This is something we have needed for a long time and it shows you are listening to us. The volunteers purchased a plaque with all of the Board members' names on it which will be placed on the truck to show our appreciation. Continuing he stated he would have the truck here for the Board to see at the December 19th meeting around 1:30 P.M.
2. Mrs. Ann Scarborough came forward addressing the following issues:
 - a. There was an article in the newspaper about a proposed ordinance which would require citizens of Chesterfield County who are convicted of an accident resulting in injuries to pay all the costs resulting from the incident. In her opinion this makes more sense than the revenue recovery being considered by the County. She commented that the volunteer rescue squads in Chesterfield will have the option of participating in their billing program.
 - b. She also questioned the Board about the summary she requested on the sessions they attended at the VACo Convention held at the Homestead. You aren't any different from the Department Heads under you and you require a summary from them.

IN RE: APPOINTMENTS

Ms. Alma Russell, Administrative Secretary/Clerk, stated that several appointments were needed by December 31, 2001 and a list was provided in their packets. Mrs. Ralph stated the County Attorney had informed us that they can continue to serve until the Redistricting Plan is approved. She suggested that the Board may want to defer the appointments until the redistricting plan is approved. The Board concurred.

IN RE: APPROVAL OF TENTATIVE 2002 -2003 BUDGET CALENDAR

Mrs. Ralph stated she had included in the Board's packets a tentative 2002-03 Budget Calendar. She asked for the Board's authorization to adopt this calendar.

DECEMBER 3	BUDGET MATERIALS DISTRIBUTED TO AGENCIES AND DEPARTMENTS
JANUARY 3	AGENCIES/DEPARTMENTS SUBMIT BUDGET REQUESTS
WEEK OF JANUARY 7	2002 VALUE ESTIMATES SUBMITTED BY THE COMMISSIONER OF THE REVENUE
WEEK OF JANUARY 29	PROPOSED BUDGET SUBMITTED TO THE BOARD OF SUPERVISORS
MONTH OF FEBRUARY	BOARD OF SUPERVISORS BUDGET WORK SESSIONS
MARCH 20	BUDGET PUBLIC HEARING
APRIL 3	ADOPTION OF BUDGET

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Clay, Mr. Haraway Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the above 2002-03 Budget Calendar is hereby adopted and approved.

IN RE: PRESENTATION OF OPTIONS FOR NEW FIRE ENGINE FOR MCKENNEY

Mr. David Jolly, Public Safety Director, stated I would like to take this opportunity to provide the Board with some information that hopefully will explain the reasons and the process that we have been through to get to this stage with the proposal for a new Rescue Engine for McKenney VFD.

During my review of the system, back in 1999/00 we identified several areas of concern. The first concern, particularly to the Board, was that the aerial ladder at Namozine was being used to provide lighting, ventilation, salvageⁱ, and overhaulⁱⁱ throughout the entire County. This practice was in place because of two reasons. The first was because the current fleet of apparatus does not have the compartment space to allow for the equipment needed to perform the above functions. The second was that not all agencies are equipped to handle some of the above functions. Third was the decline in the number of personnel that are available to answer calls, particularly during the daytime hours. With that being identified, I wanted to develop a master plan that would address those concerns and at the same time prepare the County for the future. As I have indicated in the recent discussion, when you purchase fire apparatus it has a life expectancy of twenty-years. With this in mind, I asked Dick Singer of Singer Associates to assist me with a review of our fleet and prepare some recommendations.

In December 2000, Mr. Singer provided a report that demonstrated how we could provide or improve the delivery of services and reduce the cost of maintenance and repairs. This report was provided to you and he gave an overview of the information during the recent Board retreat in Wakefield. At that time, we indicated the need to purchase several pieces of apparatus, which could be done either as a package or over time, to address the concerns noted above.

He went over the following options for the new fire engine:

OPTIONS FOR NEW FIRE ENGINE FOR MCKENNEY

OPTION 1

Provide Rescue Engine that would be able to perform most of the functions necessary for that area of the County. This would eliminate the need to run the aerial ladder from Namozine as much as we currently do.

