

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 20TH DAY OF JULY, 2004, AT 12:30 P.M.

PRESENT: DONALD L. HARAWAY – CHAIRMAN ELECTION DISTRICT #2
HARRISON A. MOODY - VICE CHAIR ELECTION DISTRICT #1
ROBERT L. BOWMAN IV ELECTION DISTRICT #3
DORETHA E. MOODY ELECTION DISTRICT #4
MICHAEL W. STONE ELECTION DISTRICT #5

OTHER: PHYLLIS KATZ COUNTY ATTORNEY

=====

IN RE: ADJOURNMENT

Upon Motion of Mr. Stone, Seconded by Ms. Moody, Mr. Stone, Mrs. Moody, Mr. Haraway voting "Aye", the July 15, 2004 meeting was adjourned.

Mr. Donald L. Haraway, Chairman, called the regular meeting to order at 12:37 P.M. in the Board Meeting room of the Pamplin Administration Building.

IN RE: CLOSED SESSION

Ms. Moody stated I move to close this meeting in order to discuss matters exempt under section:

§2.2-3711 (A)(1) of the Code of Virginia - Personnel – Animal Control; County Administration; Environmental Technician; EMS; Zoning Administrator; Constitutional Officer Employees;
§2.2-3711 (A)(7) of the Code of Virginia – Legal Consultation – Namozine VFD Contract; Claims Procedure;
§2.2-3711 (A)(3) of the Code of Virginia – Acquisition of Property

Mr. Stone seconded the motion. Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Moody, Mr. Haraway, voting "Aye", the Board moved into the Closed Meeting at 12:39 P.M.

A vote having been made and approved the meeting reconvened into Open Session in the Board Meeting Room at 2:06 P.M.

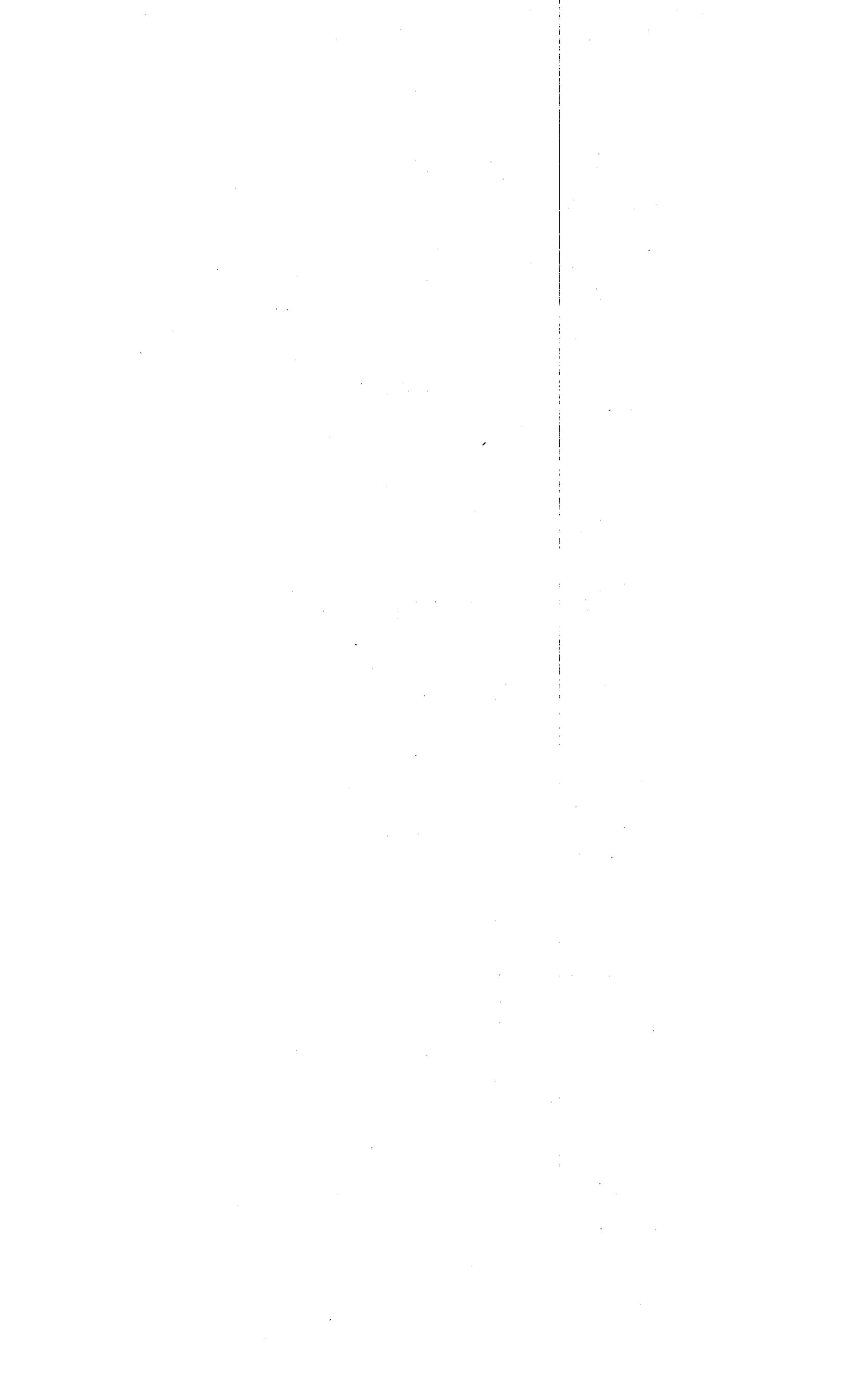
IN RE: CERTIFICATION

Whereas, this Board convened in a closed meeting under §2.2-3711 A. 1 Personnel – Animal Control; County Administration; Environmental Technician; EMS; Zoning Administrator; Constitutional Officer Employees; §2.2-3711 (A)(7) – Legal Consultation – Namozine VFD Contract; Claims Procedure; §2.2-3711 (A)(3) of the Code of Virginia – Acquisition of Property;

And whereas, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or the matters identified in the motion were discussed.

Now be it certified, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon motion of Mr. Bowman, Seconded by Mr. Stone, Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Moody, Mr. Haraway, voting "Aye", this Certification Resolution was adopted.



IN RE: INVOCATION – PLEDGE OF ALLEGIANCE – AND CALL TO ORDER

Mr. Donald L. Haraway, Chairman, called the meeting to order at 2:06 P.M. followed by the Lord's Prayer and Pledge of Allegiance.

IN RE: AMENDMENTS TO THE AGENDA

The County Administrator requested that the agenda be amended to continue the Closed Session for §2.2-3711 A. 1 – Personnel – for County Administration; Environmental Technician; EMS; Zoning Administrator; and Acquisition of Property;

Upon motion of Mr. Moody, Seconded by Mr. Bowman, Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Moody, Mr. Haraway voting "Aye," the above amendment(s) were approved.

