

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 15<sup>th</sup> DAY OF APRIL, 2003, AT 2:00 P.M.

PRESENT: ROBERT L. BOWMAN IV - CHAIR ELECTION DISTRICT #3  
DONALD L. HARAWAY - VICE CHAIR ELECTION DISTRICT #2  
HARRISON A. MOODY ELECTION DISTRICT #1  
EDWARD A. BRACEY, JR., ELECTION DISTRICT #4  
AUBREY S. CLAY ELECTION DISTRICT #5

OTHER: BEN EMERSON COUNTY ATTORNEY

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**IN RE: CALL TO ORDER - INVOCATION - PLEDGE OF ALLEGIANCE**

Mr. Robert Bowman, IV, Chairman, called the regular meeting to order at 2:08 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

**IN RE: AMENDMENTS**

The County Administrator stated there was a need to add under Closed Session - Acquisition of Property - §2.2-3711 A. 3; and add GIS position update to Personnel.

Upon motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman voting "Aye," the above amendment (s) were approved.

**IN RE: MINUTES**

Upon motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman voting "Aye,"

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the March 18, 2003 Continuation Meeting, March 18, 2003 Regular Meeting, March-24, 2003 Continuation Meeting, March 26, 2003 Continuation Meeting, April 1, 2003 Continuation Meeting and the April 1, 2003 Regular Meeting are hereby approved.

**IN RE: CLAIMS**

Upon motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman voting "Aye,"

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1034724 through 1034879 (void check(s) numbered 1034723 and 1034763) for:

**Accounts Payable FY 2002- 2003:**

(101) General Fund	\$ 332,693.04
(103) Jail Commission	\$ .00
(104) Marketing Fund	\$ .00
(209) Litter Control	\$ .00
(222) E911 Fund	\$ 2,016.95
(223) Self Insurance Fund	\$ .00
(225) Courthouse Maintenance	\$ .00
(226) Law Library	\$ .00
(228) Fire Programs & EMS	\$ 5,258.72
(229) Forfeited Asset Sharing	\$ .00



(304) CDBG Grant Fund	\$	.00
(305) Capital Projects Fund	\$	2,793.65
(401) County Debt Service	\$	<u>85,373.75</u>

**TOTAL** **\$ 428,136.11**

**IN RE: CITIZEN COMMENTS**

Mr. Bowman asked if there were any citizens signed up to speak or present who wished to address the Board during this portion of the meeting.

The following citizen(s) came forward to address the Board:

1. Michael Bratschi – 23500 Cutbank Road, McKenney, Virginia – requested that Mr. Clay his Board of Supervisor representative vote no on the quarry issue. He questioned the legality of Mr. Moody serving on the Planning Commission. He also stated he didn't feel it was legal for the County to contract with Mr. Clay (DeWitt Tire) or Mr. Mc Cray (McCray Electric). He presented a FOIA request.
2. Kenneth Thompson – 11414 Lew Jones Road – DeWitt, Virginia – thanked the Board for helping with the medical center and doctor and for the DeWitt Post Office. He also requested that a traffic light be installed at the intersections of Boydton Plank Road and Courthouse Road before a tragedy happens.
3. Eva Bratschi – 23500 Cutbank Road, McKenney, Virginia – stated she lives in the 5<sup>th</sup> District and she is opposed to the rock quarry at that location. She commented she had presented a proposal to the County Administrator, which is called the Dinwiddie Embrace Environmental Program (DEEP). The program will coordinate with VDOT, the community and the County employees to clean up the roads around Dinwiddie County. On April 10, Governor Mark Warner had the first natural resource leadership summit and the summit emphasized finding ways to use existing resources and new partnerships to better manage the Commonwealth's Natural and Historic Resources. She stated her proposal falls in line with what the Governor has proposed and she requested to be placed on the June agenda to present the proposal to the Board.
4. Anne Scarborough – Boydton Plank Road, Dinwiddie, Virginia – Thanked the Board for the lights in the parking lot at the Enhancement Center and praised the employees for the great job they did. She voiced her disapproval with the Board because they had not proposed an increase in the personal property taxes on airplanes at least to fifty-five cents, which would be a five-cent increase in the FY03-04 budget. Mrs. Scarborough commented she is all for the School System but she felt they could cut their budget if they took a close look at it. She said she was appalled that they have requested \$87 million for a building program. Are the funds they are requesting going to trickle down to the students? She also commented that the School Board Office has filled up to capacity again.

