

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 16TH DAY OF JANUARY, 2002, AT 2:00 P.M.

PRESENT: EDWARD A. BRACEY, JR., CHAIRMAN ELECTION DISTRICT #4  
ROBERT L. BOWMAN, IV, VICE-CHAIR ELECTION DISTRICT #3  
HARRISON A. MOODY ELECTION DISTRICT #1  
DONALD L. HARAWAY ELECTION DISTRICT #2  
AUBREY S. CLAY, ELECTION DISTRICT #5

OTHER: JACK CATLETT COUNTY ATTORNEY

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**IN RE: CALL TO ORDER – INVOCATION – PLEDGE OF ALLEGIANCE**

Mr. Edward A. Bracey, Jr., Chairman, called the regular meeting to order at 2:05 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

**IN RE: AMENDMENTS TO THE AGENDA**

Mr. Bracey asked if there were any amendments to the Agenda. There were no amendments to the Agenda.

**IN RE: MINUTES**

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the January 2, 2002 Regular Meeting are hereby approved in their entirety.

**IN RE: CLAIMS**

Mr. Bowman stated he was not accustomed to paying bills before the services were done. He questioned if the payment for the Pay Plan Adjustment to Virginia Tech was for the total bill. Mrs. Glenice Townsend stated this payment was for the first phase of the study.

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1028942 through 10289082 (void check(s) numbered 1028630 - 1028941) for:

**Accounts Payable FY 2001-2002:**

(101) General Fund	\$ 215,215.94
(103) Jail Commission	\$ 540.00
(104) Marketing Fund	\$ .00
(222) E911 Fund	\$ 2,648.27
(223) Self Insurance Fund	\$ .00
(225) Courthouse Maintenance	\$ .00
(226) Law Library	\$ .00
(228) Fire Programs & EMS	\$ .00
(229) Forfeited Asset Sharing	\$ .00
(304) CDBG Grant Fund	\$ .00
(305) Capital Projects Fund	\$ 60.00



(401) County Debt Service	\$ <u>781,831.60</u>
<b>TOTAL</b>	<b>\$1,000,295.81</b>

**IN RE: CITIZEN COMMENTS**

The following citizen(s) signed up to comment.

1. Mrs. Anne Scarborough came before the Board and stated Mrs. Betty Mayes, the County's representative on the Appomattox Regional Library Board, made a motion to cut out service to Fort Lee because they aren't paying for the services anymore. However, the Library Board voted to continue serving Fort Lee even though they aren't paying. Mrs. Scarborough asked the Board to write a letter supporting Mrs. Mayes and ask them to explain why.

**IN RE: RESOLUTION OF SUPPORT FOR THE CIVIL WAR PRESERVATION TRUST'S TEA-21 - BATTLE OF HATCHER'S RUN APPLICATION**

Mrs. Ralph stated Mr. Steve Palumbo, Battlefield Preservation Coordinator, with the Civil War Preservation Trust Department is here to ask for your support for a TEA-21 application. A copy was enclosed in your packet.

Mr. Steve Palumbo, Battlefield Preservation Coordinator came forward stating the Civil War Preservation Trust and the Department of Conservation and Recreation are in the process of submitting a Transportation Enhancement Proposal for the Richmond District to the Department of Transportation (VDOT). He commented we intend to pursue preservation opportunities on land associated with the battle of Hatcher's Run, which the Civil War Sites Advisory Commission has listed as a Priority II site and are asking the Board to pass a resolution of support for consideration of our application by VDOT.

Mr. Palumbo pointed out that they intend to acquire 118 acres of land on the site of the 1865 Battle of Hatcher's Run. Here, Confederate Brigadier General John Pegram was killed as Union forces gained ground and extended their siege lines around the beleaguered City of Petersburg. The subject property consists of two noncontiguous boundaries lying along both sides of Duncan Road in Dinwiddie County. The property is presently being used for rural residential and agricultural purposes and may, at best, be used for rural residential development.

