

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 18TH DAY OF SEPTEMBER, 2002, AT 2:00 P.M.

PRESENT: EDWARD A. BRACEY, JR., CHAIRMAN ELECTION DISTRICT #4  
ROBERT L. BOWMAN, IV, VICE-CHAIR ELECTION DISTRICT #3  
(Arrived 2:24)  
HARRISON A. MOODY ELECTION DISTRICT #1  
(Arrived 2:08 P.M. - Left at 4:25 P.M.)  
DONALD L. HARAWAY ELECTION DISTRICT #2  
AUBREY S. CLAY, ELECTION DISTRICT #5

OTHER: PHYLLIS KATZ COUNTY ATTORNEY

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**IN RE: CALL TO ORDER – INVOCATION – PLEDGE OF ALLEGIANCE**

Mr. Edward A. Bracey, Jr., Chairman, called the regular meeting to order at 2:07 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

**IN RE: AMENDMENTS TO THE AGENDA**

1. Mrs. Wendy Weber Ralph, County Administrator, stated there is a need to add under Closed Session: Personnel – Buildings & Grounds; School Personnel and under Legal remove – Contract Negotiations and add Potential Litigation

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bracey, voting "Aye", the above amendment (s) was approved.

**IN RE: MINUTES**

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bracey, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the September 4, 2002 Regular Meeting are hereby approved in their entirety.

**IN RE: CLAIMS**

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bracey, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1032138 through 1032298 (void check(s) numbered 1032137 through 1032141, and 1032294) for:

**Accounts Payable FY 2002- 2003:**

(101) General Fund	\$ 192,166.92
(103) Jail Commission	\$ 20.99
(104) Marketing Fund	\$ .00
(222) E911 Fund	\$ 1,826.93
(223) Self Insurance Fund	\$ .00
(225) Courthouse Maintenance	\$ .00
(226) Law Library	\$ .00
(228) Fire Programs & EMS	\$ .00



(229) Forfeited Asset Sharing	\$	.00
(304) CDBG Grant Fund	\$	127.94
(305) Capital Projects Fund	\$	11,306.49
(401) County Debt Service	\$	<u>81,443.27</u>
<b>TOTAL</b>	<b>\$</b>	<b>286,892.54</b>

**IN RE: CITIZEN COMMENTS**

The following citizen(s) appeared before the Board in opposition to the removal of dumpsters located near Whippernock Marina.

1. Philip Hanley – 835 Even Keel Lane, Church Road, VA, presented a petition to the Chairman with 147 signatures. Their concerns were:
  - a. Residents will have to drive more than 10 extra miles to dispose of their trash.
  - b. The current operational hours of the Rt. 460 Transfer Station are too limited and restricted to only Dinwiddie residents.
  - c. The Whippernock site is utilized by patrons of the only two campgrounds on Lake Chesdin.
  - d. Littering along Sutherland Road (Rt. 623), Namozine Road (Rt. 708) and River Road (Rt. 601) will increase if and when the dumpsters are removed.
2. Ron Andrews – 16207 Cox Road, Church Road, VA
3. Barbara Williams – 3209 Sutherland Road, Sutherland, VA
4. Reverend Gracie Scott – 2721 Exter Mill Road, Sutherland, VA
5. Mary Davis – 1924 Sutherland Road, Sutherland, VA
6. Jo Ann Beck – Church Road, VA

**IN RE: VDOT – REPORT**

Mr. Richard Caywood, Resident Engineer, Virginia Department of Transportation, was not present.

**IN RE: AUTHORIZATION TO PAVE ENTRANCES & ROAD BY THE SOCIAL SERVICES BUILDING**

The County Administrator presented the following proposal from VDOT to pave the entrances and road by the Social Services building. It also includes the parking area that fronts the building.

“The following estimated cost is for VDOT to pave the entrances and road by the Social Services building. It also includes the parking area that fronts the building.

Asphalt Pavement SM 12,5 136 tons @ 32.10/ton	\$4,365.60
VDOT Inspection	250.00
Contingencies 10%	436.56
Total Estimated Cost	\$5,052.16

The price for asphalt is based on the bid price in the contract. VDOT uses a price adjustment system that is based on the commodity price for asphalt binder. Therefore, the actual price VDOT pays per ton will vary over the life of the contract. Currently the adjustment is approximately +\$3.00/ton. The 10% contingency should be sufficient to cover this uncertainty. VDOT’s goal in the preparation of this estimate was to make it somewhat conservative.