IN RE: CLAIMS

Upon motion of Mr. Stone, Seconded by Mr. Bowman, Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Moody, Mr. Haraway voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1039803 through 1045514 (void check(s) numbered 1038020, 1039972, 1045272, and 1045356)

FY – 03/04

Accounts Payable:

| | |
|-------------------------------|----------------------|
| (101) General Fund | \$ 265,458.76 |
| (103) Jail Commission | \$ |
| (209) Litter Control | \$ |
| (222) E911 Fund | \$ 23.19 |
| (223) Self Insurance Fund | \$ |
| (225) Courthouse Maintenance | \$ |
| (226) Law Library | \$ 278.15 |
| (228) Fire Programs | \$ 46,118.17 |
| (229) Forfeited Asset Sharing | \$ |
| (304) CDBG Grant Fund | \$ 861.82 |
| (305) Capital Projects Fund | \$ |
| TOTAL | \$ 312,740.09 |

FY – 04/05

Accounts Payable:

| | |
|-------------------------------|----------------------|
| (101) General Fund | \$ 156,096.20 |
| (222) E911 Fund | \$ 2,093.07 |
| (229) Forfeited Asset Sharing | \$ 819.95 |
| (304) CDBG Grant Fund | \$ 11,565.28 |
| (305) Capital Projects Fund | \$ 54,004.92 |
| (401) County Debt Service | \$ 29,519.06 |
| TOTAL | \$ 254,098.48 |

**IN RE: COMMUNICATIONS EQUIPMENT REQUISITION #5 –
DINWIDDIE COUNTY IDA PUBLIC FACILITIES LEASE
REVENUE NOTE SERIES 2003**

The following invoice from Motorola, for expenses from the Dinwiddie County IDA Public Facilities Lease Revenue Note Series 2003 was submitted for payment:

| | |
|-------------------------------------|---------------------|
| Milestone #4 install at DeWitt Site | \$211,503.90 |
| Billing for Change Order #6 | <u>376,512.00</u> |
| TOTAL DUE | \$588,015.90 |

Upon motion of Mr. Stone, Seconded by Mr. Bowman, Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Moody, Mr. Haraway voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number #6 in the amount of \$588,015.90 be approved and funds appropriated for expenses from the Dinwiddie County IDA Public Facilities Lease Revenue Note Series 2003.

**IN RE: DISTRICT 19 COMMUNITY SERVICES BOARD –
(SFY) 2005 PERFORMANCE CONTRACT**

Upon motion of Mr. Stone, Seconded by Mr. Bowman, Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Moody, Mr. Haraway voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that pursuant to the requirements of Virginia Code Section 37.1-198 the (SFY) 2005 Community Services Board Performance Contract, in the form attached to the letter from Joseph E. Hubbard, Executive Director of the District 19 Community Services Board is hereby approved.

**IN RE: REJECTION OF DUMPSTER BIDS & REBID UNDER
PROCUREMENT OF SMALL PURCHASES PROCEDURE**

Upon motion of Mr. Stone, Seconded by Mr. Bowman, Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Moody, Mr. Haraway voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the original bids for the dumpsters for the landfill are hereby rejected and the Waste Management Supervisor is authorized to purchase the dumpsters as needed pursuant to the procurement of small purchases procedure.

**IN RE: AUTHORIZATION TO ISSUE RFP – PRIVATIZATION OF
TRASH COLLECTION**

Upon motion of Mr. Stone, Seconded by Mr. Bowman, Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Moody, Mr. Haraway voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Administration was authorized to issue an RFP for the privatization of trash collection throughout the County.

IN RE: CITIZEN COMMENTS

1. Margie Ingram – 8321 Brills Road, McKenney, VA - requested that the Board not allow VDOT to tar Brills Road. She said the residents would prefer to keep their country setting.

2. Joe Hoggood – 4306 Sunset Drive, Petersburg, VA – stated he attended the Dinwiddie County Water Authority meeting and expressed his concerns regarding the high water/sewer rates and invoices and was asked to leave by Mr. John Clements. He requested that the Board appoint 4 new members that had an “interest” because only 1 Water Authority member was on the system and had to pay for the services; the others have wells.
3. Michael W. Bratschi – 23500 Cutbank Road, McKenney, Virginia – commented on the following: a) Walking trail behind the courthouse. b) Door to maintenance shed left open. c) School Gym door left unlocked. d) Supplemental \$6,000 check given to the Commonwealth Attorney.
4. Anne Scarborough – Boynton Plank Road, Dinwiddie, VA. – voiced her concerns regarding the letter she received regarding her FOIA request from the Administration office.
5. David Dudley – Smith Grove Road, Petersburg, Virginia, 23803 – addressed the Board on the following issues: a) Illegal dumping of materials in the dumpsters in the County. He requested that the Board remove all the dumpsters and move forward with manned sites. b) Gas line crossing Mrs. Jones property.
6. N.B. Ingram - 8321 Brills Road, McKenney, VA – requested that the Board remove Brills Road from the Six-Year Plan for paving under the Rural Rustic Road Projects. He said the residents on the road do not want it paved; it would be a safety issue and he felt it did not qualify under the Rural Rustic program. He also stated growth was the worst problem in Dinwiddie County and he felt it was
7. Margie Flowers – 14919 Wilkerson Road, DeWitt, VA – requested that the Board clarify why the Commonwealth Attorney was given the \$6,000. She also stated the Commissioner of the Revenue and the Clerk of the Circuit Court brought the revenue into the County and they are overworked, understaffed and asked what would the County do without them. She said the Board was working on it and thanked them for their assistance.

IN RE: VDOT REPORT

Mr. Ray Varney, Resident Engineer, Virginia Department of Transportation, commented it is time to have a work session for the Six-Year Secondary Road plan and requested that the Board check their schedules for some dates and let him know when it would be convenient.

He stated at the last meeting Mr. Haraway requested that he provide information regarding how VDOT determines the priority for interstate and primary road projects. He distributed copies of VDOT's “Draft Primary System Prioritization Matrix” and an outline for the Board to write their requests for the Six-Year Plan and briefly explained both forms.

He also informed the Board that there would be a meeting in Petersburg in August at the Petersburg Train Station to review the Primary Road list.

He provided the following update:

1. River Road and Ferndale Road intersections – VDOT study shows it does not warrant a traffic light. He suggested constructing a right turn lane off River Road onto Ferndale – add to the Secondary Six-Year Plan.
2. Route 713 (Gatewood Road) - a pair of culverts have been crushed and need to be replaced. The road will have to be closed for approximately one week. Funding for this project will be handled with maintenance funds at a cost of \$45,000 to \$50,000.
3. Courthouse Road to Turkey Egg Road paving is scheduled to begin the week of August 16th.