COST \$428,000.00

This option is the recommendation of staff and the Fire Rescue Association. It is our opinion that this will serve the County best over the life cycle of the unit.

OPTION 2

Design a Structural Engine that would be similar to units purchased in 1994 for Namozine and Dinwiddie Fire Departments. This unit would allow for the suppression of fires and limited vehicle extrication. This option would not allow for the delivery of vehicle extrication, lighting, ventilation, salvage or overhaul to the extent that the Rescue Engine would. We would need to continue to respond the aerial ladder on all fire structural fires and other times that the above services were needed.

COST \$302,000.00

OPTION 3

Purchase a demonstrator Engine from a manufacturer that would address some of the needs of the department. This option would provide a unit that has been driven 5 to 15,000 miles and is designed not necessarily to meet the needs of the County.

COST \$285,000.00

OPTION 4

Accept the bid that was received and negotiate down to the Structural Engine specifications as would be specified in option 2. This option would have to be reviewed by legal counsel to ensure compliance with the procurement laws.

COST \$302,000.00

Mr. Jolly presented comparative pictures of the Rescue Engine and the Structural Engine to the Board. He described the major differences in the two vehicles.

Mr. Bowman had questions about the equipment on the rescue engine and if the rescue engine was included in the CIP. He was also concerned about the ladder truck that was in the CIP for Namozine. Mr. Jolly responded that the rescue engine was included in the CIP and would have to be equipped. He commented that the ladder truck for NVFD has not been taken out of the CIP. However, the replacement of the 1972 Aerial Ladder truck has been removed because Namozine now has a 1990 model. The CIP committee will need to re-evaluate where the replacement should go.

Mr. Haraway stated his concern was the bid specifications. These specs were written with all of the features that the department wanted. However, only one company could supply some of these features. For example, automatic fold down steps. Also, brand names were specified, a Douglas battery, a Ramco mirror, and Goodyear tires. The County needs to be sure when we write specifications that they are open enough to allow all vendors an opportunity to bid.

Mrs. Ralph asked how the specifications were put together for the Rescue Engine. Mr. Jolly replied the Volunteers and the Fire and Rescue Association came together and worked on them.

Mr. Bracey questioned how much the engine would cost if some of the brand specific specifications were deleted and the county went out for re-bids. Mr. Jolly stated it would probably end up costing the County \$21,000 more than the bid we received mainly due to factory increases.

Mr. Moody stated he understands Mr. Haraway's concerns, but he felt it would be to the County's benefit to move on with this bid.

Mr. Clay commented he hated to spend that much money but would vote for it.

Mr. Bowman requested a component list for the rescue engine from Mr. Jolly. He wanted to discuss them with some of the smaller companies.

Upon Motion of Mr. Bracey, Seconded by Mr. Clay, Mr. Clay, Mr. Bracey, Mr. Moody voting "Aye", Mr. Bowman, Mr. Haraway voting "Nay",

BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia authorizes Administrative Staff to negotiate a contract with Singer and Associates for the purchase of a new rescue engine; with the following

conditions:

1. that the unit is to be titled to the County; and
2. assigned to the McKenney VFD but will be made available for use elsewhere in the County if needed; and
3. to be operated within the guidelines and policies approved by the County.

**IN RE: AUTHORIZATION TO PURCHASE EQUIPMENT FOR -
TWO NEW AMBULANCES**

Mr. David Jolly, Public Safety Director, stated the two new ambulances will be delivered around December 15, 2001. As you know, one unit will go to Namozine to replace the current unit and the other is a new unit for the system.

I sent a list of the equipment needed to stock both units to you in the packets. I have broken it down for each unit. The Namozine unit will be brought up to the current County standard. This is needed due to our paid personnel riding this unit during the day. The other unit will need to be completely stocked. The list provided is not 100% but is close to the requirements needed.

Mr. Jolly requested approval to bid and purchase the equipment, which would cost no more than \$46,000.00 to complete this project. The additional cost not shown on the sheets is for the radios. This would allow for the new units to be brought to the same standard that our two current units are. Mr. Jolly asked for authorization to proceed with the advertisement for bids for the equipment.