In order for VDOT to perform this work, we need to get a letter from the County indicating that VDOT can bill Dinwiddie County for this work on an accounts receivable basis. The contractor has indicated that he can perform this work in September if we commit to it soon.

Included in the estimate is a \$250 inspection fee by VDOT. We do recommend that Dinwiddie County have a representative present while the work is being performed to answer any questions while the work progresses. The paving should take one day.

Timmy Overton  
Project Engineer”

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Moody, Mr. Haraway, Mr. Clay, Mr. Bowman, Mr. Bracey voting “Aye”,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Administration is authorized to enter into a contract with VDOT to pave the entrances and road by the Social Services building at an estimated cost of \$5,052.16.

**IN RE: COMMISSIONER OF THE REVENUE – REPORT**

Mrs. Deborah M. Marston, Commissioner of the Revenue, was not present.

**IN RE: COMMONWEALTH ATTORNEY – REPORT**

Mr. T. O. Rainey, III, Commonwealth Attorney, came forward stating he would like to thank everyone for the help and support given to him and his staff last month during their crisis. The damaged items have been ordered and there was minimal damage done to the building due to the excellent response of the maintenance department, fire department and support staff. Continuing he stated he had nothing new to report but would be happy to answer any questions.

**IN RE: TREASURER**

Mr. William E. Jones, Treasurer, came forward and presented his report for the month of August 2002.

**IN RE: AUTHORIZATION TO ADVERTISE - ORDINANCE TO IMPOSE A FEE TO COVER ADMINISTRATIVE COSTS TO COLLECT DELINQUENT TAXES**

Mr. William E. Jones requested authorization to advertise for an ordinance to impose a fee to cover the administrative costs associated with the collection of delinquent taxes and other charges, including reasonable attorney’s fees and collection agency fees. It was pointed out that the amendment had been drafted by the County Attorney and was enclosed in the Board’s packet.

The Ordinance reads as follows:

AN ORDINANCE AMENDING THE CODE OF DINWIDDIE COUNTY TO IMPOSE A FEE TO COVER THE ADMINISTRATIVE COSTS AND REASONABLE ATTORNEY’S OR COLLECTION AGENCY’S FEES UPON EACH PERSON CHARGEABLE WITH DELINQUENT TAXES OR OTHER CHARGES.

**WHEREAS**, §58.1-3958 of the Code of Virginia authorizes the Board of Supervisors to impose a fee to cover administrative costs associated with the collection of delinquent taxes and other charges, including reasonable attorney’s fees and collection agency fees;

**AND WHEREAS**, the Board of Supervisors believes that the recovery of the costs so incurred is in the best interests of all taxpayers of the County.

**BE IT ORDAINED**, by the Board of Supervisors under the authority granted to it under §58.1-3958 of the *Code of Virginia* as follows:

If a person fails to timely pay taxes due the county, such person shall be subject to and liable for administrative costs of \$20.00 for taxes collected by the county subsequent to the filing of a warrant or other appropriate legal document but prior to judgment, and such person shall be subject to and liable for administrative costs of \$25.00 for taxes collected by the county subsequent to judgment. The administrative costs imposed by this section shall be in addition to all applicable penalties and interest. Such person shall also be liable for reasonable attorney's or collection agency's fees equal to 20 percent of the taxes or other charges so collected.

If the collection activity is to collect on a nuisance abatement lien, the fee for administrative costs shall be \$150.00 or 25 percent of the costs, whichever is less; however, in no event shall the fee be less than \$25.00.

No tax assessment or tax bill shall be deemed delinquent and subject to the collection procedures prescribed herein during the pendency of any administrative appeal under § 58.1-3980 [Code of Virginia], so long as the appeal is filed within 90 days of the date of the assessment, and for thirty days after the date of the final determination of the appeal, provided that nothing in this paragraph shall be construed to preclude the assessment or refund, following the final determination of such appeal, of such interest as otherwise may be provided by general law as to that portion of a tax bill which has remained unpaid or was overpaid during the pendency of such appeal and is determined in such appeal to be properly due and owing.

This Ordinance becomes effective upon adoption thereof.