This project is eligible for Transportation enhancement funds under two categories of selection criteria including the "Acquisition of Scenic Easements and Scenic or Historic Sites" and "Historic Preservation."

He commented once this land is acquired it will be held in perpetuity as open space, highlighting Virginia's culture and historic landscape as seen from its roadways, thus helping to preserve Dinwiddie County's scenic view-sheds. Our proposal will complement the work of both public and private entities such as the Petersburg National Battlefield Park, Pamplin Park Civil War Site and the nationally recognized Virginia Civil War Trails program and will, likewise, contribute to other land preservation efforts currently afoot, leading to a heightened public awareness of the need to preserve the scenic beauty of Virginia's surface transportation system. By cultivating this awareness, we can appreciate this visual resource for generations to come and take confidence in the fact that such worthwhile goals can be accomplished.

He also stated the Civil War Preservation Trust is the largest battlefield preservation organization in the United States. We are a non-profit group with more than 36,000 members nationwide. To date, we have preserved more than 13,000 acres of endangered battlefield land at 77 sites in 18 states. Given our

preservation accomplishments as well as the significance of the Hatcher's Run battlefield, where 2,700 men fell fighting for their vision of freedom as the Union Army moved ever closer to victory in Virginia just two months later, he urged the Board to pass the resolution in support of their application.

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", the following resolution of support is adopted.

WHEREAS, in accordance with the Commonwealth of Transportation Board procedures, letters of support from local governments or state agencies supplement Transportation enhancement applications; and

WHEREAS, the Civil War Preservation Trust has applied for Transportation Enhancement funding in Dinwiddie County to acquire a battlefield site on Duncan Road where the Battle of Hatcher's Run was fought; and

WHEREAS, the acquisition of historic Civil War battlefield property provides increased heritage tourism attractions that provide economic benefits to Dinwiddie County;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia supports the Civil War Preservation Trust's Transportation Enhancement application; and

BE IT FURTHER RESOLVED that the Board of Supervisors of the Dinwiddie County, Virginia, understands that it is not being asked to serve as fiscal agent for this project or provide matching funds and that any funds committed by the Board of Supervisors would be on a voluntary basis, as it deems appropriate.

**IN RE: VDOT – REPORT**

Mr. Richard Caywood, Resident Engineer Virginia Department of Transportation, came forward and presented the following update:

1. Met with Citizens on Ridley Road and VDOT has all of the right-of-ways except for the owners of the timber company. He commented that Mr. Bracey was going to contact them for VDOT.
2. The Blue Tartane Road project is complete and under the projected cost.

**IN RE: COMMISSIONER OF THE REVENUE – REPORT**

Mrs. Deborah M. Marston, Commissioner of the Revenue, was not present.

**IN RE: TREASURER**

Mr. William E. Jones, Treasurer, came forward and stated he had nothing new to report to them. He presented his report for the month of December 2001.

**IN RE: TREASURER'S REQUEST TO ADD MS. CATHERINE BISHOP- BONDED AGENT FOR DISTRIBUTION OF COUNTY VEHICLE LICENSE**

Mr. William E. Jones, Treasurer, came forward requesting authorization to add Ms. Catherine Bishop to the current list of agents who are bonded, in the amount of \$10,000, for the distribution of vehicle and automobile licenses for the County.

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

BE IT RESOLVED that the Board of Supervisors of the Dinwiddie County, Virginia authorizes the Treasurer to add Ms. Catherine Bishop to the current list of agents who are bonded, in the amount of \$10,000, for the distribution of vehicle and automobile licenses for the County.

**IN RE: COMMONWEALTH ATTORNEY – REPORT**

Mr. T. O. Rainey, III, Commonwealth Attorney, was not present.

**IN RE: SHERIFF'S DEPARTMENT – REPORT**

Sheriff Samuel Shands, was not present.