**IN RE: CENTRAL VIRGINIA FILM OFFICE – UPDATE – KEN ROY**

Mr. Ken Roy, Executive Director of the Central Virginia Film Office came before the Board to give the fifth anniversary update of the Central Virginia Film Office. He also thanked the Board for allowing the County Administrator to serve on the Board. The following is a synopsis of his update:

The Central Virginia Film Office Region -

Dinwiddie County was a charter member in the establishment of the CVFO

The following localities financially support and comprise the CVFO:

Cities of: Hopewell, Colonial Heights and Petersburg

Counties of: Charles City, Chesterfield, Dinwiddie, and Prince George

History of Filming Within the Region –

In the period between 1987–1998, only 13 films were filmed in the region  
The CVFO was organized in March 1998, and began active promotion efforts in April 1998

Regional Productions Prior to 1998

1987 – *The Murder of Mary Phagen & Gore Vidal's Lincoln*

1989 – *Traitor in My House*

1991 – *The Broken Chain*

1993 – *The Vernon Johns Story – 500 Nations – Foreign Student*

1994 – *Tad – Major Payne*

1995 – *The Monroes*

1997 – *The Day Lincoln Was Shot – Love Letters*

Film and Television Projects filmed since 1998

1998 – *Asunder, LBJ, The Road to War, Lincoln, Legacy, Slave Letters, First Dogs, Tom Clancy's NetForce, Civil War Journal*

1999 – *Cherry Falls, Nothin' 2 Lose, The Contender, Haunted*

*Washington, Hoover and MLK, Jr, Legacy, Wicked Spring, A Separate Path to Glory, Sally Hemings: An American Scandal*

2000 – *Crossing the Bridge, Hannibal, Hearts in Atlantis*

2001 – *Mickey, For Real, Founding Brothers*

2002 – *Emma Edmonds Story, Capital City, Iron-Jawed Angels, Cold Mountain, April 18, 1865*

Other CVFO Accomplishments

Co-Founded the Southern Mystique Film Camp in 2001

2001 – CVFO Executive Director elected to Board of Directors of the Association of Film Commissioners International  
Organization of over 300 worldwide members

2002 – Elected by the AFCI Board to be the AFCI Treasurer

With Richmond, the Central Virginia Region was selected as one of the 2003 top 10 areas in North America for Independent Filmmakers

What Has the Entire Region Gained Through CVFO Efforts?

Prior to 1998, there were only 1-2 productions in Region each year – now 3-10 projects per year

Through the efforts of the localities and the CVFO, the film industry is much more aware of the assets and capabilities available in the Central Virginia region

This is translating into increased economic opportunity for the entire region.

Despite this growth and increased recognition for the region – there is still immense potential.

CVFO on the Virginia Tourism Corporation's study of expanding tourism through awareness of filming activities (past and present) in the state

CVFO also invited to participate in the Governor's Motion Picture Opportunity Fund Committee for the state

2003 and Beyond

Enhancing and expanding the film industry in Central Virginia has, and will continue to, annually inject tens and thousands of dollars into the regional economy

Dinwiddie's membership and support has been a major factor in the growth of the regional film industry, and we look forward to continuing to work with the County in the future.

Mr. Roy reported on the third annual summer film camp to be held at the New Millennium Studios in Petersburg, Virginia. The Camp, named the Southern Mystique Film Camp, is a collaborative effort between the Studio and the CVFO (which is funded and supported by Colonial Heights, Hopewell, Petersburg, Charles City, Chesterfield, Dinwiddie, and Prince George).

The Southern Mystique Film Camp is limited to just 36 students between the ages 15-20, and will be held July 13-19, 2003. Tuition for the Camp is \$595, and includes all materials required for the training and student projects. Applicants who are accepted and pay the entire tuition by May 3 will be able to save \$100, making the session a very affordable \$495. The Film Office will be accepting applications until June 1, 2003.

During its first two years, the Camp attracted students from as far away as Wisconsin, Florida, and New Jersey. The remainder of the students were from Virginia, predominately from the CVFO region, but also included several from Hampton Roads, Charlottesville, Fredericksburg, and Gloucester. He stated we have already received strong interest from another student from Wisconsin, one from Ohio, and at least one student that attended last year's session who wants to return this year. Based on this initial interest, we anticipate our 2003 Camp will full up early.