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Moody, Mr. Haraway, Mr. Clay, Mr. Bowman, Mr. Bracey voting "Aye",

**BE IT RESOLVED** by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Treasurer to advertise for a Public Hearing to amend the Code of the County of Dinwiddie, Virginia to impose a fee to cover the administrative costs associated with the collection of delinquent taxes and other charges, including reasonable attorney's fees and collection agency fees.

**IN RE: SHERIFF'S DEPARTMENT – REPORT**

Sheriff Samuel Shands came forward and presented his jail report for the month of August 2002.

**IN RE: AUTHORIZATION TO ERECT SHERIFF'S OFFICE SIGN**

Sheriff Samuel Shands requested authorization to place a directional sign at the intersections of Route 1 and Courthouse Road to show location of the Sheriff's Office. A picture of the proposed sign was presented to the Board.

After a lengthy discussion Mr. Bracey requested that the County Administrator look into uniform directional signs for all of the Government buildings.

**IN RE: AUTHORIZATION TO ACCEPT AND TO ADVERTISE FOR PUBLIC HEARING A LOCAL LAW ENFORCEMENT BLOCK GRANT FOR SHERIFF'S DEPARTMENT**

Mrs. Wendy Ralph, County Administrator, commented the Sheriff is requesting authorization to accept grant funding in the amount of \$10,167 for a Local Law Enforcement Block Grant. The local match is \$1,130, which will have to come from the Sheriff's budget. The requirements of the grant call for a committee to be appointed which the Sheriff has provided and a public hearing, to be scheduled. Investigator Mitchell Harris explained that the request is to fund a new computer network server. He also read the committee members as follows:

Sheriff's Office – Mitchell Harris  
Commonwealth's Attorney's Office – T. O. Rainey, III  
Court system – Lisa Christopher  
School System – Linda Ampy  
Community Group – Ann Scarborough

Upon Motion of Mr. Moody, Seconded by Mr. Clay, Mr. Moody, Mr. Haraway, Mr. Clay, Mr. Bowman, Mr. Bracey voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Administration to accept and to advertise for a Public Hearing to meet the requirements of the Local Law Enforcement Block Grant regarding the proposed use of funds prior to the receipt and obligation of the funds; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the committee be appointed as presented.

**IN RE: AUTHORIZATION TO ENTER INTO AGREEMENT WITH SOUTHSIDE REGIONAL JAIL**

The County Administrator stated we are finalizing the contract with Southside Regional Jail for housing a minimum of 15 prisoners (five of which are guaranteed to be spaces for females) at \$22.50/prisoner. The Regional Jail Authority has authorized the Superintendent of the Jail to sign the agreement with us. Mrs. Ralph requested authorization to enter into this agreement for one year, renewable from year to year.

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Moody, Mr. Haraway, Mr. Clay, Mr. Bowman, Mr. Bracey voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the County Administrator and the Sheriff to sign the contract with Southside Regional Jail for housing a minimum of 15 prisoners (five of which are guaranteed to be spaces for females) at \$22.50/prisoner, for one year, renewable from year to year.

**IN RE: BUILDING INSPECTOR – REPORT**

Mr. Dwayne H. Abernathy, Building Inspector came forward presenting his report for the month of August 2002.

**IN RE: ANIMAL WARDEN – REPORT**

Mrs. Mary Ellison, Animal Control Officer, came forward and presented her monthly update for August 2002.

**IN RE: DIRECTOR OF PLANNING – REPORT**

Mr. William C. Scheid, Director of Planning, came forward and presented his monthly update for August 2002 for the planning department.

**IN RE: ZONING ADMINISTRATOR/SENIOR PLANNER REPORT**

Mr. David S. Thompson, Zoning Administrator/Senior Planner came forward and presented his August 2002 monthly report. He also informed the Board that the invitation for bids for the GIS were replaced with a request for proposals due to issues arising from the bid process by vendors at deriving a final cost. We expect to send out the RFP's within the next 4 to 6 weeks.

**IN RE: CODE COMPLIANCE OFFICER**

Mr. Phillip E. Harris, Code Compliance Officer, came forward and presented his August 2002 monthly report.

**IN RE: SOCIAL SERVICES – REPORT**

Ms. Peggy McElveen, Director, Social Services Department, was not present.

**IN RE: PARKS AND RECREATION – REPORT**

Mr. Timothy C. Smith, Director of Parks and Recreation, came forward and presented his August 2002 monthly report. He thanked all the newspapers for their coverage of the Re-dedication of the Courthouse. He commented the Monitor did a separate insert and it was very nicely done; he extended a special thanks to them for that article.