**IN RE: BUILDING INSPECTOR – REPORT**

Mr. Dwayne H. Abernathy, Building Inspector came forward presenting his report for the month of December 2001 and his 2001 yearly value and occupancy report. The total yearly value for homes for 2001 was - \$29,979,713. The permit fees collected for 2001 was - \$154,308.91. The yearly value of the certificate of occupancies for 2001 was - \$12,330,044.

**IN RE: ANIMAL WARDEN – REPORT**

Mr. Steven R. Beville, Animal Warden, came forward presenting his yearly report and his monthly update for December 2001.

**IN RE: PRESENTATION OF PRELIMINARY ESTIMATES -- ANIMAL SHELTER ADDITION**

Mr. Beville stated in December of 2001, Mr. Faison, Mr. Bracey, Mr. Clay and I visited shelters in Augusta and Rockbridge counties. We saw first hand a lot of options to consider as we enter into our process of shelter expansion and improvements.

Mr. Faison, Mr. DeSteffano and I have met numerous times and I believe we have come up with some very practical and affordable plans for the expansions.

This expansion will go a long way towards relieving overcrowding and other problems that we have had in the past couple of years. Mr. Beville stated he felt this added space will satisfy the complaints we have received from concerned citizens and organizations. He presented the Board with the plans and asked for authorization to move forward with the project. The estimated construction cost is \$120,000 for the 48' X 24' expansion.

There were a lot of questions from the Board about the size and cost to construct the building. Mr. Bracey directed Mr. Faison to review the plans and get more details and information together and bring it back to the Board.

**IN RE: DIRECTOR OF PLANNING – REPORT**

Mr. William C. Scheid, Director of Planning came forward and presented his monthly update for December 2001.

1. Mr. Scheid reported the Advisory Committee for the Comprehensive Land Use Plan, of which Mr. Bowman, Mr. Moody and Mr. Whitman who are present, met and there were some minor adjustments that were suggested before the plan is presented for the Public Hearing. Mrs. Ralph asked the Board if

they would like a work session to discuss the plan before holding the Public Hearing. The Board replied yes.

2. The Grant application for the Economic Development Grant Program of the Virginia Tobacco Indemnification and Community Revitalization Commission has been completed. Mr. Scheid commented he would provide a copy to the Board members.

**IN RE: ZONING ADMINISTRATOR/SENIOR PLANNER REPORT**

Mr. David S. Thompson, Zoning Administrator/Senior Planner came forward and presented his December 2001 monthly report.

**IN RE: AUTHORIZATION TO ADVERTISE – PUBLIC HEARING -  
ORDINANCE LIMITING NUMBER OF DOGS IN  
RESIDENTIAL AREAS**

Mr. Thompson, Zoning Administrator/Senior Planner, requested authorization to advertise for a Public Hearing an ordinance limiting the number of dogs in a residential area of the county. A copy of the proposed ordinance was included in your packets. This ordinance will be placed in the Animal Control Section of the County Code and will be under the charge of the Animal Wardens. Petersburg and Hopewell limit the number of dogs to three (3) and Colonial Heights' limit is four (4). He suggested limiting the number to three (3) for Dinwiddie County.

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

BE IT RESOLVED that the Board of Supervisors of the Dinwiddie County, Virginia authorizes the Zoning Administrator/Senior Planner to advertise for a Public Hearing on this proposed amendment.

**IN RE: AUTHORIZATION FOR PLANNING COMMISSION TO  
DRAFT OFF-STREET-PARKING ORDINANCE**

Mr. Thompson stated he prepared a rough draft of an off-street truck-parking ordinance for the Board's review. Since this is a zoning matter the ordinance amendment must be advertised and heard by the Planning Commission and the Board. He asked the Board for direction on this matter.