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Clay, Mr. Haraway Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Public Safety Director is authorized to advertise for bids and to purchase the equipment for the two new ambulances, as presented, at a cost not to exceed \$46,000.00.

**IN RE; AUTHORIZATION TO PAY INVOICES FOR PURCHASE
OF TWO NEW AMBULANCES**

Mr. David Jolly, Public Safety Director, stated we have received the invoices for the two new ambulances. The invoice for each unit is \$105,994. I will be going to the factory on December 19, 2001 for the final inspection and delivery is anticipated within the following week.

As you are aware, the County has received two grants to apply towards the total amount. The State EMS Grant is in the amount of \$48,836.00 and the John Randolph Foundation Grant is in the amount of \$50,000.00. Once those grants are applied the County will have contributed \$113,162.00 toward the purchase of these two units.

I am requesting that the Board approve these invoices in the amount of \$105,994 each for a total of \$211,998. The funding for these invoices will be from line 305-94200-8205. These invoices were approved with the claims.

**IN RE: AUTHORIZATION TO LEASE COPIER – DINWIDDIE
RECREATION DEPARTMENT**

Mr. Tim Smith, Director of Recreation, came forward and presented the following information which was requested by the Board on the financial analysis of purchasing versus leasing a Pitney Bowes copier for the recreation department.

LEASE @ \$139.98 per month	LEASE @ \$157.03 per month
48 Month Lease Option \$4,368.96	36 Month Lease Option \$3,890.52

48 Months maintenance \$2,350.00 36 Months maintenance \$1,762.56

PURCHASE

PRICE \$3,409.00 PRICE \$3,409.00

48 Months maintenance \$2,350.00 36 Months maintenance \$1,762.56

LEASING COST 36 MONTHS WITH MAINTENANCE \$5,653.08

PURCHASE COST 36 MONTHS WITH MAINTENANCE \$5,171.56

TOTAL DIFFERENCE \$ 481.52

LEASING COST 48 MONTHS WITH MAINTENANCE \$6,719.04

PURCHASE COST 48 MONTHS WITH MAINTENANCE \$5,759.00

TOTAL DIFFERENCE \$ 960.04

To lease the Pitney Bowes copier for the remainder of this fiscal year 2001 the Recreation Department's cost will be \$839.88 based on the four-year lease; or \$942.78 under the three-year lease.

Mrs. Ralph advised the Board that there is a dollar buy-out for the copier at the end of the term. While there is a slight savings by purchasing the copier, for budget purposes, Mr. Smith is recommending the lease.

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Clay, Mr. Haraway Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to the Recreation Department to enter into a contract with Pitney Bowes for the copier under the three-year lease including maintenance not to exceed \$5,653.08.

IN RE: CIRCUIT COURT CLERK'S OFFICE - PLAT CABINET GRANT - APPROPRIATION TO CAPITAL OUTLAY

Mrs. Ralph stated the County received a letter from the Clerk of the Circuit Court regarding two grants approved by the State Library for her office in the amount of \$25,749. The first grant is for a Plat Cabinet and Ms. Williams is requesting that the funds be appropriated to the Capital Outlay Category in her budget for a Plat Cabinet, at a cost of \$10,916.00.

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Grant from the State Library in the amount of \$10,916.00 for the purchase of a plat cabinet be appropriated to the Capital Outlay Category of the FY 02 budget of the Clerk of the Circuit Court.

IN RE: CIRCUIT COURT CLERK'S OFFICE - HISTORICAL SOCIETY GRANT - APPROPRIATION TO CAPITAL OUTLAY

Mrs. Ralph stated the grant received from the State Library for the Historical Society is to arrange, process, index, and re-house Dinwiddie County Chancery Records for the years 1870 -1949. The processing and indexing of these documents will provide greater access to these unique and valuable records. The re-housing of the cases from the bundles to acid-free folders and boxes will help to ensure their preservation. After these documents are microfilmed it will prevent damaging the records by handling. The actual work will be done on an hourly base. The funds in the amount of \$14,833.00 should be appropriated to the Capital Outlay Category of the budget of the Circuit Court Clerk.