Mr. Smith informed the Board that 300 children are signed up for soccer for the fall. We are experiencing parking problems now and in the near future something is going to have to be done to alleviate it.

Mr. Moody commented he had received phone calls from concerned citizens about providing softball and football fields. He asked that these be included in the CIP budget process this year for the recreation department.

Mr. Bowman stated the Re-dedication of the Courthouse was one of the nicest events he has attended in the County.

Mr. Bracey thanked everyone who had a part in the event and it was a well organized event.

The County Administrator complimented Mr. Smith, Mr. Faison, and Staff who helped with the Re-dedication; everyone did a great job.

**IN RE: WASTE MANAGEMENT – REPORT**

Mr. Dennis King, Director of Waste Management came forward and presented his report for August 2002.

The County Administrator stated in response to the concerns of the citizens, we are expecting a proposal from Draper Aden to perform a countywide survey to determine the best locations for manned sites.

Mr. Haraway interjected he had received several calls from residents who are in opposition to closing the dumpsters near Whippernock; but he stated he has also gotten a lot of compliments, about the staff, especially from the ladies who use the Rohoic site. They are so appreciative of the help they receive with the removal of their trash.

Mr. Moody asked if the proposal from Draper Aden would be objective. Mr. Bowman asked if there were other firms who could provide the study. The County Administrator commented she felt the company was familiar with the County and its needs and that is the reason we chose them. The proposal will give us an idea of what the cost will be.

**IN RE: PUBLIC SAFETY OFFICER – REPORT**

Mr. David M. Jolly, Public Safety Officer, was not present but provided his report in the packets.

**IN RE: COMMUNICATIONS SUPERVISOR – REPORT**

Ms. Denise Absher, Communications Supervisor, came forward to present an update for August 2002. She reported that the Virginia State Wireless Board approved the funding request in the amount of \$147,197.00. The first payout should be issued on or before October 1, 2002 for approximately \$73,599.00.

Mr. Bowman commented he had to call 911 Monday and he wanted to personally compliment the EMS for their high degree of professionalism. The response time was excellent and they did a wonderful job. He said his wife was at home and doing well.

**IN RE: COMMUNICATIONS SUPERVISOR TRAVEL REQUEST – ASSOCIATION OF PUBLIC SAFETY COMMUNICATIONS OFFICIAL FALL CONFERENCE**

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", authorization was granted to the Communications Supervisor to attend the APCO Virginia Fall Conference to be held October 1 - 4, 2002 in Roanoke, Virginia, at an estimated cost of \$322.

**IN RE: COUNTY ATTORNEY – REPORT**

Mrs. Phyllis Katz, County Attorney, stated she had nothing to report.

**IN RE: BUILDINGS AND GROUNDS - REPORT**

Mr. Donald Faison, Buildings and Grounds Superintendent, came forward and stated he provided his monthly update for August 2002 in the Board packages.

**IN RE: NORTHSIDE ROOF – BID TO REPAIR NORTH WING & CAFETERIA**

Mr. Donald Faison stated he received the bid for the roof at Northside from Wall Sheet Metal, which includes: removal of loose gravel, install mechanically fastened reclaim board and base sheet, install torched down Modified Bitumen roofing system, approximately 40 squares and 20 squares in another area, remove bent stack and cover opening, repair areas around six roof drains. Mr. Wall feels this should secure the roof and prevent any further leaking. Mr. Faison stated the bid is \$14,000 and he requested authorization to proceed with the work.

There was a lengthy discussion between the Board members, the County Administrator and Mr. Faison regarding the report from the School Board's consultants to determine whether Northside could be renovated and used for an elementary school. It was the consensus of the Board to hold off on spending the \$14,000 until the school report has been completed.

Mr. Bowman requested that Mr. Faison provide him with a cost per square foot for the renovation of the Eastside Community Enhancement Center for comparison, since it has the same floor plan as Northside.

**IN RE: AUTHORIZATION TO BID GENERATORS FOR SHERIFF'S OFFICE/JAIL AND OLD HICKORY FIRE DEPARTMENT**

Mr. Donald Faison reported that the engineering design for the generators for the Sheriff's Office/Jail and Old Hickory Fire Station is about 95% complete. The engineer discovered that it would be cheaper, because of the separate power supply for the Sheriff's Office and Jail to purchase two generators instead of one. He commented \$40,000 was set-aside in the CIP for the three generators. He requested authorization to advertise for bids for the generators.