Board Member Request/comments

Mr. Stone thanked Mr. Varney for the mowing of the roads for the Minor League Tournament, Glebe Road and Boisseau Road projects. He stated he is now receiving calls from citizens wanting to know when the Boisseau Road project will be completed because VDOT stopped just short of Briggs Road. Mr. Varney stated at this time that is all that could be done on that project. Mr. Stone stated he understood that the Route 40 and Courthouse Road issue had been referred to the State. Mr. Varney explained that when he called the district office he was told that the latest edition of the MUTCD, which is the only place that had the sign he suggested, had not been adopted. But a study would be done which will take about a month.

Mr. Moody stated he had received calls from citizens regarding the hazardous driving conditions in the mornings due to the fog from the lake on Sutherland Road from Namozine Road to the Amelia County line. He requested that striping be done to help alleviate the problem. Mr. Varney said he would take a look at it. Mr. Moody also commented residents complained that no paving has been done after you pass the church at Exeter Mill Road on Sutherland Road.

Mr. Bowman asked Mr. Varney if he had received any information regarding which roads would be affected by closure of crossings and how the citizens would be affected by the High Speed Rail coming into the County? Mr. Varney stated he had not but he would contact someone in the Rails and Public Transportation Department and get that information back to him.

**IN RE: VDOT RESOLUTIONS – DEDUCTIONS, ABANDONMENT
& ADDITIONS TO THE PRIMARY AND SECONDARY
ROAD SYSTEMS**

Mr. Varney requested that the Board adopt the following resolutions for the deductions, abandonment and additions to the Primary and Secondary Road System.

RESOLUTION

WHEREAS, the Virginia Department of Transportation has provided this Board with a sketch dated March 30, 2004 depicting the abandonment required in the Primary System as a result of Project 420 A which sketch is hereby incorporated herein by reference,

WHEREAS, the portions of old road identified to be discontinued are deemed to no longer serve public convenience warranting maintenance at public expense, and

WHEREAS, the new road serves the same citizens as those portions of old road identified to be abandoned and those segments no longer serve a public need, and

NOW, THEREFORE, BE IT RESOLVED, this Board abandons as part of the primary system of state highways those portions of road identified by the sketch to be abandoned, pursuant to §33.1-148, of the Code of Virginia, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

Recorded Vote

A Copy Teste:

Moved By: Mr. Moody
Seconded By: Mr. Bowman
Yeas: 5
Nays: 0

Wendy Weber Ralph
County Administrator

RESOLUTION

WHEREAS, the Virginia Department of Transportation has provided this Board with a sketch dated January 6, 1994 depicting the abandonment required in the Secondary System as a result of Project 0700-026-P24, M-501 (Boze Road) which sketch is hereby incorporated herein by reference,

WHEREAS, the portions of old road identified to be discontinued are deemed to no longer serve public convenience warranting maintenance at public expense, and

WHEREAS, the new road serves the same citizens as those portions of old road identified to be abandoned and those segments no longer serve a public need, and

NOW, THEREFORE, BE IT RESOLVED, this Board abandons as part of the secondary system of state highways those portions of road identified by the sketch to be abandoned, pursuant to §33.1-155, Code of Virginia, and

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to add to the primary system of state highways those portions of road identified by the sketch to be added, pursuant to §33.1-229 Code of Virginia, and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

Recorded Vote
Moved By: Mr. Moody
Seconded By: Mr. Bowman
Yeas: 5
Nays: 0

A Copy Teste:

Wendy Weber Ralph
County Administrator

RESOLUTION

WHEREAS, the Virginia Department of Transportation has provided this Board with a sketch dated September 1, 1994 depicting the abandonment required in the Secondary System as a result of Project 0619-026-130, M-502, D-657 (Hawkins Church Road) which sketch is hereby incorporated herein by reference,

WHEREAS, the portions of old road identified to be discontinued are deemed to no longer serve public convenience warranting maintenance at public expense, and

WHEREAS, the new road serves the same citizens as those portions of old road identified to be abandoned and those segments no longer serve a public need, and

NOW, THEREFORE, BE IT RESOLVED, this Board abandons as part of the secondary system of state highways those portions of road identified by the sketch to be abandoned, pursuant to §33.1-155, Code of Virginia, and

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to add to the primary system of state highways those portions of road identified by the sketch to be added, pursuant to §33.1-229 Code of Virginia, and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

Recorded Vote

Moved By: Mr. Moody
Seconded By: Mr. Bowman
Yeas: 5
Nays: 0

A Copy Teste:

Wendy Weber Ralph
County Administrator

RESOLUTION

WHEREAS, the Virginia Department of Transportation has provided this Board with a sketch dated December 13, 1994 depicting the abandonment required in the Secondary System as a result of Project 07(5)-026-P32, M-501 (Patillo Road) which sketch is hereby incorporated herein by reference,

WHEREAS, the portions of old road identified to be discontinued are deemed to no longer serve public convenience warranting maintenance at public expense, and

WHEREAS, the new road serves the same citizens as those portions of old road identified to be abandoned and those segments no longer serve a public need, and

NOW, THEREFORE, BE IT RESOLVED, this Board abandons as part of the secondary system of state highways those portions of road identified by the sketch to be abandoned, pursuant to §33.1-155, Code of Virginia, and

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to add to the primary system of state highways those portions of road identified by the sketch to be added, pursuant to §33.1-229 Code of Virginia, and,

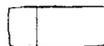
BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

Recorded Vote

Moved By: Mr. Moody
Seconded By: Mr. Bowman
Yeas: 5
Nays: 0

A Copy Teste:

Wendy Weber Ralph
County Administrator



RESOLUTION

WHEREAS, the Virginia Department of Transportation has provided this Board with a sketch dated August 6, 2002 depicting the abandonment required in the Secondary System as a result of Project 0619-026-240, M-502 (Courthouse Road) which sketch is hereby incorporated herein by reference,

WHEREAS, the portions of old road identified to be discontinued are deemed to no longer serve public convenience warranting maintenance at public expense, and

WHEREAS, the new road serves the same citizens as those portions of old road identified to be abandoned and those segments no longer serve a public need, and

NOW, THEREFORE, BE IT RESOLVED, this Board abandons as part of the secondary system of state highways those portions of road identified by the sketch to be abandoned, pursuant to §33.1-155, Code of Virginia, and

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to add to the primary system of state highways those portions of road identified by the sketch to be added, pursuant to §33.1-229 Code of Virginia, and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

Recorded Vote

Moved By:

Mr. Moody

Seconded By:

Mr. Bowman

Yeas:

5

Nays:

0

A Copy Teste:

Wendy Weber Ralph
County Administrator

RESOLUTION

WHEREAS, the Virginia Department of Transportation has provided this Board with a sketch dated August 29, 1994 depicting the abandonment required in the Secondary System as a result of Project 0619-026-130, M-503 (Courthouse Road) which sketch is hereby incorporated herein by reference,

WHEREAS, the portions of old road identified to be discontinued are deemed to no longer serve public convenience warranting maintenance at public expense, and

WHEREAS, the new road serves the same citizens as those portions of old road identified to be abandoned and those segments no longer serve a public need, and

NOW, THEREFORE, BE IT RESOLVED, this Board abandons as part of the secondary system of state highways those portions of road identified by the sketch to be abandoned, pursuant to §33.1-155, Code of Virginia, and

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to add to the primary system of state highways those portions of road identified by the sketch to be added, pursuant to §33.1-229 Code of Virginia, and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

Recorded Vote

Moved By: Mr. Moody
Seconded By: Mr. Bowman
Yeas: 5
Nays: 0

A Copy Teste:

Wendy Weber Ralph
County Administrator

RESOLUTION

WHEREAS, the Virginia Department of Transportation has provided this Board with a sketch dated August 7, 2002 depicting the abandonment required in the Secondary System as a result of Project 0619-026-240, M-501 (Courthouse Road) which sketch is hereby incorporated herein by reference,

WHEREAS, the portions of old road identified to be discontinued are deemed to no longer serve public convenience warranting maintenance at public expense, and

WHEREAS, the new road serves the same citizens as those portions of old road identified to be abandoned and those segments no longer serve a public need, and

NOW, THEREFORE, BE IT RESOLVED, this Board abandons as part of the secondary system of state highways those portions of road identified by the sketch to be abandoned, pursuant to §33.1-155, Code of Virginia, and

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to add to the primary system of state highways those portions of road identified by the sketch to be added, pursuant to §33.1-229 Code of Virginia, and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

Recorded Vote

Moved By: Mr. Moody
Seconded By: Mr. Bowman
Yeas: 5
Nays: 0

A Copy Teste:

Wendy Weber Ralph
County Administrator

RESOLUTION

WHEREAS, the Virginia Department of Transportation has provided this Board with a sketch dated May 8, 2000 depicting the abandonment required in the Secondary System as a result of Project 0674-026-P41, C-501 (Wheaton Road) which sketch is hereby incorporated herein by reference,

WHEREAS, the portions of old road identified to be discontinued are deemed to no longer serve public convenience warranting maintenance at public expense, and

WHEREAS, the new road serves the same citizens as those portions of old road identified to be abandoned and those segments no longer serve a public need, and

NOW, THEREFORE, BE IT RESOLVED, this Board abandons as part of the secondary system of state highways those portions of road identified by the sketch to be abandoned, pursuant to §33.1-155, Code of Virginia, and

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to add to the primary system of state highways those portions of road identified by the sketch to be added, pursuant to §33.1-229 Code of Virginia, and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

Recorded Vote

Moved By: Mr. Moody
Seconded By: Mr. Bowman
Yeas: 5
Nays: 0

A Copy Teste:

Wendy Weber Ralph
County Administrator

RESOLUTION

WHEREAS, the Virginia Department of Transportation has provided this Board with a sketch dated September 17, 1997 depicting the abandonment required in the Secondary System as a result of Project 0604-026-233, M-501 (Halifax Road) which sketch is hereby incorporated herein by reference,

WHEREAS, the portions of old road identified to be discontinued are deemed to no longer serve public convenience warranting maintenance at public expense, and

WHEREAS, the new road serves the same citizens as those portions of old road identified to be abandoned and those segments no longer serve a public need, and

NOW, THEREFORE, BE IT RESOLVED, this Board abandons as part of the secondary system of state highways those portions of road identified by the sketch to be abandoned, pursuant to §33.1-155, Code of Virginia, and

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to add to the primary system of state highways those portions of road identified by the sketch to be added, pursuant to §33.1-229 Code of Virginia, and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

Recorded Vote

Moved By: Mr. Moody
Seconded By: Mr. Bowman
Yeas: 5
Nays: 0

A Copy Teste:

Wendy Weber Ralph
County Administrator

IN RE: DINWIDDIE COUNTY WATER AUTHORITY - REPORT

Mr. Robert B. Wilson, Executive Director, Dinwiddie County Water Authority, stated he had spoken with Mr. Hoggood regarding the billings and he had been helpful because they had left a couple of items off the bills. He said he ran the numbers and it was more economical to contract the billing services out than it was to do them in house.

Mr. Wilson stated the Water Authority is going to have a rate hike and part of the requirement was to notify the County. The public hearing will be held on September 27, 2004, which will be advertised in the Monitor tomorrow and in the Progress-Index on the 28th.

Mr. Wilson provided the following information regarding the public hearing on the rates, fees, and charges for water and sewer service:

“PUBLIC HEARING

The Dinwiddie County Water Authority Board of Directors will hold a public hearing on Rates, Fees and Charges for Water and Sewer Service on September 27, 2004 at ##### p.m. at the Authority's administrative office, 23008 Airpark Drive, Petersburg, Virginia 23803.

The proposed revisions of Rates, Fees, and Charges shall be to the following sections of the Dinwiddie County Water Authority's Rules and Regulations.

Sec. 15-1 Water Connection Charge

- (a) The following schedule gives the charges for connecting to the Dinwiddie County Water Authority's water system:

| | |
|----------------|--------|
| 5/8 inch meter | \$1955 |
| 1 inch meter | \$2990 |
| 1 ½ inch meter | \$3565 |

2 inch meter \$4025

(b) The following schedule gives alternate connection fees based on land use in lieu of (a) above. The Authority at its sole discretion shall determine which schedule will be used.

| | |
|--|--|
| Single Family Residence | \$1,955 per dwelling unit |
| Multi-family Residences | \$1,955 per dwelling unit |
| Elementary Schools without Showers | \$35 per person |
| Middle and High Schools with Showers | \$55 per person |
| Boarding Schools | \$260 per person |
| Trailer Courts | \$1,955 per dwelling unit |
| Churches (gross floor space) | \$230 per 1,000 sq. ft. (\$1,000 minimum fee) |
| Commercial Stores, Shopping Centers, Retail Businesses (excluding storage areas) | \$865 per 1,000 sq. ft. (\$1,200 minimum fee) |
| Office Buildings (excluding storage areas) | \$690 per 1,000 sq. ft. (\$1,000 minimum fee) |
| Motel/Hotel | \$575 per room (minimum) |
| Restaurant | \$1,955 per dwelling unit (400 gal/day) |

Sec. 15-7 Metered Water Rates

The following schedule are charges which shall apply for furnishing water service, based on metered water consumption:

| | |
|-----------------------------------|-----------------|
| For the first 2,000 gallons/month | \$8.10 minimum |
| The next 18,000 gallons/month | \$3.55/thousand |
| All over 20,000 gallons/month | \$1.95/thousand |

