

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 4TH DAY OF SEPTEMBER, 2002, AT 1:00 P.M.

PRESENT: EDWARD A. BRACEY, JR., CHAIRMAN ELECTION DISTRICT #4
ROBERT L. BOWMAN, IV, VICE-CHAIR ELECTION DISTRICT #3
HARRISON A. MOODY ELECTION DISTRICT #1
DONALD L. HARAWAY ELECTION DISTRICT #2
AUBREY S. CLAY (Absent) ELECTION DISTRICT #5

OTHER: JACK CATLETT COUNTY ATTORNEY

IN RE: INVOCATION – PLEDGE OF ALLEGIANCE – AND CALL TO ORDER – MOMENT OF SILENCE IN REMEMBRANCE OF 9-11

Mr. Edward A. Bracey, Jr., called the regular meeting to order at 1:07 P.M. followed by the Lord's Prayer and the Pledge of Allegiance. Mr. Bracey called for a moment of silence in remembrance of 9-11. The County Administrator commented that there are several services being held for 9-11 also; two in Dinwiddie that she knew of are Smyrna Baptist and West End Baptist.

IN RE: AMENDMENTS TO THE AGENDA

Mrs. Wendy Weber Ralph, County Administrator, stated there is a need under Closed Session for Personnel add - Community Service Worker; Public Safety; and Acquisition of Property - §2.2-3711 A. 3 of the Code of Virginia

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", the above amendment (s) were approved.

IN RE: MINUTES

Upon Motion of Mr. Moody, Seconded by Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Bowman, Mr. Bracey voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the minutes of the August 21, 2002 Regular Meeting are approved in their entirety.

IN RE: CLAIMS

Upon Motion of Mr. Haraway, Seconded by Mr. Moody, Mr. Moody, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1031927 through 1032136 (void check(s) numbered 1031866, 1031926, 1032010, 1031652 and 1032117) for:

**Accounts Payable:
FY 02-03**

(101) General Fund	\$ 204,686.79
(103) Jail Commission	\$ 34.12
(104) Marketing Fund	\$.00
(209) Litter Control	\$ 110.00
(222) E911 Fund	\$ 377.84

(223) Self Insurance Fund	\$.00
(225) Courthouse Maintenance	\$.00
(226) Law Library	\$.00
(228) Fire Programs & EMS	\$ 1,666.85
(229) Forfeited Asset Sharing	\$ 417.81
(304) CDBG Grant Fund	\$.00
(305) Capital Projects Fund	\$ 41,040.55
(401) County Debt Service	\$ <u>1,328.75</u>

TOTAL \$ 249,662.71

PAYROLL 08/30/02

(101) General Fund	\$ 420,190.91
(222) E911 Fund	\$ 3,420.91
(304) CDBG Fund	\$ <u>3,373.95</u>

TOTAL \$ 426,985.77

IN RE: CITIZEN COMMENTS

Mr. Bracey asked if there were any citizens signed up to speak or present who wished to address the Board during this portion of the meeting. No one signed up or came forward to address the Board.

**IN RE: RESOLUTION DECLARING CONSTITUTION WEEK -
SEPTEMBER 17- 23, 2002**

Upon Motion of Mr. Moody, Seconded by Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", the following resolution is adopted.

Resolution

Whereas, the Board of Supervisors of Dinwiddie County, Virginia Proclaims September 17 - 23, 2002 **Constitution Week**, and;

Whereas, the citizens of the County are urged to join with communities across this nation to learn more about the Constitution and to fly the flag of the United States of America all week;

Therefore be it resolved, that the Board of Supervisors of Dinwiddie County, Virginia encourages the schools, churches and public buildings to join in ringing the bells at 4:00 P.M. Eastern time on September 17th so that we may hear the sound of freedom ring simultaneously from coast to coast.

IN RE: RESOLUTION DECLARING "PATRIOT DAY"

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", the following resolution is adopted.

Resolution Declaring "Patriot Day"

Whereas, on September 11, 2001, America was suddenly and brutally attacked by terrorists, and;

Whereas, thousands of innocent Americans were killed and injured as a result of these attacks, including the passengers and crew of the four aircraft,

workers in the World Trade Center and in the Pentagon, rescue workers, and bystanders, and;

Whereas, these cowardly acts which targeted symbols of American strength and success, clearly were intended to intimidate the nation and weaken our resolve, and;

Whereas, these horrific events affected all Americans. With courage, America carried on with the regular activities of our lives. Terrorism was not allowed to break the spirit of the American people.