Upon Motion of Mr. Moody, Seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the Buildings and Grounds Superintendent was authorized to advertise for bids for the three generators for the Sheriff's Office/Jail and the Old Hickory Fire Department.

**IN RE: APPOINTMENT – MR. EDWARD A. BRACEY, JR., -  
LEGAL AID JUSTICE CENTER ADVISORY BOARD**

Upon Motion of Mr. Moody, Seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, voting "Aye", Mr. Bracey "Abstaining",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that Mr. Edward A. Bracey, Jr., is appointed to serve on the Advisory Board for the Legal Aid Justice Center.

**IN RE: APPOINTMENTS – VIRGINIA'S GATEWAY REGION**

Ms. Alma Russell, Administrative Assistant, stated we have two appointments for Virginia's Gateway Region Board, which are due by September 30, 2002. Mr. Milton Hargrave, Jr., and Mr. Donald L. Haraway have been serving on this Board and are seeking re-appointment.

Upon Motion of Mr. Moody, Seconded by Mr. Clay, Mr. Bowman, Mr. Moody, Mr. Clay, Mr. Bracey, voting "Aye", Mr. Haraway, "Abstaining",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. Milton I. Hargrave, Jr., and Mr. Donald L. Haraway be reappointed to the Virginia's Gateway Region Board for a term ending September 30, 2003.

**IN RE: APPOINTMENT OF COMMUNITY SERVICES WORK  
COORDINATOR – MR. MATTHEW T. GOWIN**

Mrs. Ralph stated Court Services is requesting approval of the appointment of Mr. Matthew T. Gowin for the Community Services Work Coordinator at \$16/hour. This is a part-time position for a one year period with no county benefits.

Upon Motion of Mr. Moody, Seconded by Mr. Bowman, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. Matthew T. Godwin is appointed to fill the part-time position of Community Services Coordinator at a salary of \$16/hour.

**IN RE: CONTRACT AUTHORIZATION – CHARLES L. TOWNES –  
ENGINEERING, PLANNING AND SURVEY SERVICES  
DINWIDDIE COUNTY INDUSTRIAL SITE PLANNING  
STUDY**

Mrs. Wendy Ralph stated she and Mr. Guy Scheid met with Mr. Charles Townes the consultant for the Industrial Site Engineering Services to negotiate a

contract and the cost for his services is \$11,000. She requested authorization to proceed with the contract because of the short timeframe involved in the use of the funding from the Tobacco Commission.

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Administration is authorized to proceed with the contract with Charles L. Townes and Associates for geotechnical analyses, preliminary engineering reports, environmental assessments and industrial site design for the County of Dinwiddie at a cost of \$11,000.

**IN RE: COUNTY ADMINISTRATOR COMMENTS**

- 1) Reported to the Board she had talked with Rob Harrison, Executive Director, Dinwiddie County Water Authority regarding what we are doing to enforce the water restrictions set forth in the Governors state wide emergency ordinance. The Appomattox River Water Authority is meeting today and she will check with him to see what they recommend.
- 2) She distributed copies of Governor Warner's budget cuts for FY 2002-2003. The State Agency budgets will have to be submitted monthly to the Department of Planning and Budget. The Governor directed state agencies to prepare and submit separate plans, which reduce their general fund budgets for FY 2003-2004 by 7%, 11% and 15%. We will have to wait until next month to see what effects it will have on each department.
- 3) The Forestry Department has requested authorization to purchase a cell phone under the County's plan with Alltel. She commented the department would be responsible for the payment of the minutes they used. The State refused to provide them with the phone. The Board agreed to authorize one phone under the County's plan.
- 4) Mrs. Ralph asked the Board if they would come in early on October 2<sup>nd</sup> at 4:00 P.M. to devote some time to Revenue Recovery and for any Closed Session items that needed to be discussed. There are 4 public hearings scheduled for that evening. The Board agreed.