Sec. 15-8 Minimum Service Charges for Water

No bill will be rendered for less than the minimum monthly service charge as set forth below:

| | |
|----------------|----------|
| 5/8 inch meter | \$ 8.10 |
| 1 inch meter | \$ 26.00 |
| 1 ½ inch meter | \$ 50.00 |
| 2 inch meter | \$ 88.00 |
| 3 inch meter | \$132.00 |
| 4 inch meter | \$154.00 |
| 6 inch meter | \$336.00 |
| 8 inch meter | \$699.00 |

Sec. 16-1 Sewer Connection Charge

(a) The following schedule gives the charges for connecting to the Dinwiddie County Water Authority's sewer system:

| | |
|------------------------------------|---------------------------|
| Single Family Residence | \$3,565 |
| Multi-Family Residences | \$3,565 per dwelling unit |
| Elementary Schools without showers | \$70 per person |

| | |
|---|--|
| Middle and High Schools with Showers | \$110 per person |
| Boarding Schools | \$520 per person |
| Trailer Courts | \$3,565 per dwelling unit |
| Churches (gross floor space) | \$345 per 1,000 sq. ft. (\$2,000 minimum fee) |
| Commercial Stores, Shopping Centers, Retail Businesses (excluding storage areas) | \$1,725 per 1,000 sq. ft. (\$2,500 minimum fee) |
| Office Building (excluding storage areas) | \$1,380 per 1,000 sq. ft. (\$2,000 minimum fee) |
| Motel/Hotel | \$1,035 per room |
| Restaurant | \$3,565 per dwelling unit |

Sec. 16-5 Sewer Service Charges

The following schedule of charges shall apply for furnishing sewer service based on metered water consumption:

| | |
|-----------------------------------|------------------|
| For the first 2,000 gallons/month | \$12.10 minimum |
| The next 18,000 gallons/month | \$ 4.95/thousand |
| All over 20,000 gallons/month | \$ 2.60/thousand |

Sec. 16-6 Minimum Service Charges for Sewer

No bill will be rendered for less than the minimum monthly service charges as set forth below:

| | |
|------------------|----------|
| 5/8 inch meter | \$ 12.10 |
| 1 inch meter | \$ 39.00 |
| 1 1/2 inch meter | \$ 94.00 |
| 2 inch meter | \$127.00 |
| 3 inch meter | \$154.00 |
| 4 inch meter | \$187.00 |
| 6 inch meter | \$468.00 |
| 8 inch meter | \$776.00 |

All persons having an interest in the above matters are encouraged to attend the meeting at the specified time and location to express their views. Copies of the proposed revisions are available at the office of the Dinwiddie County Water Authority, 23008 Airpark Drive, Petersburg, Virginia 23803, between the hours of 8:00 am and 4:30 pm Monday thru Friday.

Robert B. Wilson, P.E.
Executive Director

Connection Fee Comparison

Water Connection Fees

| Description | Amount | Units | 15% Increase |
|-------------------------|----------|-------------------|--------------|
| 5/8" or 3/4" meter | \$ 1,700 | each | \$ 1,955 |
| 1" meter | \$ 2,600 | each | \$ 2,990 |
| 1 1/2" meter | \$ 3,100 | each | \$ 3,565 |
| 2" meter | \$ 3,500 | each | \$ 4,025 |
| Single family residence | \$ 1,700 | per dwelling unit | \$ 1,955 |

| | | | |
|--|----------|-------------------|----------|
| Multi-family residences | \$ 1,700 | per dwelling unit | \$ 1,955 |
| Elementary School w/o showers | \$ 30 | per person | \$ 35 |
| Middle and High School w/ showers | \$ 48 | per person | \$ 55 |
| Boarding Schools | \$ 225 | per person | \$ 260 |
| Trailer Courts | \$ 1,700 | per trailer | \$ 1,955 |
| Churches (gross floor space) | \$ 200 | per 1000 sq. ft | \$ 230 |
| Commercial stores, shopping centers, retail businesses | \$ 750 | per 1000 sq. ft | \$ 865 |
| Office Buildings | \$ 600 | per 1000 sq. ft | \$ 690 |
| Motel/Hotel | \$ 500 | per room | \$ 575 |
| Restaurant | \$ 1,700 | per dwelling unit | \$ 1,955 |

Wastewater Connection Fees

| Description | Amount | Units | 15% Increase |
|--|----------|-------------------|--------------|
| 5/8" or 3/4" meter | \$ 3,100 | each | 3565 |
| 1" meter | N/A | N/A | N/A |
| 1 1/2" meter | N/A | N/A | N/A |
| 2" meter | N/A | N/A | N/A |
| Single family residence | \$ 3,100 | per dwelling unit | 3565 |
| Multi-family residences | \$ 3,100 | per dwelling unit | 3565 |
| Elementary School w/o showers | \$ 60 | per person | 70 |
| Middle and High School w/ showers | \$ 95 | per person | 110 |
| Boarding Schools | \$ 450 | per person | 520 |
| Trailer Courts | \$ 3,100 | per trailer | 3565 |
| Churches (gross floor space) | \$ 300 | per 1000 sq ft | 345 |
| Commercial stores, shopping centers, retail businesses | \$ 1,500 | per 1000 sq ft | 1725 |
| Office Buildings | \$ 1,200 | per 1000 sq ft | 1380 |
| Motel/Hotel | \$ 900 | per room | 1035 |
| Restaurant | \$ 3,100 | per dwelling unit | 3565 |

"

Mr. Haraway asked when was the last time the Water Authority increased their rates? Mr. Wilson replied in March of 2002. Mr. Haraway asked how the rates compared to other localities? He replied they looked at Prince George, New Kent, Chesterfield, Sussex and Blackstone.

Comparisons:

| | |
|-----------------|------------------|
| 5/8" Water Rate | |
| Prince George | Dinwiddie County |
| \$14.00 | \$11.65 |
| Wastewater | |
| \$25.00 | \$15.05 |

He stated New Kent rates and connection fees were much higher because they have a newer system than Dinwiddie does.

Mr. Haraway commented looking on the long range, 2 years ago there was an increase and now you are looking at increasing the rate 15%, which means an average increase of 7½% per year. He asked Mr. Wilson if the Water Authority was looking at increasing the rates 7½ % per year every year? He replied not per year; this was a short-term look at where the Authority is and what the immediate needs are. He stated DCWA is developing a 5 and 10 year CIP program that would also include depreciation and will take in the projected revenue from connections fees (the present one does not). He stated the Authority does not have a frequency for increases but it probably would be a 2 to 3 year cycle based upon the operating costs. Mr. Haraway asked if this was a one-time catch up? He asked if the citizens can expect the Water Authority, two years down the road, to have another 15% increase? Mr. Wilson responded on the flat side it is 10%, which is a 5% a year increase, but it is possible, because the water is purchased from the Appomattox River Water Authority. In the

middle of last year, DCWA's rates were increased 15% by the ARWA and they had to absorb that increase. Mr. Haraway stated then DCWA does not know what the future is going to bring as far as rate increases. Mr. Wilson stated that is correct.