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Grant approved by the State Library, as outlined above, is appropriated to the Capital Outlay Category of the budget of the Circuit Court Clerk in the amount of \$14,833.00.

Mr. Bracey stated he hoped these records would be kept at the courthouse and not farmed out to someone else.

IN RE: DISCUSSION OF CHANGES IN POLLING PLACES FOR PROPOSED 2001 REDISTRICTING PLAN

Mrs. Ralph commented that some of you had some questions and concerns about the precincts and polling places for the redistricting plan for 2001. It was suggested that the Planning Department hold a workshop for the Board members to review all the changes in each district. Because some of the Board members indicated they did not need a presentation, it was suggested that those that did would meet with the Planning Department on an individual basis. In the meantime Mr. Scheid would provide a summary of the changes in detail and the County Attorney would provide a copy of the supplemental submission that was sent to the Justice Department.

It was discussed that all polling places were in compliance with handicapped accessible facilities.

Ms. Phyllis Katz commented that the supplemental documents have already been filed with the State Justice Department.

Mr. Bracey said he would like the Planning Director to drive the lines with him so he could inform the citizens in his district about the changes.

Mr. Bowman stated his concern is that one of his polling places would have twice as many people and we may want to consider adding another one in Namozine.

Mr. Scheid stated that the district lines on the large map in his office were very easy to see and read and he would put it back up for them.

Ms. Katz stated she would send them a copy of the supplemental plan and then they could meet individually with the Planner if they needed to.

Mr. Scheid commented that the Electoral Board and Redistricting Committee did not want additional polling places. Our voting machines are quite old and we don't want the expense of purchasing new ones

IN RE: REQUEST FOR APPROVAL OF INTERIOR COLORS – HISTORIC COURTHOUSE

Mr. Donald Faison, Buildings and Grounds Superintendent, came forward and presented the Architect's recommendations for the color scheme for the interior of the Historic Courthouse. He requested authorization to proceed with the recommendation of the Architect as presented.

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, the color scheme presented by the Architect and approved by the Department of Historic Resources is approved.

**IN RE: GIS SYSTEM – AUTHORIZATION TO EXTEND AREA
FOR STATE FLY-OVER**

Mrs. Ralph stated at the last meeting the Board was presented in the GIS presentation a proposed map of Dinwiddie County, which included the area that would be flown as an urban destination (1"=200"). The flyover is part of a statewide initiative to help localities implement GIS and to meet the requirements of the Wireless 911 Board. The map also showed an additional 90+ square miles of area that the Planning Department would like to see flown at 1"=200" as opposed to the proposed 1"=400". The additional area is the growth area of the county and includes a portion of Boydton Plank Road and Route 460.

The Virginia Geographic Information Network (VGIN) was requesting a verbal approval from Dinwiddie County so we could be placed in the category with localities that want to have additional urban areas flown. The Board gave its verbal approval to extend the urban area at an additional cost to be paid by the County. The State needs to know by Friday which resolution you would like to be considered for the 1"=200" or 1"=400". This does not commit Dinwiddie County to fly the additional area or pay anything at this time. The cost of the additional flying will be made available in two (2) weeks at which time we will review it and make a decision.

Upon motion of Mr. Clay, seconded by Mr. Bracey, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, approval is hereby granted to advise the Virginia Geographic Information Network that the County would like to extend the flyover area by an additional 90+ square miles to be flown at 1"=200" resolution as opposed to the proposed 1"=400". This does not commit the County to fly the additional area or pay anything at this time. The cost of the additional area will be made available in two (2) weeks at which time the Board will review it and make a final decision.