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

BE IT RESOLVED that the Board of Supervisors of the Dinwiddie County, Virginia authorizes the Zoning Administrator/Senior Planner to work with legal counsel and with the Planning Commission to refine the off-street truck-parking ordinance for public hearing.

**IN RE: AUTHORIZATION FOR UPGRADE -- GIS FLYOVER**

Mr. Thompson stated he received the price from Bob Rike, VGIN Representative, for the flyover upgrade for digital orthophotography. The price to do the 120 Square mile area at a 1 to 200 scale is \$21,856. However, we will not have to pay this amount right away but we do have a small window of opportunity to accept the proposal. Mr. Thompson asked for authorization to contract for the flyover to upgrade the scale for the digital orthophotography.

Upon Motion of Mr. Moody, Seconded by Mr. Bowman, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the Planning Department is authorized to proceed with the flyover upgrade for the digital orthophotography of the 120 Square mile area as outlined at a 1 to 200 scale at a cost not to exceed \$21,856.

**IN RE: PUBLIC NUISANCE – PRECEDENCE TO INCUR COST**

Mr. Thompson reported that Mr. Bracey had a complaint on a residence located on Old Stage Road. When he went out to check out the complaint he was not aware of the magnitude of the problem. At this point the work should be completed shortly and the funding for that came out of the Public Nuisance Fund. The property is in an estate and the County had to pay to have it cleaned up. Mr. Thompson commented he was going to place a lien on the property to recoup the money since there was no one to charge in this instance; except an 80-year old woman who has a 20% interest in the property. It was not feasible to waste more time to go to court for this case. Mrs. Ralph commented the point being that this project will use a hefty amount of the \$5,000 budgeted for this purpose and this did set a precedence. We hope to get our money back but there is a cost associated with this.

Mr. Thompson stated he took Mr. Clay around his new district and he would be doing the same with Mr. Bracey soon. If any of the other Board members wanted him to drive them around just let him know.

**IN RE: SOCIAL SERVICES – REPORT**

Ms. Peggy McElveen came forward and stated when the State talks about budget cuts what that usually means is more local money. One thing on the table is to consolidate some of the local Social Services Departments. It was in Governor Gilmore's budget. She commented that this issue came up about 12 years ago. In that scenario our County was consolidated with 9 other localities. Because of many things and a lot of opposition from local jurisdictions it failed. It has gotten put back as an issue again. Mrs. McElveen stated she just wanted the Board to be aware of it and if it stays there, she would come back to the Board for a formal response for that issue. There is one local budget increase in the Comprehensive Services Act from 33.58% to 50% and it would be a significant amount. Mrs. Ralph stated VACo was working on those issues and we have provided information to them. She asked Mrs. McElveen if anything comes up to let us know.

**IN RE: SUPERINTENDENT OF SCHOOLS – REPORT**

Dr. Leland Wise, Jr., Superintendent of Schools, came forward and stated he wanted to thank the road crews for their help during the inclement weather. He thanked the fire department for taking care of the fire across from his house on Wilkinson Road. The situation could have been very bad but they did a good job curtailing the blaze.

Dr. Wise stated he would be getting the material for the school budget shortly to the Board. Governor Warner will be sending his budget out on Tuesday with his modifications and hopefully it won't be much of a change. We will try to keep you apprised and go over everything with you in the budget. There is still a shortage of school bus drivers.

Mr. Haraway asked how the daily student count is compared to what was budgeted. Dr. Wise replied it is 40 to 80 above the budget. The growth is in the Middle School.

Mrs. Ralph commented the Governors budget is contemplating some big budget cuts in construction funds and we would need to take a close look at that.

Mr. Bracey stated several months ago he asked Dr. Worner when the school projects were going to be closed and he did not have an answer yet. Dr.

Wise reported the projects were close to being completed. There are a couple of problems with molds behind some of the wood. It is difficult to locate black mold, but we want to make certain it is taken care of before we close the projects.