Mr. Bowman asked what amount the Authority had in reserve? Mr. Wilson stated around \$900,000 and part of that reserve has to stay in the bank for bond payments, which is approximately \$286,000.

Mr. Bowman asked how the base water bill of \$18.25 compared to Prince George? Mr. Wilson stated for water and sewer Prince George is \$39 and our rate will increase to \$20.20. Mr. Bowman stated compared to Prince George that was a deal.

Mr. Wilson informed the Board that the majority of the growth in the system he felt would be in new development such as subdivisions which would be paid by the developers. He commented the Water Authority's CIP does not show any extensions or pick up additional connections. At this point the Authority is looking at the extensions to be part of the developers responsibility.

Mr. Bowman thanked Mr. Wilson and the Water Authority for their assistance with supplying water at no charge to the residents of Chesdin Manor and River Road Farms Subdivisions with uranium in the community wells.

**IN RE: REQUEST FOR PART-TIME POSITION –
COMMISSIONER OF THE REVENUE**

Mrs. Lori K. Stevens, Commissioner of the Revenue, requested that the Board fund a part-time temporary position, with no benefits, to work approximately 6 hours a day, starting as soon as possible to March 2005, at an hourly rate of \$10 to \$12. The amount would be \$11,000 for approximately 1050 total hours. She explained although great strides are being made to catch up, they are still behind. Many factors have contributed to this ranging from an employee injury, to large amounts of time required to research older problems and the paperwork involved to correct the assessments. Also, the general reassessment takes a significant amount of time, which will increase within the next few months.

There was a lengthy discussion between the Board members, and the Commissioner of the Revenue regarding the amount of money for part-time help already in her budget; whether or not the Commissioner should use the funds in the budget first and come back to the Board later if depleted; and the actual figures spent for part-time help in FY-03-04.

Mr. Moody voiced his concern about the Board setting a precedent with appropriating additional funds before the funds in the budget have been used.

Mr. Stone made the motion to appropriate an additional \$11,000 to the Commissioner of the Revenue's FY 04-05 budget for part-time help. Ms. Moody seconded the motion, Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Haraway voting "Aye", Mr. Moody voting "Nay", motion carried.

IN RE: RECESS

The Chairman called a recess at 3:37 P.M. The meeting reconvened at 3:41 P.M.

**IN RE: ADOPTION OF A-04-6 – ORDINANCE
AMENDMENT TO THE CODE OF THE COUNTY OF
DINWIDDIE – SECTION 6-18 BUILDING AND BUILDING
PERMIT FEES**

The County Administrator stated the public hearing for the increase in fees was held at the last Board meeting and action could not be taken because fees are involved. She commented the earliest suggested effective date would be August 1, 2004, which would allow staff time to send out notices to the public of the fee increases.

Upon motion of Mr. Bowman, Seconded by Ms. Moody, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody, Mr. Haraway voting "Aye",

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF DINWIDDIE COUNTY VIRGINIA, THAT THE Dinwiddie County Code, be Further amended by the following changes to Chapter 6, Section 18, 21, and 22 "Permit Fees – Generally" to increase permit fees for building, plumbing, electric and mechanical as follows, and in all other respects be ordained:

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF DINWIDDIE COUNTY, VIRGINIA, THAT THE Dinwiddie County Code, be Further amended by the following changes to Chapter 6, Section 18, 21, and 22 "Permit Fees – Generally" to increase permit fees for building, plumbing, electric and mechanical as follows, and in all other respects be ordained:

Section 6-18. Permit Fees – Generally.

(A) **Generally.** No permit required by the building code to begin work for new construction or any other building operation shall be issued until the fees prescribed by this section have been paid, nor shall an amendment to a permit be approved until the additional fee, if any, due to an increase in the square footage of the construction or other building operation, increase in the cost or amount of work involved or any other reason, has been paid. For the purpose of this section, the area of a structure shall be determined by its exterior dimensions.

(B) **Administrative Services.** The fees for administrative services shall be as follows:

(1) Permit amendments, extensions, reinstatement and change of ownership/contract change. (Thirty Dollars)..... \$30.00

(2) If an application for a permit is cancelled by written request to the Building Official within 6 months of the application date or within 12 months of the issue date, a refund will be granted. The following fees will be deducted from the refund:

a. Residential, commercial and other related permits, Thirty percent of applicable fees..... 30%

b. All other permits Twenty percent of applicable fees 20%

(3) Duplication of permits, inspection slips, and C/O's\$10.00 ea

(4) Plan Review Fee will be charged when the following applies: \$50.00

a. After initial review it is determined that required structural

information is missing or incorrect then fee will be due when plans are resubmitted.

- b. When plans are changed by property owner or contractor after plan review has been completed Fee will be due each time plans are changed.

(C) Building Permits. Building permit fees shall be as follows:

- (1) Minimum/base fee for any permit (Seventy-five Dollars)
.... \$75.00
Base fee added to all permits
- (2) State levy on all applicable permit fees, 1.75%
- (3) Single story residential dwellings, including additions, and remodeling twenty cents per square foot + base fee.....
0.20 sq.ft. + \$75.00
- (4) Porches, decks, garages, carports, storage buildings, basements, churches, second and higher stories, fifteen cents per sq. ft + base fee
0.15/sq ft + \$75.00
- (5) Industrial buildings, schools and commercial buildings twenty cents per sq foot + base fee.....0.20/sq ft + \$75.00
- (6) Installation or set-up of Manufactured Homes:
 - (a) Single-wide\$150.00
 - (b) Double-wide..... \$200.00
 - (c) Triple wide \$250.00
- (7) Swimming Poolsfifty dollars.....\$50.00
Fence around pool, twenty dollars\$20.00
- (8) Signs:
 - a. Up to ten (10) square feet in surface area, twenty (20) square feet for a double-faced sign), the top of the sign being ten (10) feet or less from the ground, Fifty dollars.....\$50.00
 - b. More than ten (10) square feet in surface area (more than twenty (20) square feet for a double-faced sign) or a sign the top of which is more than ten (10) feet from the ground, One Hundred Dollars.....\$100.00
- (9) Removal of a building or structure from one lot to another or to a new location within the same lot....One Hundred Fifty dollars
..... \$150.00
- (10) Demolition of building or structure, Seventy five Dollars ...
.....\$75.00
- (11) Reserved