Therefore be it resolved, that the Board of Supervisors of Dinwiddie County, Virginia Declares September 11, 2002 **Patriot Day** in honor of the individuals who lost their lives as a result of the terrorist attacks against the United States that occurred on September 11, 2001.

Be it further resolved, that the Board of Supervisors of Dinwiddie County, Virginia display the flag of the United States at half staff on Patriot Day in honor of the individuals who lost their lives as a result of the terrorist attacks.

Be it still further resolved, that the Board of Supervisors of Dinwiddie County, Virginia recommends to its citizens to observe a moment of silence on Patriot Day in honor of the individuals who lost their lives as a result of the terrorist attacks against the United States that occurred on September 11, 2001."

IN RE: RESOLUTION DECLARING OCTOBER SEXUAL ASSAULT/DOMESTIC VIOLENCE AWARENESS MONTH

Upon Motion of Mr. Bowman, Seconded by Mr. Moody, Mr. Moody, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", the following resolution is adopted.

**RESOLUTION DECLARING OCTOBER SEXUAL ASSAULT/DOMESTIC VIOLENCE AWARENESS MONTH
IN THE COUNTY OF DINWIDDIE, VIRGINIA**

WHEREAS, sexual assault and domestic violence affects every person of Dinwiddie, Virginia as a victim or as a family member, significant other, neighbor or co-worker of a victim; and

WHEREAS, many citizens of Dinwiddie, Virginia are working to provide quality services and assistance to sexual assault and domestic violence survivors; and dedicated volunteers help staff the 24-hour crisis line at The James House and other family violence centers, respond to emergency calls and offer support, comfort, and advocacy during medical exams, criminal proceedings, and throughout the healing process; and

WHEREAS, Dinwiddie, Virginia volunteers of The James House and other family violence programs are promoting education by offering training to schools, churches, and civic organizations, as well as medical, mental health, law enforcement, education, and criminal justice personnel regarding issues of sexual assault and domestic violence; and

WHEREAS, it is vitally important that continued educational efforts to provide information about prevention and services for sexual assault and domestic violence be supported and enhanced; and

WHEREAS, it is critical to intensify public awareness of sexual assault and domestic violence, to educate people about the need for citizen involvement in

efforts to reduce sexual and family violence, to increase support for agencies such as The James House, who provide cost-free services, and to increase the awareness of the healing power of creative expression; and

WHEREAS, The James House and other family violence centers requests public support and assistance as they continue to work toward a society where all women, children and men can live in peace, free from violence and exploitation;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, does hereby proclaim the month of October as

SEXUAL ASSAULT/DOMESTIC VIOLENCE AWARENESS MONTH
in Dinwiddie County, Virginia, and commends this observance to all citizens.

**IN RE: ADOPTION OF PROCEDURE FOR LIVESTOCK AND
POULTRY CLAIMS**

Upon Motion of Mr. Moody, Seconded by Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", the following Policy is adopted.

PROCEDURE FOR LIVESTOCK AND POULTRY CLAIMS

1. Claimant signs affidavit with claim showing what the livestock is, a full description (backed up by supporting information if special breed), quantity, and proposed value.
2. The supporting information for a special breed is an invoice or sales slip. The supporting information for a registered breed is the registration documentation in addition to the invoice or sales slip.
3. Animal Control Officer goes out and verifies the claim, listing what he or she is able to verify.
4. If the livestock is of a normal variety, i.e. no special breeding, use the printed stockyard (livestock sales) price for the closest sale to the day of the event.
5. If the livestock is of a special breed or value, the ACO will try to find a like livestock sale. If this is not possible, the ACO will call pre-selected stockyards, describe the animal to the livestock manager, and ask for an estimated value in writing. If not available in writing, document all calls on a pre-printed form listing time, date, contact and price. Virginia Tech will also be included in the calls for value estimates.
6. For a special or registered breed, the value will be the value established at the sale closest to the date of the livestock claim.