**IN RE: PARKS AND RECREATION – REPORT**

Mr. Timothy C. Smith, Director of Parks and Recreation, stated he had provided the Board with his December monthly report.

Mr. Haraway stated most Recreation facilities have a picnic pavilion and a lot of businesses rent them. He asked if we were considering one for our center. Mr. Smith stated there is one in the CIP.

**IN RE: WASTE MANAGEMENT – REPORT**

Mr. Dennis King, Director of Waste Management came forward to present his report for December 2001. At the last meeting the Board asked me to check on the 3-phase power at the Rohoic site. We contacted Dominion Power. The cost ranges from \$15,000 to \$20,000 to bring power to Rohoic. He stated he was continuing to work on a remedy by attempting to reduce the load on the systems with some electrical protections as well as procedural changes.

Mr. Haraway stated he received a lot compliments on how nice the workers are at the Rohoic site by helping the ladies unload their trash. He commented that going to a manned site there is one of the best things the County has done.

**IN RE: PUBLIC SAFETY OFFICER – REPORT**

Mr. David M. Jolly, Public Safety Officer, came forward and presented his December 2001 update. He also complimented VDOT, Mr. King, and Mr. Faison for keeping the roads clear and traffic moving smoothly during the snow.

Mr. Jolly stated Namozine was going to have a dedication on February 3, 2002 at 2:30 P.M., for the new aerial truck and to recognize the Volunteers who served their country on September 11, 2001. He told the Board they would be getting their invitations in the mail.

**IN RE: REQUEST TO ATTEND STATE FIRE CHIEF'S CONFERENCE – DIRECTOR OF PUBLIC SAFETY**

Mr. Jolly requested authorization to attend the State Fire Chief's Conference in Virginia Beach on February 20-24, 2002 at a cost not to exceed \$587.00. The conference was budgeted for and funds are available.

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to the Public Safety Officer to attend the State Fire Chief's Conference in Virginia Beach on February 20-24, 2002, at a cost not to exceed \$587.00.

**IN RE: COUNTY ATTORNEY – REPORT**

Mr. Jack Catlett, County Attorney, came before the Board stating he had nothing to report.

**IN RE: BUILDINGS AND GROUNDS - REPORT**

Mr. Donald Faison, Buildings and Grounds Superintendent, came forward and he stated he provided his monthly update for December 2001 in the Board packages.

**IN RE: REVIEW OF BIDS -- CHAIRS FOR ADMINISTRATION BUILDING**

Mr. Faison stated he received the following bids for 24 chairs for the Administrative Offices and Board Room as listed below:

COMPANY	PER EACH	COST
TRI-CITY OFFICE PRODUCTS	\$155	\$3,720
QUILL'S FURNITURE DEPT	\$235.49 + S&H	\$5,806.46
A. P THINGS & INC.	\$288	\$6,912
NATIONAL BUSINESS FURN	\$212.43 + S&H	\$5,598

Mr. Faison reported he was ready to make a recommendation to proceed with the purchase of the chairs from Tri-City Office Products but learned the fabric on the show and tell chair was not holding up. The fabric is already beginning to fray according to Mrs. Townsend who has been trying out the chair. Mr. Faison stated he was going to continue his search at this time.

**IN RE: AUTHORIZATION TO PROCEED WITH RENOVATIONS OF JAIL**

Mr. Faison, Buildings and Grounds Superintendent, reported that he had received the project prices for the Jail. They are as listed below:

**COST ESTIMATES**

**COMPANY**

M. P. BRADEN & SONS	\$43,851 (Porter Paint Products)	1% VOC
CLAYTOR CREATIONS	\$47,375 (Porter Paint Products)	1% VOC
NPB PAINTING SERVICES	\$49,800 (Porter Paint Products)	1% VOC
MATNEY, INC.	\$44,514 (Perma Coat 3000)	0% VOC

VOC=VOLATILE ORGANIC COMPOUND

Mr. Faison stated the following is a list of costs in addition to the above prices, which are associated with the renovations needed at the facility:

Relocating Inmates	\$20,000
Removing Old Heating Pipes	\$ 5,000 plus or minus
Removing Electrical Conduit & Light Fixtures	\$ 5,000 plus or minus

He requested authorization to proceed forward with the project with the additional costs associated with the renovations. He recommended the contract be awarded to Matney, Inc.