(12) The fee for the erection or installation of a structure other than a building shall be calculated at a rate of one percent of the actual cost of the work..... 1% + \$75.00 base fee

(13) Chimney...Seventy Five Dollars\$ 75.00

(14) Roof Shingles, tin, cedar shakes.... Seventy Five Dollars \$75.00
(Only required for Commercial property not required for residential property)

(15) Tanks, removal or installation (underground or above ground):

- (a) 600 gallons and under, seventy-five dollars . \$ 75.00
- (b) 600 gallons to 1,000 gallons, one hundred dollars\$100.00
- (c) 1,000 gallons and over, one hundred fifty dollars.....\$150.00

D. **Electrical permits, Residential.**
Base fee \$75.00 + .06 cents per sq. ft

E. **Electrical permits, Commercial.**
Base Fee \$75.00 + 1% of Contract

F. **Plumbing Permits, Residential**
Base Fee \$75.00 + .06 cents per sq ft.

G. **Plumbing Permits, Commercial**
Base Fee \$75.00 + 1% of Contract

H. **Mechanical Permits, Residential**
Base Fee \$75.00 + .06 cents per sq ft.

I. **Mechanical Permits, Commercial**
Base Fee \$75.00 + 1% of Contract

J. **Fire Suppression**
Base fee \$75.00 + 1% of contract

K. **Amusement Devices.**

- 1. Kiddy Rides\$20.00
- 2. Major Rides\$30.00
- 3. Spectacular Rides\$50.00

Section 6-22. Charge for inspection visit when building not open or job not ready for inspection.

A fee of fifty dollars (\$50.00) shall be charged for the re-inspection of work not completed, ready or open for access. The re-inspection fee shall be paid prior to performance of any re-inspection.

**IN RE: NAMOZINE FIRE DEPARTMENT RENOVATION
INCREASE IN CONTRACT REQUEST – FRANK
DESTEFANO**

The County Administrator commented Frank DeStefano the Architect is requesting an amendment to his contract for additional work for the Namozine

project. The fees are for additional design items \$4,760, the bidding phase \$6,696.25 and the generator design \$4,800. The contract price with the additional work is now \$47,679.25 and he has already been paid \$21,996. Mr. Stone asked if there was a retention fee on this contract? Mr. DeStefano replied no. The County Administrator commented she thought the County contract did have that clause, but she would check to make sure.

Upon motion of Mr. Stone, Seconded by Mr. Bowman, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody, Mr. Haraway voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the total fees as outlined for DeStefano Design Group be increased to \$47,679.25 for the contract for the renovations to the Namozine Fire Station.

**IN RE: LETTER OF SUPPORT FOR THE PETERSBURG
NATIONAL PARK SERVICE GENERAL MANAGEMENT
PLAN**

Mrs. Ralph commented that the Park Service is asking for a letter of support from localities for their General Management Plan. Included in the Board packets was a letter sent out last year and Staff could prepare a similar letter for the Chairman, Mr. to sign with the authorization of the Board.

Upon motion of Mr. Bowman, Seconded by Mr. Moody, Mr. Bowman, Ms. Moody, Mr. Moody, Mr. Haraway voting "Aye", Mr. Stone "Abstaining",

BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia authorizes the Chairman to sign the letter of support for Plan "D" of the General Management Plan for the National Park Service.

IN RE: DOOR POLICY FOR THE ADMINISTRATION OFFICES

The County Administrator commented the doors and foyer renovations in the Administration Office have been completed and looks very good; and she complimented Mr. Jones on his work. She requested that the Board set a public policy regarding visitors that come and want to see staff. She stated the reason for installing the doors in the foyer, as she understood, was that persons must have an appointment before they are allowed through the doors. She commented she felt it was a good system but in order for Staff to justify the reason to citizens and visitors it would be good to have a policy.

Mr. Haraway responded, if he remembered correctly, the Board members were told that frequent visitors to the Administration Office were causing a decrease in office productivity. Therefore, the Board felt they needed to take action to eliminate visitors and have a comparative structure such as the Commissioner of the Revenue and the Treasurer's Office. He asked the other Board members if that was their understanding? The Board members responded, yes. Mr. Haraway asked Mrs. Ralph what she would like for the Board to do. She stated that the policy would be that people should have an appointment when they come into the Administration Office. Mr. Haraway commented one Board member felt another reason was that if an individual had to make an appointment then that would ensure that the Board members could be present for the meeting if they so desired. Mr. Moody stated that would also allow staff time to gather information before the meeting. Mr. Haraway stated it was his understanding that the doors would have automatic locks. The County Administrator replied they would have locks on them.

Mr. Haraway restated if someone wants to meet with the Administrative Offices they would call to make an appointment. That means there would no longer be visitors just dropping in just to say hello.

Mr. Bowman commented he had heard administrative staff say they didn't

have time to take lunch. Staff time is valuable and if people just drop in it does interfere with them getting their work done. He made the motion that if someone wants to meet with someone in the Administrative Offices they must call and make an appointment. Ms. Moody seconded the motion. Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody, Mr. Haraway voting "Aye", motion carried.

IN RE: COUNTY ADMINISTRATOR COMMENTS

1. The County Administrator commented Staff is working towards finalizing the commitments from the bond insurers on the school bond issue, which should be completed by July 30th. She suggested that the Board meet with the School Board and IDA for an update from the Financial Consultants on August 3rd at 6:00 P.M. Mr. Haraway stated he would like to see a presentation by the School Board because the IDA has stated they wanted to see a defined project before they would vote to support a bond issue. He also requested that Davenport supply a report to all the members before the meeting. Mr. Bowman commented he would like Staff to get a breakdown of the closing costs on other projects Davenport has done for the County so a comparison could be done with other localities. He stated he could not support another bond issue until he had those figures and the total cost of issuance. Mr. Haraway stated Mr. Bowman wanted to know what Davenport's fees were for each bond issue they have done for the County and it shouldn't be difficult to get. Mr. Stone suggested that the Board come in at 10:00 A.M. to meet with the IDA and the School Board. The Board agreed.

2. Mrs. Ralph informed the Board that in case any of the members are planning to attend the LGOC meeting the High Growth Coalition is holding a meeting at 4:30 P.M. on August 2nd and they would like you to attend that session. It will be held at the Norfolk Waterside Marriott.

IN RE: BOARD MEMBER COMMENTS

Ms. Moody commented as she traveled around the County she saw land being cleared and new construction sites; what she didn't see was any erosion control no entrance control for trucks leaving mud on the roads. She requested that staff provide a report each month and list preliminary lots and also list any proposed lots.