IN RE: COUNTY ADMINISTRATOR COMMENTS

1. Mrs. Ralph passed out an analysis from Davenport the County's financial advisor, on refunding the bonds the County has. At this time, they did not see that the County would save any money. However, they will review the status on a monthly basis.
2. Mrs. Russell stated she had received verification from Mr. Bracey and Mr. Bowman that they would be attending the VACo Supervisors Forum January 4 – 6, 2002 at the Richmond Marriott. She asked if any of the other members were planning to attend because she needed to register them for the forum. Mr. Moody asked if any of the Board members wanted to attend to let Ms. Russell know.
3. Mrs. Ralph informed the Board that Mr. Faison and Mr. Beville are planning to visit two Animal Shelters at Augusta County and Rockbridge on Tuesday, December 11, at 8:00 A.M. These sites were recommended by the State Veterinarians Office as a guide for the renovations at our Shelter. She asked if any of the members would care to tour those facilities with him. Mr. Bracey and Mr. Clay have agreed to go at this time.
4. Mrs. Ralph distributed a copy of the calendar for the submission of bills for the General Assembly Session for 2002. Continuing she stated Mr. Moody is hosting the Mayors and Chairs Quarterly meeting on December 17, at 6:30 P.M., at the Mayfield Inn, and the area legislators are invited to the meeting. The Legislative issues will be presented to them at that time.

IN RE: BOARD MEMBER COMMENTS

Mr. Bowman

1. He stated someone called him about the fencing at the car wash at Edgehill. He asked Mr. Scheid to take a look at the Conditional Use Permit for the Edgehill Car Wash to see if there is a requirement for fencing there.

2. He also stated he was talking to several people who were in charge of grants at the Homestead and they commented they rarely see Dinwiddie County on these lists. Mr. Bowman stated he felt the County is missing out on a lot of money because we are not applying for them. Since the County does not have a grant writer to apply for these grants they suggested that the County contract with a company to apply for the grants, for a percentage of the amount received. If it is profitable enough it may be beneficial for the County to hire a full time grant writer. Mr. Bowman said he got some companies and names, which he will supply, to Administration. He suggested that the Administrative Staff please check into it. Mrs. Ralph stated if he would get them to us we would look into it.

3. He asked if we were going to discuss the racetrack tonight because Mr. Paul Coleman was present. Mr. Moody stated this is the time if any Board member has any comments. Mr. Bowman commented he had some concerns about it. Is this expansion covered under the original conditional use permit and if it wasn't why weren't we notified of the issuance of the permit. I want to be made aware of any special projects going on in the County before they hit the paper. So if citizens call I will know what they are talking about. He stated he wanted to be kept informed. Mr. Clay commented he discussed that this afternoon with Mr. Scheid and in the future he will be contacting the Board about these issues. Mr. Scheid was asked to brief the Board on what was passed in 1992. Mr. Scheid told the Board this all came from the construction of a motor-cross track which is being built at the Virginia Motorsports Park. He commented that he was not an employee of the County when this permit was issued. Mr. Coleman approached the Planning Department about a year ago about the possibility of constructing a motor cross track. At that time, I took a look at the conditional use permit to see exactly what was approved. In March 18, 1992 the Board approved the application by Picture Lake Associates for a conditional use permit, C-92-2, for the construction and operation of a motor sports complex on a 462 + acre parcel of land. The application initially issued to Picture Lake Associates was for a ¼ mile drag strip and support facilities. Under the recommendation from the Planning Commission the first condition was: 1. A "Motor Sports Complex" shall be defined as an outdoor sports facility containing a drag strip and/or race track(s) suitably constructed to provide for public viewing of motor vehicle racing, accessory uses such as shops or testing facilities, and other special events such as auto shows or concerts, subject to the requirements of Section 3 of the Dinwiddie County Code. Per our Dinwiddie County Code, Section 3-43 the definition is as follows: For the purposes of this article, the term "racing track" shall mean and include any automobile racing track and any racing track for any other type of motor vehicles, including motorcycles, which is