The Board questioned Mr. Faison about the Perma Coat 3000 product being as good as the Porter Paint Products. He replied that the warranty was better because the Porter Paint Products required that the concrete be completely dry before applying it or the warranty is void. A test would have to be performed to determine the amount of moisture in the concrete. If the moisture exceeded 12% the concrete would have to have a sealer applied to it before the

product could be applied. But the Perma Coat 3000 product can be put on a damp floor and it has a 1-year warranty regardless.

Mr. Faison also pointed out that if we went with the Perma Coat 3000 product it could shorten the time frame for the work by 2 weeks. We would realize a cost savings for inmate care at another facility.

The Board concurred that they felt it is the Sheriff's responsibility to take care of the other cost. Mrs. Ralph stated she had advised the Sheriff he would be responsible for the additional cost out of his existing budget.

Upon Motion of Mr. Clay, Seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

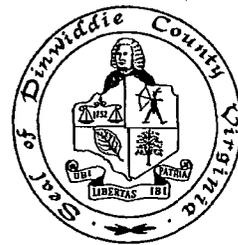
BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Buildings and Grounds Superintendent to award the contract to Matney, Inc., to proceed with the jail project at a cost not to exceed \$44,514.

**IN RE: RESOLUTION – DR. CHARLES C. ASHBY, SR.**

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following resolution is adopted.

# Resolution



*of the BOARD OF SUPERVISORS of DINWIDDIE COUNTY, VIRGINIA*

JANUARY 16, 2002

IN RECOGNITION OF

**DR. CHARLES C. ASHBY, SR.**

WHEREAS, Dr. Charles C. Ashby, Sr., has served as a physician, counselor and friend of the citizens of Dinwiddie County, Virginia for 42 years; and

WHEREAS, Dr. Ashby is a Graduate of Waverly High School, Hampden Sydney College, and the Medical College of Virginia Medical School. He also served his internship at Mercy Hospital, Springfield, Ohio and was a Flight Surgeon for two years in the United States Air Force; and

WHEREAS, Dr. Ashby married Martha Thomlinson on August 20, 1952 and is the proud Father of four and Grandfather of eight; and

WHEREAS, Dr. Ashby has been very civic minded; serving as a Member and past Master of the Dinwiddie Masonic Lodge, Member and past President of the Dinwiddie Ruritan Club, Active member of Smyrna Baptist Church, where he teaches Sunday School and serves as Chairman of the Board of Deacons; and

WHEREAS, Dr. Ashby was active on the Hospital Staff at Southside Regional Medical Center from 1959 –1996; and

WHEREAS, Dr. Ashby started his outstanding career in Dinwiddie County as a Physician in September of 1959; he was the Medical Examiner in the County from 1959 – 2001; he also served on the Dinwiddie County School Board from 1978 - 1990; and

WHEREAS, Dr. Ashby has touched the lives of many in a kind and loving way; and his service to his fellow man is a radiant and shining example for our youth to follow.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia on this 16<sup>th</sup> day of January 2002 desires to express their appreciation to Dr. Charles C. Ashby, Sr., for his outstanding dedication, loyalty and service to Dinwiddie County and wishes him much happiness and fulfillment as he enters his new endeavors in life; and

BE IT FURTHER RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that this resolution be presented to Dr. Ashby, and a copy spread upon the minutes of this meeting.