**IN RE: REPAIR OF FORD VOLUNTEER FIRE DEPARTMENT
1995 TANKER BRAKES**

Mr. David Jolly, Public Safety Director, stated the 1995 Pierce Tanker from Ford Fire Department has had reoccurring brake problems since September 1998. It was taken to Wheel Service last Monday, August 19, for the rear brakes locking up. When they took the drums off the unit, they found both the front and rear shoes and drums had severe heat cracks, which we believe came from the brakes overheating. Because this was the third or fourth time in the last 3 years that this problem had occurred, I contacted Singer Fire Equipment, the Pierce dealer in this area and explained our concern. They in turn contacted the Pierce plant for guidance on how to prevent the problem from continuing. After looking at the specifications of the unit and the current brake drums and shoes, it has been determined that we have replaced the original

equipment parts with aftermarket parts, and the first recommendation has been to repair the truck with the original parts. These parts will be in the neighborhood of \$3,500 before labor. The second item that Pierce has suggested is to install a brake retarder on the unit. They indicated during the original design of the unit that the specifications were for a larger motor and brake retarder that was cut during the design of the unit in an effort to save money. Currently, we don't have a firm price on the retarder, but we believe that it's going to be in the neighborhood of \$4,000 and the truck will have to go to Northern Virginia to have it installed.

In an effort to repair the truck and get it back into service, I have asked for the parts to be ordered and for Wheel Service to repair the unit. The cost for the parts is \$2,800 plus the labor charges. I believe that this repair falls outside the routine maintenance items; therefore, this repair would need to be funded from the capital line item 101-032200-3310. We will monitor the performance of the unit, and if the brake retarder is needed we will look at the alternative of installing a brake retarder to eliminate future brake problems. He requested that the Board authorize the funding for the repairs to be from the capital line item.

There was a lengthy discussion about putting the brake retarder on the unit to make sure the brakes would not need to be replaced again and Mr. Jolly was instructed by the Board to please stay on top of this issue.

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Moody, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the above stated repairs to the front and rear shoes and drums for Ford VFD, Tanker are approved and funds appropriated for same from the Volunteer Fire Departments Capital Improvements Fund.

IN RE: AUTHORIZATION TO ADVERTISE FOR BIDS - FORD VFD RESPONDER UNIT

The County Administrator informed the Board that in the CIP they approved a Responder Unit for the Ford VFD. However, we were instructed to bring all items back to the Board before moving forward. So, before we advertise it Sunday, Administration would like the Board's approval.

The Board members, Mr. Jolly and the County Administrator discussed the functions of the unit, how and where it would be utilized, why the unit is needed, and if any additional equipment would have to be purchased for the unit.

Mr. Haraway stated he certainly hoped the specifications for the unit would be open enough to allow competitive bidding on the unit. Mr. Jolly replied there would be a mandatory pre-bid meeting for all bidders.

Mr. Bracey stated going out for bids does not in any way indicate that the County is committing to purchasing this Responder unit. The County Administrator replied that is correct.

Upon Motion of Mr. Moody, Seconded by Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Administration is authorized to advertise for bids for the Ford Volunteer Fire Department First Responder Unit.

IN RE: COUNTY ADMINISTRATOR COMMENTS

1. The County Administrator stated that bids for new conference chairs had been presented at an earlier meeting. Upon further

research, Quill was still the low bid. Therefore, 26 chairs have been ordered and should be delivered within 3 weeks.

**IN RE: MAINTENANCE CONTRACT FOR TYPEWRITERS –
DOMINION BUSINESS MACHINES**

The County Administrator stated P&R has gone out of business and can no longer provide maintenance for the old typewriters we have. We have solicited bids and request authorization to enter into a contract with Dominion Business Machines.

Upon Motion of Mr. Haraway, Seconded by Mr. Moody, Mr. Moody, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", Administration is authorized to enter into a contract with Dominion Business Machines to provide maintenance on the County typewriters.

**IN RE: 250TH CELEBRATION & RE-DEDICATION EVENT –
SPECIAL ENTERTAINMENT PERMIT**

The County Administrator informed the Board that we need a Special Entertainment Permit for our Rededication and 250th Celebration scheduled for September 14, 2002.

Upon Motion of Mr. Bowman, Seconded by Mr. Haraway, Mr. Moody, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Special Entertainment Permit request for the County's Rededication and 250th Celebration scheduled for September 14, 2002 was approved.

IN RE: BOARD MEMBER COMMENTS

Mr. Bowman He commented that he wanted to make it perfectly clear that the reason the meeting was moved up to 1:00 P.M. today was because Mr. Moody's district has a Ruritan function and its important for him to attend.

Mr. Moody He responded, at the beginning of the year we all discussed that there are events in the County on Wednesday's that are good times for the Board members to visit with our constituents. He stated he did agree this would be a good event for that. Mr. Bowman interrupted, kiss all the babies, shake all the hands... Mr. Moody said .. and listen to all their concerns; Mr. Bowman commented, right.