During the intensive, one-week program, students will learn the basics of film, as well as some of the newest digital video production techniques. Classes include an introduction to screenwriting and acting, as well as a first-hand session with Tim Reid and Daphne Maxwell-Reid, owners of New Millennium Studios, on choosing a career in the entertainment industry. Students are divided up into several production teams that conceive, script, rehearse, shoot, edit, score, title, and premiere their projects – all within the one-week session.

Perhaps the most unique offering of the Camp is the opportunity for the students to access the 16,000 square foot soundstage at New Millennium Studios. Not only will the students receive training in the same facilities used by several incorporate these facilities and equipment into their own short projects.

Mr. Roy commented we are very pleased to be offering such an exciting opportunity to area youth. Students will get the benefit of learning filmmaking and some of the newest digital video techniques at one of the few full-service studios located outside of Hollywood, and we get the benefit of discovering and training some of the region's most enthusiastic up-and-coming young filmmakers. We hope to have several projects come out of this year's Camp that we can submit to Student Film Competitions and Festivals.

Applications and more information about the camp are available on the Films Office's website at [www.cvfo.org/camp](http://www.cvfo.org/camp), or by contacting the Central Virginia Film Office at (804) 216-2772.

Mr. Bowman asked Mr. Roy if the CVFO did a monthly newsletter? Mr. Roy commented they sent out a quarterly one. He stated he would include the Board on the list for future newsletters and asked for their email addresses. He also stated that there is considerable interest within the film industry for historic courtrooms such as the one in Dinwiddie.

**IN RE: VDOT – REPORT**

Mr. Timothy Overton, Acting Resident Engineer, Virginia Department of Transportation, came forward with the following updates:

1. A meeting was held with representatives from Vulcan Materials regarding a proposed site for another quarry on Route 650 East of Route I-85.
2. VDOT is scheduled to begin work on Route 711, Ridley Road as soon as the weather permits.
3. He requested that a workshop meeting be scheduled for the Six Year Plan sometime in May.
4. A left turn lane for Route 632, Butterwood Road, on Route 460 has been approved and work should commence sometime this summer.
5. Due to the soaring cost for snow removal and pothole expenses some maintenance projects will have to be cut back to recoup those losses. One of the items that may have been impacted is the surface treatment schedule in the County. There was only one bidder and the bid was a couple hundred thousand over VDOT's estimate so they elected not to proceed with that work.
6. Slurry was applied to Route 460 and the lines and turn lanes will be repainted sometime this week.
7. There has been a weight reduction, down to 10 tons, on Rainey Road due to a deteriorating 72" pipe. Hopefully, VDOT will be able to start work on that project within the next two months.

Mr. Bracey asked what the process is to get a speed reduction on a road? Mr. Overton replied typically all VDOT needs is a letter from a resident or a Board member requesting a speed study. The request would be forwarded to the engineering department at the district office. The engineering department will perform the study and the recommendation would come from them. The process takes approximately a month to 6 weeks.

Mr. Bowman thanked VDOT for installing the Holiday Inn Express sign on I-85.

**IN RE: SOCIAL SERVICES – REQUEST AND APPROVAL OF APPROPRIATION OF FUNDS FROM DONATIONS**

Ms. Peggy McElveen requested a resolution to appropriate funding received by her department through donations. She stated that no local match funds would be required.

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay Mr. Haraway, Mr. Bowman, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for supplemental appropriations from donations in the amount of \$850 for the FY 2003 Social Services budget as follows:

St. John's Catholic Church	\$500
Calvary and Good Shepard Churches	100
Women of the Moose	25.
Va. Independent Auto Dealers Assoc.	50
Bath Parrish (Episcopal Churches)	75
Calvary Episcopal Women	100
<b>TOTAL</b>	<b>\$850</b>

**IN RE: SOCIAL SERVICES REQUEST TO ENTER INTO  
CONTRACT – VEHICLES FOR CHANGE**

Ms. McElveen stated Vehicles for Change is a private, non-profit agency, which provides cars to low income families for employment purposes. This organization currently provides services to several localities in northern Virginia and is expanding into the Richmond area. Social Services agencies participating in this project in northern Virginia have found it to be successful, with approximately 60 cars distributed last year and an estimate of 90 to be distributed this year.

State and Federal funds have been allocated to local departments of social services designated for special projects, which will increase employment of welfare clients. Localities, collaborating in this effort, have determined that transportation is the biggest barrier to employment. The cost of paying a third party to transport clients to employment is prohibitive and does not support self-sufficiency. The most reasonable and effective means of transportation is use of a personally owned vehicle.