**IN RE: COUNTY ADMINISTRATOR COMMENTS**

1. Mrs. Ralph stated the draft letter on the appointments was enclosed in their packets. If there aren't any changes, we will send that letter out to all the citizens who serve on the various boards, committees, commissions, and authorities. The list of all the reappointments due for December, January and February was also included for review.
2. Revenue Recovery is presently scheduled to come back to the Board in February. Mrs. Ralph suggested postponing that until March 6 because the agenda for the February meeting is rather full. Staff strongly suggests that the Board consider the subscription program for Revenue Recovery along with a sliding scale for those who cannot pay. This will also provide staff with sufficient time to research both of these issues and provide you with our recommendations; if that is agreeable with the Board. The Board agreed.
3. Mrs. Ralph remarked, just to let the public know, at our earlier meeting, Staff was authorized to negotiate with the low bidder on the Public Safety Building and come back to the Board with those negotiations to see how far down we can go for the renovations on the Old Company One Volunteer Fire Station.
4. The last item is the budget situation. Our schedule set the 28<sup>th</sup> of this month to have a draft budget to you and we are not going to be able to have it to you. We have not received the new Governor's budget nor do we have any revenue projections yet from the Commissioner. Staff will be meeting with the Department Heads and Superintendent within the next two weeks to review their budgets and probably have a draft budget by the second week in February. She asked the Board when they would like to meet to go over the budgets. The Board agreed to meet one day once the initial meetings are finished. Mrs. Ralph commented she would arrange a list and let them know.
5. Mrs, Ralph stated the 2002 Legislative Day meeting is going to be held at the Marriott in Richmond on January 31 at 11:00 A.M. I will be attending to pick up the literature and if any of you would like to attend please inform us. Mr. Moody and Mr. Bowman stated they would attend the meeting.

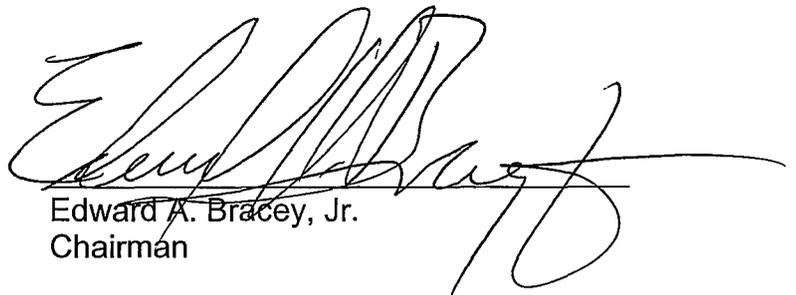
6. Mrs. Ralph informed the Board that the Department of Environmental Quality sent a letter requesting any comments you might have on the environmental impact review for the Lake Chesdin Boat Storage Facility. The purpose of the proposed project is to provide Law Enforcement personnel (who utilize watercraft in their duties) with an administrative facility to store, secure, and maintain watercraft. The proposed on the water covered storage enables quick response and provides secure, adequate and accessible boat storage on Lake Chesdin. The State code requires each state agency to prepare a report for any construction or acquisition for construction project that exceeds \$100,000. In order for them to complete their comments in a timely manner the County must send their comments to DEQ by February 4, 2002.

**IN RE: BOARD MEMBER COMMENTS**

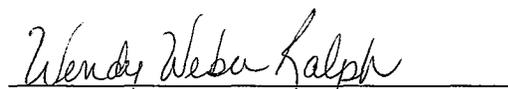
Mr. Clay	No Comments
Mr. Haraway	No Comments
Mr. Moody	No Comments
Mr. Bowman	No Comments
Mr. Bracey	No Comments

**IN RE: ADJOURNMENT**

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", the meeting adjourned at 4:06 P.M. to be continued until 7:00 P.M. on Wednesday, January 23, 2002 in the Multi-purpose Room of the Pamplin Administration Building.



Edward A. Bracey, Jr.  
Chairman



Wendy Weber Ralph  
Interim County Administrator

/abr