Mr. Haraway He stated he supported Mr. Moody in that endeavor. Mr. Bowman commented he did too; he was just trying to give him a hard time; but he hoped it did not create a hardship on anyone today.

**IN RE: BRUNSWICK COUNTY'S REQUEST FOR LETTER OF
SUPPORT TO KEEP PRISON OPEN**

Mr. Moody stated he received a phone call from Brunswick County regarding the closure of the Correctional Center. Brunswick County requested a letter of support due to the severe and detrimental economic impact it would have on the County, the Town of Lawrenceville and Southside Virginia. The County Administrator stated because of the County's overcrowding issue in its own jail, the closure of the Brunswick and Southampton prisons would have a detrimental effect on the County. She replied she would write the letter if the Board would authorize her to, on their behalf.

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Moody, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the County Administrator is authorized to write a letter to Governor Warner in opposition to the closure of the Brunswick Correctional Center on behalf of the Board.

IN RE: BOARD MEMBER COMMENTS CONT'

Mr. Moody He asked the County Administrator if she had received the specifics of the billion and half shortfall in the state's budget. Mrs. Ralph commented not yet; but she was sure it would be forthcoming.

IN RE: INFORMATION IN BOARD PACKET OR DISTRIBUTED

1. Letter from Governor Mark Warner regarding the federal drought disaster designation for the county.
2. Invitation to attend the 1st Virginia Rural Development Summit.
3. Article from Anderson & Ampersand Associates, Inc., about using GIS for orderly growth in Washington County, Virginia.
4. Newspaper article about Dinwiddie's schools for the future.
5. Newspaper article – Colonial Heights ambulance sign-up deadline.

IN RE: CLOSED SESSION

Mr. Haraway stated I move to close this meeting in order to discuss matters exempt under section:

Personnel Matters - §2.2-3711 A. 1 of the Code of Virginia - Assistant County Administrator, Treasurer, Community Service Worker; and Public Safety;

Acquisition of Property - §2.2-3711 A. 3 of the Code of Virginia

Legal - §2.2-3711 A. 7 of the Code of Virginia – Contract Negotiations

Mr. Bowman seconded the motion. Mr. Moody, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", the Board moved into the Closed Meeting at 2:01 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 3:32 P.M.

IN RE: CERTIFICATION

Whereas, this Board convened in a closed meeting under § 2.2-3711 A.1 Personnel - Assistant County Administrator, Treasurer; Community Service Worker and Public Safety; § 2.2-3711 A.7 Legal – Contract Negotiations; § 2.2-3711 A.3 Acquisition of Property;

And whereas, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or the matters identified in the motion were discussed.

Now be it certified, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon Motion of Mr. Moody, Seconded by Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", this Certification Resolution was adopted.

**IN RE: AUTHORIZATION TO NEGOTIATE CONTRACT -
TOWNES & ASSOCIATES**

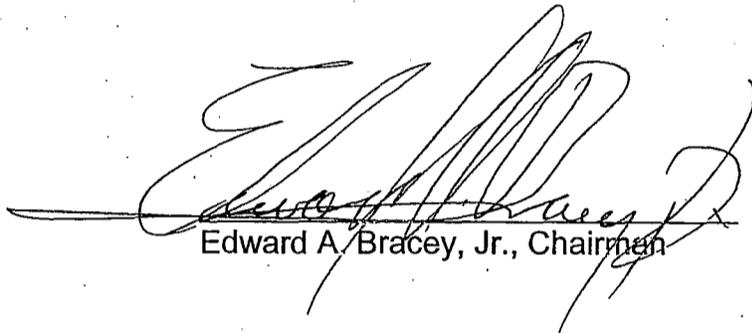
The County Administrator requested authorization to enter into a contract with Charles Townes and Associates for engineering services to perform the industrial site analysis with the funds from the Tobacco Commission.

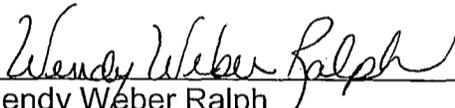
Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Administration is authorized to negotiate a contract with Charles Townes and Associates for engineering services to perform the industrial site analysis.

IN RE: ADJOURNMENT

Upon Motion of Mr. Haraway, Seconded by Mr. Moody, Mr. Moody, Mr. Haraway, Mr. Bowman, Mr. Bracey voting "Aye", the meeting adjourned at 3:34 P.M.


Edward A. Bracey, Jr., Chairman

ATTEST: 
Wendy Weber Ralph
County Administrator

/abr