**IN RE: BOARD MEMBER COMMENTS**

Mr. Clay	No Comments
Mr. Moody	No Comments
Mr. Bowman	He stated he had requested that Administration contact the Superintendent regarding the possibility of the high school offering EMS classes this fall. The County Administrator replied, Dr. Wise informed her that they are already looking into the classes.
Mr. Bracey	He requested the County Administrator write a letter to the Dinwiddie County School Board regarding the closing of the projects. Continuing he commented he had already requested the information from Dr. Worner but has still not received anything. The money needs to be accounted for and the County is going to get into trouble sooner or later over this situation.

**IN RE: CLOSED SESSION**

Mr. Moody stated I move to close this meeting in order to discuss matters exempt under section:

**Personnel Matters - §2.2-3711 A. 1 of the Code of Virginia**  
- Assistant County Administrator; Receptionist; Buildings and Grounds

**Legal - §2.2-3711 A. 7 of the Code of Virginia – Potential Litigation**

Mr. Bowman seconded the motion. Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", the Board moved into the Closed Meeting at 3:55 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 4:51 P.M. (Mr. Moody left at 4:25 P.M.)

**IN RE: CERTIFICATION**

**Whereas**, this Board convened in a closed meeting under § 2.2-3711 A.1 Personnel – Assistant County Administrator; Receptionist; Buildings & Grounds; § 2.2-3711 A.7, Legal - Potential Litigation

**And whereas**, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or the matters identified in the motion were discussed.

**Now be it certified**, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", this Certification Resolution was adopted.

**IN RE: AUTHORIZATION TO HIRE – CUSTODIAN I – MS. BARBARA ANN PRITCHETT**

Upon motion of Mr. Haraway, seconded by Mr. Clay, Mr. Bowman, Mr. Clay, Mr. Haraway, Mr. Bracey voting "Aye", authorization is granted for Administration to hire Ms. Barbara A. Pritchett for the position of Custodian I, at Grade 1, Step H, at an annual salary of \$14,835.

**IN RE: APPOINTMENT – SECRETARY/RECEPTIONIST POSITION – MRS. DEBA WHITT**

Upon motion of Mr. Haraway, seconded by Mr. Clay, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Administration is authorized to hire Mrs. Deba Whitt to fill the position of Administrative Services Secretary/Receptionist, at Grade 6, Step 1, at an annual salary of \$18,337, effective September 23, 2002.

**IN RE: BOARD MEMBER COMMENTS – CONT'**

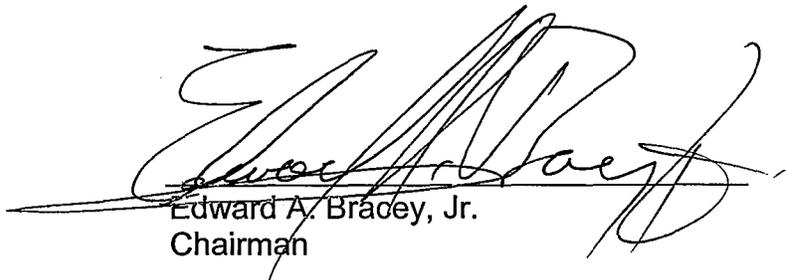
Mr. Haraway He stated if you will recall, during the discussion for the funding for the Phase II study for the School Board, I was rather vocal about the school staff being able to project enrollment figures. He distributed copies of a letter he wrote to Dr. Wise with his own projections for the FY 2006-2007 school year enrollment.

**IN RE: INFORMATION IN BOARD PACKET OR DISTRIBUTED**

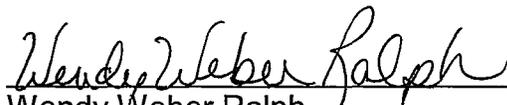
1. Letter from John M. Bennett – Addressing Governor Warner’s expected revenue shortfall for FY 2002-2004
2. Appomattox Regional Library System – Monthly Report
3. Notification of a rally planned on the courthouse steps for September 26<sup>th</sup> from 10:00 A.M. – 5:30 P.M.
4. Anderson & Associates, Inc. & Ampersand – GIS Article about “Robert Parker: Information and Access in a Well Wired County”
5. NACo – Article – “Rural Strategic Investment Program (RSIP) Funding Threatened”

**IN RE: ADJOURNMENT**

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting “Aye”, the meeting adjourned at 4:55 P.M. to be continued until 4:00 P.M. on Wednesday, October 2, 2002 for a work session for Revenue Recovery and any Closed Session Items.



Edward A. Bracey, Jr.  
Chairman



Wendy Weber Ralph  
County Administrator

/abr