- The total amount of the contract is \$20, 013; no local money required.
- The purpose of the contract is to enable Dinwiddie welfare clients to apply for and receive a loan for the purchase of a vehicle. The loan is guaranteed by Vehicles for Change.
- Social Services will refer eligible clients to Vehicles for Change; we are entitled to a total of 18 vehicles.
- Vehicles for Change receives donated cars, has them repaired, inspected, and then sells them to the clients at a cost of \$750 to \$900.
- The contract offsets all other expenses associated with this transaction.

Other localities included in the collaborative: Chesterfield/Colonial Heights, Petersburg, Prince George, Richmond, Hanover, Hopewell, and Amelia.

Ms. McElveen concluded her report by requesting approval to enter into a contract with Vehicles for Change in the amount of \$20,013, and to appropriate the funds, which have been allocated by the Virginia Department of Social Services.

Upon Motion of Mr. Clay, Seconded by Mr. Bracey, Mr. Bracey, Mr. Moody, Mr. Clay Mr. Haraway, Mr. Bowman, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for Dinwiddie County through the Department of Social Services to enter into a contract with Vehicles for Change in the amount of \$20,013, and to appropriate the funds, which have been allocated by the Virginia Department of Social Services.

**IN RE: SUPPLEMENTAL APPROPRIATION TO THE FY2003  
SCHOOL BUDGET**

Dr. Leland Wise, Superintendent of Schools, sent a memo to the Board for this request: "The Dinwiddie County School Board voted at its April 8, 2003 meeting to request that the Dinwiddie County Board of Supervisors provide an additional supplemental appropriation to the FY2003 school budget, due to the increase in enrollment. This money is state basic aid money and is due to the increased enrollment of students. Therefore, the total supplemental

appropriation requested is \$226,850.00. None of this supplemental appropriation requires local funds.

Since we are categorically funded by the Board of Supervisors, the supplemental appropriation is proposed to be distributed in the following manner:

CATEGORY	Current Total Appropriation (FY03 School Budget)	Additional Requested Supplemental Appropriation	Proposed New Total Appropriation (FY03 School Budget)
Instruction	\$23,540,961.62	\$194,350.00	\$23,735,311.62
Transportation	2,047,475.99	17,500.00	2,067,975.99
Food Services	1,344,757.41	0.00	1,344,757.41
Maintenance	3,453,885.00	15,000.00	3,468,885.00
Facilities	135,623.87	0.00	135,623.87
TOTAL		\$226,850.00	

Upon Motion of Mr. Haraway, Seconded by Mr. Moody, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Supplemental Appropriation to the FY2003 School budget in the amount of \$226,850.00 is hereby approved as listed above. No local funds are required.

**IN RE: AUTHORIZATION TO RENOVATE NAMOZINE VFD**

Mr. Donald Faison, Director of Buildings and Grounds, requested authorization to investigate the option to renovate the existing Namozine VFD building to house both paid personnel and volunteers in lieu of adding the 2100 square foot addition for paid personnel plus still have to correct deficiencies in the existing building. The costs for the addition is approximately \$210,000; plus architects fees \$26,000; furnishings \$10,000 and deficiencies \$75,000 to \$100,000. The annex building will need a new roof approximately \$12,000 and some renovation work around \$40,000. The approximate total is \$398,000.00. To renovate the existing building the cost would be approximately \$180,000 plus architects fees of \$18,000, furnishings \$10,000 and annex work for \$52,000 for a total of \$260,000.

Mr. Haraway asked if this was agreeable with the volunteers. Mr. Faison stated they were included in the meetings and agreed with the proposal.

Upon Motion of Mr. Bracey, Seconded by Mr. Clay, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Buildings and Grounds Director is authorized to look into the options of renovating the Namozine VFD in lieu of adding the 2100 square foot addition to accommodate both paid personnel and volunteers.