constructed, maintained or operated within the county. Mr. Scheid explained whenever anyone has a large project which is very expensive. They don't build the whole thing in the first year. It is a multi-year project. Usually they start with the project that will profit them the most. Then they continue with the cycle. Mr. Scheid commented that he did not think this was going to turn into an issue, so I didn't do any further research. But after receiving several calls I did look at the schematics for the project. It showed an oval track, a road racing course, and a moto-cross track in addition to the drag strip. In doing my research, it became quite obvious that this is a Motor Sports Complex. When the Board passed this there were several facilities that were envisioned. Whether the Board had full knowledge of it or not, I can't say. But it did become obvious to me in doing my research and that is what the conditional use permit indicates. With that in mind I did issue a land disturbance permit to the Virginia Motorsports people to construct a motor-cross course. Which is permitted under the conditional use permit approved by the Board in 1992. Mr. Scheid apologized for his oversight for not contacting them about the issuance of the permit. He stated he was sorry if it caused any embarrassment to the Board. It certainly was not intentional. There was discussion about the motor-cross track, the noise levels, the dirt issue, and how many races there would be in a year. There was also discussion of when and if the oval track would be constructed. Mr. Robert Ragsdale addressed the Board about his concerns about another track being constructed and the noise levels involved.

Mr. Moody He expressed his appreciation to the Fire Departments, neighborhood hunt club, inmates, and Blackstone for their assistance with the fire he had a couple of weeks ago. It was a windy day and there could have been a lot of damage done if they hadn't come to his rescue. He asked Mr. Jolly to convey that to the Volunteers.

IN RE: CLOSED SESSION

Mr. Clay stated I move to close this meeting in order to discuss matters exempt under section 2.2-3711 A.3 and section 2.2-3711 A.1

• **Real Property - §2.2-3711 A. 3 of the Code of Virginia**

Acquisition of real property for public purpose OR the disposition of government owned property where public discussion would jeopardize the County's or Town's bargaining or negotiating position

• **Personnel Matters - §2.2-3711 A. 1 of the Code of Virginia**

Candidates for employment or the assignment, appointment, promotion, performance, demotion, discipline, salaries, compensation, resignation of employees: County Administration, Appointments

Mr. Haraway seconded the motion. Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody voting "Aye" the Board moved into the Closed Meeting at 9:23 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 10:46 P.M.

IN RE: CERTIFICATION

Whereas, this Board convened in a closed meeting under § 2.2-3711 A.7, for the purpose of Consultation with Legal Counsel; Employment Issues.

And whereas, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or the matters identified in the motion were discussed.

Now be it certified, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon Motion of Mr. Clay Seconded by Mr. Haraway, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey, Mr. Moody voting "Aye", this Certification Resolution was adopted.

IN RE: COUNTY ADMINISTRATOR - TERMINATION OF CONTRACT

Upon Motion of Mr. Bowman, Seconded by Mr. Bracey, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody, voting "Aye",

BE IT RESOLVED, with deep regret, the Board of Supervisors of Dinwiddie County, Virginia, terminates the employment contract with the County Administrator, R. Martin Long effective immediately. Mr. Long has been on a medical leave of absence beginning September 10, 2001 and has been unable to return to work.

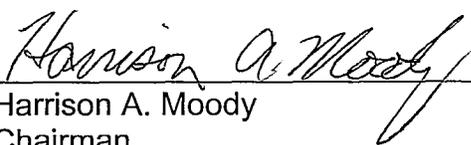
IN RE: SUPPLEMENTAL SALARY INCREASE – ASSISTANT COUNTY ADMINISTRATOR - FISCAL OFFICER

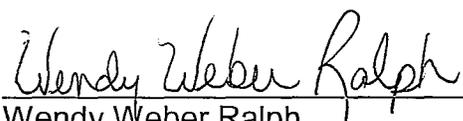
Upon Motion of Mr. Clay, Seconded by Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the salaries of the Assistant County Administrator and Fiscal Officer are supplemented to bring their salaries to be in line with the County Administrator and Assistant County Administrator from the period beginning September 10, 2001 until the position of the County Administrator is filled.

IN RE: ADJOURNMENT

Upon Motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, Mr. Moody, voting "Aye", the meeting adjourned at 10:54 P.M., to be continued until 11:00 A.M., December 19, 2001, for the presentation and discussion of the Pay and Classification Plan Review by Pam Gibson and Don Lacy with Virginia Tech, Department of Agriculture and Applied Economics at the Eastside Community Enhancement Center.


Harrison A. Moody
Chairman


Wendy Weber Ralph
Acting County Administrator

/abr