Mr. Bowman stated he would like staff to look into the County implementing a dog breeder's license; it might help with the stray dog problem. He stated he would like the Board to move forward on either adopting proffers or impact fees. He said he understood it was too late for it to be brought before the General Assembly this year but the Board needs a report from Staff to keep us updated so we can make a decision next year. He stated he and Mr. Scheid met with Mr. Jeffrey in West Petersburg regarding the building lots. There was a difference of opinion as to the number of homes that have to be built. He stated the Board and staff needed to meet with WPVA because Mr. Jeffrey thinks the required number of homes have already been built and the County is no longer obligated under the grant. The WPVA group also wants to make another application for a grant to get curb and gutters in the community, which would greatly improve it. He commented the group had done a tremendous job cleaning up that community and they deserved a lot of credit and the County's support.

Mr. Stone commented the next District 5 Community meeting would be held Monday August 16th at 7:00 P.M. here in the Board Meeting Room. He, Tim Smith, and Mr. Massengill met with the members of the McKenney Town Council last Thursday night to discuss park and recreation facilities in McKenney Corporate and the surrounding District 5 area. It was a productive meeting and he received a couple of calls complimenting Mr. Smith and Mr. Massengill and their work that they are going to continue to do for the residents in that area. He thanked the parents the sponsors and especially the volunteers for the two all-star tournaments that just concluded this past month. The Dinwiddie Americans,

minor league (8, 9 and 10 year olds), won and will be playing this weekend in the state tournament. The Dinwiddie Nationals won the major league tournament (11 and 12 year olds) and they will also be playing this weekend in the state tournament. He asked Staff if the water quality at the jail was acceptable. The County Administrator replied no. He asked if it was a convenience issue at the other Administrative buildings or if it was the quality of the water. Mrs. Ralph stated it was a "taste" issue and at the request of the various staff in all the buildings the bottled water was ordered. Mr. Haraway asked if the water had been tested and if it was ok. She replied yes, except for the jail. Mr. Haraway asked how much money was being spent on water excluding the jail. He said the hospital just went through the same issue and it has a domino effect, so they had to eliminate it all. Mr. Stone stated sometime last year there was some discussion about getting the technicians at the County School bus garage to do routine maintenance on the County vehicles. He asked if that did not go anywhere or did he miss it? The County Administrator replied it was just mentioned that it would probably be a very economical thing to do but nothing was ever done. Mr. Stone requested that Staff contact School Administration to see if they are receptive to that. He also asked if retentions were included in County contracts or not? Mrs. Ralph replied on major construction projects it is; but she would like to go back and review that contract to see if was included. Mr. Stone stated he would like the Board to take action to make sure it is included in all of the County contracts.

Mr. Haraway stated the Board recommended him to serve on the Crater Health Planning Commission and he received a letter yesterday he had been appointed to the Commission, which meets at 1:00 P.M. the first Wednesday of every month in Richmond.

Mr. Moody stated if anyone would like to know the reality of getting legislation passed; he urged them to come to the LGOC, High Growth Coalition meeting. He stated growth was a big issue in the County and he felt it would be a good meeting for them to attend. Mr. Haraway, Mr. Bowman and Ms. Moody commented they would like to attend the meeting.

IN RE: CLOSURE SESSION

Mr. Moody stated I move to close this meeting in order to discuss matters exempt under section:

**§2.2-3711 (A)(1) - Personnel – Planning and Zoning, County Administration, Environmental Land Technician, and Animal Control;
§2.2-3711 (A)(3) of the Code of Virginia – Acquisition of Property;**

Mr. Bowman seconded the motion. Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody, Mr. Haraway, voting "Aye", the Board moved into the Closed Meeting at 4:26 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 5:59 P.M.

IN RE: CERTIFICATION

Whereas, this Board convened in a closed meeting under §2.2-3711 (A) 1 Personnel – Planning and Zoning, County Administration, Environmental Land Technician, and Animal Control; and §2.2-3711 (A)(3) of the Code of Virginia – Acquisition of Property;

And whereas, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or the matters identified in the motion were discussed.

Now be it certified, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon motion of Mr. Stone, Seconded by Ms. Moody, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody, Mr. Haraway, voting "Aye", this Certification Resolution was adopted.

**IN RE: APPOINTMENT - ANIMAL CONTROL DEPARTMENT
HEAD – MS. MARY ELLISON -**

The County Administrator stated based upon the receipt of a letter of resignation from Mr. Steve Beville, Animal Control Officer, that Ms. Mary Ellison be appointed the Department Head for Animal Control; and that her salary be increased to Grade 12, Step A, which is \$30,117.00.

Upon Motion of Ms. Moody, Seconded by Mr. Stone, Mr. Stone, Ms. Moody, Mr. Bowman, Mr. Moody, Mr. Haraway voting "Aye", the request was approved as presented.

**IN RE: AUTHORIZATION TO ADVERTISE – ASSISTANT ANIMAL
CONTROL OFFICER POSITION**

Upon Motion of Ms. Moody, Seconded by Mr. Stone, Mr. Stone, Ms. Moody, Mr. Bowman, Mr. Moody, Mr. Haraway voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Administration was authorized to advertise for an Assistant Animal Control Officer.

**IN RE: INSTALLATION OF COMPUTERS – TREASURER AND
COMMISSIONER**

Mr. Haraway stated that the computers have been here for several months for the Commissioner of the Revenue and Treasurer's office and if our MIS person can't install them, would it be possible to hire an outside company to get them installed because they are badly needed for their operation. The County Administrator stated the IT Manager could get them hooked up. Mrs. Ralph explained that she has been working on getting the server hooked up but if that was the Board's priority she would do that first.

Mr. Bowman requested the information from Davenport and Sands, Anderson on bond issues so he could do a comparison of their costs with other localities.

IN RE: INFORMATION IN BOARD PACKET OR DISTRIBUTED

1. Cost of Operations for Jail from Annual Jail Audit Report
2. Notice of Route 460 Communications Joint Subcommittee meeting at 2:00 P.M. on Monday, August 2, 2004.
3. Crater Planning District Commission – Notice of Public meeting announcement of Statewide Transportation Planning (VTRANS2025)
4. Letter written to High Speed Rail representative by County Administrator regarding meeting with Board to discuss HSR impacts on the County.
5. Crater Planning District Commission local staff effort report.
6. Article in The New York Times "First-Person Look at Civil War Strife".

RE: ADJOURNMENT

Upon Motion of Ms. Moody, Seconded by Mr. Stone, Mr. Stone, Mrs. Moody, Mr. Bowman, Mr. Moody, Mr. Haraway voting "Aye", the meeting adjourned at 6:03 P.M. to be continued until 10:00 A.M. on Tuesday, August 3, 2004 to meet with the School Board and IDA in the Multi-Purpose Room.

Donald L. Haraway, Chairman

ATTEST: Wendy Weber Ralph
Wendy Weber Ralph
County Administrator

/abr