**IN RE: COUNTY ADMINISTRATOR COMMENTS**

Mrs. Ralph commented the deferred Compensation Program information Mr. Haraway requested at the last meeting was enclosed in the Board's packet, which includes the County's present program through the National Association of Counties and two other plans the State of Virginia program, and the International City Managers Association program. The bidding has been completed on these programs and they are used statewide by various other localities. Mrs. Ralph stated if the Board wanted Staff to pursue these plans they would get some additional information. Mr. Haraway stated this was not what he had in mind. The information provided by Staff is very similar to what the County offers the employees now. It is like a catalog operation where you don't have a representative locally. Additionally, there was no information listing what the returns for the past three years was on a fixed investment. Mr. Haraway

commented he felt a personal representative is what is lacking here and that is demonstrated by having less than 20 people currently participating in the program. Normally there is a higher percentage participating in the tax-deferred program. He commented Prince George County recently went through the RFP process and chose a company where a representative will be available to the people on a weekly basis. Mr. Haraway stated that is why he would like to see the County issue a RFP. Mr. Bracey questioned how many people are currently on the County's payroll? The County Administrator replied about 120. Mr. Bracey stated he felt the lack of participation was due to fact that there are very few people on the County's payroll who make enough money that could spare a couple of hundred dollars a month to participate in the program. Mr. Haraway gave a "sample" RFP to the County Administrator in case the County issued a RFP. The County Administrator stated she would contact Prince George County to see if they would share their information before issuing an RFP.

The County Administrator advised the Board that the only date she could get for them to meet with the School Board to continue the discussion about the Capital Improvement Program was April 21, 2003 at 6:30 P.M. The Board members agreed to meet.

**IN RE: BOARD MEMBER COMMENTS**

Mr. Bowman He commented Mr. Tom Evans with Southwood Builders would like to meet with the Board to discuss the issues they are faced with now with the School Board situation on Dinwiddie Elementary School. The other Board members felt that would be inappropriate due to the legal situation and they are not a party to the contract.

**IN RE: CLOSED SESSION**

Mr. Clay stated I move to close this meeting in order to discuss matters exempt under section:

**Acquisition of Property - §2.2-3711 A. 3**

**Personnel - §2.2-3711 A.1 – Public Safety; Appointments; GIS Position**

Mr. Haraway seconded the motion. Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, voting "Aye", the Board moved into the Closed Meeting at 3:05 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 4:04 P.M.

**IN RE: CERTIFICATION**

**Whereas**, this Board convened in a closed meeting under Acquisition of Property - §2.2-3711 A. 3; Personnel - §2.2-3711 A.1 – Appointments; Public Safety; GIS position.

**And whereas**, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or the matters identified in the motion were discussed.

**Now be it certified**, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman voting "Aye," this Certification Resolution was adopted.

**IN RE: APPOINTMENT – MS. JANET MARIE HEDRICK –  
FRIENDS OF THE LOWER APPOMATTOX RIVER**

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Ms. Janet Marie Hedrick be appointed for an indefinite term to the Friends of the Lower Appomattox River.

**IN RE: BOARD MEMBER COMMENTS**

Mr. Bowman commented he had received several calls from citizens regarding how well Mr. Phillip Harris has handled code compliance situations.

Mr. Haraway stated he would be out of town from April 27 to May 3, 2003.

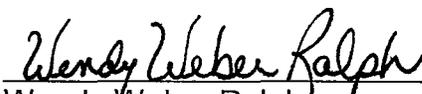
**IN RE: INFORMATION IN BOARD PACKET OR DISTRIBUTED**

1. Newspaper article – *Real estate tax increase not expected in Powhatan.*
2. Letter from Resource Conservation and Development Council – update on the current activities, projects and funding needs for the South Centre' Corridors Resource Conservation and Development council (RD&D).
3. Community Housing Partners letter of thanks for Board's support of their Low-Income Housing Tax Credits for the rehabilitation of Sentry Woods Duplexes.
4. Report from FEMA - regarding the availability of Virginia Farm Service Agency physical loss loans to 10 Virginia counties due to the blizzard damages that occurred from February 15 – 18, 2003. In addition to the 10 counties, 25 other Virginia counties/cities were named as contiguous counties/cities where eligible family farmers may qualify for FSA EM physical loss loan assistance, which includes Dinwiddie County.
5. Appomattox Regional Library System March report.

**IN RE: ADJOURNMENT**

Upon Motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, voting "Aye", the meeting adjourned at 4:06 P.M. to be continued until 6:30 P.M. on Monday, April 21, 2003 for a work session with the School Board to continue discussion about the Capital Improvement Program to be held in the Pamplin Administration Building, Multi-purpose Room.

  
Robert Bowman, IV, Chairman

  
Wendy Weber Ralph  
County Administrator

/abr